



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

April 20, 2021

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Resolution Honoring Consul General of India Amit Kumar
 - B. Kiwanis Club of Streamwood
 - C. Balance Family Chiropractic
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of April 13, 2021
 - B. Resolution to Approve the Award of the Contract for the Hanover Township Izaak Walton Reserve Project
- IX. Executive Session
- X. Other Business
- XI. Adjournment



RESOLUTION

Honoring Mr. Amit Kumar, Consul General of India – Chicago

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, Ms. Mr. Amit Kumar has served as the Consul General of India, Chicago since April of 2020; and

WHEREAS, Mr. Amit Kumar joined the Indian Foreign Service in 1995 and has completed assignments in Japan, China, and Germany; and

WHEREAS, Mr. Amit Kumar is regarded as a friend of Hanover Township and is to be commended for his dedicated civil service; and

WHEREAS, Mr. Amit Kumar has dutifully executed the responsibilities and services of the Indian Chicago Consulate for all wishing to travel to India and obtain information on tourism, art, culture, trade and the economy of India; and

WHEREAS, Hanover Township is proud of the diverse population of our 101,000 residents, in our six communities and unincorporated areas, and seeks to promote the many different cultures of our residents, by partnering with leaders including Mr. Amit Kumar and the Indian Chicago Consulate.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that Mr. Amit Kumar, Consul General of India – Chicago is honored for his service to the residents of Hanover Township.

Dated: April 20, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa “Lee” Beattie

Supervisor Brian P. McGuire

Trustee Eugne Martinez

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Khaja Moinuddin

*Seal of
Hanover
Township*

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Passports</i>	217	148	1,459	4,325
Photo fees	\$2,450	\$1,810	\$15,690	\$35,250
Fee deposits	\$8,345	\$5,460	\$53,550	\$119,785
<i>Fishing/Hunting licenses</i>	7	2	44	62
<i>Handicap Placards</i>	21	11	143	214
<i>Human Resources Requests</i>	121	166	1,555	1,444
<i>New Employee Orientations</i>	1	0	21	22
<i>Technology work orders</i>	83	36	619	612
<i>Resident Contacts</i>	2,823	1,629	21,300	24,882
<i>Percent of Budget Expended (67% of year)</i>	6.2%	6.4%	77.9%	86.2%

Department Highlights

- Administrative Services staff assisted the Office of Community Health with scheduling individuals for Hanover Township's first COVID-19 vaccination clinic. In addition, Administrative Services staff also participated in the March 11 and April 1 vaccination clinics to assist with check-in.
- Assistant Township Administrator Vana and Director Smith worked with the Township's IT provider, ProxIT, to ensure a plan was in place for the hundreds of calls anticipated to be received on the date the Township planned to schedule COVID-19 vaccine appointments with the public. Back-up phone lines were activated to allow a higher volume of calls.
- Assistant Township Administrator Vana continued working with ProxIT to develop and implement the new Township email signature software. All elected officials, staff, and volunteer auxiliary staff will have the new email signature installed by the end of April.
- Human Resources Manager Callahan, Youth & Family Services Director Houdek, and Manager Gonzalez conducted interviews for the Youth and Family Services Family Therapist position.
- Human Resources Manager Callahan, Facilities and Road Maintenance Director Hanson, and Manager Nelson conducted interviews for the Facilities and Road Maintenance Custodial Associate position.
- Human Resources Manager Callahan has been collaborating with a volunteer student consultant regarding Hanover Township's organizational training needs assessment.
- Township Administrator Barr facilitated meetings of the Hanover Township Management Team on March 2 and 23.
- Township Administrator Barr participated in a meeting of Bartlett area local government managers on March 12.
- Township Supervisor McGuire, Township Administrator Barr, and Facilities and Road Maintenance Director Hanson participated in a final walk thru of the Tiknis Campus expansion property on March 16 followed by the property closing later in the day coordinated by Township legal counsel Kopon Airdo LLC.
- Township Supervisor McGuire, Township Administrator Barr, Facilities and Road Maintenance Director Hanson, and Emergency Services Director Crews participated in a kick-off planning meeting with FGM Architects for the design of the new Emergency Services Station on March 16.
- Township Administrator Barr, Facilities and Road Maintenance Director Hanson, and Deputy Legal Counsel Kimzey participated in a Site Plan Pre-Application meeting with representatives from Thomas Engineering and the Village of Bartlett on March 22 for the recently acquired property expanding the William Tiknis Campus.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Programming Division</i>				
Planned programs	113	95	1,024	2,836
Participants	566	1,310	5,994	38,479
Participants (unduplicated)	223	492	467	1,902
Wait listed (unduplicated)	0	0	0	361
Art & Computer classes	52	35	365	833
Art & Computer class participants	241	171	1,667	4,366
New volunteers	2	3	24	52
Total volunteers (unduplicated)	59	131	101	264
Volunteer hours reported	1,094	1,270	5,981	27,526
<i>Nutrition Division</i>				
Meals Served	1,397	1,075	13,240	16,500
Meals delivered by volunteers	2,723	2,581	34,118	27,805
<i>Social Services Division</i>				
Clients served (unduplicated)	168	164	1,218	1,295
Clients served (duplicated)	298	238	4,215	3,228
Energy Assistance	15	7	388	377
Prescription drugs & health insurance assistance	140	119	1,662	1,872
Social Service programs	10	5	105	138
Social Service program participants	73	84	978	2,077
Lending Closet transactions	69	84	902	1,523
<i>Transportation Division</i>				
One way rides given	849	776	7,342	16,496
Individuals served (unduplicated)	85	114	177	427
New riders	17	9	177	427
Unmet requests for rides	16	36	111	935

Department Highlights

- Home Delivered Meals Assistant Harvey completed her certification in Safety and Sanitation.
- Several Aging Services staff members assisted with scheduling vaccination appointments for the Township COVID vaccination clinic on March 5. Staff also assisted with the first dose event on March 11.
- The Barefoot Hawaiian Dancer performed on March 11 at the Izaak Walton Center with a full group of 8 participants.
- Interim Social Services Manager Domingo completed training on Information and Referral: Working with Challenging Clients on March 15.
- Social Services Specialist Robles attended the Ageless Grace Training March 16-18.
- Program Manager Zbrzezny and Program Specialist Adelpia attended an Association of Illinois Senior Centers training on Connectedness-Togetherness on March 25.
- Staff and volunteers provided 199 curb-side meals on March 25 for Rib Day.
- Bus Driver Buthman completed a PACE Vanpool Survey during service on March 30 as required by the Federal Transit Administration.
- Volunteers from the AARP Tax Aide program extended the program through April 28, adding over 90 appointments to accommodate clients on the waiting list.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Administration</i>				
Office visits	240	188	2,104	4,992
Building permits processed	162	216	5,511	7,250
Change of Name	3	3	23	125
Property tax appeals	0	0	776	1,375
Certificate of Errors	71	36	686	1,621
Property location updates	0	1	4	33
Sales Recording	317	0*	2,538	1,989
New owner mailing	654	0*	1,524	2,638
<i>Exemptions</i>				
Homeowner exemptions	37	26	305	573
Senior homeowner exemptions	36	15	192	617
Senior Freeze exemptions	56	41	298	1,199
Disabled Veteran exemptions	6	15	67	126
Disabled person exemptions	11	29	70	283
Miscellaneous exemptions	0	4	25	58

*Due to 2020 COVID-19 Township closure.

Department Highlights

- Extended Tuesday hours provided assistance to 3 visitors after 4:30 p.m. in March.
- The total number of email addresses on the Assessor's Office contact list is 3,238. 14 new email contacts were added in March.
- The Cook County Treasurer postponed indefinitely the 2018 delinquent tax sale. Even though the tax sale has been postponed, the delinquent properties are still charged 1.5% interest monthly.
- Cook County 1st installment tax bill were mailed January 29 with an initial due date of March 3, 2021 but taxpayers have until May 3, 2021 to pay without a penalty.
- Cook County Assessor's office has extended the deadline to file exemptions until April 9.
- Senior Citizen tax deferral forms must be submitted to the Cook County Treasurer no later than March 1, 2021.
- Cook County Assessor's office wants all exemptions filed online. Hanover Township Assessor's staff is helping taxpayers with filing online exemptions over the phone, via email and in person.
- On March 30, Deputy Assessor Deyne and Deputy Assessor Christopher attended a zoom meeting with Cook County Assessor's office discussing how to file permits online. The Assessor's office is waiting for the Assessor's Information Manager Program to be updated to reflect the changes for permit submission.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Website Visits (total)</i>	6,143	6,925	71,953	52,504
<i>Website Visits (unique)</i>	5,656	4,930	56,426	48,291
<i>Facebook Likes</i>	90	65	4,151	3,657
<i>Facebook Reach</i>	58,195	100,353	520,859	665,285
<i>Twitter Followers (new)</i>	4	8	1,321	1,269
<i>YouTube Views</i>	491	199	3,824	2,052
<i>Media Releases</i>	1	3	27	34
<i>Veteran Contacts</i>	N/A	51	253	689
<i>Total Veterans served</i>	N/A	35	170	509
<i>Total Resident Contacts (Elgin office)</i>	307	184	641	4,875

Department Highlights

- Director Kuttenberg attended the Hoffman Estates Chamber of Commerce's virtual State of the Village Address on March 3. Mayor McLeod presented on capital improvements and new businesses entering the village. The Now Arena manager also provided an update on arena rentals and income.
- Director Kuttenberg joined Trustees Moinuddin and Martinez on March 3 to present virtually on Township programs and services to representatives from Christ Community Church of Streamwood.
- Director Kuttenberg joined Clerk Dolan Baumer, representatives from Hitchcock Design Group and other Township staff on March 4 for the virtual bid opening of the Izaak Walton Reserve Master Plan Project. 11 contractors submitted bids. The low bid is currently being reviewed.
- Director Kuttenberg joined Trustees Moinuddin and Martinez on March 4 to present virtually on Township programs and services to representatives from Congregation Kineseth Israel in Elgin.
- Director Kuttenberg attended the virtual meeting of the Streamwood Community Relations Commission on March 8.
- On March 10, Director Kuttenberg presented virtually on Township programs and services to representatives from Tri Village Church in Streamwood.
- Director Kuttenberg joined Supervisor McGuire on March 11 for a virtual meeting with Representative Moeller to discuss legislation the Township is monitoring.
- Director Kuttenberg chaired the March 24 virtual meeting of the Township Communicators of Illinois. 12 Townships attended to discuss trends in the communication field and COVID-19 vaccine promotion strategies.
- Director Kuttenberg coordinated the Township Shred Event on Saturday, March 27. Co-sponsored by KCT Credit Union, the event was well attended and had to be closed a half hour early due to both shred trucks reaching capacity.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Appointments</i>				
ProTimes	9	7	104	103
TB skin test	0	4	23	94
Cholesterol	6	6	39	122
Pharmaceutical Assistance Programs	0	2	6	5
Miscellaneous labs	12	8	129	127
Wellness Screening (BP, diabetes, anemia)	1	10	66	527
Other*	37	29	380	517
<i>Clinic Clients</i>				
Senior Center/ home visits	61	63	627	1117
Astor Avenue	1	0	29	96
Elgin, Izaak Walton Center	2	0	12	41
Offsite clinics	0	10	0	160
Total clients (unduplicated)	24	22	310	537
<i>Public Education & Health Promotion</i>				
Media coverage	0	4	1	27
Informational seminars/Program	4	5	28	61
Program Participants	960	82	1,366	1,991
<i>Primary Care Provider Support</i>	0	3	12	42

*Other includes virtual nurse appointments during COVID-19 closure

Department Highlights

- Director Smith and Community Health Nurse Court provided 5 home visits for residents in the month of March.
- Director Smith performed 9 rapid antigen COVID-19 screenings in the month of March for staff and volunteers.
- The Office of Community Health provided free fecal occult blood tests (FOBT) for residents during the month of March in honor of Colon Cancer Awareness Month.
- Director Smith and Community Health Nurse Court attended the Wrap Working Group on March 4 and met with representatives from the American Association of Retired Asians to learn about the programs and services they offer for Township residents.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on March 10, resulting in 47 units of blood donated.
- The Office of Community Health hosted a COVID-19 vaccination clinic for the community, in partnership with Jewel Osco, on March 11. Nearly 900 people received their first vaccination of the Pfizer COVID-19 vaccine and will receive their second dose on April 1.
- The Office of Community Health hosted free prostate cancer screenings, in partnership with AMITA Health Cancer Institute, on March 24.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Hours</i>				
Volunteer Detail Hours	827	1,299	6,882	5,942
Volunteer Work Hours	372	309	3,248	3,043
Volunteer Training Hours	227	58	2,604	2,195
<i>Total Volunteer Hours</i>	1,178	1,666	12,483	11,180
<i>Details</i>				
Emergency Call Outs	8	6	113	85
Safety Patrols	3	47	58	99
Township Sponsored Events	0	0	37	35
Other Community Events	7	1	49	44
Miscellaneous	0	0	8	8
<i>Total Details</i>	18	54	257	271

Department Highlights

- HTES responded to a vehicle on fire at a fuel station in Hanover Park on March 3.
- HTES responded to a traffic accident and provided scene support and lighting in Elgin on March 15.
- HTES responded a mulch fire to assist with rolling 400 feet of 4 inch feeder hose between the tender and the fire ground in east Dundee on March 21.
- HTES responded to a traffic accident at Oak and Lake Street in Bartlett on March 27, provided scene lighting and traffic control.
- Director Crews met with the Barrington Countryside Fire Protection District fire crews on March 1, 2 and 3 to display HTES equipment.
- Director Crews participated in the scheduled MABAS meeting on March 10.
- Director Crews met with the West Dundee Fire Protection District fire crews on March 12 to display the HTES equipment.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES AND ROAD MAINTENANCE

Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Administration</i>				
Vehicle service calls	5	5	26	70
Work orders	311	223	2,836	1,023
Event set-ups/tear downs	59	54	264	1,861
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,560*	5,393	45,522*	56,303
Town Hall	6,060	6,540	70,020	90,840
Senior Center	23,253	22,668	332,457	326,914
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	282.95	312.60	1,949.46	1,980.04
Town Hall	958.92	1,095.15	6,611.17	7,762.59
Senior Center	1,784.11	1,785.81	17,363.61	22,787.25
<i>Road Maintenance</i>				
Salt Usage (Tons)	60	15	1,122	896

*Reporting February usage. ComEd has not posted March Astor Avenue energy bill at this time.

Department Highlights

- Director Hanson and Facilities and Road Maintenance staff cleared needed areas for Geotech firm conducting soil boring samples for the Izaak Walton Reserve project. Seven Locations of borings were cleared of trees and brush for equipment access to locations. One 10 inch diameter tree was required to be removed, as well as a number of 2-3 inch trees and undergrowth vegetation.
- Director Hanson, Roads Manager Santangelo, Operations Manager Nelson, and Facilities Manager O’Neil participated in the “Time Management and Organizational Skills” training offered by the Northern Illinois Center for Governmental Studies Civic Leadership Academy.
- Director Hanson and Road Manager Santangelo attended the Storm Water Management training offered by the Northern Illinois Center for Governmental Studies Civic Leadership Academy.
- Facilities staff continues daily complete spray sanitation of buses, twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Director Hanson participated in final walk-through, and took possession of building keys, after closing of new Tiknis Campus property expansion on March 16.
- Facilities and Road staff cleared and installed a temporary gravel road for access to Tiknis Campus expansion property.
- Seasonal staff has started clearing invasive species including Buck Thorn and Honeysuckle on expansion property, both for engineering surveys, and general restoration of property habitat.
- Manager O’Neil and facilities staff completed the Facilities Garage bump out expansion to accommodate Emergency Services MABAS 12 Decontamination rig.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF HUMAN SERVICES



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>General Assistance</i>				
General Assistance clients	10	12	119	132
General Assistance appointments	19	27	250	293
Emergency Assistance appointments	22	22	278	289
Emergency Assistance approved	0	3	44	34
Crisis intake clients	249	221	3,489	2,576
Access to Care	0	0	0	1
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	65	51	388	379
Circuit Breaker/Benefit Access	2	0	5	1
<i>Social Services</i>				
ComEd Hardships	1	1	42	62
Weatherization	0	0	2	0
<i>Food Pantry</i>				
Served (Households)	727	631	9,981	9,576
New applications	18	27	166	434
Food Donations	73	40	1,002	604
<i>Community Center Walk-Ins</i>	69	236	394	2,297

Department Highlights

- Case Manager Enza Lappo has completed CEDA, Salvation Army and Bassett Trainings, she continues to train on General Assistance and Emergency Assistance Programs.
- Six Streamwood High School students assisted stocking the food pantry. The Department of Human Services is working to set-up a permanent schedule for students to volunteer.
- Streamwood High School National Honor Society and Key Club volunteered at the food pantry to make Spring Candy Bags. More than 300 bags were filled with candy and distributed at the Spring Fling Event on Saturday March 27.
- Director Imperato and Human Services Coordinator Orozco participated in the Training Needs Analysis Survey held in Downey Hall.
- Human Services hosted the annual Spring Fling Event sponsored by the Knights of Columbus, Mary's Millennium Council 12801 on Saturday, March 27 at the Astor Avenue Community Center. This drive thru and walk up no contact event included a visit from the Bunny and 450 spring bags filled with candy, spring activity books, crayons and bubbles were distributed.
- Human Services distributed a total of 685 Easter Baskets to children from the community.
- Employment Specialist Karen Flaxman continues to assist residents with employment needs.
- Planning continues for the annual Job Fair co-hosted by Hanover Township, State Representative Crespo and Commissioner Kevin Morrison.
- Partners of the Community (POC) and the Welcoming Center continue keeping office hours at the Astor Avenue Community Center.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for March 2021

SERVICE PROVIDED	FEBRUARY 2021	FEBRUARY 2020	FYTD 2021	FYTD 2020
<i>Grant Funding</i>				
New clients	49	85	1,577	2,454
Ongoing clients	859	986	9,620	9,025
Closed cases	36	47	533	714
Prevention programming presentations	25	41	241	336
Number in audience	69	640	1,006	1,219
<i>TIDE</i>				
Participants	26	25	26	25
Rides	120	172	1,229	2,590
<i>Resource Center</i>				
Organizations providing services	5	6	6	6
Clients served	1	125	110	1,321

Department Highlights

- The Mental Health Board rescheduled the March 23, 2021 meeting for March 24, 2021. The March 24, 2021 meeting was cancelled.
- Mental Health Board Manager Teachout met with Program Director Gineen Vargas of the RISE Program at Judson University to learn about residents that participate in the college program and future collaboration.
- Provided front desk coverage and passport photo coverage while administration staff were out on leave.
- Updated the Hanover Township website to reflect the new fiscal year information, including updated applications for funding.
- Worked with all funded agencies to ensure reports or invoices are submitted by the end of the fiscal year to assure payment.
- Updated the Mental Health Board reporting website to accommodate new agencies and new reporters for the upcoming fiscal year and provided training to users that were added.
- Completed an internal financial audit of the Mental Health Board accounts.
- Collected all Fiscal Year 22 leases for the Resource Center.
- Attended a webinar through the Civics Leadership Academy at the Center for Governmental Studies of Northern Illinois University.
- Worked with the Communications Team to update the Hanover Township website with minutes and agendas from past Mental Health Board meetings.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES



Report for March 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Outreach & Prevention</i>				
Open Gym participants	30	669	700	12,297
Open Gym participants (unduplicated)	10	349	69	1,286
Alternative to Suspension referrals	1	1	172	161
Alternative to Suspension participants	92	163	859	1,741
Alternative to Suspension participants (unduplicated)	41	124	207	220
<i>Clinical</i>				
Therapy clients	442	377	4,226	4,161
Therapy clients (unduplicated)	85	121	1,494	1,530
New clients (unduplicated)	2	1	24	23
Clinical hours	360	212	3,036	2,888
Group session participants	93	87	1,204	1,198
<i>Tutoring Participants</i>				
Total	87	101	479	1,246
Unduplicated	34	58	228	218

Department Highlights:

- Director Houdek and Manager Dickinson attended a webinar on March 10 through School District U-46 that discussed a request for proposal being issued through the school district for summer expanded recreational programming at non-school facilities.
- Director Houdek met virtually with Brandy Boska from the School of Rock Schaumburg on March 15 to discuss partnership and utilization of students to provide music entertainment for programming.
- Director Houdek, Manager Dickinson and Prevention staff met with Erin Upshaw, Recreation Manager from the Streamwood Park District on March 17 to discuss possible summer programming and partnership. Additionally, staff were given a tour of the facilities.
- Karla Gomez was hired as a Spanish speaking Bilingual Family Therapist and joined the department on March 22.
- Director Houdek and Manager Gonzalez participated in a training on March 24 on Understanding Participation and Avoiding the Counselor's Role.
- The first Movie Night of the year took place on March 26 with 21 participants attending.
- The department hosted the first annual Hoppin' for Hanover on March 27 at the Izaak Walton Center, with 169 participants attending this event.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 4/13/2021 - 4/19/2021

	<u>Total</u>
Total Town Fund	73,764.28
Total Senior Services Fund	23,019.01
Total General Assistance Fund	2,298.00
Total Road Maintenance Fund	26,377.36
Total Mental Health Board Fund	1,726.36
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	1,057.64
Total All Funds	<u><u>128,242.65</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township

Board Audit Report - FY 21

April 13 - April 19, 2021

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Bill	03/30/2021	22110	ProxIT Technology Solutions	Inv# 22110 Network Labor March 21	8,103.69
Total 1014430 · Computer Equipment & Software					8,103.69
Total 101CAP · Capital Expenditures					8,103.69
101CVA · Community Affairs					
101CMA · Community Relations					
1014624 · Travel					
Bill	03/30/2021		Maja Stachnik (v)	Mileage Reimbursement	49.30
Total 1014624 · Travel					49.30
Total 101CMA · Community Relations					49.30
Total 101CVA · Community Affairs					49.30
101ES · ES - Expenditures					
1014809 · Pre-Volunteer Screening					
Bill	03/30/2021	1395910	Verify (XHANEM)	Inv# 1395910 Background Checks	158.00
Total 1014809 · Pre-Volunteer Screening					158.00
1014812 · Volunteer Appreciation					
Bill	03/30/2021	Training...	Curtis Marschinke	Reimbursement Food for Training/Drills	108.51
Total 1014812 · Volunteer Appreciation					108.51
1014813 · Vehicle Fuel & Maintenance					
Bill	03/30/2021	Inv# 302...	Rush Truck Centers	Inv# 3022907400 Key Ignition Locks	66.96
Bill	03/30/2021	463150	Carol Stream Lawn and Power	Inv# 463150 Water Pump Maintenance	108.47
Bill	03/30/2021	463278	Carol Stream Lawn and Power	Inv# 463278 Truck Generator Maintenance	90.70
Bill	03/30/2021	463347	Carol Stream Lawn and Power	Inv# 463347 Honda Generator Maintenance	95.12
Bill	03/30/2021	463348	Carol Stream Lawn and Power	Inv# 463348 Trash Pump Maintenance	93.62
Bill	03/30/2021	463349	Carol Stream Lawn and Power	Inv# 463349 Generator Maintenance	93.62
Total 1014813 · Vehicle Fuel & Maintenance					548.49
1014814 · Communications					
Bill	03/30/2021	Cell Pho...	Michael Crews	Cell Phone Reimbursement Nov 2020, Dec 2020, Jan 2021	150.00
Total 1014814 · Communications					150.00
Total 101ES · ES - Expenditures					965.00
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Bill	03/30/2021	Stmt Da...	The Home Depot	Floor Cleaner	21.38

Hanover Township
Board Audit Report - FY 21
April 13 - April 19, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014205 · Janitorial Supplies					21.38
1014210 · Building Maintenance - Town					
Bill	03/30/2021	Stmt Da...	The Home Depot	Work Light	65.96
Bill	03/30/2021	7990	SR Products	Inv# 7990 Roof Repair	134.63
Total 1014210 · Building Maintenance - Town					200.59
1014211 · Building Maintenance - Senior					
Bill	03/30/2021	Inv# 209...	Orkin Pest Control 029 (Senior)	Inv# 209830423 Pest Control March 2021	92.53
Total 1014211 · Building Maintenance - Senior					92.53
1014213 · Equipment Maintenance - Town					
Bill	03/30/2021	354798	Chicago Metro Fire Prevention	Inv# 354798 Security Alarm/Panic Button Inspection	462.00
Total 1014213 · Equipment Maintenance - Town					462.00
1014214 · Equipment Maintenance - Senior					
Bill	03/30/2021	7817	Liberty Fire Protection Systems Inc	Inv# 7817 Repairs to Fire Sprinkler System	1,442.00
Bill	03/30/2021	CY2427...	Otis Elevator Company	Inv# CY24274001 Elevator Annual Testing	415.00
Bill	03/30/2021	Stmt Da...	The Home Depot	Replacement Battery	37.47
Total 1014214 · Equipment Maintenance - Senior					1,894.47
Total 101MAIN · Facilities Maintenance					2,670.97
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Bill	03/30/2021	Acct 51...	Village of Bartlett	Water/Sewer 3/15 Town	168.20
Total 1014403 · Utilities - Town					168.20
1014416 · Equipment Rental - Town					
Bill	03/30/2021	ORD972...	Canteen Refreshment Services	Water Machine Rental	34.95
Total 1014416 · Equipment Rental - Town					34.95
Total 101THE · Town Hall Expense					203.15
101TOE · Town Office Expense					
1014534 · Passport Services					
Bill	03/30/2021	3473072...	Staples	Inv# 3473072882 Shipping Labels	184.95
Total 1014534 · Passport Services					184.95
1014560 · Emergency Contingency Fund					
Bill	03/30/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MX9-LW9Y-DHH6 Therapy Office Covid Air Purifiers (5)	539.94
Total 1014560 · Emergency Contingency Fund					539.94

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					724.89
104ASR · Assessor's Division					
1044405 · Office Supplies					
Bill	03/30/2021	3473072...	Staples	Inv# 3473072885 Chairmat	57.98
Bill	03/30/2021	3430728...	Staples	Inv# 3473072884 Toner/Post its/Hi Liters	220.12
Total 1044405 · Office Supplies					278.10
Total 104ASR · Assessor's Division					278.10
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094619 · Office Supplies					
Bill	03/30/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MX9-LW9Y-DHH6 Copy Paper/Ink	158.78
Total 1094619 · Office Supplies					158.78
1094620 · Community Affairs					
Bill	03/30/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MX9-LW9Y-DHH6 Hoppin' for Hanover Program Supplies	21.83
Total 1094620 · Community Affairs					21.83
Total 109ADM · Administration & Clinical					180.61
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Bill	03/30/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MX9-LW9Y-DHH6 Open Gym Games/Toys/Supplies	65.56
Total 1094627 · Open Gym Program.					65.56
Total 109OUT · Outreach & Prevention					65.56
Total 109YFS · Youth & Family Services					246.17
Total 1014 · Town Fund - Expenditures					13,241.27
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Bill	03/30/2021	Svc 3/4-...	Com Ed 009 (Snr)	Monthly Charges 3/4-4/2	2,718.20
Bill	03/30/2021	Acct 62...	Village of Bartlett	Water/Sewer 3/15 Senior Center	421.42
Total 1104524 · Utilities					3,139.62
Total 1104ADM · Administration					3,139.62
1104PRO · Enrichment Programs					
1104520 · Volunteer Services					
Bill	03/30/2021		Larry Piemonte (v)	Home Delivered Meals Mileage Reimbursement	28.30

Hanover Township
Board Audit Report - FY 21
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Type	Date	Num	Name	Memo	Amount
Total 1104520 · Volunteer Services					28.30
Total 1104PRO · Enrichment Programs					28.30
1104TRN · Transportation					
1104551 · Training					
Bill	03/30/2021	Inv# 718...	Alexian Bros Corporate Health Services	Inv# 718715 Employee Physical/Drug Screen	109.00
Bill	03/30/2021	Inv# 718...	Alexian Bros Corporate Health Services	Inv# 718868 Employee Physical/Drug Screen	28.00
Total 1104551 · Training					137.00
1104553 · Uniforms					
Bill	03/30/2021	1902010...	Cintas #22	INV# 1902010031 Driver Uniform Pieces	179.61
Total 1104553 · Uniforms					179.61
Total 1104TRN · Transportation					316.61
Total 1104 · Aging Services - Expenditures					3,484.53
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Bill	03/30/2021	Stmt Da...	The Home Depot	Work Gloves	49.94
Total 3034709 · Uniforms & Safety Equipment					49.94
3034711 · Utilities					
Bill	03/30/2021	Svc 3/4-...	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges 3/4-4/2	114.01
Total 3034711 · Utilities					114.01
3034712 · Miscellaneous					
Bill	03/30/2021	Ticket# ...	Redmon's Towing	Ticket# 489280 Towing of Truck# 505 For Repairs	650.00
Total 3034712 · Miscellaneous					650.00
Total 3034ADM · Administration					813.95
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Bill	03/30/2021	Stmt Da...	The Home Depot	Tube, Concrete, Nozzle	17.47
Bill	03/30/2021	Stmt Da...	The Home Depot	Drill/Drill Bits/Cleaner	134.11
Bill	03/30/2021	Stmt Da...	The Home Depot	Cleaning Supplies	19.67
Total 3034602 · Operating Supplies & Materials					171.25
3034610 · Street Lighting					
Bill	03/30/2021	Svc 3/1...	Com Ed 000 & 048 (R&B)	Monthly Service03/10-4/8	20.00
Bill	03/30/2021	Svc 3/1-...	Com Ed 051	Monthly Charges 3/1-3/30	37.97
Bill	03/30/2021	0045120...	Com Ed 152	Monthly Charges 3/8-4/6	359.93

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Total 3034610 · Street Lighting					417.90
Total 3034ROD · Road Maintenance					589.15
Total 3034 · Road Maintenance - Expenditures					1,403.10
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Bill	03/30/2021	Inv# 261...	Beverly Materials, L.L.C.	Inv# 261703 Extension Property Gravel	481.65
Bill	03/30/2021	Stmt Da...	The Home Depot	Garage Renovation Lumber Material & hardware	210.65
Bill	03/30/2021	Stmt Da...	The Home Depot	Garage Renovation Lumber Material & hardware	164.07
Bill	03/30/2021	Stmt Da...	The Home Depot	Garage Renovation Concrete, Tube	42.65
Total 8084425 · Building & Perm Improvements					899.02
Total 8084 · Capital Projects - Expenditures					899.02
TOTAL					19,027.92

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April 13 - 19, 2021

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	04/13/2021	141083	Access 1 Source	Inv# 82910 Time & Attendance Monthly Software Fee	274.50
Total 1014430 · Computer Equipment & Software					274.50
Total 101CAP · Capital Expenditures					274.50
101CHN · Community Health					
1014491 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	1,918.66
Total 1014491 · Health Insurance					1,918.66
Total 101CHN · Community Health					1,918.66
101CVA · Community Affairs					
101CMA · Community Relations					
1014691 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
Total 101CMA · Community Relations					571.64
Total 101CVA · Community Affairs					571.64
101ES · ES - Expenditures					
1014809 · Pre-Volunteer Screening					
Check	04/16/2021	141138	Physicians Immediate Care	Inv# 3801398 Volunteer Screening	78.00
Check	04/16/2021	141138	Physicians Immediate Care	Inv# 3814708 Volunteer Screening	153.00
Total 1014809 · Pre-Volunteer Screening					231.00
1014813 · Vehicle Fuel & Maintenance					
Check	04/13/2021	141089	Custom Welding & Fab Inc	Inv# 210040 Muffler Exhaust Fitting	452.60
Total 1014813 · Vehicle Fuel & Maintenance					452.60
1014814 · Communications					
Check	04/13/2021	141096	Motorola Solutions, Inc.	Inv# 5630120210301 Monthly Radio Service April 2021	586.00
Check	04/13/2021	141099	United Radio Communications	Inv# 109026504-1 Channel Board/Fround Housing Assembly	263.46
Total 1014814 · Communications					849.46
1014891 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23

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Type	Date	Num	Name	Memo	Amount
Total 101ES · ES - Expenditures					2,516.29
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	04/16/2021	141136	Kopon Airdo, LLC	Inv# 190-0001-33052 Legal Services	17,506.07
Check	04/16/2021	141136	Kopon Airdo, LLC	Inv# 190-0005-33053 Legal Services	12,118.70
Check	04/16/2021	141136	Kopon Airdo, LLC	Inv# 190-0009-33054 Legal Services	5,459.04
Total 1014502 · Legal Services					35,083.81
Total 101LEA · Legal & Auditing					35,083.81
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	04/13/2021	141088	Bade Supply	Inv# 43649 Soaps/Roll Towels/Sanitizer	98.70
Check	04/13/2021	141088	Bade Supply	Inv# 43716 Cleaning Solution/Paper Products/Roll Towels/Can Liners	646.66
Total 1014205 · Janitorial Supplies					745.36
1014210 · Building Maintenance - Town					
Check	04/13/2021	141091	Elgin Key & Lock Co., Inc.	Inv# 210538 Expansion Property Buildings Keys	58.65
Check	04/13/2021	141095	Menards - Hanover Park	Inv# 58757 Extension Cord/Cable Case	34.47
Total 1014210 · Building Maintenance - Town					93.12
1014229 · Equipment Maintenance - Izaac					
Check	04/13/2021	141085	Alarm Specialties and Protection	Inv# 5086 Alarm Monitoring - IWC April-June 2021	165.00
Check	04/16/2021	141135	Fox Valley Fire & Safety	Inv# 428724 Fire Extinguisher Service	60.00
Total 1014229 · Equipment Maintenance - Izaac					225.00
1014291 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	4,070.08
Total 1014291 · Health Insurance					4,070.08
Total 101MAIN · Facilities Maintenance					5,133.56
101PAN · Pantry					
1014191 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
Total 101PAN · Pantry					1,200.44
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	04/16/2021	141133	Com Ed 039	Acct 7826007039 Monthly Charges	9.85
Check	04/16/2021	141134	Com Ed 076	Acct# 7742763076 Monthly Charges	15.79

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Type	Date	Num	Name	Memo	Amount
Total 1014403 · Utilities - Town					25.64
1014405 · Internet Access - Town					
Check	04/13/2021	141087	AT&T 824	Back-up Internet 3/28-4/27	83.77
Total 1014405 · Internet Access - Town					83.77
Total 101THE · Town Hall Expense					109.41
101TOE · Town Office Expense					
1014429 · Miscellaneous					
Check	04/16/2021	141132	Basic	Inv# 10-589291 ACA Filing Renewal	568.50
Total 1014429 · Miscellaneous					568.50
1014591 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
Total 101TOE · Town Office Expense					4,421.37
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	04/16/2021	141139	Staples	Inv# 3473994656 Envelopes	24.49
Total 1044405 · Office Supplies					24.49
1044491 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
Total 104ASR · Assessor's Division					2,894.13
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094621 · Recruitment and Pre Employment					
Check	04/13/2021	141100	Verify (XHANYF)	Inv# 1400254 Background Checks	54.00
Total 1094621 · Recruitment and Pre Employment					54.00
1094691 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	5,201.92
Total 1094691 · Health Insurance					5,201.92
Total 109ADM · Administration & Clinical					5,255.92
109OUT · Outreach & Prevention					
1094791 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1094791 · Health Insurance					1,143.28
Total 109OUT · Outreach & Prevention					1,143.28
Total 109YFS · Youth & Family Services					6,399.20
Total 1014 · Town Fund - Expenditures					60,523.01
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104527 · Equipment					
Check	04/16/2021	141141	Wells Fargo	Inv# 5014613618 Main Copier Payment	289.85
Total 1104527 · Equipment					289.85
1104528 · Office Supplies					
Check	04/13/2021	141084	Accurate Office Supply Co	Inv# 539712 Phone Log Book	61.25
Check	04/13/2021	141084	Accurate Office Supply Co	Inv# 540204 Copy Paper/Ink	82.02
Total 1104528 · Office Supplies					143.27
1104591 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	2,926.80
Total 1104591 · Health Insurance					2,926.80
Total 1104ADM · Administration					3,359.92
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3728058 Congregate Food	117.04
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3729730 Congregate Food	156.51
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3730679 Congregate Food	89.90
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 37029802 Congregate Food	23.70
Check	04/13/2021	141092	Get Fresh Produce, Inc	Credit# 454055 Inv# 3728058 Congregate Food	-6.93
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3727410 Congregate Food	75.80
Check	04/13/2021	141093	Gordon Food Service	Inv# 209135827 Congregate Food	582.74
Check	04/13/2021	141094	Highland Baking Company	Inv# 2446809 Congregate Food	57.56
Total 1105551 · Congregate Food					1,096.32
1105553 · Congregate Supplies					
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3728058 Congregate Supplies	41.68
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3729730 Congregate Supplies	12.18
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3730679 Congregate Supplies	12.18
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3727410 Congregate Supplies	24.35
Total 1105553 · Congregate Supplies					90.39
1105558 · Home Delivered Meals Food					

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Type	Date	Num	Name	Memo	Amount
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3728058 HDM Food	117.03
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3729730 HDM Food	156.50
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3730679 HDM Food	89.90
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 37029802 HDM Food	23.70
Check	04/13/2021	141092	Get Fresh Produce, Inc	Credit# 454055 Inv# 3728058 HDM Food	-6.93
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3727410 HDM Food	75.80
Check	04/13/2021	141093	Gordon Food Service	Inv# 209135827 HDM Food	582.74
Check	04/13/2021	141094	Highland Baking Company	Inv# 2446809 HDM Food	57.55
Total 1105558 · Home Delivered Meals Food					1,096.29
1105560 · Home Delivered Meals Supplies					
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3728058 HDM Supplies	41.67
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3729730 HDM Supplies	12.17
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3730679 HDM Supplies	12.17
Check	04/13/2021	141092	Get Fresh Produce, Inc	Inv# 3727410 HDM Supplies	24.35
Total 1105560 · Home Delivered Meals Supplies					90.36
Total 1104NUT · Nutrition					2,373.36
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	04/13/2021	141101	Village of Bartlett	Liquor/Vending License Renewal	1,270.00
Check	04/16/2021	141129	Bob Kalal	Senior Presentation - Music Performance	175.00
Check	04/16/2021	141130	Marquee Movie Presentations, LLC	Inv# 2105hts-405vp Virtual Presentation - Funny Womein in Movies	200.00
Check	04/16/2021	141131	Emilie L Lucchesi	Inv# HP6 Senior Presentation - Leopold & Loeb	200.00
Total 1104515 · Programming					1,845.00
1104532 · Visual Arts					
Check	04/13/2021	141090	Denise Laurin-Donatelle	Inv# 4921 Virtual Watercolor Class April	150.00
Total 1104532 · Visual Arts					150.00
1104891 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	5,007.59
Total 1104891 · Health Insurance					5,007.59
Total 1104PRO · Enrichment Programs					7,002.59
1104SOC · Social Services					
1104516 · Social Services					
Check	04/13/2021	141086	Animal Quest Entertainment Inc	Inv# 21024 Deposit for Memory Cafe Presentation 8/20/21	100.00
Total 1104516 · Social Services					100.00
1104991 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	1,245.15

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Type	Date	Num	Name	Memo	Amount
Total 1104991 · Health Insurance					1,245.15
Total 1104SOC · Social Services					1,345.15
1104TRN · Transportation					
1104691 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	5,453.46
Total 1104691 · Health Insurance					5,453.46
Total 1104TRN · Transportation					5,453.46
Total 1104 · Aging Services - Expenditures					19,534.48
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024591 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	2,298.00
Total 2024591 · Health Insurance					2,298.00
Total 2024ADM · Administration					2,298.00
Total 2024 · Human Services - Expenditures					2,298.00
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034791 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
Total 3034ADM · Administration					1,143.28
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	04/13/2021	141097	Platt Hill Nursery	Ticket# OFF02-249711 Tree	169.95
Total 3034602 · Operating Supplies & Materials					169.95
3034606 · Engineering					
Check	04/13/2021	141098	Thomas Engineering Group LLC	Inv# 21-085 Progress Payment on FY22 Road Projects	23,637.04
Total 3034606 · Engineering					23,637.04
Total 3034ROD · Road Maintenance					23,806.99
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	04/16/2021	141137	O'Reilly Auto Parts	Inv# 3421-287981 Deisel Can	23.99

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Type	Date	Num	Name	Memo	Amount
Total 3034609 · Maintenance Vehicles & Equip					23.99
Total 303EQM · Equipment					23.99
Total 3034 · Road Maintenance - Expenditures					24,974.26
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	04/16/2021	141140	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
Total 5054ADM · Administration					1,726.36
Total 5054 · Mental Health - Expenditures					1,726.36
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	04/13/2021	141095	Menards - Hanover Park	Inv# 58757 Garage Renovation Roofing Material	158.62
Total 8084425 · Building & Perm Improvements					158.62
Total 8084 · Capital Projects - Expenditures					158.62
TOTAL					109,214.73

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
- Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Essick, Martinez and Moinuddin.
- Others present were Assessor Tom Smogolski, Facilities and Road Maintenance Director Caleb Hanson, Administrator James Barr, Assistant Administrator Kristin Vana, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also in attendance was Streamwood resident/Mental Health Board member Denise Camacho, Village of Streamwood Trustee Mike Baumer, and residents and guests Rohikumar Joshi, Shalini Gupta, Porus Dadabhov, Pinakin Desai, Jaspai Singh, Rajinder Mago, Moohinder Singh, Anne Essick, Galya Biggins, John Biggins, Brooke Biggins, Syed Haq, Veerindrajeet Sangha, Onkar Sangha, Jasvir Kaur, Gormmeet Singh, Gupreet Singh, Ramaudeep Saivi, Bob Beattie, Nimrath Singh, Ray Deyne and Peggy Deyne.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Reports
- A. Supervisor McGuire reported that the Township received a letter from the Kuyuk family who donated \$1,250 in gift cards to the food pantry in honor of the start of Ramadan. He also noted that he, and Directors Crews and Hanson have been meeting with the architects to start discussions on the new Emergency Services building on the adjacent property.
- B. Clerk's Report: Clerk Dolan Baumer reminded everyone that it is time to complete their Statements of Economic Interests form by May 1.
- C. Assessor's Report: Assessor Smogolski offered no report.
- IV. Bill Paying: Mr. Barr presented the bills for payment from March 23, 2021 through April 12, 2021 as follows:
- | | | |
|----|---------------------|---------------------|
| a. | Town | \$48,376.03 |
| b. | Senior Services | 23,451.39 |
| c. | General Assistance | 12,400.71 |
| d. | Road Maintenance | 48,069.52 |
| e. | Mental Health Board | 192,480.27 |
| f. | Vehicle Fund | 200.00 |
| g. | Capital Fund | <u>108,649.05</u> |
| | Total | <u>\$373,639.90</u> |
- A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from March 23, 2021 through April 12, 2021. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion
- V. Unfinished Business: No unfinished business was discussed.
- VI. New Business:
- A. Special Board Meeting Minutes of March 26, 2021: Clerk Dolan Baumer presented the minutes from the special Board meeting of March 26, 2021 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of March 26, 2021; motion seconded by Trustee Essick and a roll call followed. Roll call: Ayes: Trustees Beattie, Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- B. Resolution promoting Religious Tolerance, Respect, Equity, and Inclusion in Hanover Township: Trustee Martinez moved that the Board the Board approve the resolution promoting religious tolerance, respect, equity, and inclusion in Hanover Township; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Essick, Beattie, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire then read the resolution into the record as follows:

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, Hanover Township is a community of caring people who have created a healthy, safe and secure place for people of all religions, nationalities, ethnic, and economic and backgrounds to live, work, raise their children and age with dignity; and

WHEREAS, Hanover Township residents are a diverse group of people, ethnic and racial groups, genders, ages, abilities, and sexual orientations; and

WHEREAS, identifying the need for more outreach and thoughtful research, the Township Board of Trustees established the Diversity and Engagement Task Force in March 2019 as an advisory board to study diversity and engagement in the community; and

WHEREAS, Hanover Township actively promotes educating the public on the need to embrace all cultures to form a united, peaceful and prosperous community; and

WHEREAS, the residents of Hanover Township in keeping with the principle of equal civil rights for all, unequivocally oppose any manifestation of hatred and prejudice towards any group, religion or individual in our community; and

WHEREAS, Hanover Township is committed to ensuring that all officials, staff, and volunteers are promoting the acceptance of all peoples, groups and religions for all programs and services offered by the Township and to foster a community where everyone is welcomed and respected.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that Hanover Township is accepting of all faiths, people and groups, and encourages all schools, local businesses, churches, community-based organizations and residents to work toward tolerance, respect, equity and inclusion throughout our community.

Trustee Moinuddin presented the certificates to the members of the community who were there and they thanked the Township Board for being proactive in promoting religious tolerance.

- C. Resolution declaring April Sikh Awareness and Appreciation Month in Hanover Township: Trustee Martinez moved that the Board declare April Sikh Awareness and Appreciation Month in Hanover Township; motion seconded by Trustee Moinuddin. Roll call: Ayes: Trustees Beattie, Essick, Beattie, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire then read the resolution into the record as follows:

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, Sikhs have been living in the United States for more than 120 years, and during the early 20th century, thousands of Sikh Americans worked on farms, in lumber mills and mines, and on the Oregon, Pacific & Eastern Railroad; and

WHEREAS, Sikhism is the fifth largest religion in the world and today, there are more than 25 million Sikhs worldwide and an estimated 500,000 Sikh Americans; and

WHEREAS, Sikh Americans pursue diverse professions, and make rich contributions to the social, cultural, and economic vibrancy of the United States, including service as members of the United States Armed Forces and significant contributions to our great nation in agriculture, information technology, small businesses, the hotel industry, trucking, medicine, and technology; and

WHEREAS, Sikh Americans distinguished themselves by fostering respect among all people through faith and service; and

WHEREAS, Sikh Americans distinguished themselves by fostering respect among all people through faith and service; and

WHEREAS, Hanover Township is committed to educating citizens about the world's religions, the value of religious diversity, tolerance grounded in First Amendment principles, a culture of mutual understanding, and the diminution of violence.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of April 2021 is Sikh Awareness and Appreciation Month in Hanover Township.

Trustee Moinuddin presented the certificates to the members of the community who were there and they thanked the Township Board for being proactive in promoting Sikh awareness in Hanover Township.

- D. Resolution honoring Brooke Biggins: Trustee Beattie moved that the Board approve a resolution honoring Brooke Biggins of St. Edard Central Catholic High School for scoring 1,000 points as a member of the girls basketball program; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire then read the resolution into the record as follows:

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, Brooke Biggins is a resident of West Dundee and is the daughter of Gayle and John Biggins; and

WHEREAS, Brooke Biggins is a Junior at St. Edward Central Catholic High School and is the third generation of her family to attend, including her grandfather, James J. Biggins '46, aunt Leslie Biggins Mollsen '86 (and member of the 1985 Girls Basketball State Championship Team), father John Biggins '88, cousin Owen Mollsen '16, and sisters Haley '17 and Lauren Biggins '19; and

WHEREAS, St. Edward Central Catholic High School provides quality education to students in the Hanover Township community; and

WHEREAS, Brooke Biggins is a member of the Basketball and Volleyball sports teams and is the starting Shooting Guard on the Girls Varsity Basketball team; and

WHEREAS, on March 12, 2021, during the last play of the last game of the shortened 2020-21 season, Brooke Biggins scored her 1,000th career point; and

WHEREAS, Brooke Biggins is only the 15th player in the school's girls' basketball program history to reach 1,000 points in her career; and

WHEREAS, Brooke Biggins has received Varsity All-Conference and Academic All-Conference Honors from the Metro Suburban Athletic Conference for the last three consecutive years in Basketball and Volleyball and one year for Soccer; and

WHEREAS, Hanover Township is committed to recognizing the achievements of all student athletes on and off the court/field that bring honor to their schools, families and communities.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that Brooke Biggins is recognized for her outstanding achievement in scoring 1,000 points as a member of the St. Edward Central Catholic High School girls' basketball program.

Supervisor McGuire presented two certificates to Ms Biggins, who thanked the Township Board, her team, coaches and parents for helping her achieve this goal.

At this time, Supervisor McGuire asked that the Board recess at 6:59 p.m. until after the Annual Town Meeting, which starts at 7:00 p.m. Trustee Moinuddin moved that the Board recess until after the Annual Town Meeting; motion was seconded by Trustee Essick, and followed by a roll call vote: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire.

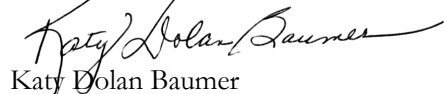
At 7:24 p.m. Supervisor McGuire reconvened the Board meeting and gavelled to order. Present by roll call were Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire.

- E. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: Trustee Moinuddin moved that the Board approve resolution #041321 for a professional services agreement with Thomas Engineering Group, LLC; motion seconded by Trustee Martinez. Administrator Barr noted that work is beginning on the approximately 17.6 acres adjacent to the Tiknis Campus, including surveying for roadways, paths, etc. Staff recommends that the Board approve the option that includes the pathways, at \$358,375.64. Roll call for resolution #041321 that the Board approve the resolution for a professional services agreement

with Thomas Engineering Group, LLC and that the Township Supervisor and Clerk be authorized to sign and attest, respectively, the agreement, was taken: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.

- F. Discussion of Immanuel United Church of Christ Streamwood Cemetery: The Township was approached by the congregational representatives of the Immanuel United Church of Christ in Streamwood regarding potential deeding of the Cemetery that is adjacent to the Church property, to Hanover Township. Mr. McGuire reported that he met with the representatives and was very upfront with them regarding what such a transaction would mean, specifically that the Church would no longer have any “say” in what occurs on that land. He left it with the congregation to discuss and for them to come back to the Township if they would like to discuss the transfer further.
- VII. Executive Session: No motion to go into closed session was made.
- VIII. Other Business: Reminder: Next Town Board meeting would be held on April 20, 2021.
- IX. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:30 p.m. was made by Trustee Martinez and seconded by Trustee Essick, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Moinuddin and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
TO APPROVE THE AWARD OF THE CONTRACT FOR THE HANOVER TOWNSHIP
IZAAK WALTON RESERVE PROJECT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: That the following total bid for the Hanover Township Izaak Walton Reserve Project for the base bid work and Alternate #1 (the "Project Work"), as more fully described in the below mentioned Agreement and the bid proposal attached hereto as "Exhibit A" and expressly incorporated herein, is hereby approved, and a contract is hereby awarded to the following contractor as the lowest responsible and responsive bidder meeting specifications:

E. P. Doyle & Son, LLC (the "Contractor") for the Project Work for the sum of \$716,130.04, expressly subject to approval by the Illinois Department of Natural Resources and the Hanover Township Attorney.

SECTION TWO: That the Hanover Township Izaak Walton Reserve Project Agreement (the "Agreement"), between Hanover Township and the Contractor for the Project Work, in the amount set forth above, a copy of which is attached hereto as "Exhibit B" and expressly incorporated herein by this reference, is hereby approved, expressly subject to approval by the Illinois Department of Natural Resources and the Hanover Township Attorney.

SECTION THREE: The Supervisor and Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township,

following approval of the Agreement by the Illinois Department of Natural Resources and the Hanover Township Attorney.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 20, 2021

APPROVED: April 20, 2021

ATTEST:

Brian P. McGuire, Supervisor

Katy Dolan Baumer, Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on April 20, 2021, and approved on April 20, 2021, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk

SECTION 000410 – BID FORM

CONTRACTOR: E. P. Doyle & Son, LLC

1100 Wheaton Oaks Court

Street Address

Wheaton, IL 60187

City, State, Zip

630-665-0600

Phone #

630-816-1139

Mobile #

TO: Hanover Township
250 South Route 59
Bartlett, Illinois 60103

PROJECT: **Izaak Walton Reserve**

Having read the Specifications and examined the Drawings entitled: Izaak Walton Reserve

Prepared by **Hitchcock Design Group** for the construction of said Project and having also received, read, and taken into account all ADDENDA thereto as follows: ** (LIST IN THE FOLLOWING SPACES, THE NUMBER OF AND DATE OF EACH ADDENDUM RECEIVED.)

ADDENDUM NOS.: Addendum #1 2-15-21, Addendum #2 2-15-21, Addendum #3 2-16-21
Addendum #4 3-1-21

and having inspected the site and the conditions affecting and governing the construction of the Project Work, the undersigned proposes to furnish all material and perform all labor, as specified and described in the Specifications and as shown in the Drawings, for the following stipulated lump sums:

(ENTER AMOUNTS FROM 000415-SCHEDULE OF VALUES – round base bid and alternate amounts to nearest whole dollar)

BASE BID:

TOTAL MATERIALS AND LABOR FOR THE SUM OF:

** SEVEN HUNDRED THOUSAND, FOUR HUNDRED THIRTY AND 44/100 DOLLARS (** \$ 722,430.44)

ALTERNATE 2: REDUCE SIGNAGE:

TOTAL ADD OR DEDUCT (circle one) FOR MATERIALS AND LABOR FOR THE SUM OF:

** SIX THOUSAND, THREE HUNDRED AND 40/100 DOLLARS (** \$ (6,300.40))

ALTERNATE 2: REDUCE AMPHITHEATER SEATING:

TOTAL ADD OR DEDUCT (circle one) FOR MATERIALS AND LABOR FOR THE SUM OF:

** TEN THOUSAND, FIVE HUNDRED SIXTY-TWO AND 69/100 DOLLARS (** \$ (10,562.69))

ALTERNATE 3: ADD STONE COLUMN WRAPS:

TOTAL ☐ ADD ☐ OR DEDUCT (circle one) FOR MATERIALS AND LABOR FOR THE SUM OF:

**** FOURTEEN THOUSAND, SIX HUNDRED FORTY-SEVEN AND 00/100 DOLLARS (** \$ 14,647.00)**

ALTERNATE 4: SUBSTITUTE TREX DECKING:

TOTAL ☐ ADD ☐ OR DEDUCT (circle one) FOR MATERIALS AND LABOR FOR THE SUM OF:

**** SIXTY-FIVE THOUSAND, FOUR HUNDRED THIRTY-FIVE AND 70/100 DOLLARS (** \$ 65,435.70)**

ALTERNATE 5: NATIVE PLANTING MANAGEMENT CONTRACT:

TOTAL ☐ ADD ☐ OR DEDUCT (circle one) FOR MATERIALS AND LABOR FOR THE SUM OF:

**** FOURTEEN THOUSAND, EIGHT HUNDRED FIFTY AND 00/100 DOLLARS (** \$ 14,850.00)**

In submitting the bid, the undersigned agrees:

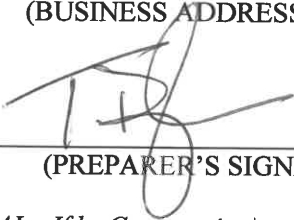
1. To enter into a lump sum Contract agreement with the Owner and to construct the work as drawn and specified for the stated lump sum amounts regardless of quantity discrepancies. No additional payments will be made due to quantity discrepancies.
2. Represents and warrants that he/she has the authority to bind the bidder to the bid price(s) stated above.
3. Represents and warrants that this bid is made without any previous understanding, agreement, or connection with any person, firm, or corporation making a bid for the same project; without prior knowledge of competitive prices; and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.
4. Agrees to hold the bid open for sixty (60) days after bid opening.
5. Agrees that, if this bid is accepted by the Owner, bidder shall be contractually bound to perform the work in compliance with the Bid Documents.
6. Agrees that, if this bid is accepted by the Owner, bidder shall execute the Contract and deliver the same to the Owner, together with the necessary Payment and Performance Bonds Certificates of Insurance in accordance with 000800 Supplementary Conditions and other required documents within fourteen (14) days after receiving the "Notice to Proceed."
7. To furnish a preliminary Construction Schedule in accordance with Section 001310 Project Management and Coordination prior to signing the Contract.
8. To forfeit the Bid Security to the Owner as payment of damages due to delay if the undersigned fails to execute a Contract as required.
9. To begin the work no later than the date specified in the Contract, and to substantially complete the work no later than date indicated in section 000100 Invitation to Bid.

E. P. Doyle & Son, LLC

(COMPANY'S NAME)

1100 Wheaton Oaks Court,
Wheaton IL 60187 630-665-0600

(BUSINESS ADDRESS & PHONE)



(PREPARER'S SIGNATURE)

March 4, 2021

(DATE)

(SEAL - If by Corporation)

END OF SECTION 000410

IZAAK WALTON RESERVE IMPROVEMENTS						
HANOVER TOWNSHIP						
BID FORM PROPOSAL						
Division	Description	Quantity	Unit	Unit Price	Total	
Division 1	General Requirements					
	Contracting Requirements	1	LS	\$25,006.00	\$25,006.00	
	General Requirements	1	LS	\$11,571.00	\$11,571.00	
	Layout & Record Drawings	1	LS	\$9,900.00	\$9,900.00	
					Section Subtotal	\$46,477.00
033000	Cast-in-Place Concrete					
	Shelter Footings	3.6	CY	\$1,840.06	\$6,624.22	
	Challenge Course Footings	5.0	CY	\$550.00	\$2,750.00	
	Amphitheater Seating	35.5	CY	\$627.84	\$22,288.32	
	Concrete Abutments	6.9	CY	\$1,036.55	\$7,152.20	
	Collapsible Bollard Footings	1.0	CY	\$2,994.20	\$2,994.20	
					Section Subtotal	\$41,808.93
044300	Stone Masonry					
	Stone Boulders	16	TON	\$628.10	\$10,049.60	
					Section Subtotal	\$10,049.60
061000	Rough Carpentry					
	Wickcraft Boardwalk System	1	LS	\$191,681.60	\$191,681.60	
	Wickcraft Bridge System	1	LS	\$40,752.80	\$40,752.80	
	Boardwalk Toe Rail	1180	LF	\$15.01	\$17,711.80	
	Pan Footings	195	EA	\$127.50	\$24,862.50	
	Helical Piers	32	EA	\$1,815.00	\$58,080.00	
	Boardwalk/Bridge Contingency	1	ALLOW	\$20,000.00	\$20,000.00	
					Section Subtotal	\$353,088.70
101400	Signage					
	Trailhead Sign	1	EA	\$3,850.00	\$3,850.00	
	Orienteering markers	2	EA	\$924.00	\$1,848.00	
	Mile markers	2	EA	\$825.00	\$1,650.00	
	Interpretive sign	0	EA	\$0.00	\$0.00	
					Section Subtotal	\$7,348.00
116800	Play Field Equipment & Structures					
	Challenge Course Equipment (Install only)	1	LS	\$6,160.00	\$6,160.00	
	Shelter (Install only)	1	LS	\$11,000.00	\$11,000.00	
	Baggo court (Install only)	2	LS	\$1,100.00	\$2,200.00	
					Section Subtotal	\$19,360.00
129300	Site Furnishings					
	Drinking fountain (install only)	1	LS	\$0.00	Included	
	Game Table (Install only)	2	LS	\$550.00	\$1,100.00	
					Section Subtotal	\$1,100.00
221113	Facility Water Distribution Piping					
	Water Service Valve	1	LS	\$0.00	Included	
	Water Service Piping	1	LF	\$0.00	Included	
	Water Service Connection	1	LS	\$7,283.10	\$7,283.10	
					Section Subtotal	\$7,283.10
265600	Exterior Lighting					
	Electric Service	1	LS	\$5,082.00	\$5,082.00	
	Bury electrical lines	1	LS	\$9,011.20	\$9,011.20	
	bury telephone lines	1	ALLOW	\$1,100.00	\$1,100.00	
	GFI/Lighting at Shelter	1	LS	\$4,598.00	\$4,598.00	
					Section Subtotal	\$19,791.20

311000	Site Clearing					
	Tree Removal	65	EA	\$209.86	\$13,640.90	
	Hazard tree removal	1	ALLOW	\$5,000.00	\$5,000.00	
	Asphalt sawcut and patching	1	LS	\$550.00	\$550.00	
	remove concrete paving	0	SF	\$0.00	\$0.00	
	remove asphalt paving	0	SF	\$0.00	\$0.00	
					Section Subtotal	\$19,190.90
312000	Earth Moving					
	Topsoil stripping	1	LS	\$2,574.00	\$2,574.00	
	Topsoil respread	1	LS	\$5,610.00	\$5,610.00	
	Balanced Earthwork	1	LS	\$26,730.00	\$26,730.00	
	Haul off/Import soil	1	LS	\$7,700.00	\$7,700.00	
	RipRap	1	LS	\$2,680.70	\$2,680.70	
	Bridge Scour Protection	130	SY	\$64.73	\$8,414.90	
					Section Subtotal	\$53,709.60
312500	Soil Erosion and Sediment Control					
	Perimeter Erosion Barrier	1505	LF	\$3.52	\$5,297.60	
	Floating Silt Curtain	70	LF	\$31.43	\$2,200.10	
	Inlet Protection	6	EA	\$247.50	\$1,485.00	
	Concrete Washout	1	EA	\$550.00	\$550.00	
	Construction Fence	900	LF	\$3.67	\$3,303.00	
	Construction Entrance	100	SY	\$24.20	\$2,420.00	
	Tree Protection Fence	550	LF	\$6.00	\$3,300.00	
					Section Subtotal	\$18,555.70
321216	Asphalt Paving					
	Asphalt Paving - pedestrian	695	SY	\$38.46	\$26,729.70	
	Collapsible bollard	2	EA	\$827.20	\$1,654.40	
					Section Subtotal	\$28,384.10
321313	Concrete Paving and Curbs					
	Concrete Paving	3948	SF	\$7.16	\$28,267.68	
	Challenge Course Curb	121	LF	\$45.88	\$5,551.48	
	Thickened Edge Curb	47	LF	\$69.32	\$3,258.04	
	Detectible warning	25	SF	\$38.81	\$970.25	
	playground ramp	1	EA	\$2,593.80	\$2,593.80	
					Section Subtotal	\$40,641.25
321816.13	Playground Protective Surfacing					
	Engineered Wood Fiber Surfacing	40	CY	\$66.00	\$2,640.00	
					Section Subtotal	\$2,640.00
327000	Native Planting					
	Wetland Plugs	6500	EA	\$3.81	\$24,765.00	
	Shady Floodplain Seeding	2130	SY	\$2.33	\$4,962.90	
					Section Subtotal	\$29,727.90
329200	Turfs and Grasses					
	Turf Grass Seeding	1785	SY	\$1.65	\$2,945.25	
	Erosion Control Blanket	1785	SY	\$1.37	\$2,445.45	
					Section Subtotal	\$5,390.70
329300	Plants					
	Shrubs	38	EA	\$79.20	\$3,009.60	
	Perennials	49	EA	\$17.60	\$862.40	
	Mulch	12	CY	\$62.33	\$747.96	
					Section Subtotal	\$4,619.96
334100	Storm Utility Drainage Piping					
	Flared End Section	8	EA	\$275.00	\$2,200.00	
	Cleanout	2	EA	\$407.00	\$814.00	
	Miter Drain	1	EA	\$1,650.00	\$1,650.00	
	6" PVC perforated underdrain	74	LF	\$26.40	\$1,953.60	
	12" PVC storm sewer pipe	159	LF	\$41.80	\$6,646.20	
					Section Subtotal	\$13,263.80
					BASE BID TOTAL	\$722,430.44

ALTERNATE BID ITEMS						
Division	Description	Quantity	Unit	Unit Price	Total	
Alternate #1: Reduce Signage						
101400	Signage					
	Omit Trailhead Sign (Installation)(Delete sign assembly)	1	EA	-\$3,850.00	-\$3,850.00	
	Omit Mike Markers (Installation)	2	EA	-\$825.00	-\$1,650.00	
					Section Subtotal	-\$5,500.00
321313	Concrete Paving and Curbs					
	Omit Concrete Paving (@ above signs)	120	SF	\$6.67	-\$800.40	
					Section Subtotal	-\$800.40
					Alternate #1 Total	-\$6,300.40
Alternate #2: Reduce Amphitheater Seating						
033000	Cast-in-place Concrete					
	Omit third row of amphitheater seating	14.4	CY	-\$733.52	-\$10,562.69	
					Section Subtotal	-\$10,562.69
					Alternate #2 Total	-\$10,562.69
Alternate #3: Add Shelter Veneer Columns						
033000	Cast-in-place Concrete					
	Column Footings	0	CY	\$0.00	\$0.00	
					Section Subtotal	\$0.00
044300	Stone Masonry					
	Precast cap	4	EA	\$1,072.50	\$4,290.00	
	Stone veneer	100	SFF	\$85.80	\$8,580.00	
	4x8x8 CMU Block	1	LS	\$1,804.00	\$1,804.00	
					Section Subtotal	\$14,674.00
					Alternate #3 Total	\$14,674.00
Alternate #4: Substitute TREX Decking						
061000	Wood Decking					
	Omit SYP Decking	1	LS	-\$86,615.10	-\$86,615.10	
	Omit SYP Rails at Safety Rail	0	LS	\$0.00	\$0.00	
	Add Trex Decking	1	LS	\$152,050.80	\$152,050.80	
	Add TREX rails at Safety Rail	0	LS	\$0.00	\$0.00	
					Section Subtotal	\$65,435.70
					Alternate #4 Total	\$65,435.70
Alternate #5: Native Planting						
327000	Native Planting					
	Native Area Management	3	YR	\$4,950.00	\$14,850.00	
					Section Subtotal	\$14,850.00
					Alternate #5 Total	\$14,850.00
Alternate #6: Wood Boardwalk Framing						
061000	Rough Carpentry					
	Omit Wickcraft boardwlk	1	LS	-\$275,000.00	-\$275,000.00	
	Omit Wickcraft Bridge	0	LS	\$0.00	Included	
	Add Boardwalk lumber & framing	1	LS	\$275,000.00	\$275,000.00	
	Add boardwalk and bridge decking	0	LS	\$0.00	Included	
	Add Bridge Safety Rail	0	LS	\$0.00	Included	
					Section Subtotal	\$0.00
					Alternate #6 Total	\$0.00

SECTION 000416 - SCHEDULE OF UNIT PRICES

Date: **February 16, 2021**
 RE: Izaak Walton Reserve

NOTES:

1. Bidder to enter the unit cost for each item on a basis of the unit given. See Section 001270-Unit Prices for specific information.
2. This Schedule of Unit Prices will become part of the Contract Documents and will be used as a basis for payment and to substantiate Change Order requests.
3. This Schedule of Unit Prices form is available in Microsoft Excel format from the landscape architect upon request.

Item	Description	Qty.	Unit	Unit Cost
312000	Earth Moving			
	Over excavate and backfill with structural fill	1	CY	\$83
61000	Rough Carpentry			
	Helical pier extension (7ft length)	1	EA	\$270

END OF SECTION 000416



Bid Qualifications

Project: Hanover Township, Izaak Walton Reserve

Location: Elgin, IL

Date: 03/04/21

The following clarifications and qualifications are an attachment to and considered integral with E. P. Doyle & Son, LLC's proposal for the Izaak Walton Reserve Project.

1. Project is tax exempt – no sales tax is included.
2. All work is assumed to be performed during normal working hours.
3. We have included all Prevailing Wage/Union labor. Certified payrolls to be submitted.
4. Does not include ANY special use fees, permit fees of any kind, City of Elgin Fees, demo fees and demo permit fees, bonds, impact fees, utility fees and/or disconnect fees.
5. Includes boardwalk and helical pile engineering as specified.
6. Does not include any testing fees/services for soils, concrete, or asphalt.
7. We assume free use of CAD files for construction layout.
8. We have included the Owner-provided allowances as noted on the bid form and as directed. Bury telephone lines bid includes \$1,000 allowance as work was not shown.
9. Builders Risk Insurance is not included and is to be provided by the Owner.
10. No work included for existing code violations discovered during construction activities.
11. Does not include improvements to existing or adjacent public roads that are not shown on the plans.
12. No adjustment or relocation of private or public utilities are included except as drawn as new work on the plans.
13. No environmental remediation of any kind, including asbestos. No removal of any underground storage tanks is included and no removal of any unknown/unforeseen underground obstructions or utilities is included other than what is specifically listed on the plans.
14. Electrical service coordination with ComEd is included. ComEd fees are NOT included.
15. All soils are assumed to be environmentally clean. No contaminated soils testing, excavating, or hauling is included.
16. All existing soils are assumed to exhibit proper bearing capacity. Existing clay material is assumed to be acceptable fill to accommodate new fills and grading. We have not included any undercuts or removal of unsuitable or contaminated materials. Any soils remediation is to be addressed on unit price basis or as mutually agreed.
17. Existing utilities to be connected to are assumed to be in good, clean, and working order.
18. Costs for winter conditions such as temporary enclosures, or temporary conditioning is not anticipated or included.
19. We have assumed full access to the site, with free use of the adjacent parking for staging and parking when needed.
20. Survey/Layout and Grading/Utility as-built is included.
21. Erosion barrier to be installed as shown and includes maintenance and removal.
22. Soil erosion and sediment control inspections and documentations are included.
23. Includes standard 1-year warranty for base bid work.
24. Normal pumping of trenches or excavations with 2" or 3" pumps as required from rain events during construction is included. Commercial dewatering system, if required, is not included for this project.
25. Tree/vegetation removal or restoration beyond what is shown on the drawings may be considered extra work.
26. We have assumed the grading plan complies with ADA requirements.
27. No lateral loads were provided for the Structural design for the bridge and helical pile assemblies. Lateral loads may increase design requirements.
28. We have assumed helical piles at a depth of approximately 14' per the specifications. Actual depth and number/size of helices may change upon receipt of the GeoTech/Soil Borings report.
29. We assume Owner-provided drinking fountain includes the required template base for proper installation.

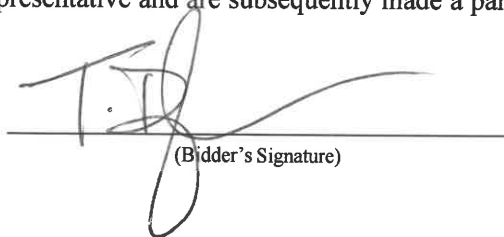
SECTION 000420 – SUBSTITUTION FORM

Bidders may suggest substitutions of materials or equipment for consideration. If the substitution is deemed accepted by the Owner's Representative, the information may be issued as an addendum or taken under consideration at the time of signing the contract. The Owner reserves the right to accept or reject any or all proposed substitutions. Substitutions may not be accepted subsequent to award of the Contract unless approved by the Owner's Representative.

List all "Substitutions" for which consideration is desired, showing the addition or reduction in price to be made, for each, if the substitution is accepted, or stating "No Change in Price" if none is proposed.

MATERIALS/EQUIPMENT	SUBSTITUTION	ADD	DEDUCT

It is understood and agreed that the proposals indicated above are based on furnishing materials and equipment shown or specified and entitles the Owner to require that such names, materials, and methods be incorporated in the Work, except as substitutions for same based on the supplementary quotations entered above and as accepted by the Owner's Representative and are subsequently made a part of the written Contract.


(Bidder's Signature)

END OF SECTION 000420

SECTION 000435 – BID SECURITY

Attached to this Proposal is a bid bond for 10% of the total Base Bid made payable to Hanover Township.

Insert amount:

SEE BID BOND DOLLARS

(\$ SEE BID BOND)

If this Proposal is accepted and the Bidder fails to execute a Contract with the Owner, the full amount of the security will be forfeited to the Owner as payment of damage due to delay. If this Proposal is not accepted, the security will be returned to the Bidder within 30 days of the execution of the Contract with the successful Bidder.

END OF SECTION 000435

SECTION 000440 – MATERIAL SOURCES and/or SUB-CONTRACTED WORK FORM

List the sources, manufacturers and/or (sub)contractors for the following items:

Trade	Source/Mfg.	(Sub) Contractor
Concrete	Elliot Construction	
Masonry	A. Horn Masonry	
Playfield Equipment	By Owner	
Utilities	Bero Plumbing	
Electrical	ABCO Electric	
Play surfacing	TBD	
Boardwalk	Heintz	Wickcraft
Landscaping	McGinty	
Drainage	Stokes Excavating	
Asphalt	K & L Paving	
Picnic Shelter	By Owner	Heintz Construction (Install)
Earthwork	Stokes Excavating	
Native Planting and Plant Management	Pizzo	
Other		

END OF SECTION 000440

SECTION 000447 – WAGE RATES

PART 1 - GENERAL

1.1 DESCRIPTION

- A. All laborers, workers, and mechanics employed by Contractor and by any subcontractor(s) on the Work, Repair Work, and Warranty Work shall be paid wages (hourly cash wages plus fringe benefits) at rates not less than those required under the Illinois Prevailing Wage Act (hereinafter, the “Act”), 820 ILCS 130/01 et seq., (hereinafter, “Prevailing Wages”). The Contractor and all subcontractors shall comply with all regulations issued pursuant to the Act and other applicable federal, state, and local laws and regulations pertaining to labor standards with the most stringent laws and regulations controlling.
- B. Contractor shall include in each of its subcontracts a written stipulation that not less than the Prevailing Wages shall be paid to all laborers, workers, and mechanics performing work under the Contract and shall require each of its sub-subcontractors of every tier to include said stipulation regarding payment of Prevailing Wages.
- C. Contractor agrees and stipulates that the prevailing rate of wages are revised by the Illinois Department of Labor and are available on the Illinois Department of Labor’s official website.
 - 1. Contractor is responsible to verify that prevailing wages listed are current.
 - 2. Contractor must pay current wages in effect at time Work is being carried out.
 - 3. Contractor shall notify immediately in writing all subcontractors of all changes in the schedule of Prevailing Wages.
- D. Any increase in costs to Contractor due to changes in the Prevailing Wages or labor law during the term of any contract and/or sub-contract of any tier shall be at the expense of Contractor and not at the expense of Owner. Any change orders shall be computed using the Prevailing Wages applicable at the time the change order work is scheduled to be performed.
- E. Contractor shall be solely responsible to maintain accurate records as required by applicable federal and state law, with the most stringent requirements controlling, and shall be solely liable for paying the difference between Prevailing Wages and any wages actually received by laborers, workmen, and mechanics engaged in the Work, Repair Work, and Warranty Work, and for ensuring strict compliance with the requirements of the above mentioned laws, including, but not limited to, providing certified payrolls to Owner.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 000447

SECTION 000455 – CONTRACTOR’S QUALIFICATIONS FORM

A. List below the projects of similar nature that you have successfully completed:

1. Project Name: Aux Sable Springs Park
Project Location: Minooka, Illinois
Project Budget: \$2,464,080.
Completion Date: January 12, 2021
Owner’s Name: Village of Minooka
Contact Person: Dan Duffy
Phone: (815) 467-2151 Ext, 3173

2. Project Name: Play For All Treehouse
Project Location: Lisle, Illinois
Project Budget: \$534,290.
Completion Date: March 2020
Owner’s Name: Wheaton Park District
Contact Person: Mike Benard
Phone: (630) 665-4710

3. Project Name: Cosley Zoo Bobcat Exhibit
Project Location: Wheaton, Illinois
Project Budget: \$688,220.
Completion Date: September 2012
Owner’s Name: Wheaton Park District
Contact Person: Rob Sperl
Phone: (630) 510-4970

1.2 PROJECTS IN PROGRESS

A. List below projects currently in progress:

1. Project Name: Downers Grove Township Center
Project Location: Downers Grove, Illinois
Project Budget: \$2,458,627.
Completion Date: February 2021

Owner's Name: Downers Grove Township
Contact Person: Mark Thoman
Phone: (630) 719-6611

2. Project Name: Argonne Guest House
Project Location: Lemont, Illinois
Project Budget: \$508,062.
Completion Date: March 2021
Owner's Name: Argonne National Laboratory / University of Chicago
Contact Person: Carlos Rodriguez
Phone: (630) 252-3399

3. Project Name: Cascade Drive-In Theater
Project Location: West Chicago, Illinois
Project Budget: \$1,846,083.
Completion Date: Late summer 2021
Owner's Name: East North Avenue, LLC
Contact Person: Jay Scholten
Phone: (630) 803-8975

1.3 PROJECT MANAGEMENT

A. List name of probable Project Manager or Job Superintendent: PM - Russ Wennerstrom

B. List below similar projects managed:

1. Project Name: Minooka - Aux Sable Springs Park
Contact Person: Dan Duffy
Phone: (815) 665-4710

2. Project Name: Play For All Treehouse
Contact Person: Mike Benard
Phone: (630) 665-4710

3. Project Name: Northside Park Flood Mitigation / Renovation
Contact Person: Rob Sperl
Phone: (630) 510-4970

END OF SECTION 000455

SECTION 000460 – EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act, or the Rules and Regulations of the Illinois Department of Human Rights (Department), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of this contract, the Contractor agrees as follows:

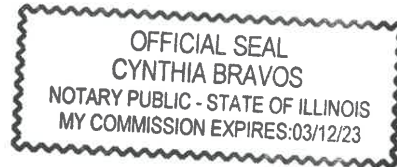
- 1) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- 2) That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the Department's Rules) of minorities and women in the areas from which it may reasonably recruit, and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- 3) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
- 4) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding a notice advising such labor organization or representative of the Contractor's obligations under the Illinois Human Rights Act and the Department's Rules. If any such labor organization or representative fails or refuses to cooperate with the Contractor in its efforts to comply with such Act and Rules, the Contractor will promptly so notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- 5) That it will submit reports as required by the Department's Rules, furnish all relevant information as may from time to time be requested by the Department or contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules.
- 6) That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules.
- 7) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the Contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and, further, it will promptly notify the Office of the Comptroller and the Department in the event any subcontractor fails or refuses to comply therewith. In addition, the Contractor will not utilize any subcontractor declared by the Illinois

Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.”

ACKNOWLEDGED AND AGREED TO:

BY: _____

ATTEST: _____



END OF SECTION 000460

SECTION 000470 – AFFIDAVIT OF COMPLIANCE

The undersigned, Timothy M. Doyle, being first duly sworn on oath, deposes that he is
(print or type Name)
President of E. P. Doyle & Son, LLC, the authority to make
(Sole Owner, Partner, President, Secretary, etc.) (Name of Company)

this certification on behalf of the Bidder;

A. That in connection with this procurement,

- (1) The bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- (2) The Bidder has not in any manner directly or indirectly sought by consultation, communication or agreement with anyone to fix the bid price of said bidder or any other bidder or to fix any overhead profit or cost element of such bid price or that of any other bidder or to secure any advantage against the public body awarding the contract or anyone interested in the proper contract;
- (3) The bid is genuine and not collusive or sham;
- (4) The prices or breakdowns thereof and any and all contents which had been quoted in this bid have not been knowingly disclosed by the bidder and will not be knowingly disclosed by the bidder directly or indirectly to any other bidder or any competitor prior to opening;
- (5) All statements contained in such bid are true;
- (6) No attempt has been made or will be made by the bidder to induce any other person or firm to submit a false or sham bid;
- (7) No attempt has been made or will be made by the bidder to induce any other person or firm to submit or not to submit a bid for the purpose of restricting competition;

B. (1) He is the person in the Bidder's organization responsible within that organization for the decision as to the prices being bid herein and that he has not participated, and will not participate, in any action contrary to paragraphs 1 through 7 above; or

- (a) He is not the person in the Bidder's organization responsible within that organization for the decision as to the prices being bid herein but that he has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to paragraphs 1 through 7 above and as their agent does hereby so certify; and
- (b) That he has not participated, and will not participate, in any action contrary to paragraphs 1 through 7 above.

C. The undersigned certifies that the Bidder has never been convicted for a violation of State laws prohibiting bid rigging or bid rotating.

- D. It is expressly understood that the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made hereunder.
- E. The undersigned certifies that the Bidder is not barred from bidding on public contracts or contracting with any unit of State or local government as a result of bid rigging or bid rotation under Section 33E-3 or 33E-4 of the Illinois Criminal Code of 2012, 720 ILCS 5/33.

ACKNOWLEDGED AND AGREED TO:

By:



President

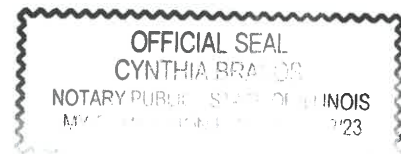
Authorized Signature / Title

Subscribed and sworn to before me this

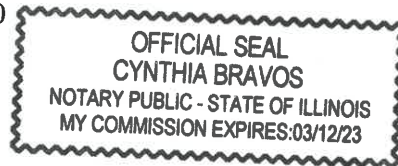
4th day of March, 2021



Notary Public



END OF SECTION 000470



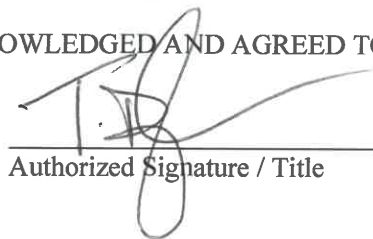
SECTION 000475 – OSLAD CONTRACT COMPLIANCE

This project is being financed, in part, with funds provided through the State of Illinois "Open Space Lands Acquisition & Development" grant program. The following are contract compliance requirements for construction projects assisted with these funds made available through the Illinois Department of Natural Resources (IDNR).

- A. The Contractor shall abide by and comply with all applicable Local and State laws relating to
 - 1. Fair employment practices and prohibiting discrimination in employment;
 - 2. Any and all applicable workmen's compensation acts of laws; and
 - 3. Wages and claims of laborers, mechanics and other workmen, agents, or servants in any manner employed in connection with contracts involving public funds or the development or construction of public works, buildings or facilities.
- B. The Contractor shall provide and furnish to the satisfaction of the Local Agency and IDNR cost or damages arising out of, or by virtue of said construction by the Contractor of the specified project facilities, insuring, benefiting and protection the Local Agency and IDNR.
- C. The Contractor shall personally and individually agree and covenant, and shall furnish and provide sufficient evidence of insurance, to indemnify, protect, defend at its own cost, and hold harmless the Local Agency and IDNR from and against all losses, damages, injuries, costs, expenses or claims thereof to or by persons or property, arising out of, through, under or by virtue of the construction and development of the specified project facilities.
- D. The Contractor certifies that, to the best of its knowledge, no officer or employee has been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has any officer or employee made an admission of guilt of such conduct which is a matter of record.
- E. The Contractor certifies it has not been barred from being awarded a contract with a unit of State or Local government as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961 (bid rigging or bid rotating).

ACKNOWLEDGED AND AGREED TO:

By:

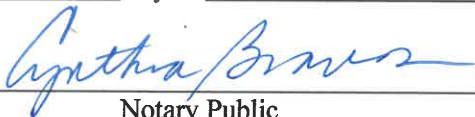


President

Authorized Signature / Title

Subscribed and sworn to before me this

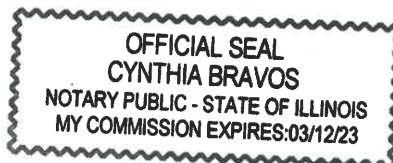
4th day of March, 2021



Notary Public

END OF SECTION 000475

IZAACK WALTON RESERVE
OSLAD CONTRACT COMPLIANCE



SECTION 000476 – CRIMINAL CODE CERTIFICATION

**CRIMINAL CODE CERTIFICATION
AS REQUIRED BY:
STATE OF ILLINOIS CRIMINAL CODE OF 1961
PURSUANT TO PA 85-1295**

I, Timothy M. Doyle, the duly appointed official of the bidder whose signature appears on the foregoing bid proposal, being duly sworn and on oath, hereby certify that the bidder is not barred from bidding on the contract as a result of a violation of either Section 33E-3 or Section 33E-4 of Ch. 720, Article 5, 2002, Ill. Compiled Stat, as amended. I further certify that no officers or employees of the bidder have been so convicted and that the bidder is not the successor company or a new company created by the officers or owners of one so convicted. I certify that any such conviction occurring after the date of this certification will be reported to Hanover Township immediately, in writing, if it occurs during the bidding process or otherwise prior to entering into the Contract therewith.

E. P. Doyle & Son, LLC

Print Name of Bidder/Company

Signature of Authorized Officer

Timothy M. Doyle

Printed Name of Signatory

President

Title of Signatory

March 4, 2021

Date

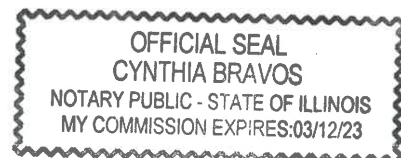
Subscribed and sworn to before me this

4th day of March, 2021

Cynthia Bravos

Notary Public

My commission expires: March 12, 2023



END OF SECTION 000476

SECTION 000477 – CRIMINAL CODE CERTIFICATION

TAX COMPLIANCE AFFIDAVIT

I, Timothy M. Doyle, the duly appointed official of the bidder whose signature appears on the foregoing bid proposal, being duly sworn and on oath, hereby certify that the bidder party is not delinquent in payment of any taxes to the Illinois Department of Revenue, and/or the Internal Revenue Service, or, if it is, it:

- A. Is contesting its liability for the tax or the amount of tax in accordance with procedures established by the appropriate Revenue Act; or
- B. Has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

E. P. Doyle & Son, LLC
Print Name of Bidder/Company
[Signature]
Signature of Authorized Officer
Timothy M. Doyle
Printed Name of Signatory
President
Title of Signatory
March 4, 2021
Date

Subscribed and sworn to before me this

4th day of March, 2021

[Signature]
Notary Public

My commission expires: March 12, 2023



END OF SECTION 000477

SECTION 000478 – SEXUAL HARASSMENT POLICY CERTIFICATION

SEXUAL HARASSMENT POLICY CERTIFICATION

I, Timothy M. Doyle, the duly appointed official of the bidder whose signature appears on the foregoing bid proposal, being duly sworn and on oath, hereby certify that the bidder has in full force and effect a written sexual harassment policy which complies with the Illinois Human Rights Act, 775 ILCS 5/2-105(a)(4), and that such policy shall remain in full force and effect throughout the term the Contract.

IT IS EXPRESSLY UNDERSTOOD THAT THE FOREGOING STATEMENTS AND REPRESENTATIONS AND PROMISES ARE MADE AS A CONDITION TO THE RIGHT OF THE BIDDER TO RECEIVE PAYMENT UNDER AND AWARD MADE UNDER THE TERMS AND PROVISION OF THIS BID.

E. P. Doyle & Son, LLC
Print Name of Bidder/Company
[Signature]
Signature of Authorized Officer
Timothy M. Doyle
Printed Name of Signatory
President
Title of Signatory
March 4, 2021
Date

Subscribed and sworn to before me this

4th day of March, 2021

[Signature]
Notary Public

My commission expires: March 12, 2023



END OF SECTION 000478

SECTION 000479 – SUBSTANCE ABUSE PREVENTION CERTIFICATION

**SUBSTANCE ABUSE PREVENTION
ON PUBLIC WORKS PROJECTS CERTIFICATION**

I, Timothy M. Doyle, the duly appointed official of the bidder whose signature appears on the foregoing bid proposal, being duly sworn and on oath, hereby certify that bidder has or will have in place prior to commencement of the work, a written substance abuse prevention program which meets or exceeds the requirements set forth in the Substance Abuse Prevention on Public Works Projects Acts (the "Act"), PA 95-0635, to the extent required under said Act, and that such policy shall remain in full force and effect throughout the term the Contract.

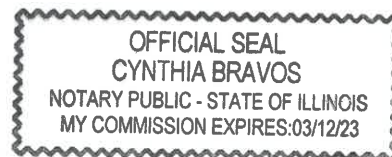
E. P. Doyle & Son, LLC
Print Name of Bidder/Company
[Signature]
Signature of Authorized Officer
Timothy M. Doyle
Printed Name of Signatory
President
Title of Signatory
March 4, 2021
Date

Subscribed and sworn to before me this

4th day of March, 2021

[Signature]
Notary Public

My commission expires: March 12, 2023



END OF SECTION 000479

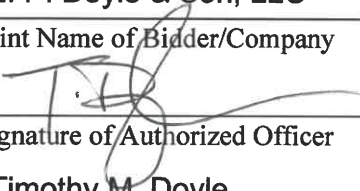
SECTION 000480 – DRUG-FREE WORKPLACE CERTIFICATION

DRUG-FREE WORKPLACE CERTIFICATION

I, Timothy M. Doyle, the duly appointed official of the bidder whose signature appears on the foregoing bid proposal, being duly sworn and on oath, hereby certify that the bidder acknowledges its obligations under the Illinois Drug-Free Workplace Act 30 ILCS 580/1 *et seq.* and certifies it will provide a drug-free workplace by:

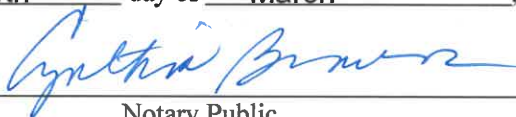
1. Publishing a statement:
 - a. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the bidder's workplace.
 - b. Specifying the actions that will be taken against employees for violations of such prohibition.
 - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - i. Abide by the terms of this statement; and
 - ii. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
 - a. The dangers of drug abuse in the workplace.
 - b. The contractor's policy of maintaining a drug-free workplace.
 - c. Any available drug counseling, rehabilitation, and employee assistance programs.
 - d. The penalties that may be imposed upon employees for drug violations.
3. Making it a requirement to give a copy of the statement required by subsection (1) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
4. Notifying the Owner within 10 days after receiving notice under part (b) of paragraph (c) of subsection (1) from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program, by, any employee who is so convicted, as required by Section 5 of the Illinois Drug Free Workplace Act.
6. Training personnel to effectively assist employees in selecting a proper course of action in the event drug counseling, treatment and rehabilitation is required and indicating an effectively trained counseling and referral team is in place.

7. Making a good faith effort to continue to maintain a drug free workplace through implementation of requirements of Section 3 of the Illinois Drug Free Workplace Act.

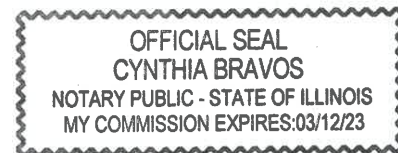
E. P. Doyle & Son, LLC
Print Name of Bidder/Company

Signature of Authorized Officer
Timothy M. Doyle
Printed Name of Signatory
President
Title of Signatory
March 4, 2021
Date

Subscribed and sworn to before me this

4th day of March, 2021


Notary Public

My commission expires: March 12, 2023



END OF SECTION 000480

THE CINCINNATI INSURANCE COMPANY

Bid Bond

CONTRACTOR (Name, legal status and address):

E.P. Doyle & Son, LLC
1100 Wheaton Oaks Court
Wheaton, IL 60187

SURETY (Name, legal status and principal place of business):

THE CINCINNATI INSURANCE COMPANY
6200 S. GILMORE ROAD
FAIRFIELD, OHIO 45014-5141

OWNER (Name, legal status and address):

Hanover Township
250 South Illinois Route 59
Bartlett, IL 60103

BOND AMOUNT:

Ten Percent (10%) of the amount of the Bid

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

PROJECT (Name, location or address, and Project number, if any):

Izaak Walton Reserve 899 Jay Street, Elgin IL. Earthwork operations, electrical service, stone masonry, asphalt, concrete curbs & paving, play equipment installation, shelter installation, play surfaci

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond the sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirements shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of February 2021

(Witness)

E.P. Doyle & Son, LLC

(Principal)

(Seal)

(Title)

Tim Doyle, President

THE CINCINNATI INSURANCE COMPANY

(Surety)

(Seal)

(Title)

John G. Kelly Attorney-In-Fact

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Fairfield, Ohio

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That THE CINCINNATI INSURANCE COMPANY and THE CINCINNATI CASUALTY COMPANY, corporations organized under the laws of the State of Ohio, and having their principal offices in the City of Fairfield, Ohio (herein collectively called the "Companies"), do hereby constitute and appoint

Craig N. Flynn; John G. Kelly, Cheryl Kleimer; Susan Onori; Matthew B. Backe and/or Kristina Abbinante

of their true and legal Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and deliver on behalf of the Companies as Surety, any and all bonds, policies, undertakings or other like instruments, as follows:

Any such obligations in the United States, up to

Twenty-Five Million and No/100 Dollars (\$25,000,000.00).

This appointment is made under and by authority of the following resolutions adopted by the Boards of Directors of The Cincinnati Insurance Company and The Cincinnati Casualty Company, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the President or any Vice President be hereby authorized, and empowered to appoint Attorneys-in-Fact of the Company to execute any and all bonds, policies, undertakings, or other like instruments on behalf of the Corporation, and may authorize any officer or any such Attorney-in-Fact to affix the corporate seal; and may with or without cause modify or revoke any such appointment or authority. Any such writings so executed by such Attorneys-in-Fact shall be binding upon the Company as if they had been duly executed and acknowledged by the regularly elected officers of the Company.

RESOLVED, that the signature of the President or a Vice President and the seal of the Company may be affixed by facsimile on any power of attorney granted, and the signature of the Secretary and the Seal of the Company may be affixed by facsimile to any certificate of any such power and any such power of certificate bearing such facsimile signature and seal shall be valid and binding on the Company. Any such power so executed and sealed and certified by certificate so executed and sealed shall, with respect to any bond or undertaking to which it is attached, continue to be valid and binding on the Company.

IN WITNESS WHEREOF, the Companies have caused these presents to be sealed with their corporate seals, duly attested by their President or a Senior Vice President this 19th day of December, 2018.



STATE OF OHIO)SS:
COUNTY OF BUTLER)

THE CINCINNATI INSURANCE COMPANY
THE CINCINNATI CASUALTY COMPANY

Stephen A. Jettre

On this 19th day of December, 2018 before me came the above-named President or Vice President of The Cincinnati Insurance Company and The Cincinnati Casualty Company, to me personally known to be the officer described herein, and acknowledged that the seals affixed to the preceding instrument are the corporate seals of said Companies and the corporate seals and the signature of the officer were duly affixed and subscribed to said instrument by the authority and direction of said corporations.



Keith Collett
Keith Collett, Attorney at Law
Notary Public – State of Ohio
My commission has no expiration date.
Section 147.03 O.R.C.

I, the undersigned Secretary or Assistant Secretary of The Cincinnati Insurance Company and The Cincinnati Casualty Company, hereby certify that the above is the Original Power of Attorney issued by said Companies, and do hereby further certify that the said Power of Attorney is still in full force and effect.

Given under my hand and seal of said Companies at Fairfield, Ohio, this 11th day of February, 2021.



Ed H.

ACKNOWLEDGEMENT OF SURETY

STATE OF Illinois)
COUNTY OF Kane) ss.

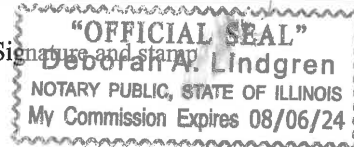
On this 11th day of February, 2021 personally appeared
before me John G. Kelly

who being duly sworn did depose and say that he/she is the attorney-in-fact of the Ohio Farmers Insurance Company of Westfield Center, Ohio, that the seal affixed to the attached instrument is the Corporate Seal of said Corporation, and that said instrument was signed and sealed on behalf of said Corporation by authority of its Board of Directors and the said
John G. Kelly

acknowledged that he/she executed said instrument as such attorney-in-fact and as the free act and deed of said Corporation.

Deborah A. Lindgren

Notary Signature and stamp



BD 5439 OF (1-00)



AIA® Document A101® – 2017

Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum

AGREEMENT made as of the _____ day of _____
in the year _____
(In words, indicate day, month and year.)

BETWEEN the Owner:
(Name, legal status, address and other information)

Hanover Township
250 South Route 59
Bartlett, Illinois 60103
Phone: 630.837.0301

and the Contractor:
(Name, legal status, address and other information)

E. P. Doyle & Son, LLC
1100 Wheaton Oaks Court
Wheaton, Illinois 60187
Phone: 630.665.0600

for the following Project:
(Name, location and detailed description)

Izaak Walton Reserve
899 Jay Street, Elgin, Illinois 60120

Work will include temporary erosion control installation and maintenance, earthwork operations, electrical service, lighting, drinking fountain, utilities, stone masonry, asphalt paving, concrete abutments, curbs and paving, challenge course equipment installation, shelter installation, engineered wood fiber play surfacing, boardwalk, pedestrian bridge installation, planting and turf grass, and subdrainage.

The Architect:
(Name, legal status, address and other information)

Hitchcock Design Group
22 East Chicago Avenue, Suite 200A
Naperville, Illinois 60540
Phone: 630.961.1787

This document has important legal consequences.

Consultation with an attorney is encouraged with respect to its completion or modification.

The parties should complete A101®–2017, Exhibit A, Insurance and Bonds, contemporaneously with this Agreement.

AIA Document A201®–2017, General Conditions of the Contract for Construction, is adopted in this document by reference. Do not use with other general conditions unless this document is modified.

The Owner and Contractor agree as follows.

TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	THE WORK OF THIS CONTRACT
3	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
4	CONTRACT SUM
5	PAYMENTS
6	DISPUTE RESOLUTION
7	TERMINATION OR SUSPENSION
8	MISCELLANEOUS PROVISIONS
9	ENUMERATION OF CONTRACT DOCUMENTS

EXHIBIT A INSURANCE AND BONDS

ARTICLE 1 THE CONTRACT DOCUMENTS

The Contract Documents consist of this Agreement, Conditions of the Contract (General, Supplementary, and other Conditions), Drawings, Specifications, Addenda issued prior to execution of this Agreement, other documents listed in this Agreement, and Modifications issued after execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. An enumeration of the Contract Documents, other than a Modification, appears in Article 9.

ARTICLE 2 THE WORK OF THIS CONTRACT

The Contractor shall fully execute the Work described in the Contract Documents, except as specifically indicated in the Contract Documents to be the responsibility of others.

ARTICLE 3 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 3.1 The date of commencement of the Work shall be:

(Check one of the following boxes.)

☐

The date of this Agreement.

☐

A date set forth in a notice to proceed issued by the Owner.

☒

Established as follows:

(Insert a date or a means to determine the date of commencement of the Work.)

Upon receipt of final permits from U.S. Army Corps of Engineers, Illinois Department of Natural Resources Office of Water Resources, and City of Elgin

If a date of commencement of the Work is not selected, then the date of commencement shall be the date of this Agreement.

§ 3.2 The Contract Time shall be measured from the date of commencement of the Work.

§ 3.3 Substantial Completion

§ 3.3.1 Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion of the entire Work:

(Check one of the following boxes and complete the necessary information.)

☐

Not later than
the date of commencement of the Work.

() calendar days from

☒

By the following date: August 13, 2021

§ 3.3.2 Subject to adjustments of the Contract Time as provided in the Contract Documents, if portions of the Work are to be completed prior to Substantial Completion of the entire Work, the Contractor shall achieve Substantial Completion of such portions by the following dates:

Portion of Work

Substantial Completion Date

§ 3.3.3 If the Contractor fails to achieve Substantial Completion as provided in this Section 3.3, liquidated damages, if any, shall be assessed as set forth in Section 4.5.

ARTICLE 4 CONTRACT SUM

§ 4.1 The Owner shall pay the Contractor the Contract Sum in current funds for the Contractor's performance of the Contract. The Contract Sum shall be seven hundred sixteen thousand one hundred thirty dollars and four cents (\$ 716,130.04), subject to additions and deductions as provided in the Contract Documents.

§ 4.2 Alternates

§ 4.2.1 Alternates, if any, included in the Contract Sum:

Item

Alternate #1: Reduce Signage

Price

-\$6,300.40

§ 4.2.2 Subject to the conditions noted below, the following alternates may be accepted by the Owner following execution of this Agreement. Upon acceptance, the Owner shall issue a Modification to this Agreement.

(Insert below each alternate and the conditions that must be met for the Owner to accept the alternate.)

Item	Price	Conditions for Acceptance
Alternate #2: Reduce Amphitheater Seating	-\$10,562.69	
Alternate #3: Add Stone Column Wraps	\$14,647.00	
Alternate #4: Substitute Trex Decking	\$65,435.70	
Alternate #5: Native Plant Management	\$14,850.00	
Alternate #6: Wood Boardwalk Framing	\$0	

§ 4.3 Allowances, if any, included in the Contract Sum:
(Identify each allowance.)

Item	Price
Boardwalk/Bridge Allowance	\$20,000.00
Hazard Tree Removal Allowance	\$5,000.00

§ 4.4 Unit prices, if any:
(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
Over excavate and backfill with structural fill	Cubic Yard	\$83.00
Helical pier extension (7ft length)	Each	\$270.00
See Schedule of Values for additional unit prices		

§ 4.5 Liquidated damages, if any:
(Insert terms and conditions for liquidated damages, if any.)

See attached Section 000800 Supplementary Conditions

§ 4.6 Other:
(Insert provisions for bonus or other incentives, if any, that might result in a change to the Contract Sum.)

ARTICLE 5 PAYMENTS

§ 5.1 Progress Payments

§ 5.1.1 Based upon Applications for Payment submitted to the Architect by the Contractor and Certificates for Payment issued by the Architect, the Owner shall make progress payments on account of the Contract Sum to the Contractor as provided below and elsewhere in the Contract Documents.

§ 5.1.2 The period covered by each Application for Payment shall be one calendar month ending on the last day of the month, or as follows:

§ 5.1.3 Provided that an Application for Payment is received by the Architect not later than the first _____ day of a month, the Owner shall make payment of the amount certified to the Contractor not later than the last day of the following _____ month. If an Application for Payment is received by the Architect after the application date fixed above, payment of the amount certified shall be made by the Owner not later than sixty (60) days after the Architect receives the Application for Payment.
(Federal, state or local laws may require payment within a certain period of time.)

§ 5.1.4 Each Application for Payment shall be based on the most recent schedule of values submitted by the Contractor in accordance with the Contract Documents. The schedule of values shall allocate the entire Contract Sum among the various portions of the Work. The schedule of values shall be prepared in such form, and supported by such data to substantiate its accuracy, as the Architect may require. This schedule of values shall be used as a basis for reviewing the Contractor's Applications for Payment.

§ 5.1.5 Applications for Payment shall show the percentage of completion of each portion of the Work as of the end of the period covered by the Application for Payment.

§ 5.1.6 In accordance with AIA Document A201®–2017, General Conditions of the Contract for Construction, and subject to other provisions of the Contract Documents, the amount of each progress payment shall be computed as follows:

§ 5.1.6.1 The amount of each progress payment shall first include:

- .1 That portion of the Contract Sum properly allocable to completed Work;
- .2 That portion of the Contract Sum properly allocable to materials and equipment delivered and suitably stored at the site for subsequent incorporation in the completed construction, or, if approved in advance by the Owner, suitably stored off the site at a location agreed upon in writing; and
- .3 That portion of Construction Change Directives that the Architect determines, in the Architect's professional judgment, to be reasonably justified.

§ 5.1.6.2 The amount of each progress payment shall then be reduced by:

- .1 The aggregate of any amounts previously paid by the Owner;
- .2 The amount, if any, for Work that remains uncorrected and for which the Architect has previously withheld a Certificate for Payment as provided in Article 9 of AIA Document A201–2017;
- .3 Any amount for which the Contractor does not intend to pay a Subcontractor or material supplier, unless the Work has been performed by others the Contractor intends to pay;
- .4 For Work performed or defects discovered since the last payment application, any amount for which the Architect may withhold payment, or nullify a Certificate of Payment in whole or in part, as provided in Article 9 of AIA Document A201–2017; and
- .5 Retainage withheld pursuant to Section 5.1.7.

§ 5.1.7 Retainage

§ 5.1.7.1 For each progress payment made prior to Substantial Completion of the Work, the Owner may withhold the following amount, as retainage, from the payment otherwise due:

(Insert a percentage or amount to be withheld as retainage from each Application for Payment. The amount of retainage may be limited by governing law.)

Ten percent 10%

§ 5.1.7.1.1 The following items are not subject to retainage:

(Insert any items not subject to the withholding of retainage, such as general conditions, insurance, etc.)

§ 5.1.7.2 Reduction or limitation of retainage, if any, shall be as follows:

(If the retainage established in Section 5.1.7.1 is to be modified prior to Substantial Completion of the entire Work, including modifications for Substantial Completion of portions of the Work as provided in Section 3.3.2, insert provisions for such modifications.)

§ 5.1.7.3 Except as set forth in this Section 5.1.7.3, upon Substantial Completion of the Work, the Contractor may submit an Application for Payment that includes the retainage withheld from prior Applications for Payment pursuant to this Section 5.1.7. The Application for Payment submitted at Substantial Completion shall not include retainage as follows:

(Insert any other conditions for release of retainage upon Substantial Completion.)

§ 5.1.8 If final completion of the Work is materially delayed through no fault of the Contractor, the Owner shall pay the Contractor any additional amounts in accordance with Article 9 of AIA Document A201–2017.

§ 5.1.9 Except with the Owner’s prior approval, the Contractor shall not make advance payments to suppliers for materials or equipment which have not been delivered and stored at the site.

§ 5.2 Final Payment

§ 5.2.1 Final payment, constituting the entire unpaid balance of the Contract Sum, shall be made by the Owner to the Contractor when

- .1 the Contractor has fully performed the Contract except for the Contractor’s responsibility to correct Work as provided in Article 12 of AIA Document A201–2017, and to satisfy other requirements, if any, which extend beyond final payment; and
- .2 a final Certificate for Payment has been issued by the Architect.

§ 5.2.2 The Owner’s final payment to the Contractor shall be made no later than 30 days after the issuance of the Architect’s final Certificate for Payment, or as follows:

§ 5.3 Interest

Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate stated below, or in the absence thereof, at the legal rate prevailing from time to time at the place where the Project is located.

(Insert rate of interest agreed upon, if any.)

%

ARTICLE 6 DISPUTE RESOLUTION

§ 6.1 Initial Decision Maker

The Architect will serve as the Initial Decision Maker pursuant to Article 15 of AIA Document A201–2017, unless the parties appoint below another individual, not a party to this Agreement, to serve as the Initial Decision Maker.

(If the parties mutually agree, insert the name, address and other contact information of the Initial Decision Maker, if other than the Architect.)

§ 6.2 Binding Dispute Resolution

For any Claim subject to, but not resolved by, mediation pursuant to Article 15 of AIA Document A201–2017, the method of binding dispute resolution shall be as follows:

(Check the appropriate box.)

- ☐ Arbitration pursuant to Section 15.4 of AIA Document A201–2017
- ☒ Litigation in a court of competent jurisdiction
- ☐ Other *(Specify)*

If the Owner and Contractor do not select a method of binding dispute resolution, or do not subsequently agree in writing to a binding dispute resolution method other than litigation, Claims will be resolved by litigation in a court of competent jurisdiction.

ARTICLE 7 TERMINATION OR SUSPENSION

§ 7.1 The Contract may be terminated by the Owner or the Contractor as provided in Article 14 of AIA Document A201–2017.

§ 7.1.1 If the Contract is terminated for the Owner’s convenience in accordance with Article 14 of AIA Document A201–2017, then the Owner shall pay the Contractor a termination fee as follows:

(Insert the amount of, or method for determining, the fee, if any, payable to the Contractor following a termination for the Owner’s convenience.)

§ 7.2 The Work may be suspended by the Owner as provided in Article 14 of AIA Document A201–2017.

ARTICLE 8 MISCELLANEOUS PROVISIONS

§ 8.1 Where reference is made in this Agreement to a provision of AIA Document A201–2017 or another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

§ 8.2 The Owner’s representative:

(Name, address, email address, and other information)

Brian McGuire, Hanover Township Supervisor

Hanover Township

250 South Illinois Route 59, Bartlett, Illinois 60103

Phone: 630.837.0301

cc: Michael Airdo, Township Attorney

Kopon Airdo

111 E Wacker Drive, Suite 500, Chicago, Illinois 60601-4205

Phone: 312.506.4450

§ 8.3 The Contractor's representative:
(Name, address, email address, and other information)

Russ Wennerstrom, Vice President
E. P. Doyle and Son, LLC
1100 Wheaton Oaks Court, Wheaton, Illinois 60187
Phone: 630.665.0600

§ 8.4 Neither the Owner's nor the Contractor's representative shall be changed without ten days' prior notice to the other party.

§ 8.5 Insurance and Bonds

§ 8.5.1 The Owner and the Contractor shall purchase and maintain insurance as set forth in AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Exhibit A, Insurance and Bonds, and elsewhere in the Contract Documents.

§ 8.5.2 The Contractor shall provide bonds as set forth in AIA Document A101™–2017 Exhibit A, and elsewhere in the Contract Documents.

§ 8.6 Notice in electronic format, pursuant to Article 1 of AIA Document A201–2017, may be given in accordance with AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, if completed, or as otherwise set forth below:

(If other than in accordance with AIA Document E203–2013, insert requirements for delivering notice in electronic format such as name, title, and email address of the recipient and whether and how the system will be required to generate a read receipt for the transmission.)

§ 8.7 Other provisions:

See attached Section 000800 Supplementary Conditions

ARTICLE 9 ENUMERATION OF CONTRACT DOCUMENTS

§ 9.1 This Agreement is comprised of the following documents:

- .1 AIA Document A101™–2017, Standard Form of Agreement Between Owner and Contractor
- .2 AIA Document A101™–2017, Exhibit A, Insurance and Bonds
- .3 AIA Document A201™–2017, General Conditions of the Contract for Construction
- .4 AIA Document E203™–2013, Building Information Modeling and Digital Data Exhibit, dated as indicated below:

(Insert the date of the E203-2013 incorporated into this Agreement.)

.5 Drawings

Number	Title	Date
See attached Section 000015 (36 pages)	List of Drawings	1/28/2021

.6 Specifications

Section	Title	Date	Pages
See attached Section 000010	Table of Contents	1/28/2021	280

.7 Addenda, if any:

Number	Date	Pages
Addendum #1	February 15, 2021	25
Addendum #2	February 15, 2021	16
Addendum #3	February 16, 2021	13
Addendum #4	March 1, 2021	17

Portions of Addenda relating to bidding or proposal requirements are not part of the Contract Documents unless the bidding or proposal requirements are also enumerated in this Article 9.

.8 Other Exhibits:

(Check all boxes that apply and include appropriate information identifying the exhibit where required.)

☐

AIA Document E204™–2017, Sustainable Projects Exhibit, dated as indicated below:
(Insert the date of the E204-2017 incorporated into this Agreement.)

☐

The Sustainability Plan:

Title	Date	Pages
-------	------	-------



Supplementary and other Conditions of the Contract:

Document	Title	Date	Pages
See attached Section 000700	General Conditions	1/28/2021	1
See attached Section 000800	Supplementary Condition	1/28/2021	25

.9 Other documents, if any, listed below:

(List here any additional documents that are intended to form part of the Contract Documents. AIA Document A201™-2017 provides that the advertisement or invitation to bid, Instructions to Bidders, sample forms, the Contractor's bid or proposal, portions of Addenda relating to bidding or proposal requirements, and other information furnished by the Owner in anticipation of receiving bids or proposals, are not part of the Contract Documents unless enumerated in this Agreement. Any such documents should be listed here only if intended to be part of the Contract Documents.)

See attached Section 000520 Agreement Between Owner and Contractor

This Agreement entered into as of the day and year first written above.

OWNER (Signature)

Brian McGuire, Hanover Township Supervisor
(Printed name and title)

CONTRACTOR (Signature)

Russ Wennerstrom, Vice President
(Printed name and title)

Init.



Bid Reference Check Questionnaire

Date: April 15, 2021
Time: 2:40 P.M.
Participants: Mark Thoman, Downers Grove Township
Lacey Lawrence, Hitchcock Design Group (HDG)

Project: Downers Grove Township Center

General

1. What was the project scope that E.P.Doyle was responsible for?
General contractor for the project, 2.5M project, township center with full basement and parking lot with underground stormwater storage. They did a superb job. working with subcontractors was excellent, kept them on the job and properly sequenced. They move quickly and efficiently, supporting monthly paperwork (waivers, payroll, pay requests) were well documented. Good to work with. Very impressed with them and professional. Interfaced very well with design engineer. In their proposal for the bid, they included resumes of key staff, and site contact.

Communications

1. Were they easy to communicate with?
Absolutely. Every two weeks we had coordination meeting with engineer, township staff and contractor. It kept change orders to a minimum.
2. Did they initiate communications when problems arose?
Yes, completely proactive on that account. They solved problems before we found out about them.
3. Were they good problem solvers, did they want to be involved in the solution?
Yes, even the president of the company stopped in a few times to make sure I was happy with the work and progress.
4. Did they follow standard procedures for RFIs, payout applications, etc.?



Yes, every month we got a pay application that was very complete and a estimated work completed to date. We know the status of various construction elements. Not a lot of change orders. Very proactive.

Quality

1. Would you describe their work as detailed oriented?

Yes, they made the tiling subcontractor redo work twice to meet the requirement of the construction documents. Also, we the concrete sub poured the main floor, they made them come in a replace portions as it didn't adhere properly.

2. Were there any quality/craftsmanship issues with their or their sub-contractor's work?

See above, Talon Electric, they vet their subcontractors, they have a group of contractors they have a good working relationship.

3. Was any work removed and re-done due to poor quality or non-passing test results?

No

Budget/Schedule

1. Did they initiate a lot of change orders?

They came to us with less than half of the change orders we had in the end. Most were Owner driven for client preference changes and product/material changes. They were good with checking with subs on the pricing and did not start work until authorized.

2. Was their pricing for Owner requested change orders reasonable?

We have prevailing wage requirements and the did

3. Did they meet the project deadline? If no, why not?

Yes, came in ahead of schedule and under budget. Built in daily bonuses for work completed ahead of schedule. They assisted with value engineering options at the start of the project that were cost effective but still met the intent and permit



requirements.

Miscellaneous

1. If given the opportunity to hire or recommend them would you?

Yes, in a heartbeat, they were totally professional. There was no compression to the low bidder and the second lowest, EP Doyle. We spent a bit extra money for a better qualified contractor.



Bid Reference Check Questionnaire

Date: April 15, 2021
Time: 3:00 P.M.
Participants: Jay Scholten, East North Avenue, LLC
Lacey Lawrence, Hitchcock Design Group (HDG)

Project: Cascade Drive-In Theater

General

1. What was the project scope that E.P.Doyle was responsible for?
I have been working with them for a year and a half, they have completed design and build services including some general carpentry for a \$1.5M project. Includes interior and exterior improvements.

Communications

1. Were they easy to communicate with?
Very
2. Did they initiate communications when problems arose?
Yes
3. Were they good problem solvers, did they want to be involved in the solution?
Yes
4. Did they follow standard procedures for RFIs, payout applications, etc.?
Yes

Quality

1. Would you describe their work as detailed oriented?
Yes
2. Were there any quality/craftsmanship issues with their or their sub-contractor's work?



None

3. Was any work removed and re-done due to poor quality or non-passing test results?

Nope

Budget/Schedule

1. Did they initiate a lot of change orders?

No

2. Was their pricing for Owner requested change orders reasonable?

Yes

3. Did they meet the project deadline? If no, why not?

Yes, they did

Miscellaneous

1. If given the opportunity to hire or recommend them would you?

Yes, I would



Bid Reference Check Questionnaire

Date: April 15, 2021
Time: 4:45 P.M.
Participants: Dan Duffy, Village of Minooka
Lacey Lawrence, Hitchcock Design Group (HDG)

Project: Aux Sable Springs Park

General

1. What was the project scope that EP Doyle was responsible for?
General contractor, 120 acres park half wooded, trails, athletic fields, parking lot, soccer and playground.

Communications

1. Were they easy to communicate with?
Yes, we had weekly construction meetings. Anytime we had issues they would answer quickly to deal with them.
2. Did they initiate communications when problems arose?
Yes, usually they let us know via email and weekly Teams meetings, very attentive.
3. Were they good problem solvers, did they want to be involved in the solution?
Yes, as with any large projects, you are going to have some bumps in the road. They were very attentive to laying out options. They were very good.
4. Did they follow standard procedures for RFIs, payout applications, etc.?
Yes.

Quality

1. Would you describe their work as detailed oriented?
Yes, absolutely.
2. Were there any quality/craftsmanship issues with their or their sub-contractor's work?



Not really. They did have an issue with a payout with their subcontractor but no quality issues.

3. Was any work removed and re-done due to poor quality or non-passing test results?

No.

Budget/Schedule

1. Did they initiate a lot of change orders?

There was a lot of conditions that came up with the subsoil during construction, but nothing out of the ordinary.

2. Was their pricing for Owner requested change orders reasonable?

Yes.

3. Did they meet the project deadline? If no, why not?

Yes, they did.

Miscellaneous

1. If given the opportunity to hire or recommend them would you?

Yes, very professional company to deal with.



Bid Reference Check Questionnaire

Date: April 16, 2021
Time: 9:15 A.M.
Participants: Steve Hinchee, Wheaton Park District
Lacey Lawrence, Hitchcock Design Group (HDG)

Project: Play for All Treehouse and Colsey Zoo Bobcat Exhibit

General

1. What was the project scope that EP Doyle was responsible for?
For Play for All Treehouse, EP Doyle was the general contractor, installing walkways that went up 10 to 12 feet in a wooded forest preserve with slides and other playground equipment along the platform. Project scope was \$500k. For the Bobcat exhibit, EP Doyle was also the general contractor. The work included constructing a zoo exhibit with a small holding building, fencing, decorative stonework, and pathways. Project scope was approximately \$800k.

Communications

1. Were they easy to communicate with?
Yes, they are easy to communicate with and are fairly proactive in their communication.
2. Did they initiate communications when problems arose?
Yes, they tried to give us as much advance notice as they foresee or encounter problems and worked fairly quickly to obtain pricing for us to make decisions.
3. Were they good problem solvers, did they want to be involved in the solution?
Yes, on both projects, there were some things that drove cost up and they helped to think of value engineering solutions to bring costs back in line.
4. Did they follow standard procedures for RFIs, payout applications, etc.?
Yes, on the spectrum of contractors they are on the better end.



Quality

1. Would you describe their work as detailed oriented?
Yes, they are.
2. Were there any quality/craftsmanship issues with their or their sub-contractor's work?
If there were it was minor, and EP Doyle worked with us to correct them.
3. Was any work removed and re-done due to poor quality or non-passing test results?
Again minor stuff and they fixed it, specifically on the bobcat exhibit, more of a design issue had to replace the ceiling in the holding facility to add insulation.

Budget/Schedule

1. Did they initiate a lot of change orders?
No more than probably is average on a project. They were warranted, resulting from issues encountered during construction or were requested by the owner.
2. Was their pricing for Owner requested change orders reasonable?
Most of the time, there might have been a few things we questioned, but for the most part very reasonable.
3. Did they meet the project deadline? If no, why not?
I think so, the treehouse took a little longer given weather and site conditions.

Miscellaneous

1. If given the opportunity to hire or recommend them would you?
Yes, we have worked with them on these two projects and a project before that and we always welcome them to be a part of any bidding we do that is part of their wheel house.