

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Essick, Camacho and Martinez.

Others present were Assessor Tom Smogolski, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Program Manager Lisa Perrone, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community and Government Relations Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present were Village of Hanover Park Mayor Rod Craig and Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked those who attended the swearing in of Assessor Elect Khaja Moinuddin. He noted that the Senior Center would be taken over by the Township Toy Drive and Adopt-a-Family Christmas programs for the holiday season. He met with members of the Elgin Housing Authority and Senator Castro regarding Hanover Landings to educate the board on the project. The Township expressed surprise at Elgin's recent backing out of the project (underwriting vouchers). Director Kuttentberg also spoke with Elgin Mayor Captain regarding the project at the recent Elgin breakfast. Mr. McGuire thanked Senator Castro for her support.
 - B. Clerk's Report: Clerk Dolan Baumer thanked the staff and Board for attending the TOCC Clerk Association dinner and meeting last week. She also reported that the Secretary of State Mobile Driver Services Facility would be at Hanover Township in the Activity Rooms on Saturday, January 22, 2022 from 10 a.m. until 2 p.m.
 - C. Assessor's Report: Assessor Smogolski offered no report.
 - D. Trustee Liaison Committee Reports: Trustee Martinez read a proclamation presented to Hanover Township by Hanover Township Mayor Craig recognizing the Township as Township of the Year as proclaimed by the Illinois Township Association of Senior Citizen Services Committees. Mr. McGuire remarked that the mayor is a strong supporter in Springfield of township government.
 - D. Department Reports: Reports were submitted for review by the Board; included in the highlights were from Director Kuttentberg who reported that there is no update on the ARP funds, but that the is watching developments. 26 vouchers for Hanover Landings were canceled by the Elgin Housing Authority. \$1,509.89 has been raised online for the Hanover Township Foundation. The township newsletter would be delayed due to paper shortages in the industry. Director Conway reported that new driver Shannon Johnson started this week. A safety meeting was held with drivers. The Adopt-a-Senior program had 120 people signed up and gifts would be distributed curbside this week. Senior enrichment programming will offer weekend and evening programming. Twenty referrals have been made to the in-home care program; seven clients are now enrolled in the program. Volunteers will be recruited and trained to augment the in-home care program to expand services. Youth and Family Services Director Houdek reported that holiday programming at the Izaak Walton Center is well attended with over 200 people recently. MAP training would be held February through mid-March for parents and guardians. A sports league in conjunction with the Streamwood Park District would be offered to high school

students in February. Teen nights, another collaboration with the Streamwood Park District, would take place in January. Open Gym with the Hanover Park Park District would be held over the Christmas break; the Park District would also begin partnering for youth programming. Director Imperato reported that she and Lori Orozco, on behalf of Hanover Township, are ready to begin serving veterans. Ms Orozco would be speaking at the American Legion meeting in Kane County next month to announce service availability. The water assistance program training was offered through CEDA, a program that provides up to \$1,500 in past due balance assistance. Director Imperato attended the Illinois Township Association of General Assistance Caseworkers meeting, at which the membership decided to keep her in the role of president of the group, a position she has held since 2015. On December 6, the Illinois Rental Payment Program opened; it is a joint application between the tenant and the landlord. The department has seen an 8% increase in holiday programming sign-ups over 2020. Thanks to Trustee Beattie and the Streamwood High students for their work toward a successful event. 190 residents were registered for the Christmas meal box distribution. Manager Teachout reported that the recently completed needs assessment would be discussed at the next meeting of the Hanover Township Mental Health Board. She presented a session on mental health boards during the Metropolitan Township Association training recently. Director Smith reported that the Covid omicron variant is a "concern." There was a spike seen in Covid cases today in Illinois. Booster shots are now available in the area to people 16 years old and older. The part-time receptionist search is ongoing. Winterization of the Township grounds and facilities has been completed, reported Director Hanson. The building at the Izaak Walton Center grounds through the OSLAD grant is ongoing. A custodian search is ongoing to complement the department staff. Finishing touches/walk through was done in the Emergency Services building. Unincorporated area seasonal branch pick-up ends this month. Assistant Administrator Vana reported that FEMA requested additional information from the Township to complete the application for a portion of Covid related expenses that the Township expended; she is estimating approximately \$5,729 that may be disbursed; however, no decision has been made to date. She reminded the Board that Human Relations and Emergency Services are partnering to provide active threat/emergency situation training for staff. Employee health insurance enrollment would be open until January 1. Director Crews reported that he is now a board member of the Illinois Search & Rescue Council. He recently spoke to the Elgin Community College emergency medical responder class students. A driving skills refresher was held at Elgin Community College recently. He attended a meeting of the Hoffman Estate Fire Department to showcase the new truck and facilities; he would be in East Dundee later this month to discuss the new truck, as well as in Elgin and Carpentersville showcasing what the unit can do. Two new members have been recruited to the unit. Administrator Barr reported that a finance committee meeting would be held in January or early February for the purpose of budget development. After much consideration, he offered that it would be more fortuitous for the Township to take the planned loan for the new property in the new year, April 2022. Also, he noted that that timeline for receipt of the grant is unknown at this time. Attorney Airdo reported that the athletic association pool/Robinhood property is up next week before the court.

VI. Bill Paying: Mr. Barr presented the bills for payment from November 16, 2021 through December 6, 2021 as follows:

a.	Town	\$58,199.02
b.	Senior Services	45,237.71
c.	General Assistance	7,965.84
d.	Road Maintenance	7,454.86
e.	Committee for Senior Citizens Svc.	87.87
f.	Mental Health Board	18,670.47
g.	Capital fund	<u>7,266.50</u>
	Total	<u>\$144,882.27</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from November 16 through December 6, 2021. Roll call: Ayes: Trustees Beattie, Essick, Camacho, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

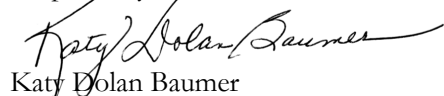
VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business:

- A. Board Meeting Minutes of November 16, 2021: Clerk Dolan Baumer presented the Board meeting minutes of November 16, 2021 for review and approval. Trustee Essick moved to approve the Board meeting minutes of November 16, 2021; motion seconded by Trustee Camacho. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Resolution to Approve the 2022 PACE TRIP Transit Grant and Service Agreement: Trustee Martinez moved that the Board approve resolution 120721 the 2022 PACE TRIP Transit Grant and Service Agreement; Trustee Beattie seconded the motion. Mr. Barr noted that this is a 15-year partnership funded through PACE. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution Regarding the Consideration of Closed Session Minutes: Trustee Martinez moved that the Board approve resolution 1207211 regarding the release of the Closed Session minutes; Trustee Camacho seconded the motion. Attorney Airdo noted that exhibit A and B note which minutes should remain closed either in whole or partly closed. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Approve the Destruction of Verbatim Records of Closed Session Meetings: Trustee Beattie moved that the Board approve resolution 1207212 to approve destruction of verbatim records of Closed Sessions; Trustee Essick seconded the motion. Supervisor McGuire asked Clerk Dolan Baumer to report back to the Board on the destruction of these records as noted in the resolution. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- E. Approval of Stipulation for Final Judgement Order in the proceeding entitled, *Department of Transportation of the State of Illinois v. Bartlett ILF Associates, L.P., et al.*, filed in the Cook County Circuit Court, Case No. 2021 L 050075: Trustee Martinez moved that the Board approve the stipulation for final judgement order in the proceeding entitled *Department of Transportation of the State of Illinois v. Bartlett ILF Associates, L.P., et al.*, filed in the Cook County Circuit Court, Case No. 2021 L 050075; Trustee Camacho seconded the motion. Attorney Airdo noted that this case refers to the potential Township property encroachment on the exit onto West Bartlett Road; this comment refers to both this item E., and the following item F. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- F. Approval of Stipulation for Final Judgement Order in the proceeding entitled, *Department of Transportation of the State of Illinois v. Bartlett ILF Associates, L.P., et al.*, filed in the Cook County Circuit Court, Case No. 2021 L 050263: Trustee Essick moved that the Board approve the stipulation for final judgement order in the proceeding entitled *Department of Transportation of the State of Illinois v. Bartlett ILF Associates, L.P., et al.*, filed in the Cook County Circuit Court, Case No. 2021 L 050263; Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- G. Approval of the 2022 Employee Health Insurance and Ancillary Benefits: Trustee Beattie moved that the Board approve the staff's recommendation 2022 Employee Health Insurance and Ancillary Benefits; Trustee Camacho seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- H. Consideration of Tiknis Campus Expansion Property Development: Mr. Barr updated the Board on the 18-acre expansion to the south of the Town Hall. Water and sewer need to be connected to the main house in order to renovate it and then take occupancy. Engineers have started planning and discussion on this development, which is estimated to cost approximately \$300,000 to \$400,000. The other option is to demolish the house; Facilities reports that the structure is sound. The Board discussed the options and came to a consensus that the cost to implement this today would be much less than sometime in the future. Direction was given to staff to include the cost in the project.
- X. Executive Session: No motion go move into Executive Session was made.
- XI. Other Business: Administrator Barr asked that the Board consider lifting the ban on day trips and to reinstitute this senior program that was put on hold due to Covid restrictions. Consensus amongst the Board members was reached that the program be reinstated, with a plainly worded waiver that very clearly states the risks associated with being close to other people. Supervisor McGuire noted that the County Assessor's program here at the Township recently to discuss commercial property taxes was well done and well received.
- IX. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:02 p.m. was made by Trustee Beattie and seconded by Trustee Essick, followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Camacho and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs