

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

November 16, 2020

The meeting was called to order by Chair Kristen Cruthers at 6:33 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Matthew Steichmann, Mary Jane Garvey(6:40), Trustee Khaja Moinuddin, Deb Sircha. Faiza Rahim. Also present, Amanda Teachout, Mental Health Board Manager, Luticia Fiorito of WINGS Program, Inc., Linda Springer of Kenneth Young Center, and Vicki Shaw of Gigi's Playhouse.

Attendance By "Other Means" Memorandum: Manager Teachout read aloud a memorandum to the Board concerning adherence to the amendment signed into law on June 12, 2020 to the Illinois Open Meetings Act by allowing attendance via other means than physical presence. Pursuant to Public Act 100-0640 Chairperson Kristen Cruthers, Secretary Deb Sirchia, member Matthew Steichman and member Mary Jane Garvey attended the meeting by video conference. Also, pursuant to the Public Act 100-0640 all votes were cast via roll call.

Approval of the Agenda: Ms. Biesiadecki moved to approve the agenda of the meeting of November 16, 2020 and Ms. Rahim seconded. Manager Teachout informed the Board that the financial records were not available because of the early meeting date. A roll call occurred to approve the agenda. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

Public Comment: none

Presentations: Luticia Fiorino of WINGS presented on WINGS' contract support application. Ms. Fiorito explained the work that needed to be done in the permanent supportive house in Hanover Park that also sits within the Township. Ms. Fiorito also explained that in the time the application was submitted to the Board meeting, another quote had been acquired for the amount of \$3,952 which is lower than the initial request. She also explained that work was scheduled to be done on December 1, 2020. Linda Springer of Kenneth Young Center presented for a Funding Hearing. Ms. Springer presented Kenneth Young Center's FY22 Service Application. Ms. Biesiadecki asked about the numbers in the application as presented not matching up. Ms. Springer explained that there is a missing decimal. Trustee Moinuddin asked Ms. Springer why Kenneth Young had not reported any clients for the fiscal year yet. Ms. Springer explained that Kenneth Young expected to go through all the funding in the final three months of the fiscal year. Ms. Shaw presented a Funding Hearing on the Gigi's Playhouse FY22 Service Contract Application. Ms. Shaw explained that because of the COVID pandemic, Gigi's Playhouse has transitioned to all virtual programming. They already have 25 Township residents participating in their virtual program and are looking for further funding.

Approval of Regular Meeting Minutes of October 27, 2020: Ms. Sirchia moved to approve the minutes of October 27, 2020 and Ms. Garvey seconded. Chairperson Cruthers noted a typo. A roll call occurred and the minutes were approved.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

Manager's Report: The Manager's Report was presented and reviewed. Manager Teachout highlighted some Mental Health Board website reporting problems, the upcoming Human Services Coordinating Council meeting, and the scheduling of the carpet replacement at the Resource Center.

Unfinished Business: Ms. Rahim moved to consider the Challenge Funding Request of Shelter, Inc. in the amount of \$15,000 and Ms. Biesiadecki seconded. Discussion ensued. Ms. Biesiadecki expressed concern over the total cost of the program. The Board concurred. Ms. Rahim moved to amend the motion to consider the Challenge Funding Request of Shelter, Inc from \$15,000 to \$5,000. Ms. Biesiadecki seconded. Chairperson Cruthers called for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

Ms. Garvey moved to consider the Shelter, Inc.'s request in the amount of \$5,000 and Ms. Rahim seconded. The Board agreed the program was important. Ms. Cruthers called for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

New Business:

WINGS Program, Inc: Ms. Biesiadecki moved to consider WINGS emergency funding request in the amount of \$5,000 and Ms. Garvey seconded. The Board agreed quickly that because WINGS had received a lower quote, they wanted to amend the amount. Ms. Biesiadecki moved to amend the motion of \$5,000 to \$3,952 and Ms. Garvey seconded. A roll call approved the motion to amend.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

Ms. Garvey moved to consider Shelter's Emergency request in the amount of \$3,952 and Ms. Rahim seconded. The Board noted that they appreciated how transparent WINGS was with the lower quote. Ms. Cruthers called for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

Revised Site Visit Schedule: Manager Teachout explained that because of the pandemic, site visit to agencies had halted. Concern was expressed regarding agencies not having the Board at the front of their mind when needs arise. Manager Teachout proposed completing virtual site visits. She explained that Board members could meet with the Executive Directors about their agencies. Discussion ensued. Ms. Sirchia noted that she did not want to feel as though the visit was a commercial for the agency. Ms. Garvey agreed with the sentiment but also thought the visits could be framed as checking in during the COVID pandemic. Ms. Garvey also expressed that visits during the day may be difficult for some Board members due to employment. Ms. Cruthers asked Manager Teachout to draft a document that could be emailed to the Board so they could sign up for visits.

Executive Session: None

Other Business: Manager Teachout informed the Board that the next meeting is scheduled for December 14th. Ms. Cruthers asked if the Finance Committee would be meeting prior to that meeting and Manager Teachout confirmed.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting at 7:29 pm and Ms. Garvey seconded. Chairwoman Cruthers called for a roll call to adjourn at 7:29 pm.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Faiza Rahim	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes		
Ms. Sirchia	Yes	Mr. Steichmann	Yes		

Respectfully Submitted,

Deb Sirchia, Mental Health Board Secretary