



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

June 21, 2022

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of May 17, 2022
 - B. Resolution Recognizing the 100 Year History of the Izaak Walton League of America
 - C. Resolution to Approve an Intergovernmental Agreement with the Village of Hanover Park for the Astor Avenue Off-Street Parking Facility
 - D. Resolution to Approve a Change Order to the Professional Services Agreement with Thomas Engineering Group, LLC
 - E. Resolution to Approve an Amendment to the Contract for the Sale of the Real Property Located at 1535 Burgundy Parkway, Streamwood Illinois
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2023	FYTD 2022
<i>Passports</i>	304	292	667	712
Photo fees	\$3,200	\$2,860	\$7,010	\$6,810
Fee deposits	\$11,725	\$11,950	\$25,665	\$28,175
<i>Fishing/Hunting licenses</i>	5	5	17	16
<i>Handicap Placards</i>	18	8	42	22
<i>Human Resources Requests</i>	137	141	258	273
<i>New Employee Orientations</i>	5	5	7	6
<i>Technology work orders</i>	37	37	92	120
<i>Resident Contacts</i>	1,812	1,724	3,774	3,992
<i>Percent of Budget Expended</i> (100% of year)	8.1%	4.2	11.6%	8.2

*COVID-19 partial closure

Department Highlights

- Assistant Township Administrator Vana and Human Resources Manager Callahan attended the Civic Leadership Academy's Employment Law Seminar at Northern Illinois University on May 24.
- Administrative Services and Emergency Services coordinated fire drills with local fire departments for each of the Township buildings in the month of May. Tornado drills will also take place at each Township building in June.
- Assistant Township Administrator Vana met with UPHoldings service plan consultant, Shoshana Zatz, to discuss the role Hanover Township will fill as the Hanover Landing Service Coordinator. Ms. Zatz is working closely with the Township and Ecker Center for Behavioral Health to develop the Supportive Services Plan for Hanover Landing.
- Schaumburg Township Administrative Services Director visited the Hanover Township Resident Services Office on May 25 to learn more about Hanover Township's passport application process, as well as the various services that are offered to residents.
- Assistant Township Administrator Vana began coordinating with ProxIT to transition the Township's IT services from Time and Labor to Managed Services. Managed Services will allow ProxIT to monitor each computer on the network by installing a remote agent on each computer and updated anti-virus software.
- Human Resources Manager Callahan completed 5 new hire orientations: Susana Villagomez, Josh Leathers, and Kyle Doogan (Facilities and Road Maintenance), Savanna Waghorne (Office of Community Affairs), and Aiden Hogan (Youth and Family Services).
- Human Resources Manager Callahan, Prevention Services Manager Dickinson, and Program Coordinator Miguel participated in first round interviews for the Youth Program Assistant position.
- Director Hanson, Operations Manager Nelson, and Human Resources Manager Callahan participated in first round interviews for the Seasonal Summer Assistant position.
- Transportation Manager Kazeos, Human Resources Manager Callahan, and Dispatcher Espinosa participated in first round interviews for the Bus Driver position.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2023	FYTD 2022
<i>Programming Division</i>				
Planned programs	222	110	410	224
Participants	1,246	538	2,430	1,047
Participants (unduplicated)	395	201	452	236
Wait listed (unduplicated)	7	8	19	33
Art & Computer classes	32	48	58	90
Art & Computer class participants	188	197	353	372
New volunteers	3	0	7	2
Total volunteers (unduplicated)	113	62	139	78
Volunteer hours reported	1,303	570	2,646	1,385
<i>Nutrition Division</i>				
Meals Served	1,541	1,244	2,886	2,355
Meals delivered by volunteers	2,905	2,652	5,966	5,301
<i>Social Services Division</i>				
Clients served (unduplicated)	172	113	335	222
Clients served (duplicated)	290	186	605	386
Energy Assistance	30	11	56	20
Prescription drugs & health insurance assistance	101	101	225	209
Social Service programs	14	11	23	23
Social Service program participants	109	63	234	132
Lending Closet transactions	100	107	192	208
<i>Transportation Division</i>				
One way rides given	932	870	1,894	1,732
Individuals served (unduplicated)	112	93	143	125
New riders	24	26	143	125
Unmet requests for rides	13	11	17	16

Department Highlights

- The Mother's Day luncheon on May 4 welcomed 25 participants who enjoyed lunch, desserts, and a craft.
- C-HOPE Therapist Trish Abbey offered free depression and anxiety screenings on May 6 in honor of Older Adult Mental Health Awareness month.
- On May 17, Social Services Manager Gomez and Social Services Specialist Robles attended the 5th Annual DuPage Federation Forum which focused on needs of immigrants.
- Transportation Manager Kazeos and Director Conway attended a networking breakfast at Victory Centre on May 26.
- Nutrition Services served a record 212 meals during the most recent Rib Day on May 27.
- Aging Services honored Older Americans Month with a special event on May 31, Celebrating Seniors. Over 44 participants attended which featured a musical performance and desserts.
- Transportation Services welcomed new Bus Driver Brett Solesky on June 1.
- Several day trips in May were filled to capacity including Lunch Bunch to Gen Hoe, Geneva History Museum, and Lizzadro Museum and Brunch.
- The Home Care Program provided over 178 hours of service during 130 home visits.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2023	FYTD 2021
<i>Administration</i>				
Office visits	91	88	246	196
Building permits processed	486	820	1,050	982
Change of Name	2	3	4	4
Property tax appeals	0	0	0	0
Certificate of Errors	43	12	73	41
Property location updates	0	1	0	1
Sales Recording	930	289	930	289
New owner mailing	0	150	0	150
<i>Exemptions</i>				
Homeowner exemptions	14	5	30	12
Senior homeowner exemptions	19	7	56	21
Senior Freeze exemptions	19	11	56	18
Disabled Veteran exemptions	6	0	12	0
Disabled person exemptions	3	2	6	2
Miscellaneous exemptions	0	1	1	5

Department Highlights

- Extended Tuesday hours provided assistance to 5 visitors after 4:30 pm in May.
- The total number of email addresses on the Assessor's Office contact list is 3,468. Six new emails contacts were added in May.
- The 2019 delinquent tax sale was scheduled to start May 12, 2022. The 2020 delinquent tax sale is scheduled for November 2022.
- 2021 Board of Review appeals were open for re-reviews May 11-13.
- Chief Deputy Glascott attended the Committee on Youth Leadership award ceremony on May 17.
- On May 18-19, Assessing Specialist Silverstein attended the "Basics of Mass Appraisal" class in Bloomington.
- On May 18, Chief Deputy Glascott and Deputy Deyne attended a Zoom seminar for the 2022 Cook County Assessor's office appeal practitioners.
- Assessor Moinuddin, Chief Deputy Glascott and Deputy Deyne attended a zoom meeting with Cook County Assessor's office for all commercial properties in Hanover Township.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2023	FYTD 2021
<i>Website Visits (total)</i>	7,383	5,975	15,081	7,414
<i>Website Visits (unique)</i>	5,334	4,335	10,960	5,339
<i>Facebook Followers (new and total FYTD)</i>	47	18	5,008	N/A
<i>Facebook Reach</i>	16,530	33,233	48,509	72,623
<i>Twitter Followers (new and total FYTD)</i>	6	0	0	5
<i>Twitter Impressions (new and total FYTD)</i>	9,114	N/A	18,931	N/A
<i>YouTube Views</i>	1,187	450	3,021	1,045
<i>Media Releases</i>	3	5	6	8

Department Highlights

- Director Kuttenberg and Director Hansen conducted a walk-through of the Izaak Walton Reserve with officers of the Elgin Chapter of the Izaak Walton League on May 3 to discuss the improvements made to the east side of the property.
- The kick-off meeting for the Township's Fall Food Truck Festival was held on May 4 with the staff working group. The Fall Food Truck Festival will be held on Thursday, September 15 from 5:00 pm – 8:00 pm on the Tiknis Campus.
- Director Kuttenberg and Assistant Township Administrator Vana joined Trustee Essick and Foundation President Anne Essick on May 5 for a check presentation to the Foundation at the Mariano's in Hoffman Estates.
- Department staff captured photos and video at the Township Sprint 2 Spring 5K on May 7 at the Izaak Walton Reserve.
- Director Kuttenberg attended Representative Moeller's virtual Town Hall on May 11 to recap the spring legislative session.
- Director Kuttenberg chaired the May 12 meeting of the Township Communicators of Illinois (TCOI) at Schaumburg Township. The meeting topic was Township Communications Interns. The next TCOI meeting will take place on July 14 at Bloom Township.
- Director Kuttenberg and Communications Specialist Smith attended the Government Finance Officers Association virtual training on website accessibility on May 13.
- Community Relations Intern Savanna Waghorne joined the department on May 24. Savanna is a Junior at Iowa State University, studying Public Relations.
- Intern Waghorne attended the virtual meeting of the Bartlett and Streamwood Bicycle and Pedestrian Planning meeting on May 24 to take notes and provide a report to Director Kuttenberg.
- Director Kuttenberg and Assistant Township Administrator Vana hosted a tour of the Resident Services office for Schaumburg Township staff on May 25 to learn about Hanover Township's processes and procedures for passports and other services.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2023	FYTD 2021
<i>Appointments</i>				
ProTimes	7	6	12	13
TB skin test	2	1	4	1
Cholesterol	40	1	42	3
Pharmaceutical Assistance Programs	0	0	0	0
Miscellaneous labs	10	1	16	7
Wellness Screening (BP, diabetes, anemia)	85	7	144	15
Other*	57	18	143	40
<i>Clinic Clients</i>				
Senior Center/ home visits	121	34	257	73
Astor Avenue	16	0	36	2
Offsite clinics	22	0	25	0
Total clients (unduplicated)	88	18	204	45
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	3	0
Informational seminars/Program	5	1	11	3
Program Participants	285	17	408	905*
<i>Primary Care Provider Support</i>	0	2	0	2

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 15 home visits for residents in the month of May.
- Director Smith and Community Health Nurse Kramer performed 7 rapid antigen COVID tests in the month of May.
- Director Smith and Community Health Nurse Kramer performed stroke risk screenings for 37 residents in the month of May in honor of National Stroke Awareness Month.
- The Office of Community Health hosted its 7th Sprint 2 Spring 5k at the Izaak Walton Youth Center on May 7th with 179 total registrants. Proceeds from the event went to the Hanover Township Foundation to assist residents, experiencing financial hardship, with accessing medical and dental services.
- Director Smith and Community Health Nurse Kramer attended a continuing education seminar on Anti-Inflammatory Lifestyles on May 9 and May 10, respectively.
- Director Smith attended the Committee on Youth Celebration of Leadership reception on May 17.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on May 23, resulting in the collection of 38 lifesaving units of blood.
- Community Health Nurse Kramer provided free preventative wellness screenings for residents at the Oaks on May 26.

Office of Community Health Mission Statement:

Our mission is to provide education and health promotion, prevent the spread of disease and illness, and to assist residents in accessing quality health services.

DEPARTMENT OF EMERGENCY SERVICES



Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2022	FYTD 2021
<i>Hours</i>				
Volunteer Detail Hours	826	654	1,694	1,499
Volunteer Work Hours	53	299	264	534
Volunteer Training Hours	214	242	483	413
<i>Total Volunteer Hours</i>	1,135	1,251	2,441	2,446
<i>Details</i>				
Emergency Call Outs	21	8	32	22
Safety Patrols	2	4	4	9
Township Sponsored Events	2	2	2	5
Other Community Events	0	0	0	0
Miscellaneous	0	1	0	2
<i>Total Details</i>	25	15	35	36

Department Highlights

- HTES Officers pumped out the community pool on Robin Hood Drive on May 1.
- HTES Officers responded to a structural fire in Elgin on May 9 and provided decontamination and hose rolling.
- HTES Officers pumped out two residences in Streamwood on May 3 after heavy rains.
- HTES Officers provided traffic management at Route 62 and Barrington Road for a traffic accident.
- HTES Officers responded to a structural fire in East Dundee on May 9 and provided decontamination and hose rolling.
- HTES Officers provided traffic management at Bartlett Road and Golf Road for a traffic accident on May 13.
- HTES Officers provided traffic management at Route 59 and Hudson Road for a traffic accident on May 13.
- HTES Officers provided traffic management at Route 72 and Christina Drive for a traffic accident on May 16.
- HTES Officers responded to a structural fire in East Dundee on May 17.
- HTES Officers responded to a structural fire in Hanover Park on May 18.
- HTES Officers responded to Plano for a search and rescue call on May 19.
- HTES Officers responded to a structural fire in Elgin on May 20 and 21 providing decontamination and hose rolling.
- HTES Officers provided traffic management at Bateman Road and West Dundee Road for a traffic accident on May 21.
- HTES provided traffic management for the Streamwood High School and Junior High School graduation events on May 26 and May 27.
- HTES Officers responded to a structural fire in Hanover Park on May 27.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2023	FYTD 2021
<i>Administration</i>				
Vehicle service calls	3	1	5	1
Work orders	389	301	757	607
Event set-ups/tear downs	131	56	246	115
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,015	4,094	9,184	7,996
Town Hall	7,980	6,720	13,740	12,900
Senior Center	36,140	31,368	62,834	59,859
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	148.95	112.13	347.05	260.94
Town Hall	296.86	311.25	1,015.42	785.99
Senior Center	1,411.19	1,125.63	3,274.34	2,739.55
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities staff continued with repainting, touch ups, and repairs throughout the Senior Center.
- Director Hanson attended the bid opening meeting along with Clerk Dolan Baumer, representatives from FGM Architects and Thomas Engineering for the Tiknis Campus Emergency Services project bid. Six bids were submitted by contractors for the project.
- Operations Manager Nelson managed and supervised the delivery and refueling of the Senior Center emergency generator. 300 gallons of fuel were added.
- Facilities staff continues twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Facilities and Roads Associate Rico assisted Human Services with route pickups and resident deliveries for the food pantry.
- The Berner Drive, Dale Drive, and Wolsfeld Drive road resurfacing project started construction on May 2 and was completed with all resurfacing, culvert replacements, swale reconstruction, and striping by May 31. The final punch list walk through and restoration are scheduled to be completed in June.
- Facilities and Road staff completed the May Brush Pickup Program week with a total of 24 tons of mulch collected and distributed to Township residents.
- Operations Manager Nelson and Facilities Technician Enzenbacher completed the Runzel Reserve start up including repairs to hand pump and rock fountain pump. Additional repairs were required after the backflow valve inspection was completed. Additional repairs are awaiting parts to complete.
- Director Hanson assisted multiple residents bordering an unincorporated property involving a downed tree. Research was completed through the Assessor's office, Cook County Department of Transportation and Highways, and Cook County Department of Building and Zoning.
- Facilities and Road staff completed mulch replacement on the Tiknis Campus, Astor Avenue Community Center, and Runzel Reserve.

DEPARTMENT OF HUMAN SERVICES



Report for May 2022

SERVICE PROVIDED	APRIL 2022	APRIL 2021	FYTD 2023	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	8	8	16	16
General Assistance appointments	10	20	23	39
Emergency Assistance appointments	12	54	41	84
Emergency Assistance approved	2	1	5	2
Crisis intake clients	298	155	504	292
Access to Care	0	0	0	0
<i>LIHEAP Applications/PIPP Re-certifications</i>				
Office	50	29	106	80
Circuit Breaker/Benefit Access	1	0	0	0
<i>Social Services</i>				
ComEd Hardships	0*	11	0*	17
Weatherization	1	0	2	0
<i>Food Pantry</i>				
Served (Households)	963	585	1938	1118
New applications	62	14	95	25
Food Donations	74	75	122	153
<i>Community Center Walk-Ins</i>	200	48	322	108

* Program Closed

Department Highlights

- On May 4, eighteen Veterans attended a trip to the Volo Museum. The Veterans visited the Military Museum, Jurassic Park Exhibit, viewed the car collections and enjoyed lunch.
- The next Veteran event is scheduled for July 6, performer Rick Pickren will perform in Runzel Reserve and lunch will be provided for attending Veterans.
- Youth and Family Services provided free mental health screenings on May 20 at the Astor Avenue Community Center; residents were screened on a walk-in basis.
- Over 98 residents attended the special food pantry event sponsored by the Rotary Club of Bartlett on May 25. Items were provided for families in honor of Memorial Day. The next food event is sponsored by an anonymous resident and will also include items in celebration of 4 of July.
- The Low-Income Home Energy Assistance Program (LIHEAP) ended May 31 however the Low-Income Home Water Assistance Program (LIHWAP) continues to be open. The past due balance was lowered from \$250 to \$50. Families with a past due balance of \$50 or more can apply for the assistance.
- Volunteer Employment Specialist Flaxman continues to serve residents with employment needs. In May, six residents seeking employment were assisted. Volunteer Employment Specialist Flaxman also continues to work with ASG Staffing and Elgin Community College's Apprenticeship Workshops to fill open positions and make referrals.
- Mario Keane from Senator Castro's office is at Astor Avenue Community Center every Tuesday from 1:00 pm – 6:00 pm to assist residents experiencing issues with State programs.

*Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability*

OFFICE OF THE MENTAL HEALTH BOARD



Report for May 2021

SERVICE PROVIDED	APRIL 2022	APRIL 2021	FYTD 2023	FYTD 2021
<i>Grant Funding</i>				
New clients	755	612	755	612
Ongoing clients	0	0	0	0
Closed cases	0	44	0	44
Prevention programming presentations	32	22	32	22
Number in audience	111	84	111	84
<i>TIDE</i>				
Participants	27	25	27	25
Rides	161	118	161	118
<i>Resource Center</i>				
Organizations providing services	4	4	4	4
Clients served	46	2	46	2

Department Highlights

- The Mental Health Board met on May 24 and discussed the reporting website, completed officer elections, and reported on Site Visits. The new officers are Kathy Biesiadecki as Chair, Kristen Cruthers as Vice Chair, and Faiza Rahim as Secretary. The officers' terms begin July 1.
- Manager Teachout participated in several webinars and meetings regarding the roll out of the 988 Suicide and Crisis Line sponsored by the Illinois Department of Human Services.
- Manager Teachout signed up to be considered as a member of the Regional Advisory Council for the roll out of the Community Emergency Services and Supports Act (CESSA) act.
- Developed and implemented a marketing plan for the upcoming Naloxone training for the community.
- Attended a Site Visit with two members of the Mental Health Board to the American Association of Retired Asians in Hanover Park.
- Hosted the Human Services Coordinating Council on May 18.
- Participated in bi-weekly updates with Up Development.
- Participated in monthly community wide call with Partner for Our Communities.
- Delivered a Starbucks Surprise and Delight to WINGS.
- Organized the termination of the lease of Family Services of Greater Elgin Association at the Resource Center in anticipation of the sale of the building.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for May 2022

SERVICE PROVIDED	MAY 2022	MAY 2021	FYTD 2022	FYTD 2021
<i>Outreach & Prevention</i>				
Open Gym participants	n/a*	n/a*	33	n/a*
Open Gym participants (unduplicated)	n/a*	n/a*	33	n/a*
Alternative to Suspension referrals	7	7	147	0
Alternative to Suspension participants	185	117	491	181
Alternative to Suspension participants (unduplicated)	124	46	147	102
<i>Clinical</i>				
Therapy clients	479	375	1,074	775
Therapy clients (unduplicated)	129	91	281	182
New clients (unduplicated)	7	8	13	16
Clinical hours	339	307	715	635
Group session participants	82	40	248	67
<i>Tutoring Participants</i>				
Total	0	0	51	157
Unduplicated	0	0	31	56

*Open Gym Program was temporarily paused due to the COVID-19 pandemic.

Department Highlights:

- Manager Dickinson became Interim Director on May 3 while Director Houdek was out on Medical Leave.
- Interim Director Dickinson participated on the Alignment Collaborative for Education Operating Board Meeting on May 4.
- On May 4, Interim Director Dickinson gave a tour of the Izaak Walton Youth Center for staff from Rich Township.
- Interim Director Dickinson participated in the Chicago Metro Area Youth Leaders meeting on May 5.
- Youth and Family Services staff participated in a U-46 Multitiered System of Support training on May 9.
- Interim Director Dickinson participated in School District U-46 Facilitating Team Meetings and community presentation on May 11, 18, and 25.
- Substance Abuse Prevention Specialist Konzal conducted an end of the school year Snowball program for Youth Leaders at Parkwood Elementary School.
- Youth and Family Services Outreach and Prevention Intern Aiden Hogan began his internship with the department on May 16.
- On May 17, the Committee on Youth hosted the Celebration of Leadership reception.
- Interim Director Dickinson and Substance Abuse Prevention Specialist Konzal attended Sunnydale Elementary School End of the Year event on May 18 and provided outdoor activities for the participants.
- Youth and Family Services staff attended the Oakhill Elementary School Partnership Recognition Breakfast on May 31.
- Two individuals were served during the free drop in Mental Health Screenings this month.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 5/17/22 - 6/20/22

	<u>Total</u>
Total Town Fund	126,191.39
Total Senior Services Fund	72,940.29
Total General Assistance Fund	20,631.59
Total Road Maintenance Fund	169,467.29
Total Committee for Senior Citizens Services	116.86
Total Mental Health Board Fund	17,917.02
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	18,696.65
 Total All Funds	 <u><u>426,161.09</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013300 · Other Income					
Check	06/15/2022	147085	Hanover Township Foundation	Freedom Car Show Transfer	500.00
Total 1013300 · Other Income					500.00
Total 1013 · Town Fund - Revenue					500.00
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Check	06/17/2022	147103	Martin Amos	Tide Refund	32.75
Total 5053850 · Tide Revenues					32.75
Total 5053 · Mental Health - Revenue					32.75
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	06/14/2022	146966	Staples	Inv# 3508389539 Office Furniture	883.49
Total 1014410 · Equipment Purchases					883.49
1014430 · Computer Equipment & Software					
Check	06/14/2022	146961	ProxiIT Technology Solutions	Inv# 23052 Network Labor - May 22	3,930.07
Check	06/17/2022	147110	Access 1 Source	Inv# 95991 Time & Attendance Monthly Software Fee	285.00
Total 1014430 · Computer Equipment & Software					4,215.07
Total 101CAP · Capital Expenditures					5,098.56
101CHN · Community Health					
1014453 · Printing					
Check	05/17/2022	146603	Kwik Print	Inv# 71080 Business Cards - J. Kramer	45.30
Check	05/31/2022	146747	COTG	Inv# 3603695 Overage Copy Charges 4/25-5/24	21.78
Check	06/07/2022	146875	Braden Interact Business (DD6308370301-1)	Inv# 784324 Copy Charges May	6.98
Total 1014453 · Printing					74.06
1014454 · Travel & Training					
Check	06/17/2022	147086	Kramer, James	Mileage Reimbursement May 2022	24.69
Total 1014454 · Travel & Training					24.69
1014456 · Community Affairs					
Check	06/14/2022	146971	Tower Hill Stables	Health Expo Deposit - Petting Zoo	330.00
Total 1014456 · Community Affairs					330.00
1014457 · Furniture and Computer Equip					
Check	06/07/2022	146896	Leaf (618-008)	Inv# 13297571 Copier Lease Lower Level	60.00

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Total 1014457 · Furniture and Computer Equip					60.00
1014459 · Professional Services					
Check	05/31/2022	146745	CLIA Laboratory Program	Lab User Fee 7/11/22-7/10/24	180.00
Check	05/31/2022	146761	Quest Diagnostics	Inv# 9198727241 Lab Services	217.57
Total 1014459 · Professional Services					397.57
1014461 · Miscellaneous					
Check	06/14/2022	146932	A1 Trophies & Awards	Inv# 17152 Name Badges (2)	19.78
Total 1014461 · Miscellaneous					19.78
1014465 · Medical Supplies					
Check	05/17/2022	146604	McKesson Medical Surgical	Inv# 42333294 Cholesterol Tests	118.45
Check	05/24/2022	146713	McKesson Medical Surgical	Inv# 42481165 Butterfly Needles	121.34
Check	05/24/2022	146713	McKesson Medical Surgical	Inv# 42613808 Wipes, Disinfectant	93.38
Check	05/24/2022	146713	McKesson Medical Surgical	Inv# 42665660 Splinter Removers	12.06
Check	05/24/2022	146713	McKesson Medical Surgical	Inv# 42679851 Epinephrine	71.28
Check	05/31/2022	146758	McKesson Medical Surgical	Inv# 42744683 Educational Printouts	60.15
Check	05/31/2022	146758	McKesson Medical Surgical	Inv# 42755201 A1C Test Kits	115.03
Check	06/07/2022	146898	McKesson Medical Surgical	Inv# 42988856 Tanita Scale Printer Paper	81.13
Check	06/17/2022	147099	McKesson Medical Surgical	Inv# 43609831 Gloves/Glucose Strips/TB Tests	349.53
Total 1014465 · Medical Supplies					1,022.35
1014491 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
1014492 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	100.60
Check	06/17/2022	147112	NCPERS	Billing# 5785042022 Monthly Premium June 2022	16.00
Total 1014492 · Dental, Vision & Life Insurance					132.50
Total 101CHN · Community Health					3,204.23
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	05/24/2022	146704	Canteen Refreshment Services	Acct# 00002 Inv# 155822 Water Machine Rental 5/23-6/19	48.10
Check	05/25/2022	146738	Leaf (618-009)	Kyocera Copier Lease - CA	97.44
Check	06/14/2022	146975	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges 5/19-6/18	36.01
Total 1014617 · Equipment & Furniture					181.55
1014619 · Office Supplies					
Check	05/31/2022	146762	Staples	Inv# 3507434544 Ink, Labels	147.88

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/07/2022	146907	Staples	Inv# 3508389521 Tape/Staples/Binder	29.57
	Total 1014619 · Office Supplies				177.45
	1014625 · Communications				
Check	05/24/2022	146732	Breese Journal & Publishing Company	Inv# 142771 Hanover Happenings Spring/Summer 22	7,286.54
Check	06/14/2022	146929	Easy Permit Postage	Hanover Happenings Mailing	8,659.29
	Total 1014625 · Communications				15,945.83
	1014627 · Community Affairs				
Check	06/07/2022	146870	A1 Trophies & Awards	Inv# 17120 Presentation Folders	261.50
Check	06/07/2022	146909	Universal Marketing, LLC	Inv# 7490 Volunteer T-Shirts	218.94
	Total 1014627 · Community Affairs				480.44
	1014631 · Community Festivals				
Check	05/25/2022	146740	American Mobile Staging Inc.	Inv# 12109 Fall Food truck Festival Stage - Deposit	1,100.00
Check	06/14/2022	146953	Illinois Liquor Control Commission	Illinois Special Use Liquor License Application - Food Truck Festival	150.00
	Total 1014631 · Community Festivals				1,250.00
	1014691 · Health Insurance				
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	571.64
	Total 1014691 · Health Insurance				571.64
	1014692 · Dental, Vision & Life Insurance				
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	94.82
	Total 1014692 · Dental, Vision & Life Insurance				105.42
	1014701 · Veterans Honor Roll				
Check	06/17/2022	147094	A1 Trophies & Awards	Inv# 17149 Veteran Plate	5.00
	Total 1014701 · Veterans Honor Roll				5.00
	Total 101CMA · Community Relations				18,717.33
	Total 101CVA · Community Affairs				18,717.33
	101ES · ES - Expenditures				
	1014802 · Equipment				
Check	05/17/2022	146595	Air One Equipment, Inc.	Inv# 180990 Identification Tags	51.60
Check	05/24/2022	146731	Municipal Emergency Services	Inv# 1714149 Oxygen Bottle Key	11.20
	Total 1014802 · Equipment				62.80
	1014803 · Uniforms				
Check	05/24/2022	146728	Bartlett Sports	Inv# 6060 ES Caps (10)	150.00

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
			Total 1014803 · Uniforms		150.00
			1014804 · Printing		
Check	05/24/2022	146722	Precise Printing Network, Inc.	Inv# 52715 ES Brochures	223.00
			Total 1014804 · Printing		223.00
			1014806 · Office Supplies		
Check	05/17/2022	146603	Kwik Print	Inv# 71061 Business Cards (3 Sets)	135.90
Check	05/17/2022	146603	Kwik Print	Inv# 71089 Business Cards - J. Simandl	45.30
			Total 1014806 · Office Supplies		181.20
			1014813 · Vehicle Fuel & Maintenance		
Check	05/17/2022	146594	Village of Hanover Park (Fuel)	Inv# 2022-972 April 2022 Fuel	1,063.80
			Total 1014813 · Vehicle Fuel & Maintenance		1,063.80
			1014814 · Communications		
Check	05/17/2022	146592	Dupage Public Safety Communications	Inv# 18080 Annual Dispatch Services	11,255.09
Check	06/14/2022	146975	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges 5/19-6/18	50.04
			Total 1014814 · Communications		11,305.13
			1014891 · Health Insurance		
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	983.23
			Total 1014891 · Health Insurance		983.23
			1014892 · Dental, Vision & Life Insurance		
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	129.91
			Total 1014892 · Dental, Vision & Life Insurance		138.39
			Total 101ES · ES - Expenditures		14,107.55
			101ISE · Insurance & Employee Benefits		
			1014411 · Employee Assistance Program		
Check	06/14/2022	146944	CuraLinc LLC	Inv# 25581 SupportLinc Employee Assistance Program Jul-Sept 22	648.00
			Total 1014411 · Employee Assistance Program		648.00
			1014507 · Flex Plan & 457 Plan		
Check	05/31/2022	146773	CUNA Mutual Retirement Solutions	Bill# 9098 2213 1183 412 FlexPlan & 457B Plan Quarterly Admin Fees	462.50
			Total 1014507 · Flex Plan & 457 Plan		462.50
			Total 101ISE · Insurance & Employee Benefits		1,110.50
			101LEA · Legal & Auditing		
			1014502 · Legal Services		

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/14/2022	146927	Chapman and Cutler LLP	Inv# 1996371 Legal Fee for Bond Counsel	9,500.00
Check	06/17/2022	147105	Airdo Werwas LLC	Legal Fees May 22	6,576.76
Check	06/17/2022	147105	Airdo Werwas LLC	Legal Fees May 22	11,447.05
Check	06/17/2022	147105	Airdo Werwas LLC	Legal Fees May 22	253.15
Check	06/17/2022	147105	Airdo Werwas LLC	Legal Fees May 22	129.45
Check	06/17/2022	147105	Airdo Werwas LLC	Legal Fees May 22	373.40
Total 1014502 · Legal Services					28,279.81
Total 101LEA · Legal & Auditing					28,279.81
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	06/07/2022	146917	Bade Supply	Inv# 58436 Can Liners/Roll Towels/Air Freshener/Facial & Toilet Tissue	735.24
Check	06/14/2022	146926	The Home Depot	Mop Heads & Handles	30.41
Total 1014205 · Janitorial Supplies					765.65
1014209 · Building Contracts					
Check	06/14/2022	146937	Buckeye Power Sales Co Inc	Inv# PSV284402 Town Hall Backup Generator Annual Monitoring	365.00
Total 1014209 · Building Contracts					365.00
1014210 · Building Maintenance - Town					
Check	05/17/2022	146609	The Home Depot	EMA HQ Blinds	85.84
Check	05/24/2022	146710	Johnson Controls Security Solutions	Inv# 37353105 Security Monitoring June-Aug ES	255.00
Check	06/14/2022	146933	Anderson Pest Solutions	Inv# 24005314 Town Hall Pest Control Maintenance June	75.00
Check	06/14/2022	146933	Anderson Pest Solutions	Inv# 24010657 EMS HQ Pest Control Maintenance June	65.00
Check	06/14/2022	146948	Fox Valley Fire & Safety	Inv# 524096 Annual Fire Extinguisher Inspection Station 1	173.00
Check	06/14/2022	146948	Fox Valley Fire & Safety	Inv# 524360 Town Hall Security Monitoring June	386.40
Check	06/14/2022	146926	The Home Depot	Bifold Doors, Pictures, Hex Key	211.42
Total 1014210 · Building Maintenance - Town					1,251.66
1014211 · Building Maintenance - Senior					
Check	05/17/2022	146609	The Home Depot	Plumbing Repair Parts/Sink Mesh Drywall Tape	25.84
Check	05/17/2022	146609	The Home Depot	Painters Tape	13.96
Check	05/24/2022	146725	Tierra Environmental Industrial Services	Inv# T-22-4762 Kitchen Grease Trap Cleaning	165.00
Check	05/31/2022	146760	Midwest Restaurant Equipment Service Inc	Inv# 86585 Dishwasher Repair	451.02
Check	06/07/2022	146891	Johnson Controls Security Solutions	Inv# 37353386 Security Monitoring June-Aug	255.00
Check	06/14/2022	146933	Anderson Pest Solutions	Inv# 24005312 Senior Center Pest Control Maintenance June	75.00
Check	06/14/2022	146926	The Home Depot	Fans	119.98
Check	06/14/2022	146926	The Home Depot	Contact Cement, Brushes, Fiber Board	53.00
Total 1014211 · Building Maintenance - Senior					1,158.80
1014212 · Building Maintenance - Astor					
Check	05/17/2022	146602	Fox Valley Fire & Safety	Inv# 518577 Astor Ave Security Monitoring - Annual	391.20
Check	05/24/2022	146709	Johnson Controls Security Solutions	Inv# 37353097 Security Monitoring June-Aug	255.00
Check	06/07/2022	146916	Anderson Pest Solutions	Inv# 24005313 Astor Ave Pest Control Maintenance June	65.00

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
			Total 1014212 · Building Maintenance - Astor		711.20
			1014213 · Equipment Maintenance - Town		
Check	06/14/2022	146926	The Home Depot	Duplex Outlets	26.40
			Total 1014213 · Equipment Maintenance - Town		26.40
			1014218 · Vehicle Maintenance - Town		
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-315167 Wiper Blades	1.41
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-316862 Wiper Blades	44.34
			Total 1014218 · Vehicle Maintenance - Town		45.75
			1014219 · Vehicle Fuel - Town		
Check	05/17/2022	146594	Village of Hanover Park (Fuel)	Inv# 2022-972 April 2022 Fuel	906.77
			Total 1014219 · Vehicle Fuel - Town		906.77
			1014221 · Cell Phone/Communications		
Check	06/14/2022	146975	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges 5/19-6/18	271.28
			Total 1014221 · Cell Phone/Communications		271.28
			1014222 · Trash Removal - Town		
Check	06/07/2022	146888	Groot, Inc.	Acct 3107-68246 Inv# 877681T107 Monthly Charges May	334.51
			Total 1014222 · Trash Removal - Town		334.51
			1014223 · Trash Removal - Senior		
Check	05/31/2022	146754	Groot, Inc.	Inv# 8776681T107 Monthly Charges May 22	428.83
			Total 1014223 · Trash Removal - Senior		428.83
			1014225 · Grounds/Reserve Maintenance		
Check	05/17/2022	146607	SiteOne Landscape Supply, LLC	Inv# 118935863-001 Weed Treatment Chemicals	160.18
Check	05/17/2022	146607	SiteOne Landscape Supply, LLC	Inv# 118938751-001 Weed Treatment Chemicals	665.37
Check	05/17/2022	146609	The Home Depot	Sr Ctr Dumpster Fencing Picket Repairs	6.42
Check	05/17/2022	146609	The Home Depot	IWR Flower Bed Renovations	93.96
Check	05/17/2022	146609	The Home Depot	IWR Archery Range Repairs	48.31
Check	05/17/2022	146609	The Home Depot	IW Retaining Wall Paver Base Sand	112.05
Check	05/17/2022	146609	The Home Depot	IWR Retaining Wall Stone	8.01
Check	05/24/2022	146714	Menards - Hanover Park	Inv# 82272 Hanging Flower Baskets	269.58
Check	05/24/2022	146715	Midwest Trading	Inv# 500959 Mulch	332.80
Check	05/24/2022	146715	Midwest Trading	Inv# 501074 Mulch	332.80
Check	05/24/2022	146715	Midwest Trading	Inv# 501141 Mulch	332.80
Check	05/24/2022	146715	Midwest Trading	Inv# 501278 Mulch	332.80
Check	05/24/2022	146715	Midwest Trading	Inv# 501357 Mulch	332.80
Check	06/14/2022	146962	Quality Roque's Inc	IWR Tree Removal (10)	4,500.00
Check	06/14/2022	146926	The Home Depot	Garbage Can & Bench Installation	32.45
Check	06/14/2022	146926	The Home Depot	Bench Installation Hardware	7.06
Check	06/14/2022	146926	The Home Depot	Bolts	58.77

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/14/2022	146926	The Home Depot	Campus Flowers	339.74
Check	06/14/2022	146926	The Home Depot	Coveralls	24.98
Check	06/14/2022	146926	The Home Depot	Pond Supplies	37.72
Check	06/14/2022	146926	The Home Depot	Tubing	42.80
Check	06/14/2022	146926	The Home Depot	Sign Installation	15.88
Check	06/14/2022	146926	The Home Depot	Safety Post Install	3.27
Check	06/14/2022	146926	The Home Depot	Anchors, Drill Bits, Hardware, Tubing	68.25
Check	06/14/2022	146926	The Home Depot	Concrete & Sonotube	47.79
Check	06/14/2022	146926	The Home Depot	Sign Repair	50.52
Check	06/14/2022	146926	The Home Depot	Washers	6.24
Total 1014225 · Grounds/Reserve Maintenance					8,263.35
1014226 · Uniforms					
Check	05/24/2022	146729	Fullife Safety Center	Inv# 7220473 Gloves (10)	100.00
Total 1014226 · Uniforms					100.00
1014228 · Building Maintenance - Izaac					
Check	05/31/2022	146743	Anderson Pest Solutions	Inv# 22811494 Pest Control Maintenance May - IWC	65.00
Check	05/31/2022	146750	Elgin Key & Lock Co., Inc.	Inv# 220837 Staff Keys IWC Garage	13.75
Check	05/31/2022	146759	Menards - Hanover Park	Inv# 83220 Siding for IWC Exterior Repairs	66.78
Check	06/14/2022	146926	The Home Depot	Paint Brush	16.45
Total 1014228 · Building Maintenance - Izaac					161.98
1014229 · Equipment Maintenance - Izaac					
Check	05/24/2022	146706	Fox Valley Fire & Safety	Inv# 515386 IWC Fire Extinguisher Svc Annual	60.00
Total 1014229 · Equipment Maintenance - Izaac					60.00
1014230 · Trash Removal - Izaac					
Check	06/07/2022	146888	Groot, Inc.	Acct 3107-54379 Inv# 8898292T107 Monthly Charges June	177.70
Total 1014230 · Trash Removal - Izaac					177.70
1014291 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,979.93
Total 1014291 · Health Insurance					1,979.93
1014292 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	26.50
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	375.88
Total 1014292 · Dental, Vision & Life Insurance					402.38
Total 101MAIN · Facilities Maintenance					17,411.19
101THE · Town Hall Expense					
1014402 · Telephone - Town					

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	05/24/2022	146702	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 5/16-6/15	43.88
Check	05/31/2022	146771	Comcast (185)	Inv# 144067873 Monthly Service May 2022	401.96
Check	06/14/2022	146980	Comcast (185)	Inv# 148215103 Monthly Service June 2022	401.96
Total 1014402 · Telephone - Town					847.80
1014403 · Utilities - Town					
Check	05/17/2022	146597	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 4/4-5/3	715.93
Check	06/07/2022	146904	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 4/18-5/16	451.95
Check	06/07/2022	146924	Village of Bartlett	Acct# 63818 Bill# 320461 Water/Sewer Runzel Reserve	30.58
Check	06/14/2022	146941	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 5/3-6/2	1,405.69
Total 1014403 · Utilities - Town					2,604.15
1014405 · Internet Access - Town					
Check	05/17/2022	146596	AT&T 824	Acct# 253810824 Back-up Internet 4/28-5/27	80.00
Check	05/31/2022	146772	Comcast (098)	Inv# 146126171 Monthly Ethernet Internet April-May 2022	1,423.11
Check	06/14/2022	146979	Comcast (098)	Inv# 148215098 Monthly Ethernet Internet June 2022	934.95
Check	06/17/2022	147111	AT&T 824	Acct# 253810824 Back-up Internet 5/28-6/27	80.00
Total 1014405 · Internet Access - Town					2,518.06
1014416 · Equipment Rental - Town					
Check	05/25/2022	146738	Leaf (618-009)	Kyocera Copier Lease - Main Copier	306.01
Check	05/25/2022	146738	Leaf (618-009)	Kyocera Copier Lease - Passports	23.10
Check	05/31/2022	146770	Canteen Refreshment Services	Acct# 00002 Inv# 155823 Water Machine Rental 5/23-6/19	48.10
Check	06/14/2022	146975	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges 5/19-6/18 ES HQ Jet Pack	36.01
Total 1014416 · Equipment Rental - Town					413.22
Total 101THE · Town Hall Expense					6,383.23
101TOE · Town Office Expense					
1014401 · Postage					
Check	06/14/2022	146929	Easy Permit Postage	Postage	1,446.00
Total 1014401 · Postage					1,446.00
1014404 · Office Supplies					
Check	06/14/2022	146932	A1 Trophies & Awards	Inv# 17151 Name Badges (3)	26.97
Check	06/17/2022	147107	Staples	Inv# 3509757032 Binding Spines	58.78
Check	06/17/2022	147107	Staples	Inv# 3509039687 Copy Paper/Envelopes/Lable Tape	143.34
Check	06/17/2022	147107	Staples	Inv# 3509039688 Toner/Envelopes	123.50
Check	06/17/2022	147108	Canteen Refreshment Services	Inv# 156023 Coffee/Supplies	139.34
Total 1014404 · Office Supplies					491.93
1014406 · Printing					
Check	05/31/2022	146778	Safeguard Business Systems	Inv# 34976367 AP/PR Checks (2,000)	587.05
Check	06/14/2022	146936	Braden Interact Business (DD6303723780)	Inv# 784962 Copy Charges May 22	285.91

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Total 1014406 · Printing					872.96
1014412 · Travel Expenses					
Check	06/07/2022	146890	Imperato, Alexandra M	Mileage Reimbursement May	37.21
Check	06/17/2022	147102	Match, Hailey	Mileage Reimbursement 4/5-6/14	64.70
Check	06/17/2022	147104	Callahan, Suzanna M	Mileage Reimbursement May 22	57.10
Total 1014412 · Travel Expenses					159.01
1014414 · Memberships, Subs & Publication					
Check	05/31/2022	146775	Illinois City County Management Assoc	ILCMA Membership Dues J.Barr	366.00
Check	05/31/2022	146777	Rotary Club of Bartlett #3109	Inv# 1585 Membership Jan-June 2022 J Barr	390.00
Check	05/31/2022	146779	Township Officials of Cook County	Annual Dues Fiscal Year Beginning May 2022	2,000.00
Check	05/31/2022	146780	Township Officials of Illinois	Record# 101734 Dues 2022-2023	1,467.59
Total 1014414 · Memberships, Subs & Publication					4,223.59
1014429 · Miscellaneous					
Check	05/31/2022	146769	Basic Benefits	Inv# IN2401520 ACA Filing Renewal 2021	554.75
Check	06/07/2022	146914	West Pier Laundry Streamwood	Inv# 3248 Board Meeting Tablecloths	30.75
Total 1014429 · Miscellaneous					585.50
1014520 · Consulting					
Check	06/14/2022	146949	First American Title Insurance Company	Title Search for Christofano Property	340.00
Total 1014520 · Consulting					340.00
1014530 · Financial Administration					
Check	06/14/2022	146930	Governmental Accounting, Inc	Inv# 59205 Monthly Contract Billing June 2022	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014591 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	44.33
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	234.59
Total 1014592 · Dental, Vision & Life Insurance					278.92
Total 101TOE · Town Office Expense					17,650.78
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	05/17/2022	146608	Staples	Inv# 3506680275 Toner	250.99
Total 1044405 · Office Supplies					250.99

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
1044413 · Travel Expense					
Check	05/24/2022	146925	Silverstein, Simeren	Training Mileage/Lodging 5/18-5/19	323.74
Total 1044413 · Travel Expense					323.74
1044415 · Dues, Subs & Publications					
Check	06/14/2022	146969	The Sidwell Company	Inv# SIDXT0003204 Cook Lease Book Area 6	988.12
Total 1044415 · Dues, Subs & Publications					988.12
1044419 · Training					
Check	05/24/2022	146925	Silverstein, Simeren	Training 5/18-5/19	50.00
Total 1044419 · Training					50.00
1044491 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	172.54
Total 1044492 · Dental, Vision & Life Insurance					191.62
Total 104ASR · Assessor's Division					4,674.11
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094612 · Consulting Fees					
Check	06/14/2022	146976	Vince Walsh-Rock	Inv# 06 YFS Consulting Services 6/9/22	300.00
Total 1094612 · Consulting Fees					300.00
1094614 · Printing					
Check	05/17/2022	146610	TTSG Leasing	Inv# 71719 Copy Charges 4/13-5/12	59.65
Check	06/17/2022	147100	TTSG Leasing	Inv# 72673 Copy Charges 5/13-6/16	43.91
Total 1094614 · Printing					103.56
1094621 · Recruitment and Pre Employment					
Check	06/07/2022	146910	Verify (XHANYF)	Inv# 1467816 Background Checks May	54.00
Total 1094621 · Recruitment and Pre Employment					54.00
1094623 · Travel					
Check	05/17/2022	146606	Thomas Sedgwick	Mileage Reimbursement April	28.08
Check	06/07/2022	146884	Gomez, Karla L	Mileage Reimbursement May	9.36
Check	06/07/2022	146885	Gomez, Patricia	Mileage Reimbursement May	25.74
Check	06/07/2022	146886	Gonzalez, Nora C	Mileage Reimbursement May	37.44
Check	06/07/2022	146889	Herrera, Marina	Mileage Reimbursement May	29.25

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/14/2022	146970	Thomas Sedgwick	Mileage Reimbursement May	17.55
		Total 1094623 · Travel			147.42
		1094624 · Client Mgmt Software			
Check	06/14/2022	146956	Kenneth Young Center	Inv# T011883 CIS Software May 2022	300.00
		Total 1094624 · Client Mgmt Software			300.00
		1094629 · Dues & Subscriptions			
Check	06/07/2022	146908	Township Officials of Illinois	Associate Membership	50.00
		Total 1094629 · Dues & Subscriptions			50.00
		1094691 · Health Insurance			
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	3,246.91
		Total 1094691 · Health Insurance			3,246.91
		1094692 · Dental, Vision & Life Insurance			
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	48.76
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	403.23
		Total 1094692 · Dental, Vision & Life Insurance			451.99
		Total 109ADM · Administration & Clinical			4,653.88
		109OUT · Outreach & Prevention			
		1094627 · Open Gym Program.			
Check	05/18/2022	146698	Kane County Cougars	Baseball Game Admission 6/8/22 (35)	325.00
Check	05/24/2022	146711	Kane County Cougars	Baseball Game Admission 7/27/22 (35)	325.00
Check	06/17/2022	147090	Next Generation Screen Printing & Embroid	Inv# 19166C Staff Shirts (90)	592.50
		Total 1094627 · Open Gym Program.			1,242.50
		1094644 · Travel			
Check	06/07/2022	146894	Konzal, Tessa	Mileage Reimbursement May	158.54
Check	06/07/2022	146897	Litz, Danielle	Mileage Reimbursement May	105.89
Check	06/07/2022	146899	McSheffrey, Ryan K	Mileage Reimbursement May	98.28
		Total 1094644 · Travel			362.71
		1094651 · Cellphones			
Check	06/14/2022	146975	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges 5/19-6/18	196.72
		Total 1094651 · Cellphones			196.72
		1094791 · Health Insurance			
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	2,298.00
		Total 1094791 · Health Insurance			2,298.00

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
1094792 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	270.44
Total 1094792 · Dental, Vision & Life Insurance					300.29
Total 109OUT · Outreach & Prevention					4,400.22
Total 109YFS · Youth & Family Services					9,054.10
Total 1014 · Town Fund - Expenditures					125,691.39
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	05/24/2022	146705	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 4/4-5/3	3,123.50
Check	06/07/2022	146903	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 4/26-5/24	1,538.81
Check	06/07/2022	146924	Village of Bartlett	Acct# 62447 Bill# 320052 Water/Sewer	181.12
Check	06/14/2022	146981	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 5/3-6/2	2,576.90
Total 1104524 · Utilities					7,420.33
1104525 · Telephone & High Speed Internet					
Check	06/14/2022	146975	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges 5/19-6/18	60.88
Total 1104525 · Telephone & High Speed Internet					60.88
1104527 · Equipment					
Check	05/24/2022	146727	Wells Fargo Financial Leasing Inc	Inv# 5020079671 Main Copier Lease 5/2-6/1	289.85
Check	06/07/2022	146896	Leaf (618-008)	Inv# 13297571 Copier Lease Lower Level	60.00
Check	06/14/2022	146986	Wells Fargo Financial Leasing Inc	Inv# 5020520489 Main Copier Lease 6/2-7/1	289.85
Total 1104527 · Equipment					639.70
1104528 · Office Supplies					
Check	05/24/2022	146700	Accurate Office Supply Co	Inv# 569769 Log Book/Scissors	40.63
Check	06/07/2022	146871	Accurate Office Supply Co	Inv# 570720 Mousepad	7.54
Check	06/07/2022	146881	Crown Trophy #116	Inv# 17033 Name Badge	30.00
Check	06/14/2022	146943	Crown Trophy #116	Inv# 16901 10-Year Staff Service Awards	114.00
Total 1104528 · Office Supplies					192.17
1104533 · Printing					
Check	05/31/2022	146747	COTG	Inv# 3603695 Overage Copy Charges Main 4/25-5/24	157.57
Check	05/31/2022	146747	COTG	Inv# 3609792 Overage Copy Charges LL 4/25-5/24	49.64
Check	06/07/2022	146875	Braden Interact Business (DD6308370301-1)	Inv# 784324 Copy Charges May	28.60
Total 1104533 · Printing					235.81
1104534 · Dues, Subs, & Publications					
Check	05/24/2022	146716	Motion Picture Licensing Corporation	Inv# 504402220 Motion Picture License 6/24/22-6/24/23	490.50

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/07/2022	146900	NCOA	NISC Accredation Fee	2,500.00
Total 1104534 · Dues, Subs, & Publications					2,990.50
1104538 · Community Affairs					
Check	05/31/2022	146744	Cambra, Tommasina J	Community Service Awards Ice	5.59
Total 1104538 · Community Affairs					5.59
1104542 · Senior Home Care Pilot Program					
Check	05/24/2022	146713	McKesson Medical Surgical	Inv# 42613892 Masks/gloves	144.20
Check	05/24/2022	146713	McKesson Medical Surgical	Inv# 42636247 Lysol Wipes	50.83
Check	05/31/2022	146765	Watson-Goddard, Karen	Home Care Visit Mileage Reimbursement 5/3-5/11	22.35
Check	05/31/2022	146765	Watson-Goddard, Karen	Home Care Visit Mileage Reimbursement 5/16-5/27	33.75
Check	05/31/2022	146766	Wells, Kathleen	Home Care Visit Mileage Reimbursement 5/2-5/16	48.73
Check	05/31/2022	146767	Lloyd, Renee A.	Home Care Visit Mileage Reimbursement 5/4-5/25	16.66
Check	06/14/2022	146978	Wells, Kathleen	Home Care Visit Mileage Reimbursement 5/19-5/27	36.39
Check	06/17/2022	147091	Wells, Kathleen	Home Care Visit Mileage Reimbursement June	54.41
Check	06/17/2022	147092	Lloyd, Renee A.	Home Care Visit Mileage Reimbursement May	20.77
Check	06/17/2022	147093	Watson-Goddard, Karen	Home Care Visit Mileage Reimbursement June	34.81
Total 1104542 · Senior Home Care Pilot Program					462.90
1104591 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	2,183.67
Total 1104591 · Health Insurance					2,183.67
1104592 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	33.20
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	244.25
Total 1104592 · Dental, Vision & Life Insurance					277.45
Total 1104ADM · Administration					14,469.00
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	05/24/2022	146707	Get Fresh Produce, Inc	Congregate Food	1,145.51
Check	05/24/2022	146733	Gordon Food Service	Congregate Food	3,477.64
Check	05/24/2022	146730	Perri {1}, Marilyn	Congregate Food	32.31
Check	05/31/2022	146753	Get Fresh Produce, Inc	Congregate Food	390.81
Check	06/07/2022	146883	Get Fresh Produce, Inc	Congregate Food	432.03
Check	06/07/2022	146887	Gordon Food Service	Congregate Food	498.12
Check	06/07/2022	146919	Get Fresh Produce, Inc	Congregate Food	328.60
Check	06/07/2022	146920	Gordon Food Service	Congregate Food	917.30
Check	06/14/2022	146982	Get Fresh Produce, Inc	Congregate Food	345.33
Check	06/17/2022	147096	Gordon Food Service	Congregate Food	1,045.52
Check	06/17/2022	147097	Get Fresh Produce, Inc	Congregate Food	239.57

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Total 1105551 · Congregate Food					8,852.74
1105553 · Congregate Supplies					
Check	05/24/2022	146707	Get Fresh Produce, Inc	Congregate Supplies	259.26
Check	05/24/2022	146733	Gordon Food Service	Congregate Supplies	112.07
Check	05/31/2022	146753	Get Fresh Produce, Inc	Congregate Supplies	47.13
Check	06/07/2022	146883	Get Fresh Produce, Inc	Congregate Supplies	141.43
Check	06/07/2022	146887	Gordon Food Service	Congregate Supplies	71.91
Check	06/07/2022	146914	West Pier Laundry Streamwood	Inv# 3249 Laundry Service Dish Towels/Tablecloths	15.80
Check	06/07/2022	146919	Get Fresh Produce, Inc	Congregate Supplies	23.58
Check	06/07/2022	146920	Gordon Food Service	Congregate Supplies	15.87
Check	06/14/2022	146982	Get Fresh Produce, Inc	Congregate Supplies	126.63
Check	06/17/2022	147096	Gordon Food Service	Congregate Supplies	303.18
Check	06/17/2022	147097	Get Fresh Produce, Inc	Congregate Supplies	101.62
Total 1105553 · Congregate Supplies					1,218.48
1105555 · Travel					
Check	06/07/2022	146895	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement May	4.97
Check	06/14/2022	146983	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement June	9.95
Total 1105555 · Travel					14.92
1105558 · Home Delivered Meals Food					
Check	05/24/2022	146707	Get Fresh Produce, Inc	HDM Food	1,145.50
Check	05/24/2022	146733	Gordon Food Service	HDM Food	3,477.62
Check	05/24/2022	146730	Perri {1}, Marilyn	HDM Food	32.32
Check	05/31/2022	146753	Get Fresh Produce, Inc	HDM Food	390.79
Check	06/07/2022	146883	Get Fresh Produce, Inc	HDM Food	432.02
Check	06/07/2022	146887	Gordon Food Service	HDM Food	498.13
Check	06/07/2022	146918	Pur Foods LLC dba Mom's Meals	Inv# MM05312022-HT Special Dietary Meals (769) May	5,127.35
Check	06/07/2022	146919	Get Fresh Produce, Inc	HDM Food	328.58
Check	06/07/2022	146920	Gordon Food Service	HDM Food	917.31
Check	06/14/2022	146982	Get Fresh Produce, Inc	HDM Food	345.32
Check	06/17/2022	147096	Gordon Food Service	HDM Food	1,045.51
Check	06/17/2022	147097	Get Fresh Produce, Inc	HDM Food	239.57
Total 1105558 · Home Delivered Meals Food					13,980.02
1105560 · Home Delivered Meals Supplies					
Check	05/24/2022	146707	Get Fresh Produce, Inc	HDM Supplies	259.24
Check	05/24/2022	146733	Gordon Food Service	HDM Supplies	112.06
Check	05/31/2022	146753	Get Fresh Produce, Inc	HDM Supplies	47.12
Check	06/07/2022	146883	Get Fresh Produce, Inc	HDM Supplies	141.42
Check	06/07/2022	146887	Gordon Food Service	HDM Supplies	171.54
Check	06/07/2022	146914	West Pier Laundry Streamwood	Inv# 3249 Laundry Service Dish Towels/Tablecloths	15.80
Check	06/07/2022	146919	Get Fresh Produce, Inc	HDM Supplies	23.57
Check	06/07/2022	146920	Gordon Food Service	HDM Supplies	15.87
Check	06/14/2022	146982	Get Fresh Produce, Inc	HDM Supplies	126.62
Check	06/17/2022	147096	Gordon Food Service	HDM Supplies	303.18

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/17/2022	147097	Get Fresh Produce, Inc	HDM Supplies	101.62
Total 1105560 · Home Delivered Meals Supplies					1,318.04
1105792 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	44.52
Total 1105792 · Dental, Vision & Life Insurance					49.82
Total 1104NUT · Nutrition					25,434.02
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	05/24/2022	146700	Accurate Office Supply Co	Inv# 569769 Water	14.52
Check	05/24/2022	146708	Giuseppa Crisopulli	In the Kitchen Program Supplies 5/18	62.35
Check	05/31/2022	146748	Zalesny, Donna	Out Trip Volunteer Expense	19.70
Check	05/31/2022	146756	Soundz of Time	Inv# 62922 Senior Presentation - Vocal Duo	200.00
Check	06/07/2022	146871	Accurate Office Supply Co	Inv# 570720 Program Refreshments	319.16
Check	06/14/2022	146935	Bob Kalal	Music Performance 8/30/22	175.00
Check	06/14/2022	146942	Cook Magic	Magic Show 8/12/22	300.00
Check	06/14/2022	146945	Denise Laurin-Donatelle	Presentaiton: Secrets of the Sistine 7/8/22	75.00
Check	06/14/2022	146946	Emilie L Lucchesi	Inv# HT13 Senior Presentation - Everyday Heroes 7/21/22	300.00
Check	06/14/2022	146947	Evan Weiner	Presentation - Summer Love 8/9/22	100.00
Check	06/14/2022	146950	Giuseppa Crisopulli	In the Kitchen Program Supplies 6/8	117.22
Check	06/14/2022	146950	Giuseppa Crisopulli	In the Kitchen Program Class Instruction July-August	1,400.00
Check	06/14/2022	146950	Giuseppa Crisopulli	In the Kitchen Program Class Instruction 7/22	200.00
Check	06/14/2022	146955	Julie Ramirez	Inv# 61826 Senior Exercise Instructor - July/August	480.00
Check	06/14/2022	146957	Mark Dvorak	Inv# 1532 Music & Entertainment 8/11/22	200.00
Check	06/14/2022	146958	Martina Mathisen	Inv# 2990 Chicago '20s Presentation 8/18/22	275.00
Check	06/14/2022	146964	Ralph Burin	Presentation - Tragic History of the Sea 7/22/22	150.00
Check	06/14/2022	146965	Shannon Reiskis	Chair Yoga Class Instruction July/August	210.00
Check	06/14/2022	146967	Marquee Movie Presentations, LLC	Inv# 2207HTS-476 Presentation - The Godfather 7/7/22	200.00
Check	06/14/2022	146973	Tranquility Yoga Studio	Yoga Instruction June 2022	1,134.99
Check	06/17/2022	147087	The Fireside Theatre	Inv# 857418 Day Trip - What Happens in Vegas	2,408.00
Check	06/17/2022	147088	Lake Geneva Cruise Line	Lake Geneva Mailboat Cruise (59)	1,456.00
Total 1104515 · Programming					9,796.94
1104520 · Volunteer Services					
Check	05/17/2022	146605	Larry Piemonte	Home Delivered Meals Mileage Reimbursement April 2022	39.02
Check	05/24/2022	146712	Marlies Bellos	Home Delivered Meals Mileage Reimbursement 3/24-5/10	103.84
Check	05/24/2022	146719	Pat Zickler	Home Delivered Meals Mileage Reimbursement 3/28-5/17	115.25
Check	05/24/2022	146720	Phil Roth	Home Delivered Meals Mileage Reimbursement May 2022	56.16
Check	05/31/2022	146749	Dorothy Archer	Home Delivered Meals Mileage Reimbursement May 2022	68.27
Check	05/31/2022	146757	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement May 2022	38.03
Check	05/31/2022	146768	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement May 2022	74.88
Check	05/31/2022	146774	Charles Valerio	Home Delivered Meals Mileage Reimbursement May 2022	32.18
Check	06/07/2022	146872	Alan Lenoci	Home Delivered Meals Mileage Reimbursement May 2022	50.49
Check	06/07/2022	146882	Edward Baus	Home Delivered Meals Mileage Reimbursement May 2022	27.50

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/07/2022	146893	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement May 2022	60.84
Check	06/07/2022	146911	Verify (XHTSSE)	Inv# 1467827 Background Checks May	62.00
Check	06/07/2022	146921	Larry Piemonte	Home Delievered Meals Mileage Reimbursement May 2022	21.59
Check	06/07/2022	146922	Robert Martin	Home Delivered Meals Mileage Reimbursement 5/12-6/3	84.83
Check	06/07/2022	146923	Suzanne Przybylowski	Home Delievered Meals Mileage Reimbursement 4/5-5/24	132.21
Total 1104520 · Volunteer Services					967.09
1104532 · Visual Arts					
Check	05/24/2022	146703	Blick Art Materials	Inv# 8583770 Glaze	16.20
Total 1104532 · Visual Arts					16.20
1104891 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	5,338.07
Total 1104891 · Health Insurance					5,338.07
1104892 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	323.63
Total 1104892 · Dental, Vision & Life Insurance					339.53
Total 1104PRO · Enrichment Programs					16,457.83
1104SOC · Social Services					
1104563 · Travel					
Check	05/24/2022	146724	Robles, Thalia	Mileage Reimbursement 4/6-5/17	25.62
Total 1104563 · Travel					25.62
1104991 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
1104992 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	123.55
Total 1104992 · Dental, Vision & Life Insurance					134.15
Total 1104SOC · Social Services					1,404.92
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	05/24/2022	146726	Valvoline	Inv# 43193 Oil Change, Wipers	138.52
Check	05/25/2022	146741	Mobility Works	Inv# 597424 Bus139 Wiring/Door Repair	4,228.00
Check	05/31/2022	146746	Complete Fleet Services Inc.	Inv# 36361 Step Motor Assembly	1,315.11
Check	05/31/2022	146763	Ultimate Spray-N-Wash Inc	Inv# 37842 Vehicle Washes (7)	315.00
Check	05/31/2022	146764	Valvoline	Inv# 43456 Oil Change #141	69.68

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	05/31/2022	146764	Valvoline	Inv# 43496 Oil Change #147	86.67
Check	06/14/2022	146984	Kammes Auto & Truck Repair, Inc.	Inv# 137935 Vehicle Maintenance	510.60
Check	06/17/2022	147101	Valvoline	Inv# 44095 Oil Change #145	90.93
Total 1104518 · Vehicle Maintenance					6,754.51
1104549 · Employee Screenings					
Check	06/07/2022	146911	Verify (XHTSSE)	Inv# 1467827 Background Checks May	44.00
Total 1104549 · Employee Screenings					44.00
1104550 · Telephone					
Check	06/07/2022	146912	Verizon Wireless	Inv# 9906809088 Monthly Charges 5/19-6/18	444.35
Total 1104550 · Telephone					444.35
1104552 · Fuel					
Check	05/17/2022	146594	Village of Hanover Park (Fuel)	Inv# 2022-972 April 2022 Fuel	3,911.32
Total 1104552 · Fuel					3,911.32
1104691 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	3,487.00
Total 1104691 · Health Insurance					3,487.00
1104692 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	21.91
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	511.43
Total 1104692 · Dental, Vision & Life Insurance					533.34
Total 1104TRN · Transportation					15,174.52
Total 1104 · Aging Services - Expenditures					72,940.29
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	06/07/2022	146907	Staples	Inv# 3507881384 Toner	112.24
Check	06/14/2022	146985	Staples	Inv# 3509039686 Paper	62.45
Check	06/14/2022	146985	Staples	Inv# 3509039689 Toner	237.16
Total 2024202 · Office Supplies					411.85
2024204 · Equipment					
Check	05/25/2022	146738	Leaf (618-009)	Kyocera Copier Lease - Astor	162.84
Check	06/14/2022	146977	Waterlogic	Inv# 1507312 Water Machine Rental 6/4-7/3	42.10
Check	06/17/2022	147094	A1 Trophies & Awards	Inv# 17148 Nambadge	8.99
Total 2024204 · Equipment					213.93

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
2024205 · Travel & Training					
Check	06/07/2022	146905	Orozco, Laura A	Mileage Reimbursement May	8.02
Check	06/17/2022	147106	Metropolitan Township Association	Suburban EA/GA Administration	35.00
Total 2024205 · Travel & Training					43.02
2024210 · Printing					
Check	06/07/2022	146876	Braden Interact Business (DDHanover-IBP)	Inv# 778194 Copy Charges April	58.08
Check	06/07/2022	146876	Braden Interact Business (DDHanover-IBP)	Inv# 784399 Copy Charges May	33.77
Check	06/17/2022	147098	Kwik Print	Inv# 71061 Business Cards - B. Edwards	29.00
Total 2024210 · Printing					120.85
2024212 · Dues & Publications					
Check	06/14/2022	146972	Township Officials of Illinois	Associate Membership 2022	50.00
Total 2024212 · Dues & Publications					50.00
2024507 · Professional Services					
Check	06/14/2022	146974	Verify (XHANGA)	Inv# 1467814 Background Checks May	18.00
Total 2024507 · Professional Services					18.00
2024511 · Phone and Internet					
Check	06/07/2022	146877	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 5/25-6/24	228.51
Total 2024511 · Phone and Internet					228.51
2024591 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
2024592 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	130.04
Total 2024592 · Dental, Vision & Life Insurance					140.64
Total 2024ADM · Administration					2,471.95
2024HOM · Home Relief					
2024102 · Rent					
Check	06/01/2022	6048	Advantage Properties Chicago	June 2022 Rent	811.49
Check	06/01/2022	6052	Cynthia Wheelock	June 2022 Rent	750.00
Check	06/01/2022	6053	Larry Bennett	June 2022 Rent	500.00
Check	06/01/2022	6055	Michelle Breen	June 2022 Rent	650.00
Check	06/01/2022	6056	Spring Lakes Estates	June 2022 Rent	660.00
Total 2024102 · Rent					3,371.49
2024103 · Utilities					

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/01/2022	6050	Com Ed GA Home Relief	Utilities Assistance	63.07
Check	06/01/2022	6051	Com Ed GA Home Relief	Utilities Assistance	39.30
Check	06/01/2022	6056	Spring Lakes Estates	Utilities Assistance	38.79
Check	06/10/2022	6061	NICOR GA Home Relief	Utilities Assistance	25.44
Total 2024103 · Utilities					166.60
2024105 · Personal Essentials					
Check	06/01/2022	6059	Walmart	Personal Essentials June 2022	975.00
Total 2024105 · Personal Essentials					975.00
2024106 · Travel Expenses					
Check	06/01/2022	6049	BP Gas Station	Fuel Assistance Cards	200.00
Check	06/01/2022	6058	State Farm Salah, Neal	Transportation Assistance June 2022	50.00
Total 2024106 · Travel Expenses					250.00
2024119 · Emergency Assistance					
Check	06/01/2022	6054	Malgorzata Szala	Emergency Assistance	1,464.00
Check	06/01/2022	6057	Squire Village	Emergency Assistance	2,000.00
Check	06/08/2022	6060	Bartlett Lake Apartments	Emergency Assistance	1,151.00
Check	06/08/2022	6060	Bartlett Lake Apartments	Emergency Assistance	112.71
Check	06/10/2022	6062	Bartlett Lake Apartments	Emergency Assistance	1,431.83
Check	06/10/2022	6064	Squire Village	Emergency Assistance	2,500.00
Check	06/10/2022	6065	Hanover Blu Apartments	Emergency Assistance	955.00
Check	06/10/2022	6066	Com Ed GA Home Relief	Emergency Assistance	25.00
Check	06/17/2022	6067	Village of Streamwood	Emergency Assistance	100.73
Check	06/17/2022	6068	Com Ed GA Home Relief	Emergency Assistance	861.85
Check	06/17/2022	6069	NICOR GA Home Relief	Emergency Assistance	133.39
Total 2024119 · Emergency Assistance					10,735.51
Total 2024HOM · Home Relief					15,498.60
202PAN · Pantry					
1014161 · Utilities					
Check	05/17/2022	146598	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 4/5-5/4	571.27
Check	06/07/2022	146901	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 4/14-5/15	111.86
Check	06/07/2022	146902	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 4/14-5/15	138.40
Check	06/07/2022	146913	Village of Hanover Park	Acct 3940-001 Water/Sewer Read Date 5/25	41.34
Check	06/17/2022	147109	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 5/5-6/3	466.99
Total 1014161 · Utilities					1,329.86
1014191 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	116.79
Total 1014192 · Dental, Vision & Life Insurance					130.74
Total 202PAN · Pantry					2,661.04
Total 2024 · Human Services - Expenditures					20,631.59
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	06/17/2022	147105	Airdo Werwas LLC	Legal Fees May 22	3,536.72
Total 3034701 · Legal					3,536.72
3034709 · Uniforms & Safety Equipment					
Check	05/24/2022	146729	Fullife Safety Center	Inv# 7220473 Gloves (10)	100.00
Total 3034709 · Uniforms & Safety Equipment					100.00
3034710 · Community Affairs					
Check	06/07/2022	146874	Battery Solutions	Inv# A780040 Resident Battery Recycling Program	575.41
Total 3034710 · Community Affairs					575.41
3034711 · Utilities					
Check	05/17/2022	146611	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 4/8-5/9	19.17
Check	05/24/2022	146717	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 4/18-5/16	164.43
Check	06/07/2022	146878	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 5/3-6/2	189.05
Check	06/07/2022	146880	Com Ed 039	Acct# 7826007039 Monthly Charges 5/3-6/2	76.48
Check	06/14/2022	146939	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 5/9-6/8	18.67
Total 3034711 · Utilities					467.80
3034791 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
3034792 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	94.82
Total 3034792 · Dental, Vision & Life Insurance					105.42
Total 3034ADM · Administration					5,928.63
3034BLD · Buildings					
3034612 · Building & Perm Improvements					
Check	05/17/2022	146609	The Home Depot	Road Garage Exterior Trim	367.85
Check	06/14/2022	146926	The Home Depot	Garage Door Hardware & Trim	92.14

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/14/2022	146926	The Home Depot	Exterior Trim	197.08
Check	06/14/2022	146926	The Home Depot	Road Garage Roofing Lumber & Hardware	1,980.11
Check	06/14/2022	146926	The Home Depot	Road Garage Roofing Lumber & Hardware	2,922.77
Total 3034612 · Building & Perm Improvements					5,559.95
3034613 · Building Maintenance					
Check	05/24/2022	146721	Phillips Air Compressor, Inc	Inv# 4945 Air Compressor Repairs	1,769.00
Check	06/07/2022	146915	Wood Dale Electrical Const., Inc.	Inv# 245 - Roads Garage Circuit Panel Repairs	250.00
Check	06/14/2022	146926	The Home Depot	Air Compressor Repair	27.36
Total 3034613 · Building Maintenance					2,046.36
Total 3034BLD · Buildings					7,606.31
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	05/17/2022	146609	The Home Depot	Bridlewood St Concrete Patch & Asphalt Patch	217.25
Check	05/17/2022	146609	The Home Depot	Asphalt Patch for Bridlewood St Repairs	65.82
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-291828 Antifreeze	9.99
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-316604 55 Gal Drum Motor Oil	625.00
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-316379 Oil Dry & Brake Cleaner	46.46
Check	06/14/2022	146926	The Home Depot	Electrical Tape	10.94
Check	06/14/2022	146926	The Home Depot	Zip Ties	37.40
Total 3034602 · Operating Supplies & Materials					1,012.86
3034603 · Fuel					
Check	05/17/2022	146594	Village of Hanover Park (Fuel)	Inv# 2022-972 April 2022 Fuel	610.76
Total 3034603 · Fuel					610.76
3034606 · Engineering					
Check	06/14/2022	146931	Thomas Engineering Group LLC	Inv# 22-116 Engineering Resurfacing Project May	33,697.72
Total 3034606 · Engineering					33,697.72
3034607 · Contract Work					
Check	05/31/2022	146742	J.A. Johnson Paving Co	Inv# 5844 Job# 2213 2022 Road Resurfacing - May Payment	112,129.63
Total 3034607 · Contract Work					112,129.63
3034610 · Street Lighting					
Check	05/17/2022	146600	Com Ed 152	Acct# 0045120152 Monthly Charges 4/6-5/5	263.01
Check	06/07/2022	146879	Com Ed 076	Acct# 7742763076 Monthly Charges 5/3-6/2	80.68
Total 3034610 · Street Lighting					343.69
Total 3034ROD · Road Maintenance					147,794.66
303EQM · Equipment					
3034608 · Equipment Purchase					

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/07/2022	146873	Alta Equipment Company	Inv# SR4/2920 Walk Behind Mower	4,100.00
Total 3034608 · Equipment Purchase					4,100.00
3034609 · Maintenance Vehicles & Equip					
Check	05/17/2022	146601	Commercial Tire Services, Inc.	Inv# 2220074680 Tire Repair (After Hours Call)	501.50
Check	05/24/2022	146701	Alta Equipment Company	Inv# SP4/49729 Chainsaw Maintenance	61.67
Check	05/24/2022	146723	Preventative Maintenance Systems, Inc	Inv# 30237 Hydraulic Hoses/System Repairs	3,209.51
Check	06/07/2022	146892	Kammes Auto & Truck Repair, Inc.	Inv# 137772 State Safety Inspections	160.00
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-314031 Battery	50.05
Check	06/14/2022	146960	O'Reilly Auto Parts	Inv# 3421-315160 Wiper Blades	54.96
Total 3034609 · Maintenance Vehicles & Equip					4,037.69
Total 303EQM · Equipment					8,137.69
Total 3034 · Road Maintenance - Expenditures					169,467.29
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	06/17/2022	147089	Conway, Megan A	Vending Machine Inventory	116.86
Total 4045105 · Soda/Snack Vending					116.86
Total 4045 · Comm/SR Citizens Svcs - Expense					116.86
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	05/25/2022	146737	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	06/15/2022	147083	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Check	06/15/2022	147084	Euclid Managers	Acct 5641581 Monthly Premium	175.62
Total 5054592 · Dental, Vision & Life Insurance					189.57
Total 5054ADM · Administration					1,915.93
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	05/17/2022	146599	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 4/7-5/6	262.05
Check	05/24/2022	146718	Nicor 84 (MHB)	Acct# 84-67-77-1000 0 Monthly Charges 4/13-5/12	277.67
Check	06/14/2022	146938	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 6/2-7/1	247.12
Check	06/14/2022	146940	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 5/6-6/7	225.69
Check	06/14/2022	146951	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges June 2022	151.28
Total 5054210 · Utilities					1,163.81
5054213 · Janitorial					

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/14/2022	146954	JaniKing	Inv# CHC062202094 Monthly Billing	414.00
Total 5054213 · Janitorial					414.00
5054217 · Capital Improvements					
Check	05/31/2022	146752	GDK Builder Services, Inc	Inv# 95860 Mailslot Cutout/Installation	488.00
Total 5054217 · Capital Improvements					488.00
5054250 · Building Maintenance					
Check	05/17/2022	146602	Fox Valley Fire & Safety	Inv# 518576 MHB Security Monitoring - Annual	391.20
Total 5054250 · Building Maintenance					391.20
5054286 · Agency Support Services					
Check	06/14/2022	146963	Quench USA, Inc.	Inv# 3743840 Water Cooler Rental Feb	55.00
Check	06/14/2022	146963	Quench USA, Inc.	Inv# 3811815 Water Cooler Rental March	55.00
Check	06/14/2022	146963	Quench USA, Inc.	Inv# 3885388 Water Cooler Rental April	55.00
Check	06/14/2022	146963	Quench USA, Inc.	Inv# 3962469 Water Cooler Rental May	55.00
Total 5054286 · Agency Support Services					220.00
Total 5054COM · HT Community Resource Center					2,677.01
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	06/14/2022	146928	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Support May	9,876.25
Total 5054123 · Easter Seals					9,876.25
5054146 · Bridge YFS Crisis Intervention					
Check	06/14/2022	146968	The Bridge Youth & Family Services	Crisis Services May 2022	157.83
Total 5054146 · Bridge YFS Crisis Intervention					157.83
5054201 · Journeys Hope Center					
Check	05/31/2022	146755	Journey the Road Home	Hope Center Counseling April 2022	726.00
Total 5054201 · Journeys Hope Center					726.00
5054204 · Easter Seals Family Support					
Check	06/14/2022	146928	Easter Seals DuPage & Fox Valley Region	Family Support Services May	2,531.25
Total 5054204 · Easter Seals Family Support					2,531.25
Total 5054SVC · Service Contracts					13,291.33
Total 5054 · Mental Health - Expenditures					17,884.27
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	06/07/2022	146906	Pace	Inv# 606063 Bus Lease June	100.00

Hanover Township Board Audit Report

May 17 through June 20, 2022

Type	Date	Num	Name	Memo	Amount
Check	06/07/2022	146906	Pace	Inv# 606072 Bus Lease June	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	05/31/2022	146751	FGM Architects	Inv# 21-3142.01-5 ESHQ Architect Fees April	3,656.25
Total 8084414 · Emergency Services Station					3,656.25
8084420 · Izaak Walton Ctr Improvements					
Check	06/14/2022	146952	Hitchcock Design Group	Inv# 28163 Izaak Walton Reserve - Final Design	474.75
Total 8084420 · Izaak Walton Ctr Improvements					474.75
8084425 · Building & Perm Improvements					
Check	05/17/2022	146593	Fox Valley Fire & Safety	Inv# 518521 - Sr Ctr Dry Sprikler System Clapper Valve/Pipe	10,341.00
Check	05/24/2022	146699	ABM Commercial Flooring Inc	Inv# 22-11884 Town Hall Flooring	4,100.00
Check	06/14/2022	146959	Menards - West Chicago	Inv# 51912 Kitchen Renovation Supplies	82.08
Check	06/14/2022	146926	The Home Depot	Renovation Project Carpet Protector	42.57
Total 8084425 · Building & Perm Improvements					14,565.65
Total 8084 · Capital Projects - Expenditures					18,696.65
TOTAL					426,161.09



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting of the Hanover Township Board to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Essick and Martinez. Absent: Trustee Camacho. No member was not permitted to attend the meeting by video or audio conference.

Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Acting Director Ryan Dickinson, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mark Kimzey. Attorney Ken Flores of Chapamn & Cutler, Ms Anita Walls of Moms Demand Action, Mr. Walter Seipp of Streamwood, as well as Village of Streamwood Trustee Mike Baumer were also present.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Public Comment: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Mr. Walter Seipp of 1267 Kennedy Drive, Streamwood came forward to address the Board regarding Medicare issues with durable medical equipment and the Roe vs. Wade ruling. Hearing or seeing no other requests to address the Board, Mr. McGuire closed the public comment section of the meeting.

Mr. McGuire asked if the Board members concurred with moving item VIII.F. Resolution Declaring June 3, 2022 Gun Violence Awareness Day forward in the agenda to IV. Presentations? Trustee Beattie moved that the item VIII.F. Resolution Declaring June 3, 2022 Gun Violence Awareness Day forward in the agenda to IV. Presentation after the Veterans Honor Roll; the motion was seconded by Trustee Essick and followed by a roll call vote: Ayes: Supervisor McGuire and Trustees Beattie, Essick and Martinez. Motion carried.
- IV. Presentation: The Board welcomed Mr. Eddie Gonzalez into the Hanover Township Veterans Honor Roll. Mr. Gonzalez, of Hanover Park, served in the U.S. Airforce from 1969 to 1991 and discharged as MSGT-E7. His name will be added to the Honor Roll plaque and his name will be recorded in the Clerk's office; he would be invited to the Veterans Honor Roll Dinners. The Board thanked him for his service.

VIII. F. Resolution Declaring June 3, 2022 Gun Violence Awareness Day: Trustee Beattie moved to declare June 3, 2022 as Gun Violence Awareness Day; Trustee Essick seconded the motion. , Hanover Township renews its commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe. On the motion to approve a resolution declaring June 3, 2022 Gun Violence Awareness Day in Hanover Township, roll call: Ayes: Trustees Beattie, Martinez, Camacho, and Essick, and Supervisor McGuire. Nays: None. Motion carried. Accepting on behalf of Moms Demand Action, Ms Anita Walls spoke to the Board thanking them for this support and for stressing its importance.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that a letter on behalf of the Township was sent to Cook County Board Commissioner Morrison regarding the Community Development Block Grant awards, urging him to take action to allow fairer distribution of the funds. Commissioner Morrison assured Mr. McGuire that he will take action. Mr. McGuire also noted that he participated in the Streamwood Park District Beer Tasting Event with Commissioner Essick.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report at this time.

- C. Assessor's Report: Assessor Moinuddin was not at this evening's meeting.
- D. Department Reports: Reports were submitted for review and consideration by the Board; highlights included Director Kuttentberg reported that the Hanover Landing ground breaking would be held this summer and that they are aiming for a 2024 occupancy. He thanked all involved in moving the project forward including Senator Castro, Commissioner Morrison, and Mayor Captain. There are over 5,000 followers of the Hanover Township Facebook page. He attended the Government Social Media Conference recently and gleaned several good ideas, including authentication of the Facebook page. HB4251 was signed into law; it applies to townships and not to road districts; T.O.I. is working to amend the wording. This allows for a higher threshold of spending without direct board authorization. The entertainment lineup for this summer at the Izaak Walton Reserve stage is shaping up Thank you to Trustee Beattie and staff for assisting with the recent shred event. Assistant Administrator Vana reported that Ms Hailey Matich's role has expanded and she has been promoted to Administrative Specialist – congratulations, Hailey. Ms Vana is participating in discussions regarding Hanover Township's role as service coordinator at Hanover Landing. The books on FY22 are closing this week and the audit will take place thereafter. A search for an HR system is being undertaken, as Bamboo, the current provider, will not be able to support Hanover Township's needs going forward. Manager Teachout reported deliveries of Starbucks, to thank the various agencies for their work during the pandemic, are ongoing. She noted that the Senior Citizens Services Committee did a nice recognition of the Mental Health Board. The next meeting is scheduled for May 24. Director Conway reported that the Club 59 newsletter has been mailed. A full-time driver has been hired for the vacant position. Visitors from the Downers Grove Senior Center came to see how Hanover Township runs the Senior Center. The Director attended an Older Adult virtual event regarding housing and our communities for innovative housing model ideas. AgeOptions modified their cost of living increase to \$1214. 97 In-Home Care visits were made; four new clients are being processed. The number of companionship volunteers, a complement to the In-Home Care program, are increasing. Manager Dickinson from Youth and Family Services that the summer programs that start on June 6 are almost filled to capacity. Director Smith thanked all who participated in or assisted with the successful 5K Sprint to Spring. COVID status in Cook County is at yellow risk level. May is Stroke Awareness Day and assessments are ongoing. Appointments available for the Monday Blood Drive. Director Crews reported that the unit presented during a Boy Scout jamboree recently. Drills were held with Bartlett, Elgin and Hanover Park emergency service units for Hanover Township facilities; tornado readiness would be the next drills. The unit was featured in a recent Daily Herald article. Director Hanson reported that the department would be replacing shoulder grass with stone, providing a more durable, easy care surface. In order to do this, a conveyor system would be purchased; the system purchase is in the budget. Staff member Jesse Rico has earned the Certified Playground Inspector certification and has already inspected one of the Township reserves. The spring road projects are underway. Administrator Barr reported that the summer/fall programs that involve Hanover Township are starting; he asked if the Supervisor and Board would concur with spending from \$2500 to \$5000 for these programs this season; the Board concurred with this budgeted spend.

- VI. Bill Paying: Mr. Barr presented the bills for payment from May 3, 2022 through May 16, 2022 in two sets, as follows:

Road Maintenance	Alta Equipment Co.	\$1,866.54
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Trustee Beattie moved that the Board approve payment of \$1,866.54 to Alta Equipment Co. out of the Road Maintenance fund; Trustee Martinez seconded the motion. Roll Call: Ayes: Trustee Beattie, Essick and Martinez; abstain: Supervisor McGuire. Motion carried and the bill would be paid.

Minutes of a Meeting of the Hanover Township Board

Tuesday, May 17, 2022

Page 3

a.	Town	\$142,912.09
b.	Senior Services	25,050.48
c.	General Assistance	529.70
d.	Road Maintenance	18,208.35
e.	Committee for Senior Citizens Svc.	225.97
f.	Mental Health Board	9,079.61
g.	Vehicle	200.00
e.	Capital	<u>26,318.32</u>
	Total	<u>\$222,524.52</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve payment of the bills as presented from May 3 2022 through May 16, 2022. Roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: Executive Session Minutes from March 22, 2022: Trustee Martinez moved that the Board approve the Executive Session minutes from March 22, 2022 as presented by Clerk Dolan Baumer; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.

VIII. New Business:

- A. Meeting Minutes of the Rescheduled Meeting of May 2, 2022: Trustee Martienz moved that the Board approve the rescheduled meeting minutes of May 2, 2022 as presented by Clerk Dolan Baumer; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Ordinance Authorizing and Providing for an Installment Purchase Agreement for the Purpose of Paying the Cost of Purchasing Real or Personal Property, or Both, in and for Hanover Township, Cook County, Illinois, and for the Issue of \$3,000,000 Debt Certificates, Series 2022, of Said Township Evidencing the Rights to Payment Under Said Agreement, Providing for the Security for and Means of Payment Under Said Agreement of Said Certificates, and Authorizing the Sale of Said Certificates to the Purchaser Thereof. Trustee Beattie moved that the Board approve ordinance #051722, an ordinance authorizing and providing for an installment purchase agreement for the purpose of paying the cost of purchasing real or personal property or both, in and for Hanover Township, Cook County, Illinois, and for the issue of \$3,000,00 Debt Certificates, Series 2022, of said Township evidencing the rights to payment under said agreement, providing for the security for and means of payment under said agreement of said certificates, and authorizing the sale of said Certificates to the purchaser thereof; motion seconded by Trustee Martinez The Supervisor then announced that a proposal had been received from Barrington Bank & Trust Company, N.A., Barrington, Illinois, for the purchase of \$3,000,000 Debt Certificates, Series 2022, to be issued by the Township pursuant to Section 17(b) of the Local Government Debt Reform Act, and that the Township Board would consider the adoption of an ordinance providing for an Installment Purchase Agreement in order to pay the costs of capital projects in and for the Township, including building an emergency services center and projects related thereto, authorizing the issuance of said Certificates evidencing the rights to payment under said agreement and providing for the sale of said Certificates. The Supervisor also summarized the pertinent terms of said proposal and said Certificates, including the length of maturity, rates of interest and purchase price for said Certificates. Whereupon Supervisor McGuire presented and the Township Clerk read by title an ordinance, a copy of which was provided to each member of the Township Board prior to this meeting and to everyone in attendance at the meeting who requested a copy. On the motion to approve ordinance #051722, roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried and the Supervisor asked that the ordinance be

signed immediately after this meeting.

- C. Resolution to Approve the Award of the Contract for the Hanover Township Emergency Services Station Project: Trustee Essick moved that the Board approve resolution #051722 to approve the award of the contract for the Hanover Township Emergency Services station project for the base bid work and Alternate #2, Alternate #3, and Alternate #4 to Empire Construction Company for the work for \$3,256,000.00; motion seconded by Trustee Beattie. Director Hanson elaborated on the company selection process and the qualifications of Empire Construction for this project. On the motion to approve resolutions #051722, roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Authorize the Acceptance of a Judicial Deed for Certain Real Estate (1169 Robinhood Drive): Trustee Essick moved that the Board resolution #0517221 authorizing the acceptance of a Judicial Deed for certain real estate (1169 Robinhood Drive); Trustee Beattie seconded the motion. Attorney Kimzey explained that the property at 1169 Robinhood Drive has been delinquent for two or more years and is and has been unoccupied and contains dangerous or unsafe building conditions, including but not limited to a vacant uncovered in-ground swimming pool. On the motion to approve resolution #0517221, roll call: Ayes: Trustees Beattie, Martinez and Essick and Supervisor McGuire. Nays: None. Motion carried. Note for the record: As recorded here, the address is 1169 Robinhood Drive, and may also be written as 1169 Robin Hood Drive in minutes prior to this resolution.
- E. Resolution to Approve the Master Services Agreement between Hanover Township and ProxIT: Trustee Martinez moved to approve resolution #0517222, approving of the master services agreement between Hanover Township and ProxIT; Trustee Beattie seconded the motion. Assistant Administrator Vana explained that this resolution is for computer and information technology services at the Township property and/or for Township use. On the motion to approve resolution #0517222, roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution Declaring June 3, 2022 Gun Violence Awareness Day: Moved to item IV above.
- G. Appointments to the Hanover Township Mental Health Board: Trustee Essick moved to concur with the reappointments of Faiza Rahim or Hanover Park and Matthew Steichmann of Elgin, to the Hanover Township Mental Health Board; motion seconded by Trustee Martinez. On the motion, roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- H. Consideration of Township Camera System Replacement: Director Hanson presented on the current campus and facility camera security system and its pros and cons; primarily, the system is not serving our current needs. He proposed replacing the current system with the Verkada System provided by AIS on a ten year agreement. Discussion was held and questions raised. The Supervisor thanked Mr. Hanson for his thorough presentation and asked staff to include this item on the agenda for the first Board meeting in August.
- IX. Executive Session: No motion to move into Executive Session was made.
- X. Other Business: Administrator Barr asked if the Board would concur with cancelling the June 7 Board meeting. Trustees Beattie, Essick and Martinez, and Supervisor McGuire all concurred with canceling the June 7 Board meeting. Trustee Beattie asked if the Board would be open to bringing back Breakfast with the Board (workshops) or some variation thereof (coffee with the Board?); the Board members concurred that it would be good to bring back those workshops or a variant of them, on a quarterly basis, starting on the first Saturday after Labor Day. More information on dates would follow.

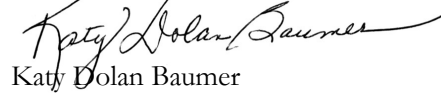
Minutes of a Meeting of the Hanover Township Board

Tuesday, May 17, 2022

Page 5

- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:06 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Essick and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Katy Dolan Baumer", written over the printed name.

Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



RESOLUTION

Recognizing the 100-Year History of the Izaak Walton League of America

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, 2022 marks the 100th anniversary of the Izaak Walton League of America, founded by 54 sportsmen conservationists of Chicago in 1922; and

WHEREAS, the newly formed Izaak Walton League of America immediately set out to combat pollution, restore habitat and protect wildlife; and

WHEREAS, members continue in present day to defend soil, air, woods, waters and wildlife; and

WHEREAS, the Izaak Walton League of America established its Elgin Chapter on August 12, 1931, but became an associate member of the League in 1923; and

WHEREAS, over the years, the chapter assisted with the creation of Walton Island, conducts annual cleanups of Willow and Poplar Creek, participates in Arbor Day Celebrations, hosts environmental workshops, and sponsors three Boy Scout units: a Pack, a Troop and a Crew; and

WHEREAS, the chapter has shown by its actions and good works for the past 100 years and to be a significant asset to the community, providing conservation and outdoor recreation that have greatly benefited Township residents.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the Izaak Walton League is to be recognized and honored in celebration of their 100th anniversary.

Dated: June 21, 2022

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Denise Camacho

Clerk Katy Dolan Baumer

Trustee Craig Essick

Trustee Eugene N. Martinez



RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE AN INTERGOVERNMENTAL AGREEMENT
BETWEEN HANOVER TOWNSHIP AND THE VILLAGE OF HANOVER PARK
FOR THE ASTOR AVENUE OFF-STREET PARKING FACILITY**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township (the "Township"), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Intergovernmental Agreement (the "Agreement") between the Township and the Village of Hanover Park for the use of the Astor Avenue Off-Street Parking Facility, a copy of which is attached hereto and incorporated herein by this reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 21, 2022

APPROVED: June 21, 2022

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on June 21, 2022, and approved on June 21, 2022, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

INTERGOVERNMENTAL AGREEMENT FOR THE USE OF THE ASTOR AVENUE OFF-STREET PARKING FACILITY

This Intergovernmental Agreement for the use of the Astor Avenue Off-Street Parking Facility is entered into as of the 20th day of June 2022, by and between the Village of Hanover Park, an Illinois municipal corporation (the “Village”) and Hanover Township, an Illinois Township (the “Township”) (collectively, the Village and the Township may be referred to as the “Parties”).

WHEREAS, the Township is the owner of the property located at 7431 Astor Avenue, Hanover Park, Illinois, 60133, legally described as:

Lot 4 (except the South 5.0 feet thereof) and the South 10 feet of Lot 3 in Block 15 of Unit 5, Hanover Gardens First Addition, being a subdivision of Blocks 9 and 15 of Unit 3, Hanover Gardens First Addition, being a part of the West half of the Southeast quarter and the part of the East half of the Southwest quarter of Section 25, Township 41 North, Range 9, East of the Third Principal Meridian, in the Village of Hanover Park, Cook County, Illinois,

PIN: 06-25-302-058

(the “Property”); and

WHEREAS, on December 2, 1999, the Village approved Ordinances O-99-61 and O-99-62 granting a special use and variation for the Property; and

WHEREAS, Ordinance O-99-62 granted a variation for the reduction in the number of parking spaces for the Property upon the condition that others fund the construction of five (5) off-site parking spaces to be constructed by the Village within the existing Astor Avenue right-of-way; and

WHEREAS, the Village has constructed off-street parking spaced within the Astor Avenue right-of-way between Briarwood Lane and Irving Park Road, with an entrance from Briarwood Lane (the “Astor Avenue Off-Street Parking Facility”) in compliance with its ordinances; and

WHEREAS, in 2014 the Township desired use of nine (9) of the available parking spaces within the Astor Avenue Off-Street Parking Facility for its employees and volunteers parking to serve the Property; and

WHEREAS, the parties previously had entered into a Parking Agreement on July 1, 2000, concerning parking spaces at the Astor Avenue Off-Street Parking Facility but mutually terminated said agreement, and in July 2014, the parties entered into a new three-year agreement which was automatically extended for an additional 3-year term expiring on June 30, 2020; and again in 2020 renewed for an additional 2-year term; and

WHEREAS, the parties wish to enter into this Agreement for the continued use of the Astor Avenue Off-Street Parking Facility by the employees and volunteers of the Township under substantially the same provisions as the 2020 agreement but with a different term, and

WHEREAS, the Village has the authority to enter into this Parking Agreement pursuant to Section 11-76-1 of the Illinois Municipal Code (65 ILCS 5/11-76-1) and its home rule authority; and

WHEREAS, pursuant to Article VII, Section 10 of the 1970 Constitution of the State of Illinois, units of local government have had conferred upon them the power to, “contract or otherwise associate among themselves to obtain or share services and to exercise, combine or transfer any power or function, in any manner not prohibited by law or by ordinance;” and

WHEREAS, the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform provided that such contract shall be authorized by the governing body of each party to the contract. Such contract shall set forth fully the purposes, powers, rights, objectives and responsibilities of the contracting parties; and

NOW, THEREFORE, IN CONSIDERATION of the foregoing recitals, and the mutual covenants and promises set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Township and the Village hereby agree as follows:

1. Preamble. The recitals contained in the Preamble hereof are true in substance and in fact, and are incorporated herein as if fully set forth, both substantially and as evidencing the intent of the parties.

2. License Granted. The Village hereby grants a license to the Township for the use of nine (9) parking spaces in the Astor Avenue Off-Street Parking Facility by the Township’s employees and volunteers for the Term, and any Renewal Term, of this Agreement.

3. Fee. In consideration for the license and permits for the use of the nine (9) parking spaces at the Astor Avenue Off-Street Parking Facility by Township employees and volunteers, the Township shall pay \$2,100.00 to the Village upon signing this agreement.

4. Term. The Term of this Agreement shall be for two (2) years, beginning retroactively on July 1, 2022, and expiring on June 30, 2024. This Agreement may be terminated by the mutual consent of both the Township and the Village.

5. Maintenance. The Township shall maintain the Astor Avenue Off-Street Parking Facility to the standard of a public parking facility including maintenance of landscaping, signs, curbs, lot sweeping, snow removal, patching, and restriping.

6. Repairs. The Village shall be responsible for repairs to the Astor Avenue Off-Street Parking Facility, other than maintenance required of Township. Such repairs include, but are not limited to, resealing and/or repaving of the parking surface.

7. Parking Regulation. The Village shall have the right to regulate the use and operation of the Astor Avenue off-street parking facility not inconsistent with this Agreement. Parking of buses, trucks, and other commercial vehicles shall not be allowed on the parking facility, nor shall any vehicle be parked between the hours of 2:00 a.m. and 6:00 a.m. of any day. The Township shall not conduct, nor permit any person to conduct, any business or service on the Parking Facility, without notification and prior written approval from the Village. Township shall install and maintain signage in the parking facility indicating that parking is prohibited except for employees of Township. The design of the signs shall be subject to Village approval.

8. Binding Effect. All of the terms, covenants and conditions contained herein shall continue and bind all successors in interest of the Township.

9. Memorandum. At the option of any party, this Agreement or a memorandum of this Agreement may be filed in the Office of the Recorder of Deeds of Cook County.

10. Insurance. The Parties shall obtain and provide, on or before the commencement of the term of this Agreement, and keep in force at all times throughout the Agreement, the following insurance coverage with respect to the Parking Facility:

(a) Comprehensive General Liability insurance with contractual liability endorsement insuring against any liability arising out of the use, occupancy, or maintenance of the Parking Facility, on an occurrence basis with a minimum single limit of not less than One Million Dollars (\$1,000,000.00). Said insurance shall include a “personal injury” endorsement providing coverage for claims arising out of false arrest, false imprisonment, and such endorsement shall not contain an exclusion of coverage for claims for “personal injury” brought by employees of an insured.

(b) Workmen’s compensation insurance in statutory amounts covering all persons directly or indirectly employed by the Parties in connection with any maintenance work or any repairs or alterations to be made to the Parking Facility, and all employees and agents of the Parties with respect to whom death or bodily injury claims could be asserted against the Village or the Township.

Named Insureds. All the aforesaid insurance policies, except for worker's compensation policies, shall name the other party and all associated, affiliated, allied and subsidiary entities of the other party, and their respective officers, boards, commissions, employees, agents and contractors, as their respective interests may appear, as additional insureds (herein referred to as the “Additional Insureds”) as related to activities under this Agreement.

11. Indemnification. To the fullest extent permitted by law, the Village shall indemnify and hold harmless Hanover Township and its officers, officials, employees, volunteers, successors and assigns (collectively, the “Indemnified Parties”) from and against any and all

claims, damages, cost and expenses, including reasonable attorney fees, arising out of or relating to (a) any act or omission by the Village or the employees, agents, contractors, licensees, volunteers, tenants and/or subtenants of the Village, arising from, or related to, the repair, or failure to repair, the Astor Avenue Off-Site Parking Facility, or (b) a breach of any obligation of the Village under this Agreement.

The Village further agrees to require any contractor to include Hanover Township, and its officers, officials, employees, volunteers, and agents, as additional insureds on the insurance policies required of the contractor relative to any repair work conducted on the Astor Avenue Off-Site Parking Facility. Such insurance policies shall be written with insurers and in amounts reasonably satisfactory to the Township.

To the fullest extent permitted by law, the Township shall indemnify and hold harmless the Village, and its officers, officials, employees, volunteers, successors and assigns (collectively, the "Indemnified Parties") from and against any and all claims, damages, cost and expenses, including reasonable attorney fees, arising out of or relating to (a) any act or omission by the Township or the employees, agents, contractors, licensees, volunteers, tenants and/or subtenants of the Township, arising from, or related to the maintenance, or failure to maintain, the Astor Avenue Off-Site Parking Facility, or (b) a breach of any obligation of the Township under this Agreement.

Notwithstanding anything to the contrary in this Agreement, the Parties hereby confirm that the provisions of this section shall survive the expiration or termination of this Agreement, should claims, damages, cost and expenses, including reasonable attorney fees, arise subsequent to the expiration or termination of this Agreement.

12. Taxes. Should any taxes be assessed against the Property because of this Agreement, the Township agrees to pay those taxes based on its use of the Parking Facility.

13. Assignment. The Township shall not sublet or assign this Agreement or any portion of it without the written consent of the Village. Further, the Township shall not in any way obtain financial gain from anyone as a result of any rights it has under this Agreement.

14. Notices. Any notices required herein or which the Village or the Township may desire to serve upon the other, shall be in writing and shall be deemed served when deposited in the U.S. Mail, via certified mail, postage prepaid, return receipt requested, addressed to the parties as follows:

If to the Village:
Village of Hanover Park
2121 West Lake Street
Hanover Park, IL 60133
Attn: Village Manager

If to the Township:
Hanover Township
250 S. IL Route 59
Bartlett, IL 60103
Attn: Township Administrator

15. Governing Law; Venue. This Agreement shall be governed by the laws of the State of Illinois and all litigation arising from this Agreement shall be in the Circuit Court of Cook County, Illinois.

16. Mutual Cooperation. The Parties to this Agreement agree to provide mutual cooperation, perform any act or execute any document necessary to cause the intents and purposes of this Agreement to be realized.

17. Severability. In the event that any provision of this Agreement is found to be invalid or unenforceable, the Parties intend for such finding not to affect the enforcement or application of the remaining provisions herein to the greatest extent permitted by law.

18. Entire Agreement. This Agreement, including matters incorporated herein, represents the entire agreement between the Parties. There are no other covenants, warranties, representations, promises, conditions, or understandings, either oral or written, other than those contained herein.

19. Counterparts. This Agreement may be executed in separate counterparts. It shall be fully executed when each Party whose signature is required has signed at least on one (1) counterpart, even though no one (1) counterpart contains the signature of all the Parties.

20. Non-Waiver. Nothing herein shall be construed to represent a waiver of all privileges and immunities granted, by statute or common law, to the Parties as units of local government.

21. No Third Party Beneficiaries. The Parties agree that this Agreement is solely for the benefit of the Parties and nothing herein is intended to create any rights or remedies on any persons other than the Parties.

IN WITNESS WHEREOF, the Village and the Township have executed this Agreement as of the date first above written.

VILLAGE OF HANOVER PARK

HANOVER TOWNSHIP

By: _____
Rodney S. Craig
Village President

By: _____
Brian P. McGuire
Township Supervisor

Attest:

Kristy Merrill
Village Clerk

Katy Dolan Baumer
Township Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE A CHANGE ORDER TO THE
PROFESSIONAL SERVICES AGREEMENT WITH
THOMAS ENGINEERING GROUP, LLC**

WHEREAS, Hanover Township (the “Township”) entered into an agreement (the “Agreement”) with Thomas Engineering Group, LLC, (the “Design Professional”), dated April 20, 2021, for Phase II Engineering Services for the Hanover Township Campus Expansion Development (the “Project”); and

WHEREAS, as set forth in Design Professional’s request of June 9, 2022, a copy of which is attached hereto and incorporated herein by this reference, Design Professional performed certain additional engineering services at the Township’s request during the design process; and

WHEREAS, as set forth in Design Professional’s request of June 9, 2022, Design Professional was able to achieve efficiencies in performing certain engineering services that were within the original scope of work for the Project, which efficiencies resulted in cost savings to the Township; and

WHEREAS, pursuant to the Agreement, Design Professional has prepared Change Order No. 1 (the “Change Order”), a copy of which is attached hereto and incorporated herein by this reference, to account for the additional engineering services and the cost savings referenced above; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION. The recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: FINDINGS. The circumstances which necessitate the Change Order were not reasonably foreseeable at the time the Agreement was signed, the Change Order is germane to the Agreement as signed, and the Change Order is in the best interest of Hanover Township and authorized by law.

SECTION THREE: APPROVAL. The Change Order is hereby approved, and the Township Supervisor and the Township Clerk are hereby authorized and directed to sign and attest, respectively, the Change Order

SECTION FIVE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SIX: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SEVEN: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 21, 2022

APPROVED: June 21, 2022

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on June 21, 2022, and approved on June 21, 2022, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

June 9, 2022

Mr. James Barr, Township Administrator
Department of Administrative Services
Hanover Township
250 S. IL Route 59
Bartlett, Illinois 60103
(630) 483-5678

Re: **Contract Change Order #1**
Hanover Township Campus Expansion Development

Dear Administrator Barr:

Thomas Engineering Group, LLC (TEG) has provided professional engineering services for the Hanover Township Campus Expansion Development in accordance with the Professional Services Agreement, between Thomas Engineering Group, LLC and Hanover Township, executed by Hanover Township on April 20, 2021.

Throughout the design process, additional tasks were requested by Hanover Township. Specifically, four (4) additional tasks were requested by Hanover Township and performed by TEG. The additional tasks are described as follows:

1. Off-Street Trail Design,
2. Extra 01 - Utility Redesign (Wetland Buffer),
3. Extra 02 - Staged Construction for Existing Building,
4. Extra 03 - Brick Paver Redesign to accommodate all asphalt pavement.

Please refer to the attached invoice summary. The additional work is detailed on page 2. Overall, these changes resulted in \$30,554.10 in additional engineering costs. Through efficiencies, TEG was able to save approximately \$15,000.00 on tasks included in the original contract. The balance of the changes results in a net change of \$15,609.76. No prior amendments have been issued by the Township.



Contract Change Order #1
Hanover Township Campus Expansion Development

The amount of the original Phase II engineering contract is \$358,375.67. The amount spent to date is \$373,985.43. The total amount requested for additional work described above is \$15,609.76.

TOTAL AMOUNT SPENT:	\$373,985.43
ORIGINAL CONTRACT:	<u>\$358,375.67</u>
CHANGE ORDER #1:	\$ 15,609.76

TEG respectfully requests Hanover Township's consideration of Contract Change Order #1. It has been a pleasure working on this important project with the Township staff. Please let us know if you would like additional information.

If you have any questions or require additional information, please call me at (847) 815-9500 or by e-mail at kevinv@thomas-engineering.com.

Sincerely,
thomas engineering group, llc



Kevin C. VanDeWoestyne, P.E., ENV SP
Municipal Department Head

Attachments

cc: Mr. Caleb Hanson, Director, Department of Facilities & Road Maintenance
Ms. Mary Cave, P.E., Project Manager, Thomas Engineering Group, LLC





Thomas Engineering Group, LLC
855-533-1700

Hanover Township
Caleb Hanson
250 S. IL Route 59
Bartlett, IL 60103

Invoice number 22-131
Date 06/09/2022

Project **21-011 HANOVER TOWNSHIP CAMPUS
EXPANSION**

Professional services for 1 month ending 06/09/2022

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining
FIXED FEE CONTRACT	0.00	0.00	0.00	0.00
FIXED FEE AMOUNT	37,455.95	37,455.95	0.00	0.00
MEETINGS & COORDINATION	8,684.34	9,579.22	56.52	-951.40
PUBLIC HEARING	4,847.17	1,836.63	360.72	2,649.82
TOPOGRAPHIC SURVEY	23,327.32	39,472.13	303.20	-16,448.01
TREE SURVEY	19,532.99	21,277.54	0.00	-1,744.55
WETLAND DELINEATION AND ENVIRONMENTAL QA/QC (GZA)	36,770.00	31,191.22	0.00	5,578.78
ENVIRONMENTAL	10,460.88	6,246.32	2,086.03	2,128.53
PERMITTING	11,353.66	20,592.62	0.00	-9,238.96
GEOTECHNICAL (RUBINO)	9,140.00	9,410.55	0.00	-270.55
UTILITY COORDINATION	5,870.72	976.82	2,943.48	1,950.42
EXISTING CONDITIONS AND DEMO PLAN	6,538.95	3,379.98	0.00	3,158.97
MASTER SITE PLAN	4,408.90	9,493.16	0.00	-5,084.26
PROPOSED DRAINAGE AND GRADING PLAN	19,578.08	13,191.89	0.00	6,386.19
STORMWATER CALCULATIONS AND REPORT	13,256.46	10,086.80	0.00	3,169.66
PROPOSED SEWER AND WATER UTILITY PLAN	19,578.08	18,924.90	0.00	653.18
EROSION CONTROL PLAN AND SWPPP	16,886.22	14,098.21	0.00	2,788.01
PROPOSED LANDSCAPING PLAN	10,444.64	10,703.93	0.00	-259.29
PROPOSED LIGHTING PLAN (AMES)	16,693.00	16,940.12	0.00	-247.12
TRAFFIC ANALYSIS	7,539.96	11,553.41	0.00	-4,013.45
ROADWAY DESIGN	29,615.11	25,140.47	0.00	4,474.64
QUANTITIES AND ESTIMATES	5,075.33	3,336.23	227.70	1,511.40
QA/QC	14,365.68	6,293.53	216.43	7,855.72
ADMINISTRATION	15,961.86	9,025.23	5,157.74	1,778.89
DIRECT COSTS	1,510.00	1,872.65	0.00	-362.65



Hanover Township

Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131

Date 06/09/2022

Invoice Summary

Description	Contract Amount	Prior Billed	Current Billed	Remaining
OFF-STREET TRAIL DESIGN	3,415.01	382.70	0.00	3,032.31
EXTRA 01 - UTILITY REDESIGN (WETLAND BUFFER)	0.00	10,044.35	0.00	-10,044.35
EXTRA 02 - STAGED CONSTRUCTION FOR EXISTING BUILDING	0.00	683.11	512.33	-1,195.44
EXTRA 03 - BRICK PAVER REMOVAL REDESIGN	0.00	18,931.61	0.00	-18,931.61
BALANCING ADJUSTMENT	6,065.36	0.00	0.00	6,065.36
Total	358,375.67	362,121.28	11,864.15	-15,609.76



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

Description	Contract Amount	Percent Complete	Total Billed	Remaining	Remaining Percent	Prior Billed	Current Billed
FIXED FEE CONTRACT	37,455.92	100.00	37,455.92	0.00	0.00	37,455.92	0.00
Total	37,455.92	100.000	37,455.92	0.00	0.00	37,455.92	0.00

Labor

Meetings & Coordination

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Stephen A. VanDeveer	0.50	50.14	25.07	2.2545	113.0406	56.52
Meetings & Coordination subtotal						56.52

Public Hearing

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Mary E. Cave	2.50	64.00	160.00	2.2545	144.288	360.72
Public Hearing subtotal						360.72

Topographic Survey

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Jacob T. Cross	1.00	31.36	31.36	2.2545	70.7011	70.70
James B. Haitsma	0.50	50.05	25.03	2.2545	112.8377	56.42
Kyle R. Smith	2.50	31.24	78.10	2.2545	70.4306	176.08
Topographic Survey subtotal						303.20

Environmental

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Angelia C. Millsap	8.00	31.50	252.00	2.2545	71.0168	568.13
Brittany A. Carney	9.00	30.24	272.16	2.2545	68.1761	613.58
Stephen A. VanDeveer	8.00	50.14	401.12	2.2545	113.0406	904.32
Environmental subtotal						2,086.03

Utility Coordination

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Kyle J. Vander Zee	1.00	43.10	43.10	2.2545	97.169	97.17
Vincent J. Micek	25.00	50.50	1,262.50	2.2545	113.8523	2,846.31
Utility Coordination subtotal						2,943.48

Quantities and Estimates

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Vincent J. Micek	2.00	50.50	101.00	2.2545	113.8523	227.70



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

Labor

Quantities and Estimates subtotal 227.70

QA/QC

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Mary E. Cave	1.50	64.00	96.00	2.2545	144.288	216.43
QA/QC subtotal						216.43

Administration

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Christopher J. DeYoung	13.50	59.30	800.55	2.2545	133.6919	1,804.84
Ethan T. Wrigley	4.00	27.30	109.20	2.2545	61.5479	246.19
Maciej J. Konczewski	1.50	44.00	66.00	2.2545	99.198	148.80
Mary E. Cave	20.50	64.00	1,312.00	2.2545	144.288	2,957.90
Administration subtotal						5,157.73

Extra 02 - Staged Construction for Existing Building

	Hours	Cost Rate	Cost Amount	Multiplier	Rate	Billed Amount
Vincent J. Micek	4.50	50.50	227.25	2.2545	113.8523	512.34
Labor subtotal	105.50		5,262.44			11,864.15

Total Labor **11,864.15**

Approved by: 

Change Order #1

15,609.76



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

Angelia C. Millsap

Timesheet Date: 04/16/2022

Project	Phase	Activity	Employee Type	Sun-10	Mon-11	Tue-12	Wed-13	Thu-14	Fri-15	Sat-16	Total
21-011 Hanover Township Campus Expansion	Environmental	Billable Time	Technician II						8.00		8.00
Regular total				0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00
Timesheet total				0.00	0.00	0.00	0.00	0.00	8.00	0.00	8.00

Brittany A. Carney

Timesheet Date: 05/07/2022

Project	Phase	Activity	Employee Type	Sun-01	Mon-02	Tue-03	Wed-04	Thu-05	Fri-06	Sat-07	Total
21-011 Hanover Township Campus Expansion	Environmental	Billable Time	Technician I				2.00				2.00
Regular total				0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00
Timesheet total				0.00	0.00	0.00	2.00	0.00	0.00	0.00	2.00

Timesheet Date: 04/23/2022

Project	Phase	Activity	Employee Type	Sun-17	Mon-18	Tue-19	Wed-20	Thu-21	Fri-22	Sat-23	Total
21-011 Hanover Township Campus Expansion	Environmental	Billable Time	Technician I				3.00				3.00
Regular total				0.00	0.00	0.00	3.00	0.00	0.00	0.00	3.00
Timesheet total				0.00	0.00	0.00	3.00	0.00	0.00	0.00	3.00

Timesheet Date: 04/16/2022

Project	Phase	Activity	Employee Type	Sun-10	Mon-11	Tue-12	Wed-13	Thu-14	Fri-15	Sat-16	Total
21-011 Hanover Township Campus Expansion	Environmental	Billable Time	Technician I						4.00		4.00
Regular total				0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00
Timesheet total				0.00	0.00	0.00	0.00	0.00	4.00	0.00	4.00

Christopher J. DeYoung

Timesheet Date: 05/14/2022

Project	Phase	Activity	Employee Type	Sun-08	Mon-09	Tue-10	Wed-11	Thu-12	Fri-13	Sat-14	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Chief Surveyor			0.50					0.50
Regular total				0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.50
Timesheet total				0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.50

Timesheet Date: 05/07/2022

Project	Phase	Activity	Employee Type	Sun-01	Mon-02	Tue-03	Wed-04	Thu-05	Fri-06	Sat-07	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Chief Surveyor		1.00						1.00
Regular total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

Christopher J. DeYoung

Timesheet Date: 04/30/2022

Project	Phase	Activity	Employee Type	Sun-24	Mon-25	Tue-26	Wed-27	Thu-28	Fri-29	Sat-30	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Chief Surveyor		1.00			1.50	2.00		4.50
Regular total				0.00	1.00	0.00	0.00	1.50	2.00	0.00	4.50
Timesheet total				0.00	1.00	0.00	0.00	1.50	2.00	0.00	4.50

Timesheet Date: 04/09/2022

Project	Phase	Activity	Employee Type	Sun-03	Mon-04	Tue-05	Wed-06	Thu-07	Fri-08	Sat-09	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Chief Surveyor		1.50						1.50
Regular total				0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50
Timesheet total				0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50

Timesheet Date: 04/02/2022

Project	Phase	Activity	Employee Type	Sun-27	Mon-28	Tue-29	Wed-30	Thu-31	Fri-01	Sat-02	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Chief Surveyor						6.00		6.00
Regular total				0.00	0.00	0.00	0.00	0.00	6.00	0.00	6.00
Timesheet total				0.00	0.00	0.00	0.00	0.00	6.00	0.00	6.00

Ethan T. Wrigley

Timesheet Date: 04/30/2022

Project	Phase	Activity	Employee Type	Sun-24	Mon-25	Tue-26	Wed-27	Thu-28	Fri-29	Sat-30	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Technician I						2.00		2.00
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Technician I			2.00					2.00
Regular total				0.00	0.00	2.00	0.00	0.00	2.00	0.00	4.00
Timesheet total				0.00	0.00	2.00	0.00	0.00	2.00	0.00	4.00

Jacob T. Cross

Timesheet Date: 05/14/2022

Project	Phase	Activity	Employee Type	Sun-08	Mon-09	Tue-10	Wed-11	Thu-12	Fri-13	Sat-14	Total
21-011 Hanover Township Campus Expansion	Topographic Survey	Billable Time	Engineer II					1.00			1.00
Regular total				0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00

James B. Haitzma

Timesheet Date: 04/30/2022

Project	Phase	Activity	Employee Type	Sun-24	Mon-25	Tue-26	Wed-27	Thu-28	Fri-29	Sat-30	Total
21-011 Hanover Township Campus Expansion	Topographic Survey	Billable Time	Technical Manager		0.50						0.50



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

James B. Haitisma

Timesheet Date: 04/30/2022

Regular total	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.50
Timesheet total	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.50

Kyle J. Vander Zee

Timesheet Date: 05/28/2022

Project	Phase	Activity	Employee Type	Sun-22	Mon-23	Tue-24	Wed-25	Thu-26	Fri-27	Sat-28	Total
21-011 Hanover Township Campus Expansion	Utility Coordination	Billable Time	Project/Resident Engineer III			1.00					1.00
Regular total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	0.00	1.00	0.00	0.00	0.00	0.00	1.00

Kyle R. Smith

Timesheet Date: 05/14/2022

Project	Phase	Activity	Employee Type	Sun-08	Mon-09	Tue-10	Wed-11	Thu-12	Fri-13	Sat-14	Total
21-011 Hanover Township Campus Expansion	Topographic Survey	Billable Time	Engineer II		2.50						2.50
Regular total				0.00	2.50	0.00	0.00	0.00	0.00	0.00	2.50
Timesheet total				0.00	2.50	0.00	0.00	0.00	0.00	0.00	2.50

Maciej J. Konczewski

Timesheet Date: 05/07/2022

Project	Phase	Activity	Employee Type	Sun-01	Mon-02	Tue-03	Wed-04	Thu-05	Fri-06	Sat-07	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project/Resident Engineer III		1.50						1.50
Regular total				0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50
Timesheet total				0.00	1.50	0.00	0.00	0.00	0.00	0.00	1.50

Mary E. Cave

Timesheet Date: 05/21/2022

Project	Phase	Activity	Employee Type	Sun-15	Mon-16	Tue-17	Wed-18	Thu-19	Fri-20	Sat-21	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer				0.50	0.50			1.00
Regular total				0.00	0.00	0.00	0.50	0.50	0.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	0.50	0.50	0.00	0.00	1.00

Timesheet Date: 05/14/2022

Project	Phase	Activity	Employee Type	Sun-08	Mon-09	Tue-10	Wed-11	Thu-12	Fri-13	Sat-14	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer		1.00	1.00		1.00			3.00
Regular total				0.00	1.00	1.00	0.00	1.00	0.00	0.00	3.00



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

Mary E. Cave

Timesheet Date: 05/14/2022

Timesheet total	0.00	1.00	1.00	0.00	1.00	0.00	0.00	3.00
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Timesheet Date: 05/07/2022

Project	Phase	Activity	Employee Type	Sun-01	Mon-02	Tue-03	Wed-04	Thu-05	Fri-06	Sat-07	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer		1.00	0.50			1.00		2.50
Regular total				0.00	1.00	0.50	0.00	0.00	1.00	0.00	2.50
Timesheet total				0.00	1.00	0.50	0.00	0.00	1.00	0.00	2.50

Timesheet Date: 04/30/2022

Project	Phase	Activity	Employee Type	Sun-24	Mon-25	Tue-26	Wed-27	Thu-28	Fri-29	Sat-30	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer		2.00	0.50	0.50				3.00
21-011 Hanover Township Campus Expansion	QA/QC	Billable Time	Project Manager/Senior Resident Engineer		1.00			0.50			1.50
Regular total				0.00	3.00	0.50	0.50	0.50	0.00	0.00	4.50
Timesheet total				0.00	3.00	0.50	0.50	0.50	0.00	0.00	4.50

Timesheet Date: 04/23/2022

Project	Phase	Activity	Employee Type	Sun-17	Mon-18	Tue-19	Wed-20	Thu-21	Fri-22	Sat-23	Total
21-011 Hanover Township Campus Expansion	Public Hearing	Billable Time	Project Manager/Senior Resident Engineer			1.00					1.00
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer		1.00			2.00	2.00		5.00
Regular total				0.00	1.00	1.00	0.00	2.00	2.00	0.00	6.00
Timesheet total				0.00	1.00	1.00	0.00	2.00	2.00	0.00	6.00

Timesheet Date: 04/16/2022

Project	Phase	Activity	Employee Type	Sun-10	Mon-11	Tue-12	Wed-13	Thu-14	Fri-15	Sat-16	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer		0.50			1.00			1.50
Regular total				0.00	0.50	0.00	0.00	1.00	0.00	0.00	1.50
Timesheet total				0.00	0.50	0.00	0.00	1.00	0.00	0.00	1.50

Timesheet Date: 04/09/2022

Project	Phase	Activity	Employee Type	Sun-03	Mon-04	Tue-05	Wed-06	Thu-07	Fri-08	Sat-09	Total
21-011 Hanover Township Campus Expansion	Administration	Billable Time	Project Manager/Senior Resident Engineer		0.50	0.50	2.00	1.00	0.50		4.50
21-011 Hanover Township Campus Expansion	Public Hearing	Billable Time	Project Manager/Senior Resident Engineer			1.50					1.50
Regular total				0.00	0.50	2.00	2.00	1.00	0.50	0.00	6.00
Timesheet total				0.00	0.50	2.00	2.00	1.00	0.50	0.00	6.00



Hanover Township
Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
Date 06/09/2022

Mary E. Cave

Stephen A. VanDeveer

Timesheet Date: 05/28/2022

Project	Phase	Activity	Employee Type	Sun-22	Mon-23	Tue-24	Wed-25	Thu-26	Fri-27	Sat-28	Total
21-011 Hanover Township Campus Expansion	Meetings & Coordination	Billable Time	Technical Manager					0.50			0.50
Regular total				0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50
Timesheet total				0.00	0.00	0.00	0.00	0.50	0.00	0.00	0.50

Timesheet Date: 04/23/2022

Project	Phase	Activity	Employee Type	Sun-17	Mon-18	Tue-19	Wed-20	Thu-21	Fri-22	Sat-23	Total
21-011 Hanover Township Campus Expansion	Environmental	Billable Time	Technical Manager						1.00		1.00
Regular total				0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00
Timesheet total				0.00	0.00	0.00	0.00	0.00	1.00	0.00	1.00

Timesheet Date: 04/16/2022

Project	Phase	Activity	Employee Type	Sun-10	Mon-11	Tue-12	Wed-13	Thu-14	Fri-15	Sat-16	Total
21-011 Hanover Township Campus Expansion	Environmental	Billable Time	Technical Manager		1.00			2.00	4.00		7.00
Regular total				0.00	1.00	0.00	0.00	2.00	4.00	0.00	7.00
Timesheet total				0.00	1.00	0.00	0.00	2.00	4.00	0.00	7.00

Vincent J. Micek

Timesheet Date: 06/11/2022

Project	Phase	Activity	Employee Type	Sun-05	Mon-06	Tue-07	Wed-08	Thu-09	Fri-10	Sat-11	Total
21-011 Hanover Township Campus Expansion	Utility Coordination	Billable Time	Project Manager			2.50	1.50				4.00
Regular total				0.00	0.00	2.50	1.50	0.00	0.00	0.00	4.00
Timesheet total				0.00	0.00	2.50	1.50	0.00	0.00	0.00	4.00

Timesheet Date: 05/28/2022

Project	Phase	Activity	Employee Type	Sun-22	Mon-23	Tue-24	Wed-25	Thu-26	Fri-27	Sat-28	Total
21-011 Hanover Township Campus Expansion	Utility Coordination	Billable Time	Project Manager			8.00	3.50	2.00			13.50
Regular total				0.00	0.00	8.00	3.50	2.00	0.00	0.00	13.50
Timesheet total				0.00	0.00	8.00	3.50	2.00	0.00	0.00	13.50

Timesheet Date: 05/14/2022

Project	Phase	Activity	Employee Type	Sun-08	Mon-09	Tue-10	Wed-11	Thu-12	Fri-13	Sat-14	Total
21-011 Hanover Township Campus Expansion	Quantities and Estimates	Billable Time	Project Manager		1.00			1.00			2.00
Regular total				0.00	1.00	0.00	0.00	1.00	0.00	0.00	2.00
Timesheet total				0.00	1.00	0.00	0.00	1.00	0.00	0.00	2.00



Hanover Township
 Project **21-011 HANOVER TOWNSHIP CAMPUS EXPANSION**

Invoice number 22-131
 Date 06/09/2022

Vincent J. Micek

Timesheet Date: 04/16/2022

Project	Phase	Activity	Employee Type	Sun-10	Mon-11	Tue-12	Wed-13	Thu-14	Fri-15	Sat-16	Total
21-011 Hanover Township Campus Expansion	Extra 02 - Staged Construction for Existing Building	Billable Time	Project Manager		1.00						1.00
Regular total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00
Timesheet total				0.00	1.00	0.00	0.00	0.00	0.00	0.00	1.00

Timesheet Date: 04/09/2022

Project	Phase	Activity	Employee Type	Sun-03	Mon-04	Tue-05	Wed-06	Thu-07	Fri-08	Sat-09	Total
21-011 Hanover Township Campus Expansion	Extra 02 - Staged Construction for Existing Building	Billable Time	Project Manager			2.00			1.50		3.50
21-011 Hanover Township Campus Expansion	Utility Coordination	Billable Time	Project Manager			4.50		1.50	1.50		7.50
Regular total				0.00	0.00	6.50	0.00	1.50	3.00	0.00	11.00
Timesheet total				0.00	0.00	6.50	0.00	1.50	3.00	0.00	11.00

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE AN AMENDMENT TO THE CONTRACT
FOR THE SALE OF THE REAL PROPERTY LOCATED AT
1535 BURGUNDY PARKWAY, STREAMWOOD, ILLINOIS**

WHEREAS, on May 4, 2021, pursuant to Hanover Township Resolution 05-04-21-1, the Supervisor and Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”) authorized the sale of certain real property (the “Property”), within the territorial boundaries of the Township, which is commonly known as the following street address: 1535 Burgundy Parkway, Streamwood, IL 60107; and

WHEREAS, the Children’s Advocacy Center of North and Northwest Cook County (the “Buyer”) submitted a sealed bid (the “Bid”) for the Property, a copy of which is attached hereto and incorporated herein by this reference, for the sum of \$268,000.00, *inter alia*, contingent upon execution of a contract and final completion of due diligence and other contingencies on or before December 31, 2021 (the “Contingency Period”); and

WHEREAS, the Buyer’s Bid, *inter alia*, was expressly contingent upon the Buyer securing all funds (the “Grant Funds”) allocated to the Buyer by the State of Illinois in Article 165 and Articles 167 of Public Act 102-0017, “An Act Concerning Appropriations,” with the Contingency Period; and

WHEREAS, on September 7, 2021, the Buyer’s Bid was approved by the Board, and a contract for the sale of the Property was awarded to the Buyer for the sum of \$268,000.00, expressly subject to approval by the Township Attorney, as more fully described in Hanover Township Resolution 09-07-21-3; and

WHEREAS, as of December 21, 2021, the Buyer had not yet secured the Grant Funds from the State of Illinois, and the Board, therefore, approved an amendment to the contract awarded to the Buyer for the sale of the Property to extend the Contingency Period for up to six (6) months, or until June 30, 2022; and

WHEREAS, as of June 17, 2022, the Buyer has not yet secured the Grant Funds from the State of Illinois, and the State of Illinois has provided no clear indication as to when the Grant Funds will be provided to the Buyer; and

WHEREAS, the Board desires and deems it to be in the best interest of the Township to amend the contract awarded to the Buyer to further extend the Contingency Period for up to six (6) months, until December 31, 2022, as set forth herein;

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: APPROVAL. A second amendment (the "Second Amendment") to the contract awarded to the Buyer for the sale of the Property to further extend the Contingency Period for up to six (6) months, or until December 31, 2022, is hereby approved, expressly subject to the execution of a written amendment negotiated and approved by the Township Attorney.

SECTION THREE: AUTHORIZATION. The Township Supervisor and Township Clerk are authorized to sign and attest, respectively, the Second Amendment and all

other documents in connection with the sale of the Property, expressly subject to approval by the Township Attorney,

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 21, 2022

APPROVED: June 21, 2022

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on June 21, 2022, and approved on June 21, 2022, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk