

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.  
  
Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Essick and Martinez. Absent: Trustee Camacho  
  
Others present either in person were Assessor Tom Smogolski, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Program Manager Lisa Perrone, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community and Government Relations Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, Human Services Case Manager Nicole Leitner, and Attorney Mike Airdo. Also present were members of the Knights of Columbus Mary's Millennium Council 12801.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Presentations:
  - A. The Board thanked the Knights of Columbus Mary's Millennium Council #12801 for their donation to the Hanover Township food pantry from funds generated by the recent 5k run.
- V. Reports:
  - A. Supervisor's Report: Supervisor McGuire offered no report.
  - B. Clerk's Report: Clerk Dolan Baumer the Annual Treasurer's Report has been filed with the County. She reminded the Board of the Township Officials of Cook County Clerks Association Dinner Holiday Meeting on December 2 here at the Senior Center. Clerk Dolan Baumer attended the Township Officials of Illinois Annual Conference yesterday and today.
  - C. Assessor's Report: Assessor Smogolski offered no report.
  - D. Department Reports: Reports were submitted for review by the Board; included in the highlights were from Program Manager Perrone reported that that Ms Wendee Anagnostopoulos accepted the position of Nutrition Assistant, starting today. Dispatcher Juanita Espinos started new duties on November 8. Ms Shannon Johnson accepted a position of driver. The Home Care program officially launched November 9 upon receipt of the State license. Services have started. Enrichment programming launching several new programs. Social Services working with clients on Medicare Part C and D Open Enrollment ending December 7. The Adopt-A-Senior program is well on its way to serving all who signed up. Senior Committee Annual Holiday Breakfast will be on December 13. The January/February Club 59 was mailed out; the electronic version is available on the website. Director Conway was reelected as president of ITASCSC. The Blue Heron will offer home delivery of holiday dinners on Thanksgiving Day. Director Houdek reported that the drop-in teen nights at the Izaak Walton Center was successful due to increased marketing in schools and transportation from the east end of the Township. Open Gym at the IWC starts on January 23. Programming in conjunction with the Hanover Park District will commence in December over school break. Program Manager Dickinson received a donation from the Streamwood Woman's Club for programming. Director Houdek reported that she has been reelected president of ATCOY. Director Imperato reported that 225 meals were distributed to Hanover Township Veterans last Saturday. She and Lori Orozco received PIV cards and are awaiting ProxIT to install card readers in order to start rolling out Veterans Services. She is working with Director Kuttentberg on the rollout. Rental assistance requests are on the rise. Many clients are being referred to the Illinois Dept. of Human Services Rental Assistance program. Christmas gift distribution would take place on Friday December 17 at 4 p.m. at the

Senior Center. Holiday meal box requests have outnumbered the quantity available; a wait list is in place. Human Services Case Manager Nicole Leitner started this week and the Board welcomed her. Manager Teachout reported that funding hearings are ongoing with the Mental Health Board. Chairman Kruthers appointed a bylaws and finance committee. Manager Teachout met with the Bloomingdale Township for a mental health board nuts and bolts session. Director Kuttentberg reported that he is still working with UpDevelopment and the Elgin Housing Authority to underwrite vouchers for the Hanover Landing development. There were several donations toward meal boxes thanks to the social media requests. Director Hanson reported that the staff and seasonal workers are “snow ready,” and have trained with the Illinois Dept. of Transportation Snow & Ice. Holiday lights are affixed to all buildings and interior décor will be ready by November 22. Ms Kelly Malikowski submitted her resignation and a search is being conducted. Assistant Administrator Vana reported that health benefit renewals would be available for review by the Board at the next Board meeting. Active threat training by Emergency Services for staff is ongoing. Distinguished Budget recognition was made by GFOA again this year; thanks to Ms Matich for her assistance is preparing the award-winning document. Director Crews announced that Hoffman Estates is interested in the new emergency truck capabilities. Volunteers have undergone extensive training on the capabilities of the new truck. Administrator Barr reported that he is still working with the Village of Bartlett on the annexation of the Christafano property. Storm water detention would be needed on-site, according to the MWRD. He reported that he would be out of the office from November 19-21 and that Assistant Manager Vana would be his substitute. Counselor Airdo reported that the decision regarding the Sherwood Oaks pool and surrounding grounds would be up in court on November 10. The hope is that the property would be in control of the Township by the spring. Director Smith reported that Covid 19 is on the rise again in the County and Illinois. Co-visits by the Community Health department and the Home Health program staff will be made for first-time visits.

- VI. Bill Paying: Mr. Barr presented the bills for payment from November 2, 2021 through November 15, 2021 as follows:

|    |                                    |                     |
|----|------------------------------------|---------------------|
| a. | Town                               | \$53,044.45         |
| b. | Senior Services                    | 18,343.41           |
| c. | General Assistance                 | 672.71              |
| d. | Road Maintenance                   | 7,082.30            |
| e. | Committee for Senior Citizens Svc. | 40.00               |
| f. | Mental Health Board                | 19,072.84           |
| g. | Vehicle fund                       | 200.00              |
| h. | Capital Fund                       | <u>1,975.42</u>     |
|    | Total                              | <u>\$100,431.13</u> |

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from November 2 through November 15, 2021. Roll call: Ayes: Trustees Beattie, Essick and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was discussed.

- VIII. New Business:

A. Board Meeting Minutes of November 2, 2021: Clerk Dolan Baumer presented the Board meeting minutes of November 2, 2021 for review and approval. Trustee Essick moved to approve the Board meeting minutes of November 2, 2021; motion seconded by Trustee Martinez. Supervisor McGuire asked that item VIII.C. be moved and listed after the Executive Session. Roll call: Ayes: Trustees, Martinez and Essick, and Supervisor McGuire. Abstain: Trustee Beattie Nays: None. Motion carried.

B. Executive Session Minutes of November 2, 2021: Clerk Dolan Baumer presented the Executive

Minutes of a Meeting of the Hanover Township Board

Tuesday, November 16, 2021

Page 3

Session minutes of November 2, 2021 for review and approval. Trustee Martinez moved to hold the Executive Session minutes of November 2, 2021 for approval at the December 7 Board meeting; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.

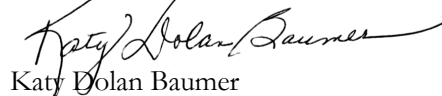
- C. Set Estimate of Levy for Hanover Township for the Fiscal Year beginning April 1, 2021 and ending March 31, 2022: Trustee Martinez moved that the Board approve the estimated taxes to be levied for the fiscal year beginning April 1, 2021 and ending March 31, 2022 as follows:

|                               |                       |
|-------------------------------|-----------------------|
| Corporate/Town Fund           | \$4,189,534.00        |
| IMRF Fund                     | 206,918.00            |
| Social Security Fund          | 167,295.00            |
| Senior Citizens Fund          | 1,217,292.00          |
| General Assistance Fund       | 442,611.00            |
| Road & Bridge Fund            | <u>1,681,921.00</u>   |
| Est. Total Taxes to be Levied | <u>\$9,237,920.00</u> |

Trustee Essick seconded the motion. The Finance Committee met and reviewed the projects and history to determine this projected Levy for FY2022 and asks for the Board's approval. Roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- X. Executive Session: No motion go move into Executive Session was made.
- XI. Other Business: No other business was reported.
- IX. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:45 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer  
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs