



- I. Supervisor McGuire called the meeting to order at 6:07 p.m. Roll Call: present were Supervisor McGuire and Administrator Barr, as well as Assessor Smogolski, Directors Crews and Colagrossi, Assistant Administrator Vana and Accountant James Howard. Chairman Trustee Martinez joined the meeting at 6:37 p.m.
- II. Public Comment: Supervisor McGuire asked if there were any comments from the public; none were heard and he moved on to the next item.
- III. Review and Approval of Minutes: Minutes of October 30, 2019: The minutes from the Finance Committee meeting of October 30, 2019 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Supervisor McGuire and seconded by Administrator Barr and approved by roll call vote.
- IV. Consideration of FY21 Budget:
 - A. Assessor Smogolski requested a 4% increase in salaries as his staff's compensation is below average for Assessors staffs. Mr. McGuire suggested that staff move under the purview of the Administrator instead of the statutory direct reports to the elected official. Currently, Administrator Barr is working for a smooth transition to this situation. The committee recommends concurrence with the Assessor's budget.
 - B. Director Colagrossi led the committee in a review of Aging Services proposed budget. Increases, less grants, equal about 4%. Grant line items, new this year, are for Senior Health Insurance, for volunteers and seniors, through the State of Illinois. The application is in process. Also, the Senior Center transportation grant is new this year. For the building, the Director is requesting \$80,000 for a new HVAC system, and \$40,000 for new furnishings in the lounge/lobby area. The committee recommended concurrence with the propose budget.
 - C. Director Crews provided a budget that is 4.2% increased overall; however, the committee recommended putting additional money into future vehicle purchase/replacement.
 - D. Administrator Barr reviewed each remaining department's proposed budget, highlighting the following:
 1. Town Fund budget for FY21 includes the hiring of an administrative support staff member. 8.2% increase in the Town Fund budget.
 2. Community & Veterans Affairs will see a new year-round intern in their staffing plan. With less hours in the Veterans Affairs office, the department will see a 13.9% decrease there, but will see a 3.13% increase overall in the department.
 3. Facilities and Maintenance will see a 3.6% increase in their budget due primarily to automation purchase and upkeep as well as an increase in waste removal at Astor, and unemployment 1014293.
 4. Community Health is keeping their budget basically flat at 1.2% increase, with increases in salary and purchase of a recordkeeping software application.
 5. Youth and Family Services budget will be flat, as well, with a 1.62% decrease, primarily seen in office supplies and community affairs.

6. Human Services will see the food pantry back into the budget for FY21: salaries and emergency assistance funds, as well as the food pantry budget, make for an increase of 21.2%. A slight increase in income of 1.9% is budgeted.
7. The Mental Health Board will see improvements at the Resource Center including a new rooftop AC system and carpeting, but the budget does cut postage and print costs, as direct mail is not being used. An increase in service contract expenditures of 2.8% is seen for 2021.
8. Road and Bridge budget for FY21 will be about 17.7% decreased over the FY20 budget with the decreases mainly seen in supplies, engineering, contract work, permits, and uniforms and safety equipment. (In FY20, the dump truck was replaced.)
9. The IMRF is increased by 3.2% for FY21, and the FICA fund is increased 3.1% for FY21.
10. The Vehicle Replacement fund is increased primarily due to vehicle replacement needs: a cargo van in YFS, a bus for senior transport, and replacement vehicles for Emergency Services, as well as a vehicle to transport equipment needed for filling high pressure bottles. The committee recommended addition \$75,000 to the fund for FY21.
11. Capital Projects will see several new projects start in FY21, including the Emergency Services Station, Senior Center improvements, improvements at the Izaak Walton Center, and building and permanent equipment purchases. A 401.9% increase is budgeted, offset by income of grants (income up 483.3%).

The committed concurred and will recommend this FY21 budget to the Board for adoption. A motion was made by Supervisor McGuire and seconded by Administrator Barr that the budget for FY21, with the adjustments as noted, is presented to the Board for adoption. Roll call: Ayes: Chairman Trustee Martinez, Supervisor McGuire and Administrator Barr. No nays. Motion carried and the proposed budget will be presented.

- V. Executive Session: No motion was made to go into closed session.
- X. Other Business: No other business was discussed.
- XI. At 7:07 p.m., Chairman Martinez adjourned the meeting upon a motion from Mr. McGuire and second by Mr. Barr.

Respectfully submitted



Katy Dolan Baumer, *Clerk*