

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

February 22, 2022

The meeting was called to order by Chair Kristen Cruthers at 6:31 p.m.

Roll Call: Kristen Cruthers, Kathy Biesiadecki, Matt Steichmann, Denise Camacho, and Faiza Rahim. Also present, Amanda Teachout, Mental Health Board Manager. Also in attendance to present, Joanell Voigt and Angela Churney of Community Alternatives Unlimited and Barbra Cerny of Ray Graham Association for People with Disabilities.

Approval of the Agenda: Ms. Rahimi moved to approve the agenda of the meeting of February 22, 2022 and Trustee Camacho seconded. Manager Teachout noted an error under New Business identifying Community Alternatives Unlimited as a Staff Development Funding request when it should be a Capital Request. A roll call occurred. The motion was approved.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Camacho	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes		

Public Comment: none

Presentations: Barbra Cerny of the Ray Graham Association for People with Disabilities presented their Challenge request. She explained that they are requesting \$15,000 to duplicate a program they currently run at Lake Park High School at Streamwood High School. Ms. Cerny shared the background of the agency and the qualifications they have to run employment programs with people that have disabilities. Joanell Voigt of Community Alternatives Unlimited presented their Capital application for \$19,948.91 to purchase hardware. She explained that the request is really an extension of the previous capital request from the previous fiscal year. She noted that tablets would enable them to sign documents virtually, which will streamline the paperwork process for families. Ms. Voigt also shared that beginning July 1, 2022, they will be required to visit group residence homes for people with disabilities four times a year instead of one, increasing their home visits.

Approval of Regular Meeting Minutes of January 25, 2022: Ms. Biesiadecki moved to approve the regular meeting minutes of January 25, 2022 and Trustee Camacho seconded. Manager Teachout noted that Mr. Steichmann's name had been misspelled and Ms. Cruthers noted that the asterisk noting virtual attendance was not labeled. Manager Teachout stated she would fix those errors before posint. The motion was approved.

Manager's Report: The Manager's Report was presented and reviewed. Manager Teachout highlighted the Human Services Coordinating Council and Mayor Craig of Hanover Park's visit. She also shared the date for visit Marklund with donated pastries from the local Starbucks store. Manager Teachout discussed the Kane HOME funds for Hanover Landing progress on the reporting website.

Unfinished Business: none

New Business:

Challenge Funding-Ms. Biesiadecki moved to consider the Challenge Funding Request from Ray Graham Association for People with Disabilities in the amount of \$15,000 and Ms. Rahim seconded. Discussion ensued. The group discussed the follow up that occurs with the classes and a roll call occurred. The motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Camacho	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes		

Capital Funding-Ms. Rahim moved to consider the Capital request in the amount of \$19,948.91 and Trustee Camacho seconded the motion. Discussion ensued. The Board agreed that they appreciate the attempt to streamline services, especially as the demand increases but had awarded a capital request for a similar amount and reason the previous year. Ms. Biesiadecki moved to amend the request to \$15,000 and Ms. Camacho seconded. A roll call occurred and the request was amended.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Camacho	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes		

A roll call occurred to approve the Capital Funding request in the amount of \$15,000 and was approved unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Camacho	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes		

Contract Support Funding-Mr. Steichmann moved to approve the Contract Support Funding in the amount of \$4,457 and Ms. Rahim seconded. Discussion ensued. A roll call occurred and the motion was approved unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Camacho	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes		

Approval of the Revised Fiscal Year 2023 Budget-Ms. Biesiadecki moved to consider the revised Fiscal Year 2023 Mental Health Board Budget and Trustee Camacho seconded. Manager Teachout explained that the property tax revenue had been miscalculated by about \$40,000 and the difference affected the mid-year funding. Ms. Cruthers asked if it was wise to bring the Challenge line item down when the Board has expended most of the line item in the current fiscal year. Manager Teachout explained that Challenge Funding sometimes implies a commitment down the road to a service contract and that may not be guaranteed, A roll call occurred and the revised budget was approved unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Camacho	Yes
Mr. Steichmann	Yes	Ms. Rahim	Yes		

Site Visit Update- Ms. Rahim shared that she and Trustee Camacho accompanied Manager Teachout on a Site Visit to the Izaak Walton Youth Center. She expressed that she was pleasantly surprised at the breadth of

services offered at the site and at schools. She was particularly impressed that school contacted Hanover Township Youth and Family Services when they wanted to train their staff. Trustee Camacho shared about the difference between the clinical and prevention staff and programs. Manager Teachout shared a few upcoming site visits that are scheduled and informed the Board she would be reaching out to them to sign up.

Consideration of the Fiscal Year 2023-2025 Mental Health Board Strategic Plan- Mr. Steichmann motioned to consider the Fiscal Year 2023-2025 Mental Health Board Strategic Plan and Ms. Biesiadecki seconded the motion. The Board agreed the Plan addressed the issues raised in the Needs Assessment. The motion passed unanimously.

Executive Session: none

Other Business: Manager Teachout brought up the issue of the March Mental Health Board meeting occurring at the same time as the Hanover Township Board meeting. The Board agreed to adjust the time for the March meeting to begin at 6:00 pm to accommodate Trustee Camacho and her attendance to both.

Adjournment: There being no other business, Ms. Rahim moved to adjourn the meeting at 7:42 and Trustee Camacho seconded. The motion passed.

Respectfully Submitted,

Amanda Teachout, Mental Health Board Manager