



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

April 19th, 2022

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Executive Session Minutes of March 22, 2022
 - B. Regular Meeting Minutes of April 12, 2022
 - C. Resolution to Approve the Engagement Letter with Chapman and Cutler, LLP
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021*
<i>Passports</i>	623	350	4,074	1,592
Photo fees	\$6,140	\$3,530	\$40,800	\$16,770
Fee deposits	\$23,070	\$13,520	\$157,195	\$58,725
<i>Fishing/Hunting licenses</i>	10	11	57	48
<i>Handicap Placards</i>	33	22	205	145
<i>Human Resources Requests</i>	132	121	1,528	1,555
<i>New Employee Orientations</i>	5	1	30	21
<i>Technology work orders</i>	52	83	600	619
<i>Resident Contacts</i>	2,927	2,823	22,940	21,300
<i>Percent of Budget Expended</i> (100% of year)	5.8%	6.2%	68.6%	77.9%

*COVID-19 partial closure

Department Highlights

- Human Resources Manager Callahan completed five new hire orientations: Angie Villarin (Administrative Services), Marley Huerta (Youth and Family Services), Ellie Ryczewicz (Community Health), Karen Watson-Goddard and Kara Wells (Aging Services).
- Judy Santacaterina of the Northern Illinois University Civic Leadership Academy presented a Public Speaking and Presentations training to Directors and Managers on March 10.
- Human Resources Manager Callahan, Prevention Services Manager Dickinson, and Program Coordinator Miguel participated in first round interviews for the Youth Program Assistant position.
- Director Houdek, Clinical Manager Gonzalez, and Human Resources Manager Callahan participated in first round interviews for the Youth and Family Services Part-Time Receptionist position.
- Assistant Township Administrator Vana and Human Resources Manager Callahan participated in first round interviews and Township Administrator Barr in second round interviews for the Assessing Specialist with Chief Deputy Assessor Glascott.
- Administrative Services part-time Receptionist, Angie Villarin, started with the Township on March 7.
- Hanover Township received \$41,376 from the Federal Emergency Management Agency (FEMA) as reimbursement for expenses the Township incurred as a response to the COVID-19 pandemic.
- Assistant Township Administrator Vana and Human Services staff worked with ProxIT to decommission the old server at the Astor Avenue Community Center that had become outdated. Human Services staff will now access all files through the Shared Fileserver, which was replaced in 2019.
- Township Administrator Barr facilitated the Metropolitan Township Association Executive Board meeting on March 17 and was joined by Supervisor McGuire and Director Kuttenberg.
- On March 22, Township Administrator Barr was joined by Township staff for a virtual meeting with representatives from UPHoldings regarding the status of the Hanover Landing initiative.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Programming Division</i>				
Planned programs	185	113	1,819	1,024
Participants	1,177	566	8,863	5,994
Participants (unduplicated)	348	223	741	467
Wait listed (unduplicated)	41	0	337	0
Art & Computer classes	31	52	429	365
Art & Computer class participants	209	241	2,167	1,667
New volunteers	7	2	51	24
Total volunteers (unduplicated)	129	59	189	101
Volunteer hours reported	1,988	1,094	12,228	5,981
<i>Nutrition Division</i>				
Meals Served	1,400	1,397	14,019	13,240
Meals delivered by volunteers	3,149	2,723	32,513	34,118
<i>Social Services Division</i>				
Clients served (unduplicated)	194	168	1,221	1,218
Clients served (duplicated)	319	298	3,347	4,215
Energy Assistance	31	15	405	388
Prescription drugs & health insurance assistance	128	140	1,664	1,662
Social Service programs	10	10	135	105
Social Service program participants	261	73	1,378	978
Lending Closet transactions	125	69	1,370	902
<i>Transportation Division</i>				
One way rides given	1,115	849	10,742	7,342
Individuals served (unduplicated)	120	85	369	177
New riders	16	17	265	177
Unmet requests for rides	32	16	241	111

Department Highlights

- In March, the Enrichment Programming Division saw the return of TRIAD with a special presentation from the Bartlett Police Department on Scams and Cons. Day trips also returned in March with participants heading to Drury Lane theater and Peggy Kinnane's for a Lunch Bunch.
- Social Services Specialist Domingo passed the certification exam for the Alliance for Information and Referral Systems (AIRS) Community Resources Specialist – Aging/Disabilities (CRS-A/D).
- Over 35 participants attended a panel discussion on March 8 in honor of International Women's Day featuring the theme #BreakTheBias.
- On March 10, Social Services staff attended training from the Regional Transit Authority (RTA) on a new online portal which can be used to electronically apply, renew, or replace RTA permits.
- Social Services Manager Gomez attended Options Counseling by AgeOptions on March 15. Options Counseling is a person-centered approach to plan for long term care services and supports.
- Transportation Manager Dino Kazeos completed PACE Training on March 21-22.
- Transportation Services provided shuttle service for the Job Fair on March 30. The shuttle provided 85 rides throughout the fair.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Administration</i>				
Office visits	345	240	2,125	2,107
Building permits processed	126	162	4,857	5,276
Change of Name	6	3	52	26
Property tax appeals	0	0	487	783
Certificate of Errors	79	71	549	684
Property location updates	0	0	2	4
Sales Recording	217	317	3,211	2,535
New owner mailing	0	654	1,769	1,524
<i>Exemptions</i>				
Homeowner exemptions	40	37	196	316
Senior homeowner exemptions	48	36	170	192
Senior Freeze exemptions	81	56	239	300
Disabled Veteran exemptions	11	6	27	67
Disabled person exemptions	6	11	36	73
Miscellaneous exemptions	20	0	47	25

Department Highlights

- Extended Tuesday hours provided assistance to 9 visitors after 4:30 pm in March.
- The total number of email addresses on the Assessor's Office contact list is 3,460. Seven new emails contacts were added in March.
- The 2019 delinquent tax sale is scheduled to start May 12, 2022. The 2020 delinquent tax sale is scheduled for December 2022
- Cook County Commissioner Morrison's Office has been keeping the Assessor's Office up to date regarding the right of way on Sunnydale Boulevard.
- 2021 exemptions forms were available online March 2.
- 2021 first installment tax bills are due March 1, 2022.
- Cook County Assessor's Office has 13 of 38 township appeals to certify and publish for tax year 2021. Tax bills for 2021 can not be issued until Cook County Board of Review has certified all the 2021 appeals. Board of Review has not started the 15 township's appeals.
- March 7 Administrator Barr and Chief Deputy Glascott held four second round interviews. On March 14, the Assessing Specialist job was offered to Simeren Silverstein. She accepted and started April 4, 2022.
- Chief Deputy Glascott attended the Public Speaking and Presentation training on March 10.
- Chief Deputy Glascott attended the Cook County Township Assessor's Association meeting March 11.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Website Visits (total)</i>	8,584	6,143	84,181	71,953
<i>Website Visits (unique)</i>	6,004	5,656	59,496	56,291
<i>Facebook Likes</i>	33	90	4,930	4,151
<i>Facebook Reach</i>	23,120	58,195	386,495	520,859
<i>Twitter Followers (new)</i>	7	4	51	1,321
<i>YouTube Views</i>	3,434	491	6,210	3,824
<i>Media Releases</i>	3	1	45	27
<i>Total Resident Contacts (Elgin office)</i>	N/A	N/A	405	641

Department Highlights

- As the Metropolitan Township Association's Director of Legislative Affairs, Director Kuttenberg coordinated and attended MTA's Lobby Day in Springfield on March 9. Attendees met with several legislators as well as the leaders of the four legislative caucuses.
- Director Kuttenberg met virtually with representatives from IndiGov on March 11 to discuss constituent digital outreach tools.
- Director Kuttenberg and Administrative Assistant Matich submitted the Township's CDBG application to Cook County for the Senior Center HVAC replacement on March 14. Award notifications are anticipated in August.
- Director Kuttenberg joined Township Administrator Barr and Supervisor McGuire for the MTA Executive Board Virtual Meeting on March 17.
- Director Kuttenberg joined Township Administrator Barr and other Township staff for a virtual meeting on March 22 with representatives from UPHoldings to discuss a status update on the Hanover Landing initiative.
- Director Kuttenberg chaired the March 23 meeting of the Township Communicators of Illinois at Leyden Township. Attendees discussed best practices and strategies for community outreach regarding special events.
- Director Kuttenberg and Communications Specialist Smith met with staff from the Department of Aging Services on March 24 to review Facebook posting strategies and best practices for the department's Facebook page.
- Director Kuttenberg attended the Government Social Media Conference March 28 to March 31. Representatives from Facebook, Twitter, and LinkedIn gave keynote addresses on best practices. Sessions were also conducted as it relates to social media engagement, legal aspects, crisis communications, and organization strategies.
- Director Conway and Communications Specialist Smith attended the March 29 meeting of the Blackhawk Residents Association to discuss Aging Services programs and services.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Appointments</i>				
ProTimes	8	9	66	104
TB skin test	2	0	25	23
Cholesterol	6	6	93	39
Pharmaceutical Assistance Programs	0	0	1	6
Miscellaneous labs	10	12	87	129
Wellness Screening (BP, diabetes, anemia)	35	1	254	66
Other*	114	37	732	380
<i>Clinic Clients</i>				
Senior Center/ home visits	149	61	1,045	627
Astor Avenue	13	1	57	29
Offsite clinics	14	0	87	0
Total clients (unduplicated)	60	24	506	310
<i>Public Education & Health Promotion</i>				
Media coverage	1	0	8	1
Informational seminars/Program	5	4	44	28
Program Participants	214	960	2,187	1,366
<i>Primary Care Provider Support</i>	4	0	14	12

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 13 home visits for residents in the month of March.
- Director Smith and Community Health Nurse Kramer performed 18 rapid antigen COVID tests in the month of March.
- The Office of Community Health provided 30 free fecal occult blood tests for residents in the month of March for Colon Cancer Awareness Month.
- 101 Mobility presented to the WRAP group on March 3 about the equipment and services they can provide for residents with mobility and physical disabilities.
- The Office of Community Health hosted a blood drive in partnership with the American Red Cross, on March 9, resulting in the collection of 41 lifesaving units of blood.
- Community Health Nurse Kramer and Director Smith attended a Public Speaking and Presentations Training on March 10.
- Director Smith certified two new Home Care Workers in Heartsaver CPR on March 7 and 18.
- Ellie Ryczewicz, the new Community Health Receptionist, started on March 17.
- Community Health Nurse Kramer and Director Smith certified 7 Bartlett High School Students in BLS CPR for the Healthcare Provider on March 31.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Hours</i>				
Volunteer Detail Hours	718	695	7,897	6,750
Volunteer Work Hours	118	253	1,464	3,129
Volunteer Training Hours	407	230	1,955	2,834
<i>Total Volunteer Hours</i>	1,243	1,178	11,301	13,661
<i>Details</i>				
Emergency Call Outs	10	6	121	103
Safety Patrols	3	6	34	61
Township Sponsored Events	0	1	24	37
Other Community Events	0	0	13	42
Miscellaneous	0	0	2	8
<i>Total Details</i>	13	12	194	251

Department Highlights

- Director Crews participated in an Incident Command System 300 course at the Kane County March 1-3.
- On March 6, HTES provided traffic management at a vehicle accident in Hanover Park.
- Director Crews participated in an Incident Command System 400 course March 8-9.
- On March 8, HTES responded to damage assessment after a storm front came through the area.
- On March 11, HTES responded to search call in Shorewood.
- On March 12, HTES responded to a residential fire in Elgin and provided lighting, decontamination and cascade services.
- On March 19, HTES responded to a residential fire in Schaumburg and provided lighting, decontamination and cascade services.
- Director Crews participated in a Union Pacific railroad safety course on March 23.
- Director Crews met with the leadership of the Schaumburg Fire Department to review operations.
- On March 29, HTES responded to a residential fire in Elgin and provided lighting, decontamination and cascade services.
- Director Crews met with the leadership of the Streamwood Fire Department to review operations.
- On March 30, HTES provided traffic management at a vehicle accident in Bartlett.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Administration</i>				
Vehicle service calls	4	6	36	30
Work orders	416	265	4,167	3,053
Event set-ups/tear downs	139	21	1,176	262
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,425	5,560	57,940	51,082
Town Hall	6,060	7,560	86,400	71,520
Senior Center	25,606	22,560	355,054	331,764
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	315.74	483.58	1,520.72	2,150.09
Town Hall	1,055.29	1,780.15	5,181.23	7,432.40
Senior Center	1,884.34	2,513.06	15,564.62	17,463.84
<i>Road Maintenance</i>				
Salt Usage (Tons)	42	480	747	881

Department Highlights

- Facilities staff continued with repainting, touch ups, and repairs throughout the Senior Center. The Activity Room, Transportation Dispatch Office, vending area, and back-office hallway have been completed. Installation of corner protectors throughout the building is underway, with Veteran's Hall, Game Rooms, Lower Lever Multipurpose Room, and Lower Level hallway being the next areas to be addressed.
- Director Hanson and Township Administrator Barr met with Bartlett Fire Protection District Administration to discuss and finalize snow removal operations and expectations for the Intergovernmental Agreement for winter 2022-2023.
- Director Hanson, Operations Manager Nelson, and Road Manager Santangelo attended the Public Speaking and Presentation training on March 10.
- Facilities staff continues twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Director Hanson reached out to Thomas Engineering to schedule the environmental engineers to conduct a plant identification and invasive species management program training on the Tiknis Campus Expansion Property. Training with Facilities and Road Maintenance staff is scheduled to take place on Friday, April 15.
- The Berner Drive, Dale Drive, and Wolsfeld Drive road resurfacing project bid packet public opening was held with 5 bids submitted. Thomas Engineering and Township legal counsel to review and the Township Board to award the contract to the lowest responsible bidder at the April 12 Township Board Meeting.
- On March 3, 7, and 11, Facilities and Road Maintenance staff completed snow removal operations with preventative salt being spread over unincorporated Township roads.

DEPARTMENT OF HUMAN SERVICES



Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	8	10	79	119
General Assistance appointments	14	19	159	250
Emergency Assistance appointments	21	22	264	278
Emergency Assistance approved	3	0	24	44
Crisis intake clients	257	249	2,634	3,489
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	101	65	449	388
Circuit Breaker/Benefit Access	0	2	1	5
<i>Social Services</i>				
ComEd Hardships	0*	1	34	42
Weatherization	5	0	9	2
<i>Food Pantry</i>				
Served (Households)	868	727	9,413	9,981
New applications	74	18	389	166
Food Donations	62	73	1,021	975
<i>Community Center Walk-Ins</i>	154	69	1,087	394

* Program Closed

Department Highlights

- Director Imperato attended the monthly American Legion Veteran Service Outreach Event in Elgin. In the month of March, 12 Veterans were assisted at the Astor Avenue Community Center.
- The Veterans Meet and Greet took place on March 2 with over 30 Veterans in attendance. Upcoming programs and the opportunity to get assistance at Hanover Township were discussed with the Veterans.
- Director Imperato met with Leyden Township to discuss the Emergency Assistance Program and how they can begin to offer this program to their residents.
- In March, six applications were processed for CEDA's Low Income Water Assistance Program.
- The 11th Annual Job Fair returned in person at the Senior Center on March 30 with more than 60 employers and 70 job seekers. The Job Fair was online as well as with an additional 84 in attendance virtually.
- Food pantry applicants continue to be screened. In March, 52 applicants were screened for additional services.
- Volunteer Employment Specialist Flaxman continues to serve residents with employment needs. In March, 25 residents seeking employment and 5 employers looking to fill positions were assisted.
- Partners for Our Communities continue to keep office hours on Wednesday from 8:30 am – 4:30 pm to assist residents with immigration and legal issues.
- Mario Keane from Senator Castro's Office is at Astor Avenue Community Center every Tuesday from 1:00 pm – 6:00 pm to assist residents experiencing issues with State programs.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for March 2021

SERVICE PROVIDED	FEBRUARY 2022	FEBRUARY 2021	FYTD 2022	FYTD 2021
<i>Grant Funding</i>				
New clients	79	163	2,610	1,899
Ongoing clients	814	1,167	7,562	8,972
Closed cases	22	88	364	580
Prevention programming presentations	5	50	216	216
Number in audience	97	579	2,944	1,515
<i>TIDE</i>				
Participants	26	25	26	25
Rides	122	167	1,354	2,418
<i>Resource Center</i>				
Organizations providing services	4	6	4	6
Clients served	39	121	218	454

Department Highlights

- The Mental Health Board met on March 26 and postponed the Challenge Funding request from the Northeast DuPage Family & Youth Services until more information could be provided.
- Manager Teachout met with Granicus to acquire a quote to build the new reporting website.
- Manager Teachout met with the new Executive Director of PADS of Elgin, Eileen McNamee, to discuss the annual funding cycle and mid-year funding opportunities.
- All funded agencies were notified of any outstanding funds for the end of the fiscal year and given an opportunity to submit outstanding purchase of service reports.
- Manager Teachout met with Community Alternatives Unlimited case manager to discuss the needs of TIDE riders.
- TIDE riders were notified of a rate increase of \$0.50 per mile.
- Assisted in arranging a Naloxone training for PADS of Elgin through Live 4 Lali, a substance abuse prevention agency located in Arlington Heights.
- Attended a site visit with Mental Health Board member Matt Steichmann to Summit Early Learning Center to assess the program, discuss ways they have adjusted throughout the pandemic, identifying gaps in services and ways the Mental Health Board can assist in filling those gaps.
- Trained newly funded agencies on reporting requirements and how those will shift when the new website is complete.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for March 2022

SERVICE PROVIDED	MARCH 2022	MARCH 2021	FYTD 2022	FYTD 2021
<i>Outreach & Prevention</i>				
Open Gym participants	57	30	68	700
Open Gym participants (unduplicated)	33	10	53	69
Alternative to Suspension referrals	11	1	339	172
Alternative to Suspension participants	399	92	2,142	859
Alternative to Suspension participants (unduplicated)	141	41	257	207
<i>Clinical</i>				
Therapy clients	634	442	5,112	4,226
Therapy clients (unduplicated)	160	85	1,283	1,494
New clients (unduplicated)	10	2	86	24
Clinical hours	392	360	4,098	3,036
Group session participants	229	93	925	1,204
<i>Tutoring Participants</i>				
Total	122	83	765	479
Unduplicated	41	34	319	228

Department Highlights:

- Director Houdek participated in the Alignment Collaborative for Education Operating Board meeting on March 2.
- Manager Gonzalez attended the Illinois Mental Health Counselor Association training on Trauma Informed Care on March 4.
- Director Houdek and Manager Dickinson met with Principal Arroyo from Parkwood Elementary School on March 7 to discuss a possible partnership in summer programming.
- Manager Gonzalez participated in the Art Night at Lords Park Elementary School on March 7.
- Director Houdek met virtually with Chef Nicole Betourney from Streamwood High School to discuss their Silver Spoon catering program providing appetizers for the Celebration of Leadership reception.
- Director Houdek received an invitation to be part of a Facilitating Team with U-46 to work with a select group of community members on the district's five-year master plan. Director Houdek attended the first meeting on March 16.
- Director Houdek met with School District U-46, Ann Williams, Deputy Superintendent of Operations; Patricia Waldou, Interim Director of Plant Operations and Brian Lindholm, Chief of Staff on March 17 to discuss moving forward with an Intergovernmental Agreement.
- The Glow in the Dark St. Patrick's Day dance on March 17 had 16 youth in attendance.
- Manager Dickinson participated virtually on the Alignment Collaborative for Education Educational Pathways A-Team on March 17.
- The department hosted an Operation Snowball training on March 22 titled "Culture is Prevention! Youth Prevention Strategies for Diverse Communities."
- Director Houdek and Manager's Callahan and Gonzalez began first round interviews for the receptionist position on March 22 and March 24.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 4/12/22 - 4/18/22

	<u>Total</u>
Total Town Fund	64,749.66
Total Senior Services Fund	17,222.02
Total General Assistance Fund	6,181.34
Total Road Maintenance Fund	1,852.63
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	2,905.47
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	
 Total All Funds	 <u><u>92,911.12</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report - FY 22
 April 12 - April 18, 2022

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Bill	03/30/2022	Inv# 130...	Leaf (618-009)	Inv# 13022568 Kyocera Copy Charges March 2022	111.59
Total 1014617 · Equipment & Furniture					111.59
Total 101CMA · Community Relations					111.59
Total 101CVA · Community Affairs					111.59
101LEA · Legal & Auditing					
1014502 · Legal Services					
Bill	03/30/2022	March 2...	Airdo Werwas LLC	March 2022 Legal Fees	42,260.06
Total 1014502 · Legal Services					42,260.06
Total 101LEA · Legal & Auditing					42,260.06
101MAIN · Facilities Maintenance					
1014225 · Grounds/Reserve Maintenance					
Bill	03/30/2022	Inv# 800...	Menards - Hanover Park	Inv# 80017 Fence Repair Items	102.45
Total 1014225 · Grounds/Reserve Maintenance					102.45
Total 101MAIN · Facilities Maintenance					102.45
101PAN · Pantry					
1014161 · Utilities					
Bill	03/30/2022	Read D...	Village of Hanover Park	Acct# 3940-001 Water/Sewer 3/28/22	52.76
Total 1014161 · Utilities					52.76
Total 101PAN · Pantry					52.76
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Bill	03/30/2022	3/4-4/4	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charges 3/4-4/4	721.47
Total 1014403 · Utilities - Town					721.47
1014416 · Equipment Rental - Town					
Bill	03/30/2022	Inv# 130...	Leaf (618-009)	Inv# 13022568 Kyocera Copy Charges - Main Copier March 2022	320.17
Bill	03/30/2022	Inv# 130...	Leaf (618-009)	Inv# 13022568 Kyocera Copy Charges - Passport Copier March 2022	37.25
Total 1014416 · Equipment Rental - Town					357.42
Total 101THE · Town Hall Expense					1,078.89
101TOE · Town Office Expense					
1014404 · Office Supplies					

Hanover Township

Board Audit Report - FY 22

April 12 - April 18, 2022

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2022	3503498...	Staples	HR Personnel Folders	73.21
Bill	03/30/2022	3503498...	Staples	Admin Copy Room Supplies	109.24
Total 1014404 · Office Supplies					182.45
1014412 · Travel Expenses					
Bill	03/30/2022		Callahan, Suzy	Mileage Reimbursement March 2022	44.23
Total 1014412 · Travel Expenses					44.23
1014420 · Pre-Employment Charges					
Bill	03/30/2022	Inv# 145...	Verify (XHANOV)	Inv# 1457968 Background Check March 2022	18.00
Total 1014420 · Pre-Employment Charges					18.00
1014535 · Legal Notices					
Bill	03/30/2022	212961	Paddock Publications, Inc	Annual Town Meeting Posting	83.70
Bill	03/30/2022	211312	Paddock Publications, Inc	Emergency Services Station & Campus Expansion Bid Notices	151.20
Total 1014535 · Legal Notices					234.90
Total 101TOE · Town Office Expense					479.58
104ASR · Assessor's Division					
1044433 · Professional Services					
Bill	03/30/2022	Inv# 145...	Verify (XHANOV)	Inv# 1457968 Background Check March 2022	18.00
Total 1044433 · Professional Services					18.00
Total 104ASR · Assessor's Division					18.00
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094621 · Recruitment and Pre Employment					
Bill	03/30/2022	Inv# 145...	Verify (XHANOV)	Inv# 1457968 Background Check March 2022	18.00
Total 1094621 · Recruitment and Pre Employment					18.00
1094624 · Client Mgmt Software					
Bill	03/30/2022	T011881	Kenneth Young Center	CIS Maintenance Support March 22	300.00
Total 1094624 · Client Mgmt Software					300.00
Total 109ADM · Administration & Clinical					318.00
Total 109YFS · Youth & Family Services					318.00
Total 1014 · Town Fund - Expenditures					44,421.33
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					

Hanover Township
Board Audit Report - FY 22
April 12 - April 18, 2022

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2022	Inv# 145...	Verify (XHANOV)	Inv# 1457968 Background Check March 2022	44.00
Total 1104523 · Recruitment					44.00
1104524 · Utilities					
Bill	03/30/2022	3/4-4/4	Com Ed 009 (Snr)	Monthly Charges 3/4-4/4	3,043.71
Total 1104524 · Utilities					3,043.71
Total 1104ADM · Administration					3,087.71
Total 1104 · Aging Services - Expenditures					3,087.71
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Bill	03/30/2022	Inv# 130...	Leaf (618-009)	Inv# 13022568 Kyocera Copy Charges March 2022	120.38
Bill	03/30/2022	Inv# 350...	Staples	Inv# 3502965125 HP Color Printer	687.64
Total 2024204 · Equipment					808.02
2024210 · Printing					
Bill	03/30/2022	Inv# 772...	Braden Interact Business (DDHanover-I...	Inv# 772362 Copy Charges March 2022	49.38
Total 2024210 · Printing					49.38
2024507 · Professional Services					
Bill	03/30/2022	Inv# 145...	Verify (XHANGA)	Inv# 1457967 Background Checks March 2022	54.00
Total 2024507 · Professional Services					54.00
Total 2024ADM · Administration					911.40
Total 2024 · Human Services - Expenditures					911.40
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Bill	03/30/2022	March 2...	Airdo Werwas LLC	March 2022 Legal Fees	611.20
Total 3034701 · Legal					611.20
3034711 · Utilities					
Bill	03/30/2022	3/4-4/4	Com Ed 039	Acct# 7826007039 Monthly Charges 3/4-4/4	16.24
Total 3034711 · Utilities					16.24
Total 3034ADM · Administration					627.44
3034ROD · Road Maintenance					
3034610 · Street Lighting					

Hanover Township
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Type	Date	Num	Name	Memo	Amount
Bill	03/30/2022	3/4-4/4	Com Ed 076	Acct# 7742763076 Monthly Charges 3/4-4/4	81.91
Total 3034610 · Street Lighting					81.91
Total 3034ROD · Road Maintenance					81.91
Total 3034 · Road Maintenance - Expenditures					709.35
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054012 · Office Supplies					
Bill	03/30/2022	3503498...	Staples	Tide Tickets	74.30
Total 5054012 · Office Supplies					74.30
Total 5054ADM · Administration					74.30
5054SVC · Service Contracts					
5054146 · Bridge YFS Crisis Intervention					
Bill	03/30/2022	March 2...	The Bridge Youth & Family Services	Crisis Intervention March 2022	1,104.81
Total 5054146 · Bridge YFS Crisis Intervention					1,104.81
Total 5054SVC · Service Contracts					1,104.81
Total 5054 · Mental Health - Expenditures					1,179.11
TOTAL					50,308.90

Hanover Township Board Audit Report - FY23

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Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014452 · Office Supplies					
Check	04/13/2022	146159	Accurate Office Supply Co	Inv# 567088 Ink/Folders/Cups	234.39
Total 1014452 · Office Supplies					234.39
1014491 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
Total 101CHN · Community Health					1,377.67
101CVA · Community Affairs					
101CMA · Community Relations					
1014691 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
Total 101CMA · Community Relations					571.64
Total 101CVA · Community Affairs					571.64
101ES · ES - Expenditures					
1014891 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
Total 101ES · ES - Expenditures					983.23
101MAIN · Facilities Maintenance					
1014291 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	3,544.16
Total 1014291 · Health Insurance					3,544.16
Total 101MAIN · Facilities Maintenance					3,544.16
101PAN · Pantry					
1014191 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
Total 101PAN · Pantry					1,200.44
101THE · Town Hall Expense					
1014405 · Internet Access - Town					

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Type	Date	Num	Name	Memo	Amount
Check	04/12/2022	146144	AT&T 824	Acct# 253810824 Back-up Internet 3/28-4/27	83.77
Total 1014405 · Internet Access - Town					83.77
Total 101THE · Town Hall Expense					83.77
101TOE · Town Office Expense					
1014591 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
Total 101TOE · Town Office Expense					3,852.87
104ASR · Assessor's Division					
1044491 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
Total 104ASR · Assessor's Division					2,869.64
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094624 · Client Mgmt Software					
Check	04/13/2022	146158	Kenneth Young Center	Inv# T011882 CIS Software April 2022	300.00
Total 1094624 · Client Mgmt Software					300.00
1094691 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	3,246.91
Total 1094691 · Health Insurance					3,246.91
Total 109ADM · Administration & Clinical					3,546.91
109OUT · Outreach & Prevention					
1094791 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	2,298.00
Total 1094791 · Health Insurance					2,298.00
Total 109OUT · Outreach & Prevention					2,298.00
Total 109YFS · Youth & Family Services					5,844.91
Total 1014 · Town Fund - Expenditures					20,328.33
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104591 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	2,183.67
Total 1104591 · Health Insurance					2,183.67
Total 1104ADM · Administration					2,183.67
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	04/12/2022	146146	Get Fresh Produce, Inc	Congregate Food	163.58
Total 1105551 · Congregate Food					163.58
1105553 · Congregate Supplies					
Check	04/12/2022	146146	Get Fresh Produce, Inc	Congregate Supplies	23.55
Total 1105553 · Congregate Supplies					23.55
1105558 · Home Delivered Meals Food					
Check	04/12/2022	146146	Get Fresh Produce, Inc	HDM Food	163.57
Total 1105558 · Home Delivered Meals Food					163.57
1105560 · Home Delivered Meals Supplies					
Check	04/12/2022	146146	Get Fresh Produce, Inc	HDM Supplies	23.55
Total 1105560 · Home Delivered Meals Supplies					23.55
Total 1104NUT · Nutrition					374.25
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	04/12/2022	146147	Giuseppa Crisopulli	In the Kitchen Supplies 4/6	70.37
Check	04/13/2022	146156	Hedy Duggan	Ageless Grace Fitness Class	560.00
Check	04/13/2022	146157	Janet Kruse	Line Dancing Class	545.00
Check	04/13/2022	146163	Cynthia Sutherland	Tai Chi Instructor	315.00
Total 1104515 · Programming					1,490.37
1104520 · Volunteer Services					
Check	04/12/2022	146145	Charles Valerio	Home Delivered Meals Mileage Reimbursement April	15.80
Total 1104520 · Volunteer Services					15.80
1104891 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	5,338.07
Total 1104891 · Health Insurance					5,338.07
Total 1104PRO · Enrichment Programs					6,844.24
1104SOC · Social Services					
1104991 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
Total 1104SOC · Social Services					1,245.15
1104TRN · Transportation					
1104691 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	3,487.00
Total 1104691 · Health Insurance					3,487.00
Total 1104TRN · Transportation					3,487.00
Total 1104 · Aging Services - Expenditures					14,134.31
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	04/12/2022	146148	Waterlogic	Inv# 1366096 Water Machine Rental 4/4-5/3	42.10
Total 2024204 · Equipment					42.10
2024591 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
Total 2024ADM · Administration					1,287.25
2024HOM · Home Relief					
2024116 · Catastrophic Insurance Premium					
Check	04/13/2022	146162	Allied Benefit Systems, Inc.	Inv# 19863 GA Catastrophic Insurance	3,175.00
Total 2024116 · Catastrophic Insurance Premium					3,175.00
2024119 · Emergency Assistance					
Check	04/13/2022	6030	City of Elgin	Emergency Assistance	195.29
Check	04/13/2022	6031	Com Ed GA Home Relief	Emergency Assistance	612.40
Total 2024119 · Emergency Assistance					807.69
Total 2024HOM · Home Relief					3,982.69
Total 2024 · Human Services - Expenditures					5,269.94
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034791 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	1,143.28

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Type	Date	Num	Name	Memo	Amount
Total 3034791 · Health Insurance					1,143.28
Total 3034ADM · Administration					1,143.28
Total 3034 · Road Maintenance - Expenditures					1,143.28
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	04/13/2022	146161	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
Total 5054ADM · Administration					1,726.36
Total 5054 · Mental Health - Expenditures					1,726.36
TOTAL					42,602.22

RESOLUTION _____

**A RESOLUTION
TO APPROVE THE ENGAGEMENT LETTER
WITH CHAPMAN AND CUTLER, LLP**

BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Engagement Letter (the “Engagement Letter”) provided by Chapman and Cutler, LLP, a copy of which is appended hereto and expressly incorporated herein by this reference, setting forth the terms and conditions of Chapman and Cutler, LLP’s engagement as the Township’s bond counsel for the debt certificates referenced therein, is hereby approved, expressly subject to review and approval by the Township Attorney.

SECTION TWO: AUTHORIZATION. The Township Supervisor and Township Clerk are hereby authorized to sign and attest, respectively, the Engagement Letter on behalf of the Township following review and approval of the Agreement by Township Attorney.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: April 19, 2022

APPROVED: April 19, 2022

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on April 19, 2022, and approved on April 19, 2022, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

April 12, 2022

Mr. James Barr
Township Administrator
Department of Administrative Services
Hanover Township
250 S. IL Route 59
Bartlett, Illinois 60103

Re: Hanover Township, Cook County, Illinois (the “*Township*”)
Debt Certificates, Series 2022

Dear Mr. Barr:

We are pleased to provide an engagement letter for our services as bond counsel for the certificates in reference (the “*Certificates*”). For convenience and clarity, we may refer to the Township in its corporate capacity and to you, the Township officers (including the governing body of the Township) and employees and general and special counsel to the Township, collectively as “*you*” (or the possessive “*your*”). You have advised us that the purpose of the issuance of the Certificates, briefly stated, is completing capital projects in and for the Township, including constructing an emergency services station and garage. You are retaining us for the limited purpose of rendering our customary approving legal opinion as described in detail below.

A. DESCRIPTION OF SERVICES

As Bond Counsel, we will work with you and the following persons and firms: the certificate purchasers who purchase the Certificates from the Township (all of whom are referred to as the “*Certificate Purchasers*”), counsel for the Certificate Purchasers, financial advisors, trustee, paying agent and certificate registrar and their designated counsel (you and all of the foregoing persons or firms, collectively, the “*Participants*”). We intend to undertake each of the following (the “*Services*”) as necessary:

1. Review relevant Illinois law, including pending legislation and other recent developments, relating to the legal status and powers of the Township or otherwise relating to the issuance of the Certificates.
2. Obtain information about the Certificate transaction and the nature and use of the facilities or purposes to be financed (the “*Project*”).

Mr. James Barr
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3. Review the proposed timetable and consult with the Participants as to the issuance of the Certificates in accordance with the timetable.

4. Consider the issues arising under the Internal Revenue Code of 1986, as amended, and applicable tax regulations and other sources of law relating to the issuance of the Certificates on a tax-exempt basis; these issues include, without limitation, ownership and use of the Project, use and investment of Certificate proceeds prior to expenditure and security provisions or credit enhancement relating to the Certificates.

5. Prepare or review major Certificate documents, including tax compliance certificates, review the purchase agreement, if applicable, and, at your request, draft descriptions of the documents which we have drafted. We understand that the Certificates will be taken up by the Certificate Purchasers in a private placement and that the Certificate Purchasers will provide a letter to the effect that they have had sufficient access to financial and other information from the Township to enable them to reach an informed investment decision, that they are experienced investors in obligations of the kind as are the Certificates and that they have no present intent to distribute or resell the Certificates. We would expect to participate in the preparation or review of the exact contents of such letter. As Bond Counsel, we assist you in reviewing only those portions of any disclosure document to be disseminated in connection with the sale of the Certificates involving the description of the Certificates, the security for the Certificates (excluding forecasts, projections, estimates or any other financial or economic information in connection therewith), the description of the federal tax exemption of interest on the Certificates and, if applicable, the “bank-qualified” status of the Certificates.

6. Prepare or review all pertinent proceedings to be considered by the governing body of the Township; confirm that the necessary quorum, meeting and notice requirements are contained in the proceedings and draft pertinent excerpts of minutes of the meetings relating to the financing.

7. Attend or host such drafting sessions and other conferences as may be necessary, including a preclosing, if needed, and closing; and prepare and coordinate the distribution and execution of closing documents and certificates, opinions and document transcripts.

8. Render our legal opinion regarding the validity of the Certificates, the source of payment for the Certificates and the federal income tax treatment of interest on the Certificates, which opinion (the “*Certificate Opinion*”) will be delivered in written form on the date the Certificates are exchanged for their purchase price (the “*Closing*”). The Certificate Opinion will be based on facts and law existing as of its date. Please see the discussion below at Part D. Please note that our opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of a result.

Mr. James Barr
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B. LIMITATIONS; SERVICES WE DO NOT PROVIDE

Our Services as Bond Counsel are limited as stated above. Consequently, unless otherwise agreed pursuant to a separate engagement letter, our Services *do not* include:

1. Giving any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Certificates, including, without limitation, the undertaking of the Project, the investment of Certificate proceeds, the making of any investigation of or the expression of any view as to the creditworthiness of the Township, of the Project or of the Certificates or the form, content, adequacy or correctness of the financial statements of the Township. We will not offer you financial advice in any capacity beyond that constituting services of a traditionally legal nature.

2. Except as described in Paragraph (A)(5) above, assisting in the preparation or review of any disclosure document with respect to the Certificates (which may be referred to as the “*Official Statement*”) or performing an independent investigation to determine the accuracy, completeness or sufficiency of the Official Statement or rendering any advice, view or comfort that the Official Statement does not contain any untrue statement of a material fact or omit to state a material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading. Please see our comments below at Paragraphs (D)(5) and (D)(6).

3. Independently establishing the veracity of certifications and representations of you or the other Participants. For example, we will not review the data available on the Electronic Municipal Market Access system website created by the Municipal Securities Rulemaking Board (and commonly known as “EMMA”) to verify the information relating to the Certificates to be provided by the Certificate Purchasers, and we will not undertake a review of your website to establish that information contained corresponds to that which you provide independently in your certificates or other transaction documents.

4. Supervising any state, county or local filing of any proceedings held by the governing body of the Township incidental to the Certificates.

5. Preparing any of the following — requests for tax rulings from the Internal Revenue Service (the “*IRS*”), blue sky or investment surveys with respect to the Certificates, state legislative amendments or pursuing test cases or other litigation.

6. Opining on securities laws compliance or as to any continuing disclosure undertaking pertaining to the Certificates; and, after the execution and delivery of the Certificates, providing

Mr. James Barr
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advice as to any Securities and Exchange Commission investigations or concerning any actions necessary to assure compliance with any continuing disclosure undertaking.

7. After Closing, providing continuing advice to the Township or any other party concerning any actions necessary to assure that interest paid on the Certificates will continue to be tax-exempt; *e.g.*, we will not undertake rebate calculations for the Certificates, we will not monitor the investment, use or expenditure of Bond proceeds or the use of the Project, and we are not retained to respond to IRS audits.

8. Any other services not specifically set forth above in Part A.

C. ATTORNEY-CLIENT RELATIONSHIP; REPRESENTATION OF OTHERS

Upon execution of this engagement letter, the Township will be our client, and an attorney-client relationship will exist between us. However, our Services as Bond Counsel are limited as set forth in this engagement letter, and your execution of this engagement letter will constitute an acknowledgment of those limitations. Also please note that the attorney-client privilege, normally applicable under state law, may be diminished or non-existent for written advice delivered with respect to Federal tax law matters.

This engagement letter will also serve to give you express written notice that from time to time we represent in a variety of capacities and consult with most underwriters, investment bankers, credit enhancers such as bond insurers or issuers of letters of credit, ratings agencies, investment providers, brokers of financial products, financial advisors, banks and other financial institutions and other persons who participate in the public finance market on a wide range of issues. We may represent the Certificate Purchasers in other matters not related to the Certificate transaction. Prior to execution of this engagement letter we may have consulted with one or more of such firms regarding the Certificates including, specifically, the Certificate Purchasers. We are advising you, and you understand that the Township consents to our representation of it in this matter, notwithstanding such consultations, and even though parties whose interests are or may be adverse to the Township in this transaction are clients in other unrelated matters. Your acceptance of our services constitutes consent to these other engagements. Neither our representation of the Township nor such additional relationships or prior consultations will affect, however, our responsibility to render an objective Certificate Opinion.

Your consent does not extend to any conflict that is not subject to waiver under applicable Rules of Professional Conduct (including Circular 230 discussed below), or to any matter that involves the assertion of a claim against the Township or the defense of a claim asserted by the Township. In addition, we agree that we will not use any confidential non-public information

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received from you in connection with this engagement to your material disadvantage in any matter in which we would be adverse to you.

Circular 230 as promulgated by the U.S. Department of Treasury ("*Circular 230*") provides rules of professional conduct governing tax practitioners. Circular 230 includes provisions regarding conflicts of interest and related consents that in some respects are stricter than applicable state rules of professional conduct which otherwise apply. In particular, Circular 230 requires your consent to conflicts of interest be given in writing within 30 days of the date of this letter. If we have not received all of the required written consents by this date, we may be required under Circular 230 to "promptly withdraw from representation" of the Township in this matter.

Further, this engagement letter will also serve to give you express notice that we represent many other municipalities, school districts, park districts, counties, townships, special districts and units of local government both within and outside of the State of Illinois and also the State itself and various of its agencies and authorities (collectively, the "*governmental units*"). Most but not all of these representations involve bond or other borrowing transactions. We have assumed that there are no controversies pending to which the Township is a party and is taking any position which is adverse to any other governmental unit, and you agree to advise us promptly if this assumption is incorrect. In such event, we will advise you if the other governmental unit is our client and, if so, determine what actions are appropriate. Such actions could include seeking waivers from both the Township and such other governmental unit or withdrawal from representation.

We anticipate that the Township will have its general or special counsel available as needed to provide advocacy in the Certificate transaction and has had the opportunity to consult with such counsel concerning the conflict consents and other provisions of this letter; and that other Participants will retain such counsel as they deem necessary and appropriate to represent their interests.

D. OTHER TERMS OF THE ENGAGEMENT; CERTAIN OF YOUR UNDERTAKINGS

Please note our understanding with respect to this engagement and your role in connection with the issuance of the Certificates.

1. In rendering the Certificate Opinion and in performing any other Services hereunder, we will rely upon the certified proceedings and other certifications you and other persons furnish us. Other than as we may determine as appropriate to rendering the Certificate Opinion, we are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. We do not ordinarily attend meetings of the governing body of the

Mr. James Barr
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Township at which proceedings related to the Certificates are discussed or passed unless special circumstances require our attendance.

2. The factual representations contained in those documents which are prepared by us, and the factual representations which may also be contained in any other documents that are furnished to us by you are essential for and provide the basis for our conclusions that there is compliance with State law requirements for the issue and sale of valid bonds and with the Federal tax law for the tax exemption of interest paid on the Certificates. Accordingly, it is important for you to read and understand the documents we provide to you because you will be confirming the truth, accuracy and completeness of matters contained in those documents at the issuance of the Certificates.

3. If the documents contain incorrect or incomplete factual statements, you must call those to our attention. We are always happy to discuss the content or meaning of the transaction documents with you. Any untruth, inaccuracy or incompleteness may have adverse consequences affecting either the tax exemption of interest paid on the Certificates or the adequacy of disclosures made in the Official Statement under the State and Federal securities laws, with resulting potential liability for you. During the course of this engagement, we will further assume and rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Certificates and their security. We understand that you will cooperate with us in this regard.

4. You should carefully review all of the representations you are making in the transaction documents. We are available and encourage you to consult with us for explanations as to what is intended in these documents. To the extent that the facts and representations stated in the documents we provide to you appear reasonable to us, and are not corrected by you, we are then relying upon your signed certifications for their truth, accuracy and completeness.

5. Issuing the Certificates as “securities” under State and Federal securities laws and on a tax-exempt basis is a serious undertaking. As the issuer of the Certificates, the Township is obligated under the State and Federal securities laws and the Federal tax laws to disclose all material facts. The Township’s lawyers, financial advisers and bankers can assist the Township in fulfilling these duties, but the Township in its corporate capacity, including your knowledge, has the collective knowledge of the facts pertinent to the transaction and the ultimate responsibility for the presentation and disclosure of the relevant information. Further, there are complicated Federal tax rules applicable to tax-exempt obligations. The IRS has an active program to audit such transactions. The documents we prepare are designed so that the Certificates will comply with the applicable rules, but this means you must fully understand the documents, including the representations and the covenants relating to continuing compliance with the federal tax requirements. Accordingly, we want you to ask questions about anything in the documents that is unclear.

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6. As noted, the members of the governing body of the Township also have duties under the State and Federal securities and tax laws with respect to these matters and should be knowledgeable as to the underlying factual basis for the bond issue size, use of proceeds and related matters.

7. We are also concerned about the adoption by the Township of the gift ban provisions of the State Officials and Employees Ethics Act, any special ethics or gift ban ordinance, resolution, bylaw or code provision, any lobbyist registration ordinance, resolution, bylaw or code provision or any special provision of law or ordinance, resolution, bylaw or code provision relating to disqualification of counsel for any reason. We are aware of the provisions of the State Officials and Employees Ethics Act and will assume that you are aware of these provisions as well and that the Township has adopted proceedings that are only as restrictive as such Act. However, if the Township has stricter provisions than appear in such Act or has adopted such other special ethics or lobbyist provisions, we assume and are relying upon you to advise us of same.

E. FEES

As is customary, we will bill our fees as Bond Counsel on a transactional basis instead of hourly. Disbursements and other non-fee charges are billed separately and in addition to our fees for professional services. Factors which affect our billing include: (a) the amount of the Certificates; (b) an estimate of the time necessary to do the work; (c) the complexity of the issue (number of parties, timetable, type of financing, legal issues and so forth); (d) recognition of the partially contingent nature of our fee, since it is customary that in the case no financing is ever completed, we render a greatly reduced statement of charges; and (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly.

Our statement of charges is customarily rendered and paid at Closing, or in some instances upon or shortly after delivery of the bond transcripts; we generally do not submit any statement for fees prior to the Closing, except in instances where there is a substantial delay from the expected timetable. In such instances, we reserve the right to present an interim statement of charges. If, for any reason, the Certificates are not issued or are issued without the rendition of our Certificate Opinion as Bond Counsel, or our services are otherwise terminated, we expect to negotiate with you a mutually agreeable compensation.

The undersigned will be the attorney primarily responsible for the firm's services on this issue, with assistance as needed from other members of our bond, securities and tax departments.

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F. RISK OF AUDIT BY INTERNAL REVENUE SERVICE

The IRS has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the IRS, interest on such tax-exempt obligations is excludable from gross income of the owners for federal income tax purposes. We can give no assurances as to whether the IRS might commence an audit of the Certificates or whether, in the event of an audit, the IRS would agree with our opinions. If an audit were to be commenced, the IRS may treat the Township as the taxpayer for purposes of the examination. As noted in Paragraph 7 of Part B above, the scope of our representation does not include responding to such an audit. However, if we were separately engaged at the time, and subject to the applicable rules of professional conduct, we may be able to represent the Township in the matter.

G. END OF ENGAGEMENT AND POST-ENGAGEMENT; RECORDS

Our representation of the Township and the attorney-client relationship created by this engagement letter will be concluded upon the issuance of the Certificates. Nevertheless, subsequent to the Closing, we will prepare and provide the Participants a bond transcript in a CD-ROM format pertaining to the Certificates and make certain that a Federal Information Reporting Form 8038-G is filed.

Please note that you are engaging us as special counsel to provide legal services in connection with a specific matter. After the engagement, changes may occur in the applicable laws or regulations, or interpretations of those laws or regulations by the courts or governmental agencies, that could have an impact on your future rights and liabilities. Unless you engage us specifically to provide additional services or advice on issues arising from this matter, we have no continuing obligation to advise you with respect to future legal developments.

This will be true even though as a matter of courtesy we may from time to time provide you with information or newsletters about current developments that we think may be of interest to you. While we would be pleased to represent you in the future pursuant to a new engagement agreement, courtesy communications about developments in the law and other matters of mutual interest are not indications that we have considered the individual circumstances that may affect your rights or have undertaken to represent you or provide legal services.

At your request, to be made at or prior to Closing, any other papers and property provided by the Township will be promptly returned to you upon receipt of payment for our outstanding fees and client disbursements. All other materials shall thereupon constitute our own files and property, and these materials, including lawyer work product pertaining to the transaction, will be retained or discarded by us at our sole discretion. You also agree with respect to any documents

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or information relating to our representation of you in any matter which have been lawfully disclosed to the public in any manner, such as by posting on EMMA, your website, newspaper publications, filings with a County Clerk or Recorder or with the Secretary of State, or otherwise, that we are permitted to make such documents or information available to other persons in our reasonable discretion. Such documents might include (without limitation) legal opinions, official statements, resolutions, or like documents as assembled and made public in a governmental securities offering.

In addition, we employ cloud-based applications to transmit and to store some or all information concerning this engagement, including the confidential or personal information you provide us. This means that the information you provide with respect to this engagement will not necessarily be stored within our firm or our network, but rather on a third-party's servers, which is commonly referred to as being stored in the cloud. We have reviewed the terms of use, policies, procedures and security practices of each cloud provider we use and your information will be encrypted while in transit to that third party's servers and while at rest in the cloud. While we cannot provide any type of guarantee about the security of the information stored in the cloud, we have concluded the respective cloud providers' practices are compatible with our professional obligations regarding confidential treatment of your information. If you have any concerns about the cloud applications we use please contact us and we will be glad to discuss them further with you.

We call your attention to the Township's own record keeping requirements as required by the IRS. Answers to frequently asked questions pertaining to those requirements can be found on the IRS' website under frequently asked questions related to tax-exempt bonds at www.irs.gov (click on "Tax Exempt Bond Community", then "Frequently Asked Questions"), and it will be your obligation to comply for at least as long as any of the Certificates (or any future obligations issued to refund the Certificates) are outstanding, plus three years.



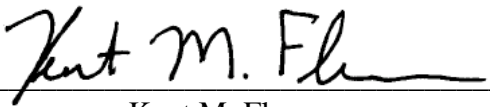
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H. YOUR SIGNATURE REQUIRED

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer not later than thirty (30) days after the date of this letter, retaining the original for your files. Please note that if we perform Services prior to your executing this engagement letter, this engagement letter shall be effective as of the date we have begun rendering the Services. We will provide copies of this letter to certain of the Participants to provide them with an understanding of our role. We look forward to working with you.

Very truly yours,

CHAPMAN AND CUTLER LLP

By 
Kent M. Floros

Accepted and Approved:

HANOVER TOWNSHIP, COOK
COUNTY, ILLINOIS

By: _____

Title: _____

Date: _____, 2022

KMF:nr

Enclosure

cc: Mr. Steve Trout