

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.

Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo*. *Attendance via Zoom.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Director Kuttentburg confirmed that no one had joined us on social media, and therefore, Mr. McGuire closed the Town Hall.
- IV. Presentation: Veterans Honor Roll nominee James Harris was inducted into the Township Honor Roll this evening. He is a resident of Bartlett and served in the U.S. Army from 1960 to 1963. He will be included in all upcoming Veterans events at the Township, and his name will be affixed to the plaque in Veterans Hall, and in the Clerk's office records.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that he spent an overnight with the Emergency Services team recently. He also stopped by the recent flu shot clinic at Astor Avenue. He worked with Director Kuttentburg on filming Township event PR shorts.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she presented two sessions, the Annual Town Meeting and the Township Clerks Duties at the T.O.I. Conference today, and the presentation was attended by 187 people.
 - C. Assessor's Report: Assessor Smogolski offered no report.
 - D. Department Reports: Written reports were available for review and consideration by the Board. Highlights included Director Conway reporting that Adopt-A-Senior donations are being solicited. A nutrition services plan is being developed in the event we cannot deliver meals; shelf-stable meal boxes are being delivered. The holiday celebration would be held for \$10 per person on December 18. Members of staff attended the World Transit Assistance Center training. ITASC once again elected Megan Conway to represent the state as President of the association. Director Imperato reported that the no-contact meal boxes are ready for veterans and their guests for pick up. 350 holiday meal boxes have been reserved of which 210 are coming from area grocers. Christmas toy distribution training would be held via Zoom on December 8 and 10. Kopon Airdo would present for the T.O.I. Conference. The Mental Health Board awarded funds to WINGS and Shelter Inc. during the recent Board meeting, reported Manager Teachout. The Board will hold virtual site visits for the foreseeable future. She would attend the ACMHA of Illinois conference on December 12. Director Houdek reported that staff is back to working remotely. Therapists provide virtual therapy and group therapy at schools. ASP and Leadership programs are held virtually, as is Open Gym. In-person tutoring is suspended for three weeks, and the time due will be added in January 2021. Cookies and cocoa with Santa is planned, but tentative at this time. ATCOY members reelected Director Houdek for another term as its President. Ryan Dickenson received the 2020 ATCOY award. Director Smith reported that their office is rotating shifts to enable staff nurse availability. In-person programming, except for the podiatrist, has been canceled. 35 donations were taken at the recent Red Cross blood drive. She was contacted by the Hanover Park Fire Department to collaborate on a December 12 C19

mobile testing event. Director Kuttentburg reported that 447 people were tested at the second C19 mobile testing event here at the campus. The next one is scheduled for November 27. He, Assistant Administrator Vana, and Director Hanson met to discuss the IWL plans with Hitchcock Designs. There would be a presentation at the next Board meeting. Permitting would be sought in January with bids thereafter. Online solicitation for donations to the Hanover Township Foundation is going well. Director Crews reported that Emergency Services would be holding a decontamination demo with the Streamwood Fire Department next week. Assistant Administrator Vana reported that she has been working closely with AT&T and Call One to address recent communication line failures. She is working with Comcast for a bid for Township telephone service. She was given direction by the Board to proceed with a 30-day notice of termination of service to Call One. PPE expense reports and receipts have been submitted to FEMA and the County for relief funds. Director Hanson reported that five members of his staff have been quarantined due to COVID; he thanked his staff for making sure all areas left by absent staff have been continually cleaned and monitored. He attended the IPWA annual meeting and as a result, proposed a MUA with IEMA. The dump trucks have been converted to winter equipment. The additional signage at the Bridlewood reserves would be up within the next two weeks. The boiler tank has been replaced and glycol added to winterize the system. Repair quotes for the blower motor and valve takes are being taken. Administrator Barr reported that the positivity rates and hospital stays due to COVID are up in our area. In response, Hanover Township has put group programming on a three-week pause. Higher rates this week resulted in encouraging staff to work from home where possible. The IWL and YFS offices would be closed and calls directed to the main switchboard. If the Governor ups the stakes with regard to stay at home orders, the Board may issue another Emergency Proclamation.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 20, 2020 through November 16, 2020 as follows:

a.	Town	\$75,103.25
b.	Senior Services	63,385.08
c.	General Assistance	25,741.51
d.	Road Maintenance	25,566.53
e.	Mental Health Board	28,571.44
f.	Vehicle	28,193.00
e.	Capital	<u>27,499.00</u>
	Total	<u>\$274,059.81</u>

A motion was made by Trustee Beattie and seconded by Trustee Martinez to approve payment of the bills as presented from October 20, 2020 through November 16, 2020. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

- A. Board Meeting Minutes of October 20 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of October 20 2020 for review and approval. Trustee Essick moved to approve the Board meeting of October 20, 2020; motion seconded by Trustee Moinuddin and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Resolution to Approve a Mutual Aid Agreement with the South Elgin and Countryside Fire Protection District: Trustee Beattie moved to approve resolution 1117201 approving of a mutual aid agreement with the South Elgin and Countryside Fire Protection District; motion seconded

by Trustee Martinez. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.

- C. Resolution to Approve a Mutual Aid Agreement with the East Dundee and Countryside Fire Protection District: Trustee Martinez moved to approve resolution 1117202 approving of an mutual aid agreement with the East Dundee and Countryside Fire Protection District; motion seconded by Trustee Beattie. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- D. Resolution to Approve the 2021 PACE TRIP Transit Grant and Service Agreement: Trustee Martinez moved to approve resolution 1117203 approving of the 2021 PACE TRIP Transit Grant Service Agreement; motion seconded by Trustee Beattie. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- E. Resolution to Approve a Purchase and Sale Agreement for the Property located at 8 N 140 Illinois Route 59, Bartlett, Illinois: Trustee Beattie moved to postpone consideration and approval of a resolution approving of a purchase and sale agreement for the property located at 8 N 140 Illinois Route 59, Bartlett, Illinois as the Township has not heard back in a timely manner on the purchase agreement that was presented to the property owner in time for this meeting; motion seconded by Trustee Martinez. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- F. Set Estimate of Levy for Hanover Township for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021: A motion was made by Trustee Martinez that the Board determines the estimate of taxes to be levied for Hanover Township for the fiscal year beginning April 1, 2020 and ending March 31, 2021 as follows:

Corporate/Town Fund	\$4,057,317
IMRF Fund	200,891
Social Security Fund	162,422
Mental Health Fund	1,292,877
General Assistance Fund	430,959
Senior Citizens Fund	1,181,837
Road & Bridge Fund	1,650,119
Debt and Public Building Commission	<u>0</u>
Estimated total taxes to be levied for said fiscal year	<u>\$8,976,422</u>

Trustee Essick seconded the motion. Roll call: Ayes: Trustee Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- G. Approval of Employee Health Insurance and Ancillary Benefits: Trustee Beattie moved that the Board approve the employee health insurance and ancillary benefits as presented by staff. The motion was seconded by Trustee Martinez. The 2021 plan is at a 0% increase for employee health insurance and ancillary benefits with the current provider United Healthcare. On the motion, roll call was taken. Roll call: Ayes: Trustee Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- H. Approval of the 2021 Township Board Meeting Dates: A motion was made by Trustee Essick to approve the 2021 Township Board Meeting Dates as presented. Motion seconded by Trustee Martinez. Roll call: Ayes: Trustee Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- I. Approval of the 2021 Township Holiday Closures: A motion was made by Trustee Beattie to approve the 2021 Township Holiday Closure schedule; motion seconded by Trustee Martinez.

Minutes of a Meeting of the Hanover Township Board

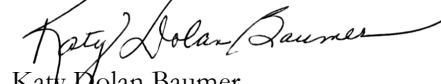
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Roll call: Ayes: Trustee Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.
Nays: None. Motion carried.

- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: Mr. McGuire asked that Administration consider signage over Lacy Avenue at both entrances to the Lenoci Reserve when preparing the annual budget.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:05 p.m. was made by Trustee Beattie and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs