

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

May 26, 2020

The meeting was called to order by Chair Kristen Cruthers at 5:31 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Matthew Steichmann (5:33), Deb Sirchia, Mary Jane Garvey, Trustee Khaja Moinuddin, Faiza Rahim. Also present, Amanda Teachout, Mental Health Board Manager and James Barr, Township Administrator, Kristin Vana, Township Assistant to the Administrator, Caleb Hansen, Director of Facilities and Maintenance of Hanover Township, and Carina Santa Maria, the Executive Director of Shelter, Inc.

Administrator James Barr read a prepared statement for the record acknowledging that Recent Executives Orders by the Governor suspends the in-person attendance requirement by members of a public body and suspend the conditions limiting when remote participation is permitted for attendance at a public meeting. These Executive Orders further provide that public bodies are encouraged to provide remote access to meetings to the public. The Township posted information about this meeting on the website and regularly used social media platforms. This information shared with the public the way in which they could participate in the meeting, submit comments, and monitor the meeting in light of the ongoing public health emergency.

Approval of the Agenda: Ms. Biesiadecki moved to approve the agenda of the rescheduled meeting of May 26, 2020 and Ms. Sirchia seconded. The motion was approved.

Public Comment: None

Presentations: Carina Santa Maria of Shelter, Inc. presented on the Capital Funding Request in the amount of \$25,000. She explained that the agency had received an unfunded mandate from DCFS requiring them to have the capability to bill Medicaid for their youth. She acknowledged the agency had paid 38% of the cost and was attempting to fundraise the rest. Ms. Biesiadecki asked if the amount the software cost was standard for that type of software. Ms. Santa Maria stated that is was in the range of normal.

Approval of Regular Meeting Minutes of May 6, 2020: Ms Biesiadecki moved to approve the minutes of May 6, 2020 and Ms. Sirchia seconded the motion. Ms. Biesiadecki noted that the minutes did not include the roll call that was taken for the approval of the Finances of March and April of 2020. Manager Teachout acknowledged that she would correct that. The motion passed.

Manager's Report: The Manager's Report was presented and reviewed. Manager Teachout highlighted the Human Services Coordinating Council being scheduled for the following day, a training being planned through Changing Children's World Foundation, and the Resource Center re-opening. Ms. Sirchia asked about AID transportation in light of the pandemic and Manager Teachout explained that AID's day program was temporarily suspended until further notice, so no transportation was occurring.

Unfinished Business: Ms. Garvey moved to consider the capital request in the amount of \$25,000 for Shelter, Inc. and Ms. Sirchia seconded the motion. Discussion ensued. Ms. Cruthers noted that the percentage of clients that Shelter, Inc. saw that were Township residents was equal to about \$9,500 of the total cost of

the project. It was agreed that the request was important and the Board wished to be a little more generous. Ms. Biesiadecki moved to amend the motion to be considered in the amount of \$12,500 and Ms. Garvey seconded the motion. The motion to amend the original motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Rahim	Yes				

The Board then conducted a roll call approving the total of \$12,500. The motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Ms. Garvey	Yes	Trustee Moinuddin	Yes	Mr. Steichmann	Yes
Ms. Rahim	Yes				

New Business: None.

Executive Session: None

Other Business: The Board was informed of discussion at the Township Board meeting about changing how cleaning is conducted at Hanover Township, including the Resource Center. The Board was informed that no decisions had been made at the moment, but changes may be coming. Mr. Barr also informed the Board that Ms. Biesiadecki and Ms. Sirchia were reappointed to the Mental Health Board. Ms. Cruthers recognized the Director Caleb Hanson and Interim Aging Service Director, Kristin Vana for their assistance in setting up the virtual platform for the meeting. Lastly, the Board was reminded that at this time, the next scheduled Mental Health Board meeting is August 25, 2020.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting at 6:01 pm and Ms. Sirchia seconded. Ms. Cruthers adjourned the meeting at 6:01 pm.

Respectfully Submitted,

Debra Sirchia

Mental Health Board Secretary