



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

June 1, 2021

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll – SP5 John R. Stewart
 - B. Resolution Honoring Streamwood Deputy Fire Chief Marv Kramer
 - C. Recognition of Emergency Services Lieutenant Curtis Marschinke
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Rescheduled Meeting Minutes of May 17, 2021
 - B. Resolution to Approve a Mutual Aid Agreement with the Barrington Countryside Fire Protection District
 - C. Removal of a Member of the Committee on Youth
 - D. Authorization to Purchase a Replacement Road Division Vehicle
- IX. Executive Session
- X. Other Business
- XI. Adjournment



HANOVER TOWNSHIP

VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: John R. Stewart

ADDRESS: 813 Woodland Hts Blvd

CITY/ZIP CODE: Streamwood Ill 60107

PHONE #: 847-702-3057

DATE OF BIRTH: 6-13-45

BRANCH OF SERVICE: ARMY

HIGHEST RANK ATTAINED: SPC 5

YEARS OF SERVICE: FROM 1967 **TO** 1969

MEDALS AWARDED OR OTHER CITATIONS:
Bronze Star

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



RESOLUTION

Honoring Streamwood Fire Department Deputy Chief Marv Kramer for his 31 years of Service

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, Marv Kramer is married to Christine, his partner of 20 years, and is the father of Jessica, Jordan and Matthew; and

WHEREAS, Marv Kramer resides in the City of Elgin and has been a resident of Hanover Township for 30 years; and

WHEREAS, Marv Kramer began his career with the Streamwood Fire Department on August 27, 1990 as a Fire Fighter / Paramedic; and

WHEREAS, Marv Kramer served as a Trustee of Hanover Township from 2002 – 2009 and served as a member of the Township's Mental Health Board from 2009 - 2014; and

WHEREAS, Marv Kramer served as a Director of the Hanover Township Foundation from 2005 to 2016; and

WHEREAS, Marv Kramer served as a Battalion Chief of the Streamwood Fire Department from June of 2013 to June of 2014, and was promoted to Deputy Chief in July of 2014; and

WHEREAS, Marv Kramer has achieved the Fire Officer 1 and Fire Officer 2 certifications; and

WHEREAS, Marv Kramer will be retiring from the Streamwood Fire Department on June 4, 2021, concluding 31 years of dedicated and honorable service to the residents of Hanover Township.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, Marv Kramer is honored and recognized for his years of service to the residents of Hanover Township.

Dated: June 1, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Denise Camacho

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*



Office of the Supervisor
Brian P. McGuire

**Proclaiming June 4, 2021
NATIONAL GUN VIOLENCE AWARENESS DAY IN HANOVER TOWNSHIP**

Whereas, every day, more than 100 Americans are killed by gun violence, alongside more than 230 who are shot and wounded, and on average there are more than 13,000 gun homicides every year; and

Whereas, Illinois has 1,363 gun deaths in an average year, with a rate of 10.6 deaths per 100,000 people and the 37th highest rate of gun deaths in the US; and

Whereas, local governments across the nation, including in Hanover Township, are working to end the senseless violence with evidence-based solutions; and

Whereas, support for the Second Amendment rights of law-abiding citizens goes hand in-hand with keeping guns away from people with dangerous histories; and

Whereas, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than a year of increased gun sales and increased calls to suicide and domestic violence hotlines; and

Whereas, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 4, 2021 to recognize the 24th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day, and wear orange in tribute to victims of gun violence and their loved ones; and

Whereas, anyone can join this campaign by pledging to wear orange on June 4th, the first Friday in June in 2021, to help raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

Whereas, Hanover Township is committed to reducing gun violence and pledges to do all it can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep Township youth safe.

NOW, THEREFORE BE IT PROCLAIMED by the Supervisor of Hanover Township, Cook County, Illinois that June 4, 2021 is "National Gun Violence Awareness Day" in Hanover Township.

IN WITNESS WHEREOF, I have hereunto set my signature this Fourth day of June 2021.

Brian P. McGuire, Supervisor

Hanover Township
Board Audit Report
From 5/18/2021 - 5/31/2021

	<u>Total</u>
Total Town Fund	76,485.86
Total Senior Services Fund	28,568.35
Total General Assistance Fund	5,732.69
Total Road Maintenance Fund	5,972.51
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	2,304.18
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	4,190.50
 Total All Funds	 <u><u>123,254.09</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Check	05/26/2021	141646	Jeanette Vybrial	Tide Refunds	165.00
Total 5053850 · Tide Revenues					165.00
Total 5053 · Mental Health - Revenue					165.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	05/26/2021	141673	ProxIT Technology Solutions	Inv# 22249 Network Labor - April	6,643.07
Check	05/26/2021	141676	Staples	Inv# 8062135067 Logitech USB Headset	38.98
Total 1014430 · Computer Equipment & Software					6,682.05
Total 101CAP · Capital Expenditures					6,682.05
101CHN · Community Health					
1014453 · Printing					
Check	05/28/2021	141693	Precise Printing Network, Inc.	Inv# 515362 OCH Brochures English/Spanish (500)	182.00
Total 1014453 · Printing					182.00
1014491 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	1,918.66
Total 1014491 · Health Insurance					1,918.66
1014492 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	96.64
Total 1014492 · Dental, Vision & Life Insurance					96.64
Total 101CHN · Community Health					2,197.30
101CVA · Community Affairs					
101CMA · Community Relations					
1014608 · Salaries					
Check	05/28/2021	141693	Precise Printing Network, Inc.	Inv# 515361 Community Affairs Brochures English/Spanish (500)	182.00
Total 1014608 · Salaries					182.00
1014617 · Equipment & Furniture					
Check	05/26/2021	141669	Leaf (618-009)	Inv# 11894454 Kyocera Copier Lease	97.44
Check	05/26/2021	141678	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges May 2021	36.01
Check	05/28/2021	141688	Canteen Refreshment Services	Inv# ORD104223 Water Machine Rental	44.95
Total 1014617 · Equipment & Furniture					178.40
1014619 · Office Supplies					

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/28/2021	141694	Staples	Inv# 3475396550 Alcohol Sterile Prep Pads	15.16
			Total 1014619 · Office Supplies		15.16
			1014621 · Satellite Office Utilities		
Check	05/28/2021	141686	City of Elgin	Acct# 413720-6423 Water Monthly Charges 4/8-5/7	24.54
Check	05/28/2021	141687	Com Ed 010	Acct# 6997418010 Monthly Charges 4/9-5/10	370.59
			Total 1014621 · Satellite Office Utilities		395.13
			1014624 · Travel		
Check	05/18/2021	141549	Stachnik, Maja	Mileage Reimbursement 4/1-5/6	58.00
			Total 1014624 · Travel		58.00
			1014627 · Community Affairs		
Check	05/18/2021	141537	James Harvey Photography	Inv# 1437 Officials Headshot	75.00
Check	05/18/2021	141539	Kwik Print	Inv# 68923 Township Booklets (100)	387.80
Check	05/18/2021	141547	Signs by Tomorrow	Inv# 27998 Township Banner	115.00
			Total 1014627 · Community Affairs		577.80
			1014691 · Health Insurance		
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	571.64
			Total 1014691 · Health Insurance		571.64
			1014692 · Dental, Vision & Life Insurance		
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	90.86
			Total 1014692 · Dental, Vision & Life Insurance		90.86
			Total 101CMA · Community Relations		2,068.99
			Total 101CVA · Community Affairs		2,068.99
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	05/28/2021	141690	Fullife Safety Center	Inv# 55511A LED Wands (9)/Protective Eyewear	232.19
			Total 1014802 · Equipment		232.19
			1014803 · Uniforms		
Check	05/26/2021	141671	Ray O'herron Co., Inc.	Inv# 2114076-IN Pants/Shirt/Hats/Shoes/Belt	623.14
Check	05/28/2021	141692	Ray O'herron Co., Inc.	Inv# 2117164 Uniform Shirt (4)	195.90
			Total 1014803 · Uniforms		819.04
			1014804 · Printing		
Check	05/28/2021	141693	Precise Printing Network, Inc.	Inv# 515367 ES Brochures English/Spanish (500)	182.00

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014804 · Printing					182.00
1014814 · Communications					
Check	05/18/2021	141536	Emergency Services Marketing Corp., Inc.	Inv Date 5/12/21 Iam Responding One-Year Term	305.00
Check	05/18/2021	141541	Motorola Solutions, Inc.	Inv# 5692220210401 Monthly Radio Service May 2021	586.00
Check	05/26/2021	141653	Comcast (773 ES)	Acct# 877110083 0226773 ES Internet Charges 4/18-5/17	193.02
Check	05/26/2021	141658	Dupage Public Safety Communications	Inv# 17617 Annual Dispatch Fee	10,927.27
Check	05/26/2021	141678	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges May 2021	86.24
Total 1014814 · Communications					12,097.53
1014891 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	124.00
Total 1014892 · Dental, Vision & Life Insurance					124.00
Total 101ES · ES - Expenditures					14,437.99
101ISE · Insurance & Employee Benefits					
1014507 · Flex Plan & 457 Plan					
Check	05/26/2021	141655	CUNA Mutual Retirement Solutions	457 Admin Fees	462.50
Total 1014507 · Flex Plan & 457 Plan					462.50
Total 101ISE · Insurance & Employee Benefits					462.50
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	05/26/2021	141668	Kopon Airdo, LLC	Inv# 190-0001-33255 Legal Services	13,498.95
Check	05/26/2021	141668	Kopon Airdo, LLC	Inv# 190-0005-33256 Legal Services	903.50
Check	05/26/2021	141668	Kopon Airdo, LLC	Inv# 190-009-33258 Legal Services	146.17
Check	05/26/2021	141668	Kopon Airdo, LLC	Inv# 190-0010-33259 Legal Services	5,427.51
Total 1014502 · Legal Services					19,976.13
Total 101LEA · Legal & Auditing					19,976.13
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	05/18/2021	141523	Bade Supply	Inv# 44272 Can Liners/Cleaning Solution/Toilet Tissue/Hand Towels	518.02
Check	05/26/2021	141650	Bade Supply	Inv# 44563 Cleaning Solution//Toilet Tissue/Hand Towels/Soaps	411.52
Total 1014205 · Janitorial Supplies					929.54
1014209 · Building Contracts					
Check	05/18/2021	141531	Cummins NPower, LLC	Inv# F2-77778 Emergency Generator Quarterly Maintenance	501.63
Check	05/18/2021	141532	Fox Valley Fire & Safety	Inv# 433175 Contract Security Monitoring Astor Ave	391.20

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/18/2021	141538	Johnson Controls Security Solutions	Inv# 35865141 Quarterly Security Monitoring June-Aug Sr Ctr	255.00
Check	05/26/2021	141666	Johnson Controls Security Solutions	Inv# 35864836 Quarterly Security Monitoring For Astor Ave.	255.00
Total 1014209 · Building Contracts					1,402.83
1014210 · Building Maintenance - Town					
Check	05/26/2021	141662	Fox Valley Fire & Safety	Inv# IN00435840 Annual Fire Alarm Inspection- Town Hall	735.00
Total 1014210 · Building Maintenance - Town					735.00
1014214 · Equipment Maintenance - Senior					
Check	05/18/2021	141532	Fox Valley Fire & Safety	Inv# 432727 Annual Fire Sprinkler Inspection Sr Ctr	360.00
Check	05/26/2021	141647	A + Exhaust Hood & Duct Cleaning Inc	Inv# 19932 Exhaust Hood Cleaning	300.00
Check	05/26/2021	141670	Midwest Mechanical	Inv# 112120258 Repair For RTO #3 Senior Center HVAC System	968.84
Total 1014214 · Equipment Maintenance - Senior					1,628.84
1014221 · Cell Phone/Communications					
Check	05/26/2021	141678	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges May 2021	180.05
Total 1014221 · Cell Phone/Communications					180.05
1014225 · Grounds/Reserve Maintenance					
Check	05/18/2021	141543	Platt Hill Nursery	Ticket# OFF03-241319 Tree (3)	439.90
Check	05/26/2021	141651	Callahan Plumbing	Inv# 18436 Annual RPZ Valve Inspection - Runzel Reserve	210.00
Total 1014225 · Grounds/Reserve Maintenance					649.90
1014226 · Uniforms					
Check	05/18/2021	141524	Bartlett Sports	Inv# 5748 Uniforms for Seasonal Associates & Staff	600.00
Total 1014226 · Uniforms					600.00
1014291 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	4,070.08
Total 1014291 · Health Insurance					4,070.08
1014292 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	305.77
Check	05/26/2021	141672	NCPERS	Billing# 5785062021 Monthly Premium June 2021	16.00
Total 1014292 · Dental, Vision & Life Insurance					321.77
Total 101MAIN · Facilities Maintenance					10,518.01
101PAN · Pantry					
1014161 · Utilities					
Check	05/18/2021	141528	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 4/5-5/4	505.42
Check	05/18/2021	141553	Village of Hanover Park	Acct 3940-001 Water/Sewer Current Meter Read 4/21/21	51.44

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
			Total 1014161 · Utilities		556.86
			1014191 · Health Insurance		
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	1,200.44
			Total 1014191 · Health Insurance		1,200.44
			1014192 · Dental, Vision & Life Insurance		
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	112.63
			Total 1014192 · Dental, Vision & Life Insurance		112.63
			Total 101PAN · Pantry		1,869.93
			101THE · Town Hall Expense		
			1014403 · Utilities - Town		
Check	05/18/2021	141552	Village of Bartlett	Acct# 51470 Bill# 100783 Water/Sewer Runzel Reserve	22.37
			Total 1014403 · Utilities - Town		22.37
			1014405 · Internet Access - Town		
Check	05/26/2021	141657	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges 5/23-6/22	123.62
			Total 1014405 · Internet Access - Town		123.62
			1014416 · Equipment Rental - Town		
Check	05/26/2021	141656	Canteen Refreshment Services	Inv# ORD104224 Water Machine Rental - June	44.95
Check	05/26/2021	141669	Leaf (618-009)	Inv# 11894454Kyocera Copier Lease - Main Copier	289.23
Check	05/26/2021	141669	Leaf (618-009)	Inv# 11894454 Kyocera Copier Lease - Passports	23.10
			Total 1014416 · Equipment Rental - Town		357.28
			Total 101THE · Town Hall Expense		503.27
			101TOE · Town Office Expense		
			1014401 · Postage		
Check	05/26/2021	141661	Easy Permit Postage	Postage Refil	2,583.02
			Total 1014401 · Postage		2,583.02
			1014404 · Office Supplies		
Check	05/26/2021	141676	Staples	Inv# 8062135067 Folders/Ink	61.69
			Total 1014404 · Office Supplies		61.69
			1014406 · Printing		
Check	05/28/2021	141693	Precise Printing Network, Inc.	Inv# 515368 Passport Services Brochures (250)	65.00
			Total 1014406 · Printing		65.00
			1014414 · Memberships, Subs & Publication		
Check	05/26/2021	141644	Illinois City County Management Assoc	ILCMA Membership Dues (J.Barr)	346.75

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/28/2021	141695	Bartlett Rotary Club	Inv# 1583 Rotary Dues - Barr	359.60
Total 1014414 · Memberships, Subs & Publication					706.35
1014591 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	358.91
Total 1014592 · Dental, Vision & Life Insurance					358.91
Total 101TOE · Town Office Expense					7,627.84
104ASR · Assessor's Division					
1044407 · Printing					
Check	05/26/2021	141674	Precise Printing Network, Inc.	Inv# 515363 Assessors Office Pamphlets - Spanish/English	182.00
Check	05/28/2021	141691	Image Systems & Business Solutions	Inv# 336826 Copy Charges	14.47
Total 1044407 · Printing					196.47
1044491 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	261.42
Check	05/26/2021	141672	NCPERS	Billing# 5785062021 Monthly Premium June 2021	16.00
Total 1044492 · Dental, Vision & Life Insurance					277.42
Total 104ASR · Assessor's Division					3,343.53
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094614 · Printing					
Check	05/26/2021	141677	TTSG Leasing	Inv# INV60094 Copy Charges 6/13/2018-9/12/2021	55.13
Total 1094614 · Printing					55.13
1094617 · Equipment Maintenance					
Check	05/26/2021	141659	De Lage Landen Financial Services	Inv# 72373307 Copier Lease	179.06
Total 1094617 · Equipment Maintenance					179.06
1094691 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	4,607.40

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
			Total 1094691 · Health Insurance		4,607.40
			1094692 · Dental, Vision & Life Insurance		
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	357.66
			Total 1094692 · Dental, Vision & Life Insurance		357.66
			Total 109ADM · Administration & Clinical		5,199.25
			109OUT · Outreach & Prevention		
			1094651 · Cellphones		
Check	05/26/2021	141678	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges May 2021	197.40
			Total 1094651 · Cellphones		197.40
			1094791 · Health Insurance		
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	1,143.28
			Total 1094791 · Health Insurance		1,143.28
			1094792 · Dental, Vision & Life Insurance		
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	258.39
			Total 1094792 · Dental, Vision & Life Insurance		258.39
			Total 109OUT · Outreach & Prevention		1,599.07
			Total 109YFS · Youth & Family Services		6,798.32
			Total 1014 · Town Fund - Expenditures		76,485.86
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104524 · Utilities		
Check	05/18/2021	141529	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 4/2-5/3	3,499.09
			Total 1104524 · Utilities		3,499.09
			1104525 · Telephone & High Speed Internet		
Check	05/26/2021	141678	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges May 2021	61.12
			Total 1104525 · Telephone & High Speed Internet		61.12
			1104527 · Equipment		
Check	05/18/2021	141555	Wells Fargo	Inv# 5015040319 Main Copier Lease 5/2-6/1	289.85
			Total 1104527 · Equipment		289.85
			1104528 · Office Supplies		
Check	05/18/2021	141522	Accurate Office Supply Co	Inv# 538234 Mouse Pad	11.38
Check	05/18/2021	141522	Accurate Office Supply Co	Inv# 538708 Toner	223.32
Check	05/18/2021	141522	Accurate Office Supply Co	Inv# 542329 Copy Paper/Ink/Folders	241.12

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/26/2021	141649	Accurate Office Supply Co	Inv# 543053 Water, Pens, Markers	22.01
Check	05/26/2021	141649	Accurate Office Supply Co	Inv# 543053 Coffee	23.02
Total 1104528 · Office Supplies					520.85
1104533 · Printing					
Check	05/26/2021	141654	COTG	Inv# IN2742667 Copy Charges May 2021	137.25
Check	05/26/2021	141667	Kwik Print	Inv# 68981 Business Cards	78.90
Check	05/26/2021	141667	Kwik Print	Inv# 68975 Envelopes (500)/Business Cards (3 Sets)	367.80
Check	05/28/2021	141693	Precise Printing Network, Inc.	Inv# 515364 Aging Services Brochure English/Spanish (500)	182.00
Total 1104533 · Printing					765.95
1104542 · Senior Home Care Pilot Program					
Check	05/28/2021	141681	Illinois Department of Public Health	Home Service Agency License Fee	1,500.00
Total 1104542 · Senior Home Care Pilot Program					1,500.00
1104591 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	2,926.80
Total 1104591 · Health Insurance					2,926.80
1104592 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	188.75
Total 1104592 · Dental, Vision & Life Insurance					188.75
Total 1104ADM · Administration					9,752.41
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3754825 Congregate Food	82.18
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3755692 Congregate Food	86.88
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756414 Congregate Food	24.50
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756713 Congregate Food	119.88
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756802 Congregate Food	40.88
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3757660 Congregate Food	132.33
Check	05/18/2021	141533	Get Fresh Produce, Inc	Credit# 454703 Inv# 3737778 Congregate Food	-19.00
Check	05/18/2021	141534	Gordon Food Service	Inv# 209967077 Congregate Food	450.37
Check	05/18/2021	141535	Highland Baking Company	Inv# 2467059 Congregate Food	31.17
Check	05/18/2021	141535	Highland Baking Company	Inv# 2468934 Congregate Food	31.55
Check	05/26/2021	141663	Gordon Food Service	Inv# 210137968 Congregate Food	616.21
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03764387 Congregate Food	144.16
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03765979 Congregate Food	130.33
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03766135 Congregate Food	14.80
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03761778 Congregate Food	89.87
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 3757660 Congregate Food	158.10
Check	05/26/2021	141665	Highland Baking Company	Inv# 0002475609 Congregate Food	34.21
Check	05/26/2021	141665	Highland Baking Company	Inv# 0002472556 Congregate Food	30.03

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	05/26/2021	141665	Highland Baking Company	Inv# 0002471403 Congregate Food	46.80
Total 1105551 · Congregate Food					2,245.25
1105553 · Congregate Supplies					
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3755692 Congregate Suppleis	13.65
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756465 Congregate Supplies	13.65
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756713 Congregate Supplies	27.30
Check	05/18/2021	141534	Gordon Food Service	Inv# 209967077 Congregate Supplies	53.32
Check	05/26/2021	141663	Gordon Food Service	Inv# 210137968 Congregate Supplies	7.10
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03764387 Congregate Suppleis	27.30
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03765979 Congregate Supplies	27.30
Total 1105553 · Congregate Supplies					169.62
1105558 · Home Delivered Meals Food					
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3754825 HDM Food	82.17
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3755692 HDM Food	86.87
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756414 HDM Food	24.50
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756713 HDM Food	119.87
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756802 HDM Food	40.87
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3757660 HDM Food	132.32
Check	05/18/2021	141533	Get Fresh Produce, Inc	Credit# 454703 Inv# 3737778 HDM Food	-19.00
Check	05/18/2021	141534	Gordon Food Service	Inv# 209967077 HDM Food	450.37
Check	05/18/2021	141535	Highland Baking Company	Inv# 2467059 HDM Food	31.18
Check	05/18/2021	141535	Highland Baking Company	Inv# 2468934 HDM Food	31.54
Check	05/26/2021	141663	Gordon Food Service	Inv#210137968 HDM Food	616.21
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03764387 HDM Food	144.15
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv#03765979 HDM Food	130.32
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03766135 HDM Food	14.80
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03761778 HDM Food	89.87
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 3757660 HDM Food	158.10
Check	05/26/2021	141665	Highland Baking Company	Inv# 0002475609 HDM Food	34.21
Check	05/26/2021	141665	Highland Baking Company	Inv# 0002472556 HDM Food	30.02
Check	05/26/2021	141665	Highland Baking Company	Inv# 0002471403 HDM Food	46.79
Total 1105558 · Home Delivered Meals Food					2,245.16
1105560 · Home Delivered Meals Supplies					
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3755692 HDM Supplies	13.65
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756465 HDM Supplies	13.65
Check	05/18/2021	141533	Get Fresh Produce, Inc	Inv# 3756713 HDM Supplies	27.30
Check	05/18/2021	141534	Gordon Food Service	Inv# 209967077 HDM Supplies	53.32
Check	05/26/2021	141663	Gordon Food Service	Inv# 210137968 HDM Supplies	7.10
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03764387 HDM Supplies	27.30
Check	05/26/2021	141664	Get Fresh Produce, Inc	Inv# 03765979 HDM Supplies	27.30
Total 1105560 · Home Delivered Meals Supplies					169.62
1105792 · Dental, Vision & Life Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	42.54
Total 1105792 · Dental, Vision & Life Insurance					42.54
Total 1104NUT · Nutrition					4,872.19
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	05/18/2021	141544	Julie Ramirez	Inv# 51321 Senior Exercise Instructor - June 2021	524.99
Check	05/18/2021	141545	Shannon Reiskis	Inv# 51421 Yoga Class Instruction - June 2021	140.00
Check	05/28/2021	141685	Accurate Office Supply Co	Inv# 543443 Program Refreshments	17.49
Check	05/28/2021	141689	Giuseppa Crisopulli	Cooking Class Instructor - Supplies	233.74
Total 1104515 · Programming					916.22
1104520 · Volunteer Services					
Check	05/18/2021	141540	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement April 2021	15.95
Check	05/18/2021	141556	Pat Zickler	Home Delivered Meals Mileage Reimbursement 3/9-5/13	103.24
Check	05/26/2021	141641	William Nagle	Home Delivered Meals Mileage Reimbursement May 2021	73.66
Check	05/26/2021	141642	Charles Valerio	Home Delivered Meals Mileage Reimbursement May 2021	15.95
Check	05/26/2021	141643	Maureen Edelman	Home Delivered Meals Mileage Reimbursement May 2021	33.64
Check	05/28/2021	141682	Dorothy Archer	Home Delivered Meals Mileage Reimbursement May 2021	55.68
Check	05/28/2021	141683	James Mattson	Home Delivered Meals Mileage Reimbursement May 2021	53.36
Check	05/28/2021	141684	Janice Trinco	Home Delivered Meals Mileage Reimbursement March-May	58.00
Total 1104520 · Volunteer Services					409.48
1104545 · Program Staff Travel					
Check	05/26/2021	141645	Krall, Marianne	Mileage Reimbursement	39.98
Total 1104545 · Program Staff Travel					39.98
1104891 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	5,007.59
Total 1104891 · Health Insurance					5,007.59
1104892 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	431.70
Total 1104892 · Dental, Vision & Life Insurance					431.70
Total 1104PRO · Enrichment Programs					6,804.97
1104SOC · Social Services					
1104991 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
1104992 · Dental, Vision & Life Insurance					

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Total 1104992 · Dental, Vision & Life Insurance					90.86
Total 1104SOC · Social Services					1,336.01
1104TRN · Transportation					
1104691 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	5,453.46
Total 1104691 · Health Insurance					5,453.46
1104692 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	349.31
Total 1104692 · Dental, Vision & Life Insurance					349.31
Total 1104TRN · Transportation					5,802.77
Total 1104 · Aging Services - Expenditures					28,568.35
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	05/18/2021	141550	Staples	Inv# 3474946578 Ink	109.15
Check	05/18/2021	141550	Staples	Inv# 3474946581 Paper, Pop Up Notes	73.98
Total 2024202 · Office Supplies					183.13
2024204 · Equipment					
Check	05/18/2021	141554	Waterlogic	Inv# 646048 Water Machine Rental 5/4-6/3	40.42
Check	05/26/2021	141669	Leaf (618-009)	Inv# 11785051 Kyocera Copier Lease	106.23
Total 2024204 · Equipment					146.65
2024210 · Printing					
Check	05/18/2021	141525	Braden Interact Business (Hanover-IBP WS)	Inv# 707892 Copy Charges April 2021	37.93
Check	05/26/2021	141667	Kwik Print	Inv# 68972 Foundation Envelopes (Reimbursed)	111.00
Check	05/26/2021	141667	Kwik Print	Inv# 68977 Envelopes	111.00
Check	05/28/2021	141693	Precise Printing Network, Inc.	Inv# 515366 WS Brochures English/Spanish (500)	182.00
Total 2024210 · Printing					441.93
2024507 · Professional Services					
Check	05/18/2021	141551	Verify (XHANGA)	Inv# 1400252 Background Checks March 2021	44.00
Check	05/18/2021	141551	Verify (XHANGA)	Inv# 1403917 Background Checks April 2021	36.00
Total 2024507 · Professional Services					80.00
2024509 · Volunteer Appreciation					
Check	05/18/2021	141521	A1 Trophies & Awards	Inv# 16350 Name Badge	7.99

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
			Total 2024509 · Volunteer Appreciation		7.99
			2024510 · Miscellaneous		
Check	05/18/2021	141550	Staples	Inv# 3475396425 Thank You Bags	235.95
			Total 2024510 · Miscellaneous		235.95
			2024591 · Health Insurance		
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	2,298.00
			Total 2024591 · Health Insurance		2,298.00
			2024592 · Dental, Vision & Life Insurance		
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	339.04
			Total 2024592 · Dental, Vision & Life Insurance		339.04
			Total 2024ADM · Administration		3,732.69
			2024HOM · Home Relief		
			2024119 · Emergency Assistance		
Check	05/21/2021	5838	Blackhawk Apartments	Emergency Assistance	2,000.00
			Total 2024119 · Emergency Assistance		2,000.00
			Total 2024HOM · Home Relief		2,000.00
			Total 2024 · Human Services - Expenditures		5,732.69
			3034 · Road Maintenance - Expenditures		
			3034ADM · Administration		
			3034701 · Legal		
Check	05/26/2021	141668	Kopon Airdo, LLC	Inv# 190-0007-33257 Legal Services	1,346.90
			Total 3034701 · Legal		1,346.90
			3034709 · Uniforms & Safety Equipment		
Check	05/18/2021	141524	Bartlett Sports	Inv# 5748 Uniforms for Seasonal Associates & Staff	95.50
			Total 3034709 · Uniforms & Safety Equipment		95.50
			3034711 · Utilities		
Check	05/18/2021	141526	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 4/8-5/7	119.70
			Total 3034711 · Utilities		119.70
			3034791 · Health Insurance		
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	1,143.28
			Total 3034791 · Health Insurance		1,143.28
			3034792 · Dental, Vision & Life Insurance		

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	90.86
Total 3034792 · Dental, Vision & Life Insurance					90.86
Total 3034ADM · Administration					2,796.24
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	05/18/2021	141542	O'Reilly Auto Parts	Inv# 3421-290331 Windshield Washer Fluid & Grease	269.98
Check	05/18/2021	141548	SiteOne Landscape Supply, LLC	Inv# 108985783-001 Herbicide for Broad Leaf Treatment	408.23
Check	05/18/2021	141548	SiteOne Landscape Supply, LLC	Inv# 109057711-001 Herbicide for Broad Leaf Treatment	281.41
Check	05/18/2021	141548	SiteOne Landscape Supply, LLC	Inv# 109079250-001 Herbicide for Broad Leaf Treatment	237.29
Check	05/26/2021	141675	SiteOne Landscape Supply, LLC	Inv# 108985783-001 Road Right of Way Herbicide	408.23
Total 3034602 · Operating Supplies & Materials					1,605.14
3034607 · Contract Work					
Check	05/26/2021	141652	Cleansweep	Inv# PS372577 Bridlewood Street Sweep	800.00
Total 3034607 · Contract Work					800.00
3034610 · Street Lighting					
Check	05/18/2021	141530	Com Ed 152	Acct# 0045120152 Monthly Charges 4/6-5/5	366.52
Total 3034610 · Street Lighting					366.52
Total 3034ROD · Road Maintenance					2,771.66
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	05/18/2021	141546	Russo Power Equipment	Inv# PSI10032488 Replace Pump on Herbicide Sprayer	404.61
Total 3034609 · Maintenance Vehicles & Equip					404.61
Total 303EQM · Equipment					404.61
Total 3034 · Road Maintenance - Expenditures					5,972.51
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	05/26/2021	141679	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	05/26/2021	141660	Euclid Managers	Acct 5641581 Monthly Premium	167.53
Total 5054592 · Dental, Vision & Life Insurance					167.53
Total 5054ADM · Administration					1,893.89

Hanover Township Board Audit Report

May 18 - 31, 2021

Type	Date	Num	Name	Memo	Amount
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	05/18/2021	141527	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 4/7-5/6	245.29
Total 5054210 · Utilities					245.29
Total 5054COM · HT Community Resource Center					245.29
Total 5054 · Mental Health - Expenditures					2,139.18
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	05/26/2021	141648	Commercial Flooring, Inc	Invoice #:21-11525 Carpet Replacement For Astor Ave.	4,190.50
Total 8084425 · Building & Perm Improvements					4,190.50
Total 8084 · Capital Projects - Expenditures					4,190.50
TOTAL					123,254.09

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:45 p.m.
- Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Camacho, Essick, and Martinez.
- Others present either in person or via teleconference were Assessor Tom Smogolski, AssessorElect Khaja Moinuddin*, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community and Government Relations Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Match, and Attorney Mike Airdo.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Presentations:
- A. The Board recognized former Trustee, now Assessor elect starting in January 2022 – Khaja Moinuddin for his service during his term as Trustee.
- V. Reports:
- A. Supervisor's Report: No report was offered.
- B. Clerk's Report: The Clerk offered no report.
- C. Assessor's Report: Assessor Smogolski offered no report.
- VI. Bill Paying: Mr. Barr presented the bills for payment from May 4, 2021 through May 17, 2021 as follows:
- | | | |
|----|------------------------------------|---------------------|
| a. | Town | \$111,722.61 |
| b. | Senior Services | 17,960.78 |
| c. | General Assistance | 324.05 |
| d. | Road Maintenance | 27,750.17 |
| e. | Committee for Senior Citizens Svc. | 252.96 |
| f. | Mental Health Board | 35,529.77 |
| g. | Vehicle | 400.00 |
| f. | Capital Fund | <u>8,461.60</u> |
| | Total | <u>\$202,401.94</u> |
- A motion was made by Trustee Essick and seconded by Trustee Martinez to approve payment of the bills as presented from May 4, 2021 through May 17, 2021. Roll call: Ayes: Trustees Beattie, Essick Martinez, and Camacho, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.
- VII. Unfinished Business: No unfinished business was discussed.
- VIII. New Business:
- A. Board Meeting Minutes of May 4, 2021: Clerk Dolan Baumer presented the rescheduled Board meeting minutes of May 4, 2021 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of May 4, 2021; motion seconded by Trustee Camacho. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution to Approve a Mutual Aid Agreement between the Village of West Dundee Fire Department and the Hanover Township Emergency Services Department: Trustee Martinez moved that the Board approve a mutual aid agreement between the Village of West Dundee Fire Department and the Hanover Township Emergency Services department resolution #051721;

motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Camacho, and Supervisor McGuire. Nays: None. Motion carried.

- C. Ordinance Amending the Offices of Hanover Township Freedom of Information Officer and Open Meetings Act Officer: Trustee Martinez moved that Board approve ordinance #051721 amending the offices of Hanover Township Freedom of Information officer and Open Meetings Act officer. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- D. Appointment of the Township Attorney: Trustee Essick moved that the Board concur with the Supervisor's appointment of Mike Airdo of Kopon Airdo LLC as Township attorney. Motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- E. Appointment of trustee Committee Assignments: Supervisor McGuire asked that the Board approve the following appointments: Trustee Beattie to the Committee on Yourht, trustee Essick to the Senior Citizens Services Committee and Trustee Martinez to the Finance Committee; Trustee Martinez moved to approve the appointments as noted, and Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Camacho, and Supervisor McGuire. Nays: None. Motion carried.

Supervisor McGuire reported that he has appointed Trustee Camacho to the Mental Health Board. Trustee Beattie moved to approve of the Supervisor's appointment of Trustee Camacho to the Mental Health Board; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Camacho, Essick, Martinez, and Beattie, and Supervisor McGuire. Nays: None. Motion carried.
- F. Appointment of Trustees as Deputy Human Services Directors: Supervisor McGuire noted that he has appointed the Trustees as Deputy Human Services Directors.
- G. Appointment of the Human Services Director: Supervisor McGuire asked that the Board concur with his appointment of Mary Jo Imperato as Human Services Director. The Board concurred.
- H. Appointment of the Emergency Services Director: Supervisor McGuire asked that the Board concur with his appointment of Mike Crews as Emergency Services Director. The Board concurred.
- I. Appointment to the Mental Health Board: Supervisor McGuire asked that the Board approve the appointment of Kristen Cruthers to the Mental Health Board. Trustee Beattie moved that the Board concur with Mr. McGuire's appointment of Kristen Cruthers to the Mental Health Board; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Camacho, Essick, Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- J. Appointments to the Senior Citizens Services Committee: Supervisor McGuire asked that the Board approve of appointments: Larry Britz, Walter Gramiak, Lynn Nelles, and Naomi Walters-Lenoci to the Senior Citizens Services Committee. Trustee Essick moved to approve of the appointments as listed; Trustee Martinez seconded the motion. Roll call: Ayes: Trustee Essick, Martinez, Beattie, and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- K. Appointment to the Diversity and Engagement Task Force Co-chair: Supervisor McGuire asked that the Board approve resolution 0517212 appointing Trustee Camacho to the co-chair position of the Diversity and Engagement Task Force; motion to approve resolution 0517212 made by Trustee Martinez and seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Martinez, Essick, and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- L. Appointments to the Diversity and Engagement Task Force: Supervisor McGuire asked that the record reflect that he has appointed Khaja Moinuddin to serve on the Diversity and Engagement Task Force.

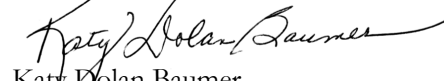
Minutes of a Meeting of the Hanover Township Board

Tuesday, May 17, 2021

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- IX. Executive Session: No motion to go into closed session was made.
- X. Other Business: No other business was discussed.
- IX. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:01 p.m. was made by Trustee Martinez and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Camacho, Essick, Martinez, and Moinuddin and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
TO APPROVE A MUTUAL AID AGREEMENT BETWEEN
BARRINGTON COUNTRYSIDE FIRE PROTECTION DEPARTMENT AND THE HANOVER
TOWNSHIP EMERGENCY SERVICES DEPARTMENT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Mutual Aid Agreement (the “Agreement”) between the Barrington Countryside Fire Protection District, Illinois (“BCFPD”) and Hanover Township, Illinois (the “Township”), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances or Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 1, 2021

APPROVED: June 1, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on June 1, 2021, and approved on June 1, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**MUTUAL AID AGREEMENT
BETWEEN BARRINGTON COUNTRYSIDE FIRE PROTECTION DEPARTMENT
AND THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT**

This Agreement (hereinafter, the "Agreement") is hereby made and entered into by and between the Barrington Countryside Fire Protection Department, Illinois (hereinafter, "BCFPD") and Hanover Township, Illinois (hereinafter, the "Township") (collectively, the "Parties"). In consideration of the mutual promises and covenants contained herein, the adequacy and sufficiency of which is hereby acknowledged, the Parties hereby agree, as follows:

1. Definitions. For the purpose of this Agreement, the following terms shall have the meaning set forth in this Paragraph 1.

- a. "Department" shall mean the Barrington Countryside Fire Protection Department, or the Hanover Township Emergency Services Department, respectively.
- b. "Department Head" shall mean the Chief of Barrington Countryside Fire Protection Department or his/her designee(s), or the Director of Emergency Services of Hanover Township Director or his/her designee(s), respectively.
- c. "Requesting Department" shall mean a Department which requests assistance pursuant to this Agreement.
- d. "Aiding Department" shall mean a Department providing equipment, personnel, and/or services to a Requesting Department pursuant to this Agreement.
- e. "Emergency" shall mean an occurrence or condition which results in a situation of such magnitude and/or consequence, that it cannot be adequately handled by a Requesting Department, and the Requesting Department determines the necessity and advisability of requesting assistance.
- f. "Equipment" shall mean any equipment owned by the Parties.
- g. "Personnel" shall mean any employees or volunteers of the Parties.

2. Authority to Effect Mutual Aid. The Parties hereby authorize and direct their respective Department Heads to take necessary and proper action to render mutual assistance to, and/or request mutual assistance from, the other Department, in accordance with their respective policies and procedures, as well as all applicable Local, State, and Federal statutes, regulations, and ordinances.

3. Requests for Mutual Aid. Whenever an emergency occurs or conditions are such that the Department Head of a Requesting Department determines it advisable to request assistance pursuant to this Agreement, he or she shall notify the Aiding Department of the nature and location of the emergency, and the type and amount of equipment, personnel, and/or services to be requested from the Aiding Department.

4. Rendering Mutual Aid. If an Aiding Department is willing and able to provide assistance, its Department Head shall inform the Requesting Department about the type of available resources and the approximate arrival time of such assistance. Any assistance rendered by an Aiding Department shall be to the extent of available personnel and equipment, as determined by its Department Head. An Aiding Department is not obligated to respond to a request for assistance pursuant to this Agreement.
5. Jurisdiction over Personnel and Equipment. The personnel of an Aiding Department that are dispatched to provide assistance to a Requesting Department pursuant to this Agreement will report to and serve under the direction and control of the Incident Commander of the Requesting Department and in accordance with the National Incident Management System. Such personnel shall remain employees and/or volunteers of the Aiding Department. An Aiding Department shall, at all times, have the right to withdraw any and all assistance upon the order of its Department Head.
6. Compensation for Aid. Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Department; provided, however, that any expenses recoverable from third-parties shall be equitably distributed among the Parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.
7. Insurance. Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, workers' compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limits general liability and professional liability. No Party shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligation of this paragraph 7 may be satisfied by a Party's membership in a self-insured pool, or a self-insured plan or arrangement with an insurance provider approved by the state of Illinois. A Party may require that copies or other evidence of compliance with the provisions of this Section be provided to its Department Head. Upon request, a Party and its Department Head shall provide such evidence, as herein provided, to the other Party to this Agreement. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under paragraph 8 of this Agreement to indemnify and hold the other Party harmless from such liability.
8. Indemnification. Each Party agrees to waive all claims against the other Party for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party or its personnel. Each Party requesting assistance pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify, and defend the Party rendering assistance and its employees and/or volunteers from any and all claims, causes of action, demands, liability, damages, losses, expenses (including attorneys fees), or suits in law or in equity which are made by a third party; provided, however, that all employee benefits, wage and disability payments, pensions, workers' compensation claims, damage to or destruction of equipment or clothing, and

medical expenses of the Party rendering aid or its employees and/or volunteers shall be the sole and exclusive responsibility of the Party rendering aid; and provided, further, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid.

9. Non-Liability for Failure to Render Aid. The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Department prohibit response. No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a Party, or its duly authorized agents and personnel, for failure or refusal to render aid, or for the withdrawal of aid, once provided, pursuant to the terms of this Agreement.

10. Notice of Claim or Suit. Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other Party shall provide prompt and timely notice to the Party who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

11. Notices. All notices hereunder shall be in writing and shall be served personally or by registered mail or certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the Township: Director of Emergency Services
 Hanover Township
 250 S. Route 59
 Bartlett, IL 60103

If to the BCFPD: Fire Chief
 Barrington Countryside Fire Protection Department
 22222 N. Pepper Rd.
 Lake Barrington, IL 60010

12. Governing Law. This Agreement shall be governed, interpreted, and construed in accordance with the law of the state of Illinois.

13. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

14. Execution in Counterparts. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

15. Binding Effect. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any Party hereto; provided, however, that this Agreement may not be assigned by a Party without prior written consent of the other Party.

16. Term. This Agreement shall be in effect for a term of one (1) year from the Effective Date, as provided in paragraph 13 herein, and shall automatically renew for successive one (1) year

terms, unless terminated in accordance with this paragraph. Either Party may terminate its participation in this Agreement at any time by giving the other Party at least sixty (60) days advanced written notice of the specified date of termination.

17. Amendments. Any amendments to this Agreement must be in writing and executed by both Parties.

18. Severability. The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

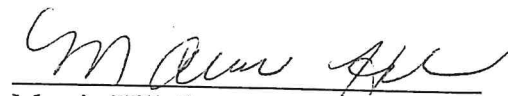
IN WITNESS WHEREOF, the Parties have approved the execution of this Agreement by their respective officers on the dates set forth below:

BARRINGTON COUNTRYSIDE FIRE PROTECTION DISTRICT


Keith Hanson, President

Date: _____

ATTEST:


Marvin Hill, Secretary

HANOVER TOWNSHIP

Brian P. McGuire, Supervisor

Date: _____

ATTEST:

Katy Dolan Baumer, Clerk



Memorandum

Date: May 27, 2021

To: Hanover Township Board

Cc: James Barr, Township Administrator

From: Tina Houdek, Director of Youth and Family Services

Re: Removal of Committee on Youth Member Yesenia Ojeda

Due to the pandemic the Committee on Youth did not meet in March, April and May of 2020. Meetings resumed in June 2020. Communication informing members of committee meetings remained the same as prior to the pandemic. Emails were sent to Yesenia Ojeda for the June, July and August meetings. After missing three meetings, a phone call was placed to her in September to see if she was still interested in continuing to be a member. At that time, she reported that she did want to continue to be a member. She attempted to join the September and January meeting but had technical difficulties joining the meeting virtually. Yesenia was contacted several times via email and voicemail messages in addition to the meeting reminder emails. Yesenia did not respond to these communications and continued to miss the monthly Committee on Youth meetings since January 2021. As of this date there still has not been any response from Ms. Ojeda. At this time, it is recommended that Yesenia Ojeda be removed as a committee member.



Memorandum

Date: May 27, 2021

To: Hanover Township Board

Cc: James Barr, Township Administrator

From: Caleb Hanson, Director of Facilities and Road Maintenance

Re: Road Maintenance Equipment Replacement

The Facilities and Road Maintenance Department Backhoe is scheduled for replacement during the current fiscal year as part of the Township's annual vehicle replacement program, and is paid from the Road Maintenance budget equipment line item. This piece of equipment is primarily used by Road Maintenance staff for culvert installation and replacement, stormwater management structure and pipe installation, tree and vegetation installation, loading and moving of dirt, gravel, mulch, and sand, and snow removal tasks.

The new equipment will be a direct replacement for existing equipment. The current equipment is a 1990 John Deere 410 C Backhoe. This equipment is in poor condition with significant rust and electrical issues effecting safety and operational lighting. Recent repairs have included ruptured hydraulic lines and pump repairs, and is experiencing under powered hydraulics due to age of equipment. The equipment was originally purchased for the former Road District as part of the vehicle fleet, and will be used as trade in for the new equipment. In alignment with Township purchasing requirement, staff has researched both new, through Sourcewell Purchasing Group, a joint purchasing cooperative, and used equipment, and has determined a tracksteer/skidsteer design of equipment to be a more appropriate replacement both due to cost and operational requirements.

New equipment quoted was a Caterpillar 289D3 Compact Track Loader with backhoe attachment at a quoted amount of \$88,850, but does not include trailer. Used equipment quoted was a JBC 1CXR Tracked Backhoe Loader with appropriate trailer at a quoted amount of \$67,000. The JBC, although used, has only 200 hrs and maintains 2 year/2000 hr. full machine warranty. This model is currently used extensively by companies like ComEd and Nicor.

The third quote was for a used 2018 Bobcat L23 Small Articulated Loader in the amount of \$33,327, not including appropriate trailer. This unit had 720 hours, and a one-year warranty. The backhoe attachment compatible for this unit does not allow the operator to remain in the cab, and must be operated outside of the machine, exposing the operator to both environmental and safety hazards. The backhoe function is vital to department operations and critical in the purchase of the replacement unit. Due to the national economic situation stemming from the COVID-19 pandemic, used equipment supply is extremely limited at this time.

All options allow for various attachments, giving the department multiple pieces of equipment from one chassis, through either purchase or rental of attachments. Attachments available include: brush hog, grinder, jack hammer, sweeper brush, and trencher. The smaller, more maneuverable frame of the trackster fits better into current department operations with substantially less damage to work areas, limiting need for extensive restoration of work area. Both the Caterpillar and JCB units allow operator to remain inside the cab for safety while operating all functions of the equipment. Other equipment quoted required operator to sit outside the cab to operate the backhoe attachments, exposing the operator to environmental hazards and safety concerns. Considerations of budget amount of \$60,000, the inclusion of the needed, heavy weight trailer, and the low hours and warranty, the department recommends purchase of the JCB 1CXR Tracked Backhoe Loader at a total cost of \$58,250.00 including John Deere trade in amount of \$8,750.00. Staff estimates that lettering on the unit will cost an additional \$150 - \$200.

Attached is the quote from Casey Equipment, in Arlington Heights, Illinois. As the Director of Facilities and Road Maintenance, I recommend the Township Board authorize the purchase of the 2020 JCB 1CXR Tracked Backhoe Loader and appropriate trailer at a net amount of \$58,250.00. Please let me know if I can provide any additional information. Thank you for your consideration.



1603 E. Algonquin Rd.
Arlington Heights, IL 60005
Ph: 847-437-8686
Fax: 847-437-8738

16754 New Ave.
Lemont, IL 60439
Ph: 630-257-1261
Fax: 630-257-0614

1548 Huntwood Dr.
Cherry Valley, IL 61016
Ph: 815-332-8222
Fax: 815-332-3056

Ship To: IN STORE PICKUP

Invoice To: CASH CUSTOMER - CHERRY VALLEY
1548 HUNTWOOD DRIVE
CHERRY VALLEY IL 61016

Branch 03 - CHERRY VALLEY		
Date 05/27/2021	Time 9:04:41 (O)	Page 1
Account No CASH03	Phone No	Est No 01 Q00031
Ship Via		Purchase Order
Tax ID No		
JAMES AUSTIN		Salesperson 003

EQUIPMENT QUOTE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 06/26/2021 Amount

JAMES AUSTIN

SALE IS SUBJECT TO PRIOR SALE AND AVAILABILITY

MULTI PACKAGE PURCHASE PRICE EXPIRES 6/1/2021

NET 10 TERMS

UNIT TO BE PICKED UP FROM CHERRY VALLEY DELIVERY NOT INCLUDED.

FACTORY WARRANTY ON MACHINE ONLY
TRAILER SOLD AS IS

Stock #: 2888812 Serial #: 2888812 64500.00

Hours: 79

New 2020 JC 1CXT

New 2020 JCB 1CXT TRACKED BACKHOE LOADER

****INCLUDING THE FOLLOWING OPTIONS****

MISCBASE TRACKED BACKHOE LOADER

1CX TRACKED BACKHOE LOADER EASYCONTROL

GENERAL PURPOSE RUBBER TRACKS 12.8" WIDE

1CX SERVO HIGH FLOW HIGH SEAT CLOTH SUSPENSION

1CXT A/C CAB FOR EASY CONTROL ROW ONLY, W/HEATER

1CXT GP SHOVEL 1800MM WIDE C/W BOLT ON TOE PLATE

USA LANGUAGE PACK

EXTENDING DIPPER + HAMMER BI-DIRECTIONAL CIRCUT

Sale # 01 Subtotal: 64500.00

TOTAL: 64500.00

Stock #: 162484 Serial #: 162484 2500.00

This invoice is subject to all the terms, provisions, conditions, and limitations of the parts, service, or sales agreement concerning the goods, services, or equipment sold or leased as described herein. Errors are subject to correction. Examine this invoice carefully as it will be deemed correct unless errors are reported to Casey Equipment Company, Inc. within 10 days of the date hereof. The purchaser or lessee shall pay a service charge of 1.5% (18.00% Annual Rate) on all amounts not paid within 30 days following the date of such sale or lease and all costs of collection or enforcement including reasonable attorney's fees.

Returns on eligible items but be approved and are subject to a 25% service and restocking charge. No returns are allowed on electrical items. Prices in effect at the time of shipment will apply.

No returns are allowed on any item after 30 days.

Title to the above property shall not pass to the buyer upon delivery but shall remain in seller until the entire purchase price of the item is paid in full.

X

Received By

Thank You For Your Business!



1603 E. Algonquin Rd.
Arlington Heights, IL 60005
Ph: 847-437-8686
Fax: 847-437-8738

16754 New Ave.
Lemont, IL 60439
Ph: 630-257-1261
Fax: 630-257-0614

1548 Huntwood Dr.
Cherry Valley, IL 61016
Ph: 815-332-8222
Fax: 815-332-3056

Ship To: IN STORE PICKUP

Invoice To: CASH CUSTOMER - CHERRY VALLEY
1548 HUNTWOOD DRIVE
CHERRY VALLEY IL 61016

Branch 03 - CHERRY VALLEY		
Date 05/27/2021	Time 9:04:41 (O)	Page 2
Account No CASH03	Phone No	Est No 01 Q00031
Ship Via	Purchase Order	
Tax ID No		
JAMES AUSTIN		Salesperson 003

EQUIPMENT QUOTE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 06/26/2021 Amount

Hours: 0
New 2014 MI B-6D
New 2014 MISCELLANEOUS B-6D BIG TOW 16' UTILITY TRAILER
****INCLUDING THE FOLLOWING OPTIONS****
MISCBASE BIG TOW 16' UTILITY TRAILER

Sale # 02 Subtotal: 2500.00
TOTAL: 2500.00

Subtotal: 67000.00
Quote Total: 67000.00

Authorization: _____

John Deere 410C
TRADE IN PRICE
\$8,750

This invoice is subject to all the terms, provisions, conditions, and limitations of the parts, service, or sales agreement concerning the goods, services, or equipment sold or leased as described therein. Errors are subject to correction. Examine this invoice carefully as it will be deemed correct unless errors are reported to Casey Equipment Company, Inc. within 10 days of the date hereof. The purchaser or lessee shall pay a service charge of 1.5% (18.00% Annual Rate) on all amounts not paid within 30 days following the date of such sale or lease and all costs of collection or enforcement including reasonable attorney's fees.

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X

Received By

Thank You For Your Business!