

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Martinez, Essick, and Moinuddin.

Others present either in person or via teleconference were Assessor Tom Smogolski*, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo*. Also in attendance were two Bartlett Rotarians and Streamwood Trustee Mike Baumer. *Attendance via Zoom.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Director Kuttentberg confirmed that no one had joined us on social media, and therefore, Mr. McGuire closed the Town Hall.

Supervisor McGuire asked that the Board take a moment of silence in memory of past Clerk Marie Downey who served Hanover Township for many years.
- IV. Presentations:
 - A. Veterans Honor Roll nominee SGT John G. LeMaire III was inducted into the Township Honor Roll this evening. He is a resident of Streamwood and served in the U.S. Army from 1965 to 1967. He will be included in all upcoming Veterans events at the Township, and his name will be affixed to the plaque in Veterans Hall, and in the Clerk's office records.
 - B. Bartlett Rotary Club members were thanked for their outstanding donations to the Hanover Township holiday programs.
 - C. Gymkhana was thanked on behalf of Hanover Township for gracious donations to the Hanover Township holiday programs.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked Facilities and Maintenance staff for their snow removal efforts during this past week. Applications for the Governor's Home Town award are available and he asked that Director Kuttentberg submit the names of Township volunteers in nomination. The Supervisor assisted with Emergency Services on Sunday. He reported that he recently spoke with Board of Review Commissioner Wendt; she assured him that in-person appeals would again be instituted.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she was reminded this week that the Annual Meeting is coming up in April; please have your reports and photos ready by March 26.
 - C. Assessor's Report: Assessor Smogolski reported that the first installment of 2020 tax bills have been sent, and that foot traffic has increased in his office.
 - D. Trustee Liaison Committee Reports: Trustee Beattie reported that the Committee on Youth volunteered at the food pantry on Saturday, as the committee gets more involved in other Township areas.
 - E. Department Reports: Written reports were available for review and consideration by the Board. Highlights included Administrator Barr reporting that with the County out of the State tier

system for COVID-19, staff and small groups are up and running, returning to the Township. The mid year Finance Meeting budget workshop would be held on February 9. A small memorial (to be broadcast on Facebook) is being planned for February 14 (1-3 p.m.) at Downey Hall in memory of past Clerk Marie Downey. Director Conway reported that the Age Options virtual audit of the department would be finalized with results in a month. Ten staff members have received the COVID-19 vaccine to-date. Pazcki Day was held with success; February 8 is the order pick-up day. While Director Gomez is on leave, Francis Dominguez will serve as interim director. AARP Tax Services have been delayed and would be held February 10-April 2, with a waitlist. Director Kuttenburg reported that the 2021 township unincorporated roads projects bid has been let with an online bid opening of February 18. UpDevelopment has requested tax credits for the Hanover Landing project. A request for a waiver has been presented to the City of Elgin, pending a hearing. On February 6, the Schaumburg-Hoffman Lions are holding a food drive to benefit the pantry. The Governor would hold a virtual address to the General Assembly. A Township document shred date has been set for March 27. Director Imperator reported that a case manager has been hired to start on February 16. In-person, by appointment meetings are taking place at the Center. Online ordering and curbside pick-up are now occurring at the food pantry. Donations to the food pantry continue to be strong. The grand opening of the Welcoming Center would be announced. Manager Teachout reported that \$965,200 in annual service contracts have been awarded. New in 2021 is the Association of Retired Asians. A site visit has been set for Community Alternatives Unlimited. A meeting with Ecker Center Crisis Intervention program has been set. Director Smith reported that phase 1B of COVID-19 vaccine distribution has begun with those 65 years and older and frontline workers eligible for the vaccine. Retail pharmacies have begun to offer the shots, and another vaccine is up for government approval. IDPH did acknowledge that Hanover would like to become a vaccine partner for becoming a vaccination site; however, no action has been taken on that front, yet. A Red Cross blood drive would be held on the Tiknis campus on March 10. The Supervisor thanked the Community Health staff for their great outreach efforts. Director Houdek reported that Youth and Family staff is now back on-site. In-person Open Gym has restarted. Tutoring in-person is going strong with 54 slots filled. The winter/spring session would begin February 23; registration is now open. Snowball Leadership group is meeting in-person and virtually with Teen Dating Awareness discussions this month. Community Conversations are ongoing. The Committee on Youth decided not to hold the Celebration of Leadership in-person this year, going for a virtual celebration to be announced as plans progress. The Open Gym van has been delivered. The search is ongoing for a bilingual therapist. Director Crews reported that the Village of Bartlett has asked Emergency Services to perform hydrant clearing for the Village. The unit now has 27 sworn members, with ten recruits waiting. 40 members is the short-term goal; creation of a waiting list for service is the long-term goal. The unit was well staffed during the snow event, ready to be called to service. A leadership summit would be held in April, and a tabletop exercise is being planned for all partners. Administrative Assistant Vana reported that the HIRE Vets Medallion Program qualification is under review. This program recognizes employers for their investments in recruiting, employing and retaining our nation's heroes. The department is in process of compiling the surplus equipment list for the upcoming Annual Town Meeting. End of year evaluations are due to Human Resources by mid-March. The GFOA document is being prepared. Director Hanson reported that the unincorporated roads and Township grounds covered by 15" of snow over the past week have been plowed by Facilities staff. 440 tons of salt have been used on unincorporated roads and Township pavements. He is in the process of hiring a new custodian associate, as changes in the department are occurring.

Minutes of a Meeting of the Hanover Township Board

Tuesday, February 2, 2021

Page 3

- VI. Bill Paying: Mr. Barr presented the bills for payment from January 19, 2021 through February 1, 2021 as follows:

a.	Town	\$24,754.77
b.	Senior Services	15,840.63
c.	General Assistance	10,008.14
d.	Road Maintenance	3,681.35
e.	Mental Health Board	6,465.86
f.	Capital	<u>2,600.00</u>
	Total	<u>\$70,350.75</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick to approve payment of the bills as presented from January 19, 2021 through February 1, 2021. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- VII. Unfinished Business: Consideration of Property located at 1169 Robin Hood Drive, Elgin, IL 60120: Director Hanson reviewed costs related to an in-house demolition of the 1169 Robin Hood Drive, Elgin, IL property.

- VIII. New Business:

- A. Board Meeting Minutes of January 19, 2021: Clerk Dolan Baumer presented the minutes from the Board meeting of January 19, 2021 for review and approval. Trustee Martinez moved to approve the Board meeting minutes of January 19, 2021; motion seconded by Trustee Moinuddin and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion unanimously carried.
- B. Resolution recognizing February as African American History Month in Hanover Township: Trustee Martinez moved that the Board approve the resolution recognizing February as African History Month in Hanover Township; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Moinuddin and Supervisor McGuire. Nays: None. Motion carried.

- IX. Executive Session: No motion to go into closed session was made.

- X. Other Business: The Supervisor reported that he and Assistant Administrator Vana held a phone conversation with the NAACP, and they have agreed to give a presentation at an upcoming Diversity and Engagement Task Force meeting. Mr. McGuire reported that since the swearing-in of the new Township Board must take place on May 17, and the Board meeting is scheduled for the 18th, the Board may want to change the meeting date. This would be on the agenda for consideration at the next Board meeting.

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:40 p.m. was made by Trustee Essick and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Minutes of a Meeting of the Hanover Township Board

Tuesday, February 2, 2021

Page 4

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs