



250 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
December 15, 2020
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of December 1, 2020
 - B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021
 - C. Hanover Township Road and Bridge Tax Levy Ordinance for the Fiscal Year beginning April 1, 2020 and ending March 31, 2021
 - D. Consideration of Illinois Welcoming Center
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Passports</i>	93	340	653	3213
Photo fees	\$980.00	\$2,490.00	\$7,340.00	\$23,040.00
Fee deposits	\$3,280.00	\$9,280.00	\$22,890.00	\$80,005.00
<i>Fishing/Hunting licenses</i>	1	2	36	59
<i>Handicap Placards</i>	14	18	89	151
<i>Human Resources Requests</i>	121	127	1,066	715
<i>New Employee Orientations</i>	2	3	9	9
<i>Technology work orders</i>	54	43	399	378
<i>Resident Contacts</i>	1,374	1,602	12,071	9,970
<i>Percent of Budget Expended (67% of year)</i>	4.5%	6.9%	42.2%	52.4%

Department Highlights

- Administrative Services coordinated the annual renewal of the Township's liability and workers compensation insurance with the Illinois Counties Risk Management Trust (ICRMT) with a December 1st renewal date. Although the 2020/2021 rates came in slightly higher, ICRMT issued a COVID-19 credit to all customers which decreased the amount due this year by \$5,600.
- Administrative Services coordinated the Township's health insurance renewal in November in coordination with Candos Insurance Agency. The Township was able to secure a zero percent increase for medical, dental, and vision insurance coverage for the 2021 health year.
- Township Administrator Barr took part in a remote meeting with Bartlett area local government managers to communicate and coordinate COVID-19 planning and responses on November 6.
- Administrative Services staff completed two new hire orientations with Sean Forkin, Facilities and Road Maintenance Custodial Associate, and Genesis Garcia, Youth and Family Services Bilingual Therapist.
- Human Resources Manager Callahan and Case Manager Dewey conducted the FY21 second quarter Emergency Assistance/General Assistance audit via video conference on November 25.
- Township Administrator Barr participated in a virtual meeting with Hitchcock Design Group.
- Township Administrator Barr participated in a meeting of the Township Finance Committee with Finance Chair Martinez, Supervisor McGuire along with Clerk Dolan Baumer, Assistant Township Administrator Vana, and Lead Accountant James Howard to review midyear financials, prepare levy recommendations and FY22 budget development guidelines.
- In consultation with Supervisor McGuire, on November 18, Township Administrator Barr paused small group programming and transitioned staff to work from home where possible thru at least December 4 due to significant increases in COVID-19 test positivity rates and hospitalizations and based on guidance from the Illinois Department of Public Health and the Governor's Office.
- Township Administrator presented "Perfecting the One-on-One" via video conference to members of the Metropolitan Township Association on Thursday, November 19.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Programming Division</i>				
Planned programs	87	242	634	2,074
Participants	442	3,826	4,099	28,777
Participants (unduplicated)	146	632	359	1,616
Wait listed (unduplicated)	0	44	0	293
Art & Computer classes	25	76	219	590
Art & Computer class participants	121	455	970	3,199
New volunteers	5	2	17	40
Total volunteers (unduplicated)	56	156	85	242
Volunteer hours reported	506	2,275	3,301	19,934
<i>Nutrition Division</i>				
Meals Served	987	1,275	8,579	11,653
Meals delivered by volunteers	2,623	2,256	23,507	18,189
<i>Social Services Division</i>				
Clients served (unduplicated)	285	300	998	1,009
Clients served (duplicated)	405	349	3,077	2,258
Energy Assistance	26	46	300	275
Prescription drugs & health insurance assistance	329	365	1,191	1,316
Social Service programs	10	14	69	100
Social Service program participants	44	217	687	1,367
Lending Closet transactions	59	131	610	1,030
<i>Transportation Division</i>				
One way rides given	572	1,398	4,733	11,701
Individuals served (unduplicated)	77	155	130	371
New riders	8	16	130	371
Unmet requests for rides	14	41	65	781

Department Highlights

- Volunteer and Program Coordinator Murillo and Director Conway attended a virtual training on *Marketing to Diversify Your Volunteer Base* on November 4.
- Aging Services suspended in-person group activities on November 13; virtual programming and all other services are still available.
- Director Conway facilitated the Annual Meeting for Illinois Township Association of Senior Citizen Services Committees (ITASCSC) on November 13 at which time she was reelected to the position of President for 2021.
- Transportation Manager Steininger facilitated the ITASCSC Quarterly Transportation conference call on November 17.
- Social Services Manager Gomez and Director Conway met virtually with Meredith Hanley, Director of Community Capacity Building with the National Association of Area Agencies on Aging, on November 20 to discuss the process of becoming a Dementia Friendly Community.
- Nutrition Services prepared 762 meals for home delivered and curbside clients during the shortened three-day week of Thanksgiving which included a Rib Day as well.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Administration</i>				
Office visits	75	175	1,210	3,678
Building permits processed	622	900	4,527	5,863
Change of Name	0	6	15	87
Property tax appeals	0	0	596	1,040
Certificate of Errors	33	58	520	1,102
Property location updates	0	31	4	32
Sales Recording	0	528	1,122	1,577
New owner mailing	0	384	649	2,338
<i>Exemptions</i>				
Homeowner exemptions	23	26	204	406
Senior homeowner exemptions	4	7	83	452
Senior Freeze exemptions	4	15	138	310
Disabled Veteran exemptions	0	0	32	37
Disabled person exemptions	2	10	46	115
Miscellaneous exemptions	0	6	16	49

Department Highlights

- Extended Tuesday hours provided assistance to four visitors after 4:30 p.m. in November.
- The total number of email addresses on the Assessor's Office contact list is 3,200. Four new email contacts were added in November.
- The Cook County Treasurer postponed the 2018 delinquent tax sale indefinitely.
- Chief Deputy Assessor Glascott attended the MTA Zoom webinar training for "Mastering the art of one-on-one supervision" November 19.
- Chief Deputy Assessor Glascott worked with the Cook County Assessor's office finding missing permits from the Village of Schaumburg from the last four years.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Website Visits (total)</i>	7,822	5,936	49,386	34,158
<i>Website Visits (unique)</i>	5,393	4,177	37,315	35,632
<i>Facebook Likes</i>	72	30	3,968	3,511
<i>Facebook Reach</i>	62,040	51,573	386,614	462,699
<i>Twitter Followers</i>	2	4	35	27
<i>YouTube Views</i>	374	188	2,729	1,477
<i>Media Releases</i>	2	5	19	23
<i>Veteran Contacts</i>	N/A	66	253	510
<i>Total Veterans served</i>	N/A	50	170	381
<i>Total Resident Contacts (Elgin office)</i>	24	187	169	4,236

Department Highlights

- Director Kuttenberg joined Administrator Barr and Director Hanson on November 6 for the monthly Izaak Walton Reserve master plan review with Hitchcock Design Group (HDG). HDG reviewed the budget, which included reducing the overage costs as a result of narrowing and shortening the distance of the boardwalk trail. HDG also confirmed the project is on schedule with site plans. Review with the City of Elgin is scheduled for early December.
- Community Affairs staff produced a video recognizing the Township's volunteers, staff, and officials who are veterans for Veterans' Day on November 11. The video experienced over 600 views and reached 1,600 users across the Township's social media channels.
- Community Affairs staff transitioned to working remotely on November 17.
- Director Kuttenberg chaired the bi-monthly meeting of the Township Communicators of Illinois (TCOI) on November 18. Topics included a legislative recap, upcoming communications and social media trainings, and promotions for Township holiday programs and Giving Tuesday campaigns. The next TCOI meeting will be in January.
- Director Kuttenberg participated in a community leader's virtual roundtable with President Preckwinkle, hosted by Cook County Commissioner Kevin Morrison, on November 20. Township Supervisors, Mayors, Managers and other staff in the commissioner's district attended. Updates were provided regarding coronavirus relief funding, COVID-19 vaccine preparations, and support for small businesses. The president also answered questions from attendees.
- Director Kuttenberg attended the Government Social Media's monthly virtual Social Gov round up on November 24. Topics included new Twitter verification for government agencies and government Public Information Officers, as well as updates to LinkedIn and Instagram.
- Throughout the month, Community Affairs staff produced and posted videos on social media of staff promoting the Township's Giving Tuesday campaign with a goal of raising \$3,000 for the Hanover Township Foundation. Giving Tuesday is December 1, 2020.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Appointments</i>				
ProTimes	12	7	73	73
TB skin test	4	9	13	74
Cholesterol	1	2	9	83
Pharmaceutical Assistance Programs	1	0	6	3
Miscellaneous labs	11	10	87	85
Wellness Screening (BP, diabetes, anemia)	6	25	54	371
Other*	22	37	264	373
<i>Clinic Clients</i>				
Senior Center/ home visits	59	85	397	808
Astor Avenue	0	8	26	70
Elgin, Izaak Walton Center	0	4	10	27
Offsite clinics	0	12	0	92
Total clients (unduplicated)	17	37	221	430
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	1	21
Informational seminars/Program	3	5	20	50
Program Participants	57	133	360	1837
<i>Primary Care Provider Support</i>	8	9	12	25

*Other includes virtual nurse appointments during COVID 19 closure

Department Highlights

- Director Smith and Community Health Nurse Court continued to perform case investigation for COVID-19 positive patients for the Cook County Department of Public Health and were assigned 177 new cases in the month of November.
- Director Smith and Community Health Nurse Court provided two home visits for residents in the month of November.
- Director Smith and Community Health Nurse Court assisted seven residents with insurance enrollment through the Health Insurance Marketplace for the Affordable Care Act during open enrollment, in the month of November.
- Community Health Director Smith filmed a video for Giving Tuesday and an update on the Illinois COVID-19 Mitigation Plan, for social media in the month of November.
- The department hosted a blood drive with the American Red Cross on November 4, which resulted in 35 units of blood collected for donation.
- Community Health Nurse Court facilitated Ageless Grace, an exercise-based class that promotes neuroplasticity, at the Izaak Walton Center on November 3 and November 10.
- Visiting Podiatrist, Dr. Ginsberg, provided foot care services for 12 residents on November 18.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Volunteers</i>				
Total sworn volunteers	23	26	29	34
New sworn volunteers	0	1	1	8
<i>Hours</i>				
Volunteer Detail Hours	1,065	262	1,327	3,248
Volunteer Work Hours	199	169	368	1,655
Volunteer Training Hours	69	93	162	2,163
<i>Total Volunteer Hours</i>	1,333	524	1,857	7,066
<i>Details</i>				
Emergency Call Outs	13	8	21	592
Safety Patrols	2	6	8	26
Township Sponsored Events	3	5	8	26
Other Community Events	2	0	2	35
Miscellaneous	0	0	0	0
<i>Total Details</i>	20	19	39	146

Department Highlights

- Director Crews met with the Hoffman Estates Fire Command staff to discuss the decontamination proposal on November 3.
- Director Crews met with Streamwood Assistant Fire Chief Kramer to discuss the decontamination process on November 6.
- Director Crews met with South Barrington elected officials on November 9th to discuss his experience during the December 1, 2018 Taylorville tornado.
- Director Crews and several members from Hanover Township Emergency Services (HTES) provided a step-by-step demonstration to the Streamwood Fire Department staff of the decontamination process on November 24.
- HTES responded to a structural fire in Hanover Park on November 25.
- HTES members responded to a search and rescue call in Hampshire on November 20.
- HTES members provided traffic management east of Bluff City on IL Route 20 on November 20.
- HTES members provided traffic management in Streamwood on November 10.
- HTES members responded to a search and rescue call in Hampshire on November 13.
- HTES members provided traffic management in South Barrington on November 13.
- HTES members provided traffic management in South Barrington on November 15.
- HTES members responded to a search and rescue call in Hampshire on November 16.
- HTES members provided traffic management in Hoffman Estates on November 21.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES AND ROAD MAINTENANCE

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Administration</i>				
Vehicle service calls	1	6	16	52
Work orders	230*	40	2,010*	579
Event set-ups/tear downs	33**	169	182**	1,324
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,102	4,042	34,548	35,033
Town Hall	5,640	6,120	49,620	64,020
Senior Center	23,705	31,503	264,299	246,239
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	132.16	200.63	525.49	586.85
Town Hall	530.79	813.01	1,655.32	3,010.85
Senior Center	1,238.32	2,121.20	8,628.57	8,719.91
<i>Road Maintenance</i>				
Salt Usage (Tons)	30	92	50	194

*increase due to implementation of UpKeep Work Order system allowing for more accurate documentation.

** Represent “setups” reduction due to cancellation of programming due to COVID-19.

Department Highlights

- Director Hanson represented Hanover Township at the virtual Annual Meeting for the Illinois Public Works Mutual Aid Network held via Zoon on November 16.
- Director Hanson, Road Manager Santangelo, Operations Manager Nelson, and Facilities Manager O’Neil participated in the November 19 MTA “Mastering the One on One” training.
- Facilities and Road Maintenance staff assisted with the planning, setup, and breakdown of the November Hanover Township and Illinois Department of Public Health (IDPH) COVID-19 mobile testing site.
- Facilities staff continues daily complete spray sanitation of buses and continues the twice daily disinfecting of all facilities as part of department COVID-19 precautions.
- Operations Manager Nelson, working with Steiner Electric, completed repairs to the Town Hall backup generator. The control board, heat exchange, and exhaust pipe were replaced. The unit was tested with live power and transferred successfully.
- Annual Township unincorporated roads Brush Pickup Program has been completed for 2020. Road Associate Crane and Maintenance Associate Marcinek chipped 8 truckloads of mulch at 5 tons per load for a total of 40 tons of mulch, for a season total to 341 tons. All mulch was delivered to either residents of the township through our Resident Mulch Delivery Service or used within Township Reserves.
- Repairs completed to Senior Center Heating and Air Conditioning system, including recharge of system glycol, replacement of seized exhaust fan motor, and replacement of failed boiler expansion tank.
- Director Hanson met with Nova Engineering to conduct the electrical walk-through of the Izaak Walton Reserve Center as part of preliminary work on the Open Space Land Acquisition and Development grant project.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF HUMAN SERVICES

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>General Assistance</i>				
General Assistance clients	9	10	82	85
General Assistance appointments	19	23	179	188
Emergency Assistance appointments	31	21	183	221
Emergency Assistance approved	8	4	35	28
Crisis intake clients	324	153	2,626	1,677
Access to Care	0	0	0	1
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	33	72	269	190
Circuit Breaker/Benefit Access	0	0	0	0
<i>Social Services</i>				
ComEd Hardships	4	0*	37	60
Weatherization	0	0	2	0
<i>Food Pantry</i>				
Served (Households)	1,380	1,309	6,879	6,123
New applications	26	41	78	288
Food Donations	74	85	555	372
<i>Community Center Walk-Ins</i>	20	220	233	1,463

* Program Closed

Department Highlights

- Thanksgiving meal boxes were distributed at the Food Pantry with 720 meal boxes distributed to families in need.
- Holiday Program registration began October 5, currently 460 families registered with a total of 1,300 children. 166 of these families have been sponsored. Applications will be accepted thru Thursday, December 16.
- Residents may submit applications online at holidays@hanover-township.org or schedule an appointment to submit required documentation. Once a registration is received and residency is verified, they are added to the list of approved residents.
- Holiday Meal Box registration for Christmas began December 2 and distribution will begin December 16.
- On Saturday, November 21 the first no contact drive thru Veteran meal distribution took place. More than 240 meals were distributed to local Veterans.
- Safety training is scheduled for December 8 and 10 at the Senior Center, however, with the current rise in COVID-19 cases remote training options including Zoom and YouTube are being explored.
- Staff continue to move forward with the Veteran Service Officer (VSO) accreditation and are currently working with a VSO Officer from Illinois Department of Veteran Affairs assisting residents with claims.
- Applications continue to be submitted remotely for Community and Economic Development Association (CEDA) and Salvation Army.
- Volunteer Employment Specialist Karen Flaxman continues to assist residents remotely.

OFFICE OF THE MENTAL HEALTH BOARD

Report for November 2020

SERVICE PROVIDED	OCTOBER 2020	OCTOBER 2019	FYTD 2021	FYTD 2020
<i>Grant Funding</i>				
New clients	40	251	1,306	1,848
Ongoing clients	860	840	5,799	4,751
Closed cases	38	50	385	455
Prevention programming presentations	12	20	143	241
Number in audience	160	303	433	2,214
<i>TIDE</i>				
Participants	25	24	25	24
Rides	144	194	716	973
<i>Resource Center</i>				
Organizations providing services	6	6	6	6
Clients served	16	142	73	842

Department Highlights

- The Mental Health Board met on Monday, November 16 and awarded the following:
 - Shelter, Inc. received \$5,000 in Challenge Funding to begin an Access to Therapy program for Medicaid clients. Shelter, Inc. has identified a gap in their service area for therapy clients that are Medicaid recipients.
 - WINGS received \$3,952 in Emergency Funding to repair cracks and leaks in the foundation of their permanent supportive housing in the Hanover Park portion of Hanover Township. This building houses women and children escaping abusive relationships.
- The Human Services Coordinating Council met virtually on November 18. Legal Aid Foundation of Chicago presented on the services offered at the Astor Avenue Community Center and procedures for referral. This was virtually attended by 30 participants and all agencies represented provided updates on service delivery during the pandemic.
- Mental Health Board Manager Teachout attended the Metropolitan Township Association Training on One-on-Ones.
- Mental Health Board Manager Teachout began to schedule virtual site visits with the Mental Health Board.
- Mental Health Board Manager Teachout contacted potential speakers for the upcoming training hosted by the Mental Health Board for funded agencies.
- Mental Health Board Manager Teachout transitioned to new direct supervisor, Assistant Administrator Kristin Vana.
- Mental Health Board Manager Teachout scheduled and communicated with all agencies at the Resource Center regarding new carpet installation.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November 2020

SERVICE PROVIDED	NOVEMBER 2020	NOVEMBER 2019	FYTD 2021	FYTD 2020
<i>Outreach & Prevention</i>				
Open Gym participants	44	1,336	510	8,241
Open Gym participants (unduplicated)	15	397	66	1,764
Alternative to Suspension referrals	13	16	150	106
Alternative to Suspension participants	78	287	400	718
Alternative to Suspension participants (unduplicated)	43	44	191	169
<i>Clinical</i>				
Therapy clients	304	254	2,225	2,712
Therapy clients (unduplicated)	71	95	487	1,125
New clients (unduplicated)	4	0	37	19
Clinical hours	241	159	1,615	2,013
Group session participants	14	72	114	745
<i>Tutoring Participants</i>				
Total	71	111	222	511
Unduplicated	44	40	92	195

Department Highlights

- Substance Abuse Prevention Specialist Konzal began health classes virtually for Streamwood High School on November 5.
- Genesis Garcia was hired as a bilingual Family Therapist and joined the department on November 12.
- In partnership with the Park District of Hanover Park, in-person Open Gym began on November 5.
- The department's in-person Tutoring Program was suspended on November 12 and will resume after the Illinois Department of Public Health lift the stay at home advisory recommendations.
- The department's in-person Open Gym program switched to five days a week virtual programming as of November 13 due to the guidance from the Illinois Department of Public Health due to the stay at home advisory recommendations. In-person programming will resume once these recommendations are lifted.
- Director Houdek virtually attended the Township of Illinois Annual Education Conference during the week of November 16.
- Member Dickinson won the 2020 Association of Illinois Township Committee on Youth (AITCOY) Staff of the Year Award for showing outstanding dedication to helping youth.
- Director Houdek won the 2020 AITCOY Director of the Year Award for demonstrating outstanding leadership and program innovation in serving youth and families.
- Director Houdek and Clinical Manager Gonzalez attended the Human Services Coordinating Council meeting on November 18.
- Director Houdek and Prevention Services Manager Dickinson attended the Metropolitan Township Association webinar "Perfecting the One on One" on November 19.
- The Youth and Family Services department paused in-person service delivery on November 20 and all staff transitioned to working from home.

The mission of Hanover Township Youth and Family Services:

The prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 12/1/2020 - 12/14/2020

	<u>Total</u>
Total Town Fund	35,848.72
Total Senior Services Fund	17,799.54
Total General Assistance Fund	11,584.24
Total Road Maintenance Fund	7,179.23
Total Mental Health Board Fund	26,952.62
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	19,483.79
Total All Funds	<u><u>118,848.14</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

December 1 - 14, 2020

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	12/11/2020	139403	Access 1 Source	Inv# 81521 Time & Attendance Monthly Software Fee	278.00
Check	12/11/2020	139433	ProxiT Technology Solutions	Inv# 21839 Cloud Services/Microsoft Software/Monitoring	1,502.44
Total 1014430 · Computer Equipment & Software					1,780.44
1014540 · Facility Lease					
Check	12/11/2020	139445	Village of Hanover Park	Inv# 2020-00001951 Astor Ave Off Street Parking Rental (2 years)	2,100.00
Total 1014540 · Facility Lease					2,100.00
Total 101CAP · Capital Expenditures					3,880.44
101CHN · Community Health					
1014453 · Printing					
Check	12/11/2020	139410	Braden Interact Business (70301-1-IBP SS)	Inv# 677388 Copy Charges	1.67
Check	12/11/2020	139419	COTG	Inv# 2551248 Overage Copy Charges Nov 2020	5.41
Total 1014453 · Printing					7.08
1014457 · Furniture and Computer Equip					
Check	12/11/2020	139430	Leaf (618-008)	Inv# 11294545 Lower Level Copier Lease	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014492 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1014492 · Dental, Vision & Life Insurance					10.60
Total 101CHN · Community Health					77.68
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	12/11/2020	139416	Canteen Refreshment Services	Inv# ORD 83745 Water Machine Rental 12/7-1/3	40.95
Check	12/11/2020	139431	Leaf (618-009)	Inv# 1125785 Kyocera Copier Lease	97.44
Check	12/11/2020	139444	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	36.01
Total 1014617 · Equipment & Furniture					174.40
1014619 · Office Supplies					
Check	12/11/2020	139437	Staples	Inv# 3460785549 Stapler/Correction Tape/Binder Clips	69.58
Total 1014619 · Office Supplies					69.58
1014621 · Satellite Office Utilities					
Check	12/11/2020	139415	City of Elgin	Acct# 413720-6423 Water Monthly Charges	20.62
Check	12/11/2020	139432	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 10/27-11/25	180.42

Hanover Township Board Audit Report

December 1 - 14, 2020

Type	Date	Num	Name	Memo	Amount
			Total 1014621 · Satellite Office Utilities		201.04
			1014623 · Satellite Office Phone & Intrnt		
Check	12/11/2020	139414	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 12/4-1/3	203.35
			Total 1014623 · Satellite Office Phone & Intrnt		203.35
			1014627 · Community Affairs		
Check	12/11/2020	139435	Signs by Tomorrow	Inv# 27516 Township Banner Alteration	29.15
			Total 1014627 · Community Affairs		29.15
			1014692 · Dental, Vision & Life Insurance		
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
			Total 1014692 · Dental, Vision & Life Insurance		10.60
			Total 101CMA · Community Relations		688.12
			Total 101CVA · Community & Veteran Affairs		688.12
			101ES · ES - Expenditures		
			1014803 · Uniforms		
Check	12/01/2020	139263	Ray O'herron Co., Inc.	Inv# 2067515 Uniform Pants/Shirt	190.83
Check	12/01/2020	139263	Ray O'herron Co., Inc.	Inv# 2067518 Uniforms Pants/Shirt	198.88
			Total 1014803 · Uniforms		389.71
			1014809 · Pre-Volunteer Screening		
Check	12/01/2020	139265	Verify (XHANEM)	Inv# 1370048 Background Checks July	80.00
Check	12/01/2020	139265	Verify (XHANEM)	Inv# 1379056 Background Checks Sept	88.00
Check	12/01/2020	139265	Verify (XHANEM)	Inv# 1382844 Background Checks Oct	26.00
			Total 1014809 · Pre-Volunteer Screening		194.00
			1014814 · Communications		
Check	12/01/2020	139249	Comcast (Town 207)	Acct# 8771 10 083 0234207 ES Cable Charges 11/20-12/19	10.52
Check	12/11/2020	139444	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	85.99
			Total 1014814 · Communications		96.51
			1014892 · Dental, Vision & Life Insurance		
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
			Total 1014892 · Dental, Vision & Life Insurance		8.48
			Total 101ES · ES - Expenditures		688.70
			101ISE · Insurance & Employee Benefits		
			1014411 · Employee Assistance Program		
Check	12/11/2020	139417	CuraLinc LLC	Inv# 16049 Quarterly SupportLinc Employee Assistance Program	648.00

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Type	Date	Num	Name	Memo	Amount
Total 1014411 · Employee Assistance Program					648.00
1014514 · Employee Recognition					
Check	12/11/2020	139408	Bartlett Sports	Inv# 5639 Employee Fleece (111) (In substitution of Annual Lunch)	2,813.00
Total 1014514 · Employee Recognition					2,813.00
Total 101ISE · Insurance & Employee Benefits					3,461.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	12/11/2020	139429	Kopon Airdo, LLC	Inv# 190-0001-32100 Legal Fees	4,197.70
Check	12/11/2020	139429	Kopon Airdo, LLC	Inv# 190-0005-32101 Legal Fees	3,466.85
Check	12/11/2020	139429	Kopon Airdo, LLC	Inv# 190-0009-32103 Legal Fees	1,283.35
Total 1014502 · Legal Services					8,947.90
Total 101LEA · Legal & Auditing					8,947.90
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	12/11/2020	139413	Bade Supply	Inv# 38261Can Liners/Towels/Gloves/Bleach	753.45
Total 1014205 · Janitorial Supplies					753.45
1014209 · Building Contracts					
Check	12/01/2020	139256	Johnson Controls Security Solutions	Inv# 35071784 Security Monitoring Sr Ctr 12/1-2/28	255.00
Total 1014209 · Building Contracts					255.00
1014211 · Building Maintenance - Senior					
Check	12/01/2020	139268	Climatemp Service Group, LLC	Inv# 19364 Replaced Gasket on Sr Ctr HVAC System	444.84
Check	12/01/2020	139268	Climatemp Service Group, LLC	Inv# 19416 Repairs to Chiller System on Sr Ctr HVAC System	510.84
Check	12/01/2020	139268	Climatemp Service Group, LLC	Inv# 19417 Cooling Coil Disgnose & Repair Flow Issues RTU#3	1,075.84
Check	12/11/2020	139406	Amperage Electrical Supply Inc	Inv# 1127145 Veterans Hall Lights	105.60
Total 1014211 · Building Maintenance - Senior					2,137.12
1014212 · Building Maintenance - Astor					
Check	12/01/2020	139252	Elgin Key & Lock Co., Inc.	Inv# 204604 Exterior Keys Cut for Astor Ave Box Stock	28.75
Total 1014212 · Building Maintenance - Astor					28.75
1014221 · Cell Phone/Communications					
Check	12/11/2020	139444	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	229.33
Total 1014221 · Cell Phone/Communications					229.33
1014222 · Trash Removal - Town					
Check	12/11/2020	139426	Groot, Inc.	Acct# 3107-68246 Monthly Charges	275.32

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Type	Date	Num	Name	Memo	Amount
			Total 1014222 · Trash Removal - Town		275.32
			1014223 · Trash Removal - Senior		
Check	12/11/2020	139426	Groot, Inc.	Acct# 3107-61390 Monthly Charges	352.95
			Total 1014223 · Trash Removal - Senior		352.95
			1014224 · Trash Removal - Astor		
Check	12/11/2020	139426	Groot, Inc.	Acct# 3107-69323 Monthly Charges	660.78
			Total 1014224 · Trash Removal - Astor		660.78
			1014225 · Grounds/Reserve Maintenance		
Check	12/01/2020	139267	The Alphabet Shop, Inc	Inv# 57169 Walter-Lenoci Reserve Sign Security Hardware	56.00
Check	12/01/2020	139269	Northwest Lawn & Power Equipment LLC	Inv# ndCD5909 Winter Tune Up for Snow Blower 1	246.00
Check	12/01/2020	139269	Northwest Lawn & Power Equipment LLC	Inv# ndCD5910 Winter Tune Up for Snow Blower 2	126.00
Check	12/01/2020	139269	Northwest Lawn & Power Equipment LLC	Inv# ndCD5911 Winter Tune Up for Snow Blower 3	289.49
			Total 1014225 · Grounds/Reserve Maintenance		717.49
			1014230 · Trash Removal - Izaak		
Check	12/11/2020	139426	Groot, Inc.	Acct# 3107-54379 Monthly Charges	129.59
			Total 1014230 · Trash Removal - Izaak		129.59
			1014292 · Dental, Vision & Life Insurance		
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	40.28
			Total 1014292 · Dental, Vision & Life Insurance		40.28
			Total 101MAIN · Facilities Maintenance		5,580.06
			101PAN · Pantry		
			1014161 · Utilities		
Check	12/11/2020	139441	Village of Hanover Park	Acct# 3940-001 Water/Sewer Bill Date 12/1	23.92
			Total 1014161 · Utilities		23.92
			1014192 · Dental, Vision & Life Insurance		
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
			Total 1014192 · Dental, Vision & Life Insurance		13.95
			Total 101PAN · Pantry		37.87
			101THE · Town Hall Expense		
			1014402 · Telephone - Town		
Check	12/01/2020	139248	AT&T 803	Acct# 630 Z99-0161 803 2 Monthly Charges 10/17-11/16	102.58
			Total 1014402 · Telephone - Town		102.58
			1014403 · Utilities - Town		

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Type	Date	Num	Name	Memo	Amount
Check	12/01/2020	139266	Village of Bartlett	Acct# 51470 Bill# 782580 Water/Sewer Township Nov	191.52
Check	12/11/2020	139447	Village of Bartlett	Acct# 62447 Water/Sewer Runzel Reserve	14.08
Total 1014403 · Utilities - Town					205.60
1014405 · Internet Access - Town					
Check	12/11/2020	139404	AT&T 824	Acct 253810824 Back-up Internet 11/28-12/27	83.77
Check	12/11/2020	139420	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 11/23-12/22	298.40
Total 1014405 · Internet Access - Town					382.17
1014416 · Equipment Rental - Town					
Check	12/11/2020	139431	Leaf (618-009)	Inv# 11258785 Kyocera Copier Lease - Main Copier	306.01
Check	12/11/2020	139431	Leaf (618-009)	Inv# 1125785 Kyocera Copier Lease - Passports	23.10
Total 1014416 · Equipment Rental - Town					329.11
Total 101THE · Town Hall Expense					1,019.46
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	12/11/2020	139437	Staples	Inv# 3462023444 Manila Folders/Binders/Dividers	68.97
Total 1014404 · Office Supplies					68.97
1014406 · Printing					
Check	12/11/2020	139412	Braden Interact Business (DD6303723 Town)	Inv# 678059 Copy Charges November 2020	112.25
Total 1014406 · Printing					112.25
1014429 · Miscellaneous					
Check	12/11/2020	139431	Leaf (618-009)	Account Charges	56.61
Check	12/11/2020	139449	United States Treasury	Notice CP165 Rejected Payment Penalty	2,186.44
Check	12/11/2020	139450	Illinois Department of Revenue	Balance Due / Chase Direct Debit Block	116.24
Total 1014429 · Miscellaneous					2,359.29
1014530 · Financial Administration					
Check	12/11/2020	139423	Governmental Accounting, Inc	Inv# 58873 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	12/11/2020	139436	Shaw Media	Inv# 1718598 Bartlett Chamber Directory	1,195.00
Total 1014531 · Community Affairs					1,195.00
1014560 · Emergency Contingency Fund					
Check	12/01/2020	139251	CureUV.com	Inv# C38077 UV-C Light Towers for Facilities Disinfection	1,959.58
Total 1014560 · Emergency Contingency Fund					1,959.58

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Type	Date	Num	Name	Memo	Amount
1014592 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	49.99
Total 1014592 · Dental, Vision & Life Insurance					49.99
Total 101TOE · Town Office Expense					11,145.08
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	12/01/2020	139271	Image Systems & Business Solutions	Inv# 326018 Copy Charges 8/16-11/15	23.36
Total 1044405 · Office Supplies					23.36
1044492 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Total 1044492 · Dental, Vision & Life Insurance					19.08
Total 104ASR · Assessor's Division					42.44
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094692 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	47.70
Total 1094692 · Dental, Vision & Life Insurance					47.70
Total 109ADM · Administration & Clinical					47.70
109OUT · Outreach & Prevention					
1094651 · Cellphones					
Check	12/11/2020	139444	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	197.12
Total 1094651 · Cellphones					197.12
1094792 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	35.15
Total 1094792 · Dental, Vision & Life Insurance					35.15
Total 109OUT · Outreach & Prevention					232.27
Total 109YFS · Youth & Family Services					279.97
Total 1014 · Town Fund - Expenditures					35,848.72
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104525 · Telephone & High Speed Internet					
Check	12/11/2020	139444	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	68.36

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Type	Date	Num	Name	Memo	Amount
Total 1104525 · Telephone & High Speed Internet					68.36
1104527 · Equipment					
Check	12/01/2020	139261	Pitney Bowes Global Financial Services	Inv# 3104329734 Postage Machine Quarterly Lease 9/4-12/3	373.32
Check	12/11/2020	139430	Leaf (618-008)	Inv# 11294545 Lower Level Copier Lease	60.00
Total 1104527 · Equipment					433.32
1104528 · Office Supplies					
Check	12/11/2020	139405	Accurate Office Supply Co	inv# 530331 Copy Paper/Binder Clips/Highlighters/Correction Tape	300.76
Total 1104528 · Office Supplies					300.76
1104533 · Printing					
Check	12/11/2020	139410	Braden Interact Business (70301-1-IBP SS)	Inv# 677388 Copy Charges	40.59
Check	12/11/2020	139419	COTG	Inv# 2551248 Overage Copy Charges Nov 2020	125.98
Check	12/11/2020	139419	COTG	Inv# 2555644 Copy Charges	11.01
Total 1104533 · Printing					177.58
1104592 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	24.55
Total 1104592 · Dental, Vision & Life Insurance					24.55
Total 1104ADM · Administration					1,004.57
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3635754 Congregate Food	155.48
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3635971 Congregate Food	191.36
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3637525 Congregate Food	35.20
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3636346 Congregate Food	134.27
Check	12/01/2020	139254	Gordon Food Service	Inv# 206296707 Congregate Food	541.36
Check	12/01/2020	139254	Gordon Food Service	Inv# 206363688 Congregate Food	627.65
Check	12/01/2020	139254	Gordon Food Service	Inv# 206363699 Congregate Food	40.00
Check	12/01/2020	139255	Highland Baking Company	Inv# 2385131 Congregate Food	27.12
Check	12/01/2020	139255	Highland Baking Company	Inv# 2386541 Congregate Food	25.13
Check	12/01/2020	139255	Highland Baking Company	Inv# 2387088 Congregate Food	38.80
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 341632 Congregate Food	74.81
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3641376 Congregate Food	83.85
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3645513 Congregate Food	127.31
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3646145 Congregate Food	85.70
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3643984 Congregate Food	156.15
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3647608 Congregate Food	19.80
Check	12/11/2020	139425	Gordon Food Service	Inv# 206438487 Congregate Food	664.12
Check	12/11/2020	139425	Gordon Food Service	Inv# 206544148 Congregate Food	774.87
Check	12/11/2020	139425	Gordon Food Service	Inv# 206610715 Congregate Food	243.84
Check	12/11/2020	139427	Highland Baking Company	Inv# 2392540 Congregate Food	51.86
Check	12/11/2020	139427	Highland Baking Company	Inv# 2390199 Congregate Food	37.48

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Type	Date	Num	Name	Memo	Amount
Check	12/11/2020	139427	Highland Baking Company	Credit 2386787 Congregate Food	-49.86
Total 1105551 · Congregate Food					4,086.30
1105553 · Congregate Supplies					
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3636346 Congregate Supplies	32.10
Check	12/01/2020	139254	Gordon Food Service	Inv# 206296707 Congregate Supplies	46.17
Check	12/01/2020	139254	Gordon Food Service	Inv# 206363688 Congregate Supplies	173.49
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3641376 Congregate Supplies	28.78
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 36455513 Congregate Supplies	10.70
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3646145 Congregate Supplies	10.70
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3643984 Congregate Supplies	175.53
Check	12/11/2020	139425	Gordon Food Service	Inv# 206544148 Congregate Supplies	87.31
Check	12/11/2020	139448	West Pier Laundry Streamwood	Inv# 2818 Laundry Service Dish Towels/Tablecloths	22.15
Total 1105553 · Congregate Supplies					586.93
1105558 · Home Delivered Meals Food					
Check	12/01/2020	139255	Highland Baking Company	Inv# 2385131 HDM Food	27.12
Check	12/01/2020	139255	Highland Baking Company	Inv# 2386541 HDM Food	25.13
Check	12/01/2020	139255	Highland Baking Company	Inv# 2387088 HDM Food	38.80
Check	12/01/2020	139262	Pur Foods LLC dba Mom's Meals	Inv# MM09302020-1 Special Dietary Meals	92.26
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3635754 HDM Food	155.47
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3635971 HDM Food	191.36
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3637525 HDM Food	35.20
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3636346 HDM Food	134.27
Check	12/01/2020	139254	Gordon Food Service	Inv# 206296707 HDM Food	541.35
Check	12/01/2020	139254	Gordon Food Service	Inv# 206363688 HDM Food	627.65
Check	12/01/2020	139254	Gordon Food Service	Inv# 206363699 HDM Food	40.00
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3641632 HDM Food	74.81
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3641376 HDM Food	83.85
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3645513 HDM Food	127.31
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3646145 HDM Food	85.70
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3643984 HDM Food	156.15
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3647608 HDM Food	19.80
Check	12/11/2020	139425	Gordon Food Service	Inv# 206438487 HDM Food	664.12
Check	12/11/2020	139425	Gordon Food Service	Inv# 206544148 HDM Food	774.87
Check	12/11/2020	139425	Gordon Food Service	Inv# 206610715 HDM Food	243.83
Check	12/11/2020	139427	Highland Baking Company	Inv# 2385240 HDM Food	51.85
Check	12/11/2020	139427	Highland Baking Company	Inv# 2390199 HDM Food	37.48
Check	12/11/2020	139427	Highland Baking Company	Credit 2386787 HDM Food	-49.85
Check	12/11/2020	139434	Pur Foods LLC dba Mom's Meals	Inv# MM0060421 Special Dietary Meals (329)	2,205.10
Total 1105558 · Home Delivered Meals Food					6,383.63
1105560 · Home Delivered Meals Supplies					
Check	12/01/2020	139253	Get Fresh Produce, Inc	Inv# 3636346 HDM Supplies	32.10
Check	12/01/2020	139254	Gordon Food Service	Inv# 206296707 HDM Supplies	46.17
Check	12/01/2020	139254	Gordon Food Service	Inv# 206363688 HDM Supplies	173.48
Check	12/11/2020	139407	Amazon Capital Services	Inv# 1cc9-7xg3-91p9 Face Shields	14.90

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Type	Date	Num	Name	Memo	Amount
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3641376 HDM Supplies	28.77
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3645513 HDM Supplies	10.70
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3646145 HDM Supplies	10.70
Check	12/11/2020	139424	Get Fresh Produce, Inc	Inv# 3643984 HDM Supplies	175.52
Check	12/11/2020	139425	Gordon Food Service	Inv# 206544148 HDM Supplies	87.30
Check	12/11/2020	139448	West Pier Laundry Streamwood	Inv# 2818 Laundry Service Dish Towels/Tablecloths	22.15
Total 1105560 · Home Delivered Meals Supplies					601.79
1105792 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					5.30
Total 1104NUT · Nutrition					11,663.95
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	12/01/2020	139257	JR Media Group	Inv# 112020 Virtual Presentation "Grandma Goes to Hawaii"	25.00
Check	12/01/2020	139264	Tranquility Yoga Studio	Virtual Yoga Instruction - December 2020	1,294.99
Check	12/11/2020	139389	The Barefoot Hawaiian, Inc.	Senior Presentation - Hawaiian Dancers	87.50
Check	12/11/2020	139390	Evan Weiner	Senior Virtual Presentation "Super Bowl"	200.00
Check	12/11/2020	139402	Leslie Goddard	Inv# Virtual Presentation - Titanic Survivor	250.00
Total 1104515 · Programming					1,857.49
1104520 · Volunteer Services					
Check	12/11/2020	139388	Joanne Watson	Home Delivered Meals Mileage Reimbursement 11/9-12/7	39.44
Check	12/11/2020	139391	Alan Lenoci	Home Delivered Meals Mileage Reimbursement November 2020	60.03
Check	12/11/2020	139392	Larry Piemonte	Home Delivered Meals Mileage Reimbursement November 2020	45.99
Check	12/11/2020	139393	Wayne Ruttenburg	Home Deliveres Meals Mileage Reimbursement 11/4-12/3	70.76
Check	12/11/2020	139394	Charles Valerio	Home Delivered Meals Mileage Reimbursement November 20	30.45
Check	12/11/2020	139395	Dorothy Archer	Home Delivered Meals Mileage Reimbursement 10/27-11/25	82.53
Check	12/11/2020	139396	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement November 2020	39.44
Check	12/11/2020	139397	Steve Tucky	Home Delivered Meals Mileage Reimbursement November 20	31.90
Check	12/11/2020	139398	Joanne Rapp	Home Delivered Meals Mileage Reimbursement 10/19-11/30	62.64
Check	12/11/2020	139399	Maureen Edelman	Home Delivered Meals Mileage Reimbursement Nov 20	27.26
Check	12/11/2020	139400	Edward Baus	Home Delivered Meals Mileage Reimbursement November 20	35.96
Check	12/11/2020	139440	Verify (XHTSSE)	Inv# 1385850 Background Checks (3)	62.00
Total 1104520 · Volunteer Services					588.40
1104532 · Visual Arts					
Check	12/11/2020	139401	Denise Laurin-Donatelle	Inv# 113020 Virtual Drawing Class - Dec	240.00
Check	12/11/2020	139401	Denise Laurin-Donatelle	Inv# 113020 Virtual Drawing Class - Nov	200.00
Check	12/11/2020	139409	Blick Art Materials	Inv# 5156285 Program Paints	105.32
Total 1104532 · Visual Arts					545.32
1104892 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	24.38
Total 1104892 · Dental, Vision & Life Insurance					24.38
Total 1104PRO · Enrichment Programs					3,015.59
1104SOC · Social Services					
1104560 · Psychiatric Services					
Check	12/01/2020	139247	Alexian Bros (C-Hope) Behavioral Health	C-Hope Psychiatric Services	165.00
Total 1104560 · Psychiatric Services					165.00
1104992 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					10.60
Total 1104SOC · Social Services					175.60
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	12/01/2020	139250	Complete Fleet Services Inc.	Inv# 28173 Vehicle# 137 Brake pads/Rotors/Diagnostic	1,406.28
Total 1104518 · Vehicle Maintenance					1,406.28
1104550 · Telephone					
Check	12/11/2020	139439	Verizon Wireless	Acct# 742025529 Monthly Charges 10/19-11/18	447.19
Total 1104550 · Telephone					447.19
1104553 · Uniforms					
Check	12/11/2020	139407	Amazon Capital Services	Inv# 1cc9-7xg3-91p9 Face Shields	14.91
Check	12/11/2020	139407	Amazon Capital Services	Inv# 1cc9-7xg3-91p9 Face Shields	29.60
Total 1104553 · Uniforms					44.51
1104692 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	41.85
Total 1104692 · Dental, Vision & Life Insurance					41.85
Total 1104TRN · Transportation					1,939.83
Total 1104 · Aging Services - Expenditures					17,799.54
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	12/11/2020	139437	Staples	Inv# 3460785130 Food Pantry Bags (5 Boxes)	329.75
Check	12/11/2020	139437	Staples	Credit 3459985275 Pantry Bags	-394.21

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Type	Date	Num	Name	Memo	Amount
			Total 2024202 · Office Supplies		-64.46
			2024204 · Equipment		
Check	12/11/2020	139431	Leaf (618-009)	Inv# 1125785 Kyocera Copier Lease	106.23
			Total 2024204 · Equipment		106.23
			2024210 · Printing		
Check	12/11/2020	139411	Braden Interact Business (Hanover-IBP WS)	Inv# 677397 Copy Charges Nov 2020	45.02
			Total 2024210 · Printing		45.02
			2024507 · Professional Services		
Check	12/11/2020	139442	Verify (XHANGA)	Inv# 1382845 Background Checks Oct 2020	98.00
Check	12/11/2020	139442	Verify (XHANGA)	Inv# 1385841 Background Checks Nov 2020	36.00
			Total 2024507 · Professional Services		134.00
			2024511 · Phone and Internet		
Check	12/11/2020	139418	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 11/25-12/24	186.90
			Total 2024511 · Phone and Internet		186.90
			2024592 · Dental, Vision & Life Insurance		
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	27.73
			Total 2024592 · Dental, Vision & Life Insurance		27.73
			Total 2024ADM · Administration		435.42
			2024HOM · Home Relief		
			2024102 · Rent		
Check	12/01/2020	5690	Michelle Breen	December 2020 Rent	500.00
Check	12/01/2020	5691	Larry Bennett	December 2020 Rent	500.00
Check	12/01/2020	5693	Southwicke on Sutton Condo Assn.	December 2020 Rent	186.63
Check	12/01/2020	5694	Country Mutual Insurance Company	Home Insurance Assistance	38.90
Check	12/01/2020	5695	Northwest Compass	December 2020 Rent	300.00
Check	12/01/2020	5698	Spring Lakes Estates	December 2020 Rent	625.00
Check	12/01/2020	5699	Cynthia Wheelock	December 2020 Rent	550.00
Check	12/01/2020	5702	Cook County Treasurer	Property Tax Assistance	379.29
			Total 2024102 · Rent		3,079.82
			2024103 · Utilities		
Check	12/01/2020	5696	NICOR	Utilities Assistance	37.12
Check	12/01/2020	5697	Com Ed	Utilities Assistance	68.88
Check	12/01/2020	5700	Village of Streamwood	Utilities Assistance	57.56
Check	12/01/2020	5701	NICOR	Utilities Assistance	49.49
Check	12/01/2020	5703	Com Ed	Utilities Assistance	38.66
Check	12/02/2020	5704	NICOR	Utilities Assistance	26.87

Hanover Township Board Audit Report

December 1 - 14, 2020

Type	Date	Num	Name	Memo	Amount
Check	12/02/2020	5705	Com Ed	Utilities Assistance	73.13
Total 2024103 · Utilities					351.71
2024105 · Personal Essentials					
Check	12/01/2020	5689	Walmart	Personal Essentials	19.00
Total 2024105 · Personal Essentials					19.00
2024106 · Travel Expenses					
Check	12/01/2020	5688	BP Gas Station	Fuel Assistance Cards	25.00
Check	12/01/2020	5692	State Farm Salah, Neal	Auto Insurance	50.00
Check	12/01/2020	5694	Country Mutual Insurance Company	Transportation Assistance	58.29
Total 2024106 · Travel Expenses					133.29
2024119 · Emergency Assistance					
Check	12/11/2020	5706	Squire Village	Emergency Assistance	2,750.00
Check	12/11/2020	5707	Niral/Neha Patel	Emergency Assistance	2,000.00
Check	12/11/2020	5708	Spring Lakes Estates	Emergency Assistance	2,500.00
Check	12/11/2020	5710	Village of Streamwood	Emergency Assistance	315.00
Total 2024119 · Emergency Assistance					7,565.00
Total 2024HOM · Home Relief					11,148.82
Total 2024 · Human Services - Expenditures					11,584.24
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	12/11/2020	139429	Kopon Airdo, LLC	Inv# 190-0007-32102 Legal Fees	216.00
Total 3034701 · Legal					216.00
3034711 · Utilities					
Check	12/01/2020	139259	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 10/15-11/15	200.52
Total 3034711 · Utilities					200.52
3034713 · Recruitment					
Check	12/11/2020	139443	Verify (XHANOV)	Inv# 1385842 Background Checks (3)	88.00
Total 3034713 · Recruitment					88.00
3034792 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					10.60
Total 3034ADM · Administration					515.12

Hanover Township Board Audit Report

December 1 - 14, 2020

Type	Date	Num	Name	Memo	Amount
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	12/01/2020	139270	Terrace Supply Company	Inv# 70485478 Replacement Regulator for Oxygen Acetylene Torch	119.87
			Total 3034602 · Operating Supplies & Materials		119.87
3034606 · Engineering					
Check	12/11/2020	139438	2IM Group LLC	Inv# 4 Sherwood Oaks Resurface Engineering	5,469.74
			Total 3034606 · Engineering		5,469.74
3034607 · Contract Work					
Check	12/11/2020	139421	Cleansweep	Inv# Ps350906 Bridlewood Street Sweep	800.00
			Total 3034607 · Contract Work		800.00
			Total 3034ROD · Road Maintenance		6,389.61
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	12/11/2020	139422	Commercial Tire Services, Inc.	Inv# 2220065825 Trailer Tire Replacement (2)	274.50
			Total 3034609 · Maintenance Vehicles & Equip		274.50
			Total 303EQM · Equipment		274.50
			Total 3034 · Road Maintenance - Expenditures		7,179.23
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	12/11/2020	139382	Kopon Airdo, LLC	Inv# 237-001-32121 Legal Fees	177.25
			Total 5054002 · Legal		177.25
5054012 · Office Supplies					
Check	12/11/2020	139381	Staples	Inv# 3462023446 Avery Tickets with Stubs	53.37
			Total 5054012 · Office Supplies		53.37
5054014 · Equip / Database					
Check	12/11/2020	139376	Launch Digital Marketing	Inv# L49780 Website Hosting	50.00
			Total 5054014 · Equip / Database		50.00
5054592 · Dental, Vision & Life Insurance					
Check	12/11/2020	139446	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
			Total 5054592 · Dental, Vision & Life Insurance		13.95
			Total 5054ADM · Administration		294.57

Hanover Township Board Audit Report

December 1 - 14, 2020

Type	Date	Num	Name	Memo	Amount
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	12/01/2020	139260	Nicor (MHB 84)	Acct# 84-67-77-1000 0 Monthly Charges 10/12-11/11	187.21
Check	12/11/2020	139383	Groot, Inc (114943)	Inv# 6347746 Balance Due	4.79
Check	12/11/2020	139385	Village of Streamwood Water Billing Dept.	Strmt Date 11/30 Monthly Water/Sewer	28.34
Total 5054210 · Utilities					220.34
5054213 · Janitorial					
Check	12/11/2020	139377	JaniKing	Inv# CCHC12200202 Monthly Billing	414.00
Total 5054213 · Janitorial					414.00
5054286 · Agency Support Services					
Check	12/11/2020	139375	Quench USA, Inc.	Inv# 2813753 Water Cooler Rental	55.00
Check	12/11/2020	139384	Comcast (MHB 823)	Acct 8771 10 084 0485823 Monthly Cable/Internet 12/2-1/1	188.11
Total 5054286 · Agency Support Services					243.11
Total 5054COM · HT Community Resource Center					877.45
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	12/11/2020	139380	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Services	5,513.25
Total 5054123 · Easter Seals					5,513.25
5054130 · Northwest Casa					
Check	12/11/2020	139378	Northwest CASA	Sexual Assault Intervention Nov 2020	1,004.25
Total 5054130 · Northwest Casa					1,004.25
5054162 · Tide Transportation					
Check	12/11/2020	139374	A#1 Cab Dispatch Inc	Tide Transportation Services Nov 2020	1,499.50
Total 5054162 · Tide Transportation					1,499.50
5054177 · Staff Development Grant Fund					
Check	12/11/2020	139387	Community Alternatives Unlimited	Staff Development Funding	3,000.00
Total 5054177 · Staff Development Grant Fund					3,000.00
5054180 · Capital Grant Fund					
Check	12/11/2020	139386	Shelter, Inc	Software Updates	12,500.00
Total 5054180 · Capital Grant Fund					12,500.00
5054200 · Kenneth Young Center - SASS					
Check	12/01/2020	139258	Kenneth Young Center	SASS - Oct 2020	1,298.70
Total 5054200 · Kenneth Young Center - SASS					1,298.70

Hanover Township Board Audit Report

December 1 - 14, 2020

Type	Date	Num	Name	Memo	Amount
5054201 · Journeys Hope Center					
Check	12/11/2020	139379	Journey from PADS to HOPE	Hope Center Counseling Oct 2020	231.00
Check	12/11/2020	139379	Journey from PADS to HOPE	Hope Center Counseling Nov 2020	214.50
Total 5054201 · Journeys Hope Center					445.50
5054204 · Easter Seals Family Support					
Check	12/11/2020	139380	Easter Seals DuPage & Fox Valley Region	Family Support	80.40
Total 5054204 · Easter Seals Family Support					80.40
5054208 · Easter Seals Nutrition					
Check	12/11/2020	139380	Easter Seals DuPage & Fox Valley Region	Nutrition Services	439.00
Total 5054208 · Easter Seals Nutrition					439.00
Total 5054SVC · Service Contracts					25,780.60
Total 5054 · Mental Health - Expenditures					26,952.62
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	12/11/2020	139428	Hitchcock Design Group	Inv# 25487 Izaak Walton Reserve Design	12,841.75
Total 8084420 · Izaak Walton Ctr Improvements					12,841.75
8084425 · Building & Perm Improvements					
Check	12/11/2020	139438	2IM Group LLC	Inv# 3 IWC Parking Lot Engineering	6,642.04
Total 8084425 · Building & Perm Improvements					6,642.04
Total 8084 · Capital Projects - Expenditures					19,483.79
TOTAL					118,848.14

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.

Others present either in person or via teleconference were Assessor Tom Smogolski, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Clinical Manager Nora Gonzalez*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo*. Also in attendance in person or via Zoom were Bartlett Volunteer Fire Association representative Mr. Mike Dexter, and Knights of Columbus members Mr. Bill Henderson* and Mr. Gary Pappin*. *Attendance via Zoom.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Director Kuttentburg confirmed that no one had joined us on social media, and therefore, Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. Veterans Honor Roll nominee LCPL Carlos Rodriguez was inducted into the Township Honor Roll this evening. He is a resident of Elgin and served in the U.S. Marine Corps from 2000 to 2008. He will be included in all upcoming Veterans events at the Township, and his name will be affixed to the plaque in Veterans Hall, and in the Clerk's office records.
 - B. Knights of Columbus Mary's Millennium Council members Mr. Bill Henderson and Mr. Gary Pappin presented a check to the Hanover Township Foundation as a result of the recent virtual 5k. The donation was the second largest one donated by the Council to the Foundation, even though the race was virtual. The Council was delighted to make the donation.
 - C. Bartlett Volunteer Fire Association representative Mr. Mike Dexter presented the Board with a \$7,000 donation to the Township Foundation, funds collected as a result of their recent fundraiser. He was delighted to make the donation for such a good cause.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked Trustee Beattie for assisting in the veterans lunch distribution. He reminded those present that applications for the Supervisor's Community Service Awards are available. He, Administrator Barr, and Directors Smith and Conway recently discussed the care that is being provided in area nursing homes. He asked that they consider gaps and barriers to keeping people in their homes. He asked that they bring their thoughts before the Board.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she was asked to serve as Vice President for the TOI Clerks Division for the next year.
 - C. Assessor's Report: Assessor Smogolski reported Appeals would open after December 10, 2020.
 - D. Trustee Liaison Committee Reports: Trustee Beattie reported that Cookies and Cocoa in-person would be canceled this year.
 - D. Department Reports: Written reports were available for review and consideration by the Board. Highlights included Director Smith noting that Amita Health would be back at the campus for prostate screening on March 4. Another Red Cross blood drive would be held in March. Open Enrollment ends on December 15. Contact tracing is ongoing. Covid testing would be held at the Hanover Park Metra parking lot on December 12 in conjunction with the Village of Hanover

Park. Manager Teachout reported that for the foreseeable future, Mental Health Board site visits would be conducted virtually. The Resource Center carpeting would be installed on December 14. She would be attending the ACMHA of Illinois this month. Employment laws and immigration were topics at the recent Human Services meeting. Aging Services Director Conway reported that 83 adopt-a-senior requests have been filled. Staff member Diana Gomez attended the National Association on Aging and is learning how Hanover Township can earn the dementia-friendly designation. Meal delivery and pick-up is steady and going well. Special boxes were made for Thanksgiving and shelf-stable boxes were available, as well. The Senior Holiday Party would be held virtually on December 18. Youth and Family Services Manager Gomez reported that Cookies and Cocoa would be held virtually this year. All services are being held virtually. A virtual community conversation is being held twice month, with the object of engaging the community and keeping it engaged. Director Hanson reported that 2021 Road Project engineering qualification requests are being submitted and five are up for interview. Three sign companies have submitted quotes for the Walters-Lenoci Reserve signage. A second sign at the Bridlewood Reserve entrance has been installed. Administrator Bar reported that Director Crews was not feeling well, and hence, not at this evening's meeting. Several staff members are ill or have been exposed and are out due to Covid 19 guidelines. Consults with Director Smith by the employees have been well received. Staffing and service delivery has been cut down due to the latest guidelines, but direct-service contact is open (food pantry, meal pick-up, one rider per bus, etc.). Regarding Hanover Landing, while approval has been received by the Illinois Housing Development Authority, the City of Elgin Housing Authority is no longer able to commit to housing vouchers. He would follow up with the City to see if there is another approach to the issue. The Township received another notice from Ace Vending regarding the issue at Dale Drive. Attorney Airdo was directed to write another response saying that the Township would not pay the bill. Attorney Airdo gave an update on the Sherwood Oaks pool. Cook County did respond to the Supervisor's recent letter, and a lawsuit would be filed in the Circuit Court of Cook County. Attorney Airdo would keep the Board apprised of the actions hereafter. Director Imperato reported that staff member Corey Dewey accepted another position in Elk Grove Township. The veteran's lunch pick-up/drive-through event served 240 lunches. 720 meals boxes were distributed for Thanksgiving. 460 families completed applications for Christmas gift distribution. Distribution would be on December 18 for sponsored families and December 19 open distribution. Director Kuttentberg reported that Covid 19 testing would occur on the Tiknis campus on December 22. He met last month with the County Economic Development and department of Public Health for a virtual meeting. During and up to Giving Tuesday \$2,645 was donated to the Hanover Township Foundation. Assistant Administrator Vana reported that phone service would be live on December 10 with Comcast. Open enrollment for Township benefits for full-time staff is open to January 1, 2021. Due to Covid social distancing restrictions, the annual employee appreciation luncheon would be canceled, but a Township fleece would be presented to all employees as a thank you for service, and the employee appreciation awards would still be presented.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

VI. Bill Paying: Mr. Barr presented the bills for payment from November 17, 2020 through November 30, 2020 as follows:

a.	Town	\$21,042.58
b.	Senior Services	4,051.41
c.	General Assistance	8,952.62
d.	Road Maintenance	897.83
e.	Mental Health Board	12,629.97
f.	Vehicle	0.00
e.	Capital	<u>5,203.86</u>

Total

\$52,778.27

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from November 17, 2020 through November 30, 2020. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business:

- A. Resolution to Approve a Purchase and Sale Agreement for the Property Located at 8 N 140 IL Route 59 and 8 W Bartlett Road, Bartlett, Illinois: A motion was made by Trustee Martinez to approve resolution 120120 approving of the purchase and sale agreement for the property located at 8 N 140 IL Route 59 and 8 W Bartlett Road, Bartlett, IL; the motion was seconded by Trustee Essick. Attorney Airdo discussed the agreement documents and the resolution that gives authority to the Supervisor to sign and Clerk to attest this and any further documents to effectuate the sale. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried

VIII. New Business:

- A. Board Meeting Minutes of November 17 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of November 17, 2020 for review and approval. Trustee Beattie moved to approve the Board meeting of November 17, 2020; motion seconded by Trustee Martinez and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Appointment of Township Enforcement Officers: Trustee Essick moved to concur with the Supervisor's appointment of Township Enforcement Officers for a one-year term: Mike Crews, Caleb Hanson, Rick Nelson, Sean O'Neil; motion seconded by Trustee Martinez. The appointments allow the officers to enforce code in unincorporated areas of the Township per ordinance. A letter would be sent to Sheriff Dart to alert him of these appointments. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- C. Approval of Two-Year Audit Services Extension with Mack & Associates: Trustee Beattie moved to extend the Mack & Associates audit services for two more years; motion seconded by Trustee Martinez. Roll call on the motion: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: No other business was discussed.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:50 p.m. was made by Trustee Martinez and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

**Hanover Township
Tax Levy Ordinance**

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2020** and ending **March 31, 2021**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the sum of **SEVEN MILLION THREE HUNDRED TWENTY SIX THOUSAND THREE HUNDRED AND THREE DOLLARS** (\$7,326,303) is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

ADMINISTRATION

FACILITIES & MAINTENANCE

COMMUNITY & VETERANS AFFAIRS

YOUTH AND FAMILY SERVICES

GENERAL ASSISTANCE

IMRF

ASSESSOR

COMMUNITY HEALTH NURSE

EMERGENCY SERVICES & DISASTER

SENIOR CITIZENS SERVICES

SOCIAL SECURITY

COMMUNITY MENTAL HEALTH

SECTION 2: That the amounts to be levied of each object and purpose shall be as follows:

GENERAL TOWN/CORPORATE FUND:

1.1 ADMINISTRATION

Personnel	603,160	
Contractual Services	409,200	
Commodities	188,200	
Capital Outlay	314,228	
TOTAL ADMINISTRATION		1,514,788

1.2 ASSESSOR

Personnel	180,199	
Contractual Services	9,065	
Commodities	8,794	
TOTAL ASSESSOR		198,058

1.3 FACILITIES & MAINTENANCE

Personnel	364,700	
Contractual Services	128,000	
Commodities	52,500	
TOTAL FACILITIES & MAINTENANCE		545,200

1.4 COMMUNITY HEALTH NURSE

Personnel	239,600	
Contractual Services	19,975	
Commodities	5,925	
TOTAL COMMUNITY HEALTH NURSE		265,500

1.5 EMERGENCY SERVICES & DISASTER AGENCY

Personnel	81,865	
Contractual Services	58,000	
Commodities	28,800	
TOTAL EMERGENCY SERVICES & DISASTER AGENCY		168,665

1.6 COMMUNITY & VETERANS AFFAIRS

Personnel	194,056	
Contractual Services	91,600	
Commodities	12,200	
TOTAL COMMUNITY & VETERANS AFFAIRS		297,856

1.7 YOUTH AND FAMILY SERVICES

Personnel	972,650	
Contractual Services	72,800	
Commodities	18,300	
Capital Outlay	3,500	
TOTAL YOUTH AND FAMILY SERVICES		1,067,250

(REF: 60 ILCS 1/235 &1/215-5)

TOTAL GENERAL TOWN/CORPORATE FUND

		4,057,317
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(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)

2. SENIOR CITIZENS SERVICES FUND**2.1 ADMINISTRATION**

Personnel	152,565
Contractual Services	23,300
Commodities	18,565

TOTAL ADMINISTRATION

194,430

2.2 PROGRAMS

Personnel	235,888
Contractual Services	19,500
Commodities	14,000

TOTAL PROGRAMS

269,388

2.3 SOCIAL SERVICES

Personnel	180,653
Contractual Services	12,500
Commodities	7,500

TOTAL SOCIAL SERVICES

200,653

2.4 NUTRITION

Personnel	66,572
Contractual Services	34,000
Commodities	15,700

TOTAL TRANSPORTATION

116,272

2.5 TRANSPORTATION

Personnel	363,957
Commodities	22,137
Bus Maintenance	15,000

TOTAL TRANSPORTATION

401,094

TOTAL SENIOR CITIZENS SERVICES

1,181,837

(REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

3. GENERAL ASSISTANCE**3.1 HOME RELIEF**

Contractual Services	152,251
Other Expenditures	25,000

TOTAL HOME RELIEF

177,251

3.2 ADMINISTRATION

Personnel	159,881
Commodities	20,300

TOTAL ADMINISTRATION

180,181

3.3 FOOD PANTRY

Personnel	65,027
Contractual Services	8,500

TOTAL FOOD PANTRY

73,527

TOTAL GENERAL ASSISTANCE

430,959

(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)

4. SOCIAL SECURITY

Personnel	162,422
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TOTAL SOCIAL SECURITY

162,422

(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &110.1)

5. IMRF

Personnel	200,891
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TOTAL IMRF

(REF: IMRF TAX (40 ILCS 5/7-171)

TOTAL RETIREMENT

200,891

6. COMMUNITY MENTAL HEALTH FUND

Personnel	59,000
Contractual Services	1,221,977
Commodities	6,900
Capital Outlay	5,000

TOTAL COMMUNITY MENTAL HEALTH FUND

1,292,877

(REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4)

TAX LEVY SUMMARY		
General Corporate Tax	4,057,317	
Senior Citizens Services Tax	<u>1,181,837</u>	
General Assistance (Public Assistance) Tax	<u>430,959</u>	
Social Security Tax	<u>162,422</u>	
Retirement (IMRF) Tax	<u>200,891</u>	
Community Mental Health Tax	<u>1,292,877</u>	
TOTAL TAXES LEVIED		<u><u>7,326,303</u></u>

SECTION 3: That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$7,326,303.00** be raised by taxation in the manner provided by law.

SECTION 4: That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect upon its adoption as provided by law.

SECTION 6: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED on this 15th day of December, 2020, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES _____

NAYS _____

ABSENT _____

Katy Dolan Baumer
Town Clerk

Brian P. McGuire
Supervisor

Hanover Township
Road and Bridge Tax Levy Ordinance

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP ROADS AND BRIDGES, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2020** and ending **March 31, 2021**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: Hanover Township does hereby determine and declare that the sum of **ONE MILLION, SIX HUNDREDAND FIFTY THOUSAND, ONE HUNDRED AND NINETEEN (\$1,650,119)** is hereby levied upon all property subject to taxation within the Hanover Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road and Bridge Fund as required by statute or voted by the people in accordance with the law, for such purposes as:

GENERAL ROAD FUND for the fiscal year beginning **April 1, 2020** and ending **March 31, 2021**.

SECTION 2: That the amounts to be levied for each object and purpose shall be as follows:

1.1 ADMINISTRATION

Personnel	34,400	
Contractual Services	74,500	
Commodities	6,000	
Other Expenditures	500	
TOTAL ADMINISTRATION		<u>115,400</u>

1.2 MAINTENANCE

Personnel	172,000	
Contractual Services	306,160	
Commodities	20,000	
Capital Outlay	151,500	
TOTAL MAINTENANCE		<u>649,660</u>

1.3 BUILDINGS

Building/Building Improvements	60,000	
TOTAL BUILDINGS		<u>60,000</u>

1.4 MUNICIPALITIES

Municipalities	825,059	
TOTAL MUNICIPALITIES		<u>825,059</u>

TOTAL GENERAL ROAD FUND

		<u>1,650,119</u>
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(REF: GENERAL ROAD & BRIDGE TAX. (605 ILCS 5/6-501 &6-504)

TAX LEVY SUMMARY

Road and Bridge Tax	<u>1,650,119</u>	
TOTAL TAXES LEVIED		<u><u>1,650,119</u></u>

SECTION 3: The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road and Bridge purposes. It is hereby directed that the aforesaid sum of **\$1,650,119.00** be raised by taxation in the manner provided by law.

SECTION 4: That the Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

SECTION 5: That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

SECTION 7: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED AND CERTIFIED this 15th day of December, 2020, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES	NAYS	ABSENT
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Katy Dolan Baumer
Clerk

Brian P. McGuire
Supervisor