



240 S. Illinois Route 59, Bartlett, Illinois 60103

Rescheduled Meeting of the Township Board

May 17, 2021

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Recognition of Trustee Khaja Moinuddin
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of May 4, 2021
 - B. Resolution to Authorize a Mutual Aid Agreement with the Village of West Dundee
 - C. Ordinance Amending the Offices of Hanover Township Freedom of Information Officer and Open Meetings Act Officer
 - D. Appointment of the Township Attorney
 - E. Appointment of Trustee Committee Assignments
 - F. Appointment to the Mental Health Board
 - G. Appointments to the Senior Citizen Services Committee
 - H. Appointment of the Task Force on Diversity and Engagement Co-Chair
 - I. Appointment to the Task Force on Diversity and Engagement
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020*	FYTD 2022	FYTD 2021*
<i>Passports</i>	420	0	420	0
Photo fees	\$3,950	\$0	\$3,950	\$0
Fee deposits	\$16,225	\$0	\$16,225	\$0
<i>Fishing/Hunting licenses</i>	11	0	11	0
<i>Handicap Placards</i>	14	5	14	5
<i>Human Resources Requests</i>	132	159	132	159
<i>New Employee Orientations</i>	1	0	1	0
<i>Technology work orders</i>	83	33	83	33
<i>Resident Contacts</i>	2,268	1,747	2,268	649
<i>Percent of Budget Expended (67% of year)</i>	4%	3.6%	4%	3.6%

*COVID-19 partial closure

Department Highlights

- Township Administrator Barr facilitated a meeting of the Hanover Township Management Team on April 13.
- Township Administrator Barr participated in a meeting of Streamwood Area Local Governments on April 14.
- Lunch and Learn hosted by KCT Credit Union was held on April 14 on “Financial Wellness: How to Achieve Positive Financial Health” as well as KCT Credit Union products and services.
- Manager Callahan met with Emergency Services Director’s Aide Jerry Simandl to discuss updates to Hanover Township’s Incident Response Plan.
- Township Administrator Barr took part in Bartlett Area Local Government Managers Meetings on April 9 and April 23.
- Township Administrator Barr participated in the quarterly Metropolitan Township Association meeting via Zoom on April 7 and the MTA Executive Board meeting on April 29.
- Hanover Township was awarded the Government Finance Officers Association Certificate of Achievement for Excellence in Financial Reporting for the Township’s comprehensive annual financial report for the fiscal year ended March 31, 2020. This is the highest form of recognition in the area of governmental accounting and financial reporting.
- Assistant Township Administrator Vana participated in first round interviews for the Youth and Family Services Bilingual Therapist position.
- Assistant Township Administrator Vana and Administrative Assistant Matich worked with the Department of Facilities and Road Maintenance to coordinate an internal record destruction scheduled for May 11.
- Assistant Township Administrator Vana continued to work closely with ProxIT to install the new Township email signature ensuring all staff in the organization successfully were registered with the CodeTwo email signature software.
- Administrative Assistant Matich continues the process of developing the 2021 Government Finance Officers Association (GFOA) budget document.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Programming Division</i>				
Planned programs	114	54	114	54
Participants	509	435	509	435
Participants (unduplicated)	176	113	176	113
Wait listed (unduplicated)	25	0	25	0
Art & Computer classes	42	8	42	8
Art & Computer class participants	175	22	175	22
New volunteers	2	0	2	0
Total volunteers (unduplicated)	72	18	72	18
Volunteer hours reported	815	177	815	177
<i>Nutrition Division</i>				
Meals Served	1,111	1,050	1,111	1,050
Meals delivered by volunteers	2,649	3,097	2,649	3,097
<i>Social Services Division</i>				
Clients served (unduplicated)	136	165	136	165
Clients served (duplicated)	200	395	200	395
Energy Assistance	9	0	9	0
Prescription drugs & health insurance assistance	108	61	108	61
Social Service programs	12	4	12	4
Social Service program participants	69	48	69	48
Lending Closet transactions	101	33	101	33
<i>Transportation Division</i>				
One way rides given	862	384	862	384
Individuals served (unduplicated)	99	21	99	21
New riders	99	21	99	21
Unmet requests for rides	5	0	5	0

Department Highlights

- Bartlett Resident Dorothy Pontoriero celebrated her 100th birthday on April 5 which included Supervisor McGuire sharing a Township board resolution declaring it Dorothy Pontoriero Day and a driving tour.
- Interim Social Services Manager Domingo attended the Senior Health Insurance Program (SHIP) Coordinator Call on April 6; updates regarding the expansion of the Medicare-Medicaid Alignment Initiative (MMAI) program were discussed.
- Program Specialist Adelphia attended a virtual workshop facilitated by The Institute of Noetic Sciences on April 22.
- Aging Services hosted a COVID-19 vaccination clinic at the Senior Center on April 27 serving high risk and vulnerable populations. The event was held in partnership with AgeOptions, the American Association of Retired Asians, Catholic Charities Northwest Senior Services, and Xilin Association.
- The AARP Foundation Tax Aide Program concluded April 28, 381 taxpayers were assisted with their tax preparation.
- Interim Social Services Manager Domingo represented the Township and shared best practices as a panelist for an AgeOptions virtual roundtable discussion on April 29.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Administration</i>				
Office visits	108	0	108	0
Building permits processed	162	41	162	41
Change of Name	1	0	1	0
Property tax appeals	0	0	0	0
Certificate of Errors	29	1	29	1
Property location updates	0	0	0	0
Sales Recording	0	0	0	0
New owner mailing	0	0	0	0
<i>Exemptions</i>				
Homeowner exemptions	7	0	7	0
Senior homeowner exemptions	14	0	14	0
Senior Freeze exemptions	7	2	7	2
Disabled Veteran exemptions	0	0	0	0
Disabled person exemptions	0	2	0	2
Miscellaneous exemptions	4	2	4	2

Department Highlights

- Extended Tuesday hours, provided assistance to 3 visitors after 4:30 pm in April.
- The total number of email addresses on the Assessor's Office contact list is 3,247. Nine new email contacts were added in April.
- The Cook County Treasurer postponed indefinitely the 2018 delinquent tax sale. Even though the tax sale has been postponed, delinquent properties are still charged 1.5% interest monthly.
- Cook County 1st installment tax bills were mailed January 29 with an initial due date of March 3, 2021 but taxpayers have until May 3, 2021 to pay without a penalty.
- Cook County Assessor's office has extended the deadline to file exemptions until April 9. Online applications were closed April 9 but reopened April 13. They hope to accept them until Cook County Board of Review certifies 2020 appeals.
- The last day to submit 2016 Certificate of Error applications to the Cook County Assessor's office was April 13.
- All staff attended the KTC Credit Union Lunch and Learn on April 14.
- Cook County Assessor's office wants all exemptions to be filed online. Hanover Township Assessor's staff is helping taxpayers file online exemptions over the phone, via email and in person.
- On April 26, Chief Deputy Glascott, Deputy Deyne and Deputy Christopher attended a zoom meeting with Cook County Township Assessors Association and discussed how to file permits online. Pete Feyerherd, the programmer for Assessor's Information Manager (AIM) program, was also on the Zoom call. Assessor's office staff discussed how to work through compatibility issues with the AIM program and Cook County Assessor's office program. Hanover Township's Assessor's Office is waiting for AIM program updates before we start submitting permits.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Website Visits (total)</i>	7,414	6,691	7,414	6,971
<i>Website Visits (unique)</i>	5,339	4,480	5,339	4,480
<i>Facebook Likes</i>	20	52	20	52
<i>Facebook Reach</i>	5	12	5	12
<i>Twitter Followers (new)</i>	595	437	595	437
<i>YouTube Views</i>	3	2	3	2
<i>Media Releases</i>	N/A	91	N/A	91
<i>Veteran Contacts</i>	N/A	60	N/A	60
<i>Total Veterans served</i>	187	0	187	0
<i>Total Resident Contacts (Elgin office)</i>	7,414	6,691	7,414	6,691

Department Highlights

- Director Kuttenberg virtually attended the April 7 Metropolitan Township Association meeting where he was appointed to the volunteer position of Director of Legislative Affairs.
- Department staff attended the Supervisor's Community Service Award presentations on April 10 at the Senior Center. Staff captured photos and video for promotion.
- Director Kuttenberg virtually attended the Village of Streamwood's monthly Community Relations Commission meeting on April 12.
- Department staff attended the Aging Services volunteer parade on April 20. Staff captured photos and video for promotion.
- Director Kuttenberg virtually attended the Township Officials of Illinois Topics Days on April 21. Townships of Illinois presented recorded interviews of association staff talking with legislators and caucus leaders on issues of local government and Township relevancy.
- Department staff represented the Township at Metropolitan Water Reclamation District Commissioner Eira Corral's resource fair on April 27. Information on Township programs and services were shared with attendees.
- Director Kuttenberg virtually attended the Elgin Hispanic Network's monthly meeting on April 28. Hanover Township Emergency Services will be virtually hosting the May meeting.

*Hanover Township Mission Statement:
To continuously improve the quality of life for Hanover Township residents.*

OFFICE OF COMMUNITY HEALTH



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Appointments</i>				
ProTimes	7	8	7	8
TB skin test	0	0	0	0
Cholesterol	2	0	2	0
Pharmaceutical Assistance Programs	0	0	0	0
Miscellaneous labs	6	0	6	0
Wellness Screening (BP, diabetes, anemia)	8	0	8	0
Other*	22	43	22	43
<i>Clinic Clients</i>				
Senior Center/ home visits	39	16	39	16
Astor Avenue	2	0	2	0
Elgin, Izaak Walton Center	0	0	0	0
Offsite clinics	0	0	0	0
Total clients (unduplicated)	27	10	27	10
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	0	0
Informational seminars/Program	2	2	2	2
Program Participants	888	39	888	39
<i>Primary Care Provider Support</i>	0	0	0	0

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Court provided 3 home visits for residents in the month of April.
- Director Smith performed 2 rapid antigen COVID screenings in the month of April.
- The Office of Community Health hosted its second COVID-19 vaccination clinic for the community, in partnership with Jewel Osco, on April 1. Nearly 900 people received their second injection of the Pfizer COVID vaccine.
- Roosevelt University Pharmacy students provided free blood pressure screenings and educated residents on COVID-19 vaccines at the Senior Center on April 8.
- The state of Illinois expanded COVID-19 vaccine eligibility to all residents age 16+ on April 12. The Office of Community Health assisted residents in scheduling appointments at local vaccination sites.
- Director Smith attended the Cook County Department of Public Health's Healthcare Collaborative meeting on April 13 and learned about the County's approach to increasing distribution of the COVID-19 vaccine to residents.
- Director Smith, Community Health Nurse Court and Community Health Assistant Tyrrell toured the new Expansion Property with Director Hanson on April 22.
- Director Smith facilitated the Customer Service Work Group, on April 27, and discussed initiatives for improving customer service excellence with front line employees.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Hours</i>				
Volunteer Detail Hours	845	2,392	845	2,392
Volunteer Work Hours	235	123	235	123
Volunteer Training Hours	171	6	171	6
<i>Total Volunteer Hours</i>	1,251	2,518	1,251	2,518
<i>Details</i>				
Emergency Call Outs	14	8	14	8
Safety Patrols	5	86	5	86
Township Sponsored Events	1	0	1	0
Other Community Events	0	12	0	12
Miscellaneous	1	2	1	2
<i>Total Details</i>	21	108	21	108

Department Highlights

- HTES responded to a traffic accident at Route 59 and West Bartlett Road, members provided traffic control with Bartlett Police Department on April 2.
- HTES was dispatched for traffic control at the request of Streamwood Police Department at the intersection of Bartlett Road and Innsbrook Drive on April 4.
- HTES was dispatched for traffic control on April 7, traffic signals had gone out and there was no power to streetlights for several blocks after a vehicle had stuck and knocked down a power line.
- HTES directed traffic for COVID-19 vaccination event at 1080 E. Chicago Street in Elgin on April 7.
- HTES was requested by Hanover Park Police Department for traffic control at the intersection of Ontarioville Road and Countyfarm Road, where the traffic lights were out on April 7.
- HTES responded to a structure fire in Streamwood on April 18.
- HTES provided traffic control and lighting for a four-car accident in Elgin on April 21.
- Director Crews attended the Mutual Aid Box Alarm System (MABAS) meeting on April 14.
- Director Crews conducted a tabletop disaster exercise for the Barrington Countryside Fire Protection District on April 21.
- Director Crews conducted a tabletop disaster exercise for the Elgin Fire Department on April 28.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES AND ROAD MAINTENANCE

Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Administration</i>				
Vehicle service calls	0	2	0	2
Work orders	306	210	306	210
Event set-ups/tear downs	59	4	59	4
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,902	4,240	3,902	4,240
Town Hall	6,180	5,160	6,180	5,160
Senior Center	28,491	21,032	28,491	21,032
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	148.81	227.85	148.81	227.85
Town Hall	474.74	654.15	474.74	654.15
Senior Center	1,613.92	1,131.31	1,613.92	1,131.31
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	20	0	20

Department Highlights

- Custodian Associate Forkin was transferred to Maintenance Associate and Mario Perez was hired to fill the vacant Custodian Associate position.
- Facilities and Roads staff completed clearing invasive species undergrowth on the north 9 acres of the expansion property. Removal was completed with both rental equipment and hand operated equipment by staff. Staff also completed the vegetation removal from three quarters of the north pond of the property.
- Director Hanson toured multiple departments through the expansion property and structures. Departments toured through the property included Emergency Services, Human Services, Community Affairs, Community Health, Aging Services, and Administrative Services.
- Facilities staff continue daily complete spray sanitation of buses and twice daily disinfection of all facilities as part of department coronavirus precautions.
- Director Hanson met with multiple HVAC, electrical and plumbing contractors to receive budget quotes on needed repairs to both the main house and guest house on the expansion property.
- Roads Associate Crane and Seasonal Associate Rivas completed the first brush pickup of the new season. Staff collected 11 truckloads at 5 tons per truck for a total of 55 tons of mulch. All material was delivered to Township residents.
- Facilities Manager O'Neil and Facilities Associate Forkin completed the requested setup for the vaccination clinic on April 27 at the Senior Center.
- The Department of Facilities and Road Maintenance hosted three individuals needing community service hours for a total of 107 hours. Individuals assisted with expansion property clearing, campus lawn maintenance, and garbage pickup throughout the Township properties.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF HUMAN SERVICES



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	8	12	8	12
General Assistance appointments	19	27	19	27
Emergency Assistance appointments	30	28	30	28
Emergency Assistance approved	1	1	1	1
Crisis intake clients	137	391	137	391
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	51	10	51	10
Circuit Breaker/Benefit Access	0	0	0	0
<i>Social Services</i>				
ComEd Hardships	6	0	6	0
Weatherization	0	0	0	0
<i>Food Pantry</i>				
Served (Households)	533	961	533	961
New applications	11	0	11	0
Food Donations	78	40	78	40
<i>Community Center Walk-Ins</i>	60	0	60	0

Department Highlights

- The Virtual Annual Job Fair had over 798 visits. Given the success of the virtual job fair the addition of the online job board for future events is being considered.
- Supervisor Community Service Awards were presented on Saturday, April 10 at the Senior Center.
- Astor Avenue will once again be a site for the Summer Lunch Program provided by the Northern Illinois Food Bank. Lunches will be distributed from 11:30 am – 1:00 pm as a Grab and Go Model beginning June 7 and running through August 6. Staff and auxiliary staff are scheduled for training in May.
- Employment Specialist Karen Flaxman continues to assist residents with employment needs. Two residents found employment in April.
- The semi-annual Veteran Meal is scheduled as a drive thru event at the Senior Center and will be held on Saturday, June 5 from 11:30 am – 1:00 pm. Meals will be provided by O'Hare's Pub Restaurant located in Bartlett.
- Human Services staff have begun planning Backpack Distribution and are awaiting confirmation from several local organizations regarding donations.
- Director Imperato hosted a General Assistance Caseworkers Association Workshop on April 29. Attorney Jeffrey Rabin presented on Social Security Disability Benefits with 69 participants from around the State. Director Imperato will remain the President of the Association through November 2022.
- Case Manager Enza Lappo will begin hosting Community Resource Groups in June at the Izaak Walton Reserve.
- Partners of Our Communities and the Welcoming Center continue to keep office hours at the Astor Avenue Community Center on Mondays, Tuesdays and Wednesdays.

OFFICE OF THE MENTAL HEALTH BOARD



Report for April 2021

SERVICE PROVIDED	MARCH 2021	MARCH 2020	FYTD 2021	FYTD 2020
<i>Grant Funding</i>				
New clients	150	96	1,727	2,550
Ongoing clients	966	1,078	10,586	10,103
Closed cases	111	220	644	934
Prevention programming presentations	40	26	281	362
Number in audience	167	286	1,173	1,505
<i>TIDE</i>				
Participants	25	25	25	25
Rides	146	93	1,375	2,683
<i>Resource Center</i>				
Organizations providing services	5	6	6	6
Clients served	1	83	111	1,404

Department Highlights

- The Mental Health Board met on April 27, 2021 and awarded the following:
 - \$12,500 in Challenge Funding to Ecker Center for Behavioral Health for their new Crisis Stabilization Unit.
 - \$6,400 in Challenge Funding to Partners for Our Communities to support their efforts to expand case management at the Hanover Township Community Center for immigrants.
- The Mental Health Board also re-elected Kristin Cruthers to Chair, Kathy Biesiadecki as Vice-Chair and Deb Sirchia as Secretary. The Board also recognized Trustee Khaja Moinuddin for his service to the Mental Health Board as his term has ended.
- Manager Teachout attended the quarterly Association of Community Mental Health Authorities two-day meeting.
- Troubleshooted an internet problem at the Resource Center with Comcast and ProxIT.
- Updated the Mental Health Board Brochure to reflect the newly funded agencies and the change in service at the Resource Center.
- Completed Bassett Training and renewed certification.
- Began discussion with the Center for Governmental Studies on a Needs Assessment required by the Community Mental Health Act.
- Assisted staff in passport office, front desk coverage, and vaccine clinic during a staff shortage due to quarantines.
- Sent out first quarterly payments to agencies.
- Completed walk through of Resource Center with Facilities Manager O'Neil.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES



Report for April 2021

SERVICE PROVIDED	APRIL 2021	APRIL 2020	FYTD 2022	FYTD 2021
<i>Outreach & Prevention</i>				
Open Gym participants	n/a*	0	n/a*	0
Open Gym participants (unduplicated)	n/a*	0	n/a*	0
Alternative to Suspension referrals	82	0	82	0
Alternative to Suspension participants	99	57	99	57
Alternative to Suspension participants (unduplicated)	46	55	46	55
<i>Clinical</i>				
Therapy clients	400	201	400	201
Therapy clients (unduplicated)	91	70	91	70
New clients (unduplicated)	8	2	8	2
Clinical hours	328	191	328	191
Group session participants	27	0	27	0
<i>Tutoring Participants</i>				
Total	140	0	140	0
Unduplicated	39	0	39	0

*Open Gym Program has temporarily been paused until the program can be resumed in person in schools.

Department Highlights:

- Director Houdek and Managers Callahan and Gonzalez conducted first round interviews for the Bilingual (Spanish Speaking) Family Therapist position on April 1 and April 6.
- Director Houdek continued conversations with Jeff Janda, Executive Director of Streamwood Park District, on April 7, to discuss partnering for summer programming.
- The department conducted the virtual Community Conversation titled “Trivia Night” on April 8 with a total of 7 participants.
- The department’s free drop in Depressions Screenings were conducted on April 8, 17 and 28. One person participated and was referred for services.
- Manager Gonzalez attended a webinar on April 20 titled “Toward Culturally Responsive Mental Health Services: Equity, Diversity, and Person-centered Care”.
- The department hosted a movie night on April 23, showing the movie *Over the Moon* with 18 participants.
- Manager Dickinson participated in a U-46 focus group for the school district to gather input and explore practices currently in place to support the needs of all students, families and staff members as well as opportunities for growth.
- Director Houdek and Therapist Garcia participated in a webinar on April 27 titled “Healthy Families: Preventing Child Abuse One Family at a Time”.
- The department conducted the virtual Community Conversation titled “Underage Drinking Prevention: How You Can Start the Conversation”, with three participants.
- Program Coordinator Miguel began conducting several boy groups on April 12 at Oakhill, Ontarioville and Parkwood Elementary Schools. These groups target boys that need improvement in social skills. A total of six groups were conducted in April, with 19 unduplicated and 25 duplicated participants.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 5/4/2021 - 5/17/2021

	<u>Total</u>
Total Town Fund	111,722.61
Total Senior Services Fund	17,960.78
Total General Assistance Fund	324.05
Total Road Maintenance Fund	27,750.17
Total Committee for Senior Citizens Services	252.96
Total Mental Health Board Fund	35,529.77
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	400.00
Total Capital Fund	8,461.60
Total All Funds	<u><u>202,401.94</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report - FY 21
May 4 - May 17, 2021

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Bill	03/26/2021		JP Morgan Chase	Human Resources Information Software Monthly Fee	318.50
Bill	03/26/2021		JP Morgan Chase	Human Resources Information Software Monthly Fee	250.00
Bill	03/26/2021		JP Morgan Chase	Monthly E-Communications Service	79.46
Bill	03/26/2021		JP Morgan Chase	Annual Website Domain Ownership Fee	42.99
Bill	03/27/2021	Inv# 219...	ProxIT Technology Solutions	Inv# 21933 Network Labor	1,502.44
Bill	03/27/2021	Inv# 221...	ProxIT Technology Solutions	Inv# 22134 Monitor	268.00
Total 1014430 · Computer Equipment & Software					2,461.39
Total 101CAP · Capital Expenditures					2,461.39
101CHN · Community Health					
1014454 · Travel & Training					
Bill	03/26/2021		JP Morgan Chase	Lab Interpretation Training (Smith)	109.99
Total 1014454 · Travel & Training					109.99
1014456 · Community Affairs					
Bill	03/26/2021		JP Morgan Chase	CPR Training Video	85.00
Total 1014456 · Community Affairs					85.00
1014465 · Medical Supplies					
Bill	03/27/2021	Inv# 213...	McKesson Medical Surgical	Inv# 21301709 Tuberculosis Test	375.13
Bill	03/27/2021	Inv# 214...	McKesson Medical Surgical	Inv# 21464734 Cholesterol Tests	164.77
Bill	03/27/2021	Inv# 216...	McKesson Medical Surgical	Inv# 21694264 Hemoglobin Tests, Needles	467.10
Bill	03/27/2021	Inv# 218...	McKesson Medical Surgical	Inv# 21812710 Glucose Tests	118.14
Bill	03/27/2021	Inv# 228...	McKesson Medical Surgical	Inv# 22839966 Gloves	46.20
Bill	03/27/2021	Inv# 228...	McKesson Medical Surgical	Inv# 22870332 Masks, Gloves	439.15
Total 1014465 · Medical Supplies					1,610.49
Total 101CHN · Community Health					1,805.48
101CVA · Community Affairs					
101CMA · Community Relations					
1014615 · Postage					
Bill	03/26/2021		JP Morgan Chase	Domain Name (to be reimbursed by Metropolitan Township Association)	18.17
Total 1014615 · Postage					18.17
1014627 · Community Affairs					
Bill	03/26/2021		JP Morgan Chase	Frame for Award Presentation	24.20
Total 1014627 · Community Affairs					24.20
Total 101CMA · Community Relations					42.37

Hanover Township
Board Audit Report - FY 21
May 4 - May 17, 2021

Type	Date	Num	Name	Memo	Amount
Total 101CVA · Community Affairs					42.37
101ES · ES - Expenditures					
1014802 · Equipment					
Bill	03/26/2021		JP Morgan Chase	Flexible Lighter	5.26
Total 1014802 · Equipment					5.26
1014812 · Volunteer Appreciation					
Bill	03/26/2021		JP Morgan Chase	Bereavement Flowers	119.99
Bill	03/26/2021		JP Morgan Chase	Travel meal (2)	34.02
Bill	03/26/2021		JP Morgan Chase	Station Supplies	67.95
Bill	03/26/2021		JP Morgan Chase	Station Supplies	52.12
Bill	03/26/2021		JP Morgan Chase	Officer Meeting Meal (7)	71.80
Bill	03/26/2021		JP Morgan Chase	Officer Response Meal (5)	46.99
Bill	03/26/2021		JP Morgan Chase	Probationary Training Meal (6)	19.69
Total 1014812 · Volunteer Appreciation					412.56
1014813 · Vehicle Fuel & Maintenance					
Bill	03/26/2021		JP Morgan Chase	Vehicle Wash	12.00
Bill	03/26/2021		JP Morgan Chase	Vehicle Wash	12.00
Bill	03/26/2021	Inv# 202...	Village of Hanover Park (Fuel)	March 2021 Fuel	810.76
Total 1014813 · Vehicle Fuel & Maintenance					834.76
Total 101ES · ES - Expenditures					1,252.58
101MAIN · Facilities Maintenance					
1014219 · Vehicle Fuel - Town					
Bill	03/26/2021	Inv# 202...	Village of Hanover Park (Fuel)	March 2021 Fuel	748.59
Total 1014219 · Vehicle Fuel - Town					748.59
1014227 · Miscellaneous					
Bill	03/26/2021		JP Morgan Chase	Staff Retirement Lunch (8)	88.20
Total 1014227 · Miscellaneous					88.20
Total 101MAIN · Facilities Maintenance					836.79
101TOE · Town Office Expense					
1014401 · Postage					
Bill	03/26/2021		JP Morgan Chase	Priority overnight shipping fee	15.64
Total 1014401 · Postage					15.64
1014414 · Memberships, Subs & Publication					
Bill	03/26/2021		JP Morgan Chase	Human Resources Information Software Monthly Fee	14.99
Bill	03/26/2021		JP Morgan Chase	Video conferencing monthly membership fee (Vana)	14.99

Hanover Township
Board Audit Report - FY 21
May 4 - May 17, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014414 · Memberships, Subs & Publication					29.98
1014424 · Education & Training					
Bill	03/26/2021		JP Morgan Chase	NIU Civic Leadership Training Werbinar (Teachout)	33.00
Total 1014424 · Education & Training					33.00
1014560 · Emergency Contingency Fund					
Bill	03/26/2021		JP Morgan Chase	Employee Lunch for COVID Clinic	14.22
Bill	03/26/2021		JP Morgan Chase	Monthly employee electronic COVID monitoring tool application	928.00
Total 1014560 · Emergency Contingency Fund					942.22
Total 101TOE · Town Office Expense					1,020.84
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094620 · Community Affairs					
Bill	03/26/2021		JP Morgan Chase	Refreshments for Hoppin 4 Hanover Event (To be reimbursed by Foundation)	13.34
Bill	03/26/2021		JP Morgan Chase	Permit for Movie Night	16.00
Bill	03/26/2021		JP Morgan Chase	Portable DVD player for Movie Night	39.99
Bill	03/26/2021		JP Morgan Chase	DVD for Movie Night	11.00
Bill	03/26/2021		JP Morgan Chase	Supplies for Hopping 4 Hanover event (to be reimbursed by Foundation)	27.93
Bill	03/26/2021		JP Morgan Chase	Credit for Portable DVD player for Movie Night	-39.99
Bill	03/26/2021		JP Morgan Chase	Credit DVD for Movie Night	-11.00
Total 1094620 · Community Affairs					57.27
1094623 · Travel					
Bill	03/26/2021	Mileage ...	Genesis, Garcia	Mileage 3/27/21	8.70
Total 1094623 · Travel					8.70
1094629 · Dues & Subscriptions					
Bill	03/26/2021		JP Morgan Chase	Digital Monthly Newspaper Subscription	27.72
Total 1094629 · Dues & Subscriptions					27.72
Total 109ADM · Administration & Clinical					93.69
109OUT · Outreach & Prevention					
1094650 · Program Supplies					
Bill	03/26/2021		JP Morgan Chase	Supplies for Youth Leadership Spring Break Field trip	7.00
Bill	03/26/2021		JP Morgan Chase	Pizza for Leadership Field trip (9) (To be reimbursed by the foundation)	81.86
Bill	03/26/2021		JP Morgan Chase	Pizza for Leadership Field trip (7) (To be reimbursed by the foundation)	53.43
Total 1094650 · Program Supplies					142.29
Total 109OUT · Outreach & Prevention					142.29
Total 109YFS · Youth & Family Services					235.98

Hanover Township
Board Audit Report - FY 21
May 4 - May 17, 2021

Type	Date	Num	Name	Memo	Amount
Total 1014 · Town Fund - Expenditures					7,655.43
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104528 · Office Supplies					
Bill	03/26/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MHD-1HKD-6L4M Envelopes	36.12
Total 1104528 · Office Supplies					36.12
1104534 · Dues,Subs, & Publications					
Bill	03/26/2021		JP Morgan Chase	Monthly subscription fee	11.99
Bill	03/26/2021		JP Morgan Chase	Monthly subscription fee	5.95
Bill	03/26/2021		JP Morgan Chase	Monthly subscription fee	29.00
Total 1104534 · Dues,Subs, & Publications					46.94
Total 1104ADM · Administration					83.06
1104NUT · Nutrition					
1105551 · Congregate Food					
Bill	03/26/2021		JP Morgan Chase	Food for Café	6.82
Bill	03/26/2021		JP Morgan Chase	Food for Café	14.90
Bill	03/26/2021		JP Morgan Chase	Food for Café	15.26
Bill	03/26/2021		JP Morgan Chase	Food for Café	5.06
Bill	03/26/2021		JP Morgan Chase	Food for Café	22.33
Total 1105551 · Congregate Food					64.37
1105558 · Home Delivered Meals Food					
Bill	03/26/2021		JP Morgan Chase	Food for HDM	6.82
Bill	03/26/2021		JP Morgan Chase	Food for HDM	14.91
Bill	03/26/2021		JP Morgan Chase	Food for HDM	15.27
Bill	03/26/2021		JP Morgan Chase	Food for HDM	5.07
Bill	03/26/2021		JP Morgan Chase	Food for HDM	22.34
Total 1105558 · Home Delivered Meals Food					64.41
Total 1104NUT · Nutrition					128.78
1104PRO · Enrichment Programs					
1104515 · Programming					
Bill	03/26/2021		JP Morgan Chase	Welcome desk for lobby	118.99
Bill	03/26/2021	Inv# 1Y...	Amazon Capital Services	Inv# 1YHH-1R3H-RRCR Balance Due Beginning French Student Edition	5.99
Bill	03/26/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MHD-1HKD-6L4M Program Candy/Refreshments/Supplies	303.51
Total 1104515 · Programming					428.49
1104520 · Volunteer Services					
Bill	03/26/2021		JP Morgan Chase	Bags for volunteer appreciation	623.64
Bill	03/26/2021		JP Morgan Chase	Banners for volunteer appreciation	184.24

Hanover Township
Board Audit Report - FY 21
May 4 - May 17, 2021

Type	Date	Num	Name	Memo	Amount
Bill	03/26/2021	Mileage ...	Sue Mattioli	Mileage 2/1-4/26	84.10
Total 1104520 · Volunteer Services					891.98
1104532 · Visual Arts					
Bill	03/26/2021		JP Morgan Chase	Postal fee for virtual art supply package	15.50
Bill	03/26/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MHD-1HKD-6L4M Drawing Pens Markers/Art Supplies	129.90
Bill	03/26/2021	Inv# 1D...	Amazon Capital Services	Inv# 1DH6-7WFG-9PTT Art Supplies Brushes/paints/Canvas'	231.22
Bill	03/26/2021	Inv# 1M...	Amazon Capital Services	Inv# 1MHD-1HKD-ZMXR Paint Containers for Ceramics	30.86
Total 1104532 · Visual Arts					407.48
Total 1104PRO · Enrichment Programs					1,727.95
1104SOC · Social Services					
1104519 · Senior Assistance					
Bill	03/26/2021		JP Morgan Chase	Client Utility Assistance	111.16
Total 1104519 · Senior Assistance					111.16
1104562 · Training					
Bill	03/26/2021		JP Morgan Chase	Working with Challenging Clients Training (Domingo)	15.00
Total 1104562 · Training					15.00
1104564 · Senior Health Ins Program					
Bill	03/26/2021		JP Morgan Chase	SHIP Grant Expense Background Check (Domingo)	40.00
Total 1104564 · Senior Health Ins Program					40.00
Total 1104SOC · Social Services					166.16
1104TRN · Transportation					
1104513 · Alternative Transportation					
Bill	03/26/2021		JP Morgan Chase	Alternative Transport for Resident	110.00
Total 1104513 · Alternative Transportation					110.00
1104518 · Vehicle Maintenance					
Bill	03/26/2021		JP Morgan Chase	Tollway Autoreplenish	40.00
Total 1104518 · Vehicle Maintenance					40.00
1104551 · Training					
Bill	03/27/2021	719871	Alexian Bros Corporate Health Services	Inv# 719871 Employee Physical/Drug Screen	61.00
Total 1104551 · Training					61.00
1104552 · Fuel					
Bill	03/26/2021	Inv# 202...	Village of Hanover Park (Fuel)	March 2021 Fuel	2,805.48

Hanover Township
Board Audit Report - FY 21
May 4 - May 17, 2021

Type	Date	Num	Name	Memo	Amount
			Total 1104552 · Fuel		2,805.48
			Total 1104TRN · Transportation		3,016.48
			Total 1104 · Aging Services - Expenditures		5,122.43
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Bill	03/26/2021		JP Morgan Chase	Foldable Tables	142.20
			Total 2024204 · Equipment		142.20
2024507 · Professional Services					
Bill	03/26/2021		JP Morgan Chase	Notary Application - Duplicate Bill Refund	-98.00
			Total 2024507 · Professional Services		-98.00
			Total 2024ADM · Administration		44.20
			Total 2024 · Human Services - Expenditures		44.20
3034 · Road Maintenance - Expenditures					
3034ROD · Road Maintenance					
3034603 · Fuel					
Bill	03/26/2021	Inv# 202...	Village of Hanover Park (Fuel)	March 2021 Fuel	482.34
			Total 3034603 · Fuel		482.34
			Total 3034ROD · Road Maintenance		482.34
			Total 3034 · Road Maintenance - Expenditures		482.34
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Bill	03/26/2021		JP Morgan Chase	Credit on Roller for Temporary Road to Expansion Property	-360.00
Bill	03/26/2021		JP Morgan Chase	Rental of Roller for Temporary Road to Expansion Property	572.80
Bill	03/26/2021	Inv# 350...	Goldseal Cabinets & Countertops Inc	Inv# 350195 Countertops/Bathroom Vanity - Astor Ave	1,836.00
Bill	03/26/2021	Inv# 303...	The Home Depot	Inv# 3033436 Garage Renovation Supplies	566.53
Bill	03/26/2021	Inv# 203...	The Home Depot	Inv# 2033579 Garage Renovation Supplies	207.25
			Total 8084425 · Building & Perm Improvements		2,822.58
			Total 8084 · Capital Projects - Expenditures		2,822.58
TOTAL					16,126.98

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Monthly E-Communications Service	79.46
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Annual Website Domain Ownership Fee	42.99
Check	05/11/2021	141423	Access 1 Source	Inv# 83236 Time & Attendance Monthly Software Fee	260.50
Check	05/12/2021	141503	ProxiT Technology Solutions	Inv# 22145 OCH Laptop	586.00
Check	05/12/2021	141503	ProxiT Technology Solutions	Inv# 22148 ES Memory Drive	79.00
Check	05/12/2021	141504	Staples	Inv# 3475396427 USB Headset (4)	87.56
Check	05/12/2021	141504	Staples	Inv# 3475396427 Webcam	82.17
Check	05/12/2021	141506	ProxiT Technology Solutions	Inv# 22185 Network Labor	12,126.82
Total 1014430 · Computer Equipment & Software					13,344.50
Total 101CAP · Capital Expenditures					13,344.50
101CHN · Community Health					
1014453 · Printing					
Check	05/04/2021	141323	Braden Interact Business (70301-1-IBP SS)	Inv# 707054 Copy Charges	1.36
Total 1014453 · Printing					1.36
1014457 · Furniture and Computer Equip					
Check	05/11/2021	141441	Leaf (618-008)	Inv# 11832405 Lower Level Copier Lease	77.90
Check	05/12/2021	141503	ProxiT Technology Solutions	Inv# 22145 OCH Laptop	293.00
Total 1014457 · Furniture and Computer Equip					370.90
1014459 · Professional Services					
Check	05/14/2021	141517	Alexian Brothers Health System	Inv# 5152030 Lab Services	1,888.26
Total 1014459 · Professional Services					1,888.26
1014492 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1014492 · Dental, Vision & Life Insurance					10.60
Total 101CHN · Community Health					2,271.12
101CVA · Community Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	2021 Virtual Topics Day Event (Kuttenburg)	25.00
Total 1014611 · Education & Training					25.00
1014614 · Printing					
Check	05/12/2021	141513	Kwik Print	Inv# 68898 Note Cards/Envelopes (250)	120.30
Total 1014614 · Printing					120.30

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
1014619 · Office Supplies					
Check	05/12/2021	141516	Staples	Inv# 3475396550 Alcohol Sterile Pads	15.16
			Total 1014619 · Office Supplies		15.16
1014621 · Satellite Office Utilities					
Check	05/04/2021	141324	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 3/26-4/26	154.00
			Total 1014621 · Satellite Office Utilities		154.00
1014623 · Satellite Office Phone & Intrnt					
Check	05/12/2021	141515	Comcast (6276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 5/4-6/3	183.35
			Total 1014623 · Satellite Office Phone & Intrnt		183.35
1014624 · Travel					
Check	05/12/2021	141512	Smith, Celeste	Mileage Reimbursement April 2021	32.94
			Total 1014624 · Travel		32.94
1014627 · Community Affairs					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Frame for Resolution	13.20
Check	05/12/2021	141513	Kwik Print	Inv# 68841 Swearing in Invites/Envelopes (30)	80.40
Check	05/12/2021	141514	A1 Trophies & Awards	Inv# 16328 Plaque	75.65
			Total 1014627 · Community Affairs		169.25
1014692 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
			Total 1014692 · Dental, Vision & Life Insurance		10.60
			Total 101CMA · Community Relations		710.60
			Total 101CVA · Community Affairs		710.60
101ES · ES - Expenditures					
1014802 · Equipment					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Traffic Cones	351.60
Check	05/11/2021	141461	W.S. Darley & Co	Inv# 17432468 ES Coats (2)/Pants (2)	2,679.00
Check	05/12/2021	141473	Amazon Capital Services	Inv# 1kvyy3xnd1jv Fire Hydrant Adapter/Tablet Holder	66.96
Check	05/12/2021	141473	Amazon Capital Services	Inv# 13jdl43hcdjf USB Drive 16 Bit/Hand Sanitizer Wipes/Batteries	236.75
Check	05/12/2021	141474	Air One Equipment, Inc.	Inv# 168415 ID Tags (14)	241.80
			Total 1014802 · Equipment		3,576.11
1014804 · Printing					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Standard Operating Guidelines Policy Manuals	226.60
			Total 1014804 · Printing		226.60
1014812 · Volunteer Appreciation					

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Officer Response Coffee (6)	13.45
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Incident Meal (5)	69.85
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Meal for members at Navigation Class (6)	93.35
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Station Supplies	264.14
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Officer Response Coffee (3)	7.23
Total 1014812 · Volunteer Appreciation					448.02
1014813 · Vehicle Fuel & Maintenance					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Vehicle Wash	12.00
Total 1014813 · Vehicle Fuel & Maintenance					12.00
1014892 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
Total 1014892 · Dental, Vision & Life Insurance					8.48
Total 101ES · ES - Expenditures					4,271.21
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	05/12/2021	141505	Illinois Counties Risk Management Trust	Property/Liability/Wokers Compensation	66,901.00
Total 1014503 · General Insurance					66,901.00
1014513 · Employee Wellness					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Refreshments for Lunch and Learn	15.57
Total 1014513 · Employee Wellness					15.57
Total 101ISE · Insurance & Employee Benefits					66,916.57
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	05/11/2021	141457	The Home Depot	Inv# 9036184 Neutral Floor Cleaner	21.38
Total 1014205 · Janitorial Supplies					21.38
1014210 · Building Maintenance - Town					
Check	05/04/2021	141326	Sherwin-Williams	Inv# 5540-3 Paint for YFS Hallway Repaint	149.75
Check	05/04/2021	141328	Amazon Capital Services	Inv# 1199-XJD6-49DG Social Distance Floor Decals	21.98
Total 1014210 · Building Maintenance - Town					171.73
1014211 · Building Maintenance - Senior					
Check	05/04/2021	141325	Orkin Pest Control 029 (Senior)	Inv# 210926421 Pest Control - April	92.53
Check	05/11/2021	141448	Orkin Pest Control 029 (Senior)	Inv# 210926421 Pest Control - May	92.53
Total 1014211 · Building Maintenance - Senior					185.06
1014213 · Equipment Maintenance - Town					

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/04/2021	141329	Fox Valley Fire & Safety	Inv# 430877 Fire Extinguisher Annual Inspection	219.70
Total 1014213 · Equipment Maintenance - Town					219.70
1014214 · Equipment Maintenance - Senior					
Check	05/04/2021	141331	World Security & Control, Inc	Inv# 31561 Annual Fire Alarm Inspeccion Senior Center	1,055.00
Check	05/11/2021	141457	The Home Depot	Inv# 3035715 Garbage Disposal - Sr Ctr Break Room	99.00
Total 1014214 · Equipment Maintenance - Senior					1,154.00
1014222 · Trash Removal - Town					
Check	05/11/2021	141435	Groot, Inc.	Acct# 3107-68246 Inv# 7025331 Monthly Charges May 2021	275.32
Total 1014222 · Trash Removal - Town					275.32
1014223 · Trash Removal - Senior					
Check	05/11/2021	141435	Groot, Inc.	Acct# 3107-61390 Inv# 7025186 Monthly Charges May 2021	352.95
Total 1014223 · Trash Removal - Senior					352.95
1014224 · Trash Removal - Astor					
Check	05/11/2021	141435	Groot, Inc.	Acct# 3107-69323 Inv# 7025332 Monthly Charges May 2021	660.78
Total 1014224 · Trash Removal - Astor					660.78
1014225 · Grounds/Reserve Maintenance					
Check	05/04/2021	141328	Amazon Capital Services	Inv# 1QVM-33V6-7XYV Decoy Camera for Izaak Walton Reserve	26.97
Check	05/11/2021	141454	Russo Power Equipment	Inv# SPI10655292 Chainsaws for Reserves Maintenance	128.46
Total 1014225 · Grounds/Reserve Maintenance					155.43
1014227 · Miscellaneous					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Shipping Supplies for UV-C light tower for repairs	18.26
Total 1014227 · Miscellaneous					18.26
1014230 · Trash Removal - Izaak					
Check	05/11/2021	141435	Groot, Inc.	Acct# 3107-54379 Inv# 7025987 Monthly Charges May 2021	133.53
Total 1014230 · Trash Removal - Izaak					133.53
1014292 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	40.28
Total 1014292 · Dental, Vision & Life Insurance					40.28
Total 101MAIN · Facilities Maintenance					3,388.42
101PAN · Pantry					
1014161 · Utilities					
Check	05/11/2021	141446	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 3/17-4/14	205.40

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/11/2021	141447	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 3/16-4/14	92.51
Total 1014161 · Utilities					297.91
1014192 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 1014192 · Dental, Vision & Life Insurance					13.95
Total 101PAN · Pantry					311.86
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	05/04/2021	141322	AT&T 152	Inv# 847717527303 Monthly Line 4/22-5/21	135.97
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Backup phoneline monthly fee	245.23
Check	05/12/2021	141501	Comcast (728 Sr Ctr)	Acct 963313728 Phone Service Monthly Charges 4/15-5/14	413.61
Total 1014402 · Telephone - Town					794.81
1014403 · Utilities - Town					
Check	05/11/2021	141427	Com Ed 039	Acct# 7826007039 Monthly Charges 4/2-5/3	19.28
Check	05/11/2021	141428	Com Ed 076	Acct# 7742763076 Monthly Charges 4/2-5/3	27.40
Check	05/11/2021	141444	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 3/17-4/15	394.83
Check	05/12/2021	141476	Com Ed 006 (Town)	Acct 7826009006 Monthly Charge/Supply Services 4/2-5/3	809.52
Total 1014403 · Utilities - Town					1,251.03
1014405 · Internet Access - Town					
Check	05/12/2021	141498	AT&T 824	Acct# 253810824 Back-up Internet 4/28-5/27	83.77
Total 1014405 · Internet Access - Town					83.77
1014416 · Equipment Rental - Town					
Check	05/04/2021	141332	Canteen Refreshment Services	Inv# 100615 Water Machine Rental - May	40.95
Check	05/14/2021	141519	Pitney Bowes Global Financial Services	Inv# 3104708883 Postage Machine Quarterly Lease	487.53
Total 1014416 · Equipment Rental - Town					528.48
Total 101THE · Town Hall Expense					2,658.09
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	05/04/2021	141333	Staples	Inv# 3474946580 Coffee, Plates, Cups, Napkins	339.32
Check	05/04/2021	141333	Staples	Inv# 3474946582 Folders	16.99
Check	05/04/2021	141333	Staples	Inv# 3474946584 Post Its, Labels, Tabs	35.23
Check	05/12/2021	141499	Braden Interact Business (DD6303723 Town)	Inv# 708988 Kyoera Staples	97.00
Check	05/12/2021	141504	Staples	Inv# 3475396426 Toner/Pens	104.64
Total 1014404 · Office Supplies					593.18
1014406 · Printing					

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/12/2021	141499	Braden Interact Business (DD6303723 Town)	Inv# 708472 Copy Charges Overage	342.76
Total 1014406 · Printing					342.76
1014412 · Travel Expenses					
Check	05/12/2021	141496	Callahan, Suzanna M	Mileage Reimbursement May 2021	18.21
Total 1014412 · Travel Expenses					18.21
1014414 · Memberships, Subs & Publication					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Illinois Chamber of Commerce Human Resources Membership (Callahan)	545.00
Total 1014414 · Memberships, Subs & Publication					545.00
1014424 · Education & Training					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Time Management and Organizational Skills training (Callahan)	104.50
Total 1014424 · Education & Training					104.50
1014429 · Miscellaneous					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Department lunch (4)	62.40
Check	05/12/2021	141497	A1 Trophies & Awards	Inv# 16316 Entrance Board Signs (16) Name Badges (6)	341.70
Total 1014429 · Miscellaneous					404.10
1014530 · Financial Administration					
Check	05/11/2021	141434	Governmental Accounting, Inc	Inv# 5888 Monthly Contract Billing May 2021	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014532 · Committee on Youth					
Check	05/11/2021	141422	A1 Trophies & Awards	Inv# 16315 Plaque, Glass Award (5)	272.00
Total 1014532 · Committee on Youth					272.00
1014534 · Passport Services					
Check	05/12/2021	141495	Nicole Carchedi	Passport Overnight Fee	25.00
Total 1014534 · Passport Services					25.00
1014560 · Emergency Contingency Fund					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Employee Lunch for COVID Clinic (28)	191.80
Total 1014560 · Emergency Contingency Fund					191.80
1014592 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	41.51
Total 1014592 · Dental, Vision & Life Insurance					41.51
Total 101TOE · Town Office Expense					7,938.06
104ASR · Assessor's Division					

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
1044492 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Total 1044492 · Dental, Vision & Life Insurance					19.08
Total 104ASR · Assessor's Division					19.08
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094619 · Office Supplies					
Check	05/11/2021	141425	Amazon Capital Services	Inv# 13JD-L43H-CLQL Copy Paper	180.01
Check	05/11/2021	141453	Quill Corporation	Inv# 116005924 Toner	220.92
Total 1094619 · Office Supplies					400.93
1094621 · Recruitment and Pre Employment					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Indeed Bilingual Therapist job posting (Youth & Family Services)	74.19
Check	05/11/2021	141460	Verify (XHANYF)	Inv# 1403918 Background Checks	18.00
Check	05/12/2021	141502	Kwik Print	Inv# 68830 Letterhead/Officials Business Cards (6)	752.50
Check	05/14/2021	141518	Kwik Print	Inv# 68917 Business Cards	44.40
Total 1094621 · Recruitment and Pre Employment					889.09
1094622 · Miscellaneous					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Bereavement Flowers and Gifts	111.18
Total 1094622 · Miscellaneous					111.18
1094623 · Travel					
Check	05/11/2021	141432	Garcia, Genesis	Mileage Reimbursement	4.64
Total 1094623 · Travel					4.64
1094624 · Client Mgmt Software					
Check	05/11/2021	141438	Kenneth Young Center	Inv# T011290 CIS Monthly Maintenance Apr 2021	300.00
Check	05/11/2021	141438	Kenneth Young Center	Inv# T011291 CIS Monthly Maintenance May 2021	300.00
Total 1094624 · Client Mgmt Software					600.00
1094628 · Tutoring					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Video conferencing monthly membership fee (Gonzalez)	14.99
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Video conferencing monthly membership fee (Houdek)	14.99
Total 1094628 · Tutoring					29.98
1094692 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	37.10
Total 1094692 · Dental, Vision & Life Insurance					37.10
Total 109ADM · Administration & Clinical					2,072.92

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Storage Bins for outdoor shed	134.90
Total 1094627 · Open Gym Program.					134.90
1094792 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
Total 1094792 · Dental, Vision & Life Insurance					29.85
Total 109OUT · Outreach & Prevention					164.75
Total 109YFS · Youth & Family Services					2,237.67
Total 1014 · Town Fund - Expenditures					104,067.18
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Indeed Therapist and Transportation Manager job postings (Aging Services)	117.74
Total 1104523 · Recruitment					117.74
1104524 · Utilities					
Check	05/11/2021	141445	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges Balance 3/25-4/25	1,002.43
Check	05/11/2021	141459	Village of Bartlett	Acct# 62447 Bill# 106355 Water/Sewer 4/14 Runzel Reserve	44.94
Total 1104524 · Utilities					1,047.37
1104527 · Equipment					
Check	05/11/2021	141441	Leaf (618-008)	Inv# 11832405 Lower Level Copier Lease	77.90
Check	05/12/2021	141479	Pitney Bowes Global Financial Services	Inv# 3104708370 Postage Machine Quarterly Lease	373.32
Total 1104527 · Equipment					451.22
1104533 · Printing					
Check	05/04/2021	141323	Braden Interact Business (70301-1-IBP SS)	Inv# 707054 Copy Charges	12.28
Total 1104533 · Printing					12.28
1104534 · Dues,Subs, & Publications					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Monthly subscription fee	15.93
Total 1104534 · Dues,Subs, & Publications					15.93
1104536 · Education & Training					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Professional Training on Concious Aging from the Heart: Perceiving (Adel...	24.00
Total 1104536 · Education & Training					24.00
1104538 · Community Affairs					

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Resident 100th Birthday Flowers	28.61
Check	05/11/2021	141451	Perri {1}, Marilyn	Volunteer Awards Supplies	20.35
Check	05/11/2021	141463	West Pier Laundry Streamwood	Inv# 2935 Laundry Service Dish Towels/Tablecloths	57.40
Total 1104538 · Community Affairs					106.36
1104592 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	24.55
Total 1104592 · Dental, Vision & Life Insurance					24.55
Total 1104ADM · Administration					1,799.45
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Food for Café	10.14
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Food for Café	9.04
Check	05/11/2021	141433	Gordon Food Service	Inv# 209793678 Congregate Food	732.62
Check	05/11/2021	141433	Gordon Food Service	Inv# 209874072 Congregate Food	211.32
Check	05/11/2021	141436	Highland Baking Company	Inv# 2448490 Congregate Food	29.25
Check	05/11/2021	141436	Highland Baking Company	Inv# 2462561 Congregate Food	44.22
Check	05/11/2021	141436	Highland Baking Company	Inv# 2466427 Congregate Food	22.01
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3720214 Congregate Food	132.10
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3724194 Congregaet Food	61.50
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3749544 Congregatet Food	158.08
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3750891 Congregate Food	78.95
Total 1105551 · Congregate Food					1,489.23
1105553 · Congregate Supplies					
Check	05/11/2021	141433	Gordon Food Service	Inv# 209793678 Congregate Supplies	100.24
Check	05/11/2021	141433	Gordon Food Service	Inv# 209874072 Congregate Supplies	92.70
Check	05/11/2021	141463	West Pier Laundry Streamwood	Inv# 2934 Laundry Service Dish Towels/Tablecloths	8.25
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3720214 Congregate Supplies	12.18
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3724194 Congregate Supplies	24.35
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3749544 Congregate Supplies	55.33
Total 1105553 · Congregate Supplies					293.05
1105558 · Home Delivered Meals Food					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Food for HDM	10.15
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Food for HDM	9.03
Check	05/11/2021	141433	Gordon Food Service	Inv# 209793678 HDM Food	732.61
Check	05/11/2021	141433	Gordon Food Service	Inv# 209874072 HDM Food	211.31
Check	05/11/2021	141436	Highland Baking Company	Inv# 2448490 HDM Food	29.24
Check	05/11/2021	141436	Highland Baking Company	Inv# 2462561 HDM Food	44.22
Check	05/11/2021	141436	Highland Baking Company	Inv# 2466427 HDM Food	22.01
Check	05/11/2021	141452	Pur Foods LLC dba Mom's Meals	Inv# MM03403020 Special Dietary Meals April 2021	2,600.47
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3720214 HDM Food	132.10
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3724194 HDM Food	61.50

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3749544 HDM Food	158.07
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3750891 HDM Food	78.95
Total 1105558 · Home Delivered Meals Food					4,089.66
1105559 · Home Delivered Meals Equipment					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Food Delivery Bags for HDM	218.34
Total 1105559 · Home Delivered Meals Equipment					218.34
1105560 · Home Delivered Meals Supplies					
Check	05/11/2021	141433	Gordon Food Service	Inv# 209793678 HDM Supplies	100.23
Check	05/11/2021	141433	Gordon Food Service	Inv# 209874072 HDM Supplies	92.70
Check	05/11/2021	141463	West Pier Laundry Streamwood	Inv# 2934 Laundry Service Dish Towels/Tablecloths	8.25
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3720214 HDM Supplies	12.17
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3724194 HDM Supplies	24.35
Check	05/12/2021	141477	Get Fresh Produce, Inc	Inv# 3749544 HDM Supplies	55.32
Total 1105560 · Home Delivered Meals Supplies					293.02
1105792 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					5.30
Total 1104NUT · Nutrition					6,388.60
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	05/11/2021	141456	Gerald Shorey	Inv# 67269 Wood Carving Supplies for May/June Classes	52.15
Check	05/12/2021	141507	Cesar Grimaldo	Inv# 51121 Zoom French/Spanish Instruction Mar/Apr	600.00
Check	05/12/2021	141509	Joan Davis	Senior Presentation - Discovering the Plant Slant	150.00
Check	05/12/2021	141510	Steve Justman	Inv# 060121 Senior Presentation - Musical Memories	150.00
Check	05/12/2021	141511	Eugene Flynn	Senior Virtual Presentation - Loire Valley	75.00
Total 1104515 · Programming					1,027.15
1104520 · Volunteer Services					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Supplies for volunteer appreciation parade	87.70
Check	05/11/2021	141425	Amazon Capital Services	Inv# 1QVM-33V6-FH6Q Volunteer Appreciation Parade Supplies	80.43
Check	05/11/2021	141426	Dorothy Archer	Home Delivered Meals Mileage Reimbursement April 2021	79.40
Check	05/11/2021	141440	Andrew and Angela Lazzara	Home Delivered Meals Mileage Reimbursement April 2021	55.10
Check	05/11/2021	141442	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement April 2021	37.70
Check	05/11/2021	141455	Wayne Ruttenburg	Home Deliveres Meals Mileage Reimbursement April 2021	48.72
Check	05/11/2021	141462	Joanne Watson	Home Delivered Meals Mileage Reimbursement April 2021	32.48
Check	05/12/2021	141468	Larry Piemonte	Home Delivered Meals Mileage Reimbursement April 2021	35.79
Check	05/12/2021	141469	Edward Baus	Home Delivered Meals Mileage Reimbursement April 2021	31.49
Check	05/12/2021	141470	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement April 2021	49.88
Check	05/12/2021	141471	Lana Harvey	Home Delivered Meals Mileage Reimbursement April 2021	12.76
Check	05/12/2021	141472	James Mattson	Home Delivered Meals Mileage Reimbursement April 2021	73.08

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Total 1104520 · Volunteer Services					624.53
1104532 · Visual Arts					
Check	05/11/2021	141425	Amazon Capital Services	Inv# 1KVY-Y3XN-FLGG Art Supplies for Got Art Displays	199.95
Check	05/11/2021	141425	Amazon Capital Services	Inv# 1NCP-6QHK-Y3RG Art Program Paint/BrushesSupplies/Ceramincs	133.02
Check	05/11/2021	141425	Amazon Capital Services	Inv# 13JD-L43H-96C1 Art Program Supplies	33.98
Check	05/12/2021	141508	Denise Laurin-Donatelle	Inv# 51211 Virtual Presentation - Chicago Architecture	255.00
Total 1104532 · Visual Arts					621.95
1104892 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
Total 1104892 · Dental, Vision & Life Insurance					29.85
Total 1104PRO · Enrichment Programs					2,303.48
1104SOC · Social Services					
1104516 · Social Services					
Check	05/11/2021	141425	Amazon Capital Services	Inv# 1QVM-33V6-FH6Q Memory Cafe Supplies	78.70
Check	05/11/2021	141443	Mane In Heaven	Senior Presentation - Miniature Therapy Horses	150.00
Total 1104516 · Social Services					228.70
1104992 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					10.60
Total 1104SOC · Social Services					239.30
1104TRN · Transportation					
1104513 · Alternative Transportation					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Alternative Transport for Resident	110.00
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Alternative Transport for Resident	110.00
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Alternative Transport for Resident	110.00
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Alternative Transport for Resident	110.00
Total 1104513 · Alternative Transportation					440.00
1104518 · Vehicle Maintenance					
Check	05/12/2021	141475	Complete Fleet Services Inc.	Acct# 782601009 Monthly Charges 4/2-5/3	1,190.47
Total 1104518 · Vehicle Maintenance					1,190.47
1104550 · Telephone					
Check	05/11/2021	141458	Verizon Wireless	Inv# 9875785304 Monthly Charges 4/19-5/18	447.20
Total 1104550 · Telephone					447.20
1104692 · Dental, Vision & Life Insurance					

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
Total 1104692 · Dental, Vision & Life Insurance					29.85
Total 1104TRN · Transportation					2,107.52
Total 1104 · Aging Services - Expenditures					12,838.35
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024592 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
Total 2024592 · Dental, Vision & Life Insurance					29.85
Total 2024ADM · Administration					29.85
2024HOM · Home Relief					
2024105 · Personal Essentials					
Check	05/12/2021	5837	Walmart	Personal Essentials	250.00
Total 2024105 · Personal Essentials					250.00
Total 2024HOM · Home Relief					250.00
Total 2024 · Human Services - Expenditures					279.85
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034702 · Insurance					
Check	05/12/2021	141505	Illinois Counties Risk Management Trust	Property/Liability/Wokers Compensation	15,000.00
Total 3034702 · Insurance					15,000.00
3034709 · Uniforms & Safety Equipment					
Check	05/04/2021	141328	Amazon Capital Services	Inv# 1KVY-Y3XN-DVLT Ear Protection for Staff	52.08
Check	05/11/2021	141457	The Home Depot	Inv# 3090820 Staff Gloves & Hearing Protection	76.88
Total 3034709 · Uniforms & Safety Equipment					128.96
3034711 · Utilities					
Check	05/11/2021	141429	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 4/2-5/3	128.20
Check	05/12/2021	141478	Nicor (29)	Acct# 29-26-62-8714 2 Monthly Charges	19.80
Total 3034711 · Utilities					148.00
3034792 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					10.60

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Total 3034ADM · Administration					15,287.56
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	05/11/2021	141457	The Home Depot	Inv# 9091226 Road Division Rakes	35.96
Total 3034602 · Operating Supplies & Materials					35.96
3034606 · Engineering					
Check	05/14/2021	141520	Thomas Engineering Group LLC	Inv# 21-125 Campus Expansion Engineering	11,817.13
Total 3034606 · Engineering					11,817.13
3034610 · Street Lighting					
Check	05/11/2021	141430	Com Ed 051	Acct# 5619024051 Monthly Charges 3/30-4/28	29.85
Total 3034610 · Street Lighting					29.85
Total 3034ROD · Road Maintenance					11,882.94
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	05/04/2021	141330	Kammes Auto & Truck Repair, Inc.	Inv# 133793 Stafety Lane Inspection Truck# 504	40.00
Check	05/11/2021	141454	Russo Power Equipment	Inv# PSI10032148 Chainsaw Repairs	57.33
Total 3034609 · Maintenance Vehicles & Equip					97.33
Total 303EQM · Equipment					97.33
Total 3034 · Road Maintenance - Expenditures					27,267.83
4045 · Comm/SR Citizens Svcs - Expense					
4045100 · Gift Shop					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Storage Unit April Rent	52.96
Total 4045100 · Gift Shop					52.96
4045110 · Gift Cards					
Check	05/10/2021	CC Mar 21	JP Morgan Chase	Staff Recognition	200.00
Total 4045110 · Gift Cards					200.00
Total 4045 · Comm/SR Citizens Svcs - Expense					252.96
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054537 · Community Relations					
Check	05/12/2021	141484	Universal Marketing, LLC	Inv# 3002 MHB Chip Clips (500)	551.63
Check	05/12/2021	141484	Universal Marketing, LLC	Tax Exempt	-40.38
Total 5054537 · Community Relations					511.25

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
5054540 · Special Events					
Check	05/12/2021	141485	A1 Trophies & Awards	Inv# 16296 Plaque	63.00
			Total 5054540 · Special Events		63.00
5054592 · Dental, Vision & Life Insurance					
Check	05/12/2021	141480	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
			Total 5054592 · Dental, Vision & Life Insurance		13.95
			Total 5054ADM · Administration		588.20
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	05/12/2021	141486	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer	52.30
Check	05/12/2021	141487	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges May 2021	124.51
			Total 5054210 · Utilities		176.81
5054213 · Janitorial					
Check	05/12/2021	141482	JaniKing	Inv# CCHC05210207 Monthly Billing May 2021	414.00
			Total 5054213 · Janitorial		414.00
5054250 · Building Maintenance					
Check	05/12/2021	141488	Orkin Pest Control (MHB)	Inv# 210926615 Pest Control	28.65
			Total 5054250 · Building Maintenance		28.65
5054286 · Agency Support Services					
Check	05/12/2021	141483	Quench USA, Inc.	Inv# 03104385 Water Cooler Rental	55.00
Check	05/12/2021	141489	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 5/2-6/1	235.07
			Total 5054286 · Agency Support Services		290.07
			Total 5054COM · HT Community Resource Center		909.53
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	05/12/2021	141490	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Services	6,055.75
			Total 5054123 · Easter Seals		6,055.75
5054130 · Northwest Casa					
Check	05/12/2021	141491	Northwest CASA	Sexual Assault Intervention April 2021	1,493.50
			Total 5054130 · Northwest Casa		1,493.50
5054162 · Tide Transportation					
Check	05/12/2021	141494	A#1 Cab Dispatch Inc	Tide Transportation Services May 12 2021	1,178.00

Hanover Township Board Audit Report

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
Total 5054162 · Tide Transportation					1,178.00
5054165 · Amita Alexian					
Check	05/12/2021	141493	Alexian Mental Health Center	Outpatient Psychiatric Services April 2021	909.79
Total 5054165 · Amita Alexian					909.79
5054179 · Challenge Grant Fund					
Check	05/11/2021	141431	Ecker Center for Behavioral Health	Challenge Funding for Crisis Stabilization Unit	12,500.00
Check	05/11/2021	141450	Partners for Our Communities	Challenge Funding for IL Welcoming Center	6,400.00
Total 5054179 · Challenge Grant Fund					18,900.00
5054200 · Kenneth Young Center - SASS					
Check	05/11/2021	141439	Kenneth Young Center	SASS April 2021	5,000.00
Total 5054200 · Kenneth Young Center - SASS					5,000.00
5054201 · Journeys Hope Center					
Check	05/12/2021	141492	Journey from PADS to HOPE	Hope Center Counseling April 21	495.00
Total 5054201 · Journeys Hope Center					495.00
Total 5054SVC · Service Contracts					34,032.04
Total 5054 · Mental Health - Expenditures					35,529.77
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	05/11/2021	141449	Pace	Inv# 590188, 590189 Bus Lease (2)	400.00
Total 7004540 · Bus Purchase					400.00
Total 7004 · Vehicle Replcmnt - Expenditures					400.00
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	05/11/2021	141437	Hitchcock Design Group	Inv# 26034 Izaak Walton Reserve Final Design Phase April 2021	4,683.24
Total 8084420 · Izaak Walton Ctr Improvements					4,683.24
8084425 · Building & Perm Improvements					
Check	05/11/2021	141457	The Home Depot	Inv# 6042244 Restroom Parts/Installation - Astor Ave	14.43
Check	05/11/2021	141457	The Home Depot	Inv# 5030238 Restroom Parts/Installation - Astor Ave	8.64
Check	05/11/2021	141457	The Home Depot	Inv# 5030272 Restroom Parts/Installation - Astor Ave	8.22
Check	05/11/2021	141457	The Home Depot	Credit Inv# 5310687	-10.46
Check	05/12/2021	141500	Comcast (098)	Acct# 933670098 Monthly Ethernet Internet 4/15-5/14	934.95
Total 8084425 · Building & Perm Improvements					955.78
Total 8084 · Capital Projects - Expenditures					5,639.02

**Hanover Township
Board Audit Report**

May 4 - 17, 2021

Type	Date	Num	Name	Memo	Amount
TOTAL					<u>186,274.96</u>

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
- Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Essick, Martinez, and Moinuddin.
- Others present either in person or via teleconference were Assessor Tom Smogolski*, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Program Manager Jamie Zbrzezny*, Human Services Case Manager Enza Lappo*, Community Health Director Kristen Smith, Community and Government Relations Director Tom Kuttentberg*, Emergency Services Director Mike Crews*, Youth and Family Services Director Tina Houdek*, Mental Health Board Manager Amanda Teachout*, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also in attendance were parents, coaches and members of the Streamwood High School Dance Team, and Village of Streamwood Trustee Mike Baumer, Township Trustee elect/Mental Health Board member Denise Camacho. *Attendance via Zoom
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Presentations:
- A. This evening SGT Charles D. Stricker of Streamwood, who served in the U.S. Army from 1966 to 1968 was inducted into the Veterans Honor Roll. His name would be added to the plaque in Veterans Hall and recorded in the Clerks records. Mr. Stricker would also be invited to all of the Veterans Honor Roll events.
- B. Members of the Streamwood High School Dance Team were recognized for the state qualification efforts. They came forward to accept congratulations from the Town Board.
- V. Hearing regarding the Hanover Township Budget & Appropriation Ordinance: Trustee Essick moved to recess into a hearing regarding the Hanover Township Budget and Appropriation at 7:06 p.m. motion seconded by Trustee Beattie and carried by roll call vote: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin, and Supervisor McGuire.
- Supervisor McGuire gaveled the hearing to order 7:06 p.m. and present by roll call were Trustees Martinez, Beattie, Essick, Moinuddin, and Supervisor McGuire.
- A. Administrator Barr led the Board in a review of the Hanover Township Budget and Appropriation Ordinance, that was reviewed by the Finance Committee and presented with its recommendation.
- B. Supervisor McGuire asked the Board if there were any questions regarding the proposed Ordinance and none were discussed.
- C. Supervisor McGuire asked the Public if there were any questions regarding the Ordinance and none were raised.
- D. Trustee Martinez then moved that the Board make appropriations to defray expenditures for Hanover Township for FY22 beginning April 1, 2021 and ending March 31, 2022, as follows:
- | | | |
|----|------------------------------------|----------------|
| a. | General Town Fund | \$4,368,262.00 |
| b. | Senior Citizen Services Fund | 1,958,029.00 |
| c. | General Assistance Fund | 637,095.00 |
| d. | Mental Health Fund | 1,610,950.00 |
| e. | Committee for Senior Services Fund | 21,600.00 |
| f. | Road Fund | 1,397,810.00 |
| g. | IMRF Fund | 201,391.00 |

Minutes of a Meeting of the Hanover Township Board

Tuesday, May 4, 2021

Page 2

h.	FICA Fund	162,822.00
i.	Vehicle Replacement Fund	120,0009.00
j.	Capital Projects Fund	<u>4,100,000.00</u>
	Total Appropriations	\$14,577,959.00

Further, Trustee Martinez moved that the Board approve ordinance 050421 making appropriations to defray expenditures for the Township of Hanover, Cook County, Illinois for the fiscal year beginning April 1, 2021, and ending March 31, 2022. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin. Motion carried.

- E. At 7:14 p.m. Trustee Martinez moved that the Board adjourn the Hearing and go back into the regular meeting; second by Trustee Moinuddin Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin. Motion carried.

Supervisor McGuire gaveled the regular Board meeting back into session at 7:15 p.m. and roll call was taken by Clerk Dolan Baumer: present were Trustees Beattie, Essick, Moinuddin, and Martinez, and Supervisor McGuire.

VI. Reports:

- A. Supervisor's Report: The Supervisor reported that the Township received letters of thanks from the Bartlett Police Department for assistance by the Emergency Services unit during two recent incidents.
- B. Clerk's Report: The Clerk offered no report.
- C. Assessor's Report: Assessor Smogolski was not present at the meeting.
- D. Trustee Liaison Committee Reports: No reports were offered.
- E. Department Reports: Reports were submitted for review by the Board; included in the highlights were that Nutrition Services will start offering five options daily. Manager Zbrzezny noted that transportation will resume services to Elgin. During Older Adult Mental Health Awareness this Day, May 6, depression screenings would be held. Regular Center hours will be available through August, and the search is on for a part-time receptionist to cover the additional hours. Manager Teachout reported that the Board awarded two challenge grants at their last meeting. The Board thanked Trustee Moinuddin for his service at the last meeting. Director Houdek reported that the winter/spring tutoring ends this month. Summer tutoring would begin June 17 and run through August 12. The Youth Leaders garage sale would be held on June 25-26; donations are gladly accepted. The group is planning a drive-by food pantry donation drive. The Streamwood Park District and Youth and Family Services are working together on a free summer teen program. Movie nights are continuing this summer. Director Kutenberg reported that the Township is awaiting approval by IDNR for the Hitchcock/E.P. Doyle design contract. The MTA sent a letter protesting the local township consolidation bill. Bills 268 and 162 are continuing to be watched. Township Officials of Illinois Executive Director Brian Smith has retired and Jerry Crabtree has been named his successor. Manager Lappo reported that there were 798 visits to the recent month-long virtual job fair. The Veterans Honor Roll drive through box meal pick up would be held on June 5 from 11:30-1 p.m. Grab n' Go Summer Lunch program will be held from June 7 through August 5. The backpack give-away program is underway with donations being accepted. Director Imperato recently held a GA workshop with many in attendance. Director Smith reported that Illinois is in stage four, working toward the bridge phase of Covid-19 guidelines. Vaccine appointments are available in Elgin as well as several other sites. Blood pressure screening would be held in May. The next blood drive would be held in June. Director Crews reported that a new resource guide on the Emergency Services unit is now available. Table top exercises would be held in Hampshire this week. The fiber line installation should be completed, reported Assistant Administrator Vana, on May 6. Applications are being taken for a graduate management intern from NIU in June. Passport services applications are up over last year. Director Hanson reported that Facilities and Road

Maintenance is working on getting quotes for the electrical and plumbing work needed at the new property adjacent to the Township grounds. Topographical reports would be done this June. Summer mowing and noxious weed spraying is ongoing through next week. The dump truck that the Township purchased is further delayed to early June. Administrator Barr reminded the Board the new Board swearing in ceremony would be held outside on May 17, followed by the rescheduled Board meeting.

At this point, Supervisor McGuire thanked staff for their reports and excused them for the balance of the meeting.

VI. Bill Paying: Mr. Barr presented the bills for payment from April 20, 2021 through May 3, 2021 as follows:

a.	Town	\$31,134.96
b.	Senior Services	16,108.71
c.	General Assistance	8,525.56
d.	Road Maintenance	22,629.90
e.	Mental Health Board	2,425.96
f.	Capital Fund	<u>15,515.78</u>
	Total	<u>\$96,340.87</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick to approve payment of the bills as presented from April 20, 2021 through May 3, 2021. Roll call: Ayes: Trustees Beattie, Essick and Martinez, and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business:

- A. Rescheduled Board Meeting Minutes of March 23, 2021: Clerk Dolan Baumer presented the rescheduled Board meeting minutes of March 23, 2021 for review and approval. Trustee Martinez moved to approve the Board meeting minutes of March 23, 2021; motion seconded by Trustee Moinuddin. Attorney Airdo noted that due to concerns that this board meeting held on March 23 may not have been in strict compliance with provisions of the Illinois Open Meetings Act, given that the agenda was not posted on the Township website, and that necessitated a special Board meeting on March 26 to take actions on the items considered at the March 23, 2021 meeting. A footnote and header have been placed on these March 23, 2021 minutes and will be filed with the approved minutes stating the reasons reiterated here. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- B. Regular Meeting Minutes of April 20, 2021: Clerk Dolan Baumer presented the Board meeting minutes of April 20, 2021 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of April 20, 2021; motion seconded by Trustee Martinez; no discussion ensued. Roll call: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Authorize the Sale of the Real Property located at 1535 Burgundy Parkway, Streamwood, IL: Trustee Essick moved that Board approve resolution 050421 authorizing the sale of the real property at 1535 Burgundy Parkway, Streamwood, IL. Trustee Martinez seconded the motion. Administrator Barr reported that an appraisal is being conducted. On the motion to approve resolution 050421 authorizing the sale of the real property located at 1535 Burgundy Parkway, Streamwood, IL, roll call was taken: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried. Supervisor McGuire asked for the Board's consent that Kevin Forkin be engaged to help with this sale; the Township has had success working with him in the past. The Trustees gave their consent that the Kevin Forkin be engaged to assist with the sale.

- D. Resolution to Approve an Intergovernmental Agreement between the Village of Hoffman Estates and Hanover Township: Trustee Beattie moved to approve resolution 0504212 approving of an intergovernmental agreement between the Village of Hoffman Estates and Hanover Township; motion seconded by Trustee Moinuddin. On the motion to approve resolution 0504212 approving of an intergovernmental agreement between the Village of Hoffman Estates and Hanover Township, roll call was taken: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution declaring May Older Americans Month in Hanover Township: Trustee Beattie moved that the Board declare May 2021 as Older Americans Month in Hanover Township; motion was seconded by Trustee Essick. On the motion to approve a resolution declaring May Older American Month in Hanover Township, roll call was taken: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution declaring May 6 Older Adult Mental Health Awareness Day in Hanover Township: Trustee Essick moved that the Board declare May 6, 2021 as Older Adult Mental Health Awareness Day in Hanover Township; motion was seconded by Trustee Martinez. On the motion to approve a resolution declaring May 6, 2021 Older Adult Mental Health Awareness Day in Hanover Township, roll call was taken: Ayes: Trustees Beattie, Martinez, Essick and Moinuddin, and Supervisor McGuire. Nays: None. Motion carried.
- F. Consideration of Arlingdale Lake Treatment: After discussion and presentation of the request by the residents who live around the Arlingdale Lake in Streamwood, the Board reached consensus that the Township would once again contribute \$1,000 to the Arlingdale Lake Treatment plan as discussed, and it directed staff to make the contribution on its behalf.
- X. Executive Session: No motion to go into closed session was made.
- XI. Other Business: The Supervisor asked the Administrator to start bringing department head back in for in-person meetings. Further, he has asked that Michael Benoit and an imam chosen by Trustee Moinuddin to open and close the swearing in ceremony. He has asked Trustee Martinez to chair the Local government Bartlett Joint Taxing District meeting in his absence at its next meeting. Liaison assignments would be made at the next meeting, and all would be the same; he would appoint Denise Camacho to the Mental Health Board. He spoke with a representative of the NAACP who encouraged him and the Board to view the movie, The Long Shadow. He will appoint Denise Camacho to co-chair the Diversity and Engagement Task Force. In addition, he asked that Trustee Moinuddin stay on the Task Force as a member until the Task Force has submitted its final report.
- IX. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:55 p.m. was made by Trustee Essick and seconded by Trustee Moinuddin, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Moinuddin and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE A MUTUAL AID AGREEMENT BETWEEN
THE VILLAGE OF WEST DUNDEE FIRE DEPARTMENT AND THE HANOVER TOWNSHIP
EMERGENCY SERVICES DEPARTMENT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Mutual Aid Agreement (the "Agreement") between the Village of West Dundee, Illinois (the "Village") and Hanover Township, Illinois (the "Township"), a copy of which is appended hereto and expressly incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances or Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 17, 2021

APPROVED: May 17, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on May 17, 2021, and approved on May 17, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

MUTUAL AID AGREEMENT
BETWEEN West Dundee Fire DEPARTMENT AND
THE HANOVER TOWNSHIP EMERGENCY SERVICES DEPARTMENT

This Agreement (hereinafter, the "Agreement") is hereby made and entered into by and between the Village of West Dundee, Illinois (hereinafter, the "WDFD") and Hanover Township, Illinois (hereinafter, the "Township") (collectively, the "Parties"). In consideration of the mutual promises and covenants contained herein, the adequacy and sufficiency of which is hereby acknowledged, the Parties hereby agree, as follows:

1. Definitions. For the purpose of this Agreement, the following terms shall have the meaning set forth in this Paragraph 1.

- a. "Department" shall mean the West Dundee Fire Department, or the Hanover Township Emergency Services Department, respectively.
- b. "Department Head" shall mean the Chief of the West Dundee Fire Dept. or his/her designee(s), or the Director of Emergency Services of Hanover Township Director or his/her designee(s), respectively.
- c. "Requesting Department" shall mean a Department which requests assistance pursuant to this Agreement.
- d. "Aiding Department" shall mean a Department providing equipment, personnel, and/or services to a Requesting Department pursuant to this Agreement.
- e. "Emergency" shall mean an occurrence or condition which results in a situation of such magnitude and/or consequence, that it cannot be adequately handled by a Requesting Department, and the Requesting Department determines the necessity and advisability of requesting assistance.
- f. "Equipment" shall mean any equipment owned by the Parties.
- g. "Personnel" shall mean any employees or volunteers of the Parties.

2. Authority to Effect Mutual Aid. The Parties hereby authorize and direct their respective Department Heads to take necessary and proper action to render mutual assistance to, and/or request mutual assistance from, the other Department, in accordance with their respective policies and procedures, as well as all applicable Local, State, and Federal statutes, regulations, and ordinances.

3. Requests for Mutual Aid. Whenever an emergency occurs or conditions are such that the Department Head of a Requesting Department determines it advisable to request assistance pursuant to this Agreement, he or she shall notify the Aiding Department of the nature and

location of the emergency, and the type and amount of equipment, personnel, and/or services to be requested from the Aiding Department.

4. Rendering Mutual Aid. If an Aiding Department is willing and able to provide assistance, its Department Head shall inform the Requesting Department about the type of available resources and the approximate arrival time of such assistance. Any assistance rendered by an Aiding Department shall be to the extent of available personnel and equipment, as determined by its Department Head. An Aiding Department is not obligated to respond to a request for assistance pursuant to this Agreement.

5. Jurisdiction over Personnel and Equipment. The personnel of an Aiding Department that are dispatched to provide assistance to a Requesting Department pursuant to this Agreement will report to and serve under the direction and control of the Incident Commander of the Requesting Department and in accordance with the National Incident Management System. Such personnel shall remain employees and/or volunteers of the Aiding Department. An Aiding Department shall, at all times, have the right to withdraw any and all assistance upon the order of its Department Head.

6. Compensation for Aid. Equipment, personnel, and/or services provided pursuant to this Agreement shall be at no charge to the Requesting Department; provided, however, that any expenses recoverable from third-parties shall be equitably distributed among the Parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

7. Insurance. Each Party shall procure and maintain, at its sole and exclusive expense, insurance coverage, including: comprehensive liability, personal injury, property damage, workers' compensation, and, if applicable, emergency medical service professional liability, with minimum limits of \$1,000,000 auto and \$1,000,000 combined single limits general liability and professional liability. No Party shall have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party hereto or its personnel. The obligation of this paragraph 7 may be satisfied by a Party's membership in a self-insured pool, or a self-insured plan or arrangement with an insurance provider approved by the state of Illinois. A Party may require that copies or other evidence of compliance with the provisions of this Section be provided to its Department Head. Upon request, a Party and its Department Head shall provide such evidence, as herein provided, to the other Party to this Agreement. Each Party understands and agrees that any insurance coverage obtained shall in no way limit that Party's responsibility under paragraph 8 of this Agreement to indemnify and hold the other Party harmless from such liability.

8. Indemnification. Each Party agrees to waive all claims against the other Party for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement; provided, however, that such claim is not a result of gross negligence or willful misconduct by a Party or its personnel. Each Party requesting assistance pursuant to this Agreement hereby expressly agrees to hold harmless, indemnify, and defend the Party rendering assistance and its employees and/or volunteers from any and all claims, causes of action, demands, liability, damages, losses, expenses (including attorneys fees), or suits in law or in

equity which are made by a third party; provided, however, that all employee benefits, wage and disability payments, pensions, workers' compensation claims, damage to or destruction of equipment or clothing, and medical expenses of the Party rendering aid or its employees and/or volunteers shall be the sole and exclusive responsibility of the Party rendering aid; and provided, further, that such claims made by a third party are not the result of gross negligence or willful misconduct on the part of the Party rendering aid.

9. Non-Liability for Failure to Render Aid. The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Department prohibit response. No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a Party, or its duly authorized agents and personnel, for failure or refusal to render aid, or for the withdrawal of aid, once provided, pursuant to the terms of this Agreement.

10. Notice of Claim or Suit. Each Party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other Party shall provide prompt and timely notice to the Party who may be affected by the suit or claim. Each Party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

11. Notices. All notices hereunder shall be in writing and shall be served personally or by registered mail or certified mail, return receipt requested, postage prepaid, addressed as follows:

If to the Township:	Director of Emergency Services Hanover Township 250 S. Route 59 Bartlett, IL 60103
---------------------	---

If to the <u>Fire Dept.</u> :	100 Carrington Drive West Dundee, Illinois 60118
-------------------------------	---

2. Governing Law. This Agreement shall be governed, interpreted, and construed in accordance with the law of the state of Illinois.

13. Effective Date. This Agreement shall become effective upon the mutual signature of this Agreement by all Parties.

14. Execution in Counterparts. This Agreement may be executed in multiple counterparts or duplicate originals, each of which shall constitute and be deemed as one and the same document.

15. Binding Effect. This Agreement shall be binding upon and inure to the benefit of any successor entity which may assume the obligations of any Party hereto; provided, however, that this Agreement may not be assigned by a Party without prior written consent of the other Party.

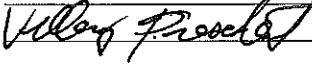
year terms, unless terminated in accordance with this paragraph. Either Party may terminate its participation in this Agreement at any time by giving the other Party at least sixty (60) days advanced written notice of the specified date of termination.

17. Amendments. Any amendments to this Agreement must be in writing and executed by both Parties.

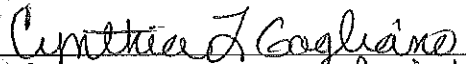
18. Severability. The invalidity of any provision of this Agreement shall not render invalid any other provision. If for any reason, any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

IN WITNESS WHEREOF, the Parties have approved the execution of this Agreement by their respective officers on the dates set forth below:




Date: 5-3-21

ATTEST:



Administrative Assistant

HANOVER TOWNSHIP

Brian P. McGuire, Supervisor

Date: _____

ATTEST:

Katy Dolan Baumer, Clerk

ORDINANCE NO. _____

**AN ORDINANCE
AMENDING THE OFFICES OF HANOVER TOWNSHIP FREEDOM OF INFORMATION
OFFICER AND OPEN MEETINGS ACT OFFICER**

WHEREAS, pursuant to the Freedom of Information Act, 5 ILCS 140/1 *et seq.*, Hanover Township shall designate one or more officials or employees to act as its Freedom of Information officer or officers;

WHEREAS, pursuant to the Open Meetings Act, 5 ILCS 120/1 *et seq.*, Hanover Township shall designate one or more officials or employees to receive training on compliance with the Open Meetings Act;

WHEREAS, pursuant to Section 3.5 of the Freedom of Information Act, Hanover Township has designated certain officials and/or employees to act as its Freedom of Information Officers, as set forth in Section Two of Hanover Township Ordinance 121509FOIA and in Section One of Hanover Township Ordinance 1006151;

WHEREAS, pursuant to Section 1.05 of the Open Meetings Act, Hanover Township has designated certain officials and/or employees to act as its Open Meetings Act Officers, as set forth in Section Two of Hanover Township Ordinance 121509FOIA; and

WHEREAS, the Township Supervisor and Board of Trustees deem it to be in the best interest of the Township to designate its Freedom of Information Officers and Open Meetings Act Officers as set forth herein;

NOW, THEREFORE, BE IT ORDAINED by the Supervisor and Board of Trustees (hereinafter, collectively, the "Township Board") of Hanover Township (hereinafter, the "Township"), Cook County, Illinois, as follows:

SECTION ONE: FREEDOM OF INFORMATION OFFICERS.

(A) The Township Administrator and the Township Assistant Administrator shall each serve as a Hanover Township Freedom of Information Officer.

(B) The Hanover Township Freedom of Information Officers shall perform all duties required under the Freedom of Information Act, as amended from time to time, including but not limited to, the duties set forth in Section 3.5 of the Freedom of Information Act, 5 ILCS 140/3.5.

(C) The Hanover Township Freedom of Information Officers shall complete all training required under the Freedom of Information Act, as amended from time to time, including but not limited to, the training set forth in Section 3.5 of the Freedom of Information Act, 5 ILCS 140/3.5.

(D) The Township Administrator, or his designee, is hereby directed to update the Township's website to identify the Township Administrator and Township Assistant Administrator in its online directory designating each as a Hanover Township Freedom of Information Officer.

SECTION TWO: OPEN MEETINGS ACT OFFICERS.

(A) The Township Administrator is hereby designated as the Hanover Township Open Meetings Act Officer, and the Assistant to the Township Administrator is hereby designated as the alternate Hanover Township Open Meetings Act Officer who shall serve as the Hanover Township Open Meetings Act Officer in the absence of the Township Administrator.

(B) The Hanover Township Open Meetings Act Officer and the alternate Hanover Township Open Meetings Act Officer shall complete all training required under the Open Meetings Act, as amended from time to time, including but not limited to, the training set forth in Section 1.05 of the Open Meetings Act, 5 ILCS 120/1.05, and shall perform such other duties as required under the Open Meetings Act, as amended from time to time.

(C) The Township Administrator, or his designee, is hereby directed to notify the Public Access Counselor of the Illinois Attorney General's office that the Township Administrator and the Assistant Township Administrator have been designated by the Township Board to receive the above mentioned training in compliance with Section 1.05 of the Open Meetings Act, as amended.

SECTION THREE: AT-WILL EMPLOYEE STATUS. Nothing herein shall be construed as altering the "at will" status of any Township employee.

SECTION FOUR: **SEVERABILITY.** If any section, paragraph, or provision of this Ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION FIVE: **REPEALER.** All prior Ordinances or Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: **EFFECTIVE DATE.** This Ordinance shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 17, 2021

APPROVED: May 17, 2021

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Ordinance _____, enacted on May 17, 2021, and approved on May 17, 2021, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Page 1

Choose a Board or Committee

(o) Mental Health Board

First Name

Kristen

Last Name

Cruthers

Email

kristen.cruthers@d303.org

Phone

(630) 408-9751

Address

309 Jessica Lane

City

Bartlett

State

Illinois

Zip Code

60103

Tell us about yourself

I am currently on the chair on the Mental Health Board. I would like to be re-appointed for another term.
Thank you for your consideration.



Senior Citizens' Services Committee
Application

Name: Lauren (Laney) Bast

Date: 03-08-21

Address: 511 New Brany DR

City: Streamwood, IL

Email: l.bretz@att.net

Phone: 630-830-1662 (H)
630-244-6555 (C)

Tell us about yourself

Career Experiences: _____

Why do you want to serve on this committee? _____

What contributions do you feel you can make? _____

Special Interests: _____

Volunteer Experience: _____

Tell us about yourself

Career Experiences:

The U.S. Army 3 years.

Personal Specialist Germany.

Continental and United Airlines 46 years.

Everything from Ramp Agent to Regional Training Manager Customer Service.

Why do you want to serve on this committee?

To serve our aging community.

What contributions do you feel you can make?

I am a team player and have ideas that I feel can help, the Senior Center get ready for the growing 55 and older community.

Special Interests:

Grandkids, Baseball and Old movies.

Volunteer Experience:

Knights of Columbus for over 25 years (Grand Knight for 2 years)

Parish Pastoral Council St. John's Church Streamwood, IL

Chairperson Lay Deanies D,E,F Vicariate 1 Archdiocese of Chicago.

Walter J. Gramiak

614 Golfers Lane

Bartlett IL 60103

630-917-0733

wgramiak@hotmail.com

Retired Sales/Marketing
professional

Creative, service focused,
problem solver, well educated,
well read, well traveled,

leadership skills and
organizational abilities

Advocate Aging Services needs
and promote Mission
Statement

I have served on the Senior
Committee the past six years in
various roles.

Special Interest: self-help,
exercise, movies, writing

Volunteer experience: PAL
program, nutrition focus group,
Sant Claus, food wagon, fund
raising, Senior Committee



HANOVER TOWNSHIP

Senior Citizens' Services Committee Application

Name: Lynn Nelles

Date: 2/9/21

Address: 1858 Eton Dr.

City: Hoffman Estates

Email: lynnnelles@yahoo.com

Phone: 847-742-7497
Cell 847-917-9989

Tell us about yourself

Career Experiences: I was primarily a homemaker. I did work as a teacher, sub, teacher, worked in a knit shop, Department store, plant nursery and several years in the promotions area.

Why do you want to serve on this committee? I have great respect for our township and our Center for Aging. I consider it an honor to have been chosen and also consider it my duty to give back and stay involved.

What contributions do you feel you can make? I am a hard worker on the fund raisers. I also feel I have a good deal of ideas for the committee to help our seniors. I have taken my treasurer duties seriously.

Special Interests: painting, knitting, gardening, cooking, playing bridge and being involved in my over 55 community.

Volunteer Experience: As a mother of a special need child, I was instrumental in starting a parents group to advocate for children. I was involved in several PTA's, was a Brownie leader and a Girl Scout leader. I have been a knitting mentor, I have been on my community's social committee & fund raiser. I organize neighborhood contributions to the food pantry on a regular basis.

 HANOVER
TOWNSHIP
Senior Citizens' Services Committee
Application

Name: NAOMI WALTERS-LENOCY Date: 3/2/2021
Address: 1105 W. BARTLETT RD., UNIT 205 City: BARTLETT
Email: NAOMI.LENOCY@SBCGLOBAL.NET Phone: 324-517-1961

Tell us about yourself

Career Experiences: 18 years spent in outside sales in janitorial housekeeping - Last 11 years working as the Director of Professional Chapters of the A.N.A.

Why do you want to serve on this committee? to represent the senior residents of Hanover Township. Listening to the needs of the community.

What contributions do you feel you can make? Continue working with volunteers, leadership role, and working on fund-raising. Listen to staff & work with them to accomplish goals.

Special Interests: Serve on Senior Committee, work in Gift Shop, work on ideas for fundraising, brainstorm with staff on new ventures.

Volunteer Experience: Member of the Streamwood Woman's Club for 49 years, served as Streamwood Park Commissioner for 22 years, working with Senior Center for past 12 years. Helped start Streamwood Summer Celebration & Streamwood Historical Society.