

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

December 13, 2021

The meeting was called to order by Chair Kristen Cruthers at 6:30 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Deb Sirchia, Matt Steichmann, Denise Camacho and Faiza Rahim. Also present, Amanda Teachout, Mental Health Board Manager, Kristin Vana, Assistant to the Administrator, Mindy Schneiderman of the Center for Governmental Studies and Lisa Hanson-Braun of Partners in Our Communities. Not present: Mary Jane Garvey

Approval of the Agenda: Ms. Biesiadecki moved to approve the agenda of the meeting of December 13, 2021 and Ms. Camacho seconded. A roll call occurred. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichamnn	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes

Public Comment: none

Funding Hearings: Ms. Hanson-Braun presented the Partners in Our Communities FY23 Annual Service Application in the amount of \$15,000. Ms. Hanson-Braun highlighted the services offered through the agency and the new location in Hanover Park. Ms. Biesiadecki asked about how the agency addresses the language barriers and where many of the immigrants that the agency works with come from. Ms. Sirchia asked about how the increase in numbers was justified. Ms. Hanson-Braun explained the agency works with translation services and the increase in numbers is due to the new location.

Presentations: Mindy Schneiderman of Northern Illinois University presented the FY 22 Needs Assessment. She explained the methodology of the study as well as highlights and some results. She stated that because the survey had just closed, the report will be available soon.

Approval of Regular Meeting Minutes of November 15, 2021: Ms. Sirchia moved to approve the regular meeting minutes of November 15, 2021 and Ms. Rahim seconded. The motion was approved.

Approval of October 2021 Financial Statements: Ms. Biesiadecki moved to approve the October 2021 Financial Statements and Ms. Camacho seconded. Ms. Cruthers asked about a line item that had spent 238% of its fund. Manager Teachout said she would follow up with accounting, but because that line item is paid quarterly, it must be a mistake. Ms. Cruthers called for a roll call the motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichamnn	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes

Manager's Report: The Manager's Report was presented and reviewed. Manager Teachout highlighted updates on Hanover Landing and the Elgin Housing Authority. She also talked about the ACMHAI conference and discussions had regarding workforce shortage. Manager Teachout also shared that former Mental Health Board member Khaja Moinuddin had been sworn in as Assessor Elect of Hanover Township.

Unfinished Business: none

New Business:

Challenge Funding-Ms. Cruthers announced that the Ray Graham Association for People with Disabilities' Challenge request would be tabled until the February 22, 2022 meeting.

Discussion of Community Needs Assessment and Strategic Planning-After hearing the Needs Assessment, the Board discussed the first date of the Planning and By-laws Committee to get started on the Strategic Plan for FY23-25. The first meeting will be January 25, 2022 at 5:45 pm with the second planned for about two weeks after.

Approval of the Fiscal Year 2023 Budget: Ms. Rahim moved to consider the Fiscal Year 2023 Budget as presented and Ms. Biesiadecki seconded the motion. Manager Teachout presented the Budget for Fiscal Year 2023 with revenue of \$1,400,819 and expenditures of \$1,685,600. Most line items remained the same, but some changed, including the planning for a new Resource Guide, and no capital projects at the Resource Center. Ms. Cruthers called for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Sirchia	Yes	Ms. Cruthers	Yes
Mr. Steichamn	Yes	Ms. Rahim	Yes	Ms. Camacho	Yes

Executive Session: none

Other Business: Ms. Cruthers reminded the Board the next meeting will take place on January 25, 2022 in Veteran's Hall. Dinner will be provided. Manager Teachout shared that Ms. Garvey sent her regrets she could not attend the meeting and wished the Board a happy holiday.

Adjournment: There being no other business, Ms. Biesiadecki moved to adjourn the meeting at 7:49 and Ms. Camacho seconded. The motion passed.

Respectfully Submitted,

Deb Sirchia, Mental Health Board Secretary