

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.

Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo.

*Attendance via teleconference.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board, and Mr. McGuire closed the Town Hall.
- IV. Reports
 - A. Supervisor's Report: Supervisor McGuire thanked those who attended the Ahlin tree dedication ceremony. He offered thanks to Commissioner Morrison, Senator Castro, Representatives Crespo and Pappas, the presidents of Schaumburg, Hoffman Estates, Hanover Park, and Bartlett, the TOCC President Heneghan, Schaumburg Township, and the MTA for championing the work the townships did over the Covid 19 crisis toward townships receiving a portion of the CARES funding. As a result Hanover Township will receive up to \$46,000; all receipts must be turned in, in order for the allocation to take place.
 - B. Clerk's Report: Clerk Dolan Baumer reported that Caucus letters would go out next week and that Early Voting begins on the 19th. We are receiving many calls that relate to mail in ballots and are resolving them as they come up. The County, however, has not been responsive to troubleshooting these issues.
 - C. Assessor's Report: Assessor Smogolski offered no report.
 - D. Trustee Liaison Committee Reports: Trustee Moinuddin thanked those who attended the woman's forum. Trustee Beattie reported that COY elections were held with Becky Swangren as the new chairman.
 - E. Department Reports: Director Conway thanked all who attended the Aging Services Charlene Ahlin tree dedication; her family was very touched. The weekly Aging Services e-newsletter has been launched; thanks to Director Kuttentberg and Celeste Smith for their work on it. The Senior Committee's taffy apple and donut sales netted over 60 orders that would be ready for pick up on October 12. Medical Open Enrollment starts on October 15 with virtual and phone appointments available. Thanks to Trustee Beattie, the National Honor Roll pen pal program with aging residents has begun. This week, computer instructor, Dan Kupkowski passed away; he will be sorely missed; our sympathies go out to his family. Memorials are asked to be made to the Township Foundation. Prevention Services virtual programming will start this week in Youth and Family Services, reported Director Houdek. Group Therapy will start in schools next week. Open Gym outdoor will end this month and will start up indoors at the Hanover Park Park District (HPPD) facilities, with the rental fees waived. When schools re-open, the HPPD facility will not be used. In-person tutoring started last week with up to six volunteers assisting for Covid-related sanitizing between students and sessions. Manager Teachout reported that two staff development requests were made in September, and two capital requests will be considered at the October meeting. Agency hearings will be the focus of the Board for the coming months. The carpeting will be replaced at the Resource Center. The TIDE expansion surveys have been

generally affirmative that the program should expand, but perhaps not at this time with Covid. The Human Service Hanover Township holiday no-contact programs are underway. 35 sponsors have come forward thus far. Holiday meal box distribution, reported Director Imperato, will start on October 26. Local Jewel Foods stores will be helping supplement the meal boxes. Lori Orozco, Bill Burke and she have submitted paperwork for veterans assist accreditation. The food pantry was recently awarded an \$8,000 grant from the Northern Illinois Food Bank, and \$10,000 was given by Christ Community Church. Flu vaccines would be available on November 14 at the Community Center sponsored by Senator Castro, Amita Health and our office of Community Health. Director Kuttnerberg reported that the Illinois Department of Public Health assisted with 254 tests on the Tiknis campus. Two more dates for the mobile testing unit were requested with the support of Representative Pappas' office. He reported that he, Clerk Dolan Baumer, and Trustee Moinuddin attended the virtual TOCC meeting on September 16. He met with the Illinois Township Communicators' group to discuss the 102nd General Assembly seating issues. MTA education sessions have been postponed until 2021. Director Crews reported that his team met with the Schaumburg Fire Department to discuss the decontamination project; Hoffman Estates and the Fox River Fire Grove Departments are interested in the program, as well. Halloween is coming up and the team is ready for service, should the need arise. Several members of the team are being considered for promotion. Community Health Director Smith reported that Amita offered free PSA in September; they will be back on October 28. A Red Cross blood drive would be held on November 4 on the Tiknis campus. Programming is starting to pick up. Covid contract tracing has seen an increase in adolescents and teens. Thirty tons of mulch were collected in the 2020 fall brush pick-up, reported Director Hanson. Facilities and Maintenance crews planted six trees this month. Safety and operations training is ongoing for the new UVC light towers that we will use for disinfection of our premises; a rotation schedule is being developed. Storm water drains' ages along Rhorrsen Road are being studied. Maricio Ventura resigned on October 9 – we thank him and wish him the best in his future endeavors. Assistant Administrator Vana reported that the Go Canvas application is going live on October 12. Director Smith would be meeting with staff to review Go Canvas. Haley Matich is the new Township administrative assistant and she started this week. Ms Vana reached out to all departments of emergency service and police and fire of the surrounding villages to ask them to present their departments' community outreach efforts to the Diversity and Engagement Task Force. Administrator Barr reported that he has been in discussions with Hanover Park regarding the vacant parcels on Astor Avenue near the Township Community Center. The Village owns the parcels, and we have asked that they be transferred for Township open space use. Some issues remain regarding the use for recreational versus open space purposes. The Village would prefer that the parking lot be converted to green space. The Board was in agreement that this could be an appropriate use of the parcels on Astor Avenue and asked the Administrator to move forward with the discussions with the Village of Hanover Park.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- V. Bill Paying: Mr. Barr presented the bills for payment from September 15, 2020 through October 5, 2020 as follows:

a.	Town	\$79,908.14
b.	Senior Services	34,886.30
c.	General Assistance	12,155.61
d.	Road Maintenance	20,435.87
e.	Mental Health Board	38,890.30
f.	Vehicle	1,575.00
e.	Capital	<u>18,847.22</u>
	Total	<u>\$206,698.44</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the

bills as presented from September 15, 2020 through October 5, 2020 as presented. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business:

- A. Board Meeting Minutes of September 15, 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of September 15, 2020 for review and approval. Trustee Beattie moved to approve the Board meeting of September 15, 2020; motion seconded by Trustee Essick and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Resolution to Approve an Intergovernmental and Sub-recipient Agreement for Coronavirus Relief Funds: Trustee Martinez moved to approve resolution 100620 approving of an intergovernmental and sub-recipient agreement for Coronavirus relief funds; motion seconded by Trustee Beattie. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- C. Consideration of Election Day Closure: Trustee Moinuddin moved to approve discussing the closure of the Township on Election Day, November 3, 2020; motion seconded by Trustee Essick. The Governor signed a statute that all government offices are to be closed on Election Day, November 3, as a legal holiday. There is a challenge to the legality of the law to be heard and Counsel advised that we wait for clarification and make a decision at our next regular meeting. A motion to postpone making a decision whether or not to close on Election Day, November 3, was made by Trustee Essick and seconded by Trustee Matrinez. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- D. Consideration of November Board Meeting Schedule: Trustee Martinez moved that the Board cancel the Board meeting scheduled for November 3, 2020; motion seconded by Trustee Beattie. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried and the Clerk is to post the cancellation.
- E. Presentation by the Office of Community Health: Director Smith reported on the services and clinics offered throughout the community through Community Health staff of three full-time and one part-time people. CPR/1st Aid, Heart Saver CPR for the lay person, and Hands-only CPR classes have certified 16 people in 2020. The blood borne pathogens training, puberty instruction in schools, and GlowGerm hand hygiene programs have been conducted in 2020. A popular service is one-on-one nurse consults and the wellness videos. The wellness corner on the website and in Hanover Horizons, and the Healthy Flush are other popular avenues for residents to review and learn about health and wellness issues. The Sprint-to-Spring money raised went to the Hanover Township Foundation this year. The health expo was held virtually in 2020. A partnership with Alexian Brothers for the low insured/high deductible resident for lab services was offered at cost this year. TB tests and flu shots, Tdap vaccines, and wound care are well-used services. Popular, also, is learning about navigating the health care system. Home visits through referrals by local police and fire departments, are being made. There are podiatrist services, sharps disposal, and the Dental Access Network, as well as money available for crisis care. Many of these programs and services are funded through the Hanover Township Foundation. Staff takes advantage of the department's screenings, flu shots, wellness initiatives, and nurse consults. The department is integral in the implementation of the Go Canvas app for Covid screenings. It is still working with the CDC and the IDP for Covid contact tracing, and continuing to follow their recommendations for Covid safety/sanitization. 500 cases, about four new cases per day, have been assigned for contact tracing.

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- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Mr. McGuire asked Administrator Barr if we would be reimbursed from the state for Covid contact tracing. Mr. Barr replied that the nurses' time and receipts are included in the CARES application for refund.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:21 p.m. was made by Trustee Beattie and seconded by Trustee Martinez followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs