



240 S. Illinois Route 59, Bartlett, Illinois 60103

Special Meeting of the Township Board

March 26, 2021

6:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Bill Paying
- V. Unfinished Business
- VI. New Business
 - A. Regular Meeting Minutes of March 2, 2021
 - B. Resolution Declaring April 5, 2021 Dorothy Pontoriero Day in Hanover Township in Celebration of her 100th Birthday
 - C. Resolution Declaring March as National Senior Nutrition Program Month in Hanover Township
 - D. Resolution Authorizing Hanover Township's Membership in the National Cooperative Purchasing Alliance
 - E. Approval of Purchase of a Replacement Senior Center Building Automation System
 - F. Approval of the Annual Town Meeting Agenda
 - G. Consideration of Meeting Posting and Publication Process
- VII. Executive Session
- VIII. Other Business
- IX. Adjournment

Hanover Township
Board Audit Report
From 3/2/2021 - 3/22/2021

	<u>Total</u>
Total Town Fund	100,621.65
Total Senior Services Fund	43,080.00
Total General Assistance Fund	11,544.81
Total Road Maintenance Fund	142,408.73
Total Mental Health Board Fund	7,001.29
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	42,214.00
Total Capital Fund	26,769.42
Total All Funds	<u><u>373,639.90</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
10A · Town Assets					
1001650 · Prepaid Expense					
Check	03/09/2021	140536	Government Finance Officers Association	Inv# 2188231 Membership Renewal April 2021 - March 2022	840.00
Check	03/09/2021	140578	Otis Elevator Company	Inv# 100400269547 Annual Preventative Maint. Sr Ctr Elevator	5,258.52
Total 1001650 · Prepaid Expense					6,098.52
Total 10A · Town Assets					6,098.52
1013 · Town Fund - Revenue					
1013440 · YFS - Tutoring Fees					
Check	03/02/2021	140513	Elena Rodriquez	Tutoring Refund	40.50
Total 1013440 · YFS - Tutoring Fees					40.50
Total 1013 · Town Fund - Revenue					40.50
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Office Telephone (Perri)	204.39
Total 1014410 · Equipment Purchases					204.39
1014430 · Computer Equipment & Software					
Check	03/09/2021	140519	Access 1 Source	Inv# 82588 Time & Attendance Monthly Software Fee	295.50
Check	03/09/2021	140563	Staples	Inv# 3470116579 Headsets (6)	130.74
Check	03/09/2021	140563	Staples	Inv# 3470116580 Webcam	54.78
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Human Resources Information Software Monthly Fee	336.00
Check	03/19/2021	140743	ProxiT Technology Solutions	Inv# 22141 Cloud License	92.00
Check	03/19/2021	140743	ProxiT Technology Solutions	Inv# 21985 Network Labor	2,951.88
Total 1014430 · Computer Equipment & Software					3,860.90
1014540 · Facility Lease					
Check	03/16/2021	140684	Bartlett Volunteer Fire Association	Semi-Annual Lease Fire Barn	10,000.00
Total 1014540 · Facility Lease					10,000.00
Total 101CAP · Capital Expenditures					14,065.29
101CHN · Community Health					
1014452 · Office Supplies					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Computer speakers	26.55
Total 1014452 · Office Supplies					26.55
1014453 · Printing					
Check	03/09/2021	140527	Braden Interact Business (08730301-1 YFS)	Inv# 695031 Copy Charges Feb 2021	1.54
Total 1014453 · Printing					1.54

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
1014456 · Community Affairs					
Check	03/09/2021	140520	Amazon Capital Services	Inv# 197H-XWCC-39XG Skin Cancer Sun Protectant	50.00
Total 1014456 · Community Affairs					50.00
1014457 · Furniture and Computer Equip					
Check	03/09/2021	140520	Amazon Capital Services	Inv# 197H-XWCC-39XG Space Heater	41.99
Check	03/09/2021	140544	Leaf (618-008)	Inv# 11617696 Lower Level Copier Lease	54.00
Total 1014457 · Furniture and Computer Equip					95.99
1014465 · Medical Supplies					
Check	03/02/2021	140514	Stericycle, Inc	Inv# 4009941785 Medical Waste	487.37
Total 1014465 · Medical Supplies					487.37
1014491 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	1,918.66
Total 1014491 · Health Insurance					1,918.66
1014492 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	96.64
Total 1014492 · Dental, Vision & Life Insurance					96.64
Total 101CHN · Community Health					2,676.75
101CVA · Community & Veteran Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	03/09/2021	140530	Canteen Refreshment Services	Inv# ORD69107 Water Machine Rental 8/17/20-9/13/20	40.95
Check	03/09/2021	140530	Canteen Refreshment Services	Inv# ORD72831 Water Machine Rental 9/14/20-10/11/20	40.95
Check	03/09/2021	140530	Canteen Refreshment Services	Inv# ORD80453 Water Machine Rental 11/09/20-12/06/20	40.95
Check	03/09/2021	140530	Canteen Refreshment Services	Inv# ORD90871 Water Machine Filter Change	85.00
Check	03/09/2021	140530	Canteen Refreshment Services	Inv# ORD93789 Water Machine Rental 3/1/21-3/28/21	40.95
Total 1014617 · Equipment & Furniture					248.80
1014619 · Office Supplies					
Check	03/09/2021	140520	Amazon Capital Services	Inv# 1TFH-1TYG-4VMT Containers	37.45
Check	03/09/2021	140563	Staples	Inv# 3470116652 Stamp Ink Refill	4.29
Total 1014619 · Office Supplies					41.74
1014621 · Satellite Office Utilities					
Check	03/09/2021	140552	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 1/27-2/24	320.54
Check	03/19/2021	140737	City of Elgin	Acct# 413720-6423 Water Monthly Charges 1/7-2/9	21.62
Total 1014621 · Satellite Office Utilities					342.16
1014623 · Satellite Office Phone & Intrnt					

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
Check	03/09/2021	140569	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Feb 2021	36.01
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Monthly telecommunications service (February)	203.35
Check	03/19/2021	140738	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 3/4-4/3	193.35
Total 1014623 · Satellite Office Phone & Intrnt					432.71
1014624 · Travel					
Check	03/09/2021	140562	Smith, Celeste	Mileage Reimbursement Feb 2021	40.43
Check	03/16/2021	140700	Stachnik, Maja	Mileage Reimbursement 2/11-3/4	38.22
Total 1014624 · Travel					78.65
1014627 · Community Affairs					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Mayor's Virtual Community Update (Kuttenburg)	10.00
Total 1014627 · Community Affairs					10.00
1014629 · Dues and Subscriptions					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Monthly digital newspaper subscription	15.96
Total 1014629 · Dues and Subscriptions					15.96
1014691 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
1014692 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	-531.86
Total 1014692 · Dental, Vision & Life Insurance					-531.86
Total 101CMA · Community Relations					1,209.80
101VET · Veteran Affairs					
1014701 · Veterans Honor Roll					
Check	03/02/2021	140516	A1 Trophies & Awards	Inv# 16108 Veteran Plate	4.00
Total 1014701 · Veterans Honor Roll					4.00
Total 101VET · Veteran Affairs					4.00
Total 101CVA · Community & Veteran Affairs					1,213.80
101ES · ES - Expenditures					
1014802 · Equipment					
Check	03/02/2021	140498	Amazon Capital Services	Inv# 1KL1-PMK6-YL3P Face Masks	129.20
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Hardware supplies (storage containers, gas, lumber)	195.16
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Hardware supplies	8.92
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Hardware supplies (stud finding kit, drywall screws)	146.64
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Station supplies (safety glasses)	103.23
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Standard Operating Guidelines Policy Manuals (16)	763.35

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
Check	03/16/2021	140704	Amazon Capital Services	Inv# 1KL1-PMK6-YL3P Safety Equipment	129.20
Check	03/16/2021	140709	W.S. Darley & Co	Inv# 17427166 Glasmaster Blade	39.37
Check	03/19/2021	140729	Air One Equipment, Inc.	Inv# 166607 Identification Tags	9.20
Check	03/19/2021	140733	Carol Stream Lawn and Power	Inv# 462734 Water Pump Tune Up	96.45
Check	03/19/2021	140733	Carol Stream Lawn and Power	Inv# 462907 Powermate Generator Tune Up	102.70
Check	03/19/2021	140733	Carol Stream Lawn and Power	Inv# 462910 Honda Generator Tune Up	105.60
Check	03/19/2021	140733	Carol Stream Lawn and Power	Inv# 462909 Honda Generator Tune Up	107.12
Check	03/19/2021	140733	Carol Stream Lawn and Power	Inv# 462908 Honda Generator Tune Up	107.12
Total 1014802 · Equipment					2,043.26
1014803 · Uniforms					
Check	03/02/2021	140512	Ray O'herron Co., Inc.	Inv# 2088301 Rho Glo Shield W/Eagle	900.00
Check	03/09/2021	140524	Bartlett Sports	Inv# 5677 Department Shirts/Hats (21)	416.50
Check	03/09/2021	140559	Ray O'herron Co., Inc.	Inv# 2090728 Pants/Dress Belt	106.98
Check	03/09/2021	140559	Ray O'herron Co., Inc.	Inv# 2092302 Pants/Belt/Nameplate	178.68
Check	03/09/2021	140572	W.S. Darley & Co	Inv# 17426153 Boots (2)	254.00
Check	03/16/2021	140703	Air One Equipment, Inc.	Inv# 166403 Boots (2)	370.00
Check	03/16/2021	140707	Ray O'herron Co., Inc.	Inv# 2093905 Nameplates (2)	62.70
Check	03/19/2021	140729	Air One Equipment, Inc.	Inv# 166495 Boots	195.00
Check	03/19/2021	140753	W.S. Darley & Co	Inv# 17427680 Identification Tags (2)	120.00
Total 1014803 · Uniforms					2,603.86
1014806 · Office Supplies					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Printer ink	175.99
Total 1014806 · Office Supplies					175.99
1014807 · Miscellaneous					
Check	03/16/2021	140706	James Harvey Photography	Inv# 1423 Member Headshots	455.00
Total 1014807 · Miscellaneous					455.00
1014808 · Education & Training					
Check	03/16/2021	140705	Illinois Search and Rescue Council	Inv# 21-57 Mantracking Class (Linda Silva)	208.59
Total 1014808 · Education & Training					208.59
1014809 · Pre-Volunteer Screening					
Check	03/19/2021	140744	Physicians Immediate Care	Inv# 3710284 Volunteer Screening	78.00
Check	03/19/2021	140744	Physicians Immediate Care	Inv# 3710363 Volunteer Screening	78.00
Check	03/19/2021	140744	Physicians Immediate Care	Inv# 3710546 Volunteer Screening	78.00
Total 1014809 · Pre-Volunteer Screening					234.00
1014812 · Volunteer Appreciation					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Station supplies (bottled water, food items)	144.59
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Officer meeting meal (7)	54.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Interview panel meal (2)	37.19
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Station supplies	7.16

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Type	Date	Num	Name	Memo	Amount
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Snow patrol meal (7)	72.09
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Officer meeting meal (7)	78.00
Total 1014812 · Volunteer Appreciation					393.03
1014813 · Vehicle Fuel & Maintenance					
Check	03/09/2021	140533	Friendly Ford, Inc	Inv# 216716 Cut Key	11.97
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Township vehicle wash	12.00
Check	03/16/2021	140708	Village of Hanover Park (Fuel)	Inv# 2020-00000577 Feb 2021 Fuel	431.25
Check	03/19/2021	140740	Friendly Ford, Inc	Inv# 68719 Oil Change/ Additional Keys (2)	77.89
Total 1014813 · Vehicle Fuel & Maintenance					533.11
1014814 · Communications					
Check	03/09/2021	140547	Motorola Solutions, Inc.	Inv# 5568220210201 Monthly Radio Service March 2021	586.00
Check	03/09/2021	140569	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Feb 2021	86.22
Check	03/19/2021	140734	Comcast (773 ES)	Acct# 877110083 0226773 ES Internet Charges 3/18-4/17	193.01
Total 1014814 · Communications					865.23
1014891 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	124.00
Total 1014892 · Dental, Vision & Life Insurance					124.00
Total 101ES · ES - Expenditures					8,619.30
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	03/09/2021	140532	CuraLinc LLC	Inv# 17436 Q2 SupportLinc Employee Assistance Program	648.00
Total 1014411 · Employee Assistance Program					648.00
1014514 · Employee Recognition					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Annual Employee Appreciation awards (3)	318.00
Total 1014514 · Employee Recognition					318.00
Total 101ISE · Insurance & Employee Benefits					966.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	03/16/2021	140694	Kopon Airdo, LLC	Inv# 190-0001-32870 Legal Services	18,617.23
Check	03/16/2021	140694	Kopon Airdo, LLC	Inv# 190-0005-32871 Legal Services	587.70
Check	03/16/2021	140694	Kopon Airdo, LLC	Inv# 190-0009-32873 Legal Services	1,678.08

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014502 · Legal Services					20,883.01
Total 101LEA · Legal & Auditing					20,883.01
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	03/02/2021	140499	Bade Supply	Inv# 42625 Can Liners/Soaps/Towels/Disinfectants	525.06
Check	03/19/2021	140731	Bade Supply	Inv# 42947 Can Liners/Soaps/Towels/Disinfectants	327.60
Check	03/19/2021	140749	The Home Depot	Floor Soap/Stripper	31.35
Total 1014205 · Janitorial Supplies					884.01
1014210 · Building Maintenance - Town					
Check	03/09/2021	140546	Menards - Hanover Park	Inv# 56479 Bi-Fold Door for Asst Admin Office	74.00
Check	03/09/2021	140546	Menards - Hanover Park	Inv# 56511 Bi-Fold Door for Asst Admin Office	201.36
Check	03/09/2021	140546	Menards - Hanover Park	Credit Inv# 56479 Bi-Fold Replacement	-74.00
Total 1014210 · Building Maintenance - Town					201.36
1014211 · Building Maintenance - Senior					
Check	03/02/2021	140501	Elgin Key & Lock Co., Inc.	Inv# 210300 Senior Center Main Door Lock FOB System	36.00
Check	03/19/2021	140754	World Security & Control, Inc	Inv# 31628 Fire Alarm Panel Repair	610.00
Total 1014211 · Building Maintenance - Senior					646.00
1014212 · Building Maintenance - Astor					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Astor Avenue roof top unit exhaust motor replacement	124.60
Check	03/19/2021	140749	The Home Depot	Light Bulb	19.70
Check	03/19/2021	140749	The Home Depot	Gate latch/Plate Cover	21.04
Total 1014212 · Building Maintenance - Astor					165.34
1014213 · Equipment Maintenance - Town					
Check	03/02/2021	140508	Menards - West Chicago	Inv# 23170 Coffee Pot Compression Fitting	4.99
Total 1014213 · Equipment Maintenance - Town					4.99
1014214 · Equipment Maintenance - Senior					
Check	03/19/2021	140736	Climatemp Service Group, LLC	Inv# S20248 HVAC System Chiller Repair	668.84
Total 1014214 · Equipment Maintenance - Senior					668.84
1014215 · Equipment Maintenance - Astor					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Astor Avenue walk in freezer repairs	550.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Astor Avenue security camera replacement	325.95
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Astor Avenue food pantry freezer door replacement	495.94
Total 1014215 · Equipment Maintenance - Astor					1,371.89
1014218 · Vehicle Maintenance - Town					
Check	03/02/2021	140498	Amazon Capital Services	Inv# 197H-XWCC-4RD3 Trailer Hitch Receiver Covers	35.97
Check	03/02/2021	140510	O'Reilly Auto Parts	Inv# 282057 Battery for Truck# 124	133.66

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March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
Check	03/02/2021	140510	O'Reilly Auto Parts	Credit# 282058 Inv# 282057 Battery Core Charge	-18.00
Check	03/19/2021	140752	Valvoline	Inv# 30289 Truck 500 Oil Change	50.12
Total 1014218 · Vehicle Maintenance - Town					201.75
1014219 · Vehicle Fuel - Town					
Check	03/16/2021	140708	Village of Hanover Park (Fuel)	Inv# 2020-00000577 Feb 2021 Fuel	650.41
Total 1014219 · Vehicle Fuel - Town					650.41
1014221 · Cell Phone/Communications					
Check	03/09/2021	140569	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Feb 2021	180.05
Total 1014221 · Cell Phone/Communications					180.05
1014222 · Trash Removal - Town					
Check	03/19/2021	140720	Groot, Inc.	Acct# 3107-68246 Monthly Charges Mar 21	275.32
Total 1014222 · Trash Removal - Town					275.32
1014223 · Trash Removal - Senior					
Check	03/19/2021	140720	Groot, Inc.	Acct# 3107-61390 Monthly Charges Mar 21	352.95
Total 1014223 · Trash Removal - Senior					352.95
1014224 · Trash Removal - Astor					
Check	03/19/2021	140720	Groot, Inc.	Acct# 3107-69323 Monthly Charges Mar 21	660.78
Total 1014224 · Trash Removal - Astor					660.78
1014225 · Grounds/Reserve Maintenance					
Check	03/02/2021	140498	Amazon Capital Services	Inv# 11FD-1H3P-39WT Brush Clearing Shears (2)	76.72
Check	03/09/2021	140545	Mark Your Space, Inc.	Inv# 6677 Parking Area Video Monitoring Sign	95.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Dog waste bag dispensers	261.32
Total 1014225 · Grounds/Reserve Maintenance					433.04
1014228 · Building Maintenance - Izaac					
Check	03/19/2021	140748	Thompson Elevator Inspection Service Inc	Inv# 21-0676 Annual Elevator Inspection	41.00
Total 1014228 · Building Maintenance - Izaac					41.00
1014229 · Equipment Maintenance - Izaac					
Check	03/02/2021	140498	Amazon Capital Services	Inv# 17FL-YHTT-YF1L Baseboard Heater Thermostat	25.94
Total 1014229 · Equipment Maintenance - Izaac					25.94
1014230 · Trash Removal - Izaac					
Check	03/19/2021	140720	Groot, Inc.	Acct# 3107-54379 Monthly Charges Mar 21	131.86
Total 1014230 · Trash Removal - Izaac					131.86

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
1014291 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	4,070.08
Total 1014291 · Health Insurance					4,070.08
1014292 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	363.39
Total 1014292 · Dental, Vision & Life Insurance					363.39
Total 101MAIN · Facilities Maintenance					11,329.00
101PAN · Pantry					
1014161 · Utilities					
Check	03/09/2021	140548	Nicor 65	Acct# 65-08-57-1000 5 Monthly Charges 1/15-2/14 (Meter 1)	189.08
Check	03/09/2021	140549	Nicor 75	Acct# 75-08-57-1000 4 Monthly Charges 1/15-2/14 (Meter 2)	181.52
Check	03/09/2021	140571	Village of Hanover Park	Acct 3940-001 Water/Sewer Current Meter Read 2/19/21	35.34
Check	03/19/2021	140716	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 2/4-3/5	687.15
Total 1014161 · Utilities					1,093.09
1014191 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	112.63
Total 1014192 · Dental, Vision & Life Insurance					112.63
Total 101PAN · Pantry					2,406.16
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	03/09/2021	140522	AT&T 152	Inv# 847717527301 Monthly Line 2/22-3/21	94.90
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Backup phoneline monthly fee	243.75
Total 1014402 · Telephone - Town					338.65
1014403 · Utilities - Town					
Check	03/09/2021	140551	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 1/18-2/15	1,069.07
Check	03/19/2021	140717	Com Ed 006 (Town)	Acct 7826009006 Monthly Charge/Supply Services 2/3-3/4	884.27
Check	03/19/2021	140724	Village of Bartlett	Acct# 51470 Water/Sewer	119.03
Total 1014403 · Utilities - Town					2,072.37
1014405 · Internet Access - Town					
Check	03/09/2021	140523	AT&T 824	Acct 253810824 Back-up Internet 2/28-3/27	83.77
Check	03/09/2021	140531	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 2/23-3/22	308.40

Hanover Township Board Audit Report

March 2 - 22, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014405 · Internet Access - Town					392.17
1014416 · Equipment Rental - Town					
Check	03/09/2021	140528	Braden Interact Business (DD6303723 Town)	Inv# 695544 Copy Charges Feb 2021	254.05
Check	03/19/2021	140732	Canteen Refreshment Services	Inv# 94280 Water Machine Rental	34.95
Total 1014416 · Equipment Rental - Town					289.00
Total 101THE · Town Hall Expense					3,092.19
101TOE · Town Office Expense					
1014401 · Postage					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	2 Day shipping fee	29.18
Total 1014401 · Postage					29.18
1014404 · Office Supplies					
Check	03/09/2021	140563	Staples	Credit# 3470116576 Inv# 3469228470 Office Supplies	-49.99
Check	03/09/2021	140563	Staples	Inv# 3469691061 Heavy Duty Stapler/Pens/Binder Clips	69.26
Check	03/09/2021	140563	Staples	Inv# 3469691073 Ink (3)	115.60
Check	03/09/2021	140563	Staples	Inv# 3469691074 Hanging Folders(2 Boxes)	145.98
Total 1014404 · Office Supplies					280.85
1014406 · Printing					
Check	03/19/2021	140745	Safeguard Business Systems	Inv# 34467356 AP/Payroll Checks	435.99
Total 1014406 · Printing					435.99
1014414 · Memberships, Subs & Publication					
Check	03/09/2021	140565	Township Clerks of Illinois	2021 TOI Clerks Dues - Dolan Baumer	30.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Video conferencing monthly membership fee (Callahan)	14.99
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Annual membership renewal fee (Vana)	219.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Video conferencing monthly membership fee (Vana)	14.99
Total 1014414 · Memberships, Subs & Publication					278.98
1014424 · Education & Training					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Employee Onboarding training (Callahan)	110.00
Total 1014424 · Education & Training					110.00
1014429 · Miscellaneous					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Bereavement Flowers	137.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Bereavement Flowers	124.05
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Bereavement Flowers	111.23
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Board Meeting refreshments	15.29
Total 1014429 · Miscellaneous					387.57
1014530 · Financial Administration					

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Type	Date	Num	Name	Memo	Amount
Check	03/09/2021	140537	Governmental Accounting, Inc	Inv# 58918 Monthly Contract Billing March 2021	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	03/09/2021	140564	Streamwood High School	Streamwood High School Graduating Seniors Recognition	500.00
Total 1014531 · Community Affairs					500.00
1014534 · Passport Services					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Color ink and photo paper for passport photo	340.00
Total 1014534 · Passport Services					340.00
1014535 · Legal Notices					
Check	03/09/2021	140555	Paddock Publications, Inc	Inv# 171641 Notice of Public Hearing	51.30
Total 1014535 · Legal Notices					51.30
1014560 · Emergency Contingency Fund					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Vaccine fridge and data logger	1,645.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Monthly employee electronic COVID monitoring tool application	928.00
Check	03/16/2021	140684	Bartlett Volunteer Fire Association	Additional Space Lease COVID-19 Coverage March 2021	1,500.00
Total 1014560 · Emergency Contingency Fund					4,073.00
1014591 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	358.91
Total 1014592 · Dental, Vision & Life Insurance					358.91
Total 101TOE · Town Office Expense					16,098.65
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	03/09/2021	140563	Staples	Inv# 3470116581 Color Toner (2)/Pens/Staples/Tape	603.28
Total 1044405 · Office Supplies					603.28
1044491 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	-104.88

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Type	Date	Num	Name	Memo	Amount
Total 1044492 · Dental, Vision & Life Insurance					-104.88
Total 104ASR · Assessor's Division					3,368.04
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	03/02/2021	140506	Martinez, Magdelina	Continuing Education - Internal Family Systems Therapy	317.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Video conferencing monthly membership fee (Gonzalez)	14.99
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Video conferencing monthly membership fee (Houdek)	14.99
Total 1094611 · Education & Training					346.98
1094614 · Printing					
Check	03/19/2021	140750	TTSG Leasing	Inv# 58322 Copy Charges 2/13-3/12	41.19
Total 1094614 · Printing					41.19
1094617 · Equipment Maintenance					
Check	03/19/2021	140739	De Lage Landen Financial Services	Inv# 71617186 Copier Lease	175.06
Total 1094617 · Equipment Maintenance					175.06
1094619 · Office Supplies					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Office supplies	54.68
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL Copy Paper/Staples/Folders/Pens	337.06
Total 1094619 · Office Supplies					391.74
1094620 · Community Affairs					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Boosted posts (Parent Map Group)	25.63
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL Hoppin for Hanover Supplies	295.61
Total 1094620 · Community Affairs					321.24
1094621 · Recruitment and Pre Employment					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Indeed Bilingual Therapist job posting	64.52
Check	03/19/2021	140742	Kwik Print	Inv# 68593 Business Cards	44.40
Check	03/19/2021	140744	Physicians Immediate Care	Inv# 3757627 Employment Screening	103.00
Total 1094621 · Recruitment and Pre Employment					211.92
1094623 · Travel					
Check	03/19/2021	140710	Petrov, Mary K	Mileage Reimbursement - Feb 2021	27.26
Total 1094623 · Travel					27.26
1094628 · Tutoring					
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL Tutoring Supplies	169.96
Total 1094628 · Tutoring					169.96

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Type	Date	Num	Name	Memo	Amount
1094629 · Dues & Subscriptions					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	1 year subscription for Grant Watch	199.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Aitcoy membership renewal	75.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Illinois Counseling Association membership renewal	65.00
Total 1094629 · Dues & Subscriptions					339.00
1094691 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	4,528.41
Total 1094691 · Health Insurance					4,528.41
1094692 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	369.22
Total 1094692 · Dental, Vision & Life Insurance					369.22
Total 109ADM · Administration & Clinical					6,921.98
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL Open Gym Supplies	873.69
Total 1094627 · Open Gym Program.					873.69
1094646 · Postage					
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL Shipping and Handling	50.18
Total 1094646 · Postage					50.18
1094650 · Program Supplies					
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL After School Program Supplies	65.11
Total 1094650 · Program Supplies					65.11
1094651 · Cellphones					
Check	03/09/2021	140569	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Feb 2021	197.32
Total 1094651 · Cellphones					197.32
1094652 · Substance Abuse Prevention Prog					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Supplies for Leadership group (to be reimbursed from the foundation)	14.00
Check	03/16/2021	140682	Amazon Capital Services	Inv# 1P1N-6YF1-XGKL Substance Abuse Prevention Supplies	240.49
Total 1094652 · Substance Abuse Prevention Prog					254.49
1094791 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1094791 · Health Insurance					1,143.28
1094792 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	258.39
Total 1094792 · Dental, Vision & Life Insurance					258.39
Total 109OUT · Outreach & Prevention					2,842.46
Total 109YFS · Youth & Family Services					9,764.44
Total 1014 · Town Fund - Expenditures					94,482.63
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	03/09/2021	140567	Verify (XHTSSE)	Inv# 1395919 Background Checks Feb 2021	36.00
Total 1104523 · Recruitment					36.00
1104524 · Utilities					
Check	03/09/2021	140550	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges Balance 1/26-2/23	1,477.65
Check	03/09/2021	140570	Village of Bartlett	Bill# 842657 Water/Sewer Senior Center - 2/16/21	213.17
Check	03/19/2021	140715	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 2/3-3/4	2,483.10
Total 1104524 · Utilities					4,173.92
1104525 · Telephone & High Speed Internet					
Check	03/09/2021	140569	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Feb 2021	63.10
Total 1104525 · Telephone & High Speed Internet					63.10
1104527 · Equipment					
Check	03/09/2021	140544	Leaf (618-008)	Inv# 11617696 Lower Level Copier Lease	54.00
Check	03/19/2021	140725	Wells Fargo	Inv# 5014154278 Main Copier Payment	289.85
Total 1104527 · Equipment					343.85
1104528 · Office Supplies					
Check	03/09/2021	140520	Amazon Capital Services	Inv# 1YQH-11YF-1X7N Coffee/Cleaning Supplies	62.73
Total 1104528 · Office Supplies					62.73
1104533 · Printing					
Check	03/02/2021	140500	COTG	Inv# 2647020 Overage Copy Charges Feb 2021	31.85
Check	03/09/2021	140527	Braden Interact Business (08730301-1 YFS)	Inv# 695031 Copy Charges Feb 2021	13.44
Total 1104533 · Printing					45.29
1104534 · Dues, Subs, & Publications					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Netflix monthly subscription fee	11.99
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Conference Call monthly subscription fee	5.95
Check	03/10/2021	CC Feb 21	JP Morgan Chase	iStock Photo monthly subscription fee	29.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Adobe monthly subscription fee	15.93

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Type	Date	Num	Name	Memo	Amount
Total 1104534 · Dues, Subs, & Publications					62.87
1104538 · Community Affairs					
Check	03/09/2021	140574	West Pier Laundry Streamwood	Inv# 2887 Laundry Service Dish Towels/Tablecloths	63.55
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Packzi Day Fundraiser supplies (reimbursed by Senior Committee)	552.62
Total 1104538 · Community Affairs					616.17
1104591 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	2,926.80
Total 1104591 · Health Insurance					2,926.80
1104592 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	188.75
Total 1104592 · Dental, Vision & Life Insurance					188.75
Total 1104ADM · Administration					8,519.48
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	03/02/2021	140502	Get Fresh Produce, Inc	Inv# 3698784 Congregate Food	64.65
Check	03/02/2021	140502	Get Fresh Produce, Inc	Inv# 3699367 Congregate Food	1.68
Check	03/02/2021	140502	Get Fresh Produce, Inc	Credit# 451674 Inv# 3689597 Congregate Food	-6.23
Check	03/02/2021	140503	Highland Baking Company	Inv# 2426091 Congregate Food	28.47
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3689850 Congregate Food	80.38
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3696620 Congregate Food	6.23
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3696418 Congregate Food	170.13
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3703645 Congregate Food	112.63
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3701373 Congregate Food	252.81
Check	03/09/2021	140534	Get Fresh Produce, Inc	Credit# 451185 Inv# 3688844 Congregate Food	-11.50
Check	03/09/2021	140535	Gordon Food Service	Inv# 208344462 Congregate Food	799.79
Check	03/09/2021	140538	Highland Baking Company	Inv# 2428079 Congregate Food	35.86
Check	03/09/2021	140538	Highland Baking Company	Inv# 2429593 Congregate Food	12.36
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for Café	2.03
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for Café	24.66
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for Café	22.32
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for Café	23.59
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for Café	71.43
Check	03/16/2021	140689	Get Fresh Produce, Inc	Inv# 3704686 Congregate Food	89.55
Check	03/16/2021	140689	Get Fresh Produce, Inc	Inv# 3707588 Congregate Food	120.03
Check	03/16/2021	140690	Gordon Food Service	Inv# 208421844 Congregate Food	102.40
Check	03/16/2021	140690	Gordon Food Service	Inv# 208508050 Congregate Food	339.77
Check	03/16/2021	140691	Highland Baking Company	Inv# 2431646 Congregate Food	75.87
Check	03/16/2021	140691	Highland Baking Company	Inv# 2433352 Congregate Food	23.34
Check	03/19/2021	140721	Get Fresh Produce, Inc	Inv# 3712427 Congregate Food	162.28
Check	03/19/2021	140722	Highland Baking Company	Inv# 2435475 Congregate Food	26.93
Check	03/19/2021	140722	Highland Baking Company	Credit 2434989 Congregate Food	-8.55

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Type	Date	Num	Name	Memo	Amount
Total 1105551 · Congregate Food					2,622.91
1105552 · Congregate Equipment					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Equipment Café (stockpots, flatware racks)	208.56
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Equipment café	-73.40
Total 1105552 · Congregate Equipment					135.16
1105553 · Congregate Supplies					
Check	03/02/2021	140502	Get Fresh Produce, Inc	Inv# 3698784 Congregate Supplies	23.80
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3689850 Congregate Supplies	23.80
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3703645 Congregate Supplies	35.78
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3701373 Congregate Supplies	23.85
Check	03/09/2021	140535	Gordon Food Service	Credit# 15003893 Inv# 208187378 Congregate Supplies	-17.99
Check	03/09/2021	140574	West Pier Laundry Streamwood	Inv# 2860 Laundry Service Dish Towels/Tablecloths	18.45
Check	03/09/2021	140574	West Pier Laundry Streamwood	Inv# 2890 Laundry Service Dish Towels/Tablecloths	6.55
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for HDM	23.59
Check	03/16/2021	140689	Get Fresh Produce, Inc	Inv# 3707588 Congregate Supplies	24.35
Check	03/16/2021	140690	Gordon Food Service	Inv# 208421844 Congregate Supplies	236.12
Check	03/16/2021	140690	Gordon Food Service	Inv# 208508050 Congregate Supplies	123.87
Check	03/19/2021	140721	Get Fresh Produce, Inc	Inv# 3712427 Congregate Supplies	77.45
Total 1105553 · Congregate Supplies					599.62
1105558 · Home Delivered Meals Food					
Check	03/02/2021	140502	Get Fresh Produce, Inc	Inv# 3698784 HDM Food	64.65
Check	03/02/2021	140502	Get Fresh Produce, Inc	Inv# 3699367 HDM Food	1.67
Check	03/02/2021	140502	Get Fresh Produce, Inc	Credit# 451674 Inv# 3689597 HDM Food	-6.33
Check	03/02/2021	140503	Highland Baking Company	Inv# 2426091 HDM Food	28.46
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3689850 HDM Food	80.37
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3696620 HDM Food	6.22
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3696418 HDM Food	170.12
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3703645 HDM Food	112.62
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3701373 HDM Food	252.80
Check	03/09/2021	140534	Get Fresh Produce, Inc	Credit# 451185 Inv# 3688844 HDM Food	-11.50
Check	03/09/2021	140535	Gordon Food Service	Inv# 208344462 HDM Food	799.79
Check	03/09/2021	140538	Highland Baking Company	Inv# 2428079 HDM Food	35.86
Check	03/09/2021	140538	Highland Baking Company	Inv# 2429593 HDM Food	12.35
Check	03/09/2021	140557	Pur Foods LLC dba Mom's Meals	Inv# MM02282021 Special Dietary Meals Feb 2021	2,145.26
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for HDM	2.02
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for HDM	24.66
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for HDM	22.32
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food for HDM	71.44
Check	03/16/2021	140689	Get Fresh Produce, Inc	Inv# 3704686 HDM Food	89.55
Check	03/16/2021	140689	Get Fresh Produce, Inc	Inv# 3707588 HDM Food	120.02
Check	03/16/2021	140690	Gordon Food Service	Inv# 208421844 HDM Food	102.39
Check	03/16/2021	140690	Gordon Food Service	Inv# 208508050 HDM Food	339.76
Check	03/16/2021	140691	Highland Baking Company	Inv# 2431646 HDM Food	75.87
Check	03/16/2021	140691	Highland Baking Company	Inv# 2433352 HDM Food	23.34
Check	03/19/2021	140711	Perri {1}, Marilyn	St. Patricks Day Cookies	28.45

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Type	Date	Num	Name	Memo	Amount
Check	03/19/2021	140721	Get Fresh Produce, Inc	Inv# 3712427 HDM Food	162.27
Check	03/19/2021	140722	Highland Baking Company	Inv# 2435475 HDM Food	26.93
Check	03/19/2021	140722	Highland Baking Company	Credit 2434989 HDM Food	-8.55
Total 1105558 · Home Delivered Meals Food					4,772.81
1105559 · Home Delivered Meals Equipment					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Equipment HDM (stockpots, flatware racks)	208.56
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Equipment HDM	-73.40
Total 1105559 · Home Delivered Meals Equipment					135.16
1105560 · Home Delivered Meals Supplies					
Check	03/02/2021	140502	Get Fresh Produce, Inc	Inv# 3698784 HDM Supplies	23.80
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3689850 HDM Supplies	23.80
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3703645 HDM Supplies	35.77
Check	03/09/2021	140534	Get Fresh Produce, Inc	Inv# 3701373 HDM Supplies	23.85
Check	03/09/2021	140535	Gordon Food Service	Credit# 15003893 Inv# 208187378 HDM Supplies	-17.98
Check	03/09/2021	140574	West Pier Laundry Streamwood	Inv# 2860 Laundry Service Dish Towels/Tablecloths	18.45
Check	03/09/2021	140574	West Pier Laundry Streamwood	Inv# 2890 Laundry Service Dish Towels/Tablecloths	6.55
Check	03/16/2021	140689	Get Fresh Produce, Inc	Inv# 3707588 HDM Supplies	24.35
Check	03/16/2021	140690	Gordon Food Service	Inv# 208421844 HDM Supplies	236.12
Check	03/16/2021	140690	Gordon Food Service	Inv# 208508050 HDM Supplies	123.87
Check	03/19/2021	140721	Get Fresh Produce, Inc	Inv# 3712427HDM Supplies	77.45
Total 1105560 · Home Delivered Meals Supplies					576.03
1105792 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	42.54
Total 1105792 · Dental, Vision & Life Insurance					42.54
Total 1104NUT · Nutrition					8,884.23
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	03/09/2021	140520	Amazon Capital Services	Inv# 1YQH-11YF-1X7N Bluetooth Speaker	49.98
Check	03/09/2021	140560	Shannon Reiskis	Inv# 3221 Yoga Class Instruction March 2021	175.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Storage for gift shop items (reimbursed by Senior Committee)	52.96
Check	03/16/2021	140685	Susan Benjamin	Senior Virtual Presentation - More Than Music Part 2 4/2/21	300.00
Check	03/16/2021	140688	Eugene Flynn	Senior Virtual Presentation - Seven Days in Vienna 4/6/21	75.00
Check	03/16/2021	140692	JR Media Group	Inv# 31121 Virtual Presentation - Comedy Hour 3/23/21	50.00
Check	03/16/2021	140693	Steve Justman	Inv# 032921 Senior Presentation - Musical Memories 3/29/21	150.00
Check	03/16/2021	140696	Martina Mathisen	Inv# 2518 "Women in History" Program 3/19/21	200.00
Check	03/16/2021	140697	Julie Ramirez	Inv# 31221 Senior Exercise Instructor March 2021	420.00
Check	03/16/2021	140698	Shannon Reiskis	Inv# 31321 Yoga Class Instruction April 2021	140.00
Check	03/16/2021	140702	Tranquility Yoga Studio	Virtual Yoga Instruction - Mar 2021	1,294.99
Check	03/19/2021	140713	Giuseppa Crisopulli	Cooking Class Instructor - Supplies	251.53
Check	03/19/2021	140723	Devona Murell	Card Making Class Instruction & Supplies	126.31

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Type	Date	Num	Name	Memo	Amount
Total 1104515 · Programming					3,285.77
1104520 · Volunteer Services					
Check	03/02/2021	140504	Alan Lenoci	Home Delivered Meals Mileage Reimbursement Feb 2021	41.88
Check	03/02/2021	140505	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Feb 2021	52.78
Check	03/02/2021	140507	James Mattson	Home Delivered Meals Mileage Reimbursement Feb 2021	95.70
Check	03/02/2021	140511	Joanne Rapp	Home Delivered Meals Mileage Reimbursement Feb 2021	24.36
Check	03/09/2021	140521	Dorothy Archer	Home Delivered Meals Mileage Reimbursement Feb 2021	81.37
Check	03/09/2021	140525	Edward Baus	Home Delivered Meals Mileage Reimbursement Feb 2021	12.64
Check	03/09/2021	140526	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement Jan/Feb 2021	81.95
Check	03/09/2021	140542	Lori Knaub	Home Delivered Meals Mileage Reimbursement 1/5-3/5	86.54
Check	03/09/2021	140543	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement Feb 2021	5.22
Check	03/09/2021	140556	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Feb 2021	28.77
Check	03/09/2021	140566	Charles Valerio	Home Delivered Meals Mileage Reimbursement 2/18-3/4	26.97
Check	03/09/2021	140567	Verify (XHTSSE)	Inv# 1395919 Background Checks Feb 2021	62.00
Check	03/09/2021	140576	Pat Zickler	Home Delivered Meals Mileage Reimbursement 1/5-3/3	116.58
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Volunteer software subscription renewal	171.00
Check	03/16/2021	140699	Phil Roth	Home Delivered Meals Mileage Reimbursement 2/8-3/12	52.20
Check	03/16/2021	140701	Joanne Watson	Home Delivered Meals Mileage Reimbursement 2/22-3/8	24.36
Total 1104520 · Volunteer Services					964.32
1104532 · Visual Arts					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Visual art supplies for ceramics classes	173.51
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Visual Art supplies for crafting classes	46.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Visual art supplies for ceramics classes	129.62
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Visual art supplies for ceramics classes	151.17
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Postal fee for virtual art supplies package	8.45
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Visual art supplies for art classes	13.00
Check	03/16/2021	140686	Blick Art Materials	Inv# 5934542 Watercolor Paper	43.65
Check	03/16/2021	140695	Denise Laurin-Donatelle	Inv# 31021 Leonardo DaVinci Presentation 4/12/21	75.00
Check	03/19/2021	140712	Krall, Marianne	Program Rocks/Paper Towels	26.68
Check	03/19/2021	140730	Blick Art Materials	Inv# 6025745 Bicylic Paints/Mod Podge	124.11
Total 1104532 · Visual Arts					791.19
1104540 · Program Training					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Food safety manager certification (Harvey)	195.00
Total 1104540 · Program Training					195.00
1104891 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	5,007.59
Total 1104891 · Health Insurance					5,007.59
1104892 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	431.70
Total 1104892 · Dental, Vision & Life Insurance					431.70

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Type	Date	Num	Name	Memo	Amount
Total 1104PRO · Enrichment Programs					10,675.57
1104SOC · Social Services					
1104516 · Social Services					
Check	03/02/2021	140509	North Shore Dance Therapy Inc	Inv# 1 Presenter for Memory Cafe	120.00
Check	03/09/2021	140520	Amazon Capital Services	Inv# 1YQH-11YF-1X7N Candles/Stress Relief/Massagers	100.85
Check	03/19/2021	140726	Mia Iliopoulos	Music Therapy - Memory Cafe	120.00
Total 1104516 · Social Services					340.85
1104519 · Senior Assistance					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Client Utility Assistance	189.29
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Client Utility Assistance (Reimbursed from foundation)	317.26
Total 1104519 · Senior Assistance					506.55
1104564 · Senior Health Ins Program					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Laptop for Senior Health Insurance Program Grant	1,024.99
Total 1104564 · Senior Health Ins Program					1,024.99
1104991 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
1104992 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Total 1104992 · Dental, Vision & Life Insurance					90.86
Total 1104SOC · Social Services					3,208.40
1104TRN · Transportation					
1104513 · Alternate Transportation					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Alternate Transportation Invoice #117670	110.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Alternate Transportation Invoice #117706	110.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Alternate Transportation Invoice #117740	110.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Alternate Transportation Invoice #117779	110.00
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Alternate Transportation Invoice #117831	110.00
Total 1104513 · Alternate Transportation					550.00
1104518 · Vehicle Maintenance					
Check	03/02/2021	140510	O'Reilly Auto Parts	Inv# 280829 Windshield Wiper/Bus# 143	7.18
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Winter supplies for busses	53.89
Check	03/19/2021	140714	Complete Fleet Services Inc.	Inv# 29701 Tablet Mount/ADA Seat Belt Assembly/Lift Inspection & Repair	1,606.34
Check	03/19/2021	140746	Suburban Tire Auto Care Centers	Inv# 514051 Bus# 141 Tires/Installation (2)	375.34
Total 1104518 · Vehicle Maintenance					2,042.75
1104550 · Telephone					

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Type	Date	Num	Name	Memo	Amount
Check	03/09/2021	140568	Verizon Wireless	Inv# 9871533365 Monthly Charges 2/19-3/18	446.83
			Total 1104550 · Telephone		446.83
			1104551 · Training		
Check	03/19/2021	140728	Alexian Bros Corporate Health Services	Inv# 714528 Drug Screen/Physical (2)	184.00
			Total 1104551 · Training		184.00
			1104552 · Fuel		
Check	03/16/2021	140708	Village of Hanover Park (Fuel)	Inv# 2020-00000577 Feb 2021 Fuel	2,430.91
			Total 1104552 · Fuel		2,430.91
			1104691 · Health Insurance		
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	5,453.46
			Total 1104691 · Health Insurance		5,453.46
			1104692 · Dental, Vision & Life Insurance		
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	684.37
			Total 1104692 · Dental, Vision & Life Insurance		684.37
			Total 1104TRN · Transportation		11,792.32
			Total 1104 · Aging Services - Expenditures		43,080.00
			2024 · Human Services - Expenditures		
			2024ADM · Administration		
			2024202 · Office Supplies		
Check	03/09/2021	140563	Staples	Inv# 3470116578 Toner	104.40
Check	03/09/2021	140563	Staples	Inv# 3470116582 Coffee Supplies	81.48
Check	03/09/2021	140563	Staples	Inv# 3470116583 Folders	70.27
			Total 2024202 · Office Supplies		256.15
			2024204 · Equipment		
Check	03/09/2021	140573	Waterlogic	Inv# 5383831 Water Machine Rental 2/4-4/3	43.20
			Total 2024204 · Equipment		43.20
			2024205 · Travel & Training		
Check	03/09/2021	140540	Illinois Township Assoc of GA Caseworkers	2021 Membership	25.00
			Total 2024205 · Travel & Training		25.00
			2024210 · Printing		
Check	03/02/2021	140516	A1 Trophies & Awards	Inv# 16102 Name Badge	7.99
Check	03/09/2021	140529	Braden Interact Business (Hanover-IBP WS)	Inv# 695038 Copy Charges Feb 2021	39.93

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Type	Date	Num	Name	Memo	Amount
Total 2024210 · Printing					47.92
2024507 · Professional Services					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Notary Application (Burke)	88.00
Total 2024507 · Professional Services					88.00
2024509 · Volunteer Appreciation					
Check	03/02/2021	140517	Bartlett Sports	Inv# 5678 Fleece Jacket w/HT Logo	25.00
Check	03/09/2021	140524	Bartlett Sports	Inv# 5691 Fleece Jacket w/HT Logo	25.00
Total 2024509 · Volunteer Appreciation					50.00
2024510 · Miscellaneous					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Late delivery credit	-20.00
Total 2024510 · Miscellaneous					-20.00
2024511 · Phone and Internet					
Check	03/02/2021	140518	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 2/25-3/24	222.59
Total 2024511 · Phone and Internet					222.59
2024591 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	2,298.00
Total 2024591 · Health Insurance					2,298.00
2024592 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	248.18
Total 2024592 · Dental, Vision & Life Insurance					248.18
Total 2024ADM · Administration					3,259.04
2024HOM · Home Relief					
2024102 · Rent					
Check	03/03/2021	5766	Foremost Insurance Company	Home Insurance Assistance	93.14
Check	03/03/2021	5767	Spring Lakes Estates	March 2021 Rent	645.00
Check	03/03/2021	5770	Michelle Breen	March 2021 Rent	500.00
Check	03/03/2021	5771	Larry Bennett	March 2021 Rent	500.00
Check	03/03/2021	5772	Country Mutual Insurance Company	Home Insurance Assistance	58.90
Check	03/03/2021	5776	Southwicke on Sutton Condo Assn.	March 2021 Rent	191.93
Check	03/03/2021	5777	Spring Lakes Estates	March 2021 Rent	640.00
Check	03/03/2021	5780	Cynthia Wheelock	March 2021 Rent	550.00
Check	03/03/2021	5784	Cook County Treasurer	Property Tax Assistance	379.29
Check	03/03/2021	5777	Spring Lakes Estates	March 2021 Rent	377.03
Total 2024102 · Rent					3,935.29
2024103 · Utilities					
Check	03/03/2021	5768	NICOR	Utilities Assistance	126.32

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Type	Date	Num	Name	Memo	Amount
Check	03/03/2021	5769	Com Ed	Utilities Assistance	73.68
Check	03/03/2021	5773	NICOR	Utilities Assistance	87.11
Check	03/03/2021	5774	Com Ed	Utilities Assistance	69.85
Check	03/03/2021	5775	Village of Streamwood	Utilities Assistance	70.15
Check	03/03/2021	5778	NICOR	Utilities Assistance	71.92
Check	03/03/2021	5779	Com Ed	Utilities Assistance	38.08
Check	03/03/2021	5781	Village of Streamwood	Utilities Assistance	57.56
Check	03/03/2021	5782	Com Ed	Utilities Assistance	91.30
Check	03/03/2021	5783	NICOR	Utilities Assistance	80.87
Total 2024103 · Utilities					766.84
2024105 · Personal Essentials					
Check	03/03/2021	5785	Walmart	Personal Essentials (8)	826.86
Total 2024105 · Personal Essentials					826.86
2024106 · Travel Expenses					
Check	03/03/2021	5772	Country Mutual Insurance Company	Transportation Assistance	66.78
Check	03/03/2021	5786	BP Gas Station	Fuel Assistance Cards (3)	150.00
Total 2024106 · Travel Expenses					216.78
2024119 · Emergency Assistance					
Check	03/05/2021	5787	Heng Ly	Emergency Assistance	2,540.00
Total 2024119 · Emergency Assistance					2,540.00
Total 2024HOM · Home Relief					8,285.77
Total 2024 · Human Services - Expenditures					11,544.81
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034700 · Postage					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Profession Service Agreement mailing	10.71
Total 3034700 · Postage					10.71
3034701 · Legal					
Check	03/16/2021	140694	Kopon Airdo, LLC	Inv# 190-0007-32872 Legal Services	1,928.28
Total 3034701 · Legal					1,928.28
3034705 · Dues, Subs & Publications					
Check	03/09/2021	140577	Continental Weather Svc	Inv# 193617 Monthly Weather Forecasting - March 2021	150.00
Total 3034705 · Dues, Subs & Publications					150.00
3034708 · Training & Conferences					
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Pesticide applicator licence testing (Santangelo)	20.00

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Type	Date	Num	Name	Memo	Amount
			Total 3034708 · Training & Conferences		20.00
			3034709 · Uniforms & Safety Equipment		
Check	03/19/2021	140749	The Home Depot	Gloves	14.97
			Total 3034709 · Uniforms & Safety Equipment		14.97
			3034711 · Utilities		
Check	03/16/2021	140687	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 2/3-3/4	143.41
Check	03/19/2021	140718	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 2/9-3/10	20.34
			Total 3034711 · Utilities		163.75
			3034791 · Health Insurance		
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	1,143.28
			Total 3034791 · Health Insurance		1,143.28
			3034792 · Dental, Vision & Life Insurance		
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	90.86
			Total 3034792 · Dental, Vision & Life Insurance		90.86
			Total 3034ADM · Administration		3,521.85
			3034BLD · Buildings		
			3034613 · Building Maintenance		
Check	03/02/2021	140515	Webmarc Doors	Inv# 15032 Garage Door Opener	2,185.60
			Total 3034613 · Building Maintenance		2,185.60
			Total 3034BLD · Buildings		2,185.60
			3034ROD · Road Maintenance		
			3034602 · Operating Supplies & Materials		
Check	03/02/2021	140498	Amazon Capital Services	Inv# 1HW6-F7PY-6HYW Brush Clearing Shears	27.69
Check	03/19/2021	140749	The Home Depot	Bolt/Screw Removers	79.91
Check	03/19/2021	140749	The Home Depot	Washer Fluid	5.91
Check	03/19/2021	140749	The Home Depot	Grinding Wheels/batteries/Washers/Handle	93.66
Check	03/19/2021	140749	The Home Depot	Blacktop Patch	128.15
Check	03/19/2021	140749	The Home Depot	Credit	-13.97
			Total 3034602 · Operating Supplies & Materials		321.35
			3034603 · Fuel		
Check	03/10/2021	CC Feb 21	JP Morgan Chase	Propane tank fill	34.99
Check	03/16/2021	140708	Village of Hanover Park (Fuel)	Inv# 2020-00000577 Feb 2021 Fuel	1,881.51
			Total 3034603 · Fuel		1,916.50
			3034610 · Street Lighting		
Check	03/19/2021	140719	Com Ed 152	Acct# 0045120152 Monthly Charges 2/5-3/8	372.74

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Type	Date	Num	Name	Memo	Amount
Check	03/19/2021	140735	Com Ed 051	Acct# 5619024051 Monthly Charges 1/29-3/1	4.95
Total 3034610 · Street Lighting					377.69
3034614 · Signs, Stripping & Tree Removal					
Check	03/09/2021	140558	Quality Roque's Inc	Tree Removal (2)	2,500.00
Total 3034614 · Signs, Stripping & Tree Removal					2,500.00
Total 3034ROD · Road Maintenance					5,115.54
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	03/09/2021	140561	Rush Truck Centers	Inv# 2801-6432 Truck w/Plow 2021 International	128,133.00
Total 3034608 · Equipment Purchase					128,133.00
3034609 · Maintenance Vehicles & Equip					
Check	03/02/2021	140508	Menards - West Chicago	Inv# 23170 Safety Flashing Light for Plow Scag	24.99
Check	03/09/2021	140541	Kammes Auto & Truck Repair, Inc.	Inv# 133210 Engine & Wiper Motor Repairs Truck# 502	2,641.10
Check	03/09/2021	140553	O'Reilly Auto Parts	Inv# 282877 New Battery Truck# 500	91.44
Check	03/09/2021	140575	West Side Tractor Sales	Inv# V99630 Repairs to Hydraulics on Backhoe	584.79
Check	03/19/2021	140741	Kankakee Truck Equipment, Inc	Inv# 173847 Light Bar Lens Cover	110.42
Total 3034609 · Maintenance Vehicles & Equip					3,452.74
Total 303EQM · Equipment					131,585.74
Total 3034 · Road Maintenance - Expenditures					142,408.73
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	03/16/2021	140676	Kopon Airdo, LLC	Inv# 237-0001-32879 Legal Services	410.50
Total 5054002 · Legal					410.50
5054012 · Office Supplies					
Check	03/16/2021	140680	Staples	Inv# 3469691075 Avery Tickets with Stubs	73.96
Total 5054012 · Office Supplies					73.96
5054014 · Equip / Database					
Check	03/16/2021	140677	Launch Digital Marketing	Inv# L51387 Website Hosting	50.00
Total 5054014 · Equip / Database					50.00
5054591 · Health Insurance					
Check	03/19/2021	140751	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36

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Type	Date	Num	Name	Memo	Amount
5054592 · Dental, Vision & Life Insurance					
Check	03/19/2021	140755	Euclid Managers	Acct 5641581 Monthly Premium	167.53
Total 5054592 · Dental, Vision & Life Insurance					167.53
Total 5054ADM · Administration					2,428.35
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	03/16/2021	140674	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges March 2021	124.51
Check	03/16/2021	140681	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer	21.43
Total 5054210 · Utilities					145.94
5054213 · Janitorial					
Check	03/16/2021	140675	JaniKing	Inv# CCHC03210203 Monthly Billing March 2021	414.00
Total 5054213 · Janitorial					414.00
5054217 · Capital Improvements					
Check	03/19/2021	140749	The Home Depot	Microwave	149.00
Total 5054217 · Capital Improvements					149.00
5054286 · Agency Support Services					
Check	03/16/2021	140672	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 3/2-4/1	234.32
Check	03/16/2021	140679	Quench USA, Inc.	Inv# 2982733 Water Cooler Rental Mar 2021	55.00
Total 5054286 · Agency Support Services					289.32
Total 5054COM · HT Community Resource Center					998.26
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	03/16/2021	140678	Northwest CASA	Sexual Assault Intervention Feb 2021	206.00
Total 5054130 · Northwest Casa					206.00
5054162 · Tide Transportation					
Check	03/16/2021	140670	A#1 Cab Dispatch Inc	Tide Transportation Services Feb 2021	903.25
Total 5054162 · Tide Transportation					903.25
5054165 · Alexian Bros - Outpatient Psych					
Check	03/16/2021	140671	Alexian Mental Health Center	Outpatient Psychiatric Services Feb 2021	1,699.16
Total 5054165 · Alexian Bros - Outpatient Psych					1,699.16
5054208 · Easter Seals Nutrition					
Check	03/16/2021	140673	Easter Seals DuPage & Fox Valley Region	Nutrition Services Feb 2021	766.27

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Type	Date	Num	Name	Memo	Amount
Total 5054208 · Easter Seals Nutrition					766.27
Total 5054SVC · Service Contracts					3,574.68
Total 5054 · Mental Health - Expenditures					7,001.29
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	03/19/2021	140727	Parker County Emergency Services Dist 1	Squad Truck	42,014.00
Total 7004408 · Vehicle Purchase					42,014.00
7004540 · Bus Purchase					
Check	03/09/2021	140554	Pace	Inv# 587977 Bus Lease	100.00
Check	03/09/2021	140554	Pace	Inv# 587978 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					42,214.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	03/09/2021	140539	Hitchcock Design Group	Inv# 25813 Izaak Walton Reserve Final Design Phase Feb 2021	25,269.42
Check	03/16/2021	140683	Archaeology & Geomorphology Services	Phase I Archaeological Survey 11 Acre Izaak Walton Reserve	1,500.00
Total 8084420 · Izaak Walton Ctr Improvements					26,769.42
Total 8084 · Capital Projects - Expenditures					26,769.42
TOTAL					373,639.90

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Essick, Martinez and Moinuddin. Absent: Trustee Beattie

Others present either in person or via teleconference were Assessor Tom Smogolski*, Aging Services Director Megan Conway*, Human Services Director Mary Jo Imperato*, Community Health Director Kristen Smith*, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Facilities and Road Maintenance Director Caleb Hanson, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also in attendance was Streamwood resident/Mental Health Board member Denise Camacho. *Attendance via Zoom
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. Veterans Honor Roll nominee AA Michael J. Binkley of Bartlett was inducted into the Township Honor Roll this evening. He served in the U.S. Navy from 1971 to 1975. Mr. Binkley will be included in all upcoming Veterans events at the Township, and his name will be affixed to the plaque in Veterans Hall, and in the Clerk's office records.
 - B. Immanuel United Church of Christ of Streamwood was thanked for their outstanding donations to the Hanover Township holiday programs and presented with a plaque.
 - C. Bank Avenue Day Camp staff was thanked on behalf of Hanover Township for gracious donations to the Hanover Township holiday programs and presented with a plaque.
 - D. The Schaumburg Jaycees were thanked for their donations to the Township holiday programs and presented with a plaque.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that Clerk Dolan Baumer was served with notice that IDOT is acquiring property at Route 59 and West Bartlett Road in Bartlett. Attorney Airdo shared the Sherwood Oaks 1169 Robin Hood Drive property hearing results. Another concern is attempting to acquire the property for back tax sale. A determination should be made whether or not the other concern will purchase the property and if Hanover Township needs to make further safety modifications. The Supervisor attended the recent Mental Health Board meeting and discussed the sale of the Burgundy property; he is happy to report that the sale of the property was unanimously supported. Emergency Services was contacted by MAVIS Div 12 to arrange for Hanover Township to house the decontamination truck. The benefits of serving MAVIS Div 12 in this manner include full membership with waived fees. Mr. McGuire asked if any of the Trustees were opposed to housing the truck; the Trustees concurred with housing the truck and staff was directed to move forward with housing the truck.
 - B. Clerk's Report: Clerk Dolan Baumer reported that we have once again been selected as a Township polling place and as the receiving station location. The 2021 road project bid opening would be held digitally via Zoom on March 4. T.O.I. Scholarship applications are available. 2021 records disposal certificates will be available on March 22.
 - C. Assessor's Report: Assessor Smogolski offered no report.
 - D. Trustee Liaison Committee Reports: No reports were offered.

- E. Department Reports: Manager Teachout reported that the Board was presented with a plaque on the Ecker Center Memorial Wall for the efforts and grants made this past year. The Board would meet on March 30. Director Smith reported that the FDA approved the Johnson & Johnson vaccine for COVID 19. The United Center would be a mass distribution site for the vaccine. Rapid testing for C19 is ongoing at Hanover Township. The department is providing fecal colon cancer screening kits. The Blood Drive with Red Cross would be held next week at the Senior Center. Director Conway reported that Social Services Manager Gomez had a baby girl – many congratulations! Transportation Manager Linda Steininger's last day is next Friday and the search for her replacement has begun. Age Options held a virtual site tour of the kitchen. They have approved of a menu of ½ Soup and Salad option in May for curbside pick-up. AARA International Woman's Day would be celebrated this week. In-person yoga resumes March 8. Age Options has approved the use of the Senior Center as a clinic for COVID 19 vaccines. Director Kuttentberg reported that the Hanover Landing request for vouchers has been released. Two bills of interest, SB162 (MTA not taking a position) and 268 (oppose). Outreach to religious institutions and ethnic organizations have begun with Trustee Moinuddin. The Township shred would be held on March 27 from 9-11 a.m. Director Houdek reported that new programming is coming in cooperation with the Streamwood Park District for youth and teens, which would be run by Township staff. The drop-in depression screening program would run this month at the Township, with plans to offer it at Astor in the future. The bilingual therapist has resigned and a search for a replacement has begun. Director Imperato reported that a virtual job fair would be held in April. In addition, she noted that Outreach Coordinator Bill Burke has tendered his resignation for March 9, 2021. Director Crews reported that the Streamwood Fire Department now includes Emergency Services in its calls. Administrative Assistant Vana reported that the Illinois Opportunity grant application for the new Emergency Services Station capital grant has been completed. A Workers' Comp audit results would be available next week. The Fiber line installation is ongoing with Comcast and should be completed this month. Director Hanson reported that soil borings at the IWL are ongoing; he reported on plant and tree removal and care taken in the event Native Indian artifacts are discovered. He is working on an intergovernmental agreement with Hoffman Estates for roadway maintenance. The County department of transportation and highways complete reconciliation, except for Tamling Court, will update the total Township road mileage.

At this time, Supervisor McGuire excused staff for the balance of the meeting.

- VI. Bill Paying: Mr. Barr presented the bills for payment from February 16, 2021 through March 1, 2021 as follows:

a.	Town	\$30,386.96
b.	Senior Services	19,119.69
c.	General Assistance	3,511.16
d.	Road Maintenance	3,958.16
e.	Mental Health Board	12,567.94
f.	Vehicle Fund	<u>725.00</u>
	Total	<u>\$70,268.91</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve payment of the bills as presented from February 16, 2021 through March 1, 2021. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

- A. Board Meeting Minutes of February 16, 2021: Clerk Dolan Baumer presented the minutes from the Board meeting of February 16, 2021 for review and approval. Trustee Moinuddin moved to approve the Board meeting minutes of February 16, 2021; motion seconded by Trustee Martinez

and a roll call followed. Roll call: Ayes: Trustees Martinez and Moinuddin, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.

- B. Executive Session Minutes of February 16, 2021: Trustee Martinez moved to approve the Executive Session minutes of February 16, 2021 as presented by Clerk Dolan Baumer; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Martinez and Moinuddin, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- C. Resolution to Approve a Contract for Services for Senior Citizen Mental Health (C-Hope): Trustee Martinez moved that the Board approve resolution #030221 approving of a contract for Services for Senior Citizen Mental Health (C-Hope); motion seconded by Trustee Essick. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Approve a Contract for Services for the Home Delivered Meals Program: Trustee Essick moved that the Board approves resolution #0302211 approving of a contract for services for the Home Delivered Meals program; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve a Contract for Services for the Provision of Substance Abuse Prevention Services: Trustee Martinez moved that the Board approves resolution #0302212 approving of a contract for services for the provision of Substance Abuse Prevention services; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution to Approve a Contract for Services for the Provision of Alternative to Suspension Program: Trustee Moinuddin moved that the Board approves resolution #0302213 approving of a contract for services for the provision of Alternative to Suspension program; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution to Approve a Contract for Services for the Provision of a Bilingual Therapist: Trustee Martinez moved that the Board approves resolution #0302214 approving of a contract for services for the provision of a Bilingual Therapist; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- H. Resolution to Approve a Contract for Services for the Provision of Psychiatric Back-up Services: Trustee Essick moved that the Board approve resolution #0302215 approving of a contract for services for the provision of Psychiatric Back-up Services. Motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- I. Resolution Declaring March as Problem Gambling Awareness Month in Hanover Township: Trustee Martinez moved that the Board approve a resolution #0302218 declaring March as Problem Gambling Awareness Month in Hanover Township; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- J. Resolution regarding the Consideration of Closed Session Minutes: Trustee Martinez moved that the Board approve resolution #0302216 that determines Closed Session minutes that need to remain closed, those that should be partially redacted, and those that no longer require confidential treatment; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- K. Resolution to Approve Destruction of Verbatim Records of Closed Session Meeting: Trustee

Essick moved that the Board approve resolution #0302217 approving of the destruction of verbatim records of closed session meetings; motion seconded by Trustee Martienz. Roll call: Ayes: Trustees Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- L. Consideration of the Sale of the Mental Health Resources Center located at 1535 Burgundy Parkway, Streamwood, IL: Trustee Martinez moved that the Board consider the sale of the Mental Health Resource Center located at 1535 Burgundy Parkway, Streamwood, IL; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire asked if the Board concurred that he, the attorney and staff would work together to put the property (1535 Burgundy Parkway, Streamwood, IL) on the market. Each Trustee present concurred with the plan to put the property on the market.
- M. Approval of Moving the March 16, 2021 Township Board Meeting to March 23, 2021: Trustee Essick moved that the Board move the March 16, 2021 Board meeting to March 23, 2021; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion to go into closed session was made.
- X. Other Business: Administrator Barr reported that Hanover Township was approved as a COVID 19 vaccine host center at the Senior Center. Timing is quick, and openings sure to fill quickly for these over 65 and 1B tier residents of Hanover Township. If Trustees are interested in received the vaccine, please let him know and he would schedule you for the vaccine.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:46 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Essick, Moinuddin and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



HANOVER
TOWNSHIP

RESOLUTION

DECLARING APRIL 5, 2021 DOROTHY PONTORIERO DAY IN HANOVER TOWNSHIP

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, Dorothy Pontoriero was born on April 5, 1921 in the City of Chicago, the youngest of eight children; and

WHEREAS, Dorothy Pontoriero married her husband, Frank, in 1941 and had three daughters, Carole, Patty, and Theresa, five grandchildren, one great-granddaughter, and one great-great-grandson; and

WHEREAS, Dorothy Pontoriero has been a resident of Hanover Township and the Village of Bartlett for 51 years; and

WHEREAS, Dorothy Pontoriero has organized the Hanover Township Senior Center Bake Sale for 33 years; and

WHEREAS, Dorothy Pontoriero spent countless hours at the Senior Center playing canasta and bingo, as well as donating her time wrapping gifts and filling spring baskets for Township children; and

WHEREAS, Dorothy Pontoriero is celebrating her 100th birthday on April 5 amidst the global COVID-19 pandemic.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that April 5, 2021 is Dorothy Pontoriero Day in Hanover Township.

Dated: March 23, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Khaja Moinuddin

*Seal of
Hanover
Township*



RESOLUTION

Declaring March as National Senior Nutrition Program Month in Hanover Township

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, President Richard Nixon signed into law an amendment to the Older Americans Act of 1965 which established a national Congregate Nutrition Program on March 22, 1972; and

WHEREAS, the Home-Delivered Nutrition Program was established in 1978 and is often the first in-home service an adult receives; and

WHEREAS, the Hanover Township Senior Center promotes independence through congregate and home delivered meals with food service from the Stars-N-Stripes Café; and

WHEREAS, the Stars-N-Stripes Café provided 11,843 congregate meals to 588 individuals and 31,395 home delivered meals to 195 older adults in fiscal year 2021; and

WHEREAS, volunteers contributed 2,134 hours delivering home delivered meals Monday – Friday and providing a brief social visit and wellness check to homebound older adults in fiscal year 2021; and

WHEREAS, the Township believes good nutrition is vital to good health, and that isolation is associated with higher rates of chronic health conditions and Hanover Township is committed to supporting the physical, cognitive, and mental health of older adult residents.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of March 2021 is National Senior Nutrition Program Month in Hanover Township.

Dated: March 23, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa “Lee” Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Khaja Moinuddin

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*

RESOLUTION _____

A RESOLUTION TO AUTHORIZE HANOVER TOWNSHIP'S MEMBERSHIP IN THE NATIONAL COOPERATIVE PURCHASING ALLIANCE

WHEREAS, the National Cooperative Purchasing Alliance (the "NCPA") provides group purchasing marketing and administrative support for governmental entities within the NCPA's membership;

WHEREAS, the NCPA has instituted a cooperative purchasing program under which member participating agencies may reciprocally utilize competitively bid vendor contracts through the inclusion of the membership in a lead contracting agency's bid solicitation and master price agreement;

WHEREAS, Membership in the NCPA is completely free to Hanover Township (the "Township"), and there are no ongoing obligations to use the NCPA for any particular contract after joining the NCPA;

WHEREAS, Membership in the NCPA would offer the Township savings by conserving and leveraging resources through national competitive bidding and through outsourcing competitive bidding procedures that otherwise must be performed by the Township;

WHEREAS, the Illinois Governmental Joint Purchasing Act (the "Act"), 30 ILCS 525/0.01, *et seq.*, authorizes the Township to purchase personal property, supplies, and services jointly with other governmental units through competitive solicitation;

WHEREAS, the Act explicitly supersedes the provisions of any other acts which regulate the purchasing procedures of the Township, including, but not limited to, the

competitive bidding requirements found in the Township Code (the “Code”), 60 ILCS 1/85-30;

WHEREAS, the NCPA’s cooperative purchasing program complies with the competitive solicitation process required by the Act, 30 ILCS 525/4; and

WHEREAS, the Supervisor and Board of Trustees of the Township find it to be in the best interests of the Township to become a member of the NCPA in order to conserve and leverage resources, and to realize savings to the Township, through the use of the NCPA’s cooperative purchasing program.

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: RECITALS. The foregoing recitals are hereby incorporated herein by reference.

SECTION TWO: ACCEPTANCE. The terms of the National Cooperative Purchasing Alliance Master Intergovernmental Cooperative Purchasing Agreement, with the Region 14 Education Services Center, Texas, as Lead Contracting Agency, a copy of which is attached hereto and incorporated herein by this reference, are hereby accepted.

SECTION THREE: AUTHORIZATION. The Township Administrator, or his designee(s), are authorized to complete the requisite registration materials on behalf of Hanover Township to become a member of National Cooperative Purchasing Alliance.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason,

the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: **REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 23, 2021

APPROVED: March 23, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on March 23, 2021, and approved on March 23, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This agreement is made between a government agency that executes a Lead Agency Certificate ("Lead Agency") to be appended and made a part hereof and other public agencies ("Participating Public Agencies") that register electronically with National Cooperative Purchasing Alliance ("NCPA") or otherwise execute a Participating Public Agency Certificate to be appended and made a part hereof.

RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Agency, in compliance with their own policies, procedures, rules and regulations, a number of Vendors have entered into Master Agreements to provide a variety of goods, products and services based on national volumes (herein "Products");

WHEREAS, Master Agreements are made available by Lead Agency through NCPA and provide that Participating Public Agencies may purchase Products on the same terms, conditions and pricing as the Lead Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products.
2. That the procurement of Products subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. That the cooperative use of bids obtained by a party to this agreement shall be in accordance with the terms and conditions of the bid, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the procurement of products by the Participating Public Agencies.
5. That a procuring party will make timely payments to the Vendor for Products received in accordance with the terms and conditions of the procurement. Payment for Products and inspections and acceptance of Products ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Vendor are to be resolved in accord with the law and venue rules of the State of purchase.
6. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The procuring party shall be responsible for the ordering of Products under this agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring party harmless from any liability that may arise from action or inaction of the procuring party.
8. This agreement shall remain in effect until termination by a party giving 30 days written notice to

the other party. The provisions of paragraphs 5, 6 and 7 hereof shall survive any such termination.

9. This agreement shall take effect after execution of the Lead Agency Certificate or Participating Public Agency Registration, as applicable.

RESOLUTION _____

**A RESOLUTION
TO APPROVE THE PURCHASE OF A REPLACEMENT
SENIOR CENTER BUILDING AUTOMATION SYSTEM**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: The purchase of a replacement building automation system for the Hanover Township Senior Center, through the National Cooperative Purchasing Alliance, from Climatemp Service Group, LLC (the “Contractor”), in an amount not to exceed \$96,128.00, is hereby approved.

SECTION TWO: The Project Agreement (the “Agreement”) between Hanover Township and the Contractor, a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION THREE: The Supervisor and Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of Hanover Township.

SECTION FOUR: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: March 23, 2021

APPROVED: March 23, 2021

ATTEST:

Brian P. McGuire, Supervisor

Katy Dolan Baumer, Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on March 23, 2021, and approved on March 23, 2021, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk

HANOVER TOWNSHIP PROJECT AGREEMENT

This Project Agreement ("Agreement") is entered into this ____ day of March, 2021, by and between CLIMATEMP SERVICE GROUP, LLC ("Contractor") and HANOVER TOWNSHIP ("Township"). Contractor and Township may be referred to herein collectively as the "Parties."

WHEREAS, Contractor will be performing services and work for the Township ("Project Work"), as set forth in the Proposal attached hereto as "Exhibit A";

WHEREAS, Contractor shall furnish all supervision, labor, materials, and equipment to perform the Project Work, Repair Work, and Warranty Work for the sum of \$96,128.00 ("Contract Sum"); and

WHEREAS, the Exhibits attached hereto contain terms and conditions of the engagement of the Contractor by the Township and are hereby incorporated into this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Township and the Contractor hereby agrees as follows:

1. **Recitals.** The foregoing recitals are adopted as if fully incorporated herein.

2. **Terms and Conditions.** The provisions set forth in the body of this Agreement modify, change, delete from or add to, the provisions of the Proposal attached hereto as Exhibit A. Where the provisions of the Proposal conflict with the provisions set forth in the body of this Agreement, the provisions set forth in the body of this Agreement shall control. The following Paragraphs of the terms and conditions set forth on Page 4 of the Proposal are hereby specifically deleted: ¶ 2, ¶ 3, and ¶ 11.

3. **Payment.** Contractor shall provide invoices that describe the services rendered, the amounts due, the payment due date, billing history, and other appropriate information. The payment procedures shall be as provided under the Local Government Prompt Payment Act, 50 ILCS 505/2 *et seq.*

4. **Compliance with Law.** All goods, equipment, materials, and all labor furnished by Contractor and any subcontractors of every tier shall comply with all applicable federal, state and local laws, regulations, rules, ordinances, statutes and codes relative thereto including, but not limited to, all safety related regulations as required by the Federal Occupational Safety and Health Act, the Americans with Disabilities Act of 1990 as amended, Illinois Department of Labor, the United States Department of Labor, the Human Rights Commission, the Illinois Department of Human Rights, the Equal Employment Opportunity Commission, the Environmental Laws, and all applicable building codes (collectively, "Laws"), as amended. In the event of any conflict and/or inconsistencies between any of the Laws, the most stringent Laws shall be controlling and applicable to the Project Work.

For purposes hereof, "Environmental Laws" shall mean regulations adopted and publications promulgated pursuant to the U.S. Comprehensive Environmental Response, Compensation, and Liability Act of 1980, the U.S. Hazardous Materials Transportation Act, the U.S. Resource Conservation and Recovery Act, and the Illinois Environmental Protection Act, as amended.

5. **Authorized Installer.** Contractor represents and warrants that it is an authorized installer of all equipment furnished hereunder, and that the performance of the Project Work and Warranty Work hereunder by Contractor or any subcontractor of any tier will not invalidate or void any manufacturer's warranty for any equipment furnished in connection with the Project Work and Warranty Work.

6. **Warranty.** Contractor shall assign all manufacturers' warranties for the Project Work to Township. The work performed under any such warranties and/or other warranties required by or provided for under this Agreement, including, but not limited to, the warranty set forth in Paragraph 1 of Page 4 of the Proposal, is referred to herein as "Warranty Work." If this Agreement provides for methods of construction, installation, materials, etc., which Contractor cannot warranty for the indicated period, it shall be the responsibility of Contractor to so inform Township, in writing, prior to executing this Agreement. Otherwise, Contractor shall be

HANOVER TOWNSHIP PROJECT AGREEMENT – Page 2

held responsible to provide the method of construction, installation, materials, etc., which will be guaranteed for the indicated period of time.

7. **Repair Work.** Upon completion of the Project Work and/or any Warranty Work, Contractor shall repair any damage to Township property attributable to acts or omissions of Contractor or Contractor's Agents or otherwise attributable to the Project Work and/or Warranty Work. The work performed to repair any damage to Township property under this Section 7 is referred to herein as "Repair Work". The Repair Work shall be completed within five (5) days of the respective completion of the Project Work and/or Warranty Work, weather permitting.

8. **Insurance.** Contractor shall procure and maintain for the duration of the Project Work, Repair Work, or Warranty Work insurance of the types and in amounts of not less than listed the Township's Insurance Requirements for Contractors attached hereto as Exhibit B.

9. **Indemnification.**

A. Contractor agrees to waive any and all rights of contribution against Township, and, to the fullest extent permitted by law, shall indemnify, defend, and hold harmless Hanover Township, the Hanover Township Supervisor and Board of Trustees, and their respective officials, officers, directors, employees, volunteers, agents, successors, and assigns (collectively, "Indemnified Parties") from and against any and all claims, lawsuits, actions, causes of action, demands, injuries, deaths, damages, losses, penalties, fines, obligations, liabilities, judgments, liens, lien rights, expenses, costs, and fees, including, but not limited to, attorneys' fees and expenses, court costs, settlement judgments, prejudgment interest, and post-judgment interest (collectively, "Claims"), which arise directly or indirectly out of, or in any way relate to, the following: (a) the performance of, or failure to perform, the Project Work, Repair Work, or Warranty Work, or any part thereof; or (b) any act, omission, neglect, or misconduct of the Contractor or its officials, officers, employees, agents, contractors or subcontractors of any tier, suppliers, licensees, invitees, successors, or assigns, or anyone directly or indirectly employed by any of them or for whose acts any of them may be liable (collectively, "Contractor's Agents"); (c) Contractor's breach of any of its obligations under, or Contractor's default of, any provision of this Agreement; or (d) any claims or amount recovered by reason of any infringement of any patent, trademark, or copyright or by reason of the violation of any federal, state, or local laws, statutes, codes, ordinances, rules, or regulations or orders or decrees of any courts or administrative bodies or tribunals. Nothing in this Section 9(A) shall be construed to negate, abridge, or reduce other rights or obligations of indemnity that would otherwise exist as to the Indemnified Parties.

In the event of any Claim described in this Section 9(A) above, Contractor shall, at its own expense, appear, defend, and pay all charges of attorneys and costs and other expenses arising therefrom or incurred in connection therewith. This obligation is binding on Contractor without regard to whether or not such Claim is caused in part by any act, omission, or neglect of the Indemnified Parties or any of them. Nothing contained herein shall be construed as prohibiting the Indemnified Parties or any of them from defending, through the selection and use of their own agents, attorneys, or experts, any Claims brought against them, and such participation by the Indemnified Parties or any of them in the defense of any Claim brought against them shall not remove Contractor's duty to indemnify, defend, and hold harmless the Indemnified Parties as set forth herein.

The obligations in this Section 9(A) shall not be limited in any way by: (a) any bond or insurance protection required of or otherwise provided by Contractor; or (b) any limitation on the amount or type of damages, compensation, or benefits payable by or for Contractor or Contractor's Agents under any workers' compensation, disability benefit, or employee benefit act. To the fullest extent permitted by law, Contractor waives any limits to the amount of its obligations to indemnify, defend, and hold harmless the Indemnified Parties, or to contribute to any sums due under any Claims, including any Claims by any employee of Contractor or Contractor's Agents, that may be subject to the Workers Compensation Act, 820 ILCS 305/1 *et seq.*, or any other related law or judicial decision, such as *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991).

B. To the fullest extent permitted by law, but subject to Sections 12 and 13 below, Township shall indemnify and hold harmless Contractor and its agents and employees from and against any and all Claims, as defined in Section 9(A) above, which arise directly or indirectly out of, or in any way relate to, the performance of the Project Work, Repair Work, or Warranty Work, or any part thereof, but only to the extent it has been finally

adjudicated by a court of competent jurisdiction, evidenced by a final non-appealable order, that the Claim was caused by the sole negligence of Township or its agents or employees.

10. Assumption of Liability. To the fullest extent permitted by law, Contractor and Contractor's Agents assume all liability for Claims arising directly or indirectly out of, or in any way related to, the performance of this Agreement and the Project Work, Repair Work, and Warranty Work by Contractor and Contractor's Agents. Contractor is aware of the risks associated with the Project Work, Repair Work, or Warranty Work, and Contractor voluntarily assumes those risks in consideration of the Agreement herein. Township shall not be liable for any damage occasioned by performance of the Project Work, Repair Work, or Warranty Work, use of Township properties, or failure to keep Township properties in repair, and shall not be liable for any damage cause to any part of any Township property or other premises. Further, Township shall not be liable for any damages of any kind in the event the Township property becomes unusable to Contractor for whatever reason.

11. Disclaimer. Contractor expressly acknowledges that Township makes no representations or warranties, express or implied, as to the adequacy, fitness, or condition of its properties for the purposes set forth herein, or for any other purpose or use, express or implied, by Contractor. **ALL IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, AND HABITABILITY ARE HEREBY EXCLUDED.** Contractor accepts use of Township properties and improvements thereon "AS-IS" and "WITH ALL FAULTS." Contractor acknowledges that it has inspected any and all Township properties as it deems necessary to perform the Project Work, and is satisfied as to the adequacy, fitness, and condition thereof.

12. Limitation on Township's Liability. Notwithstanding all provisions herein to the contrary, Contractor shall not be entitled to an increase in the Contract Sum as a result of any delays in the progress of the Project Work. Contractor's sole remedy for delay shall be an extension of time. Contractor further agrees to waive any right which it may have to punitive, consequential, special, indirect, incidental, or exemplary damages against the Indemnified Parties or any of them, and Contractor agrees not to make any claim or demand for such damages against the Indemnified Parties or any of them.

13. No Waiver of Immunities and/or Privileges. Nothing herein shall be construed as an express or implied waiver of any common law or statutory immunities or privileges of Township or the Indemnified Parties as to any liability whatsoever, and all such immunities and privileges are expressly reserved.

14. Prevailing Wage. To the extent that the Prevailing Wage Act ("Act"), 820 ILCS 130/01 *et seq.*, applies, Contractor shall pay and require every subcontractor, if any, to pay all laborers, workers, and mechanics engaged in the Project Work wages (hourly cash wages plus fringe benefits) at rates not less than those required under the Act ("Prevailing Wages"). Contractor and every subcontractor shall comply with all regulations issued pursuant to the Act and other applicable federal, state, and local laws and regulations pertaining to labor standards with the most stringent laws and regulations controlling. Contractor agrees and stipulates that the prevailing rate of wages are revised by the Illinois Department of Labor ("IDOL") and are available on IDOL's official website. Contractor shall notify immediately in writing all of its subcontractors of all changes in the schedule of Prevailing Wages. Contractor shall include in each of its subcontracts, if any, a written stipulation that not less than the Prevailing Wages shall be paid to all laborers, workers, and mechanics engaged in the Project Work, and shall require each of its sub-subcontractors, if any, of every tier to include said stipulation regarding payment of Prevailing Wages.

Any increase in costs to Contractor due to changes in the Prevailing Wages or labor law during the term of this Agreement shall be at the expense of Contractor and not at the expense of Township. Any change orders shall be computed using the Prevailing Wages applicable at the time the change order work is scheduled to be performed. Contractor shall be solely responsible to maintain accurate records as required by applicable federal and state law, with the most stringent requirements controlling, and shall be solely liable for paying the difference between Prevailing Wages and any wages actually received by laborers, workmen, and mechanics engaged in the Project Work, and for ensuring strict compliance with the requirements of the above mentioned Acts, including, but not limited to, providing certified payrolls to Township or IDOL in accordance with said Acts.

15. Illinois Human Rights Act. Contractor shall comply with all terms and procedures of the Illinois Human Rights Act ("IHRA"), 775 ILCS 5 *et seq.*, and Contractor represents and warrants to Township as follows:

HANOVER TOWNSHIP PROJECT AGREEMENT – Page 4

A. That it will not discriminate against any employees or applicant for employment because of race, color, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service, and further that it will examine all job classifications to determine if minority persons or women are under-utilized and will take appropriate affirmative action to rectify any such under-utilization.

B. That, if it hires employees in order to perform this Agreement or any portion thereof, it will determine the availability, in accordance with the Illinois Department of Human Rights' ("IDHR") Rules and Regulations, of minorities and women in the areas from which it may reasonably recruit, and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under-utilized.

C. That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of Contractor's obligations under the IHRA and the IDHR's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with Contractor in its efforts to comply with such Acts and Rules and Regulations, Contractor will promptly so notify the IDHR and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

E. That it will submit reports as required by the IDHR's Rules and Regulations, furnish all relevant information as may from time to time be requested by the IDHR or the contracting agency, and in all respects comply with the IHRA and the IDHR's Rules and Regulations.

F. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the IDHR for purposes of investigation to ascertain compliance with the IHRA and the IDHR's Rules and Regulations.

G. That it will include verbatim or by reference the provisions of these clauses in every subcontracting awards under which any portion of the Agreement obligations are undertaken or assumed, so that each provision will be binding upon such subcontractor. In the same manner as with other provisions of this Agreement, Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the IDHR in the event any Subcontractor fails or refuses to comply therewith. In addition, Contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for Contracts or Subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

16. Illinois Freedom of Information Act. Contractor will maintain, without charge to Township, all records, and documents for projects of Township in compliance with the Freedom of Information Act ("FOIA"), 5 ILCS 140/1 *et seq.* In addition, Contractor shall produce records which are responsive to a request received by Township under the FOIA, so that Township may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then Contractor shall so notify Township and if possible, Township shall request an extension so as to comply with the FOIA. In the event that Township is found to have not complied with the FOIA due to Contractor's failure to produce documents or otherwise appropriately respond to a request under the FOIA, Contractor shall indemnify and hold harmless Township, and pay all amounts determined to be due, including, but not limited to, fines, costs, attorneys' fees, and penalties.

17. Relationship of Parties. The parties acknowledge and agree that the relationship of Contractor to Township arising out of this Agreement is that of independent contractor. Neither Contractor, nor any employee or agent of Contractor, is an employee, partner, joint venturer, or agent of Township, and, therefore, is not entitled to any benefits provided to employees of Township. Contractor has no authority to employ/retain any person as

HANOVER TOWNSHIP PROJECT AGREEMENT – Page 5

an employee or agent for or on behalf of Township for any purpose. Neither Contractor nor any person engaging in work or services related to this Agreement at the request or with actual or implied consent of Contractor may represent himself to others as an employee of Township. Should any person indicate to Contractor or any employee or agent of Contractor by written or oral communication, course of dealing, or otherwise that such person believes Contractor to be an employee or agent of Township, Contractor shall use its best efforts to correct such belief. In ordering or accepting delivery of or paying for goods or services, Contractor shall do so in Contractor's own business.

18. Taxes. Township is a Tax Exempt Organization, and is not subject to sales, consumer, use, and other similar taxes required by law. This exemption does not, however, apply to tools, machinery, equipment, or other property leased by the Contractor, or to suppliers and materials which, even though they are consumed, are not incorporated into the completed Project Work. The Contractor shall be responsible for and pay any and all applicable taxes, including sales and use taxes, on such leased tools, machinery, equipment, or other property and upon such unincorporated supplies and materials. Notwithstanding the foregoing, it shall be Contractor's responsibility to determine and pay all applicable taxes attributable to the Project Work. All such taxes are included in the Contract Sum.

19. Binding Nature. This Agreement shall be binding upon and inure to the benefit of Township and Contractor and their respective successors and assigns. Notwithstanding the foregoing, Contractor shall not assign, lease, or sub-lease this Agreement or any portion thereof without the express written consent of Township, which it may withhold in its sole and absolute discretion. Any such assignment shall be null and void.

20. Default. In the event of default hereunder, the non-defaulting party shall be entitled to all remedies available at law and equity, including reasonable attorneys' fees, subject to Sections 12 and 13 above.

21. Severability. If any clause, phrase, provision or portion of this Agreement or the application thereof, to any person or circumstance, shall be invalid or unenforceable under applicable law, such event shall not affect, impair, or render invalid or unenforceable the remainder of this Agreement, nor shall it affect the application of any other clause, phrase, provision, or portion hereof to other persons or circumstances.

22. Miscellaneous.

A. This Agreement supersedes all prior agreements and understandings, both written and oral, of the Parties to the subject matter hereof. Any amendments to this Agreement must be in writing and executed by the Parties.

B. This Agreement may be executed in any number of counterparts, and by Township and Contractor on different counterparts, each of which when executed shall be deemed an original and all of which together shall constitute one and the same Agreement.

C. This Agreement is entered into solely for the benefit of the Parties, and nothing herein is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish, or impose any legal duty or obligation to any third party.

D. This Agreement shall be construed, governed, and enforced according to the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.

E. In construing this Agreement, Section headings shall be disregarded. Changes in the number, gender and grammar of terms and phrases herein when necessary to conform this Agreement to the circumstances of the parties hereto shall in all cases, be assumed as though in each case fully expressed therein.

F. Each of the undersigned signing as an officer or agent on behalf of the respective party to this Agreement warrants that he or she holds such capacity as is specified beneath his or her name and further

HANOVER TOWNSHIP PROJECT AGREEMENT – Page 6

warrants that he or she is authorized to execute and effectuate this Agreement and that he or she does so voluntarily and in his or her official capacity.

G. Except as otherwise provided, any obligations and duties which by their nature extend beyond the expiration or termination of this Agreement, including, without limitation, Section 9, shall survive the expiration of this Agreement.

H. In the event of any conflict between the terms and conditions of any of the Contract Documents, the most stringent and demanding requirements shall control.

I. Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed as an instrument under seal as of the date first written above.

HANOVER TOWNSHIP

By: _____
Brian P. McGuire, Township Supervisor

Dated: _____

Attest: _____
Katy Dolan Baumer, Township Clerk

CLIMATEMP SERVICE GROUP, LLC

By: _____
Its: Project Sales Representative

Dated: 3-22-2021

Attest: w moshe
Its: Service Manager

**HANOVER TOWNSHIP
PROJECT AGREEMENT**

EXHIBIT A:

PROPOSAL

[Insert Proposal]



-Service-Group-

2315 GARDNER ROAD, BROADVIEW, ILLINOIS 60155-3745 PHONE 708.449.8888 FAX 708.449.8890
www.climatempservice.com

March 2, 2021

Mr. Caleb Hanson
Hanover Township
250 South Illinois Route 59
Bartlett, Illinois 60103

Ref: **240 South Illinois Route 59 – Building Automation System Replacement**
RQN Number: **2021-5417536400**

Dear Mr. Hanson:

In response to your request, we are pleased to submit our proposal for the replacement of the existing Johnson Controls Building Automation System at the above referenced facility. We propose to furnish the necessary labor and materials to complete the installation as specified below.

Included in our proposal is the following:

Headend (JACE)

- A. Furnish and install one new Vykon JACE 8000 with BacNet MS/TP and IP communication included with three-year software updates. (JACE location to be determined).
- B. Disconnect and remove the existing JCI NAE controller.
- C. Reconfigure the existing N2 communication trunk to BacNet trunk and connect to the new JACE.
- D. Discover all connected field devices.
- E. Pull in points from the field devices and link to JACE logic.
- F. Furnish equipment graphics for equipment listed.
- G. Furnish floorplan graphics.
- H. Set up new alarms.
- I. Set up system users and log in.
- J. Verify communication and functions of commands from JACE to field devices listed.
- K. Work with customers' IT department/company to set up JACE on network via security and access protocols provided by customers' IT department/company.

Boiler/Chiller Plant

- A. Furnish and install new BacNet PCG and the necessary expansion controllers to replace the existing obsolete DX-9100 plant controllers.
- B. Pull existing program operation logic from DX-9100 controllers.
- C. Create similar program operation logic from DX-9100's and install on new plant controllers.
- D. Furnish and replace the following new sensors:
 - Outdoor Air Temperature.
 - Outdoor Humidity.
 - Hot Water Supply Temperature.
 - Hot Water Return Temperature.
 - Chilled Water Supply Temperature.
 - Chilled Water Return Temperature.
 - Pump Status.
- E. Furnish and replace one new Belimo Actuator.
- F. Build graphics for plant and link controller points to graphics.

“A Reflection of Quality for Over Sixty Years”

Three Rooftop Units

- A. Furnish and install new BacNet PCG and the necessary expansion controllers to replace the existing obsolete DX-9100 Rooftop Unit controllers.
- B. Pull existing program operation logic from DX-9100 controllers.
- C. Create similar program operation logic from DX-9100's and install on new Rooftop Unit controllers.
- D. Furnish and replace the following with new sensors per Rooftop Unit:
 - Mixed Air Temperature.
 - Discharge Air Temperature.
 - Return Air Temperature.
 - Duct Static Pressure.
 - Return Humidity.
- E. Furnish and replace three Belimo Actuators per Rooftop Unit.
- F. Furnish and replace one building pressure sensor.
- G. Build graphics for the Rooftop Units and link controller points to graphics.

Twenty-Five VAV Boxes

- A. Furnish and replace JCI VMA VAV controllers with new BacNet PCV VAV controllers.
- B. Furnish and replace the following with new sensors per VAV box:
 - Discharge Air Sensor.
 - Space Temperature Sensor.
 - Hot Water Valve Actuator.
- C. Build graphics for the VAV boxes and link controller points to graphics.

General Proposal Notes

- i. All new devices are non-proprietary and open BacNet protocol. This means that the customer is free to use whomever they choose to service the system and any new/ replacement BacNet components will connect to the system without problem.
- ii. All new devices will be connected to the reconfigured N2 to BacNet communication wiring.
- iii. This proposal includes labor and materials for scope above.
- iv. This proposal includes customer training.

Not included in our proposal is the following:

- i. Labor, materials or repairs not specifically stated above.
- ii. Building permits, licenses, fees, devices, drawings and/or architectural/engineering services/stamps that may be required by local municipalities, other governmental units or agencies, insurance companies, utilities, or by owners, designers, architects or contractors.

Proposal Price:

- I. **Customer with Preventive Maintenance Agreement: \$ 96,128.**
- ~~II. Customer without Preventive Maintenance Agreement: \$ 105,743.~~

Terms of Payment: Net 10 days; invoice issued as listed below. Payment either by company check or electronic funds transfer.

- 1/3 due at proposal acceptance.
- 1/3 due at beginning of installation.
- 1/3 due at completion of work.

Acceptance of Proposal:

Signature: _____

Printed Name: _____

Date: _____

Title: _____

This offer is subject to the terms and conditions stated on the last page of this proposal.

Thank you for the opportunity to present our proposal. We at *Climatemp Service Group* look forward to working with you for all of your heating and air conditioning service requirements. If you should have any questions regarding this proposal, or if I can be of assistance to you in any way, please do not hesitate to call me at **708.449.8888**.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Trevor Stevens', with a stylized flourish extending to the right.

Trevor Stevens
Project Sales Representative

Terms and Conditions

In the following Terms and Conditions, "seller" refers to the *Climatemp Service Group LLC*, and "buyer" refers to the Customer.

1. Seller shall provide a *standard warranty* on all parts, material and labor provided hereunder against defect in manufacture or installation. Seller will replace any material or part found to be defective within a period of ninety (90) days, beginning on the date of installation. Any and all additional warranty rights, whether they involve parts, materials and/or labor, conferred by seller's supplier(s) will pass directly and completely to buyer.
2. Seller shall not be held liable for any direct or consequential damage or loss resulting from equipment defective in parts, material or workmanship.
3. Under no circumstances, whether arising in contract, tort, equity or otherwise, will seller be responsible for loss of use, loss of profit, increased operating or maintenance expenses, claims of buyer's tenants or clients, or any special, indirect, or consequential damages.
4. Buyer agrees that the warranties herein shall not be binding upon Seller unless all payments are made within the timeframe(s) specified in the Proposal under "Terms of Payment."
5. Buyer agrees to provide access to the building as required, permit delivery of equipment, staging of equipment and material, rigging and hoisting of equipment, and completion of field labor operations in a timely manner.
6. Buyer agrees that unless stated in the proposal, all work will be done during normal working hours between 7:00 am and 3:30 pm.
7. Buyer agrees that unless stated in the Proposal, electrical work, roofing work, structural reinforcement work, or builder work (concrete support pads, cutting openings in masonry, patching new openings, and redecorating) is not included.
8. Buyer agrees that unless stated in the Proposal, contractor's license(s), application for building permit, drawing for building permit, and any related permit fees are not included. Buyer is responsible for obtaining any necessary building permit. Seller can be retained to act as buyer's agent in obtaining required permits at the additional hourly rate of \$75.00 per hour, plus the cost of permit fees and other expenses.
9. Buyer agrees that seller is not responsible for any additional labor, material or other expenses required to comply with laws or regulations imposed or set forth by any government. These Terms and Conditions are limited to the set scope of work stated in the Proposal.
10. Seller shall not be required to identify, detect, encapsulate or remove asbestos. In the event that any material believed to contain asbestos is encountered, seller shall have the right to discontinue work and remove its employees from the project until such material is tested. Material testing, abatement, encapsulation, or removal of asbestos is the responsibility of buyer.
11. To the fullest extent permitted by law, buyer shall indemnify and hold harmless seller, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of buyer, anyone directly or indirectly employed by buyer, or anyone for whose acts buyer may be liable.
12. The price of this proposal shall remain firm for a period of 10 days. The seller reserves the right to withdraw this proposal if it is not accepted within 10 days.

**HANOVER TOWNSHIP
PROJECT AGREEMENT**

EXHIBIT B:

INSURANCE REQUIREMENTS FOR CONTRACTORS

1. Required Coverages. Contractor shall procure and maintain for the duration of the Project Work, Repair Work, or Warranty Work insurance of the types and in amounts of not less than listed below, insuring all operations related to the Agreement:

A. Workers Compensation and Employees Liability Insurance:

State:	Statutory
Federal:	Statutory
Employer's Liability:	\$500,000.00 per accident
	\$500,000.00 disease, policy limit
	\$500,000.00 disease, each employee

B. Commercial General Liability Insurance ("CGL"):

\$2,000,000.00	General Aggregate per Project
\$2,000,000.00	Products Completed Operations Aggregate
\$1,000,000.00	Each Occurrence

CGL shall be written on Insurance Services Office ("ISO") occurrence form CG 00 01 10 93, or a substitute form providing equivalent coverage, and shall cover liability arising from: the Project Work, Repair Work, or Warranty Work, including activities performed by or on behalf of Contractor; premises owned, leased, or used by Contractor; operations; administration of the work; independent contractors, subcontractors, vendors, and suppliers; products-completed operations; personal injury; advertising injury; and liability assumed under an insured contract (including the tort liability of another assumed in a business contract) (not to include ISO Endorsement CG 21 39 or equivalent). There shall be no endorsement or modification of the CGL limiting the scope of coverage for liability arising from explosion, collapse, or underground property damage.

C. Commercial Automobile Liability Insurance ("CAL"):

Bodily Injury:	\$1,000,000.00 per person
	\$1,000,000.00 per accident
Property Damage:	\$1,000,000.00 per occurrence

CAL shall cover liability arising out of "Any Auto" including owned, hired, and non-owned autos. CAL insurance shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. If necessary, CAL shall be endorsed to provide contractual liability coverage equivalent to that provided in the 1990 and later editions of CA 00 01.

D. Umbrella Excess Liability:

\$1,000,000.00	Over Primary Insurance Limit
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2. Additional Insured. The required insurance coverages, with the exception of Workers Compensation, shall name Hanover Township, the Hanover Township Supervisor and Board of Trustees, and their respective officials, officers, directors, employees, volunteers, agents, successors, and assigns (collectively, "Additional Insured") as insured, using ISO additional insured endorsement CG 20 10 or substitute providing equivalent coverage. These insurance coverages shall be primary and non-contributory with respect to any other insurance or self-insurance afforded to the Additional Insured and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insured. The coverage shall contain no special limitations on the scope of protection afforded to the Additional

Insured or any of them. If Contractor maintains broader coverage and/or higher limits than the minimums shown above, the Additional Insured requires and should be entitled to the broader coverage and/or higher limits maintained by Contractor. Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety. If the Additional Insured have not been included as an insured under the CGL, CAL, and Umbrella Excess Liability Insurance coverages required herein, Contractor waives all rights against each Additional Insured for recovery of damages arising out of or related to the Project Work, Repair Work, or Warranty Work.

3. Acceptability of Insurers. Insurance shall be provided by insurance companies licensed to do business in the State of Illinois with a policy holder rating of not less than A and a financial rating of not less than VII in the latest edition of Best Insurance Guide. Upon written request from the Township Administrator, Contractor must supply certified copies of the requested insurance policies within ten (10) days.
4. Evidence of Insurance. Prior to beginning work, Contractor shall furnish Township with a certificate(s) of insurance and applicable policy endorsement(s), including, but not limited to, all additional insured endorsements required herein, executed by a duly authorized representative of each insurer, showing compliance with the insurance requirements set forth above. All certificates shall provide for thirty (30) days' written notice to Township prior to the cancellation or material change of any insurance referred to therein. Written notice to Township shall be by certified mail, return receipt requested. Failure of Township to demand such certificate, endorsement, or other evidence of full compliance with these insurance requirements or failure of Township to identify a deficiency from evidence that is provided shall not be construed as a waiver of Contractor's obligation to maintain such insurance. Township shall have the right, but not the obligation, of prohibiting Contractor or any subcontractor of any tier from entering Township properties until such certificates or other evidence that insurance has been placed in complete compliance with these requirements is received and approved by Township. Failure to maintain the required insurance may result in termination of this Agreement at the option of Township. With respect to insurance maintained after final payment in compliance with a requirement above, an additional certificate(s) evidencing such coverage shall be promptly provided to Township whenever requested.
5. Cross-Liability Coverage. If Contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage.
6. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to Township. At the option of Township, Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Additional Insured or required to procure a bond guaranteeing payment of losses and other related costs, including, but not limited to, investigations, claim administration, and defense expenses.
7. No Waiver of Subrogation Rights. Township shall not, in any manner, be deemed or intended to have waived any right of subrogation which either it and/or its insurance carrier and/or risk pool provider, risk management agency, and/or insurance company providing excess coverage on behalf of the any of them may have against any Contractor, for any property injury, death, or other damage caused by Contractor and/or any of its subcontractors of any tier, or any of their respective employees, agents, consultants, officers, directors, limited or general partners, and/or otherwise arising out of the Project Work.
8. Failure to Comply with Insurance Reporting Provisions. All insurance required of Contractor shall provide that any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Additional Insured, or any of them.
9. All Insurance Obtained Shall Apply Separately to Each Insured. All insurance required of Contractor shall provide that the insurance shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability.
10. Insurance Requirements Cannot Be Waived. Under no circumstances shall Township and/or any of the Additional Insured be deemed to have waived any of the insurance requirements herein by any action or omission, including, but not limited to: (a) allowing any work to commence by Contractor before receipt of Certificates of Insurance; (b) failing to review any Certificates of Insurance received; (c) failing to advise Contractor that any Certificate of Insurance fails to contain all the required insurance provisions, or is

otherwise deficient in any manner; and/or (d) issuing any payment without receipt of a sworn certification from Contractor stating that all the required insurance is in force. Contractor agrees that the obligation to provide the insurance required herein is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction, or omission by Township and/or any of the other Additional Insured.

11. Liability of Contractor is not Limited by Purchase of Insurance. Nothing herein contained in these insurance requirements is to be construed as limiting the liability of Contractor and/or its respective insurance carriers. Township and the Additional Insureds do not, in any way, represent that the coverages or limits of insurance specified is sufficient or adequate to protect the Additional Insured or any of them, Contractor, or any subcontractor's interest or liabilities, but are merely minimums. Any obligation of Contractor to purchase insurance shall not, in any way, limit their obligations to the Additional Insured in the event that the Additional Insured, or any of them, should suffer an injury or loss in excess of the amount recovered through insurance, or any loss or portion of the loss which is not covered by Contractor's insurance.
12. Notice of Personal Injury or Property Damage. Contractor shall notify Township, in writing, of any actual or possible claim for personal injury or property damage relating to the work, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of same.
13. Subcontractors. Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of not less than the types and amounts specified above. When requested by Township, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.



240 S. Illinois Route 59, Bartlett, Illinois 60103

Approved: _____

Annual Meeting of the Township of Hanover
Tuesday, April 13, 2021 – 7:00 p.m.
A G E N D A

- I. Call to Order
- II. Pledge of Allegiance
- III. Welcome and Introduction of Officials
- IV. Election and Oath for Moderator
- V. Approval: Annual Town Meeting Agenda
- VI. Public Comment
- VII. Acceptance of Minutes: 2021 Rescheduled Annual Town Meeting
- VIII. Presentation: Annual Financial Statements by the Supervisor
- IX. Certification of Accounts by Trustees
- X. Presentation: Department Reports
- XI. Consideration of Disposition of Township Surplus Property
- XII. Resolution: Delegate Authority to the Township Board to Purchase, Sell and Lease Property
- XIII. Motion: Set Hour of Special Town Meetings for 7:00 p.m.
- XIV. Motion: Set Hour of Next Annual Town Meeting for 7:00 p.m.
- XV. Motion: Pay Moderator
- XVI. Adjournment

Mission Statement

Our mission is to continuously improve the quality of life of Hanover Township residents by providing a unique array of quality, cost effective, community-based services acting as a dynamic organization that delivers services in a responsible and respectful manner.