

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. On June 12, 2020, Governor Pritzker signed Public Act 100-0640 into law. This new law amends the Illinois Open Meetings Act to expressly authorize open and closed meetings of public bodies to be conducted by audio or videoconference, without the physical presence of a quorum of the members. The provisions of the Act apply where the Governor has issued a disaster declaration related to public health concerns because of a disaster as defined in Section 4 of the Illinois Emergency Management Agency Act, and all or part of the jurisdiction of the public body is covered by the disaster area. On March 9, 2020, in light of the circumstances surrounding the public health emergency caused by COVID-19, Governor Pritzker issued a Disaster Proclamation for the entire State of Illinois, including Hanover Township. He most recently renewed this Proclamation on May 29, 2020, and it is still in effect. As Supervisor of Hanover Township, I have determined that an in-person meeting is not practical or prudent because of this disaster. Therefore, pursuant to Public Act 100-0640, those members of the Township Board attending this June 16, 2020, Board Meeting by means other than physical presence are doing so lawfully. This participation is by videoconference. This Board should note that notice of this meeting was provided in accordance with the Act; that I am physically present at 240 S. Illinois Route 59, Bartlett, Illinois, which is the regular meeting location of the Hanover Township Board; that all members of the Township Board attending this meeting by means other than physical presence have been verified by Acting Aging Services Director Kristin Vana on behalf of the Township; that all votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded; that a verbatim record of this meeting in the form of an audio or video recording will be made available to the public under, and are otherwise subject to, the provisions of Section 2.06 of the Illinois Open Meetings Act; and that the Township Board is bearing all costs associated with compliance with the Act. While members of the public are permitted to physically attend this meeting, this Board should also note that the Township has made alternative arrangements and provided notice pursuant to the Act of such alternative arrangements in a manner to allow any interested member of the public remote access to contemporaneously hear all discussion, testimony, and roll-call votes, by offering a telephone number and a web-based link.

The Supervisor then called on each remotely accessing Trustee as follows:

"Trustee Beattie, are you able to hear me?" "Yes," replied Trustee Beattie.

"Trustee Moinuddin, are you able to hear me?" "Yes," replied Trustee Moinuddin.

"Trustee Martinez, are you able to hear me?" "Yes," replied Trustee Martinez.

"Trustee Essick, are you able to hear me?" "Yes," replied Trustee Essick.

He asked Director Vana if there were any members of the public attending the meeting remotely? The answer was "No." He asked that she inform him if any members of the public join during the course of the meeting. Generally, he would not invite interruptions; however, given the circumstances, he asked that the Trustees and members of the public attending remotely immediately interrupt him if at any time during the course of the meeting you are unable to hear the proceedings.

Clerk Dolan Baumer called the roll; physically present were Supervisor McGuire and Clerk Dolan Baumer. Via teleconference, Trustees Beattie, Martinez, Essick, and Moinuddin were also in attendance.

Others present either in person or via teleconference were Assessor Tom Smogolski, Aging

Services Interim Director Kristen Vana*, Human Services Director Mary Jo Imperato*, Community Health Director Kristin Smith*, Community and Veterans Affairs Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Administrator James Barr, HR Manager Suzy Callahan,* and Attorney Mike Airdo; no public was present. *Attendance via teleconference.

- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. No public was present or via teleconference at this time, and no comments were submitted for consideration by the public, and Mr. McGuire closed the Town Hall.
- IV. Reports
 - A. Supervisor's Report: The Supervisor reported that Emergency Services has been operating 24 hours/7 days during the last two weeks, and that Township staff has performed as directed. He is continuing to meet with other officials to discuss best practices.
 - B. Clerk's Report: The Clerk offered no report.
 - C. Assessor's Report: The Assessor offered no report.
 - D. Trustee Liaison Committee Reports: Trustee Essick thanked Acting Director Vana for stepping in to cover the Aging Services department. The Supervisor asked if Director Vana could run the department full term; she replied that should could.
 - E. Department Reports: Written reports were prepared for the Board's review; highlights included Director Imperato reported that the Township Foundation has raised \$54,000 in donations since March 16. The office opened for residents on June 8; the food pantry opened on June 15, while still offering curbside/home delivery services. All teams and shifts are trained. 2742 crisis responses were reported. Trustee Beattie made a donation for July 4 meal box distributions. Clients are receiving funds and/or assistance from LIHEAP and other agencies. Clients are receiving unemployment checks. This summer, the department would have an intern. Director Houdek reported that new therapist, Jazmine Garza, has started. The doors remain closed to the public, but staff is slowly starting to come in to their offices again. Virtual therapy, programming and Open Gym are continuing, as is tutoring through early August. In-person sessions are projected for August. Outdoor programming would take place at the Izaak Walton Center and behind the Town Hall. All safety measures are being taken. Staff is discussing fall programming. The Committee on Youth will have a meeting on June 22. Director Kuttentberg reported that he, Supervisor McGuire and Trustee Moinuddin held a virtual town hall meeting with Senator Murphy, a which seven staff/townships attended. TOI sent an online questionnaire regarding the Annual Conference. Manager Teachout reported that the Child Trauma training would begin with 12 therapists. FY22 funding would be discussed at the June meeting. TIDE rides are inching up; few agencies are open to the public yet. Resource Center usage is down during the pandemic. Manager Callahan reported the Comcast has upgraded the Township modem. 12 applicants have been interviewed for the Aging Services Director position. 20 passports have been processed and several

IDNR licenses have been purchased. Contact tracing, reported Director Smith, is ongoing with 155 cases, 40% closed. They have seen an increase in clinic appointments; the podiatrist has been busy with new appointments, as well. A blood drive with the American Red Cross has been scheduled for August. She met with the Hanover Park Fire Chief regarding emergency services and how the department can assist them. The Supervisor asked if the department has sufficient resources to serve; her answer was, yes they are well prepared. Director Crews reported 7,606 volunteer hours by the department. Training has resumed. He is working with Elgin to expand Township services with them. Acting Director Vana reported that transportation for medical and non-medical (2 per ride), have resumed. Volunteers continue to return. Home delivered meals drivers are returning; social services wellness calls are slowing down. Virtual programming is continuing. She has contacted Age Options regarding the Township offering outdoor dining and programming; no update yet, but the Township was the first to submit such a request. They are taking a cautious approach to opening. Attorney Airdo noted that since we sought their input, we should abide by their recommendations. The Supervisor asked if the department was running well; her reply was that yes, it is running well with no issues or disruptions. Director Hanson reported that acrylic shields have been installed throughout the Township. Exterior painting has been done on the Aging Services Center. Swale and berm restoration has begun throughout unincorporated areas that have had roadwork done over the past two years. He is working to have Cook County inspect a resident issue. Disinfection practices are ongoing at the Township. Job descriptions have been submitted for review and approval. A schedule for the new facilities cleaning crew has been developed and the objective is to begin on September 1, 2020. The Board agreed to purchase an ultraviolet cleaner and gave direction to the Director to proceed with purchase.

- V. Bill Paying: Mr. Barr presented the bills for payment from June 2, 2020 through June 15, 2020 as follows:

a.	Town	\$96,855.00
b.	Senior Services	22,622.82
c.	General Assistance	11,363.86
d.	Road Maintenance	26,396.94
e.	Mental Health Board	1,740.31
f.	Vehicle	0.00
g.	Capital	<u>0.00</u>
	Total	<u>\$158,978.93</u>

A motion was made by Trustee Beattie and seconded by Trustee Martinez to approve payment of the bills as presented from June 2, 2020 through June 15, 2020. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VI. Unfinished Business: No unfinished business was brought forward.

- VII. New Business:

A. Board Meeting Minutes of June 2, 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of June 2, 2020 for review and approval. She noted that there was a typo in the date in the first paragraph above the bills (item V.). Trustee Beattie moved to approve the Board meeting of June 2, 2020; motion seconded by Trustee Martinez and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and

Moinuddin, and Supervisor McGuire. Motion unanimously carried.

- B. Executive Session Minutes of June 2, 2020: Clerk Dolan Baumer asked that the approval of the Executive Session minutes from the meeting of June 2, 2020 be tabled. Trustee Essick moved to table the Executive Session minutes of June 2, 2020; motion seconded by Trustee Beattie and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.

Supervisor McGuire asked for a short break at this time. Motion to have a short break made by Trustee Essick and seconded by Trustee Martinez at 7:45 p.m. The Supervisor gavelled the meeting back to order at 7:49 p.m. and present via teleconference were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.

- C. Resolution to Amend the Establishment of the Task Force on Diversity and Engagement: Trustee Beattie moved that the Board approve resolution #061620 that amends the establishment of the Diversity and Engagement task force. Trustee Moinuddin seconded the motion. The resolution amendment extends the term of the task force until at least May 2021. Roll call: Ayes: Trustees Beattie, Martinez, Moinuddin, and Essick, and Supervisor McGuire. Motion carried.
- D. Consideration of Neighborhood Social Services Division: Administrator Barr outlined the intent and structure of the division, which would be under Youth and Family Services. The Board agreed that staff could engage in discussions with area emergency departments to see if such a service offered by the Township would be valuable to them.
- E. Approval of the Rescheduled Annual Town Meeting Agenda: Trustee Essick moved that the Board approve the rescheduled Annual Town Meeting agenda; Trustee Beattie seconded the motion and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Motion unanimously carried.
- F. Consideration of Additional Steps to Ensure the Health, Safety and Welfare of Township Residents regarding the Coronavirus: Administrator Barr reported that the Governor will announce Phase 4 opening of Illinois at the end of June.

- VIII. Executive Session: Motion to go into Executive Session pursuant §2c5 (The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.), and §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.), pursuant to the Illinois Open Meetings Act was made by Trustee Beattie and seconded by Trustee Martinez. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 8:07 p.m.

The Board returned from Executive Session at 8:27 p.m. and Clerk Dolan Baumer called the roll: present were Trustees Beattie, Moinuddin, Martinez, Essick, and Supervisor McGuire.

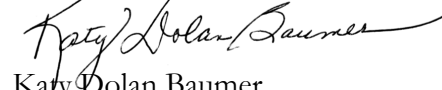
- IX. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:28 p.m. was made by Trustee Beattie and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Minutes of a Meeting of the Hanover Township Board

Tuesday, June 16, 2020

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Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katy Dolan Baumer". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services,
Y&F Services, Community & Veterans Affairs