

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

October 27, 2020

The meeting was called to order by Chair Kristen Cruthers at 6:32 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Matthew Steichmann, Mary Jane Garvey, Trustee Khaja Moinuddin, Deb Sirchia. Also present, Amanda Teachout, Mental Health Board Manager, Kristin Vana, Assistant Township Administrator, Suzanne Ploger of Journeys: The Road Home, Pat Cinquini of Shelter, Inc., Theresa Forthofer of Easterseals, and Deb Howe, Ecker Center Not Present: Faiza Rahim

Approval of the Agenda: Ms. Biesiadecki moved to approve the agenda of the meeting of October 27, 2020 and Ms. Garvey seconded. The motion was approved.

Public Comment: none

Presentations: Suzanne Ploger presented the Journeys: The Road Home capital request. She explained that the agency is embarking on a capital campaign to build a new shelter that will include permanent supportive housing. Ms. Sirchia inquired about the location of the new building and Ms. Ploger explained it would be on the current property. Pat Cinquini presented on Shelter, Inc.'s Challenge request. She explained that the agency is looking to create a new Access to Therapy program that will include Township residents. The agency will target current families to whom they provide foster services. Ms. Biesiadecki requested a budget breakdown of the project. Theresa Forthofer presented on Easterseals Annunal Funding Request. She talked extensively about the programs Easterseals offers and the increase in clients in the Medical Rehabilitative Program and Family Services Programs. She explained that the Nutrition Program is being funded through a partnership with another agency this year. Mr. Steichmann commented on the pandemic procedures implemented by Easterseals. Deb Howe of Ecker Center for Behavioral Health presented the Ecker Center's Annual Funding Requests. Ms. Howe explained the merger of Ecker Center and Renz Center and how that has impacted the funding requests. Ms. Biesiadecki asked if Ecker Center and Renz Center had clients in common and Ms. Howe replied that was the case, although they did not have the capability of knowing before the merger because of confidentiality.

Approval of Regular Meeting Minutes of September 22, 2020: Ms. Biesiadecki moved to approve the minutes of September 22, 2020 and Ms. Sirchia seconded. The minutes were approved.

Approval of Septemeber 2020 Financial Statements: Ms. Sirchia moved to approve the financial statements for September 2020. Ms. Garvey seconded the motion. Manager Teachout pointed out that funding had been taken from the Mental Health Housing Line item instead of Easterseals Family Support and accounting had already addressed it. Chairwoman Cruthers called for a roll call.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes
Ms. Sirchia	Yes	Mr. Steichmann	Yes

Manager's Report: The Manager's Report was presented and reviewed. Manager Teachout highlighted several items, including the completion of FY 21 Annual Funding Binders, Purchase of Service agencies receiving a six month review, correspondence with a resident, and quotes for the Resource Center.

Unfinished Business: None.

New Business:

Journeys: The Road Home: Ms. Biesiadecki moved to consider Journeys: The Road Home request in the amount of \$25,000 and Ms. Garvey seconded. The Board agreed that Journeys: The Road Home is a wonderful agency that provides a valuable service. The Board also agreed that the location of the new building is not very close for Hanover Township residents. Ms. Biesiadecki moved to amend the request to \$5,000 and Ms Sirchia seconded the motion.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes
Ms. Sirchia	Yes	Mr. Steichmann	Yes

Ms, Biesiadecki moved to consider the request from Journeys: The Road Home in the amount of \$5,000. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes
Ms. Sirchia	Yes	Mr. Steichmann	Yes

Shelter, Inc.: Ms. Biesiadecki moved to consider the request from Shelter, Inc. Ms. Teachout informed the Board that this request will be in lieu of an annual funding request as none of their current programs serve enough residents. Ms. Cruthers expressed concern that no budget information was attached and although the presenter addressed it, the Board did not have enough information to consider the request. The Board agreed to table the request until more information could be received.

Approval of Carpet Replacement: Manager Teachout explained that the budget for capital improvements at the Resource Center had more money than expected, as the roof top unit cost less than expected. Bids for carpet replacement in the offices were received, and lowest bid is the same company that completed the carpeting in the Senior Center. Ms. Biesiadecki moved to approve the carpeting bid in the amount of \$9,183 and Ms. Garvey seconded. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes
Ms. Sirchia	Yes	Mr. Steichmann	Yes

Executive Session: None

Other Business: None.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting at 7:52 pm and Ms. Sirchia seconded. Chairwoman Cruthers adjourned the meeting at 7:52 pm.

Respectfully Submitted,

Amanda Teachout, Mental Health Board Manager