



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
November 17, 2020
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation: Veterans Honor Roll – SP4 James E. Harris
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of October 20, 2020
 - B. Resolution to Approve a Mutual Aid Agreement with the South Elgin and Countryside Fire Protection District
 - C. Resolution to Approve a Mutual Aid Agreement with the East Dundee and Countryside Fire Protection District
 - D. Resolution to Approve the 2021 PACE TRIP Transit Grant and Service Agreement
 - E. Resolution to Approve a Purchase and Sale Agreement for the Property Located at 8 N 140 IL Route 59, Bartlett, Illinois
 - F. Set Estimate of the Levy for Hanover Township for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021
 - G. Approval of Employee Health Insurance and Ancillary Benefits
 - H. Approval of 2021 Township Board Meeting Dates
 - I. Approval of 2021 Township Holiday Closures
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.



VETERANS HONOR ROLL
WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY

NAME: James E. Harris

ADDRESS: 1101 W. Bartlett Rd Unit 422

CITY/ZIP CODE: 60103 630.540.3191 or

PHONE #: ~~708.272.2200~~ 224.250.8923 (cell)

DATE OF BIRTH: 6/25/1941

BRANCH OF SERVICE: Army

HIGHEST RANK ATTAINED: SP4 E4

YEARS OF SERVICE: FROM 10/10/1960 TO 9/28/1963

MEDALS AWARDED OR OTHER CITATIONS:
Sharp Shooter (Rifle M-14)

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Passports</i>	166	436	560	2,437
Photo fees	\$2,040	\$3,140	\$6,360	\$17,410
Fee deposits	\$5,810	\$10,825	\$19,610	\$59,900
<i>Fishing/Hunting licenses</i>	8	4	35	53
<i>Handicap Placards</i>	13	24	62	109
<i>Human Resources Requests</i>	114	127	945	715
<i>New Employee Orientations</i>	0	3	7	9
<i>Technology work orders</i>	66	43	345	378
<i>Resident Contacts</i>	2,370	3,837	10,697	9,970
<i>Percent of Budget Expended (50% of year)</i>	5%	7.2%	37.7%	40.5%

Department Highlights

- Township Administrator Barr participated in the quarterly meeting of the Metropolitan Township Association on October 7.
- Township Administrator Barr led two virtual meetings of the Township Management Team on October 6 and 20.
- Assistant Township Administrator Vana with Director Smith met with each Township department to review how to utilize the electronic COVID-19 healthy symptom monitoring tool, GoCanvas. The GoCanvas application went live for all Township staff, volunteers, and elected officials on October 12.
- Human Resources Manager Callahan participated in several webinars in October including a two-day BambooHR virtual summit, onboarding training, and Illinois Municipal Retirement Fund (IMRF) wage reporting.
- Township Administrator Barr participated in a virtual meeting of the Bartlett area local government managers on October 9.
- Administrative Services staff worked with Candos Agency to begin the medical, dental, vision and life insurance renewal process. The Township anticipates to receive favorable renewal rates for the new benefit year beginning on January 1, 2021.
- Human Resources Manager Callahan attended an implementation meeting with CuraLinc to review the Township's new employee assistance program, SupportLinc. SupportLinc services will be available to Hanover Township staff beginning November 1.
- Township Administrator Barr, Assistant Administrator Vana, Human Resources Manager Callahan, and Administrative Assistant Matich participated in a Metropolitan Township Association (MTA) sponsored training on Diversity and Inclusion in the Workplace on October 22.
- Assistant Administrator Vana and Administrative Assistant Matich completed and submitted the Cook County application for Coronavirus Relief Funds (CRF) on October 27.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Programming Division</i>				
Planned programs	107	269	547	1,832
Participants	557	3,729	3,657	24,951
Participants (unduplicated)	162	710	338	1,544
Wait listed (unduplicated)	0	22	0	249
Art & Computer classes	35	74	194	514
Art & Computer class participants	173	388	849	2,744
New volunteers	3	3	12	38
Total volunteers (unduplicated)	61	152	79	237
Volunteer hours reported	530	2,789	2,795	17,659
<i>Nutrition Division</i>				
Meals Served	1,289	1,590	7,592	10,378
Meals delivered by volunteers	2,867	2,359	20,884	15,933
<i>Social Services Division</i>				
Clients served (unduplicated)	360	381	873	839
Clients served (duplicated)	550	508	2,672	1,909
Energy Assistance	43	155	274	229
Prescription drugs & health insurance assistance	353	337	862	951
Social Service programs	9	12	59	86
Social Service program participants	86	148	643	1,150
Lending Closet transactions	89	154	551	899
<i>Transportation Division</i>				
One way rides given	772	1,578	4,161	10,303
Individuals served (unduplicated)	76	169	122	355
New riders	7	24	122	355
Unmet requests for rides	26	74	51	740

Department Highlights

- Director Conway and Social Services Manager Gomez attended the American Society on Aging (ASA) Roundtable on Federal and State Policies impacting the lives of older adults particularly related to COVID-19 and social isolation on October 2.
- Director Conway and Manager Steininger attended the Township Riders Initiative Program (TRIP) virtual meeting October 15, which focused on year-to-date numbers and budget questions.
- Social Services staff are available to assist with Medicare Part C/D Annual Enrollment Period.
- Director Conway and Manager Steininger attended the Diversity, Equity, and Inclusion Training hosted by the Metropolitan Township Association on October 22.
- Nutrition Services passed a recent health inspection from the Health Department on October 22.
- Social Services accepted applications for the annual Adopt A Senior Program during October. Older adults who fall within 150% of the Federal Poverty Level and/or those who are facing financial hardship may apply. The program provides care packages of household items and gifts.
- Transportation Services staff attended Emergency Evacuation and Passenger Assistance/Customer Service trainings, taught by a certified Rural Transit Assistance Center (RTAC) trainer.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Administration</i>				
Office visits	306	1867	1135	3503
Building permits processed	558	598	3905	4963
Change of Name	9	28	15	81
Property tax appeals	246	695	596	1040
Certificate of Errors	89	227	487	1044
Property location updates	0	0	4	1
Sales Recording	0	272	1122	1049
New owner mailing	0	194	649	1954
<i>Exemptions</i>				
Homeowner exemptions	28	92	181	380
Senior homeowner exemptions	12	76	79	445
Senior Freeze exemptions	29	28	134	295
Disabled Veteran exemptions	2	0	32	37
Disabled person exemptions	7	31	44	105
Miscellaneous exemptions	8	13	16	43

Department Highlights

- Extended Tuesday hours, provided assistance to 11 visitors after 4:30 PM in October.
- The total number of email addresses on the Assessor's Office contact list is 3,196. There were 26 new email contacts added in October.
- The Cook County Treasurer postponed indefinitely the 2018 delinquent tax sale.
- 2019 2nd installment tax bills were due August 3 but could be paid until October 1 without penalty. Partial payments were accepted.
- Cook County Assessor appeals started September 9, 2020. The last day to file appeals was October 15, 2020. Cook County Assessor requested all appeals be filed online due to COVID.
- Hanover Township Assessor's office helped taxpayers with comparables to file their appeals online. They could receive their comparables via email or a paper copy in the mail or by visiting the office.
- All building permits that have been turned in, to date, will be for real estate tax year 2021. Any permits submitted after October 30, 2020 will be for real estate tax year 2022.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Website Visits (total)</i>	5,847	5,079	41,564	34,981
<i>Website Visits (unique)</i>	5,289	4,480	31,922	29,696
<i>Facebook Likes</i>	26	60	3,896	3,481
<i>Facebook Reach</i>	44,504	62,848	324,574	462,699
<i>Twitter Followers</i>	9	5	33	23
<i>YouTube Views</i>	416	176	2,355	1,289
<i>Media Releases</i>	3	1	17	18
<i>Veteran Contacts</i>	N/A	50	253	444
<i>Total Veterans served</i>	N/A	36	170	331
<i>Total Resident Contacts (Elgin office)</i>	34	149	145	4,049

Department Highlights

- Director Kuttentberg joined Director Crews and Assistant Administrator Vana in virtually attending Cook County's Coronavirus Relief Funding orientation on October 1.
- Director Kuttentberg met with the Metropolitan Township Association (MTA) Consultant Scott Marquardt and Director of Training & Operations Jenny Jeep Johnson on October 1. The group reviewed the upcoming veto session and discussed MTA's legislative priorities and operations.
- Director Kuttentberg presented the newly adopted Township Communications Plan to the Department of Administrative Services, Department of Aging Services, Office of Community Health, Department of Emergency Services, Department of Human Services, and Department of Youth and Family Services throughout the month of October and answered questions from staff.
- Director Kuttentberg participated in the monthly social media round up presented by Government Social Media Association on October 21. Received updates on new features, news, and trending social media topics.
- Director Kuttentberg and Communications Specialist Smith participated in the October 21 meeting with the participants of the Bartlett Boo Drive Thru event to discuss planning and logistics.
- Director Kuttentberg virtually attended MTA's Diversity and Equity Training on October 22. Presenter discussed best practices for inclusion and equity for local governments.
- Director Kuttentberg joined Supervisor McGuire on October 24 in attending the annual Make A Difference Day collection with Woodland Meadows East Homeowners Association. Donations for the food pantry were loaded in the pantry van. Monetary contributions were also received for the Township Foundation.
- Director Kuttentberg coordinated the Township's hosting of an Illinois Department of Public Health COVID-19 mobile testing site on October 29. Emergency Services and the Department of Facilities & Road Maintenance also assisted to ensure a successful event. 447 individuals were tested at the event.
- Director Kuttentberg joined Administrator Barr and Assistant Township Administrator Vana for a conference call with UP Holdings to discuss furthering the Hanover Landing housing initiative.
- Communications Specialist Smith coordinated the Township's efforts and participated in the Bartlett Boo Drive Thru event on October 30 at the Bartlett Park District facility on Stearns Road.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Appointments</i>				
ProTimes	11	10	61	66
TB skin test	0	8	9	65
Cholesterol	0	7	8	81
Pharmaceutical Assistance Programs	0	0	5	3
Miscellaneous labs	11	9	76	75
Wellness Screening (BP, diabetes, anemia)	8	33	48	346
Other*	30	57	242	336
<i>Clinic Clients</i>				
Senior Center/ home visits	52	90	338	723
Astor Avenue	4	10	26	62
Elgin, Izaak Walton Center	0	5	10	23
Offsite clinics	0	14	0	80
Total clients (unduplicated)	23	39	204	393
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	1	21
Informational seminars/Program	4	10	17	45
Program Participants	60	515	303	1704
<i>Primary Care Provider Support</i>	0	1	4	16

*Other includes virtual nurse appointments during COVID 19 closure

Department Highlights

- Director Smith and Community Health Nurse Court continued to perform case investigation for COVID-19 positive patients with the Cook County Department of Public Health and were assigned 156 new cases in the month of October.
- Director Smith and Community Health Nurse Court completed annual training for re-certification as Certified Application Counselors for Affordable Care Act health insurance enrollment.
- Director Smith and Community Health Nurse Court administered flu shots to 11 employees and family members in the month of October.
- Director Smith and Community Health Nurse Court provided 7 home visits for residents in the month of October.
- Director Smith facilitated 4 sessions of Wits Workout, a brain fitness program that focuses on socialization for older adults, on October 1, 8, 15, and 22.
- Director Smith and Assistant Township Administrator Vana trained employees on new software app, GoCanvas, which allows employees to fill out an electronic health screening monitoring form for COVID-19.
- The Office of Community Health wore pink on October 23 to raise awareness for breast cancer.
- The Office of Community Health partnered with the AMITA Health Cancer Institute on October 28 to provide free PSA cancer screenings for residents.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020*	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Volunteers</i>				
Total sworn volunteers	25	35	25	29
New sworn volunteers	2	1	3	1
<i>Hours</i>				
Volunteer Detail Hours	945	375	9,032	3,173
Volunteer Work Hours	376	176	2,226	1,408
Volunteer Training Hours	163	281	949	1,315
<i>Total Volunteer Hours</i>	1,485	832	11,669	5,896
<i>Details</i>				
Emergency Call Outs	8	4	58	43
Safety Patrols	4	7	219	23
Township Sponsored Events	0	7	0	20
Other Community Events	1	0	23	42
Miscellaneous	0	0	2	6
<i>Total Details</i>	13	18	298	134

*COVID-19 partial closure

Department Highlights

- HTES responded to a structural fire in Elgin on October 2.
- HTES responded to a structural fire in Hanover Park on October 4.
- HTES provided to a traffic control in South Holland for fire fighter funeral procession on October 7.
- HTES responded to a traffic accident in Bartlett on October 9.
- HTES responded to a structural fire in Hanover Park on October 11.
- HTES responded to a traffic accident with extrication in Hanover Park on October 14.
- HTES responded to a traffic accident in Streamwood on October 16.
- HTES responded to a structural fire in Elgin on October 17.
- HTES responded to a traffic accident in Hanover Park on October 19.
- HTES responded to a structural fire in Elgin on October 21.
- Director Crews met with Streamwood Police leadership to discuss planning efforts during the election week on October 14.
- Director Crews met with Hanover Park Police leadership to discuss planning efforts during the election week on October 14.
- Director Crews spoke with the South Elgin Fire Chief and Command staff to discuss the HTES program and resources on October 14.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Administration</i>				
Vehicle service calls	1	6	15	52
Work orders	336*	68	1,780*	601
Event set-ups/tear downs	58**	216	149**	1,385
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,933	4,923	30,446	34,149
Town Hall	5,160	9,060	43,980	64,620
Senior Center	25,996	40,489	240,594	252,066
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	10.48	12.52	393.33	386.22
Town Hall	57.69	69.94	1,124.53	2,272.78
Senior Center	1,341.71	1,355.15	7,390.25	7,953.86
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	60	20	162

*Increase due to implementation of UpKeep Work Order system allowing for more accurate documentation.

** Represent “setups” reduction cancellation of programming due to COVID-19.

Department Highlights

- Facilities staff continued ultraviolet light disinfection with rotations throughout Emergency Services Station 1 and all spaces in the Izaak Walton Center.
- Road Manager Santangelo and Road Associate Crane replanted 20 Arborvitae in Walters-Lenoci Reserve, that were lost to the severe drought during August and September.
- Facilities and Road Maintenance staff assisted with the planning, setup, and breakdown of the October IDPH Mobile COVID-19 testing site hosted by Hanover Township.
- Facilities staff continues daily complete spray sanitation of buses and is continuing the twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Operations Manager Nelson, working with Steiner Electric, has scheduled the repairs to the Town Hall backup generator. Control board replacement part backorder has delayed repairs. The part is to arrive the week of November 9th and repairs to be completed by the end of the week of November 16th.
- Annual Township unincorporated roads Brush Pickup Program continued the first full week of October. Road Associate Crane and Maintenance Associate Marcinek chipped 8 truckloads of mulch at 5 tons per load for a total of 40 tons of mulch, bringing the season total to 301 tons. All mulch was delivered to either residents of the township through our Resident Mulch Delivery Service, or used within Township Reserves.
- Director Hanson and Road Manager Santangelo participated in the Townships Officials of Illinois webinar on Overweight Enforcement/Legal Issues in Township Road Districts.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF HUMAN SERVICES

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>General Assistance</i>				
General Assistance clients	9	11	73	74
General Assistance appointments	20	25	160	166
Emergency Assistance appointments	23	38	152	197
Emergency Assistance approved	7	3	27	26
Crisis intake clients	313	341	2,302	1,275
Access to Care	0	0	0	1
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	67	57	236	129
Circuit Breaker/Benefit Access	0	0	0	0
<i>Social Services</i>				
ComEd Hardships	6	0*	33	60
Weatherization	1	0	2	0
<i>Food Pantry</i>				
Served (Households)	691	784	5,499	4,750
New applications	21	49	52	237
Food Donations	78	51	481	304
<i>Community Center Walk-Ins</i>	63	248	213	1,307

* Program Closed

Department Highlights

- Food Pantry usage continues to be strong. Registration for Thanksgiving meal boxes continues with over 300 families registered.
- No contact Veteran drive thru lunch registration continues with registrations for over 200 meal boxes on order.
- 2020 online holiday program registration continues, 362 families have registered to date for a total of 1,035 children.
- Residents may submit applications for holiday programs online at holidays@hanover-township.org or schedule an appointment to submit required documentation. Once a registration is received and residency is verified, they are added to the list of approved residents.
- Safety training is scheduled for December 8 and 10 at the Senior Center, however, with the current rise in COVID-19 cases remote training options including Zoom and YouTube are being explored.
- Staff continue to move forward with the Veteran Service Officer (VSO) accreditation and are currently working with a VSO Officer from Illinois Department of Veteran Affairs who is assisting residents with claims.
- Applications continue to be submitted remotely for Community and Economic Development Association (CEDA) and Salvation Army. Salvation Army funds assisted 6 residents in October.
- Volunteer Employment Specialist Karen Flaxman continues to assist residents remotely.

OFFICE OF THE MENTAL HEALTH BOARD

Report for October 2020

SERVICE PROVIDED	SEPTEMBER 2020	SEPTEMBER 2019	FYTD 2021	FYTD 2020
<i>Grant Funding</i>				
New clients	81	201	1,266	1,597
Ongoing clients	917	758	4,939	3,911
Closed cases	59	55	347	405
Prevention programming presentations	13	4	131	221
Number in audience	178	250	273	1,911
<i>TIDE</i>				
Participants	25	22	25	22
Rides	113	100	472	779
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	18	18	57	700

Department Highlights

- The Mental Health Board met on October 27 and awarded \$5,000 in capital funds to Journeys: The Road Home to assist in the construction of a new shelter that will include permanent supportive housing.
- Compiled and distributed FY21 Service Applications to Mental Health Board members.
- The Domestic Violence Forum occurred on October 1 and was well attended by the public with 24 participants. The panelists included Kate Schultz, from Children's Advocacy Center of North and Northwest Cook County, Lark Syrris from the Elgin Police Department, and Ruth Peterson of the Community Crisis Center. Staff followed up with several requests from residents in the community for more resources regarding this topic.
- Scheduled funding hearings with agencies requesting a large increase in funding or agencies applying for annual funding for the first time.
- Secured carpet replacement for the Resource Center.
- Compiled surveys from TIDE riders regarding expansion of service.
- Continued communication with taxi service to expand TIDE ridership.
- Communicated with newly formed 708 Boards to answer questions regarding funding applications and contracts for services.
- Completed monthly walk-through with Facilities and Road Maintenance of Resource Center to inspect for cleanliness and any necessary repairs.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for October 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Outreach & Prevention</i>				
Open Gym participants	30	1,514	466	6,905
Open Gym participants (unduplicated)	9	413	62	1,367
Alternative to Suspension referrals	70	6	137	90
Alternative to Suspension participants	46	162	322	431
Alternative to Suspension participants (unduplicated)	24	33	158	125
<i>Clinical</i>				
Therapy clients	399	251	1,921	2,458
Therapy clients (unduplicated)	107	85	416	1,030
New clients (unduplicated)	11	0	33	19
Clinical hours	281	196	1,374	1,854
Group session participants	29	32	100	673
<i>Tutoring Participants</i>				
Total	151	139	168	460
Unduplicated	48	39	55	155

Department Highlights

- Youth and Family Services in-person Tutoring program began on October 1.
- Karen Low, Family Therapist, retired from her position after 15 years of service. Her last day was October 1.
- Youth and Family Service staff began virtual school group programming with partner schools in U-46 in October.
- Conducted second round group interview on October 7 for the full time family therapist position. A contingent offer was made pending drug screen and background checks.
- Substance Abuse Prevention Specialist attended the Adult Leaders Conference for Operation Snowball on October 13 through October 16. The training provided education, resources and networking for Snowball Chapters.
- Substance Abuse Prevention Specialist Konzal prepared activities, videos, and presentations for Red Ribbon Week that began the week of October 26. Parkwood, Ridge Circle, Timber Trails and Heritage Elementary schools participated this year and reported positive feedback.
- Youth and Family Services volunteers participated in the Bartlett Boo Drive on October 30.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 10/20/2020 - 11/16/2020

	<u>Total</u>
Total Town Fund	75,103.25
Total Senior Services Fund	63,385.08
Total General Assistance Fund	25,741.51
Total Road Maintenance Fund	25,566.53
Total Mental Health Board Fund	28,571.44
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	28,193.00
Total Capital Fund	27,499.00
Total All Funds	<u><u>274,059.81</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 20 through November 16, 2020

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013440 · YFS - Tutoring Fees					
Check	10/27/2020	138845	Gomez, Karolina	Program Refund	100.00
Check	11/03/2020	138882	Dina Francke	Program Refund	22.50
Total 1013440 · YFS - Tutoring Fees					122.50
Total 1013 · Town Fund - Revenue					122.50
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	11/03/2020	138903	Rework by ROE	Prop# 25775 Lateral File Cabinet	1,009.00
Check	11/10/2020	139005	A1 Trophies & Awards	Inv# 15768 Signage	140.00
Total 1014410 · Equipment Purchases					1,149.00
1014430 · Computer Equipment & Software					
Check	11/10/2020	139025	ProxiT Technology Solutions	Inv# 21744 Cloud Services, Backup	1,502.44
Check	11/10/2020	139028	Staples	Inv# 3459508276 Webcam	33.19
Check	11/10/2020	139028	Staples	Inv# 3458997520 Headset	83.56
Check	11/13/2020	139054	Access 1 Source	Inv# 81068 Time & Attendance Monthly Software Fee	278.00
Check	11/13/2020	139087	ProxiT Technology Solutions	Inv# 21822 Wifi/Switches Controller	180.00
Total 1014430 · Computer Equipment & Software					2,077.19
Total 101CAP · Capital Expenditures					3,226.19
101CHN · Community Health					
1014453 · Printing					
Check	10/27/2020	138838	Braden Interact Business (08730301-1 YFS)	Inv# 665406 Copy Charges	2.37
Check	11/03/2020	138880	COTG	Inv# 2522236 Overage Copy Charges Oct 2020	5.13
Total 1014453 · Printing					7.50
1014457 · Furniture and Computer Equip					
Check	11/03/2020	138901	Quench USA, Inc.	Inv# 2727021 Water Cooler Rental	54.08
Total 1014457 · Furniture and Computer Equip					54.08
1014465 · Medical Supplies					
Check	10/27/2020	138859	Stericycle, Inc	Inv# 404009669482 Medical Waste Disposal	464.64
Total 1014465 · Medical Supplies					464.64
1014491 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
1014492 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	96.64

Hanover Township Board Audit Report

October 20 through November 16, 2020

Type	Date	Num	Name	Memo	Amount
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1014492 · Dental, Vision & Life Insurance					107.24
1014493 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	112.01
Total 1014493 · Unemployment					112.01
Total 101CHN · Community Health					1,888.75
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	10/27/2020	138839	Braden Interact Business (Elgin-BP JaySt)	Inv# 659531 Copy Charges Sept	4.91
Check	11/13/2020	139057	Braden Interact Business (Elgin-BP JaySt)	Inv# 672054 Copy Charges Oct	4.19
Total 1014614 · Printing					9.10
1014617 · Equipment & Furniture					
Check	11/13/2020	139078	Leaf (618-009)	Inv# 11152841 Kyocera Copier Lease	97.44
Check	11/13/2020	139094	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	36.01
Total 1014617 · Equipment & Furniture					133.45
1014621 · Satellite Office Utilities					
Check	11/03/2020	138874	City of Elgin	Acct# 413720-6423 Water Monthly Charges 9/9-10/8	23.78
Check	11/03/2020	138877	Com Ed 010	Acct# 6997418010 Monthly Charges 9/8-10/7	399.64
Check	11/13/2020	139084	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 9/25-10/26	109.46
Total 1014621 · Satellite Office Utilities					532.88
1014627 · Community Affairs					
Check	10/27/2020	138856	Opportunity Secure Data Destruction LLC	Inv# 28806 Mobile Shred Event	600.00
Total 1014627 · Community Affairs					600.00
1014629 · Dues and Subscriptions					
Check	11/03/2020	138889	Izaak Walton League	Member Renewal For Year Ending 12/31/21 T. Kutteneberg	62.00
Total 1014629 · Dues and Subscriptions					62.00
1014691 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
1014692 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	179.82
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60

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Type	Date	Num	Name	Memo	Amount
			Total 1014692 · Dental, Vision & Life Insurance		190.42
Check	11/13/2020	1014693 · Unemployment 139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	58.44
			Total 1014693 · Unemployment		58.44
			Total 101CMA · Community Relations		2,157.93
			101VET · Veteran Affairs		
Check	11/13/2020	1014792 · Dental, Vision & Life Insurance 139092	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
			Total 1014792 · Dental, Vision & Life Insurance		8.48
Check	11/13/2020	1014793 · Unemployment 139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	29.22
			Total 1014793 · Unemployment		29.22
			Total 101VET · Veteran Affairs		37.70
			Total 101CVA · Community & Veteran Affairs		2,195.63
			101ES · ES - Expenditures		
			1014803 · Uniforms		
Check	11/03/2020	138902	Ray O'herron Co., Inc.	Inv# 2058867 Shirt/Belt	51.95
Check	11/03/2020	138902	Ray O'herron Co., Inc.	Inv# 2060191 Pants/Shirts/Belt	237.97
			Total 1014803 · Uniforms		289.92
			1014806 · Office Supplies		
Check	11/03/2020	138906	Staples	Inv# 3451219920 Binders	46.68
			Total 1014806 · Office Supplies		46.68
			1014808 · Education & Training		
Check	11/03/2020	138894	National Association of EMS Educators	Inv# 300021433 Annual Membership - M.Crews	95.00
			Total 1014808 · Education & Training		95.00
			1014813 · Vehicle Fuel & Maintenance		
Check	10/27/2020	138863	Village of Hanover Park (Fuel)	Inv# 2020-00000860 Sept 2020 Fuel	472.51
Check	11/03/2020	138883	Friendly Ford, Inc	Inv# 63186 Oil Change/Diagnostic	191.61
Check	11/03/2020	138907	T.S. Specialties	Inv# 20542 Front/Rear Brakes	673.47
			Total 1014813 · Vehicle Fuel & Maintenance		1,337.59
			1014814 · Communications		
Check	11/03/2020	138875	Comcast (Town 207)	Acct# 8771 10 083 0234207 ES Cable Charges 10/20-11/19	10.52
Check	11/13/2020	139060	Comcast (ES 773)	Acct# 877110083 0226773 ES Internet Charges 10/18-11/17	147.42

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Type	Date	Num	Name	Memo	Amount
Check	11/13/2020	139094	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	88.76
Total 1014814 · Communications					246.70
1014891 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	124.00
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
Total 1014892 · Dental, Vision & Life Insurance					132.48
1014893 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	28.25
Total 1014893 · Unemployment					28.25
Total 101ES · ES - Expenditures					3,159.85
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	11/10/2020	139012	CuraLinc LLC	Inv# 15734 SupportLinc Employee Assistance Program	432.00
Total 1014411 · Employee Assistance Program					432.00
Total 101ISE · Insurance & Employee Benefits					432.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	11/13/2020	139077	Kopon Airdo, LLC	Inv# 190-0001-31707 Legal Services - October	6,201.49
Check	11/13/2020	139077	Kopon Airdo, LLC	Inv# 190-0005-31710 Legal Services - October	1,337.00
Check	11/13/2020	139077	Kopon Airdo, LLC	Inv# 190-0005-31708 Legal Services - October	5,423.60
Total 1014502 · Legal Services					12,962.09
Total 101LEA · Legal & Auditing					12,962.09
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	11/03/2020	138871	Bade Supply	Inv# 39680 Soaps/Roll Towels/Hand Towels/Solvent/Sanitizer	634.55
Check	11/13/2020	139058	Bade Supply	Inv# 39983 Lotion Soap (Order 1)	69.20
Check	11/13/2020	139058	Bade Supply	Inv# 39982 Lotion Soap (Order 2)	69.20
Check	11/13/2020	139090	The Home Depot	Floor Soap	21.38
Total 1014205 · Janitorial Supplies					794.33
1014209 · Building Contracts					
Check	11/13/2020	139082	Orkin Pest Control 579 (Astor)	Acct# 28430579 Annual Pest Control - Astor Ave	692.12

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Type	Date	Num	Name	Memo	Amount
Total 1014209 · Building Contracts					692.12
1014210 · Building Maintenance - Town					
Check	10/27/2020	138854	Menards - West Chicago	Inv# 14788 Broom/Dust Pan/Door Stops,/Lamp Holders	38.60
Check	11/13/2020	139088	Sherwin-Williams	Inv# 7350-5 YFS Office Paint	104.72
Check	11/13/2020	139090	The Home Depot	Breakroom Trash Can	49.97
Check	11/13/2020	139090	The Home Depot	YFS Door Stops	15.16
Check	11/13/2020	139090	The Home Depot	Light Bulbs	15.60
Total 1014210 · Building Maintenance - Town					224.05
1014212 · Building Maintenance - Astor					
Check	11/13/2020	139090	The Home Depot	Light Switch	4.89
Total 1014212 · Building Maintenance - Astor					4.89
1014213 · Equipment Maintenance - Town					
Check	10/27/2020	138841	Cummins NPower, LLC	Inv# F2-86616 Back Up Generator Quarterly Maintenance	378.54
Check	10/27/2020	138843	Fox Valley Fire & Safety	Inv# 387606 Fire Extinguisher Inspection	303.70
Total 1014213 · Equipment Maintenance - Town					682.24
1014214 · Equipment Maintenance - Senior					
Check	10/27/2020	138843	Fox Valley Fire & Safety	Inv# 387605 Range Hood Inspection	154.50
Check	10/27/2020	138843	Fox Valley Fire & Safety	Inv# 387607 Fire Extinguisher Inspection	111.80
Check	11/03/2020	138872	Batteries + Bulbs	Inv# P32516279 Emergency Exit Light/Panic Button Batteries	65.80
Check	11/13/2020	139072	H-O-H Water Technology, Inc.	Inv# 591350 HVAC System Glycol - 15 Gallon Drum	4,983.42
Total 1014214 · Equipment Maintenance - Senior					5,315.52
1014218 · Vehicle Maintenance - Town					
Check	11/03/2020	138913	Suburban Tire Auto Care Centers	Inv# 511104 Truck# 136 Tires (4)	922.68
Total 1014218 · Vehicle Maintenance - Town					922.68
1014219 · Vehicle Fuel - Town					
Check	10/27/2020	138863	Village of Hanover Park (Fuel)	Inv# 2020-00000860 Sept 2020 Fuel	303.95
Total 1014219 · Vehicle Fuel - Town					303.95
1014221 · Cell Phone/Communications					
Check	11/13/2020	139094	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	229.33
Total 1014221 · Cell Phone/Communications					229.33
1014225 · Grounds/Reserve Maintenance					
Check	10/27/2020	138853	Mark Your Space, Inc.	Inv# 6316 Playground Guidelines Sign - Lenoci Reserve	35.00
Check	11/13/2020	139090	The Home Depot	Bridlewood Trees	88.68
Check	11/13/2020	139090	The Home Depot	Mulch	13.32
Check	11/13/2020	139090	The Home Depot	Bridlewood Trees	37.60
Check	11/13/2020	139090	The Home Depot	Credit	-2.62

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Type	Date	Num	Name	Memo	Amount
Total 1014225 · Grounds/Reserve Maintenance					171.98
1014227 · Miscellaneous					
Check	11/13/2020	139085	Physicians Immediate Care	Employee Screenings (3)	592.00
Check	11/13/2020	139093	Verify (XHANOV)	Background Check October 2020	44.00
Total 1014227 · Miscellaneous					636.00
1014228 · Building Maintenance - Izaac					
Check	11/13/2020	139081	Orkin Pest Control 641 (IWC) Jay St	Acct 28572641 Annual Pest Control IWC	843.96
Check	11/13/2020	139088	Sherwin-Williams	Inv# 3618-9 IWC Dumpster Enclosure Stain	37.20
Total 1014228 · Building Maintenance - Izaac					881.16
1014291 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	5,270.52
Total 1014291 · Health Insurance					5,270.52
1014292 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	552.73
Check	11/13/2020	139083	NCPERS	Billing# 5785092020 Monthly Premium	16.00
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	40.28
Total 1014292 · Dental, Vision & Life Insurance					609.01
1014293 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	136.36
Total 1014293 · Unemployment					136.36
Total 101MAIN · Facilities Maintenance					16,874.14
101PAN · Pantry					
1014161 · Utilities					
Check	11/03/2020	138897	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 9/13-10/12 (Meter 1)	42.80
Check	11/03/2020	138898	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 9/13-10/12 (Meter 2)	42.80
Check	11/10/2020	139031	Village of Hanover Park	Acct# 3940-001 Water/Sewer Bill Date 11/01/2020	46.76
Check	11/13/2020	139063	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 10/1-11/2	574.89
Total 1014161 · Utilities					707.25
1014191 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	112.63
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95

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Type	Date	Num	Name	Memo	Amount
Total 1014192 · Dental, Vision & Life Insurance					126.58
1014193 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	29.22
Total 1014193 · Unemployment					29.22
Total 101PAN · Pantry					2,063.49
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/27/2020	138837	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 9/17-10/16	43.79
Check	11/13/2020	139062	Call One	Inv# 331653 Monthly Charges 11/15-12/14	791.79
Total 1014402 · Telephone - Town					835.58
1014403 · Utilities - Town					
Check	10/27/2020	138862	Village of Bartlett	Acct# 51470 Water/Sewer Runzel - September	103.49
Check	11/03/2020	138895	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 9/14-10/14	155.31
Check	11/10/2020	139051	Village of Bartlett	Acct# 63818 Water/Sewer Runzel - October	132.89
Check	11/13/2020	139066	Com Ed 006 (Town)	Acct 7826009006 Monthly Charge/Supply Services 9/30-10/30	643.34
Total 1014403 · Utilities - Town					1,035.03
1014405 · Internet Access - Town					
Check	11/10/2020	139010	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 10/23-11/22	288.40
Check	11/13/2020	139055	AT&T 824	Acct 253810824 Back-up Internet 10/27-11/28	83.77
Total 1014405 · Internet Access - Town					372.17
1014416 · Equipment Rental - Town					
Check	11/13/2020	139078	Leaf (618-009)	Inv# 11152841 Kyocera Copier Lease - Main Copier	306.01
Check	11/13/2020	139078	Leaf (618-009)	Inv# 11152841 Kyocera Copier Lease - Passports	23.10
Check	11/13/2020	139086	Pitney Bowes Global Financial Services	Inv# 3104319981 Postage Machine Quarterly Lease 10/30-1/29	487.53
Total 1014416 · Equipment Rental - Town					816.64
Total 101THE · Town Hall Expense					3,059.42
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	10/27/2020	138858	Staples	Inv# 3453128253 Interoffice Envelopes/Batteries/Tape	103.28
Check	10/27/2020	138858	Staples	Inv# 3457513227 Toner/ 3 hole Punch	94.95
Check	10/27/2020	138858	Staples	Inv# 3457513230 Toner (2)	272.75
Check	10/27/2020	138858	Staples	Inv# 3457513233 Sponges	7.81
Check	10/27/2020	138858	Staples	Inv# 3457513235 Binders/Color Index	110.67
Check	10/27/2020	138858	Staples	Inv# 3457513236 Office Chair	145.18
Check	11/10/2020	139028	Staples	Inv# 3458997521 Copy Paper (10 Cases)	462.83
Check	11/10/2020	139028	Staples	Inv# 3459985272 Binders	51.70
Check	11/10/2020	139028	Staples	Inv# 3459985277 Wireless Mouse/Mouse pad	45.27

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Type	Date	Num	Name	Memo	Amount
Check	11/10/2020	139028	Staples	Inv# 3459985278 File Folders (10 Boxes)	384.90
Total 1014404 · Office Supplies					1,679.34
1014406 · Printing					
Check	11/10/2020	139008	Allegra Print & Imaging	Inv# 63121 Township Annual Reports	402.50
Check	11/13/2020	139056	Braden Interact Business (DD6303723 Town)	Inv# 673400 Copy Charges October 2020	378.70
Total 1014406 · Printing					781.20
1014429 · Miscellaneous					
Check	11/10/2020	139005	A1 Trophies & Awards	Inv# 15127 Name Badge, Signage	20.45
Check	11/10/2020	139005	A1 Trophies & Awards	Inv# 15767 Name Badge	8.75
Check	11/13/2020	139059	Basic	Inv# 10-562978 ACA Filing Renewal	313.50
Check	11/13/2020	139076	United States Treasury	Notice CP165 Rejected Payment Penalty	624.26
Total 1014429 · Miscellaneous					966.96
1014530 · Financial Administration					
Check	11/13/2020	139071	Governmental Accounting, Inc	Inv# 58861 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014534 · Passport Services					
Check	11/10/2020	139013	Easy Permit Postage	Stmnt Date 10/15/20 Postage Refill	900.00
Total 1014534 · Passport Services					900.00
1014560 · Emergency Contingency Fund					
Check	10/27/2020	138858	Staples	Inv# 3457513232 Hand Sanitizer	39.78
Check	11/13/2020	139089	The Alphabet Shop, Inc	Inv# 56626 Acrylic Shield/Installation	600.00
Total 1014560 · Emergency Contingency Fund					639.78
1014591 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	353.13
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	41.51
Total 1014592 · Dental, Vision & Life Insurance					394.64
1014593 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	204.54
Total 1014593 · Unemployment					204.54
Total 101TOE · Town Office Expense					14,819.33

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Type	Date	Num	Name	Memo	Amount
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	10/27/2020	138858	Staples	Inv# 3457513234 Post Its	16.00
Check	10/27/2020	138858	Staples	Inv# 3458488709 Toner (2)	123.46
Check	10/27/2020	138858	Staples	Inv# 3458488710 Color Toner	271.59
Check	10/27/2020	138858	Staples	Inv# 3458997518 Lazerjet Imaging Drum	88.99
Check	10/27/2020	138858	Staples	Inv# 3458997519 Toner	63.64
Check	10/27/2020	138858	Staples	Inv# 3458997522 2021 Calendar Refils (7)	118.97
Check	11/10/2020	139028	Staples	Credit for Inv# 3458488709	-63.64
Total 1044405 · Office Supplies					619.01
1044491 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	383.52
Check	11/13/2020	139083	NCPERS	Billing# 5785092020 Monthly Premium	16.00
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Total 1044492 · Dental, Vision & Life Insurance					418.60
1044493 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	83.96
Total 1044493 · Unemployment					83.96
Total 104ASR · Assessor's Division					3,991.21
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094614 · Printing					
Check	10/27/2020	138851	Kwik Print	Inv# 67926 Business Cards	43.60
Total 1094614 · Printing					43.60
1094617 · Equipment Maintenance					
Check	10/27/2020	138842	De Lage Landen Financial Services	Inv# 63018423 Copier Lease 3/15/2019-4/14/2019	183.06
Total 1094617 · Equipment Maintenance					183.06
1094618 · Psychiatric Backup					
Check	10/27/2020	138835	Alexian Bros (Psych Bkp) Behavior Health	Psychiatric Backup Sept 2020	305.00
Check	11/10/2020	139007	Alexian Bros (Psych Bkp) Behavior Health	Psychiatric Backup Oct 2020	240.00
Total 1094618 · Psychiatric Backup					545.00
1094619 · Office Supplies					
Check	10/27/2020	138857	Quill Corporation	Inv# 10690690 Toner	76.14

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Type	Date	Num	Name	Memo	Amount
Check	10/27/2020	138857	Quill Corporation	Inv# 10689904 Toner	76.14
Check	10/27/2020	138857	Quill Corporation	Inv# 11018173 Coffee	104.98
Check	11/10/2020	139026	Quill Corporation	Inv# 10690690 Toner	76.14
Check	11/10/2020	139026	Quill Corporation	Inv# 11018173 Coffee	104.98
Total 1094619 · Office Supplies					438.38
1094623 · Travel					
Check	11/03/2020	138886	Katrina Granberry	Mileage Reimbursement Oct 2020	7.95
Check	11/03/2020	138893	Lopez-Iftikhar, Maria	Mileage Reimbursement Oct 2020	6.03
Total 1094623 · Travel					13.98
1094691 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	5,875.43
Total 1094691 · Health Insurance					5,875.43
1094692 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	323.79
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	-4.75
Total 1094692 · Dental, Vision & Life Insurance					319.04
1094693 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	326.88
Total 1094693 · Unemployment					326.88
Total 109ADM · Administration & Clinical					7,745.37
109OUT · Outreach & Prevention					
1094651 · Cellphones					
Check	11/13/2020	139094	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	197.12
Total 1094651 · Cellphones					197.12
1094791 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	1,714.92
Total 1094791 · Health Insurance					1,714.92
1094792 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	303.82
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	35.15
Total 1094792 · Dental, Vision & Life Insurance					338.97
1094793 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	312.27

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Type	Date	Num	Name	Memo	Amount
Total 1094793 · Unemployment					312.27
Total 109OUT · Outreach & Prevention					2,563.28
Total 109YFS · Youth & Family Services					10,308.65
Total 1014 · Town Fund - Expenditures					74,980.75
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	10/27/2020	138862	Village of Bartlett	Acct# 62447 Water/Sewer Senior Center September	147.89
Check	11/03/2020	138896	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges Balance 9/24-10/25	785.00
Check	11/10/2020	139051	Village of Bartlett	Acct# 62447 Water/Sewer Senior Center - October	321.70
Check	11/13/2020	139064	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 9/30-10/30	3,176.22
Total 1104524 · Utilities					4,430.81
1104525 · Telephone & High Speed Internet					
Check	11/13/2020	139094	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	61.05
Total 1104525 · Telephone & High Speed Internet					61.05
1104527 · Equipment					
Check	10/27/2020	138864	Wells Fargo	Inv# 5012257966 Copier Payment October 2020	289.85
Check	11/03/2020	138901	Quench USA, Inc.	Inv# 2727021 Water Cooler Rental	162.22
Check	11/10/2020	139046	Accurate Office Supply Co	Inv# 528192 Office Chair	257.80
Total 1104527 · Equipment					709.87
1104528 · Office Supplies					
Check	10/27/2020	138834	Accurate Office Supply Co	Inv# 527047 Ink, Office Supplies	190.17
Total 1104528 · Office Supplies					190.17
1104533 · Printing					
Check	10/27/2020	138838	Braden Interact Business (08730301-1 YFS)	Inv# 665406 Copy Charges	13.87
Check	11/03/2020	138880	COTG	Inv# 2525030 Overage Copy Charges Sept 2020	12.58
Check	11/03/2020	138880	COTG	Inv# 2522236 Overage Copy Charges Oct 2020	89.99
Total 1104533 · Printing					116.44
1104534 · Dues, Subs, & Publications					
Check	11/03/2020	138888	ITASCSC	Annual Member Dues 2020-2021 M Conway & L Steininger	75.00
Check	11/10/2020	139029	Township Officials of Illinois	2021 TOI Drug Testing Annual Memberships - 9 Drivers	855.00
Total 1104534 · Dues, Subs, & Publications					930.00
1104539 · Miscellaneous					
Check	11/03/2020	138879	Conway, Megan A	Flowers/ Sympathy Cards	203.71

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Type	Date	Num	Name	Memo	Amount
Total 1104539 · Miscellaneous					203.71
1104591 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	3,452.72
Total 1104591 · Health Insurance					3,452.72
1104592 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	188.75
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	24.55
Total 1104592 · Dental, Vision & Life Insurance					213.30
1104593 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	56.01
Total 1104593 · Unemployment					56.01
Total 1104ADM · Administration					10,364.08
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3609347 Congregate Food	91.94
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3609420 Congregate Food	46.53
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3613748 Congregate Food	296.77
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3614105 Congregate Food	161.19
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3616072 Congregate Food	20.83
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617089 Congregate Food	69.20
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617155 Congregate Food	188.13
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3619277 Congregate Food	187.18
Check	10/27/2020	138844	Get Fresh Produce, Inc	Credit# 445001 Inv# 3599466 Congregate Food	-13.75
Check	10/27/2020	138844	Get Fresh Produce, Inc	Credit# 445619 Inv# 3605284 Congregate Food	-3.38
Check	10/27/2020	138846	Gordon Food Service	Inv# 205220536 Congregate Food	371.71
Check	10/27/2020	138846	Gordon Food Service	Inv# 205220540 Congregate Food	263.78
Check	10/27/2020	138846	Gordon Food Service	Inv# 205376929 Congregate Food	1,474.58
Check	10/27/2020	138846	Gordon Food Service	Inv# 205537380 Congregate Food	698.78
Check	10/27/2020	138846	Gordon Food Service	Inv# 205689107 Congregate Food	607.58
Check	10/27/2020	138846	Gordon Food Service	Inv# 205759169 Congregate Food	281.12
Check	10/27/2020	138846	Gordon Food Service	Credit# 14578788 Inv# 205067196 Congregate Food	-13.86
Check	10/27/2020	138846	Gordon Food Service	Credit# 14601953 Inv# 205376929 Congregate Food	-455.21
Check	10/27/2020	138848	Highland Baking Company	Inv# 2356529 Congregate Food	49.86
Check	10/27/2020	138848	Highland Baking Company	Inv# 2366064 Congregate Food	12.98
Check	10/27/2020	138848	Highland Baking Company	Inv# 2366673 Congregate Food	48.19
Check	10/27/2020	138848	Highland Baking Company	Inv# 2367700 Congregate Food	35.06
Check	10/27/2020	138848	Highland Baking Company	Inv# 2368489 Congregate Food	20.17
Check	10/27/2020	138848	Highland Baking Company	Inv# 2370530 Congregate Food	12.48
Check	10/27/2020	138848	Highland Baking Company	Inv# 2370531 Congregate Food	20.34
Check	10/27/2020	138848	Highland Baking Company	Inv# 2372165 Congregate Food	42.60
Check	10/27/2020	138848	Highland Baking Company	Credit# 2368165 Congregate Food	-3.30
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3621536 Congregate Food	85.15

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Type	Date	Num	Name	Memo	Amount
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3621544 Congregate Food	128.98
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3623297 Congregate Food	103.48
Check	11/03/2020	138885	Gordon Food Service	Inv# 205840386 Congregate Food	666.81
Check	11/03/2020	138887	Highland Baking Company	Inv# 2354835 Congregate Food	20.97
Check	11/03/2020	138887	Highland Baking Company	Inv# 2373578 Congregate Food	26.40
Check	11/03/2020	138887	Highland Baking Company	Inv# 2374202 Congregate Food	32.29
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3617302 Congregate Food	30.62
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3625242 Congregate Food	201.71
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3627399 Congregate Food	176.23
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3629101 Congregate Food	135.85
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3629233 Congregate Food	102.40
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3630009 Congregate Food	120.65
Check	11/10/2020	139045	Gordon Food Service	Inv# 205993127 Congregate Food	724.50
Check	11/10/2020	139045	Gordon Food Service	Inv# 205993128 Congregate Food	24.49
Check	11/10/2020	139045	Gordon Food Service	Inv# 206063007 Congregate Food	884.85
Check	11/10/2020	139045	Gordon Food Service	Credit# 14696189 for Inv# 206063007 Congregate Food	-22.76
Check	11/10/2020	139047	Highland Baking Company	Inv# 2375570 Congregate Food	38.66
Check	11/10/2020	139047	Highland Baking Company	Inv# 2378895 Congregate Food	15.37
Check	11/10/2020	139047	Highland Baking Company	Inv# 2380252 Congregate Food	42.32

Total 1105551 · Congregate Food

8,050.47

1105553 · Congregate Supplies

Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3609347 Congregate Supplies	21.40
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3613748 Congregate Supplies	10.70
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3614105 Congregate Supplies	21.40
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617089 Congregate Supplies	68.05
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617155 Congregate Supplies	21.40
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3619277 Congregate Supplies	21.40
Check	10/27/2020	138846	Gordon Food Service	Inv# 205220536 Congregate Supplies	109.18
Check	10/27/2020	138846	Gordon Food Service	Inv# 205376929 Congregate Supplies	154.38
Check	10/27/2020	138846	Gordon Food Service	Inv# 205537380 Congregate Supplies	30.69
Check	10/27/2020	138846	Gordon Food Service	Inv# 205689107 Congregate Supplies	33.83
Check	11/03/2020	138885	Gordon Food Service	Inv# 205840386 Congregate Supplies	28.75
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3621536 Congregate Supplies	84.03
Check	11/10/2020	139052	West Pier Laundry Streamwood	Inv# 2801 Laundry Service Dish Towels/Tablecloths	37.15
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3627399 Congregate Supplies	32.10
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3630009 Congregate Supplies	21.40
Check	11/10/2020	139045	Gordon Food Service	Inv# 205993127 Congregate Supplies	142.66

Total 1105553 · Congregate Supplies

838.52

1105558 · Home Delivered Meals Food

Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3609347 HDM Food	91.93
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3609420 HDM Food	46.52
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3613748 HDM Food	296.76
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3614105 HDM Food	161.18
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3616072 HDM Food	20.82
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617089 HDM Food	69.20

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Type	Date	Num	Name	Memo	Amount
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617155 HDM Food	188.13
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3619277 HDM Food	187.18
Check	10/27/2020	138844	Get Fresh Produce, Inc	Credit# 445001 Inv# 3599466 HDM Food	-13.75
Check	10/27/2020	138844	Get Fresh Produce, Inc	Credit# 445619 Inv# 3605284 HDM Food	-3.37
Check	10/27/2020	138846	Gordon Food Service	Inv# 205220536 HDM Food	371.71
Check	10/27/2020	138846	Gordon Food Service	Inv# 205220540 HDM Food	263.78
Check	10/27/2020	138846	Gordon Food Service	Inv# 205376929 HDM Food	1,474.58
Check	10/27/2020	138846	Gordon Food Service	Inv# 205537380 HDM Food	698.78
Check	10/27/2020	138846	Gordon Food Service	Inv# 205689107 HDM Food	607.58
Check	10/27/2020	138846	Gordon Food Service	Inv# 205759169 HDM Food	281.11
Check	10/27/2020	138846	Gordon Food Service	Credit# 14578788 Inv# 205067196 HDM Food	-13.86
Check	10/27/2020	138846	Gordon Food Service	Credit# 14601953 Inv# 205376929 HDM Food	-455.20
Check	10/27/2020	138848	Highland Baking Company	Inv# 2356529 HDM Food	49.85
Check	10/27/2020	138848	Highland Baking Company	Inv# 2366064 HDM Food	12.98
Check	10/27/2020	138848	Highland Baking Company	Inv# 2366673 HDM Food	48.18
Check	10/27/2020	138848	Highland Baking Company	Inv# 2367700 HDM Food	35.05
Check	10/27/2020	138848	Highland Baking Company	Inv# 2368489 HDM Food	20.16
Check	10/27/2020	138848	Highland Baking Company	Inv# 2370530 HDM Food	12.48
Check	10/27/2020	138848	Highland Baking Company	Inv# 2370531 HDM Food	20.34
Check	10/27/2020	138848	Highland Baking Company	Inv# 2372165 HDM Food	42.60
Check	10/27/2020	138848	Highland Baking Company	Credit# 2368165 HDM Food	-3.30
Check	11/03/2020	138885	Gordon Food Service	Inv# 205840386 HDM Food	666.80
Check	11/03/2020	138887	Highland Baking Company	Inv# 2354835 HDM Food	20.96
Check	11/03/2020	138887	Highland Baking Company	Inv# 2373578 HDM Food	26.40
Check	11/03/2020	138887	Highland Baking Company	Inv# 2374202 HDM Food	32.29
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3621536 HDM Food	85.15
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3621544 HDM Food	128.97
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3623297 HDM Food	103.47
Check	11/10/2020	139047	Highland Baking Company	Inv# 2375570 HDM Food	38.66
Check	11/10/2020	139047	Highland Baking Company	Inv# 2378895 HDM Food	15.37
Check	11/10/2020	139047	Highland Baking Company	Inv# 2380252 HDM Food	42.32
Check	11/10/2020	139048	Pur Foods LLC dba Mom's Meals	Inv# MM10312020 Special Dietary Meals (392)	2,638.72
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3617302 HDM Food	30.62
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3625242 HDM Food	201.71
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3627399 HDM Food	176.22
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3629101 HDM Food	135.85
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3629233 HDM Food	102.40
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3630009 HDM Food	120.65
Check	11/10/2020	139045	Gordon Food Service	Inv# 205993127 HDM Food	724.50
Check	11/10/2020	139045	Gordon Food Service	Inv# 205993128 HDM Food	24.49
Check	11/10/2020	139045	Gordon Food Service	Inv# 206063007 HDM Food	884.85
Check	11/10/2020	139045	Gordon Food Service	Credit# 14696189 for Inv# 206063007 HDM Food	-22.76
Total 1105558 · Home Delivered Meals Food					10,689.06
1105560 · Home Delivered Meals Supplies					
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3609347 HDM Supplies	21.40
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3613748 HDM Supplies	10.70
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3614105 HDM Supplies	21.40

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Type	Date	Num	Name	Memo	Amount
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617089 HDM Supplies	68.05
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3617155 HDM Supplies	21.40
Check	10/27/2020	138844	Get Fresh Produce, Inc	Inv# 3619277 HDM Supplies	21.40
Check	10/27/2020	138846	Gordon Food Service	Inv# 205220536 HDM Supplies	109.18
Check	10/27/2020	138846	Gordon Food Service	Inv# 205376929 HDM Supplies	154.37
Check	10/27/2020	138846	Gordon Food Service	Inv# 205537380 HDM Supplies	30.69
Check	10/27/2020	138846	Gordon Food Service	Inv# 205689107 HDM Supplies	33.82
Check	11/03/2020	138885	Gordon Food Service	Inv# 205840386 HDM Supplies	28.74
Check	11/03/2020	138884	Get Fresh Produce, Inc	Inv# 3621536 HDM Supplies	84.02
Check	11/10/2020	139052	West Pier Laundry Streamwood	Inv# 2801 Laundry Service Dish Towels/Tablecloths	37.15
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3627399 HDM Supplies	32.10
Check	11/10/2020	139044	Get Fresh Produce, Inc	Inv# 3630009 HDM Supplies	21.40
Check	11/10/2020	139045	Gordon Food Service	Inv# 205993127 HDM Supplies	142.66
Total 1105560 · Home Delivered Meals Supplies					838.48
1105792 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	42.54
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					47.84
1105793 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	139.87
Total 1105793 · Unemployment					139.87
Total 1104NUT · Nutrition					20,604.24
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	11/03/2020	138879	Conway, Megan A	Program Refreshments	72.88
Check	11/10/2020	139014	Cesar Grimaldo	Inv# 11620 French/Spanish Instruction Oct/Nov via Zoom	600.00
Check	11/10/2020	139015	William Hazelgrove	Inv# 11420 Senior Presentation - Sally Rand 12/29/20	200.00
Check	11/10/2020	139017	Bob Kalal	Music Performance 12/28/20	175.00
Check	11/10/2020	139023	Marquee Movie Presentations, LLC	Inv# 2012HTS-347VP Presentation - Funniest Christmas Scenes 12/10/20	175.00
Check	11/10/2020	139024	Martina Mathisen	Inv# 1895 'Twas the Night Before Christmas 12/17/20	200.00
Check	11/10/2020	139030	Tranquility Yoga Studio	Virtual Yoga Instruction - November 2020	1,054.99
Check	11/10/2020	139034	Susan Benjamin	Senior Virtual Presentation - Gene Kelly II 12/02/20	300.00
Check	11/10/2020	139043	Blenderful Music	Inv# 201218 Senior Music Presentation 12/18/20	200.00
Check	11/13/2020	139053	Marti Spenk	Inv#36 Exercise Class Instructor Fee/Zoom Subscription - December	434.99
Check	11/13/2020	139061	Giuseppa Crisopulli	Cooking Class Instructor - 2 Classes/Supplies	435.22
Check	11/13/2020	139079	Devona Murell	Card Making Class - Instructor Fee	150.00
Check	11/13/2020	139079	Devona Murell	Card Making Class Supplies	150.13
Total 1104515 · Programming					4,148.21
1104520 · Volunteer Services					
Check	10/27/2020	138861	Verify (XHTSSE)	Inv# 1379070 Background Checks September 2020	150.00
Check	11/03/2020	138881	Maureen Edelman	Home Delivered Meals Mileage Reimbursement Sept-Oct 2020	49.88

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Type	Date	Num	Name	Memo	Amount
Check	11/03/2020	138891	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement October 2020	40.02
Check	11/03/2020	138892	Alan Lenoci	Home Delivered Meals Mileage Reimbursement October 2020	48.89
Check	11/03/2020	138904	Phil Roth	Home Delivered Meals Mileage Reimbursement 9/28-10/26	49.88
Check	11/03/2020	138905	Wayne Ruttenburg	Home Deliveres Meals Mileage Reimbursement 9/29-10/29	77.72
Check	11/03/2020	138908	Charles Valerio	Home Delivered Meals Mileage Reimbursement October 2020	23.78
Check	11/03/2020	138909	Pat Zickler	Home Delivered Meals Mileage Reimbursement Sept-Oct 2020	88.16
Check	11/10/2020	139021	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement October 2020	59.16
Check	11/10/2020	139022	Rasila Mamtora	Home Delivered Meals Mileage Reimbursement October 2020	17.40
Check	11/10/2020	139027	Bill Schmidt	Home Delivered Meals Mllege Reimbursement Jun-Oct 2020	165.30
Check	11/10/2020	139033	Joanne Watson	Home Delivered Meals Mileage Reimbursement 10/12-11/2	31.90
Check	11/10/2020	139040	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement October 2020	46.57
Check	11/10/2020	139041	Lori Knaub	Home Delivered Meals Mileage Reimbursement Aug-Oct	212.52
Check	11/10/2020	139042	Larry Piemonte	Home Delivered Meals Mileage Reimbursement October 2020	61.31
Check	11/10/2020	139049	Verify (XHTSSE)	Inv# 1382855 Background Checks October 2020	106.00
Total 1104520 · Volunteer Services					1,228.49
1104526 · Senior Newsletter					
Check	10/27/2020	138860	USPS	Club 59 Jan/Feb 2021 Newsletter Postage	1,391.94
Total 1104526 · Senior Newsletter					1,391.94
1104532 · Visual Arts					
Check	10/27/2020	138849	Hobby Lobby	Inv# 93907355 Craft Supplies	40.30
Check	11/10/2020	139018	Krall, Marianne	Program Supplies Reimbursement	114.59
Check	11/10/2020	139020	Denise Laurin-Donatelle	Inv# 11520 Drawing Class - November 2020	210.00
Total 1104532 · Visual Arts					364.89
1104545 · Program Staff Travel					
Check	11/10/2020	139018	Krall, Marianne	Mileage Reimbursement 11/2/2020	44.37
Total 1104545 · Program Staff Travel					44.37
1104891 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	5,579.23
Total 1104891 · Health Insurance					5,579.23
1104892 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	353.13
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	24.38
Total 1104892 · Dental, Vision & Life Insurance					377.51
1104893 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	199.48
Total 1104893 · Unemployment					199.48
Total 1104PRO · Enrichment Programs					13,334.12

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Type	Date	Num	Name	Memo	Amount
1104SOC · Social Services					
1104991 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
1104992 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					101.46
1104993 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	134.22
Total 1104993 · Unemployment					134.22
Total 1104SOC · Social Services					1,480.83
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/27/2020	138840	Complete Fleet Services Inc.	Inv# 27766 Bus# 141 Ignition Coils/Steering Tie Rods/Door Moldings	2,887.02
Check	10/27/2020	138840	Complete Fleet Services Inc.	Inv# 27777 Bus# 146 Oil Change/Anti Freeze	229.63
Check	11/03/2020	138878	Complete Fleet Services Inc.	Inv# 27823 Bus# 145 Oil Change/Washer Solvent	222.63
Check	11/10/2020	139006	Airstream Pressure Washing Inc	Inv# 15959 On Site Bus Washing (9)	225.00
Check	11/10/2020	139011	Complete Fleet Services Inc.	Inv# 28016 Vehicle# 119 Brakes/Driveshaft/Sway Bar Link/Alignment	4,974.40
Total 1104518 · Vehicle Maintenance					8,538.68
1104550 · Telephone					
Check	11/10/2020	139050	Verizon Wireless	Acct# 742025529 Monthly Charges 10/19-11/18	445.74
Total 1104550 · Telephone					445.74
1104551 · Training					
Check	10/27/2020	138836	Alexian Bros Corporate Health Services	Inv# 712555 Drug Screen/Physical	166.00
Total 1104551 · Training					166.00
1104552 · Fuel					
Check	10/27/2020	138863	Village of Hanover Park (Fuel)	Inv# 2020-00000860 Sept 2020 Fuel	2,033.76
Total 1104552 · Fuel					2,033.76
1104691 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	5,453.46
Total 1104691 · Health Insurance					5,453.46
1104692 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	684.37

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October 20 through November 16, 2020

Type	Date	Num	Name	Memo	Amount
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	41.85
Total 1104692 · Dental, Vision & Life Insurance					726.22
1104693 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	237.95
Total 1104693 · Unemployment					237.95
Total 1104TRN · Transportation					17,601.81
Total 1104 · Aging Services - Expenditures					63,385.08
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	11/03/2020	138906	Staples	Inv# 3457513224 Tape, Sharpies	263.34
Check	11/03/2020	138906	Staples	Inv# 3458488713 Laminating, Pop Up Notes	52.69
Check	11/03/2020	138906	Staples	Inv# 3458488714 Perfectouch	54.79
Check	11/10/2020	139028	Staples	Inv# 3459508278 3 Hole Pinch (2)	43.15
Check	11/10/2020	139028	Staples	Inv# 3459508279 Monitor Wipe	12.89
Check	11/10/2020	139028	Staples	Inv# 3459985274 Copy Paper	87.98
Total 2024202 · Office Supplies					514.84
2024204 · Equipment					
Check	11/10/2020	139032	Waterlogic	Inv# 318449 Water Machine Rental 11/4-12/3	43.20
Check	11/13/2020	139078	Leaf (618-009)	Inv# 1152841 Kyocera Copier Lease	106.23
Total 2024204 · Equipment					149.43
2024210 · Printing					
Check	11/03/2020	138873	Braden Interact Business (Hanover-IBP WS)	Inv# 659532 Copy Charges Sept	59.12
Check	11/03/2020	138906	Staples	Inv# 3458488712 Ink	177.64
Check	11/10/2020	139009	Braden Interact Business (Hanover-IBP WS)	Inv# 672055 Copy Charges Oct 2020	81.41
Check	11/10/2020	139028	Staples	Inv# 3459985275 Toner (4)	370.46
Check	11/10/2020	139028	Staples	Inv# 3459985276 Toner	104.49
Total 2024210 · Printing					793.12
2024510 · Miscellaneous					
Check	11/03/2020	138890	Kwik Print	Inv# 67918 Holiday Labels	162.60
Check	11/03/2020	138906	Staples	Inv# 3458488711 Thank You Bags	166.45
Check	11/10/2020	139005	A1 Trophies & Awards	Inv# 15825 Plaques	269.25
Check	11/10/2020	139028	Staples	Inv# 3459985271 Bags	287.88
Check	11/10/2020	139028	Staples	Credit for Inv# 3457513224	-45.80
Total 2024510 · Miscellaneous					840.38
2024511 · Phone and Internet					

Hanover Township Board Audit Report

October 20 through November 16, 2020

Type	Date	Num	Name	Memo	Amount
Check	11/03/2020	138876	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 10/25-11/24	176.90
Total 2024511 · Phone and Internet					176.90
2024591 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	2,298.00
Total 2024591 · Health Insurance					2,298.00
2024592 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	337.14
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	27.73
Total 2024592 · Dental, Vision & Life Insurance					364.87
2024593 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	83.96
Total 2024593 · Unemployment					83.96
Total 2024ADM · Administration					5,221.50
2024HOM · Home Relief					
2024102 · Rent					
Check	11/03/2020	5652	Larry Bennett	November 2020 Rent	500.00
Check	11/03/2020	5654	Michelle Breen	November 2020 Rent	500.00
Check	11/03/2020	5659	Cook County Treasurer	Property Tax Assistance	373.54
Check	11/03/2020	5660	Country Mutual Insurance Company	Home Insurance Assistance November	38.90
Check	11/03/2020	5664	Northwest Compass	November 2020 Rent	300.00
Check	11/03/2020	5665	Southwicke on Sutton Condo Assn.	November 2020 Rent	186.63
Check	11/03/2020	5666	Spring Lakes Estates	November 2020 Rent	625.00
Check	11/03/2020	5671	Cynthia Wheelock	November 2020 Rent	550.00
Check	11/03/2020	5671	Cynthia Wheelock	November 2020 Rent	750.00
Total 2024102 · Rent					3,824.07
2024103 · Utilities					
Check	11/03/2020	5651	Advanced Disposal Solid Waste Midwest LLC	Utilities Assistance	57.23
Check	11/03/2020	5655	Com Ed	Utilities Assistance	56.56
Check	11/03/2020	5656	Com Ed	Utilities Assistance	225.15
Check	11/03/2020	5657	Com Ed	Utilities Assistance	62.58
Check	11/03/2020	5658	Com Ed	Utilities Assistance	17.89
Check	11/03/2020	5661	NICOR	Utilities Assistance	29.39
Check	11/03/2020	5662	NICOR	Utilities Assistance	39.24
Check	11/03/2020	5663	NICOR	Utilities Assistance	47.82
Check	11/03/2020	5668	Village of Streamwood	Utilities Assistance	86.34
Check	11/03/2020	5669	Village of Streamwood	Utilities Assistance	71.95
Total 2024103 · Utilities					694.15
2024105 · Personal Essentials					

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	11/03/2020	5670	Walmart	Personal Essentials	876.73
Check	11/04/2020	5675	Walmart	Personal Essentials	150.00
Total 2024105 · Personal Essentials					1,026.73
2024106 · Travel Expenses					
Check	11/03/2020	5653	BP Gas Station	Fuel Assistance Cards (3)	150.00
Check	11/03/2020	5660	Country Mutual Insurance Company	Transportation Assistance November	58.29
Check	11/03/2020	5667	State Farm Salah, Neal	Auto Insurance November 2020	50.00
Total 2024106 · Travel Expenses					258.29
2024119 · Emergency Assistance					
Check	10/21/2020	5647	Com Ed	Emergency Assistance	1,629.15
Check	10/23/2020	5648	Conway Management	Emergency Assistance	1,600.00
Check	10/23/2020	5649	Alex Vorobeychik	Emergency Assistance	2,500.00
Check	10/28/2020	5650	Bartlett Lake Apartments	Emergency Assistance	2,352.75
Check	11/04/2020	5672	Malgorzata Szala	Emergency Assistance	1,450.00
Check	11/04/2020	5673	NICOR	Emergency Assistance	427.12
Check	11/04/2020	5674	Com Ed	Emergency Assistance	969.25
Check	11/13/2020	5676	Banyan Holdings LLC	Emergency Assistance	2,008.50
Check	11/13/2020	5677	Chad Carls	Emergency Assistance	1,780.00
Total 2024119 · Emergency Assistance					14,716.77
Total 2024HOM · Home Relief					20,520.01
Total 2024 · Human Services - Expenditures					25,741.51
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	11/13/2020	139077	Kopon Airdo, LLC	Inv# 190-0007-31709 Legal Services - October	6,013.36
Total 3034701 · Legal					6,013.36
3034705 · Dues, Subs & Publications					
Check	11/03/2020	138911	IPWMAN	Inv# 1047 Public Works Mutual Aid Membership Dues 2021	500.00
Total 3034705 · Dues, Subs & Publications					500.00
3034709 · Uniforms & Safety Equipment					
Check	11/13/2020	139090	The Home Depot	Safety Gloves	39.94
Total 3034709 · Uniforms & Safety Equipment					39.94
3034711 · Utilities					
Check	10/27/2020	138855	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 9/14-10/14	55.41
Check	11/13/2020	139065	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 9/30-10/30	113.11
Total 3034711 · Utilities					168.52

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
3034713 · Recruitment					
Check	11/13/2020	139085	Physicians Immediate Care	Employee Screenings (2)	271.00
Check	11/13/2020	139093	Verify (XHANOV)	Background Checks (2) October 2020	88.00
Total 3034713 · Recruitment					359.00
3034791 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
3034792 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					101.46
3034793 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	175.32
Total 3034793 · Unemployment					175.32
Total 3034ADM · Administration					8,500.88
3034ROD · Road Maintenance					
3034600 · Controlled Substance Testing					
Check	11/13/2020	139091	Township Officials of Illinois	2021 TOI Drug Testing Annual Memberships - 6 Drivers	570.00
Total 3034600 · Controlled Substance Testing					570.00
3034602 · Operating Supplies & Materials					
Check	11/13/2020	139069	DTN, LLC	Inv# 5836362 Annual Weather Forecasting	2,976.00
Check	11/13/2020	139090	The Home Depot	Hose/Batteries	28.46
Total 3034602 · Operating Supplies & Materials					3,004.46
3034603 · Fuel					
Check	10/27/2020	138863	Village of Hanover Park (Fuel)	Inv# 2020-00000860 Sept 2020 Fuel	705.05
Total 3034603 · Fuel					705.05
3034610 · Street Lighting					
Check	11/13/2020	139067	Com Ed 152	Acct# 0045120152 Monthly Charges 10/7-11/6	377.08
Check	11/13/2020	139068	Com Ed 051	Acct# 5619024051 Monthly Charges 9/30-10/30	30.77
Total 3034610 · Street Lighting					407.85
3034614 · Signs, Stripping & Tree Removal					
Check	11/13/2020	139090	The Home Depot	Sign Installation Supplies	56.25
Total 3034614 · Signs, Stripping & Tree Removal					56.25

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Total 3034ROD · Road Maintenance					4,743.61
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	11/13/2020	139075	Imperial Forklift Corporation	Inv# 2965 Replacement Forklift	4,500.00
Total 3034608 · Equipment Purchase					4,500.00
3034609 · Maintenance Vehicles & Equip					
Check	10/27/2020	138847	Grant Truck & Trailer Repair, Inc	Inv# 17310 Chipper Trailer Lighting Connector	300.00
Check	10/27/2020	138850	Kammes Auto & Truck Repair, Inc.	Inv# 132340 Winter Preventative Maint Truck# 505	586.61
Check	11/03/2020	138910	Grant Truck & Trailer Repair, Inc	Inv# 17336 Electrical Work/Upgrade for Trailer Wiring on Truck# 501	300.00
Check	11/03/2020	138912	Kammes Auto & Truck Repair, Inc.	Inv# 132370 Winter Preventative Maintenance Truck# 501	539.44
Check	11/03/2020	138912	Kammes Auto & Truck Repair, Inc.	Inv# 132461 State Safety Inspection Truck# 501	40.00
Check	11/10/2020	139016	Kammes Auto & Truck Repair, Inc.	Inv# 132295 Truck# 502 Oil Leak/Exhaust System/Air Drier	6,055.99
Total 3034609 · Maintenance Vehicles & Equip					7,822.04
Total 303EQM · Equipment					12,322.04
Total 3034 · Road Maintenance - Expenditures					25,566.53
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	11/10/2020	139037	Launch Digital Marketing	Inv# L49252 Website Hosting November 2020	50.00
Total 5054014 · Equip / Database					50.00
5054591 · Health Insurance					
Check	11/13/2020	139095	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	11/13/2020	139070	Euclid Managers	Acct 5641581 Monthly Premium	167.53
Check	11/13/2020	139092	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 5054592 · Dental, Vision & Life Insurance					181.48
5054593 · Unemployment					
Check	11/13/2020	139074	Illinois Counties Risk Management Trust	Inv# RCB25059 Unemployment 3rd Qtr	36.04
Total 5054593 · Unemployment					36.04
Total 5054ADM · Administration					1,993.88
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	10/27/2020	138866	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 9/3-10/5	191.18
Check	10/27/2020	138870	Nicor (MHB 84)	Acct# 84-67-77-1000 0 Monthly Charges 9/14-10/11	47.65

Hanover Township Board Audit Report

October 20 through November 16, 2020

Type	Date	Num	Name	Memo	Amount
Check	11/10/2020	139039	Village of Streamwood Water Billing Dept.	Stmnt Date 10/31/2020 Monthly Charges	30.62
Total 5054210 · Utilities					269.45
5054213 · Janitorial					
Check	10/27/2020	138867	JaniKing	Inv# CCHC08200207 Monthly Billing August 2020	414.00
Check	10/27/2020	138867	JaniKing	Inv# CCHC09200207 Monthly Billing Sept 2020	414.00
Check	10/27/2020	138867	JaniKing	Inv# CCHC10200207 Monthly Billing Oct 2020	414.00
Total 5054213 · Janitorial					1,242.00
5054250 · Building Maintenance					
Check	10/27/2020	138868	Johnson Controls Security Solutions	Inv# 34949191 Security Monitoring 11/20-1/21	273.00
Total 5054250 · Building Maintenance					273.00
5054286 · Agency Support Services					
Check	11/10/2020	139036	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 11/2-12/1	198.11
Check	11/10/2020	139038	Quench USA, Inc.	Inv# 2758574 Water Cooler Rental Nov 2020	55.00
Total 5054286 · Agency Support Services					253.11
Total 5054COM · HT Community Resource Center					2,037.56
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	11/13/2020	139097	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Services - Oct 2020	10,761.50
Total 5054123 · Easter Seals					10,761.50
5054128 · RENZ Outpatient					
Check	11/13/2020	139096	Ecker Center for Behavioral Health	Outpatient Services October 2020	10,087.00
Total 5054128 · RENZ Outpatient					10,087.00
5054162 · Tide Transportation					
Check	11/10/2020	139035	A#1 Cab Dispatch Inc	Tide Transportation Services Oct 2020	1,520.00
Total 5054162 · Tide Transportation					1,520.00
5054180 · Capital Grant Fund					
Check	10/27/2020	138865	Clearbrook	Community Integrated Living Furniture	1,000.00
Total 5054180 · Capital Grant Fund					1,000.00
5054201 · Journeys Hope Center					
Check	10/27/2020	138869	Journey from PADS to HOPE	Hope Center Counseling June 2020	379.50
Check	10/27/2020	138869	Journey from PADS to HOPE	Hope Center Counseling July 2020	297.00
Check	10/27/2020	138869	Journey from PADS to HOPE	Hope Center Counseling Aug 2020	280.50
Check	10/27/2020	138869	Journey from PADS to HOPE	Hope Center Counseling Sept 2020	214.50

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Total 5054201 · Journeys Hope Center					1,171.50
Total 5054SVC · Service Contracts					24,540.00
Total 5054 · Mental Health - Expenditures					28,571.44
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	11/10/2020	139019	Landmark Ford Inc	2020 Ford T-350 YFS Replacement Cargo Van	27,993.00
Total 7004408 · Vehicle Purchase					27,993.00
7004540 · Bus Purchase					
Check	11/03/2020	138899	Pace	Inv# 583141 Bus Lease	100.00
Check	11/03/2020	138899	Pace	Inv# 583142 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					28,193.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	11/13/2020	139073	Hitchcock Design Group	Inv# 25299 Izaak Walton Reserve Final Design	10,000.00
Total 8084420 · Izaak Walton Ctr Improvements					10,000.00
8084425 · Building & Perm Improvements					
Check	11/03/2020	138900	Platt Hill Nursery	Ticket# OFF02-242484 Replacement Arborvitae Plants	1,999.00
Check	11/13/2020	139073	Hitchcock Design Group	Inv# 25300 Campus Expansion Design Phase	1,500.00
Check	11/13/2020	139080	Marchese and Sons, Inc	Inv# 107317 Three Parcels Plat of Survey	14,000.00
Total 8084425 · Building & Perm Improvements					17,499.00
Total 8084 · Capital Projects - Expenditures					27,499.00
TOTAL					274,059.81

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.

Others present either in person or via teleconference were Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttenger*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, Attorney Mark Kimzey, Committee on Youth member Denise Camacho, and Village of Streamwood Trustee Mike Baumer.

*Attendance via teleconference.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board, and Mr. McGuire closed the Town Hall.
- IV. Hearing regarding the Hanover Township Amended Budget and Appropriation Ordinance: Trustee Beattie moved that the Board go into the hearing regarding the Hanover Township amended budget and appropriation ordinance; Trustee Moinuddin seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried at 7:02 p.m.

The hearing regarding the Hanover Township amended budget and appropriation was called to order by Supervisor McGuire. Present by roll call vote were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.
 - A. Explanation of the Hanover Township Amended Budget and Appropriation Ordinance: Administrator Barr reviewed the reason for amending the budget and appropriation ordinance, citing the primary reason for the amendment is to transfer \$650,000 from reserves to capital, which when combined with the pending state grant, will allow the township to purchase the parcels of land that adjoin the Tiknis Campus to the south at 85 Illinois Route 59, 1485 Illinois Route 59, and at 8 W. Bartlett Road.
 - B. Comments and Questions from the Board regarding the Ordinance: No questions were raised by Board members.
 - C. Comments and Questions from the Public regarding the Ordinance: No questions from the public were raised.
 - D. Approval of the Hanover Township Amended Budget and Appropriation Ordinance for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021: Trustee Moinuddin moved that the Board approve the Amended Budget and Appropriation ordinance number 102020 for the fiscal year beginning April 1, 2020 and ending March 31, 2021; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
 - E. Adjournment to the Regular Board Meeting: Trustee Martinez moved that the Board adjourn into the regular Board meeting at 7:07 p.m.; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

The regular meeting of the Hanover Township Board was reconvened and called to order by Supervisor McGuire at 7:07 p.m.. Present by roll call vote were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.

V. Reports

- A. Supervisor's Report: Supervisor McGuire reported that he and Director Imperato brainstormed about how to continue to honor our Veterans during the pandemic. To replace the dinners we usually host for the veterans, they decided to offer box lunches in a drive-up/pick-up program on November 21 from 11:30 a.m. to 12:30 p.m. We will again be enrolling new Honor Roll members starting with our next meeting.
- B. Clerk's Report: Clerk Dolan Baumer reported that that Early Voting began yesterday at the Village of Streamwood, Village of Hoffman Estates and in Schaumburg. Many calls are coming in regarding voting locations, which candidates are on the ballot and whether or not a person is registered to vote. She also thanked Receptionist Ms Susan Graffy for all of her efforts to field calls and assist residents as best she can. She was a big help!
- C. Assessor's Report: Assessor Smogolski offered no additional report.
- D. Department Reports: Director Smith reported that the contact tracing that the Community Health office is doing for the Illinois Department of Public Health seen positive rates going up. Amita Health will offer free prostate screening and the aging gracefully sessions are ongoing. The Red Cross blood drive schedule is full. Open Enrollment will be held from November 1 through December 15, and the office will assist residents navigate the options. Director Kuttentberg reported that Covid testing would be onsite on October 29. He participated in a meeting with Administrator Barr and Hitchcock Design. The office would participate in the Bartlett drive-through Halloween event. He asked that if you have not registered for the Township Officials of Illinois virtual annual conference and would like to attend, that you contact him. The Mental Health Board, reported Manager Teachout, would hold agency hearings starting on October 27. She is in discussions with A-1 Cabs, the TIDE ride provider, regarding the results of the recent survey for expanded services. Agencies have received their six-month update. She was pleased that the Elgin and the Winnebago 708 board have reached out to her for direction and advice. Director Houdek reported that the Youth and Family Services prevention services and clinical services would be held in ten schools in small groups. They are working on providing in-person services, but are waiting on a decision from U-46 school principals. Open Gym would be held in-person at the Hanover Park Park District and at the Izaak Walton Center, and virtually, as well. In-person tutoring has begun with 54 participants. The Second Annual Cookies and Cocoa would be held on December 4 and 5 at the Izaak Walton Center. Amalia Garcia joined Hanover Township YFS this month as an Open Gym assistant. Director Crews reported that overnights are continuing. He met with Hanover Park and Streamwood emergency departments to see how Hanover Township could augment their services. The Leadership Summit would be held on November 20. South Elgin will begin to call on Hanover Township Emergency Services. Director Conway noted that the donut and taffy apple sale was a success for the Senior Citizen Services Committee. The Illinois Department of Aging released the 2021-2023 plan and she is reviewing it. The senior e-newsletter is being well received. The pen pal program is open, thanks to Trustee Beattie and the National Honor Roll students. Medicaid Annual Enrollment is open. Human Services Director Imperato reported that about 500 children are enrolled in the holiday program. She would be meeting with Director Crews to determine the safest way to make distributions. Thanksgiving meal box registration would begin on October 26. The Senator Castro-sponsored flu vaccination event would be held on November 4. The department is receiving applications for NICOR and ComEd shut-off relief. She is very proud that the Township is working with the Salvation Army on the EFSP program. The Illinois Township Association of GA caseworkers named Hanover township of the year. Finally, she reported that she would be holding two of the GA Caseworkers sessions for the T.O.I. Conference. Administrative Assistant Matich and Assistant Administrator Vana reported that they have collected receipts for Covid 19 efforts at the Township totaling over \$200,000; it will be submitted to the County next week. The new employee assistance program is through CuraLinc.

The department is researching the ability to sell license plates to the public through the Illinois Secretary of State. Director Hanson reported that six trees were planted this season, along the Izaak Walton path. 20 of the 57 plants from this spring did not make it due to drought and will be replanted. The department received state bids for road salt at \$54.12 per ton (1,500 tons are needed). This cost is lower than in 2019. The department sent code violations to Sherwood Oaks residents regarding their community pool. Attorney Kimzey reported that the Township has authority under Section 85-50 of the Township Code to take action, including pumping of the pool, to abate the dangerous and hazardous condition of the property. However, the Township must first request that the County Board take such action. The Board agreed that counsel would prepare a letter to be sent to the County Board requesting that it take appropriate action, so that the Township can move forward within section 85-50 should the County Board declines the request. Administrator Barr told the Board that the reporting structure would change and that going forward, directors from Human Services and the Mental Health Board would report to Assistant Administrator Vana starting Monday.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 6, 2020 through October 19, 2020, asking that check #138656 be removed from the regular groups of bills and approved separately. Trustee Essick moved that check #138656 to Martin Implement Sales, Inc. for \$13,663.00 be approved for payment; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Moinuddin, and Martinez. Abstain: Supervisor McGuire. Motion carried and the bill would be paid. In addition, Mr. Barr presented the following remaining bills for approval:

a.	Town	\$66,044.94
b.	Senior Services	35,195.37
c.	General Assistance	9,048.04
d.	Road Maintenance	6,517.86
e.	Mental Health Board	160,318.26
e.	Capital	<u>25,576.98</u>
	Total	<u>\$302,720.45</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the remaining bills as presented from October 6, 2020 through October 19, 2020 as presented. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- VII. Unfinished Business: Consideration of Election Day Closure: Trustee Martinez moved that the Township close as an official holiday pursuant to the Governor's act on November 3, 2020, Election Day. Trustee Beattie seconded the motion. Discussion ensued. With no clear update on the issue, the Board decided that since it would not meet in the interim, that the Administrator be given the authority to make the call regarding the closing and to alert staff and Board of the decision.

VIII. New Business:

- A. Board Meeting Minutes of October 6 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of October 6, 2020 for review and approval. Trustee Martinez moved to approve the Board meeting of October 6, 2020; motion seconded by Trustee Essick and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Presentation by the Department of Human Services: Director Imperato opened the presentation on the department of Human Services by telling the Board the new mission statement: Empowering residents to achieve self-sustainability. She then listed the department's services and purposes, eligibility and amounts. The majority of GA clients, the department's study reports, are clients that are male and over 50 years old. The length of time receiving GA benefits is about five

Minutes of a Meeting of the Hanover Township Board

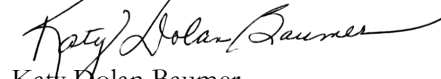
Tuesday, October 20, 2020

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years, while social security is pending for about 80% of the clients. GA appointments are flat over 2019. Emergency assistance fund distribution saw an increase most likely due to Covid. The crisis intake calls have doubled over 2019. Most of the financial and other assistance comes from donations to the Hanover Township Foundation. Volunteers primarily staff the food pantry. 1,500 school supply backpacks were distributed this year. The Board thanked Director Imperato for this update on the activities of Human Services.

- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:06 p.m. was made by Trustee Martinez and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
TO APPROVE A MUTUAL AID AGREEMENT BETWEEN
THE SOUTH ELGIN AND COUNTRYSIDE FIRE PROTECTION DISTRICT AND
THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Mutual Aid Agreement (the "Agreement") between the South Elgin and Countryside Fire Protection District and the Township, a copy of which is attached hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 17, 2020

APPROVED: November 17, 2020

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on November 17, 2020, and approved on November 17, 2020, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**MUTUAL AID AGREEMENT
BETWEEN SOUTH ELGIN & COUNTRYSIDE FIRE PROTECTION AND
THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT**

This Agreement (hereinafter, the "Agreement") is hereby made and entered into by and between the **South Elgin & Countryside Fire Protection District**, Illinois (hereinafter, the "**District**") and **Hanover Township**, Illinois (hereinafter, the "**Township**") (collectively, the "Parties"). In consideration of the mutual promises and covenants contained herein, the adequacy and sufficiency of which is hereby acknowledged, the Parties hereby agree, as follows:

1. Definitions. For the purpose of this Agreement, the following terms shall have the meaning set forth in this Paragraph 1.

- a. "Department" shall mean the South Elgin & Countryside Fire Protection District, or the Hanover Township Emergency Services Department, respectively.
- b. "Department Head" shall mean the Chief of the Fire District or his/her designee(s), or the Director of Emergency Services of Hanover Township Director or his/her designee(s), respectively.
- c. "Requesting Department" shall mean a Department which requests assistance pursuant to this Agreement.
- d. "Aiding Department" shall mean a Department providing equipment, personnel, and/or services to a Requesting Department pursuant to this Agreement.
- e. "Emergency" shall mean an occurrence or condition which results in a situation of such magnitude and/or consequence, that it cannot be adequately handled by a Requesting Department, and the Requesting Department determines the necessity and advisability of requesting assistance.
- f. "Equipment" shall mean any equipment owned by the Parties.
- g. "Personnel" shall mean any employees or volunteers of the Parties.

2. Authority to Effect Mutual Aid. The Parties hereby authorize and direct their respective Department Heads to take necessary and proper action to render mutual assistance to, and/or request mutual assistance from, the other Department, in accordance with their respective policies and procedures, as well as all applicable Local, State, and Federal statutes, regulations, and ordinances.

3. Requests for Mutual Aid. Whenever an emergency occurs or conditions are such that the Department Head of a Requesting Department determines it advisable to request assistance pursuant to this Agreement, he or she shall notify the Aiding Department of the nature and location of the emergency, and the type and amount of equipment, personnel, and/or services to be requested from the Aiding Department.

4. Rendering Mutual Aid. If an Aiding Department is willing and able to provide assistance, its Department Head shall inform the Requesting Department about the type of available resources and the approximate arrival time of such assistance. Any assistance rendered by an Aiding Department shall be to the extent of available personnel and equipment, as determined by its Department Head. An Aiding Department is not obligated to respond to a request for assistance pursuant to this Agreement.

5. Jurisdiction over Personnel and Equipment. The personnel of an Aiding Department that are dispatched to provide assistance to a Requesting Department pursuant to this Agreement will report to and serve under the direction and control of the Incident Commander of the Requesting Department and in accordance with the National Incident Management System. Such personnel shall remain employees and/or volunteers of the Aiding Department. An Aiding Department shall, at all times, have the right to withdraw any and all assistance upon the order of its Department Head. The Department Head of the Aiding Department shall notify the Requesting Department of the withdrawal of such aid and the extent of such withdrawal as promptly as possible.

6. Compensation for Aid. Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Department; provided, however, that any expenses recoverable from third-parties shall be equitably distributed among the Parties and any other entities providing equipment, personnel, and/or services. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

7. Insurance. Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, workers' compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limits general liability and professional liability. No Party shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligation of this paragraph 7 may be satisfied by a Party's membership in a self-insured pool, or a self-insured plan or arrangement with an insurance provider approved by the state of Illinois. A Party may require that copies or other evidence of compliance with the provisions of this Section be provided to its Department Head. Upon request, a Party and its Department Head shall provide such evidence, as herein provided, to the other Party to this Agreement. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under paragraph 8 of this Agreement to indemnify and hold the other Party harmless from such liability.

8. Indemnification. Each Party agrees to waive all claims against the other Party for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party or its personnel. Each Party requesting assistance pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify, and defend the Party rendering assistance and its employees and/or volunteers from any and all claims, causes of action, demands, liability, damages, losses, expenses (including attorneys fees), or suits in law or in

equity which are made by a third party; provided, however, that all employee benefits, wage and disability payments, pensions, workers' compensation claims, damage to or destruction of equipment or clothing, and medical expenses of the Party rendering aid or its employees and/or volunteers shall be the sole and exclusive responsibility of the Party rendering aid; and provided, further, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid.

9. Non-Liability for Failure to Render Aid. The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Department prohibit response. No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a Party, or its duly authorized agents and personnel, for failure or refusal to render aid, or for the withdrawal of aid, once provided, pursuant to the terms of this Agreement.

10. Notice of Claim or Suit. Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other Party shall provide prompt and timely notice to the Party who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

11. Notices. All notices hereunder shall be in writing and shall be served personally or by registered mail or certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the Township:	Director of Emergency Services Hanover Township 250 S. Route 59 Bartlett, IL 60103
---------------------	---

If to the District:	Fire Chief South Elgin & Countryside Fire Protection District 1090 West Spring Street South Elgin, IL 60177
---------------------	--

12. Governing Law. This Agreement shall be governed, interpreted, and construed in accordance with the law of the state of Illinois.

13. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

14. Execution in Counterparts. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

15. Binding Effect. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any Party hereto; provided, however, that this Agreement may not be assigned by a Party without prior written consent of the other Party.

16. Term. This Agreement shall be in effect for a term of one (1) year from the Effective Date, as provided in paragraph 13 herein, and shall automatically renew for successive one (1) year terms, unless terminated in accordance with this paragraph. Either Party may terminate its participation in this Agreement at any time by giving the other Party at least sixty (60) days advanced written notice of the specified date of termination.

17. Amendments. Any amendments to this Agreement must be in writing and executed by both Parties.

18. Severability. The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

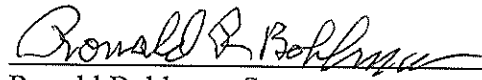
IN WITNESS WHEREOF, the Parties have approved the execution of this Agreement by their respective officers on the dates set forth below:

SOUTH ELGIN & COUNTRYSIDE FIRE PROTECTION DISTRICT


Mary Van Winkle, Board President

Date: _____

ATTEST:


Ronald Bohlman, Secretary

HANOVER TOWNSHIP

Brian P. McGuire, Supervisor

Date: _____

ATTEST:

Katy Dolan Baumer, Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE A MUTUAL AID AGREEMENT BETWEEN
THE EAST DUNDEE AND COUNTRYSIDE FIRE PROTECTION DISTRICT AND
THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Mutual Aid Agreement (the "Agreement") between the East Dundee and Countryside Fire Protection District and the Township, a copy of which is attached hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 17, 2020

APPROVED: November 17, 2020

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on November 17, 2020, and approved on November 17, 2020, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**MUTUAL AID AGREEMENT
BETWEEN EAST DUNDEE AND COUNTRYSIDE FIRE PROTECTION DISTRICT
AND
THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT**

This Agreement (hereinafter, the "Agreement") is hereby made and entered into by and between the East Dundee and Countryside Fire Protection District, Illinois (hereinafter, the "District") and Hanover Township, Illinois (hereinafter, the "Township") (collectively, the "Parties"). In consideration of the mutual promises and covenants contained herein, the adequacy and sufficiency of which is hereby acknowledged, the Parties hereby agree, as follows:

1. Definitions. For the purpose of this Agreement, the following terms shall have the meaning set forth in this Paragraph 1.

- a. "Department" shall mean the East Dundee and Countryside Fire Protection District, or the Hanover Township Emergency Services Department, respectively.
- b. "Department Head" shall mean the Chief of the East Dundee and Countryside Fire Protection District or his/her designee(s), or the Director of Emergency Services of Hanover Township Director or his/her designee(s), respectively.
- c. "Requesting Department" shall mean a Department which requests assistance pursuant to this Agreement.
- d. "Aiding Department" shall mean a Department providing equipment, personnel, and/or services to a Requesting Department pursuant to this Agreement.
- e. "Emergency" shall mean an occurrence or condition which results in a situation of such magnitude and/or consequence, that it cannot be adequately handled by a Requesting Department, and the Requesting Department determines the necessity and advisability of requesting assistance.
- f. "Equipment" shall mean any equipment owned by the Parties.
- g. "Personnel" shall mean any employees or volunteers of the Parties.

2. Authority to Effect Mutual Aid. The Parties hereby authorize and direct their respective Department Heads to take necessary and proper action to render mutual assistance to, and/or request mutual assistance from, the other Department, in accordance with their respective policies and procedures, as well as all applicable Local, State, and Federal statutes, regulations, and ordinances.

3. Requests for Mutual Aid. Whenever an emergency occurs or conditions are such that the Department Head of a Requesting Department determines it advisable to request assistance pursuant to this Agreement, he or she shall notify the Aiding Department of the nature and

location of the emergency, and the type and amount of equipment, personnel, and/or services to be requested from the Aiding Department.

4. Rendering Mutual Aid. If an Aiding Department is willing and able to provide assistance, its Department Head shall inform the Requesting Department about the type of available resources and the approximate arrival time of such assistance. Any assistance rendered by an Aiding Department shall be to the extent of available personnel and equipment, as determined by its Department Head. An Aiding Department is not obligated to respond to a request for assistance pursuant to this Agreement.

5. Jurisdiction over Personnel and Equipment. The personnel of an Aiding Department that are dispatched to provide assistance to a Requesting Department pursuant to this Agreement will report to and serve under the direction and control of the Incident Commander of the Requesting Department and in accordance with the National Incident Management System. Such personnel shall remain employees and/or volunteers of the Aiding Department. An Aiding Department shall, at all times, have the right to withdraw any and all assistance upon the order of its Department Head.

6. Compensation for Aid. Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Department; provided, however, that any expenses recoverable from third-parties shall be equitably distributed among the Parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

7. Insurance. Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, workers' compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limits general liability and professional liability. No Party shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligation of this paragraph 7 may be satisfied by a Party's membership in a self-insured pool, or a self-insured plan or arrangement with an insurance provider approved by the state of Illinois. A Party may require that copies or other evidence of compliance with the provisions of this Section be provided to its Department Head. Upon request, a Party and its Department Head shall provide such evidence, as herein provided, to the other Party to this Agreement. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under paragraph 8 of this Agreement to indemnify and hold the other Party harmless from such liability.

8. Indemnification. Each Party agrees to waive all claims against the other Party for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party or its personnel. Each Party requesting assistance pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify, and defend the Party rendering assistance and its employees and/or volunteers from any and all claims, causes of action, demands, liability, damages, losses, expenses (including attorneys fees), or suits in law or in

equity which are made by a third party; provided, however, that all employee benefits, wage and disability payments, pensions, workers' compensation claims, damage to or destruction of equipment or clothing, and medical expenses of the Party rendering aid or its employees and/or volunteers shall be the sole and exclusive responsibility of the Party rendering aid; and provided, further, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid.

9. Non-Liability for Failure to Render Aid. The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Department prohibit response. No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a Party, or its duly authorized agents and personnel, for failure or refusal to render aid, or for the withdrawal of aid, once provided, pursuant to the terms of this Agreement.

10. Notice of Claim or Suit. Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other Party shall provide prompt and timely notice to the Party who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

11. Notices. All notices hereunder shall be in writing and shall be served personally or by registered mail or certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the Township:	Director of Emergency Services Hanover Township 250 S. Route 59 Bartlett, IL 60103
---------------------	---

If to the District:	Fire Chief East Dundee FPD 401 Dundee Ave. East Dundee, IL 60118
---------------------	---

12. Governing Law. This Agreement shall be governed, interpreted, and construed in accordance with the law of the state of Illinois.

13. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

14. Execution in Counterparts. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

15. Binding Effect. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any Party hereto; provided, however, that this Agreement may not be assigned by a Party without prior written consent of the other Party.

16. Term. This Agreement shall be in effect for a term of one (1) year from the Effective Date, as provided in paragraph 13 herein, and shall automatically renew for successive one (1) year terms, unless terminated in accordance with this paragraph. Either Party may terminate its participation in this Agreement at any time by giving the other Party at least sixty (60) days advanced written notice of the specified date of termination.

17. Amendments. Any amendments to this Agreement must be in writing and executed by both Parties.

18. Severability. The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

IN WITNESS WHEREOF, the Parties have approved the execution of this Agreement by their respective officers on the dates set forth below:

East Dundee and Countryside Fire Protection District



Mark Guth, Board President

Date: 10-26-2020

ATTEST:



Douglas Hoyt, Secretary of the Board

HANOVER TOWNSHIP

Brian P. McGuire, Supervisor

Date: _____

ATTEST:

Katy Dolan Baumer, Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE THE REVISED 2021 PACE TRIP TRANSIT
GRANT AND SERVICE AGREEMENT**

BE IT RESOLVED by the Supervisor and the Board of Town Trustees of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. That the 2021 TRIP Transit Grant and Service Agreement (the "Agreement") between the Suburban Bus Division of the Regional Transportation Authority, operating under the name "Pace," and the Township, to provide transportation services for senior citizens of the Township, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances or Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: November 17, 2020

APPROVED: November 17, 2020

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on November 17, 2020, and approved on November 17, 2020, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

2021 TRIP TRANSIT GRANT AND SERVICE AGREEMENT

This 2021 Trip and Transit Grant and Service Agreement (“Agreement”) is made by Pace, the Suburban Bus Division of the Regional Transportation Authority (hereinafter “Pace”) and Elk Grove, Hanover, Palatine, Schaumburg and Wheeling Townships (hereinafter “Townships”). Pace and Townships are sometimes individually referred to as a “Party” and collectively referred to as the “Parties” in this Agreement.

W I T N E S S E T H:

WHEREAS, Pace was established under the Regional Transportation Authority Act (70 ILCS 3615/1.01 *et seq.*) to aid and assist public transportation in the six county Northeastern Illinois area;

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance;

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*) authorizes and encourages intergovernmental cooperation; and

WHEREAS, the Parties are units of government within the meaning of Article VII, Section 10 of the Constitution of the State of Illinois (Ill. Const. art. VII, § 10) and have the power and authority to enter into this Agreement; and

WHEREAS, Pace will provide the transportation services as hereinafter described upon the terms and conditions set forth therein;

WHEREAS Pace will fund its provision of the transportation services as hereinafter upon the terms and conditions set forth herein (hereinafter referred to as the “Pace Grant”).

NOW, THEREFORE, in consideration of the aforementioned Recitals and the mutual covenants contained herein, the Parties agree as follows:

1. **Description of Service.** Pace shall provide curb to curb Dial-A-Ride bus service (“Service”) to the Townships as described in the attached Exhibit A.
2. **Pace Grant.** Pace shall fund its provision of the Service in an amount not to exceed \$250,000.
3. **Calculation of Monthly Invoice.** Pace shall provide a monthly report to the Townships to give an accounting of the Pace Grant funds expended.

The monthly report shall be based on service costs calculated using actual costs to provide the services less revenue received. The Townships will be responsible for paying all Service costs after the Pace Grant of \$250,000 is expended.

4. **Term and Termination.** This Agreement is effective January 1, 2021, through December 31, 2021 unless earlier terminated by a Party upon 60 days advance written notice to the other Parties.

5. **Insurance.** Pace shall require its outside service provider(s) providing the Service to obtain and maintain insurance coverage and furnish Pace with evidence of such coverage, including a certificate of insurance. Pace shall provide Townships with a copy of the certificate of insurance upon written request by Townships.

6. **Indemnification.** Townships shall indemnify, defend, and hold harmless Pace and Pace's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Township's intentional or negligent acts or omissions concerning the performance of any of Townships obligations under this Agreement. Pace shall indemnify, defend, and hold harmless Township's and Township's officers, directors, employees, and agents from and against any and all liability, losses, damages, claims, suits, payments, settlements, judgments, demands, awards, expenses, and costs, including attorneys' fees, resulting from Pace's intentional or negligent acts or omissions concerning the performance of any of Pace's obligations under this Agreement. No Party shall be liable for or be required to indemnify the other Party for claims based upon the intentional or negligent acts or omissions of third persons. Upon written notice by the Party claiming indemnification ("Claimant") to the indemnifying Party ("Indemnitor") regarding any claim which Claimant believes to be covered under this Section, Indemnitor shall appear and defend all suits brought upon such claim and shall pay all costs and expenses incidental thereto, but Claimant shall have the right, at Claimant's option and expense, to participate in the defense of any suit, without relieving Indemnitor of Indemnitor's obligations under this Section.

7. **Independent Relationship.** Pace is an independent contractor and not an employee, agent, joint venture, or partner of Townships, and nothing in this Agreement shall be construed as creating any other relationship between the Townships and Pace, or between any employee or agent of Pace and the Townships. Pace employees shall at all times remain employees of Pace, which shall be solely responsible for all aspects of their employment, including, without limitation, compensation, benefits, payment or withholding of taxes, Social Security, Medicare, unemployment or other insurance, and workers' compensation.

8. **Headings.** The section headings contained in this Agreement are for reference and convenience only and shall not affect the meaning or interpretation of this Agreement.

9. **Waiver.** Failure of a Party to exercise any right or pursue any remedy under this Agreement shall not constitute a waiver of that right or remedy.

10. **Compliance with Laws**. Parties must comply with all federal, state and local laws, ordinances and regulations applicable to this Agreement.

11. **Severability**. If any provision of this Agreement is held invalid or unenforceable by an Illinois court of competent jurisdiction, such provision shall be deemed severed from this Agreement and the remaining provisions of this Agreement shall be remain in full force and effect.

12. **Entire Agreement and Non-reliance**. This Agreement, including the introductory Recitals and any attached exhibits, which are hereby incorporated into and made a part of this Agreement, constitutes the entire agreement between the Parties and supersedes any prior written or oral understandings, agreements, or representations between the Parties that may have related in any way to the subject matter of this Agreement, and no other written or oral warranties, inducements, considerations, promises, representations, or interpretations, which are not expressly addressed in this Agreement, shall be implied or impressed upon this Agreement.

Townships represents and warrants that: (a) Townships has conducted such independent review, investigation, and analysis (financial and otherwise) and obtained such independent legal advice as desired by Townships to evaluate this Agreement and the transaction(s) contemplated by this Agreement; (b) Pace has not made any representations or warranties to Townships with respect this Agreement and the transaction(s) contemplated by this Agreement, except such representations and/or warranties that are specifically and expressly set forth in this Agreement; and (c) Townships has relied only upon such representations and/or warranties by Pace that are specifically and expressly set forth in this Agreement and has not relied upon any other representations or warranties (whether oral or written or express or implied), omissions, or silences by Pace. Without limiting any representations and/or warranties made by Pace that are specifically and expressly set forth in this Agreement, Townships acknowledges that Pace will not have or be subject to any liability to Townships resulting from the distribution to Townships or Municipality's use of any information, including any information provided or made available to Townships or any other document or information in any form provided or made available to Municipality, in connection with this Agreement and the transaction(s) contemplated by this Agreement.

13. **Binding Effect**. This Agreement shall be binding upon the Parties and their respective directors, officers, employees, agents, representatives, successors, and approved assigns.

14. **Survival**. Any provision of this Agreement that imposes an obligation after termination of this Agreement shall be deemed to survive termination of this Agreement.

15. **Assignment**. Pace shall not assign, delegate, or otherwise transfer all or part of its rights and obligations under this Agreement without the prior written consent of the other Party.

16. **Authority**. Pace and Townships represent and warrant that their duly authorized representatives whose signatures appear below have the power and authority to enter into this Agreement and to obligate Pace and Townships to the terms of this Agreement.

17. **Amendments.** No changes, amendments, or modifications of this Agreement shall be valid unless in writing and signed by the duly authorized official of each Party.

18. **Notice.** Any notice under this Agreement shall be in writing and shall be given in the following manner:

- (a) by personal delivery (deemed effective as of the date and time of delivery);
- (b) by commercial overnight delivery (deemed effective on the next business day following deposit of the notice with a commercial overnight delivery company);
- (c) registered or certified mail, return receipt requested, with proper postage prepaid (deemed effective as of the second business day following deposit of the notice in the U.S. mail); or
- (d) by facsimile with confirmation of transmission (deemed effective as of the date and time of the transmission, except the effective date and time shall be 8:00 a.m. on the next business day after transmission of the notice if transmitted during non-business hours).

Business days are defined as Monday through Friday, excluding federal holidays. Business hours are defined as 8:00 a.m. to 5:00 p.m. Central Standard Time on Monday through Friday, excluding federal holidays. The notice shall be addressed as follows or addressed to such other address as a Party may from time to time specify in writing to the other Parties:

Pace

550 W. Algonquin Road
Arlington Heights, IL 60005
Attn: Executive Director

Wheeling Township
1616 N. Arlington Heights Rd.
Arlington Heights, IL 60004
Attn: Township Supervisor

Hanover Township

250 S. Rte. 59
Bartlett, IL 60103
Attn: Township Supervisor

Schaumburg Township

1 Illinois Blvd.
Hoffman Estates, IL 60129
Attn: Township Supervisor

Elk Grove Township

2400 S. Arlington Heights Rd.
Arlington Heights, IL 60005
Attn: Township Supervisor

Palatine Township

7215 S. Quentin Road, Ste. 101
Palatine, IL 60067
Attn: Township Supervisor

19. **Governing Law, Jurisdiction, and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without regard to principles of conflicts of law, and the Parties shall submit to the exclusive jurisdiction and venue of the state courts of Cook County, Illinois for any dispute arising out of or related to this Agreement.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives on the dates stated below.

Pace

By: _____

Title: _____

Date: _____

Wheeling Township

By: _____

Title: _____

Date: _____

Schaumburg Township

By: _____

Title: _____

Date: _____

Hanover Township

By: _____

Title: _____

Date: _____

Elk Grove Township

By: _____

Title: _____

Date: _____

Palatine Township

By: _____

Title: _____

Date: _____

Exhibit A

Service Description

TYPE OF SERVICE	Curb to Curb Dial-A-Ride Bus Service
SERVICE OPERATED BY	Pace will contract with a transportation provider (the "Contractor") to provide the service, which is the subject of this Agreement.
RESERVATION DAYS & HOURS	Monday through Friday – 9:00 AM to 2:00 PM
RESERVATION METHOD	Reservations shall be accepted at the Pace call center by way of email (cookcounty@pacebus.com) a maximum of seven (7) days in advance and a minimum of two (2) days in advance of the day of service. Note: Friday reservations are for Tuesday service.
REGISTRATION METHOD	All riders register through the Township. Registration information is sent by the Township to the designated Pace email address (cookcounty@pacebus.com). Eligible riders are registered with the transportation provider within five (5) business days.
SERVICE AREA	TRIP provides transportation to eligible riders to medical facilities within Palatine, Wheeling, Hanover, Schaumburg and Elk Grove Townships. In addition, transportation is provided to the following designated locations outside of the five (5) Townships: 1. University of Illinois Medical Center; 2. Jesse Brown VA Medical Center; 3. Edward Hines VA Hospital; 4. Lovell Federal Healthcare Center; 5. John Stroger Cook County Hospital; 6. Rush Medical Center; 7. Northwestern Hospital; 8. ARA South Barrington Dialysis Center; and 9. Good Shepherd Hospital in Barrington. 10. Loyola Hospital 11. Social Security Offices within the partner Townships or adjacent Townships 12. VA Facility, Hoffman Estates 13. Dialysis Center, 3150 W. Higgins, Hoffman Estates 14. Wheaton Eye Clinic 2015 N. Main St, Wheaton
SERVICE DAY & HOURS	Monday through Friday – 5:00 AM to 9:00 PM Saturday – 5:00 AM to 4:00 PM Note: Whenever possible, pick-up times are negotiated in order to optimize the service efficiency.
HOLIDAYS	Service will <u>not</u> operate on following holidays: • New Year's Day • Memorial Day • Independence Day • Labor Day • Thanksgiving Day • Christmas Day
ONE-WAY FARE	Trips within the Township \$5.00 Trips across Townships \$10.00 Note: The maximum fare per trip per rider is \$10.00
SUBSCRIPTIONS	Subscriptions are allowed per the approval of the Township. Subscriptions are submitted by way of email (cookcounty@pacebus.com) a minimum of five (5) days in advance of service.
COMPANIONS	One (1) free companion is allowed per eligible passenger.

RIDER ELIGIBILITY

Rider eligibility is determined by the Townships Registered riders are seniors who are 60 years and older or persons with disabilities who are 18 years or older.

HANOVER TOWNSHIP

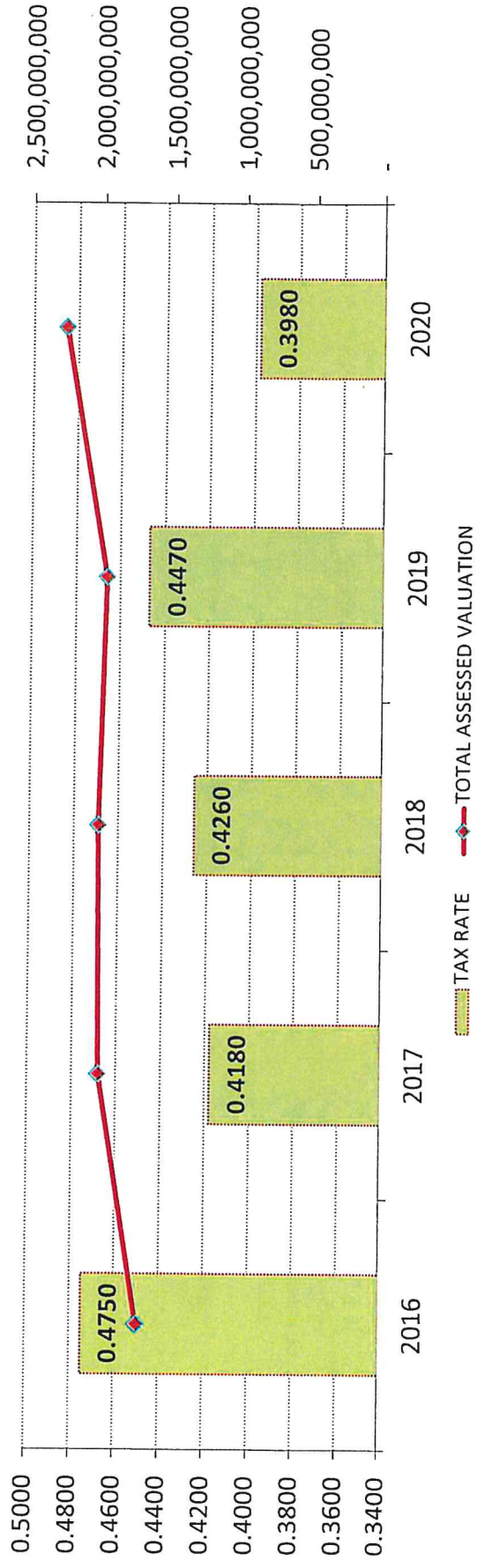
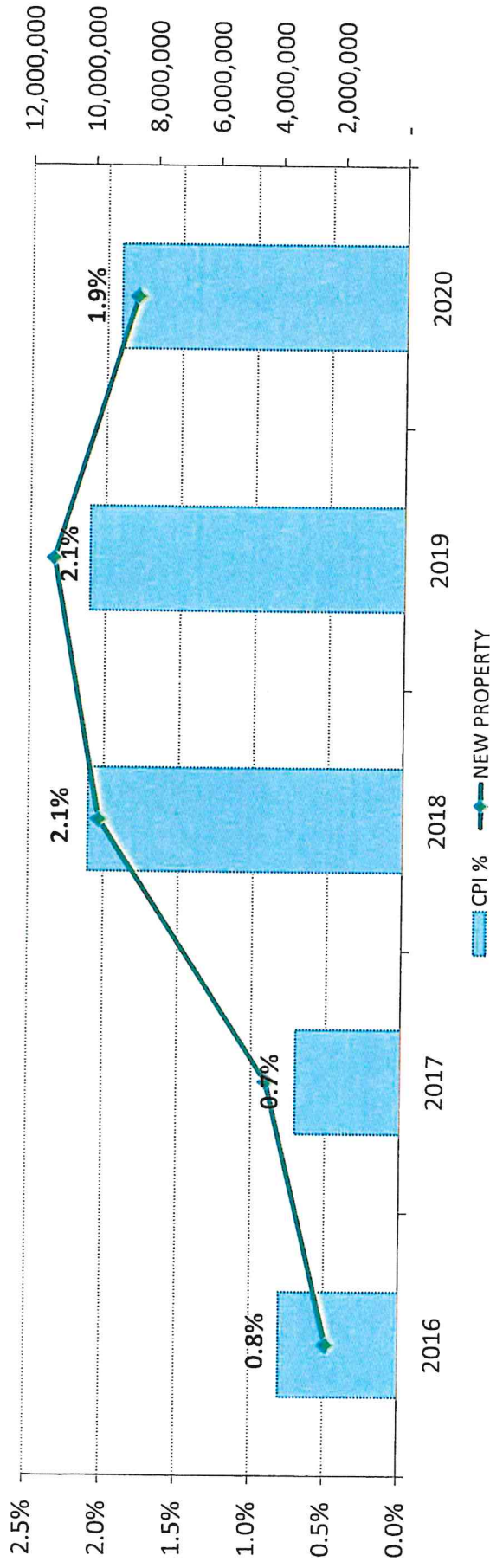
2020 PROPOSED TAX LEVY



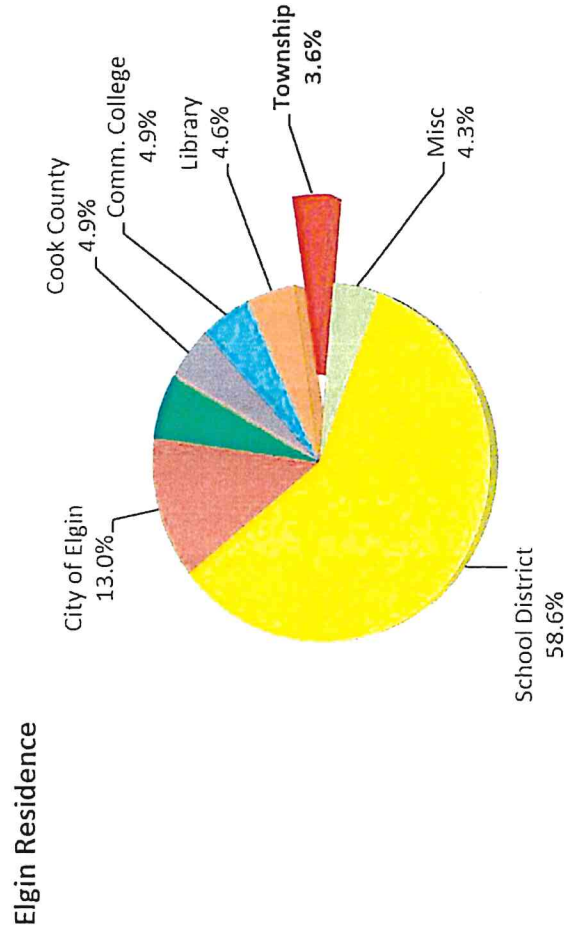
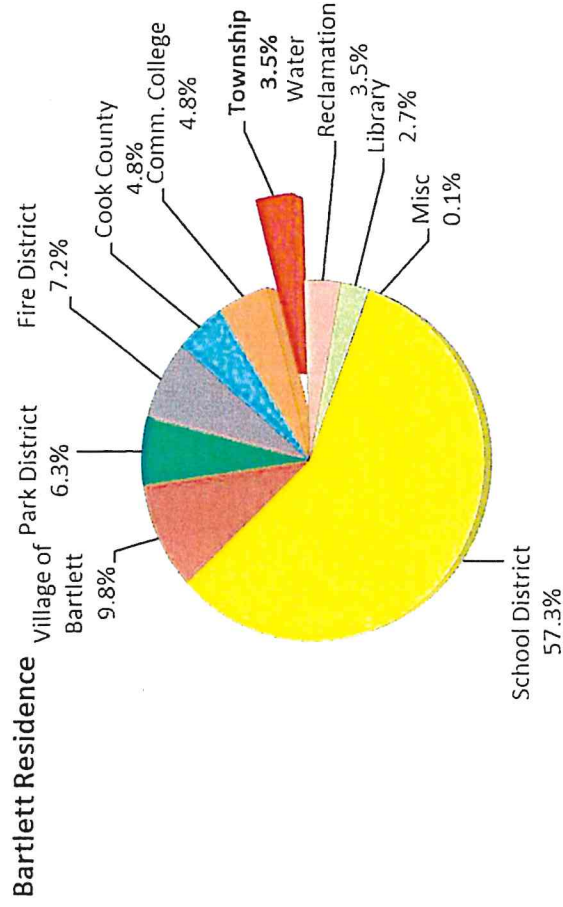
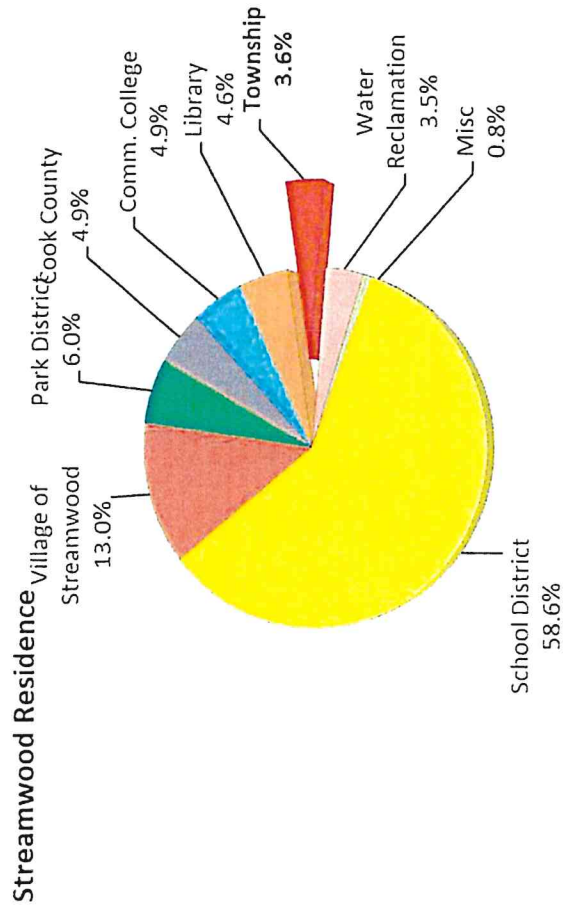
2020 Tax Levy

- The primary source of revenue to operate the Township is property taxes. Last year property taxes made up 86% of total revenues.
- CPI = 2.3%
- EAV is estimated to increase 2.0%
- New growth is estimated at 7,000,000 (5 Yr Avg.)
- 2020 Levy = 2019 Extension for Town, IMRF, Social Security, Senior, Mental Health Funds and General Assistance
- Road Maintenance Funds Reduced by 3%
- Current models do not require publication or hearing in accordance with Truth in Taxation Act because 99% of prior year's extension (publish if over 5%).

CPI, New Growth, EAV and Tax Rate



Portion of Tax Bill



YEAR OF LEVY		15 Extension	16 Extension	17 Extension	18 Extension	19 Extension
YEAR OF COLLECTION		2016	2017	2018	2019	2020
FUND	Max. Rate					
Cap Funds						
TOWN	0.250	3,665,439	3,688,080	3,801,283	3,931,299	4,057,317
IMRF	None	182,895	184,203	189,359	195,040	200,891
FICA	None	146,316	148,163	153,098	157,691	162,422
GENERAL ASST.	None	395,436	400,443	402,892	413,262	430,959
MENTAL HEALTH	0.150	997,187	1,141,262	1,188,530	1,239,786	1,292,877
SENIOR CITIZENS	0.150	1,077,252	1,085,200	1,113,995	1,147,415	1,181,837
Adjustment		-	-	-	-	-
TOTAL		6,464,526	6,647,351	6,849,156	7,084,494	7,326,303
% Inc		1.41%	2.83%	3.04%	3.44%	3.41%
ROAD & BRIDGE	0.165	1,702,096	1,721,904	1,732,434	1,712,086	1,701,154
		1,702,096	1,721,904	1,732,434	1,712,086	1,701,154
Est. Township Portion		859,558	869,562	874,879	864,603	859,083
TOTAL		8,166,622	8,369,255	8,581,590	8,796,580	9,027,457
		1.30%	2.48%	2.54%	2.51%	2.62%
TOTAL ASSESSED VALUATION		1,719,288,781	2,002,214,061	2,014,457,752	1,967,914,991	2,268,205,300
TAX RATE		0.4750	0.4180	0.4260	0.4470	0.3980
CPI %		0.8%	0.7%	2.1%	2.1%	1.9%
% INCREASE IN EAV		-3%	13%	17%	-2%	13%
NEW PROPERTY		2,297,636	4,321,172	9,731,838	11,228,636	8,588,632

Last Year's Extension – Loss & Cost/Rounding

	Extension	Levy	Lost and Cost	Extension	Extension
	2018	2019	Added	2019	2019
CPI	2.10%			1.90%	1.90%
Tax Extension	(Rounded to 3 Places)			(Rounded to 4 Places)	(Rounded to 3 Places)
Town Fund	3,931,299	3,931,299	4,049,238	4,049,238	4,057,317
IMRF	195,040	195,040	200,891	200,891	200,891
FICA	157,691	157,691	162,422	162,422	162,422
Senior Citizens Fund	1,147,415	1,147,415	1,181,837	1,181,837	1,181,837
GA Fund	413,262	400,864	412,890	412,890	430,959
Mental Health Fund	1,239,786	1,239,786	1,276,980	1,276,980	1,292,877
Road & Bridge	1,712,086	1,643,603	1,692,911	1,692,911	1,701,154
Total	8,796,580	8,715,698	8,977,169	8,977,169	9,027,457
	2.51%	-0.92%		2.05%	2.62%

Last Year's Extension - PTELL Reduction

- Total Funds = 2.57% Over Last Year's Extension
- Total Funds = +\$231,666 New Money (R&B No increase)
- No PTELL Reduction

Fund	Levy Request	Levy Request Plus 3%	Max Rate	Calc. Rate	Actual Rate	Non-PTELL Extension	PTELL Reduction Factor	Limited Rate	Total Extension
Town	4,057,317	4,179,037	0.2500	0.1806	0.1806	4,179,036.60	1.0000	0.1806	4,179,036.60
IMRF Social Security Senior Citizens	200,891	206,918		0.0089	0.0089	206,917.73	1.0000	0.0089	206,917.73
	162,422	167,295		0.0072	0.0072	167,294.66	1.0000	0.0072	167,294.66
	1,181,837	1,217,292	0.1500	0.0526	0.0526	1,217,292.11	1.0000	0.0526	1,217,292.11
General Assist Mental Health Road & Bridge	430,959	443,888		0.0192	0.0192	443,887.78	1.0000	0.0192	443,887.78
	1,292,877	1,331,663	0.1500	0.0576	0.0576	1,331,663.33	1.0000	0.0576	1,331,663.33
	1,650,119	1,699,623	0.1650	0.0834	0.0834	1,713,030.74	1.0000	0.0834	1,713,030.74
Total Capped	8,976,422	9,245,715			0.3262	7,546,092.21		0.3262	9,259,122.95
Total All	8,976,422	9,245,715		0.4095	0.4095	9,259,122.95		0.4095	9,259,122.95

No Publish99%

Last Year Ext.9,027,457Diff from Lt Yr231,666% Inc (Dec)2.57%



Memorandum

Date: November 13, 2020

To: Hanover Township Board

From: James C. Barr, Township Administrator

By: Hailey Matich, Administrative Assistant

Re: Major Medical Coverage and Ancillary Benefits – January 1, 2021

In November, the Township received the renewal rates from United Healthcare (UHC). For the past ten years, the Township has provided major medical insurance through UHC. For the last two years the Township has offered a High Deductible Plan with a Health Reimbursement Arrangement (HRA). The Township's health care premiums for major medical coverage increased 4.5% last year. This year the initial rate offer from UHC, for the January 2021 renewal, was a 6.9% increase over the current year's plans.

Currently the Township offers the High Deductible Health Plan with a HRA. The cost for the Township includes offering \$2,500 to contribute to the cost of the individual deductible and \$5,000 to contribute to the cost of the family deductible. Upon review of the HRA report, 39.5% of committed participants' funds were utilized as of November 1st. Anticipated use of funds for 2021 is expected to be similar to the use of funds in benefit year 2020.

With this report in mind and to review additional insurance rate options, Candos Insurance Agency requested a quote for major medical coverage from BlueCross BlueShield of Illinois (BCBSIL). This process included a full underwriting, which resulted in a quote from BCBSIL reflecting a 0% increase over current UHC rates. Using this rate, Candos Insurance Agency was able to request rate relief from UHC which resulted in receiving a renewal rate of 0% from UHC, maintaining a monthly rate of \$44,265 in benefit year 2021.

The Township has enjoyed a positive relationship with UHC over the past ten years. Employees have also expressed satisfaction in the current coverage and benefits, provider choice and customer service.

It is staff's recommendation to continue providing benefits through UHC in 2021. UHC's plan offerings will include high deductible health plans with an HRA for the PPO plan or the small network PPO plan. A summary analysis of the plans is attached. Additionally, staff recommend maintaining the

annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600.

Candos Insurance Agency also received quotes from the Township's current vendors for ancillary benefits – dental, vision, and life coverage. MetLife currently provides dental and life coverage and VSP provides vision coverage. MetLife provided a 0% increase to dental coverage, which is significant as dental is the largest cost among the three ancillary benefits. MetLife increased life coverage rate by 4%, in addition to VSP offering a 0% increase for 2021. With the consideration of the positive experience the Township has had with both MetLife and VSP for vision, as well as the favorable renewal rates received, it is staff's recommendation to maintain dental and life coverage with MetLife and vision coverage with VSP for the 2021 health year.

Should you have any questions or concerns, please do not hesitate to contact Township Administrator James Barr at jbarr@hanover-township.org or (630) 837-0301. Thank you for your time and consideration on this matter.

1/1/2021



UnitedHealthcare®

Carrier			
Plan	Plan BD-QB	Plan BD-QC	
Coinurance	100/80%	100/80%	
Individual Deductible	\$3000/5000	\$3000/5000	
Family Deductible	\$6000/10,000	\$6000/10,000	
Out of Pocket Limit**	\$4000/10,000	\$4000/10,000	
Family Out of Pocket	\$8000/20,000	\$8000/20,000	
Doctor Co-Pay (OV/SV)	Ded., then 100%	Ded., then 100%	
Urgent Care Co-pay	Ded., then 100%	Ded., then 100%	
Emergency Room Co-pay	Ded., then 100%	Ded., then 100%	
Prescription Drugs	Ded., then \$10/35/60	Ded., then \$10/35/60	
Lifetime Maximum	Unlimited	Unlimited	
Network	Choice Plus	CORE	
Web Address	www.myuhc.com	www.myuhc.com	
**Includes Deductible			
Medical Rate:	Current	Renewal	Renewal
Employee Only	3 \$673.52	24 \$673.52	\$571.64
Employee/Spouse	0 \$1,414.38	3 \$1,414.38	\$1,200.43
Employee/Child	0 \$1,158.45	3 \$1,158.45	\$983.22
Family	0 \$2,034.03	9 \$2,034.03	\$1,726.35
Total	3 \$2,020.56	39 \$2,020.56	\$35,807.46
Current		\$37,828.02	
Renewal		\$37,828.02	
Increase		0.00%	

*If you use a specialist in the "Designated" Network, the copayment will be reduced to \$20.

**Current Monthly Rate determined by actual plan enrollment in recent months

Coverage highlights are provided for easy-to-follow comparative purposes only and should not be relied on as absolute.
For details of coverage provisions, limitations, conditions and exclusions, please refer to the health carriers plan design or your policy.

Hanover Township

2020

Current Contribution Model with United Healthcare

HRA PPO	Single	ES	EC	Family			Employer Contribution
Premium	\$673.52	\$1,414.38	\$1,158.45	\$2,034.03	Single	3	\$1,545.51
Hanover Twp.	\$515.17	\$907.03	\$771.59	\$1,234.95	ES	0	\$0.00
Employee	\$158.35	\$507.35	\$386.86	\$799.08	EC	0	\$0.00
					Family	0	\$0.00
							\$1,545.51

HRA CORE	Single	ES	EC	Family			
Premium	\$571.64	\$1,200.43	\$983.22	\$1,726.35	Single	24	\$11,156.16
Hanover Twp.	\$464.84	\$819.51	\$697.00	\$1,116.17	ES	3	\$2,458.53
Employee	\$106.80	\$380.92	\$286.22	\$610.18	EC	3	\$2,091.00
					Family	9	\$10,045.53
							\$25,751.22

Monthly Cost to Hanover Township	\$27,296.73
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$327,560.76
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New Contribution Model with United Healthcare

2021

HRA PPO	Single	ES	EC	Family			Employer Contribution
Premium	\$673.52	\$1,414.38	\$1,158.45	\$2,034.03	Single	3	\$1,545.51
Hanover Twp.	\$515.17	\$907.03	\$771.59	\$1,234.95	ES	0	\$0.00
Employee	\$158.35	\$507.35	\$386.86	\$799.08	EC	0	\$0.00
					Family	0	\$0.00
							\$1,545.51

HRA CORE	Single	ES	EC	Family			
Premium	\$571.64	\$1,200.43	\$983.22	\$1,726.35	Single	24	\$11,156.16
Hanover Twp.	\$464.84	\$819.51	\$697.00	\$1,116.17	ES	3	\$2,458.53
Employee	\$106.80	\$380.92	\$286.22	\$610.18	EC	3	\$2,091.00
					Family	9	\$10,045.53
							\$25,751.22

Monthly Cost to Hanover Township	\$27,296.73
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Total Annual Expense Incurred by Hanover Township for the Medical Plan	\$327,560.76
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Hanover Township Premium Change	\$0.00
	0.00%



2021 Board of Trustees Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meets on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved _____)

Tuesday, January 5, 2021

Tuesday, January 19

Tuesday, February 2

Tuesday, February 16

Tuesday, March 2

Tuesday, March 16

Tuesday, April 13 6:30 p.m

Tuesday, April 13– Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m

Tuesday, April 20

Tuesday, May 4

Tuesday, May 18

Tuesday, June 1

Tuesday, June 15

Tuesday, July 6

Tuesday, July 20

Tuesday, August 3

Tuesday, August 17

Tuesday, September 7

Tuesday, September 21

Tuesday, October 3

Tuesday, October 19

Tuesday, November 2

Tuesday, November 16

Tuesday, December 7

Tuesday, December 21



Hanover Township
250 S. Illinois Route 59, Bartlett, IL 60103
(630) 837-0301 • hanover-township.org

2021 Holiday Closing Dates

(Board Approved _____)

Friday, January 1 (New Year's Day), 2021

Monday, January 18 (Martin Luther King Birthday)

Monday, February 15 (Presidents Day)

Monday, May 31 (Memorial Day)

Monday, July 5 (Independence Day)

Monday, September 6 (Labor Day)

Thursday, November 11 (Veterans Day)

Thursday, November 25 (Thanksgiving)

Friday, November 26 (Day after Thanksgiving)

Friday, December 24 (Christmas Eve)

Monday, December 27 (Christmas Observed)