

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
- Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.
- Others present either in person or via teleconference were Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, Attorney Mark Kimzey, Committee on Youth member Denise Camacho, and Village of Streamwood Trustee Mike Baumer.
- *Attendance via teleconference.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board, and Mr. McGuire closed the Town Hall.
- IV. Hearing regarding the Hanover Township Amended Budget and Appropriation Ordinance: Trustee Beattie moved that the Board go into the hearing regarding the Hanover Township amended budget and appropriation ordinance; Trustee Moinuddin seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried at 7:02 p.m.
- The hearing regarding the Hanover Township amended budget and appropriation was called to order by Supervisor McGuire. Present by roll call vote were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.
- A. Explanation of the Hanover Township Amended Budget and Appropriation Ordinance: Administrator Barr reviewed the reason for amending the budget and appropriation ordinance, citing the primary reason for the amendment is to transfer \$650,000 from reserves to capital, which when combined with the pending state grant, will allow the township to purchase the parcels of land that adjoin the Tiknis Campus to the south at 85 Illinois Route 59, 1485 Illinois Route 59, and at 8 W. Bartlett Road.
- B. Comments and Questions from the Board regarding the Ordinance: No questions were raised by Board members.
- C. Comments and Questions from the Public regarding the Ordinance: No questions from the public were raised.
- D. Approval of the Hanover Township Amended Budget and Appropriation Ordinance for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021: Trustee Moinuddin moved that the Board approve the Amended Budget and Appropriation ordinance number 102020 for the fiscal year beginning April 1, 2020 and ending March 31, 2021; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- E. Adjournment to the Regular Board Meeting: Trustee Martinez moved that the Board adjourn into the regular Board meeting at 7:07 p.m.; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

The regular meeting of the Hanover Township Board was reconvened and called to order by Supervisor McGuire at 7:07 p.m.. Present by roll call vote were Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.

V. Reports

- A. Supervisor's Report: Supervisor McGuire reported that he and Director Imperato brainstormed about how to continue to honor our Veterans during the pandemic. To replace the dinners we usually host for the veterans, they decided to offer box lunches in a drive-up/pick-up program on November 21 from 11:30 a.m. to 12:30 p.m. We will again be enrolling new Honor Roll members starting with our next meeting.
- B. Clerk's Report: Clerk Dolan Baumer reported that that Early Voting began yesterday at the Village of Streamwood, Village of Hoffman Estates and in Schaumburg. Many calls are coming in regarding voting locations, which candidates are on the ballot and whether or not a person is registered to vote. She also thanked Receptionist Ms Susan Graffy for all of her efforts to field calls and assist residents as best she can. She was a big help!
- C. Assessor's Report: Assessor Smogolski offered no additional report.
- D. Department Reports: Director Smith reported that the contact tracing that the Community Health office is doing for the Illinois Department of Public Health seen positive rates going up. Amita Health will offer free prostate screening and the aging gracefully sessions are ongoing. The Red Cross blood drive schedule is full. Open Enrollment will be held from November 1 through December 15, and the office will assist residents navigate the options. Director Kuttentberg reported that Covid testing would be onsite on October 29. He participated in a meeting with Administrator Barr and Hitchcock Design. The office would participate in the Bartlett drive-through Halloween event. He asked that if you have not registered for the Township Officials of Illinois virtual annual conference and would like to attend, that you contact him. The Mental Health Board, reported Manager Teachout, would hold agency hearings starting on October 27. She is in discussions with A-1 Cabs, the TIDE ride provider, regarding the results of the recent survey for expanded services. Agencies have received their six-month update. She was pleased that the Elgin and the Winnebago 708 board have reached out to her for direction and advice. Director Houdek reported that the Youth and Family Services prevention services and clinical services would be held in ten schools in small groups. They are working on providing in-person services, but are waiting on a decision from U-46 school principals. Open Gym would be held in-person at the Hanover Park Park District and at the Izaak Walton Center, and virtually, as well. In-person tutoring has begun with 54 participants. The Second Annual Cookies and Cocoa would be held on December 4 and 5 at the Izaak Walton Center. Amalia Garcia joined Hanover Township YFS this month as an Open Gym assistant. Director Crews reported that overnights are continuing. He met with Hanover Park and Streamwood emergency departments to see how Hanover Township could augment their services. The Leadership Summit would be held on November 20. South Elgin will begin to call on Hanover Township Emergency Services. Director Conway noted that the donut and taffy apple sale was a success for the Senior Citizen Services Committee. The Illinois Department of Aging released the 2021-2023 plan and she is reviewing it. The senior e-newsletter is being well received. The pen pal program is open, thanks to Trustee Beattie and the National Honor Roll students. Medicaid Annual Enrollment is open. Human Services Director Imperato reported that about 500 children are enrolled in the holiday program. She would be meeting with Director Crews to determine the safest way to make distributions. Thanksgiving meal box registration would begin on October 26. The Senator Castro-sponsored flu vaccination event would be held on November 4. The department is receiving applications for NICOR and ComEd shut-off relief. She is very proud that the Township is working with the Salvation Army on the EFSP program. The Illinois Township Association of GA caseworkers named Hanover township of the year. Finally, she reported that she would be holding two of the GA Caseworkers sessions for the T.O.I. Conference. Administrative Assistant Matich and Assistant Administrator Vana reported that they have collected receipts for Covid 19 efforts at the Township totaling over \$200,000; it will be submitted to the County next week. The new employee assistance program is through CuraLinc.

The department is researching the ability to sell license plates to the public through the Illinois Secretary of State. Director Hanson reported that six trees were planted this season, along the Izaak Walton path. 20 of the 57 plants from this spring did not make it due to drought and will be replanted. The department received state bids for road salt at \$54.12 per ton (1,500 tons are needed). This cost is lower than in 2019. The department sent code violations to Sherwood Oaks residents regarding their community pool. Attorney Kimzey reported that the Township has authority under Section 85-50 of the Township Code to take action, including pumping of the pool, to abate the dangerous and hazardous condition of the property. However, the Township must first request that the County Board take such action. The Board agreed that counsel would prepare a letter to be sent to the County Board requesting that it take appropriate action, so that the Township can move forward within section 85-50 should the County Board declines the request. Administrator Barr told the Board that the reporting structure would change and that going forward, directors from Human Services and the Mental Health Board would report to Assistant Administrator Vana starting Monday.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 6, 2020 through October 19, 2020, asking that check #138656 be removed from the regular groups of bills and approved separately. Trustee Essick moved that check #138656 to Martin Implement Sales, Inc. for \$13,663.00 be approved for payment; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Moinuddin, and Martinez. Abstain: Supervisor McGuire. Motion carried and the bill would be paid. In addition, Mr. Barr presented the following remaining bills for approval:

a.	Town	\$66,044.94
b.	Senior Services	35,195.37
c.	General Assistance	9,048.04
d.	Road Maintenance	6,517.86
e.	Mental Health Board	160,318.26
e.	Capital	<u>25,576.98</u>
	Total	<u>\$302,720.45</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the remaining bills as presented from October 6, 2020 through October 19, 2020 as presented. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- VII. Unfinished Business: Consideration of Election Day Closure: Trustee Martinez moved that the Township close as an official holiday pursuant to the Governor's act on November 3, 2020, Election Day. Trustee Beattie seconded the motion. Discussion ensued. With no clear update on the issue, the Board decided that since it would not meet in the interim, that the Administrator be given the authority to make the call regarding the closing and to alert staff and Board of the decision.

VIII. New Business:

- A. Board Meeting Minutes of October 6 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of October 6, 2020 for review and approval. Trustee Martinez moved to approve the Board meeting of October 6, 2020; motion seconded by Trustee Essick and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Presentation by the Department of Human Services: Director Imperato opened the presentation on the department of Human Services by telling the Board the new mission statement: Empowering residents to achieve self-sustainability. She then listed the department's services and purposes, eligibility and amounts. The majority of GA clients, the department's study reports, are clients that are male and over 50 years old. The length of time receiving GA benefits is about five

Minutes of a Meeting of the Hanover Township Board

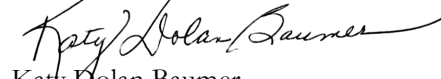
Tuesday, October 20, 2020

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years, while social security is pending for about 80% of the clients. GA appointments are flat over 2019. Emergency assistance fund distribution saw an increase most likely due to Covid. The crisis intake calls have doubled over 2019. Most of the financial and other assistance comes from donations to the Hanover Township Foundation. Volunteers primarily staff the food pantry. 1,500 school supply backpacks were distributed this year. The Board thanked Director Imperato for this update on the activities of Human Services.

- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:06 p.m. was made by Trustee Martinez and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs