



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
September 21st, 2021
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Knights of Columbus, Mary's Millennium Council 12801
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of September 7, 2021
 - B. Resolution Declaring September National Senior Center Month
 - C. Resolution Declaring September Stand Against Hunger Month
 - D. Resolution Declaring September 20 to 26 as National Rail Safety Week in Hanover Township
 - E. Consideration of Diversity and Engagement Task Force Final Report
- IX. Executive Session
- X. Other Business
- XI. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020*	FYTD 2022	FYTD 2021*
<i>Passports</i>	336	126	1,806	286
Photo fees	\$3,380	\$1,330	\$17,780	\$2,930
Fee deposits	\$12,955	\$4,410	\$71,085	\$10,020
<i>Fishing/Hunting licenses</i>	3	5	34	24
<i>Handicap Placards</i>	19	15	76	34
<i>Human Resources Requests</i>	119	112	630	677
<i>New Employee Orientations</i>	2	2	14	6
<i>Technology work orders</i>	55	51	263	230
<i>Resident Contacts</i>	2,397	1,676	10,447	6,214
<i>Percent of Budget Expended (33% of year)</i>	4.3%	4.8%	24.7%	23.5%

*COVID-19 partial closure

Department Highlights

- Assistant Township Administrator Vana coordinated the IT set-up needs for the Izaak Walton Youth Center transition August 10. ProxIT was on-site to complete the computer and phone installations for Youth and Family Services staff and address any IT issues.
- Administrative Assistant Matich and Assistant Township Administrator Vana attended the final Diversity and Engagement Task Force meeting on August 19. The Task Force approved their final recommendation report which will be presented to the Township Board on September 21.
- Assistant Township Administrator Vana worked with Clerk Dolan Baumer to host a Record Destruction information meeting for department staff with the Township's Field Representative in the Local Records Unit through the Illinois Secretary of State, Steve Colaizzi on August 26.
- Assistant Township Administrator Vana participated in first round interviews for the Human Services Case Manager position with Director Imperato on August 30 and 31.
- The Annual All Staff Picnic was held on August 25 from 11:30 pm to 1:00 pm outside the Senior Center. Approximately 70 employees attended the annual employee appreciation event.
- Human Resources Manager Callahan completed 2 new hire orientations with Aging Services Program Manager Lisa Perrone and Aging Services Transportation Manager Dino Kazeos.
- Human Resources Manager Callahan and Facilities and Road Maintenance Director Hanson participated in first round interviews for the Facilities Technician position.
- Manager Callahan and Community Health Director Smith participated in first round interviews for the Community Health Nurse position.
- Manager Callahan, Director Smith, and Aging Services Director Conway participated in first round interviews for the Home Care Coordinator position.
- Township Administrator Barr participated in a meeting of Streamwood Local Government Managers at Poplar Creek Library on August 25.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Programming Division</i>				
Planned programs	159	82	636	339
Participants	817	561	3,035	2,552
Participants (unduplicated)	247	179	403	289
Wait listed (unduplicated)	42	0	145	0
Art & Computer classes	28	38	210	121
Art & Computer class participants	145	142	892	499
New volunteers	3	4	13	6
Total volunteers (unduplicated)	84	58	115	67
Volunteer hours reported	954	470	3,769	1,724
<i>Nutrition Division</i>				
Meals Served	1,429	1,079	6,207	5,162
Meals delivered by volunteers	2,615	2,819	13,079	15,298
<i>Social Services Division</i>				
Clients served (unduplicated)	171	259	513	593
Clients served (duplicated)	274	435	1,143	1,725
Energy Assistance	9	112	39	187
Prescription drugs & health insurance assistance	110	87	576	429
Social Service programs	17	8	65	36
Social Service program participants	98	146	340	456
Lending Closet transactions	127	85	570	333
<i>Transportation Division</i>				
One way rides given	949	767	4,430	2,586
Individuals served (unduplicated)	99	75	169	101
New riders	15	14	169	101
Unmet requests for rides	10	3	99	14

Department Highlights

- The department welcomed two new staff members in August. Program Manager Lisa Perrone joined the department on August 13. Transportation Manager Dino Kazeos started on August 16.
- Thirty-six artists submitted 168 pieces of original artwork for the 15th Annual Got Art? Exhibit displayed during the month of August.
- All card groups resumed activity during the month of August.
- Social Services Specialist Robles returned from maternity leave on August 4.
- Senior Mental Health Therapist Abbey transitioned from part-time to full-time status effective August 16.
- Art Instructor Linda Kay launched a new summer art program called “I <3 Color Art Camp.” Two groups of students enjoyed a variety of unique projects from tie-dying to alcohol inks.
- Social Services Manager Gomez and Social Services Specialists Domingo and Robles attended a virtual training “The People We Serve: Immigration in the NW Suburbs” on August 19.
- Social Services Manager Gomez and Social Services Specialists Domingo and Robles completed virtual training for the 2022 Low Income Home Energy Assistance Program (LIHEAP). The LIHEAP program will begin September 1.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Administration</i>				
Office visits	336	142	821	542
Building permits processed	493	707	2,481	2,436
Change of Name	7	2	18	8
Property tax appeals	108	0	211	0
Certificate of Errors	190	61	273	343
Property location updates	1	3	2	3
Sales Recording	659	119	1,496	936
New owner mailing	0	142	450	454
<i>Exemptions</i>				
Homeowner exemptions	53	32	74	132
Senior homeowner exemptions	51	10	79	50
Senior Freeze exemptions	73	10	102	99
Disabled Veteran exemptions	4	5	8	24
Disabled person exemptions	9	7	12	37
Miscellaneous exemptions	1	0	12	7

Department Highlights

- Extended Tuesday hours provided assistance to 3 visitors after 4:30 pm in August.
- The total number of email addresses on the Assessor's Office contact list is 3,276, 16 new email contacts were added in August.
- The Cook County Treasurer has tentatively set a date for the 2018 delinquent tax sale. It is scheduled for November 2021. The 2018 scavenger sale is scheduled for February 2022. The 2019 delinquent tax sale is scheduled for May 2022.
- Chief Deputy Assessor Glascott attended a continuing education class August 4-5. The class was "Exploring Assessment Ethics".
- Assessor appeals ended August 16, 2021.
- Tax bills were mailed August 16 with an October 1 due date.
- Chief Deputy Glascott and Deputy Christopher attended CPR training August 19.
- Chief Deputy Glascott attended a Record Destruction Review Presentation August 26.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Website Visits (total)</i>	8,479	6,340	35,143	29,198
<i>Website Visits (unique)</i>	6,170	4,337	24,615	22,152
<i>Facebook Likes</i>	44	27	127	167
<i>Facebook Reach</i>	48,525	49,191	111,620	229,430
<i>Twitter Followers (new)</i>	5	7	21	20
<i>YouTube Views</i>	221	482	1,604	1,682
<i>Media Releases</i>	4	1	19	9
<i>Total Resident Contacts (Elgin office)</i>	N/A	24	405	34

Department Highlights

- Director Kuttenberg attended an MTA lunch meeting on August 11 with Representatives Kathleen Willis and Sam Yingling, Addison Township Supervisor Dennis Reboletti, Bloomingdale Township Supervisor Mike Hovde and Chip Humes MTA Legislative Consultant. Representative Yingling is also the Chairman of the House Township & Committee.
- Weekly planning meetings for the Fall Food Truck Festival were held throughout the month with Director Conway and Graduate Management Intern Chambers.
- Through weeks of coordination with the Illinois Department of Natural Resources, the state permit for the Izaak Walton Reserve master plan was approved.
- Director Kuttenberg, as president of the Township Communicators of Illinois, chaired the August 25 meeting of the group. Alexa Heinrich, a social media manager for St. Petersburg College, Florida, presented on digital accessibility best practices for social media. The next TCOI meeting will take place on October 27.
- Communications Specialist Celeste Smith attended the Record Destruction Review Presentation on August 26.
- The Hanover Happenings resident newsletter arrived in Township mailboxes the weekend of August 27 and 28.
- A letter from Supervisor McGuire to President Preckwinkle's staff was sent on August 31 requesting the county consider proving funds from the American Rescue Plan. Township staff also worked with Schaumburg Township Supervisor Tim Heneghan and his staff for a letter to be drafted from the Township Officials of Cook County making the same request.

*Hanover Township Mission Statement:
To continuously improve the quality of life for Hanover Township residents.*

OFFICE OF COMMUNITY HEALTH



Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Appointments</i>				
ProTimes	4	7	29	38
TB skin test	6	3	15	6
Cholesterol	1	1	7	1
Pharmaceutical Assistance Programs	0	1	1	3
Miscellaneous labs	9	25	33	56
Wellness Screening (BP, diabetes, anemia)	8	16	36	24
Other*	68	34	173	160
<i>Clinic Clients</i>				
Senior Center/ home visits	95	65	288	199
Astor Avenue	0	14	2	18
Offsite clinics	0	0	0	0
Total clients (unduplicated)	46	47	162	134
<i>Public Education & Health Promotion</i>				
Media coverage	0	1	0	1
Informational seminars/Program	4	3	16	8
Program Participants	127	71	1,147	181
<i>Primary Care Provider Support</i>	0	2	5	4

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse McVoy provided 8 home visits for residents in the month of August.
- Director Smith performed 29 rapid antigen COVID screenings in the month of August.
- Director Smith conducted interviews for the Community Health Nurse position throughout the month of August.
- Director Smith and Community Health Nurse McVoy provided “Hands Only” CPR/AED training for 35 employees in the month of August.
- Community Health Nurse McVoy facilitated a weekly series of Wits Workout, a brain fitness program that focuses on socialization for older adults, throughout the month of August.
- Director Smith attended and facilitated the Wrap Group Meeting on August 5 and met with a representative from Connections of Illinois to learn about their organization’s programs and resources.
- The Office of Community Health hosted a blood drive on August 17, in partnership with the American Red Cross. 37 units of blood were collected at the event.
- Director Smith participated in interviews in August for the Home Care Coordinator position for the Senior Home Services Pilot Program.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Hours</i>				
Volunteer Detail Hours	765	725	2,953	1,424
Volunteer Work Hours	123	265	825	693
Volunteer Training Hours	300	281	853	980
<i>Total Volunteer Hours</i>	1,188	1,271	4,631	3,097
<i>Details</i>				
Emergency Call Outs	12	6	46	22
Safety Patrols	3	60	14	11
Township Sponsored Events	5	0	10	0
Other Community Events	0	0	1	13
Miscellaneous	0	0	2	4
<i>Total Details</i>	20	66	73	52

Department Highlights

- HTES provided traffic management at a vehicle accident in Bartlett on August 4.
- HTES provided traffic management at a vehicle rollover accident with extrication on August 7.
- HTES participated in traffic management for Hanover Park Concert in the Park on August 4.
- HTES participated in the Streamwood Park District Touch a truck on August 7.
- HTES deployed Weather Spotters due to a Tornado Watch/Warning within the Township on August 9.
- HTES responded to a reported structure fire in Schaumburg on August 17.
- HTES responded to a reported structural fire in Hanover Park, provided lighting, decontamination and hose rolling on August 28.
- Director Crews met with Bloomingdale Fire Chief Beyers to discuss the HTES program on August 6.
- Director Crews participated in a CPR training on August 19.

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To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Administration</i>				
Vehicle service calls	1	4	7	10
Work orders	403	255	1,688	1,135
Event set-ups/tear downs	105	23	347	53
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,838	5,858	25,180	24,303
Town Hall	11,340	9,540	46,200	32,580
Senior Center	40,993	40,977	175,996	180,595
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00	0.0	276.65	382.85
Town Hall	10.49	9.45	863.57	1,058.44
Senior Center	696.70	838.48	5,145.24	5,033.66
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	20

Department Highlights

- Facilities and Road staff continue to progress on the renovation of the Emergency Services Headquarters. Drywall, flooring, kitchen cabinets and countertops were installed in August. All appliances were delivered and stored on campus. Cook County permit was filed, an early start acceptance letter was granted.
- Facilities and seasonal staff assisted Human Services on multiple days with Food Pantry donation pickups and home deliveries while volunteer staff was unavailable.
- Facilities and Road staff completed setup and take down of tents, tables, and chairs for the Annual All Staff Picnic on August 25.
- Facilities staff continues daily complete spray sanitation of buses, twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Facilities and seasonal staff completed the Youth and Family Services and Office of Community Affairs move involving the Izaak Walton Center and Town Hall. Director Hanson completed drywall repairs and repainting of office spaces and other areas in preparation for new staff occupancy.
- The annual Brush Pickup Program continued the first full week of August. Road Associate Crane and Seasonal Assistant Rivas chipped 5 truckloads of mulch for a total of 15 tons of mulch, bringing the season total to 111 tons. All mulch was delivered to residents of the Township through the Resident Mulch Delivery Service
- Director Hanson attended the multi-day “General Administrative Duties of the Highway Commissioner” training presented by Illinois Department of Transportation. Topics include, Motor Fuel Tax, bridge inspection, drainage, roadway signage requirements, and freedom of information act regulations.

DEPARTMENT OF HUMAN SERVICES



Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	6	10	37	54
General Assistance appointments	8	21	83	118
Emergency Assistance appointments	17	14	131	106
Emergency Assistance approved	2	2	12	16
Crisis intake clients	145	325	790	1,599
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	4	36	86	108
Circuit Breaker/Benefit Access	0	0	0	0
<i>Social Services</i>				
ComEd Hardships	7	3	30	23
Weatherization	0	0*	0	0
<i>Food Pantry</i>				
Served (Households)	665	662	3,035	4,105
New applications	27	16	97	27
Food Donations	50	73	295	343
<i>Community Center Walk-Ins</i>	58	45	249	118

Department Highlights

- Veteran Service Officer documents, background checks, fingerprinting and reference checks have been submitted for Director Imperato and Human Services Coordinator Orozco and are awaiting final orders to get ID cards and access to systems needed to process Veteran applications.
- The Summer Lunch program ended at Astor Avenue Community Center on August 13 with 795 lunches distributed over the summer. Immanuel United Church of Christ of Streamwood provided ice cream bars to all who attended the last day.
- 1,400 Backpacks were distributed for Back to School.
- Employment Specialist Karen Flaxman continues to serve residents with employment needs. Currently she is assisting 8 residents with job searches and working with 3 companies to fill positions.
- Human Services staff successfully completed CEDA LIHEAP Training, AED Training and Record Destruction Training.
- LIHEAP (Low Income Home Energy Assistance Program) will open with no priority periods beginning September 1, 2021.
- Director Imperato hosted the third Educational Workshop on Immigration for the General Assistance Caseworkers Association with 72 caseworkers in attendance.
- Holiday Program 2021 online application period opened September 1, 2021.
- Mario Keane from Senator Castro's office has returned to in person office hours. Mr. Keane is in office every Tuesday from 1:00 pm – 6:00 pm.

OFFICE OF THE MENTAL HEALTH BOARD



Report for August 2021

SERVICE PROVIDED	JULY 2021	JULY 2020	FYTD 2022	FYTD 2021
<i>Grant Funding</i>				
New clients	190	158	1,481	1,012
Ongoing clients	795	1,009	2,369	3,324
Closed cases	18	44	64	225
Prevention programming presentations	56	33	100	113
Number in audience	87	55	274	76
<i>TIDE</i>				
Participants	25	25	25	100
Rides	131	102	499	356
<i>Resource Center</i>				
Organizations providing services	4	6	6	6
Clients served	22	18	30	18

Department Highlights

- The Mental Health Board met on August 24, 2021 and awarded the following:
 - \$25,000 in Capital Funds to Easterseals of DuPage & Fox Valley for the construction of new audiology booths for their new location. The old ones could not be moved.
 - \$3,000 in Staff Development Funds to Ecker Center for Behavioral Health for annual Crisis Intervention Prevention Training and to send their substance abuse staff to a training on community coalition building.
 - \$2,850 in Staff Development Funds to Family Services of Greater Elgin Area for an Intercultural Diversity Index Training which will allow the agency to ensure that each department within the agency embeds inclusion, diversity, and equity.
- Met with a representative from Community Alternatives Unlimited to discuss the return of in-home services for residents with developmental disabilities.
- Virtually met with intern coordinators from Elgin Community College to discuss intern opportunities with local human service agencies.
- Presented at the North/Northwest Suburban Task Force on Supportive Housing for People with Mental Illness on Hanover Landing and 708 Boards.
- Hosted the Human Services Coordinating Council on August 24.
- Hosted two focus groups for the Needs Assessment.
- Reminded funded agencies of upcoming deadline to submit Annual Funding Applications.
- Communicated with Launch Communications about difficulties in reporting to the Mental Health Board website.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for August 2021

SERVICE PROVIDED	AUGUST 2021	AUGUST 2020	FYTD 2022	FYTD 2021
<i>Outreach & Prevention</i>				
Open Gym participants	n/a*	37	n/a*	403
Open Gym participants (unduplicated)	n/a*	22	n/a*	55
Alternative to Suspension referrals	0	0	97	0
Alternative to Suspension participants	24	7	369	276
Alternative to Suspension participants (unduplicated)	21	7	67	134
<i>Clinical</i>				
Therapy clients	374	217	1,884	1,135
Therapy clients (unduplicated)	76	53	428	233
New clients (unduplicated)	4	3	33	19
Clinical hours	361	154	1,704	845
Group session participants	40	8	190	71
<i>Tutoring Participants</i>				
Total	11	3	248	17
Unduplicated	11	3	103	7

*Open Gym Program has temporarily been paused until the program can be resumed in person in schools.

Department Highlights:

- Family Therapist intern, Thomas Sedgwick, began his internship in the department on August 2.
- Director Houdek and Manager Dickinson met with Huff Elementary staff on August 10 to discuss partnership opportunities, Youth and Family Services programming and services.
- Program Coordinator Miguel attended Streamwood Park District's Play in The Park event on August 12.
- Prevention and Volunteer Coordinator Litz hosted the first annual Alternate to Suspension Program Reunion on August 13.
- Department staff participated in training on Restorative Justice Practice on August 19.
- Manager Gonzalez, Coordinator Litz, Therapists Martinez and Zak participated in Streamwood High School's Black and Gold Festival on August 20.
- Director Houdek and Manager Dickinson met with Streamwood Park District on August 23 to debrief summer programming and to discuss plans for continued partnership.
- Director Houdek facilitated the Association of Illinois Township Committee on Youth Business Meeting and quarterly workshop on August 26. The workshop titled "Heading Back to School: Engaging our Students, Educators and Families" was presented by Jacqueline Rhew, LCPC, CADC. Sixty-two participants were present.
- Director Houdek, Manager Dickinson, and Manager Gonzalez met with Lords Park Elementary Principal and staff on August 27 to discuss collaboration and promotion of the Izaak Walton Youth Center.
- This month's movie night occurred on August 27 with nearly 30 participants.
- Youth and Family Services staff attended Back to School events at the following schools, Teft Middle School, Laurel Hill, Parkwood Elementary, Sunnysdale Elementary, and Lord's Park Elementary throughout the month of August.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 9/7/2021 - 9/20/2021

	<u>Total</u>
Total Town Fund	63,173.16
Total Senior Services Fund	36,113.21
Total General Assistance Fund	536.88
Total Road Maintenance Fund	5,947.94
Total Committee for Senior Citizens Services	1,089.76
Total Mental Health Board Fund	46,631.29
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	134,360.99
 Total All Funds	 <u><u>288,053.23</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

September 7 - 20, 2021

Type	Date	Num	Name	Memo	Amount
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	09/14/2021	143144	Irene Gallik	Refunds	42.00
Total 1103500 · Senior Programs					42.00
Total 1103 · Aging Services - Revenue					42.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Human Resources Information Software Monthly Fee	318.50
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Aging Social Services Fax Line	10.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Printer for Prevention Staff at Izaak Walton Center	300.59
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Printer at Izaak Walton Center (Dickinson)	163.51
Check	09/14/2021	143132	Access 1 Source	Inv# 84507 Time & Attendance Monthly Software Fee	278.00
Total 1014430 · Computer Equipment & Software					1,070.60
Total 101CAP · Capital Expenditures					1,070.60
101CHN · Community Health					
1014452 · Office Supplies					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Coffee machine cleaner (Senior Center Lower Level coffee station)	18.68
Total 1014452 · Office Supplies					18.68
1014453 · Printing					
Check	09/14/2021	143137	Braden Interact Business (08730301-1 YFS)	Inv# 730957 Copy Charges Aug 2021	3.74
Total 1014453 · Printing					3.74
1014454 · Travel & Training					
Check	09/14/2021	143158	McVoy, Pamela	Mileage Reimbursement 8/24-9/7	13.57
Total 1014454 · Travel & Training					13.57
1014456 · Community Affairs					
Check	09/18/2021	143186	Service Sanitation, Inc.	Inv# 8216643 Health Expo Handwash Station	235.00
Total 1014456 · Community Affairs					235.00
1014457 · Furniture and Computer Equip					
Check	09/18/2021	143196	Leaf (618-008)	Inv# 12270034 Copier Lease Lower Level	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014459 · Professional Services					
Check	09/18/2021	143212	Quest Diagnostics	Inv# 9194479192 Client Labs	306.53
Check	09/18/2021	143212	Quest Diagnostics	Inv# 9193770131 Client Labs	68.95
Check	09/18/2021	143212	Quest Diagnostics	Inv# 9194016240 Client Labs	471.11

Hanover Township Board Audit Report

September 7 - 20, 2021

Type	Date	Num	Name	Memo	Amount
			Total 1014459 · Professional Services		846.59
			1014461 · Miscellaneous		
Check	09/14/2021	143171	Verify (XHANOV)	Inv# 1427378 Background Checks Aug	18.00
			Total 1014461 · Miscellaneous		18.00
			1014465 · Medical Supplies		
Check	09/14/2021	143156	McKesson Medical Surgical	Inv# 29395596 Cholesterol Test Controls	36.12
			Total 1014465 · Medical Supplies		36.12
			1014466 · Communications		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Community Nurse job posting	241.19
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Community Nurse job posting	163.81
			Total 1014466 · Communications		405.00
			1014491 · Health Insurance		
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	-586.80
			Total 1014491 · Health Insurance		-586.80
			Total 101CHN · Community Health		1,049.90
			101CVA · Community Affairs		
			101CMA · Community Relations		
			1014614 · Printing		
Check	09/18/2021	143223	Precise Printing Network, Inc.	Inv# 51914 Township Brochures - 250	137.50
			Total 1014614 · Printing		137.50
			1014617 · Equipment & Furniture		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Desk for Communication Specialist's New Office	710.70
			Total 1014617 · Equipment & Furniture		710.70
			1014619 · Office Supplies		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Community Affairs Audio Equipment	7.43
			Total 1014619 · Office Supplies		7.43
			1014623 · Satellite Office Phone & Intrnt		
Check	09/18/2021	143218	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 9/3-10/4	193.35
			Total 1014623 · Satellite Office Phone & Intrnt		193.35
			1014625 · Communications		
Check	09/18/2021	143191	Breese Journal & Publishing Company	Inv# 137981 Fall/Winter Hanover Happenings	6,951.60
			Total 1014625 · Communications		6,951.60

Hanover Township Board Audit Report

September 7 - 20, 2021

Type	Date	Num	Name	Memo	Amount
1014627 · Community Affairs					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Refreshments for Community Meeting with Elgin Township personnel (5)	23.51
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Parking for MTA Legislative Affairs Meeting	15.00
Total 1014627 · Community Affairs					38.51
1014691 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
Total 101CMA · Community Relations					8,610.73
Total 101CVA · Community Affairs					8,610.73
101ES · ES - Expenditures					
1014802 · Equipment					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Alteration to turn out gear	399.31
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Brass hose adapters	392.96
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Clamp/ extension cord	51.98
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Hardware (roller mop/silicone/scrub brush/brake cleaner/glass cleaner)	140.54
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Tool bag (2)	14.28
Check	09/18/2021	143213	Amazon Capital Services	Batteries/Gloves	137.33
Check	09/18/2021	143214	Air One Equipment, Inc.	Inv# 172434 Helmet Shield	285.00
Check	09/18/2021	143219	Fullife Safety Center	Inv# 56030 Safety Reflector Vest (2)	66.70
Check	09/18/2021	143219	Fullife Safety Center	Inv# 56029 Safety Reflector Vests (15)	302.35
Total 1014802 · Equipment					1,790.45
1014808 · Education & Training					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	EMS Training: Seizures	5.95
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Search and Rescue course (Grim)	81.20
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lost Person Behavior course (Kaneshiro, Silva)	35.10
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Search and Rescue course (Kaneshiro, Silva)	162.40
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Search and Rescue course (Smith)	81.20
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lost Person Behavior course (Luke, Smith)	35.10
Check	09/09/2021	CC Aug 21	JP Morgan Chase	HTES member search course registration	81.20
Total 1014808 · Education & Training					482.15
1014812 · Volunteer Appreciation					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Active Advantage Annual Membership Reimbursement	-89.95
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Meal for responders (6)	52.66
Check	09/09/2021	CC Aug 21	JP Morgan Chase	HTES Station Food supplies	311.46
Check	09/09/2021	CC Aug 21	JP Morgan Chase	HTES Station Food supplies	0.02
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Meeting for coordinating training classes (3)	30.52
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Officer meeting meal (8)	114.40
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Incident reponse meal (6)	51.12
Total 1014812 · Volunteer Appreciation					470.23

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Type	Date	Num	Name	Memo	Amount
1014813 · Vehicle Fuel & Maintenance					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	HTES Vehicle wash	13.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Vehicle wash	12.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Incident reponse meal (3)	9.78
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Vehicle wash	9.00
Total 1014813 · Vehicle Fuel & Maintenance					43.78
1014814 · Communications					
Check	09/18/2021	143217	Chicago Communications	Inv# 329446 Radio Repair	35.00
Check	09/18/2021	143222	Motorola Solutions, Inc.	Inv# 5965420210802 Monthly Radio Service September 2021	586.00
Total 1014814 · Communications					621.00
1014891 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
Total 101ES · ES - Expenditures					4,390.84
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	09/18/2021	143221	Kopon Airdo, LLC	Inv# 190-0001-34313 Legal Services	10,827.87
Check	09/18/2021	143221	Kopon Airdo, LLC	Inv# 190-0005-34314 Legal Services	2,771.05
Check	09/18/2021	143221	Kopon Airdo, LLC	Inv# 190-0010-34316 Legal Services	1,137.35
Total 1014502 · Legal Services					14,736.27
Total 101LEA · Legal & Auditing					14,736.27
101MAIN · Facilities Maintenance					
1014209 · Building Contracts					
Check	09/18/2021	143200	Orkin Pest Control 337 (Town)	Acct# 28436337 Annual Pest Control - Town	924.60
Check	09/18/2021	143201	Orkin Pest Control 579 (Astor)	Acct# 28430579 Annual Pest Control - Astor Ave	714.24
Total 1014209 · Building Contracts					1,638.84
1014210 · Building Maintenance - Town					
Check	09/18/2021	143206	The Home Depot	YFS Crawl Space Sump Pump	134.00
Total 1014210 · Building Maintenance - Town					134.00
1014211 · Building Maintenance - Senior					
Check	09/18/2021	143190	Amperage Electrical Supply Inc	Inv# 1209476 Ballast (5)	64.50
Total 1014211 · Building Maintenance - Senior					64.50
1014213 · Equipment Maintenance - Town					
Check	09/18/2021	143193	Cummins Sales and Service	Inv# F2-95432 Generator Maintenance - Town Hall	391.12

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Type	Date	Num	Name	Memo	Amount
			Total 1014213 · Equipment Maintenance - Town		391.12
			1014217 · Education & Training		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Advanced Custodial Certification course (Malikowski)	175.48
			Total 1014217 · Education & Training		175.48
			1014222 · Trash Removal - Town		
Check	09/14/2021	143147	Groot, Inc.	Acct# 3107-68246 Inv# 7571778 Monthly Charges Sept 2021	334.51
			Total 1014222 · Trash Removal - Town		334.51
			1014223 · Trash Removal - Senior		
Check	09/14/2021	143147	Groot, Inc.	Acct# 3107-61390 Inv# 7571643 Monthly Charges Sept 2021	428.83
			Total 1014223 · Trash Removal - Senior		428.83
			1014224 · Trash Removal - Astor		
Check	09/14/2021	143147	Groot, Inc.	Acct# 3107-69323 Inv# 7571779 Monthly Charges Sept 2021	802.85
			Total 1014224 · Trash Removal - Astor		802.85
			1014225 · Grounds/Reserve Maintenance		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Light Fixtures (Main floor Izaak Walton Center)	835.17
Check	09/18/2021	143206	The Home Depot	Bus Area Seal Coat	23.08
			Total 1014225 · Grounds/Reserve Maintenance		858.25
			1014227 · Miscellaneous		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Facilities Technician job posting	15.66
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Facilities Technician job posting	55.31
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Staff farewell lunch (13)	62.85
			Total 1014227 · Miscellaneous		133.82
			1014228 · Building Maintenance - Izaac		
Check	09/14/2021	143168	TK Elevator Corp	Inv# 3006135536 Annual Preventative Maintenance - IWC Elevator	2,824.87
			Total 1014228 · Building Maintenance - Izaac		2,824.87
			1014229 · Equipment Maintenance - Izaac		
Check	09/18/2021	143199	MG Mechanical Service	Inv# 30800 HVAC Maintenance	450.00
			Total 1014229 · Equipment Maintenance - Izaac		450.00
			1014230 · Trash Removal - Izaac		
Check	09/14/2021	143147	Groot, Inc.	Acct# 3107-54379 Inv# 7572396 Monthly Charges Sept 2021	163.65
			Total 1014230 · Trash Removal - Izaac		163.65
			1014291 · Health Insurance		

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Type	Date	Num	Name	Memo	Amount
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	2,343.72
Total 1014291 · Health Insurance					2,343.72
Total 101MAIN · Facilities Maintenance					10,744.44
101PAN · Pantry					
1014161 · Utilities					
Check	09/14/2021	143141	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 8/3-9/1	275.27
Check	09/14/2021	143160	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 7/15-8/12	41.18
Check	09/14/2021	143161	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 7/15-8/12	41.18
Check	09/14/2021	143174	Village of Hanover Park	Acct 3940-001 Water/Sewer Read Date 8/19	51.44
Total 1014161 · Utilities					409.07
1014191 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
Total 101PAN · Pantry					1,609.51
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Backup phoneline monthly fee	256.07
Total 1014402 · Telephone - Town					256.07
1014403 · Utilities - Town					
Check	09/14/2021	143139	Com Ed 006 (Town)	Acct 7826009006 Monthly Charge/Supply Services 8/2-8/31	511.26
Check	09/14/2021	143163	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 7/16-8/15	135.67
Check	09/14/2021	143173	Village of Bartlett	Acct# 63818 Water/Sewer Runzel Reserve 8/16	32.34
Total 1014403 · Utilities - Town					679.27
1014405 · Internet Access - Town					
Check	09/14/2021	143135	AT&T 824	Acct# 253810824 Back-up Internet 8/28-9/27	93.76
Total 1014405 · Internet Access - Town					93.76
Total 101THE · Town Hall Expense					1,029.10
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	09/14/2021	143134	Amazon Capital Services	Inv# 1NKD-W7X7-MRNT GFOA Budget Supplies/Resident Services Office	231.28
Check	09/18/2021	143205	Staples	Inv# 3484619576 Office Chair	89.99
Check	09/18/2021	143216	Canteen Refreshment Services	Inv# ORD118656 Coffee Supplies	52.77
Check	09/18/2021	143224	Staples	Inv# 3485912674 Color Copy Paper	22.60
Check	09/18/2021	143224	Staples	Inv# 3485912673 Coffee Cups/Napkins/Plates	201.06
Check	09/18/2021	143224	Staples	Inv# 3485912671 Binders	29.58
Check	09/18/2021	143224	Staples	Credit 3485912672	-19.80

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Type	Date	Num	Name	Memo	Amount
Total 1014404 · Office Supplies					607.48
1014406 · Printing					
Check	09/18/2021	143215	Braden Interact Business (DD6303723 Town)	Inv# 731504 Copy Charges Overage (GFOA Budget Color Doc)	733.95
Total 1014406 · Printing					733.95
1014412 · Travel Expenses					
Check	09/18/2021	143209	Chambers, Micah M.	Conference Mileage Reimbursement	149.06
Total 1014412 · Travel Expenses					149.06
1014414 · Memberships, Subs & Publication					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Annual Subscription Renewal (Barr)	191.12
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Annual membership dues (Vana)	114.50
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Video conferencing monthly membership fee (Vana)	14.99
Check	09/18/2021	143182	Notary Public Association	Notary Registration - Matich	54.00
Check	09/18/2021	143182	Notary Public Association	Notary Registration - Graffy	54.00
Check	09/18/2021	143182	Notary Public Association	Notary Registration - Van Durme	54.00
Total 1014414 · Memberships, Subs & Publication					482.61
1014424 · Education & Training					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	The Midwest Trucker's Program webinar (Callahan)	25.00
Check	09/14/2021	143155	Litz, Danielle	Education Assistance Summer 2021	2,000.00
Total 1014424 · Education & Training					2,025.00
1014429 · Miscellaneous					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Refreshments for employee farewell	30.91
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Bereavement flowers	125.90
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Refreshments for Diversity & Engagement Task Force Movie Series	29.46
Total 1014429 · Miscellaneous					186.27
1014534 · Passport Services					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Passport photo ink and paper	670.00
Check	09/18/2021	143223	Precise Printing Network, Inc.	Inv# 51913 Passport Office Brochures - 250	137.50
Total 1014534 · Passport Services					807.50
1014560 · Emergency Contingency Fund					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Monthly employee electronic COVID monitoring tool application	928.00
Total 1014560 · Emergency Contingency Fund					928.00
1014591 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87

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Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					9,772.74
104ASR · Assessor's Division					
1044407 · Printing					
Check	09/14/2021	143165	Precise Printing Network, Inc.	Inv# 51910 Assessor's Brochures - English 250	138.00
Total 1044407 · Printing					138.00
1044415 · Dues, Subs & Publications					
Check	09/18/2021	143204	The Sidwell Company	Inv# SIDXT0000680 Annual Cook County Atlas	930.00
Total 1044415 · Dues, Subs & Publications					930.00
1044491 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
Total 104ASR · Assessor's Division					3,937.64
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094611 · Education & Training					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Connecting with Small Foundations Webinar (Houdek)	69.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Heading Back to School Training (Houdek)	10.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Strategies to Avoid Burnout Webinar (Gonzalez)	139.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Strategies to Avoid Burnout Webinar Refund (Gonzalez)	-119.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Video conferencing monthly membership fee (Houdek)	14.99
Total 1094611 · Education & Training					113.99
1094617 · Equipment Maintenance					
Check	09/18/2021	143195	De Lage Landen Financial Services	Inv# 73672792 Copier Lease 9/15-10/14	179.06
Check	09/18/2021	143216	Canteen Refreshment Services	Inv# ORD119163 Water Machine Rental	44.95
Total 1094617 · Equipment Maintenance					224.01
1094620 · Community Affairs					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Refreshmenrs for End of the summer Teen Night (s'mores, hotdogs)	20.42
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Supplies for Tefft back to school event	5.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Supplies for Tefft back to school event	2.09
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Supplies for Fall Food Truck Festival event	20.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Supplies for Fall Food Truck Festival event	43.43
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Supplies for Fall Food Truck Festival event	56.96
Check	09/14/2021	143149	Houdek, Tina M	Fall Food Truck Festival Candy	33.46
Total 1094620 · Community Affairs					181.36
1094621 · Recruitment and Pre Employment					
Check	09/18/2021	143189	Next Generation Screen Printing & Embroid	Inv# 18398C Staff Shirts (3)	104.85

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Type	Date	Num	Name	Memo	Amount
			Total 1094621 · Recruitment and Pre Employment		104.85
			1094622 · Miscellaneous		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Cake for staff celebration	10.49
			Total 1094622 · Miscellaneous		10.49
			1094623 · Travel		
Check	09/14/2021	143146	Gomez, Patricia	Mileage Reimbursement August	30.16
			Total 1094623 · Travel		30.16
			1094624 · Client Mgmt Software		
Check	09/14/2021	143153	Kenneth Young Center	Inv# T011875 CIS Sept 2021	300.00
			Total 1094624 · Client Mgmt Software		300.00
			1094629 · Dues & Subscriptions		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Digital Monthly Newspaper Subscription (July)	27.72
			Total 1094629 · Dues & Subscriptions		27.72
			1094691 · Health Insurance		
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	4,058.64
			Total 1094691 · Health Insurance		4,058.64
			Total 109ADM · Administration & Clinical		5,051.22
			109OUT · Outreach & Prevention		
			1094643 · Education & Training		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Training: Connecting with Small Foudations (Dickinson)	69.00
			Total 1094643 · Education & Training		69.00
			1094644 · Travel		
Check	09/14/2021	143157	McSheffrey, Ryan K	Mileage Reimbursement July 2021	31.90
Check	09/14/2021	143157	McSheffrey, Ryan K	Mileage Reimbursement August 2021	68.44
			Total 1094644 · Travel		100.34
			1094650 · Program Supplies		
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Candy Bars for ASP Fundraiser (To be reimbursed by Foundation)	28.56
Check	09/09/2021	CC Aug 21	JP Morgan Chase	3 Boxes of Donuts for ASP Fundraiser (To be reimbursed by Foundation)	15.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Bowling admission fee (6) (To be reimbursed by Foundation)	48.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lunch for ASP final field trip (10) (To be reimbursed by foundation)	40.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Swimming Pool ASP final field trip for (8) (To be reimbursed by foundation)	82.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Admission for ASP Final Field Trip (6) (To be reimbursed by foundation)	12.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	3 Pizzas for ASP final field trip (to be reimbursed by foundation)	15.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lunch for ASP final field trip (4) (To be reimbursed by foundation)	16.18
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Asp Summer Fieldtrip (9) participants (To be reimbursed by the Foundation)	74.36

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Type	Date	Num	Name	Memo	Amount
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Asp Summer Fieldtrip (6) participants (To be reimbursed by the Foundation)	31.20
Total 1094650 · Program Supplies					362.30
1094652 · Substance Abuse Prevention Prog					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	CGTI Registration (Dickinson) (To be reimbursed by Foundation)	375.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lunch for youth going to CGTI (6) (To be reimbursed by Foundation)	53.73
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lunch for youth going to CGTI (1) (To be reimbursed by Foundation)	4.19
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lunch for youth coming home from CGTI (9) (To be reimbursed by founda...	50.47
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Admission (7) and tokens for (5) youth participants 7/29/21 (To be reimbur...	39.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Admission (7) and tokens for (4) youth participants 7/30/21 (To be reimbur...	34.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Lunch for Leadership Group final field trip (5) (to be reimbursed by the fou...	20.00
Total 1094652 · Substance Abuse Prevention Prog					576.39
1094655 · Transportation					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Parking for North Avenue beach field trip	28.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Parking for City Field Trip	10.75
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Zoo parking admission for ASP Field Trip 7/16/21	21.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Parking for Zoo Field trip 7/26/21	21.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Payment of missed tolls paid before fine	3.10
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Payment of missed tolls paid before fine	4.70
Total 1094655 · Transportation					88.55
1094791 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1094791 · Health Insurance					1,143.28
Total 109OUT · Outreach & Prevention					2,339.86
Total 109YFS · Youth & Family Services					7,391.08
Total 1014 · Town Fund - Expenditures					64,342.85
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Kitchen Assistant job posting	148.03
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Program Manager job posting	101.85
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Program Manager job posting	31.04
Check	09/14/2021	143172	Verify (XHTSSE)	Inv# 1427390 Background Checks Aug 2021	18.00
Total 1104523 · Recruitment					298.92
1104524 · Utilities					
Check	09/14/2021	143142	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 8/2-9/2	7,683.51
Check	09/14/2021	143162	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 7/26-8/23	603.83
Check	09/14/2021	143173	Village of Bartlett	Acct# 62447 Water/Sewer Read Date 8/16	276.30

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Type	Date	Num	Name	Memo	Amount
Total 1104524 · Utilities					8,563.64
1104527 · Equipment					
Check	09/14/2021	143134	Amazon Capital Services	Inv# 1QML-GJHY-KDPV Equipment	44.97
Check	09/18/2021	143196	Leaf (618-008)	Inv# 12270034 Copier Lease Lower Level	60.00
Total 1104527 · Equipment					104.97
1104528 · Office Supplies					
Check	09/14/2021	143133	Accurate Office Supply Co	Inv# 550724 Planner/Coffee Supplies/Copy Paper	72.08
Check	09/14/2021	143134	Amazon Capital Services	Inv# 1QML-GJHY-KDPV Office Supplies	51.99
Total 1104528 · Office Supplies					124.07
1104533 · Printing					
Check	09/14/2021	143137	Braden Interact Business (08730301-1 YFS)	Inv# 730957 Copy Charges Aug 2021	20.55
Check	09/14/2021	143154	Kwik Print	Inv# 69565 Business Cards	88.80
Total 1104533 · Printing					109.35
1104534 · Dues,Subs, & Publications					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Monthly Adobe Subscription	15.93
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Monthly netflix subscription	15.99
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Monthly conference call subscription	5.95
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Monthly istock subscription	29.00
Total 1104534 · Dues,Subs, & Publications					66.87
1104536 · Education & Training					
Check	09/14/2021	143151	Kay, Linda	Art Supplies August 2021	9.00
Total 1104536 · Education & Training					9.00
1104591 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	2,709.59
Total 1104591 · Health Insurance					2,709.59
Total 1104ADM · Administration					11,986.41
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	19.94
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	11.17
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	10.25
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	8.45
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	39.92
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	37.75
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	14.22
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Café	15.29
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3845718 Congregate Food	102.25

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Type	Date	Num	Name	Memo	Amount
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3846178 Congregate Food	14.55
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3848274 Congregate Food	83.60
Check	09/18/2021	143185	Perri {1}, Marilyn	Congregate Food	11.99
Total 1105551 · Congregate Food					369.38
1105552 · Congregate Equipment					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Reach in Refrigerator (Reimbursed by grant)	1,449.50
Total 1105552 · Congregate Equipment					1,449.50
1105553 · Congregate Supplies					
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3848274 Congregate Supplies	49.43
Total 1105553 · Congregate Supplies					49.43
1105558 · Home Delivered Meals Food					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	19.95
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	11.17
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	10.26
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	8.45
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	39.93
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	37.76
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	14.23
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for HDM	15.29
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3845718 HDM Food	102.25
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3846178 HDM Food	14.55
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3848274 HDM Food	83.60
Check	09/14/2021	143166	Pur Foods LLC dba Mom's Meals	Inv# MM08312021 Special Dietary Meals Aug 2021	1,811.03
Check	09/18/2021	143185	Perri {1}, Marilyn	HDM Food	11.99
Check	09/18/2021	143210	Conway, Megan A	Euclid Beverage / Food Truck Festival / HDM Fundraiser	4,156.00
Total 1105558 · Home Delivered Meals Food					6,336.46
1105559 · Home Delivered Meals Equipment					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Reach in Refrigerator (Reimbursed by grant)	1,449.50
Total 1105559 · Home Delivered Meals Equipment					1,449.50
1105560 · Home Delivered Meals Supplies					
Check	09/14/2021	143145	Get Fresh Produce, Inc	Inv# 3848274 HDM Supplies	49.42
Total 1105560 · Home Delivered Meals Supplies					49.42
Total 1104NUT · Nutrition					9,703.69
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Got Art? Exhibit Display Supplies	47.24
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Got Art? Exhibit Display Supplies	18.78
Check	09/18/2021	143187	Cesar Grimaldo	Inv# 6522 French/Spanish Instruction July/Aug 2021	550.00

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Type	Date	Num	Name	Memo	Amount
Check	09/18/2021	143188	Giuseppa Crisopulli	In the Kitchen Class Supplies	35.07
Total 1104515 · Programming					651.09
1104520 · Volunteer Services					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Quarterly subscription for software	171.00
Check	09/14/2021	143169	Charles Valerio	Home Delivered Meals Mileage Reimbursement 8/12-9/2 2021	29.58
Check	09/14/2021	143172	Verify (XHTSSE)	Inv# 1427390 Background Checks Aug 2021	36.00
Check	09/18/2021	143183	Larry Piemonte	Home Delivered Meals Mileage Reimbursement August 2021	27.90
Check	09/18/2021	143184	Joanne Watson	Home Delivered Meals Mileage Reimbursement June- August 2021	62.06
Check	09/18/2021	143211	Alan Lenoci	Home Delivered Meals Mileage Reimbursement August 2021	56.96
Total 1104520 · Volunteer Services					383.50
1104532 · Visual Arts					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Art Supplies	10.47
Check	09/14/2021	143134	Amazon Capital Services	Inv# 1QML-GJHY-KDPV Art Supplies	36.64
Check	09/14/2021	143136	Blick Art Materials	Inv# 6992646 Glitter/Foil/Containers	48.26
Check	09/14/2021	143136	Blick Art Materials	Inv# 7007819 Paints	116.70
Check	09/14/2021	143148	Hobby Lobby	Inv# 103588255 Art Supplies	21.62
Total 1104532 · Visual Arts					233.69
1104540 · Program Training					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Group Program Tour Registration Fee (Perrone)	20.00
Total 1104540 · Program Training					20.00
1104891 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	2,298.00
Total 1104891 · Health Insurance					2,298.00
Total 1104PRO · Enrichment Programs					3,586.28
1104SOC · Social Services					
1104516 · Social Services					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Memory Café Grant: Beverages for August and September (Reimbursed b...	22.20
Check	09/14/2021	143134	Amazon Capital Services	Inv# 1QML-GJHY-KDPV Memory Cafe Art Kits/Search Puzzles	127.98
Total 1104516 · Social Services					150.18
1104991 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
Total 1104SOC · Social Services					1,395.33
1104TRN · Transportation					
1104513 · Alternative Transportation					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Alternative Transportation for Client	136.00

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Type	Date	Num	Name	Memo	Amount
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Alternative Transportation for Client	136.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Alternative Transportation for Client	136.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Alternative Transportation for Client	136.00
Total 1104513 · Alternative Transportation					544.00
1104518 · Vehicle Maintenance					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Bus Cleaning Supplies	22.04
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Bus Cleaning Supplies	25.85
Check	09/14/2021	143152	Kammes Auto & Truck Repair, Inc.	Inv# 135065 State Inspection	40.00
Check	09/18/2021	143194	Complete Fleet Services Inc.	Inv# 32555 Rear Brakes/Safety Inspection/Turn Signal	1,861.94
Check	09/18/2021	143194	Complete Fleet Services Inc.	Inv# 32827 Tires(2)/Head Light/Chair Lift Inspection	763.26
Check	09/18/2021	143207	Valvoline	Inv# 35678 Bus147 Oil Change	84.97
Total 1104518 · Vehicle Maintenance					2,798.06
1104691 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	6,025.10
Total 1104691 · Health Insurance					6,025.10
Total 1104TRN · Transportation					9,367.16
Total 1104 · Aging Services - Expenditures					36,038.87
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	09/14/2021	143175	Waterlogic	Inv# 897745 Water Machine Rental 9/4-10/3	40.42
Total 2024204 · Equipment					40.42
2024205 · Travel & Training					
Check	09/14/2021	143150	Imperato, Mary Jo	Mileage Reimbursement August 2021	54.98
Total 2024205 · Travel & Training					54.98
2024210 · Printing					
Check	09/07/2021	143037	Braden Interact Business (Hanover-IBP WS)	Inv# 731011 Copy Charges August 2021	29.44
Check	09/18/2021	143223	Precise Printing Network, Inc.	Inv# 51911 WS Office Brochures - 150	82.50
Check	09/18/2021	143223	Precise Printing Network, Inc.	Inv# 51912 WS Office Brochures Spanish - 100	55.00
Total 2024210 · Printing					166.94
2024507 · Professional Services					
Check	09/14/2021	143170	Verify (XHANGA)	Inv# 1427377 Background Checks Aug 2021	36.00
Total 2024507 · Professional Services					36.00
2024509 · Volunteer Appreciation					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Volunteer Appreciation-Mary W.	54.95

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Type	Date	Num	Name	Memo	Amount
Total 2024509 · Volunteer Appreciation					54.95
2024510 · Miscellaneous					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Food for Food Pantry (To be reimbursed by the Foundation)	162.00
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Clock for Resource Office	21.59
Total 2024510 · Miscellaneous					183.59
2024591 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	
Total 2024591 · Health Insurance					0.00
Total 2024ADM · Administration					536.88
Total 2024 · Human Services - Expenditures					536.88
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034711 · Utilities					
Check	09/07/2021	143045	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 8/2-8/31	23.50
Check	09/07/2021	143046	Com Ed 039	Acct# 7826007039 Monthly Charges 8/2-8/31	245.78
Total 3034711 · Utilities					269.28
3034712 · Miscellaneous					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	No memo	62.85
Total 3034712 · Miscellaneous					62.85
3034791 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
Total 3034ADM · Administration					1,475.41
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	09/09/2021	CC Aug 21	JP Morgan Chase		29.95
Check	09/18/2021	143198	Midwest Material Management	Inv# MM83024 Lake St Culvert Dirt/Clay Disposal	431.75
Check	09/18/2021	143206	The Home Depot	Ball Valve	11.90
Check	09/18/2021	143206	The Home Depot	Road Garage Thermostat/Air Filters	45.82
Check	09/18/2021	143206	The Home Depot	Spray Paint/Wax Ring	22.93
Check	09/18/2021	143206	The Home Depot	Garage Bathroom Repair	7.87
Check	09/18/2021	143206	The Home Depot	Mailbox Spike	34.96
Total 3034602 · Operating Supplies & Materials					585.18
3034610 · Street Lighting					
Check	09/14/2021	143138	Com Ed 152	Acct# 0045120152 Monthly Charges 8/4-9/2	361.84
Check	09/14/2021	143140	Com Ed 076	Acct# 7742763076 Monthly Charges 8/2-8/31	45.40

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Type	Date	Num	Name	Memo	Amount
Check	09/18/2021	143192	Com Ed 051	Acct# 5619024051 Monthly Charges 7/28-8/26	33.76
Check	09/18/2021	143208	Wood Dale Electrical Const., Inc.	Inv# 826 Street Light Repair - Bridlewood	260.00
Total 3034610 · Street Lighting					701.00
3034614 · Signs, Stripping & Tree Removal					
Check	09/18/2021	143202	RoadSafe Traffic Systems	Inv# 138587 Chapel Creek Road Sign	57.00
Check	09/18/2021	143202	RoadSafe Traffic Systems	Inv# 138594 Chapel Creek Road Signs (24)	682.00
Check	09/18/2021	143202	RoadSafe Traffic Systems	Inv# 138596 Wolsfeld Road Signs (13)	420.00
Check	09/18/2021	143202	RoadSafe Traffic Systems	Inv# 138595 Rolling Knolls Road Signs (27)	890.00
Total 3034614 · Signs, Stripping & Tree Removal					2,049.00
Total 3034ROD · Road Maintenance					3,335.18
Total 3034 · Road Maintenance - Expenditures					4,810.59
4045 · Comm/SR Citizens Svcs - Expense					
4045100 · Gift Shop					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Monthly Storage Rental Unit	52.96
Total 4045100 · Gift Shop					52.96
4045145 · Special Events					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Wholesale Cheesecake Fundraiser Purchase (324)	1,036.80
Total 4045145 · Special Events					1,036.80
Total 4045 · Comm/SR Citizens Svcs - Expense					1,089.76
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054014 · Equip / Database					
Check	09/07/2021	143042	Launch Digital Marketing	Inv# L54581 Website Hosting	50.00
Total 5054014 · Equip / Database					50.00
5054537 · Community Relations					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Meals for Mental Health Board Focus Group (15)	168.51
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Meals for Mental Health Board Focus Group (15)	166.51
Total 5054537 · Community Relations					335.02
5054591 · Health Insurance					
Check	09/18/2021	143225	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
Total 5054ADM · Administration					2,111.38
5054COM · HT Community Resource Center					
5054210 · Utilities					

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Type	Date	Num	Name	Memo	Amount
Check	09/07/2021	143044	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer 8/23/21	23.44
Check	09/14/2021	143143	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 8/5-9/3	517.90
Check	09/18/2021	143180	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges September 2021	151.28
Total 5054210 · Utilities					692.62
5054213 · Janitorial					
Check	09/18/2021	143179	JaniKing	Inv# CCHC09210205 Monthly Billing September 2021	414.00
Total 5054213 · Janitorial					414.00
5054286 · Agency Support Services					
Check	09/07/2021	143039	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 9/2-10/1	225.25
Check	09/07/2021	143043	Quench USA, Inc.	Inv# 3425899 Water Cooler Rental Sept 2021	55.00
Total 5054286 · Agency Support Services					280.25
Total 5054COM · HT Community Resource Center					1,386.87
5054SVC · Service Contracts					
5054102 · CAC Family Support					
Check	09/07/2021	143038	Childrens Advocacy Ctr of Nwst Co County	Family Support Services July 2021	1,823.29
Total 5054102 · CAC Family Support					1,823.29
5054123 · Easter Seals					
Check	09/18/2021	143178	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Services	5,430.00
Total 5054123 · Easter Seals					5,430.00
5054130 · Northwest Casa					
Check	09/18/2021	143176	Northwest CASA	Sexual Assault Intervention August 2021	1,030.00
Total 5054130 · Northwest Casa					1,030.00
5054138 · Contract Support Services					
Check	09/18/2021	143181	Northern Illinois University	Community Needs Assessment	8,250.00
Total 5054138 · Contract Support Services					8,250.00
5054146 · Bridge YFS Crisis Intervention					
Check	09/18/2021	143177	The Bridge Youth & Family Services	Crisis Services August 2021	420.00
Total 5054146 · Bridge YFS Crisis Intervention					420.00
5054180 · Capital Grant Fund					
Check	09/07/2021	143040	Easter Seals DuPage & Fox Valley Region	Audiology Booths	25,000.00
Total 5054180 · Capital Grant Fund					25,000.00
5054201 · Journeys Hope Center					

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Type	Date	Num	Name	Memo	Amount
Check	09/07/2021	143041	Journey from PADS to HOPE	Hope Center Counseling May 21	148.50
Total 5054201 · Journeys Hope Center					148.50
5054204 · Easter Seals Family Support					
Check	09/18/2021	143178	Easter Seals DuPage & Fox Valley Region	Family Support Services	1,031.25
Total 5054204 · Easter Seals Family Support					1,031.25
Total 5054SVC · Service Contracts					43,133.04
Total 5054 · Mental Health - Expenditures					46,631.29
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	09/14/2021	143164	Pace	Inv# 594872 Bus Lease	100.00
Check	09/14/2021	143164	Pace	Inv# 594873 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	09/14/2021	143167	Thomas Engineering Group LLC	Inv# 21-250 Expansion Property Engineering Progress - August	113,869.01
Check	09/18/2021	143226	FGM Architects	Inv# 21-3142.01-3 HTES Station Architect Construciton Documents	5,850.00
Total 8084414 · Emergency Services Station					119,719.01
8084420 · Izaak Walton Ctr Improvements					
Check	09/18/2021	143220	Hitchcock Design Group	Inv# 26736 Izaak Walton Reserve Final Design August 2021	2,882.72
Total 8084420 · Izaak Walton Ctr Improvements					2,882.72
8084425 · Building & Perm Improvements					
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Outlets, switches, electrical trim for Emergency Services station	430.39
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Outlets, switches, electrical trim for Emergency Services station - CREDIT	-430.39
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Outlets, switches, electrical trim for Emergency Services station	430.39
Check	09/09/2021	CC Aug 21	JP Morgan Chase	Carport for Emergency Services station	2,417.48
Check	09/14/2021	143159	Midwest Mechanical	Inv# C21015-01 ES Station Furnace/AC Condenser	6,382.00
Check	09/18/2021	143197	Midwest Mechanical	Inv# 112123188 ES Furnace Induction Motor	776.00
Check	09/18/2021	143203	Sherwin-Williams	Inv# 9488-1 ES Station Paint/Paint Supplies	494.59
Check	09/18/2021	143203	Sherwin-Williams	Inv# 9581-3 ES Station Door Polyurathane	58.09
Check	09/18/2021	143206	The Home Depot	ES Renovation Lumber/Concrete/Hardware	307.96
Check	09/18/2021	143206	The Home Depot	ES Renovation Tube Cutter/Wax Ring/Tapcon Bits	114.41
Check	09/18/2021	143206	The Home Depot	ES Renovation Ankle Stop	8.61
Check	09/18/2021	143206	The Home Depot	ES Renovation Lumber/Trim/Base/vinyl	349.74
Check	09/18/2021	143206	The Home Depot	ES Renovation Drywall/Corner bead/Patch/Mortar	437.08
Check	09/18/2021	143206	The Home Depot	Credit	-17.09
Total 8084425 · Building & Perm Improvements					11,759.26

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Type	Date	Num	Name	Memo	Amount
Total 8084 · Capital Projects - Expenditures					134,360.99
TOTAL					288,053.23



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Martinez, and Camacho, and Supervisor McGuire. Absent: Trustee Essick

Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Administrator James Barr, Aging Services Program Manager Lisa Perrone, Aging Services Transportation Manager Dino Kazeos, Assistant Administrator Kristin Vana, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also attending the meeting were Mr. & Mrs. Jose Ortiz and daughter Yvette, and Melissa Perez, Grecia Tures, Khaja Moinuddin, Amin Haider, Sayed Haq, and Gupreet Singh (members of the Diversity and Engagement Task Force), and Village of Streamwood Trustee Mike Baumer.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentations
 - A. Veterans Honor Roll: The Board welcomed LTC Jose Antonio Ortiz of Bartlett to the Hanover Township Veterans Honor Roll. He served in the U.S. Army from 1968 to 1998 receiving the Bronze Star, Meritorious Service, Army Commendation, Good Conduct, National Defense Service, Vietnam Service, and Humanitarian Service Medals. His name will be added to the VHR plaque, posted on the website and recorded in the Clerks office. Mr. Ortiz will be invited to the biannual VHR dinners.
 - B. The Board thanked the Diversity and Engagement Task Force members for their service on the task. Certificates of appreciation were presented to co-chairs Trustees Gino Martinez, Denise Camacho, and past-Trustee Khaja Moinuddin, and members Melissa Perez, Grecia Tures, Amin Haider, Sayed Haq, and Gupreet Singh. Certificates would be presented to absent members Jeffrey Petro, Jagar Bukkaraja, and Ray Alvarez at another time.
- V. Reports
 - A. Supervisor McGuire reported that Assessor-elect Khaja Moinuddin requested that his swearing in take place on December 7; the Board was in concurrence. The Supervisor presented Director Smith with the Hoola Hoop Champ certificate.
 - B. Clerk Dolan Baumer reported that she attended the recent Township Officials of Cook County meeting where the efforts of T.O.C.C., MTA, and T.O.I. were discussed regarding disbursing funds from the state to Townships from the ARA and CARES. She also attended the recent Clerks Association meeting in Lemont where she presented Clerks training Nuts & Bolts 101 to 32 present.
 - C. Assessor Smogolski offered no report.
 - D. Trustee Liaison Committee Reports: No reports were offered.

- E. Department Reports: Reports were submitted for review by the Board; highlights included Director Conway introducing new staff members: Program Manager Lisa Perrone and Transportation Manager Dino Kazeos. Interviews for the Home Care program positions are ongoing. Staff has started reviewing and setting appointments LIHEAP applicants. Medicare Open Enrollment starts on September 17, and the staff is prepared to assist residents through the enrollment process. Clubs are “back to normal” at the Center. The Café has restarted normal hours today. Senior transport will be offered to off-site parkers during the Food Truck Fest on September 17. The Senior Citizens Services Committee would be held on September 13. Director Imperato reported that the Case Manager position search is on-going, as is the Veterans Services applicant vetting and education for her and Lori Orozco. Staff is finding an increasing need for food pantry services and the supply is down on food donations. Holiday programming started September 1 and meal boxes have been ordered. She offered thanks to Director Hansen and the facilities staff for set-ups during recent activities. Youth and Family Services Director Houdek reported that staff is now welcomed into schools to do in person programming. Ryan Dickinson and she met with Prevention Services staff to work on programming at the Youth Center; the first step would be to foster relations with the neighbors of the Izaak Walton Center. Youth and Family Services is continuing to work with the Streamwood Park District on monthly teen night. An ice cream social – back-to-school – event is planned with the SPD this coming Friday. Movie Nights, September 24 and October 22, would be held on the Tiknis Campus weather permitting. Tutoring registration for the ten-week program is now open. Manager Teachout reported that the Mental Health Board has presented Easter Seals of DuPage with a grant for an audiology booth for their new location. Ecker Center was also presented with money for CPI training. Family Services staff of Elgin are working to gather information for soliciting interns from area colleges. Finally, she noted that applications for 2022 funding are available on the website. Director Smith reported that Covid-19 cases in the State have taken a dip to 4.9%. Community Health Nurse James Kramer has been hired. Assistant Administrator Vana reported that as of September 1, vehicle sticker renewals have been sold by Administrative Services. Staff has seen an increase in passport applications, but the receipt time is still very high. Bids for copy machines, with the aim of having all machines under one contract to achieve savings, are being taken. Director Crews reported that the team participated on two searches, to no avail. He has approached the Illinois State Police to see if the Township could partner for service. Director Hansen reported that staff is closing in on the final phase of the emergency services site next door. Once ready, the permitting process for occupancy would ensue with the Village of Bartlett. The Township received delivery of the 2020 dump truck. Custodial staff Malikowski receive a certificate in education for cleaning and disinfecting services. Director Kuttentberg, reported Administrator Barr, is at a meeting with the Izaak Walton League this evening. The club would be discussing options for fundraising/donations to build the bridge that became too costly for the Township to undertake. Director Kuttentberg would be there to ensure that the Ikes would know exactly what the projected costs are. Further, he reported, through Administrator Barr, that it has been reported that townships are not eligible for relief fund distribution. He sent a letter regarding projects that may be eligible for grant distribution from the State.

Administrator Barr reported that the revised DCEO grant application for \$500,000 was being prepared. Thomas Engineering staff and he met with the Village of Bartlett to discuss the annexation process for the Christofano property; it is a four-to-five-month process. He received concurrence from the Board extend a current seasonal employee a permanent full-time position.

VI. Bill Paying: Mr. Barr presented the bills for payment from August 17, 2021 through September 6, 2021 as follows:

a.	Town	\$34,751.96
b.	Senior Center	34,817.97
c.	General Assistance	10,042.95
d.	Road Maintenance	5,159.54
e.	Mental Health Board	1,098.62
f.	Capital	<u>40,946.51</u>
	Total:	<u>\$126,808.55</u>

Trustee Martinez moved and Trustee Beattie seconded the motion to approve payment the bills as presented from August 17, 2021 through September 6, 2021 as presented. Roll call: Ayes: Trustees Beattie, Camacho, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business

- A. Meeting Minutes of August 17, 2021: Clerk Dolan Baumer presented the meeting minutes of August 17, 2021 for review and approval. A motion was made by Trustee Beattie to approve the meeting minutes of August 17, 2021 as presented, with a second by Trustee Camacho. Roll call: Ayes: Trustees Beattie, Martinez and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution to approve an Extension of the Intergovernmental Maintenance Facility Agreement with the City of Elgin: A motion was made by Trustee Martinez to approve the resolution 090721 approving of an extension of the intergovernmental maintenance facility agreement with the City of Elgin, with a second by Trustee Camacho. Administrator Barr noted that this agreement is for use of the salt dome in Elgin in exchange for plowing of two miles of Elgin roads. Roll call: Ayes: Trustees Beattie, Martinez and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to approve a Pilot Program to provide Non-Medical Home Services to Residents of Hanover Township: Trustee Beattie moved that the Board approve resolution 0907211 approving of a pilot program to provide non-medial home services to residents of Hanover Township; motion seconded by Trustee Martinez. This resolution formalizes the Board's decision to move forward with the program and is necessary for licensing purposes. On the motion, roll call: Ayes: Trustees Beattie, Martinez and Camacho, and Supervisor McGuire. Nays: None. Motion carried.

- D. Resolution to approve a Mandatory Covid-19 Vaccination Policy: Trustee Beattie moved that the Board approve resolution 0907212 approving of a mandatory Covid-19 vaccination policy for Hanover Township. Motion seconded by Trustee Camacho. Administrator Barr reported that the Governor has mandated vaccination for State, health care, education staff and many other agencies; this policy puts us in line with that mandate with vaccination of our staff. Options to opt out exist in the policy for religious or medical reasons. On the motion, roll call: Ayes: Trustees Beattie, Martinez and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
 - E. Resolution Declaring September as Suicide Prevention Month in Hanover Township: Trustee Bettie moved that the Board approve a resolution declaring September as Suicide Prevention Month in Hanover Township. Motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
 - F. Bid Award for Sale of Real Property located at 1535 Burgundy Parkway, Streamwood, Illinois. Trustee Martinez moved that the Board adopt resolution 0907213 approving of the award of the contract for the Sale of the real property located at 1535 Burgundy Parkway, Streamwood, Illinois; and that the bid for property in the amount of \$268,000.00 as more fully described in the resolution and the bid proposal attached as Exhibit A be approved and determined to be in the best interest of the Township; and that the contract for the property be awarded to Children's Advocacy Center of North and Northwest Cook County, expressly subject to approval by the Township Attorney; and that the Township Supervisor and Township Clerk be authorized to sign and attest, respectively, all documents in connection with the sale of the property, expressly subject to approval by the Township Attorney. Trustee Camacho seconded the motion. Administrator Barr noted that the Board approved the opportunity to sell the property, that it was duly published in the newspaper by the Clerk, and that one bid was received. A contingency on the sale exists until December 31, 2021. Roll call: Ayes: Trustees Beattie, Martinez and Camacho, and Supervisor McGuire. Nays: None. Motion carried.
 - G. Consideration of SAFE-T Act Implementation: The SAFE-T Act was a result, reported Counselor Airdo, of the Criminal Justice Reform Act in Illinois. The Act covers three areas of criminal justice reform —policing, pretrial, and corrections (jails and prisons). It prohibits local governments from retaliating against employees who report improper government actions, and allows the attorney general to investigate, initiate civil lawsuits, and enforce settlements against police agencies that have a pattern of depriving individuals of their rights, among many other Act highlights. He asked the Board if it were willing to allow the Cook County State's Attorney to intercede on our behalf should the necessity of determining settlement arise from Township business. He asked that the Board consider that it could be an elected official, the State's Attorney, or other representative. This would come before the Board again in an upcoming meeting.
- IX. Executive Session: No motion to go into closed session was made.

- X. Other Business: Counselor Airdo noted that the Robin Hood pool issue would be up before the court on September 15.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:00 p.m. was made by Trustee Beattie and seconded by Trustee Camacho followed by a roll call vote. Ayes: Trustees Beattie, Camacho, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor
Senior Services, Welfare Services, Y&F Services, Community & Veterans Affairs



HANOVER
TOWNSHIP

RESOLUTION

Declaring September 2021 National Senior Center Month in Hanover Township

The Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, older Americans are significant members of our society, investing their wisdom and experience to help enrich and better the lives of younger generations; and

WHEREAS, the Hanover Township Senior Center, the first nationally accredited township Senior Center in the State of Illinois, has acted as a catalyst for mobilizing the creativity, energy, vitality, and commitment of the older residents of Hanover Township, and

WHEREAS, through the wide array of services, programs, and activities, the Hanover Township Senior Center empowers older residents to contribute to their own health and well-being and the health and well-being of their fellow citizens of all ages; and

WHEREAS, the Hanover Township Senior Center affirms the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of September is declared National Senior Center Month in Hanover Township.

Dated: September 21, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Denise Camacho

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*



RESOLUTION

Declaring September 2021 Stand Against Hunger Month in Hanover Township

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, Due to the effects of the coronavirus pandemic, more than 42 million people may experience food insecurity, including a potential 13 million children; and

WHEREAS, Feeding America, a national non-profit, projects that 613,360 — 11.8% — of Cook County residents this year will have lived in households that struggle with food insecurity; and

WHEREAS, Every community in the country is home to families who face hunger, including rural and suburban communities; and

WHEREAS, the Hanover Township Food Pantry is currently experiencing over 600 visits per month from residents in portions of the Cook County communities of Bartlett, Elgin, Hanover Park, Hoffman Estates, Schaumburg, Streamwood and unincorporated neighborhoods; and

WHEREAS, the Hanover Township Food Pantry's client choice model of service ensures residents are able to shop twice a month for a wide selection of fresh fruits, vegetables, goods and other products to ensure no family experiences hunger.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of September is declared Stand Against Hunger Month in Hanover Township.

Dated: September 21, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Denise Camacho

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*



RESOLUTION

Declaring September 20 to 26 as National Rail Safety Week in Hanover Township

WHEREAS, 1,889 rail grade crossing collisions resulted in 678 personal injuries and were responsible for 201 fatalities in the United States during 2020; and

WHEREAS, 1,088 trespassing incidents have occurred in the United States resulting in 532 pedestrians being killed and another 556 injured while trespassing on railroad property rights of way during 2020; and

WHEREAS, educating and informing the public about rail safety, reminding the public that railroad right of ways are private property, enhancing public awareness of the dangers associated with highway rail grade crossings, ensuring pedestrians and motorists are looking and listening while near railways, and obeying established traffic laws will reduce the number of fatalities and injuries; and

WHEREAS, the International Association of Chiefs of Police, National Operation Lifesaver, United States Department of Transportation, and all local, state, county, and railroad law enforcement officers, first responders, and railroad corporations commit to partnering together in an effort to educate at a national level all aspects of railroad safety, to enforce applicable laws in support of National Rail Safety Week.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that September 20 to 26, 2021 is National Rail Safety Week in Hanover Township.

Dated: September 21, 2021

In Witness Whereof, we have hereunto set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Denise Camacho

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Eugene N. Martinez

*Seal of
Hanover
Township*

Hanover Township

Diversity & Engagement Task Force

Final Report



Elected Officials

Brian P. McGuire
Supervisor

Katy Dolan Baumer
Clerk

Thomas S. Smogolski
Assessor

Alisa “Lee” Beattie
Denise Camacho
Craig Essick
Eugene N. Martinez
Trustees

Diversity & Engagement Task Force

Ray Alvarez
Jagan Bukkaraju
Amin Haider
Syed Haq
Khaja Moinuddin
Melissa Perez
Jeffrey Petro
Gurpreet Singh
Grecia Tures
Members

Denise Camacho
Eugene Martinez
Co-Chairmen

Administrative Staff

James C. Barr
Township Administrator

Kristin Vana
Assistant Township Administrator

Hailey Matich
Administrative Assistant

Executive Summary

Hanover Township established a Diversity and Engagement Task Force in March 2019 as an advisory board to study diversity and engagement in the community. The Task Force consists of two co-chairs, Trustee Martinez and Trustee Moinuddin, later succeeded by Trustee Camacho, and nine members of the community appointed by the Township Supervisor. The Task Force has met once a month beginning in June 2019 through August 2021 and has assessed the status of diversity within the Township at all levels, investigated the circumstances which appear to inhibit diversity and community engagement, and compiled recommendations to address any identified diversity and community engagement issues for the Township Board.

In their first year, the Task Force focused on assessing the diversity of the Township staff and the ability of the Township to engage diverse groups of residents. Task Force members became more educated on services and programming at Hanover Township and discussed ways to further communicate this information to the diverse populations within the community. The Task Force made five recommendations to the Township Board, recommending Hanover Township expand outreach and collaboration with religious institutions to include churches, temples, mosques, and internal groups within these institutions, identify a translation service provider and train staff on how to utilize it, increase community engagement through attending local events, provide cultural sensitivity training to staff members and volunteers more frequently, and develop a plan to communicate with ethnically diverse groups within Hanover Township.

The Township Board voted to extend the Diversity and Engagement Task Force for a second year in June 2020, following the death of George Floyd and the nationwide protests addressing racial injustice. The Township Board requested that the Task Force examine the relationships between the local police departments and their diverse communities. The Task Force focused on researching officer demographics, recruitment and training practices, police department complaint procedures and use of force policies, social services, in addition to overall community engagement. The Task Force met monthly and at each meeting heard presentations from a different police department located in the Township, totaling seven public safety agencies. Additionally, the Task Force heard a presentation from the Assistant Secretary of the DuPage County Branch National Association for the Advancement of Colored People (NAACP).

The Task Force concluded its work by hosting a movie series for Hanover Township residents, focused on diversity and the history of racial disparities in America. The two movies shown were *The Long Shadow* and *John Lewis: Good Trouble*. After both movies the Task Force was able to have engaging, productive conversation about diversity in America with members of the Hanover Township community.

The Task Force has compiled six recommendations for the Board of Trustees regarding police department CALEA accreditation, community engagement, collaboration between police social workers and the Hanover Township Department of Youth and Family Services, and recruitment efforts. These recommendation are meant to guide the Township Board on how it may best collaborate with Police Departments in order to promote diversity and engagement as well as best serve Hanover Township residents. The Diversity and Engagement Task Force has detailed their findings and recommendations from their second year in the report below.

Demographics, Recruitment, and Training

The Diversity and Engagement Task Force asked all police departments to provide the racial demographic breakdown of all their active officers. This was so the Task Force could compare the demographics of the officers to the demographics of Hanover Township's residents. The breakdown of Hanover Township's residents can be seen in the table on the right and the breakdown of officers can be seen in the table on the following page.

*Demographics from the 2019 American Community Survey.

Hanover Township Resident Demographics	
White	60.10%
Black	5.90%
Asian	14.00%
Multi-racial	1.80%
Other	18.20%
Hispanic/ Latino	38.00%
Non Hispanic/ Latino	62.00%
Female	51.80%
Male	48.20%
Total Residents	100,196

Police Departments Officer Demographics in Hanover Township							
	Cook County Sherrif's Office	Elgin	Streamwood	Schaumburg	Bartlett	Hanover Park	Hoffman Estates
White	1,866 (39.5%)	137 (76%)	45 (79%)	123 (83%)	60 (83%)	41 (71%)	75 (89%)
Black	1,610 (34%)	11 (6%)	0	5 (3%)	3 (4%)	0	2 (2%)
Hispanic	1,175 (25%)	27 (15%)	11 (19%)	10 (7%)	4 (6%)	14 (24%)	6 (7%)
Asian	45 (0.8%)	4 (2%)	1 (2%)	7 (5%)	0	3 (5%)	1 (1%)
Multi-racial	13 (0.3%)	1 (0.5%)	0	2 (1%)	0	0	0
Other	19 (0.4%)	1 (0.5%)	0	2 (1%)	5 (7%)	0	0
Female	1,315 (28%)	20 (11%)	7 (12%)	42 (28%)	13 (18%)	6 (10%)	14 (16%)
Male	3,413 (72%)	161 (89%)	50 (88%)	107 (72%)	59 (82%)	52 (90%)	70 (84%)
Total Sworn Officers	4,728	181	57	149	72	58	84

*Officer demographics reported by police department staff.

It is important to the Task Force that police departments focus on hiring diverse officers and officers who share similar backgrounds to the public they serve. This will enable the police departments to gain a variety of perspectives on how to best serve the public. Additionally, hiring officers with a similar background to the people in the community they serve will give departments insight on the customs and cultures of that community, which can help prevent misinterpretations of people's behavior. When departments reviewed the numbers they reported above, they stated, based on previous other demographic data, they continue to move closer towards an officer force whose demographics match the population's demographics. However, the majority of the officers in Hanover Township are white and male. The Diversity and Engagement Task Force recognizes that in order to increase officer diversity, police departments must have strategic recruitment and training plans that are specifically focused on diversity.

The Elgin Police Department has made an intentional effort to recruit more Hispanic and Latino officers as 44% of Elgin's population identify as Hispanic or Latino. Elgin Police Department actively recruits in colleges, high schools, and have recently began law enforcement clubs in middle schools to inspire interest in careers in law enforcement. The Schaumburg Police Department has a goal to diversify more with each officer testing process, but there are no mandates or specific numbers they are expected to meet. Bartlett Police Department advertises their open positions in all the typical places such as their website, classifieds,

and job posting websites, but they also make use of their social media, advertise in cultural newspapers and the National Minority Update in an effort to recruit more diverse candidates. Hanover Park Police Department has a recruitment team which assists the Human Resources Department with all recruitment activities including job fairs and career days. Recruitment is advertised widely on various websites, local newspapers, college resources, and through a community email distribution list. The recruitment of minority candidates and diverse employees is a strategic priority in Hanover Park's three-year strategic plan. This plan includes identifying which stage in the recruitment process minority candidates are lost. Hoffman Estates Police Department stated they continue to try to diversify their department to better serve the village and community. Their recruiting efforts include building relationships with local school officials, churches, and organizations, attending job fairs, participating in student internship programs, and encouraging community groups to facilitate a Police Explorer Program. The department also participated in a Minority Recruitment Training Workshop. Prioritizing diverse officer candidates is vital to building stronger community relationships and similarly it is important that officers receive trainings that will teach them how to police diverse communities in the appropriate manner and avoid unnecessary conflict.

Each police department has their own requirements for the initial officer training and the continued officer training they conduct. All police officers in Illinois are required to have a four-year bachelor's degree or meet the substitute education requirements, many police departments already required this, however, the requirement of a bachelor's degree was mandated by the SAFE-T Bill passed in the summer of 2021. All Cook County Sheriff Officers are required to work at least one year in either court services or Cook County Jail before becoming a patrolling officer. All Cook County officers receive several trainings related to diversity and engagement, including, an 8-hour course on Cultural Diversity/Implicit Bias, scenario-based training on de-escalation skills, as well as a 40-hour training on crisis intervention training. Elgin police are required to have a 4-year degree, although those who completed Elgin Community College's Criminal Justice Associates program will have the 4-year degree requirement waived. Streamwood Police Department follows the standards of the Illinois Law Enforcement Training and Standards Board (ILETS), which is a state agency that provides standards for all law enforcement officers and trainings to achieve these standards. All Streamwood Police Officers must complete the 560-hour state mandated academy. Additionally, all officers complete annual state mandated trainings on firearm qualification, law updates, use of force, hazardous materials, and K-9 narcotic detection. Hoffman Estates Police Department trains officers annually on use of force, civil and human rights, mental health awareness and response, crisis intervention, and implicit bias. Training on Constitutional and Proper Use of Authority is provided every three years. Common training requirements for all of the police departments included implicit bias trainings, crisis intervention, use of force, first-aid, and mental health awareness.

The Commission on Accreditation for Law Enforcement Agencies (CALEA)

In Hanover Township, Schaumburg, Bartlett, and Hanover Park police departments are accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA). This is an accreditation that police departments can acquire if they meet a set of rigorous standards based on national best practices. Annual training is a primary focus for CALEA and all accredited agencies must follow the strict CALEA training standards. There are currently 459 standards with 1,122 subcomponents of those standards, standards are utilized to evaluate CALEA accredited police departments as well as police departments that are applying for the CALEA accreditation. CALEA is made up of major leaders in law enforcement, including, International Association of Chiefs of Police (IACP), National Organization of Black Law Enforcement Executives (NOBLE), National Sheriff's Association (NSA) and Police Executive Research Forum (PERF). Only 7% of police departments in the United States are CALEA accredited and only 48 law enforcement agencies are accredited in Illinois. With this accreditation police departments are internationally recognized for their excellence, receive controlled cost liability insurance, and all officers are held to higher standards with greater accountability. CALEA also boasts that accredited agencies are better able to defend themselves in civil cases and even can see a decline in cases and complaints brought against the agency. CALEA holds police departments accountable to their robust best practice standards which prevents misconduct.

The Schaumburg Police Department was the first police department in Illinois to become CALEA accredited in 1986. The Bartlett Police Department has been CALEA accredited since 1997 and the Hanover Park Police Department has been CALEA accredited since 2004. Departments must acquire a re-accreditation with CALEA every four years through a four-year review cycle. Under the review cycle, CALEA will review the police department's updated agency information and statistics and conduct a web-based assessment annually. In the fourth year of the review cycle CALEA will conduct an in-depth site assessment. All three police departments expressed the CALEA standards helped their department manage high risk situations and anticipate potential problems, including being prepared for the protests witnessed across the nation following the death of George Floyd in May of 2020.

The Task Force found the CALEA accreditation to be very impressive. It was important to the Task Force because obtaining the CALEA accreditation requires police department to be accountable to a credible agency, in addition to their county or municipality. CALEA also provides police departments with essential tools and guidance on how to best operate which is outlined in their standards. Obtaining and maintaining the CALEA accreditation also gives agencies an edge as policing modernizes. CALEA is composed of law enforcement associations that are actively monitoring the evolving trends and requirements of police departments, CALEA is an excellent resource for police departments and is able to provide police departments with accurate guidance on new legislative policies and reforms.

Information provided by Police Departments and from CALEA.org

Complaint Process Review

Police departments were also asked to review their department's complaint procedures, including how the severity of a complaint is addressed. Each department shared complaints are accepted in-person, over the phone, or electronically via email, department websites, or social media pages. The Bartlett Police Department has a dedicated brochure reviewing their entire complaint process, which is available in their building lobby as well as on their website. Schaumburg Police Department has also made available a complaint form via the Village website to allow for easier access. If complaints are considered to be minor and do not violate any policy or law, all departments shared that the complaint is handled by the sergeant or supervisor on duty, as well as the Chief of Police. Both Bartlett Police Department and Hanover Park Police Department have a Deputy Chief of Support Services, whose responsibility it is to oversee complaint investigations. The Hoffman Estates Police Department has an Investigations Commander, that oversees complaint investigations.

When complaints filed are considered to be more serious which include complaints related to use of force, breach of civil rights, discrimination, criminal misconduct, serious injury, etc., local police departments reported that formal investigations are conducted. Both the Schaumburg Police Department and Elgin Police Department stated they use an outside investigation entity to review more serious complaints. On average, police departments reported minor complaints may lead up to 3 days of an officer suspension and more serious complaints may result in a suspension greater than 3 days or termination. Every police department keeps the complainant informed throughout the complaint investigation and informs the complainant when the investigation has concluded.

Use of Force Training and Body Cameras

There is no agreed upon definition for use of force, but it can be described as a higher level of effort by police to ensure compliance in scenarios such as arrests, self-defense, or defense of others. There are also levels of force that may be applied by an officer, including officer presence, verbal persuasion, less lethal force, which may include tasers, ground fighting or baton, and deadly force. Use of force training is required at least once per year under Illinois state law and CALEA guidelines.

All police departments serving Hanover Township shared their policies and practices regarding use of force, body cameras and training. To date, Cook County Sheriff's Department and Elgin Police Department utilize body cameras for all on-duty officers. These departments also require their officers to download body camera footage at the end of each shift. Both departments stated they review footage monthly as an audit which helps identify any red flags that can be addressed by additional training opportunities for officers. Both Schaumburg Police Department and Bartlett Police Department discussed the desire to begin utilizing body cameras, however the upfront cost for equipment is significant. In addition, as state laws continue to change and policing requirements increase, departments without body cameras are aware that equipment will become mandatory by the year 2025. With this new legal requirement several law enforcement associations are offering grant opportunities specifically for police body worn cameras.

Each police department also reviewed training requirements for officers, all of which included annual use of force training. As a result of being CALEA accredited, the Bartlett, Hanover Park and Schaumburg police departments have the most robust and in-depth training requirements. Their police academies incorporate both classroom and practical training on use of force. Additionally, these police departments offer several use of force trainings annually. It was noted by departments that when a use of force incident occurs, a report is generated, and an investigation takes place. Each police department stated that annual use of force data is made public via their department websites.

Social Services and Crisis Intervention

Several of the police departments discussed use of a Social Worker or Crisis Intervention Team to assist in crisis situations in the community and appropriate referrals. Police Social Workers commonly provide services such as short-term counseling, information and referrals, court advocacy, emergency shelter referrals, and engaging residents re-entering the community after incarceration. The benefit to police departments incorporating a social worker on staff is that officers have an additional resource in a staff member who is qualified to assist with the response to non-criminal call outs, most commonly related

Police Department Social Workers	
	PSW's on Staff
Cook County Sheriff's Office	N/A
Elgin	4
Streamwood	1.5
Schaumburg	3
Bartlett	0
Hanover Park	1
Hoffman Estates	0

to mental health and/or substance abuse crisis or domestic violence. Police Social Workers are a part of policing that provides additional assistance with community health and safety issues and provides direct assistance with victims and families within the community in need of crisis intervention by helping to identify the problem, examine options, and create a plan. Police Social Workers also work closely with police officers to offer social work engagement techniques and provide consultation on social service needs as appropriate.

The police departments in Hanover Township that currently employ a Police Social Worker are Streamwood, Schaumburg, Hanover Park and Elgin. The Bartlett Police Department has a specialized Crisis Intervention Team, that have similar duties as a police social worker, however these are police officers that have completed a 40-hour specialized training and are not licensed social workers. The Hoffman Estates Police Department does not currently employ a police social worker, however, they work closely with the Village's Health and Human Services Department by referring residents for additional services as needed. The Cook County Sheriff's Office has a Social Services Division that works with residents of Cook County to make referrals based on the needs of the individual. Departments that currently have a Police Social Worker on staff identified decreases in frequent 911 calls related to mental health crisis and interpersonal conflict.

Hanover Township staff work regularly with local police social workers, especially Streamwood Police Social Workers, as 95% of Streamwood residents are also Hanover Township residents, whereas the all the other villages have 40% or less of their residents residing in Hanover Township. The Township works to

appropriately connect mutual residents to services and programs offered by the Township. Currently, the Streamwood Police Social Workers participate in a monthly Township meeting to discuss mutual clients, current treatment or program opportunities, and any other appropriate referrals to be made moving forward. The relationship between Hanover Township staff and Police Social Workers was established approximately 10 years ago and greatly enhances the Township's ability to provide critical services to residents who reside in Streamwood. While the Township occasionally receives referrals and works with other local police social workers, the most frequent interaction staff have is with Streamwood.

Community Engagement

Each of the local police departments discussed the importance of making community engagement a high priority and having a variety of different ways to engage diverse parts of the population they serve. First, departments shared a common goal to engage youth in their communities by offering services such as Junior Citizens Academies, holiday outreach events, and community events such as National Night Out, with youth targeted activities. The Cook County Sheriff's Office emphasized the importance of working with youth and the priorities of their Juvenile Justice and Advocacy Unit, which partners with community organizations to offer summer youth camps. While it is important for children to understand the role of a police officer, it is also important for children to feel safe and open to contacting the police.

Departments also shared different programs offered that are specific to their communities. The Cook County Sheriff's Office offers a scholarship program that awards 4 scholarships each year to Cook County residents attending colleges and universities within Illinois. The Streamwood Police Department joined a partnership with Ring Doorbell and the Neighbors by Ring program. Ring Doorbell user can choose to be contacted by the Police Department if their Ring Doorbell may have captured video footage useful to an investigation. The Schaumburg Police Department discussed their focus on providing outreach and engagement to the immigrant population in Schaumburg, which is roughly 31% of their total population. They do this by working closely with local houses of worship and by partnering with cultural groups and organizations. The Bartlett Police Department recently developed a unique program called Bartlett Community Care Collective (BC3), which is an organization to raises funds which are spent to assist the public at times when social services are not available. While the Bartlett Police Department does not currently have a Police Social Worker on staff, they credited the BC3 program for being able to assist with urgent services needed, such as shelter or transportation to a behavioral health facility, during a non-criminal call out. The Hanover Park Police Department recently began the Police & Citizens Connected (PACC) program, which utilizes modern technology to connect police and the community. This includes the utilization of social media, providing crime alerts via e-alerts and utilizing crime mapping to easily share crime data with the public. Hanover Park Police Department also has a Safe Home Program which aims to educate parents on gang membership and provides resources. The Hoffman Estates Police Department discussed various events, in addition to providing Open House tours to seniors through the Hoffman Estates Park District and through the Community Resource Center. The Hoffman Estates Police Department also provides a police ride-along to any interested citizens.

The Task Force also asked police departments if they felt they effectively reached the most diverse pockets of their communities. The feedback received was favorable, however every department stated there were specific pockets of the community they visit only when they are called out. Elgin Police Department specifically has officers that are required to live within certain areas of the community to work to develop a more cohesive relationship with residents.

NAACP, Unity Partnership, and House Bill 3653 Review

Following the police department presentations, the Task Force invited a representative from the DuPage County Branch National Association for the Advancement of Colored People (NAACP) to present and discuss the mission of the NAACP. In May 2021, DuPage County Branch NAACP Assistant Secretary Paul Scott, who is a member of the Committee on Law Enforcement for both the NAACP and Unity Partnership, two not-for-profit groups focused on improving the relationship between people of color and police presented to the Task Force. Mr. Scott provided a different perspective on diversity related to policing as well as an overview of the new Illinois criminal justice reform bill, House Bill 3653.

Both the NAACP and Unity Partnership groups review the relationship between civilians and police and work to create positive interactions between the two. Their goal is to remove negative stereotypes, develop mutual understanding, and build new ways for dialogue in the community. Mr. Scott discussed the common racial disparities that keep the community and law enforcement from reaching equality for all and reviewed conversations he has previously had over the years with police chiefs throughout the northwest suburbs, in which fairness and impartiality in policing has been discussed. Mr. Scott stated that many police departments discuss the need and desire to improve diversity, equity, and inclusion, but do not start by evaluating how policing is understood by the community. The NAACP and Unity Partnership continue to identify ways to build a better relationship between the community and the police.

House Bill 3653, known as the SAFE-T (Safety, Accountability, Fairness and Equity – Today) bill, aims to reform the entire Illinois criminal justice system including policing, court procedures, and jailing. With help from the NAACP and Unity Partnership, Hanover Township’s Diversity and Engagement Task Force focused their analysis of House Bill 3653 specifically on its police reform policies. Some of the police reforms from the bill that the Task Force identified as important are listed below:

- Requiring that all officers wear body cameras by 2025.
- Banning all police chokeholds.
- Eliminating the requirement for sworn affidavits when submitting a complaint against a police officer of department.
- Eliminating monetary bail.
- Bans police department purchase and use of military weapons and certain military equipment.
- Requires police to provide a predicate offense for a resisting arrest, meaning police must provide the initial offense for the arrest that was being resisted.
- Duty to intervene when excessive use of force is being exhibited by another officer.
- Requires extensive record keeping for police misconduct incidents.
- Requires use of special prosecutors in police related deaths.
- Ends the suspension of driver’s licenses for failure to pay.

Recommendations

Overall, the Diversity and Engagement Task Force members were impressed by presentations from the police departments and learned more about the police departments' recruitment efforts, training policies and procedures, and their overall acknowledgement of the police reform push across the nation. The Task Force became more familiar with the impact police departments aim to have on their communities, as well as the policies set forth in the SAFE-T bill to further improve policing in Illinois, while also recognizing that communicating with every pocket of each diverse community is challenging. Police departments receiving CALEA accreditation is an excellent way for police departments to ensure strict policies and procedures are followed such as use of force policies, officer training procedures, and transparency. As the Task Force previously identified in their first report, some ethnically diverse populations live within small geographic areas within the community and can be tight knit in some instances connected with a primary religious organization. The Task Force believes it would be beneficial for police departments to explore different avenues to more effectively communicate in a way that speaks to different cultural groups.

While officer demographics have diversified over the last several years, police departments acknowledged the challenge to recruit ethnically diverse officers. Police Departments recognized that establishing a diverse police force that mirrors the community they serve is necessary to develop a more positive relationship with various parts of the community that currently may not have well-established, positive relationships with the police. Community engagement is also an identified area for improvement. Police departments discussed various community events and programs they offer, however expanding their communication efforts to promote community engagement will increase the reach to diverse community locations.

After review, the Task Force compiled six recommendations. They are as follows:

1. Encourage all police departments serving communities in Hanover Township to receive CALEA accreditation to allow for a series of strict standards to consistently be met in the areas of recruitment, training, use of force, complaint review and investigations, and officer accountability.
2. Maintain and sustain community engagement within diverse populations by identifying interests and needs of the specific community. Departments should consider outreach and consistent communication with local cultural and/or religious organizations to identify ethnic groups within the community.
3. Recommend police departments without a Police Social Worker to consider recruiting and hiring for the position. Police Departments with a social worker are able to effectively evaluate the immediate need of residents, while also developing a goal for the individual or family to receive future assistance and services as needed. This may result in a decrease in 911 calls unrelated to criminal situations, as was reported by police departments that currently have a Police Social Worker on staff.
4. Establish marketing materials and advertise for local Police Citizen Academy. This recommendation aims to educate the community about the operations of law enforcement, with the possibility of generating interest in the younger population who may be considering a career in law

enforcement. Advertisements should specifically target the ethnically diverse parts of each police department's community.

5. Encourage all police departments to continue to make significant efforts to diversify their police force to reflect the community they serve through non-traditional recruitment methods meant to attract diverse candidates.
6. Establish regular meetings with police social workers and consistently coordinate with Hanover Township staff to ensure residents have access to all Township resources.

Conclusion

Community engagement with local police departments has become increasingly important over the last two years. Police departments serving Hanover Township should continue to enhance efforts to promote diversity, equity and inclusion internally, as well as with the communities they serve. In the best interest of police officers and community members, conversation and community events should take place to allow the community to gain a better understanding of what the police departments do, in addition to police gaining a better understanding of community needs. At a critical time when a large section of the nation is calling for police reform, it is important for police departments to engage in the community, create opportunities for open dialogue, and for both the public and the police officers to develop a better understanding of each other.

The Hanover Township Diversity and Engagement Task Force would like to thank all the presenters and police who represented their departments and took the time to have meaningful conversation about diversity in Hanover Township with the Task Force members.

Thank you to all of the following:

Chief Marlon Parks (Cook County Sheriff's Office)

Director of Community Tisa Morris (Cook County Sheriff's Office)

Chief Anna Lalley (Elgin Police Department)

Deputy Chief of Support Services Shawn Taylor (Streamwood Police Department)

Licensed Social Worker Nicole Rodriguez (Streamwood Police Department)

Licensed Social Worker Sara Javes (Streamwood Police Department)

Chief Bill Wolf (Schaumburg Police Department)

Sergeant Karen McCartney (Schaumburg Police Department)

Licensed Social Worker Kristin Jordan (Schaumburg Police Department)

Chief Patrick Ullrich (Bartlett Police Department)

Deputy Chief Geoff Pretkelis (Bartlett Police Department)

Deputy Chief Jim Durbin (Bartlett Police Department)

Operations Deputy Chief Andrew Johnson (Hanover Park Police Department)

Lieutenant Matthew Riedel (Hanover Park Police Department)

Acting Chief Kasia Cawley (Hoffman Estates Police Department)

Assistant Secretary Paul Scott (DuPage County Branch NAACP)

