

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin*.

Others present either in person or via teleconference were Assessor Tom Smogolski*, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, Ms Denise Camacho, Mark Kimzey*, and Attorney Mike Airdo*. *Attendance via Zoom.

Attorney Airdo stated that Trustee Moinuddin is lawfully attending this January 5, 2021 Township Board meeting by means other than physical presence. Such participation by “other means” will be by videoconference, in accordance with the Hanover Township Electronic Attendance Rules and Procedures for Board meetings, noting that present in person at the meeting is a quorum of the Board members. It was confirmed that the Trustee could hear the Board members, and the Board members present could hear him.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Director Kuttentburg confirmed that no one had joined us on social media, and therefore, Mr. McGuire closed the Town Hall.
- IV. Presentations: Veterans Honor Roll nominee SP4 Angelo Schiola was inducted into the Township Honor Roll this evening. He is a resident of Bartlett and served in the U.S. Army from 1975 to 1978. He will be included in all upcoming Veterans events at the Township, and his name will be affixed to the plaque in Veterans Hall, and in the Clerk’s office records.
- V. Reports:
 - A. Supervisor’s Report: Supervisor McGuire presented the Human Services report highlights, stating that the holiday programs provided 510 meals, and 1171 resident families used the pantry, providing nourishment for over 4663 people. 192 families were sponsored and 553 children served for the Sponsor-a-Family holiday giving event. 1823 children were given toys by Hanover Township during the holiday toy distribution. He offered thanks to the many volunteers and donors, including the Knights of Columbus, the Village of Streamwood for stuffing 1000 stockings, the United Church of Christ for stuffing stockings, and to Trustee Beattie for encouraging high school student participation. The search is ongoing for a Case Worker. Hanover Park President Rod Craig is interested in collaborating on another Covid 19 testing event; the Board members concurred that this is a good thing to do and to proceed. The Welcoming Center is set up and running out of the Community Center on Astor.
 - B. Clerk’s Report: Clerk Dolan Baumer offered no report.
 - C. Assessor’s Report: Assessor Smogolski offered no report.
 - D. Trustee Liaison Committee Reports: No reports were offered.
 - E. Department Reports: Written reports were available for review and consideration by the Board. Highlights included Director Houdek reporting that all services are continuing to be held virtually. Middle and high school tutoring will be resuming January 19 in-person. Virtual Open

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Gym is being held five days per week. Reminder to the Board that due to high rate of failures, the tutoring will be held through January 13 with assistance from U46 teaching staff. 100 children were served during the Cookies and Cocoa with Santa virtual program. Staff member Jazmin Garza has tendered her resignation and the position has been posted. Manager Teachout reported that the allocations meeting of the Hanover Township Mental Health Board would be held on January 26. The Board is happy to see that behavior and group homes are on the list for first vaccines from the County. The Ecker Center expanded its hours at the Resource Center. TIDE requests for service have gone up as businesses have started to open back up. Director Conway noted that C-Hope therapist interviews are ongoing. The tax aid program offered by AARP would be starting on February 21; call after January 25 for reservations. Thank you to all who have donated to the lending closet; use is up lately, but the need is being met. The Senior Center would host the International Woman's Day on March 6. Numbers of residents served by curbside pick up or meals on wheels have been steady and climbing. Director Smith reported that the process curbside Covid 19 15-minute testing is ongoing; this test is available to Township volunteers and staff at this time. The Director has continued to be in touch with IDPH and the County to determine when the vaccine would be available globally. Director Hanson has asked Thomas Engineering to submit an estimate for the 2021 road resurfacing projects. Two housekeeping staff members have attended and passed the ISSA for accreditation. Emergency Services has received daily UV sanitation. Four snow events have been recorded thus far for this snow season representing 150 man-hours. On behalf of the Board and department, the Director thanked staff for work during Christmas Eve and New Years Day. Welcome back to staff member, Mike Runquist, who recently submitted his letter of resignation. Assistant Administrator Vana reported that the process for vehicle sticker sales application is ongoing. Director Kuttentburg reported that the recent Covid 19 testing with Hanover Park was a success. The Director would be meeting with Hitchcock Design Group this week for bid information review. The 102nd General Assembly would be sworn into office at noon on January 13. Director Crews reported that Emergency Services volunteers were busy during the Christmas holiday with the toy distribution and served ten call-outs for assistance from local agencies, performing 214 service hours. An agreement with the Hoffman Estates Fire Department is being formalized with all services, but decontamination being a key service. The unit has adopted the 2021 schedule. The University of Illinois Fire Services unit would teach at their next in-service. Administrator Barr reported that Township services would continue at the Tier 3 mitigation as set by the Governor until further notice (after January 9). Across the state, C19 incidents have been lowering.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

VI. Bill Paying: Mr. Barr presented the bills for payment from December 15, 2020 through January 4, 2021 as follows:

a.	Town	\$101,271.23
b.	Senior Services	35,144.38
c.	General Assistance	6,384.76
d.	Road Maintenance	18,332.68
e.	Mental Health Board	19,006.63
f.	Vehicle	200.00
g.	Capital	<u>165,000.00</u>
	Total	<u>\$345,339.68</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from December 15, 2020 through January 4, 2021. Roll call: Ayes: Trustees Beattie,

Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: Attorney Kimzey reported on the ongoing process with the 1169 Robinhood Drive Sherwood Oaks Athletic Association property, which is essentially abandoned, and has been tax delinquent since 2016. The primary issue is to pump the pool dry, for safety issues. The Board can look at a quick claim deed for the property. Supervisor McGuire asked the Board if they were amenable to having the property deeded to the Township. The Supervisor asked the Board to consider this option and for Director Hanson to prepare a presentation for the Board regarding the property location, size, etc. and to the Administrator to get estimates on the costs to raze/fill the pool.

VIII. New Business:

- A. Board Meeting Minutes of December 15, 2020: Clerk Dolan Baumer presented the minutes from the Board meeting of December 15, 2020 for review and approval. Trustee Beattie moved to approve the Board meeting of December 15, 2020; motion seconded by Trustee Essick and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Resolution to Approve the Amended 2021 PACE TRIP Transit Grant Agreement: Trustee Essick moved that the Board approve resolution #010521 approving of the amended 2021 PACE TRIP Transit Grant Agreement; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.
- C. Consideration of Covid 19 Emergency Sick Leave Extension: The original statute was valid through 2020, and did not take into consideration those contracting the virus after 2020; the Township policy does not currently reflect the needs of those who may need coverage after 2020, reported Administrator Barr. The Board reached concurrence that the current Covid 19 Emergency Sick Leave be extended, and asked that staff work with the attorney to draft an updated policy.
- D. Consideration of Hanover Landing Impact Fees Waiver Request: Staff asked that the Board consider asking the City of Elgin to waive impact fees for the Hanover Landings project in support of UP Development. The Board reached concurrence that the Hanover Landing impact fees be waived. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: Motion to go into Executive Session pursuant to §2c1 (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body...), and §2c6 (The setting of a price for sale or lease of property owned by the public body.) pursuant to the Illinois Open Meetings Act was made by Trustee Essick and seconded by Trustee Beattie. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff, excluding Administrator Barr and Assistant Vana, was excused from the meeting at 7:56 p.m.

The Board returned from Executive Session at 8:16 p.m. and Mr. McGuire gavelled the meeting back to order. Roll call: Present were Trustees Beattie, Moinuddin*, Essick, and Martinez, and Supervisor McGuire.

- X. Other Business: Supervisor McGuire offered an update on the previously approved used truck that the Township purchased; its delivery is delayed due to Covid 19, however Director Crews has negotiated a price reduction on each day the delivery is late. It may arrive in late March.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:20

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p.m. was made by Trustee Martinez and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katy Dolan Baumer". The signature is fluid and cursive, with the first name "Katy" being more prominent.

Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs