

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

May 24, 2022

The meeting was called to order by Vice Chair Kathy Biesiadecki at 6:30 p.m.

Roll Call: Matt Steichmann, Deb Sirchia, Mary Jane Garvey, Kathy Biesiadecki, Faiza Rahim, Kristen Cruthers (6:57 pm). Also in attendance, Manager Amanda Teachout. Manager Teachout informed the Board that Trustee Denise Camacho would not be at this meeting and Chair Kristen Cruthers was running late.

Approval of the Agenda: Ms. Garvey moved to approve the agenda of the meeting of May 25, 2022 and Ms. Rahim seconded. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Garvey	Yes		
Mr. Steichmann	Yes	Ms. Rahim	Yes	Ms. Sirchia	Yes

Public Comment: none

Oath of Office: The Oath of office did not occur for Mr. Steichmann and Ms. Rahim, as the clerk was not present.

Approval of Regular Meeting Minutes of April 26, 2022: Ms. Rahim moved to approve the regular meeting minutes of April 26, 2022 and Ms. Garvey seconded. The minutes were approved.

Approval of March 2022 Financial Statements: Ms. Garvey moved to approve the March 2022 Financial Statements and Ms. Rahim seconded. Some discussion was had regarding the end of the fiscal year and why some agencies had funds left. Ms. Sirchia asked about a TIDE reimbursement and Manager Teachout explained the rider had bought a large amount of TIDE vouchers, then was accepted into a college program outside of the Township. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Garvey	Yes		
Mr. Steichmann	Yes	Ms. Rahim	Yes	Ms. Sirchia	Yes

Manager's Report: The Manager's Report was presented and reviewed. Manager Teachout shared that the Humans Services Coordinating Council was held. The guest speaker was a financial wellness agency created by another Mental Health Board that works specifically with people with mental illness. Manager Teachout also shared that she attended a webinar regarding the Illinois Department of Human Services 988 initiative and the regional advisory councils the state is looking to create. The Board discussed how funded agencies would be affected by the new law and Manager Teachout shared the state has put funding behind the initiative. Manager Teachout also shared meeting with the Senior Committee and the installation of the mail slot at the Resource Center. Manager Teachout also shared that three executive directors of annually funded agencies are retiring this summer.

Unfinished Business: None

New Business:

Site Visit Update- Ms. Sirchia and Ms. Biesiadecki shared about the site visit to American Association of Retired Asians (AARA). Ms. Sirchia shared that the visit impressed her and opened her eyes to the cultural differences regarding depression and anxiety. Ms. Sirchia also shared about the new program AARA starting that will provide culturally appropriate home delivered meals that are also diabetic specific. Ms. Sirchia shared that she understands the connection between diabetes management and mental health. She also appreciated there was no fee for services at AARA. Ms. Biesiadecki addressed the disparity in residents reported on the reporting website and residents served in the annual funding application was due to expectations during the pandemic not being met. She also shared that the agency has two locations in Hanover Park, one for congregate meals and one for mental health groups.

Starbucks Surprise and Delight Update- Before the meeting moved on, Ms. Biesiadecki turned the meeting over to Ms. Cruthers. Manager Teachout updated the group on the Surprise and Delight at WINGS administrative building and shared about the housing they provide and counseling out of the Rolling Meadows office.

Approval of Hanover Landing Commitment Letter- Ms. Biesiadecki moved to approve the Hanover Landing Commitment Letter and Ms. Garvey seconded. Manager Teachout updated the group on the need for a newer commitment letter with an updated contract rent. Discussion ensued and the motion passed.

Consideration of Reporting Website Quote- Manager Teachout reminded the Board about the need for a new Reporting Website and explained the difference between the quotes and shared about working with the organizations to acquire the quotes. Discussion ensued and the Board agreed that the quote from DreamCo seemed to align with the Board the most. Ms. Cruthers brought up the need to go through a bid process and Manager Teachout explained the law had changed and required any purchase over \$30,000 to go to bid. The Board wondered if DreamCo would be willing to lower their upfront costs to accommodate the Board. Manager Teachout was instructed to reach out to DreamCo to negotiate and move forward.

Consideration of Educational Workshops- Manager Teachout asked the Board for feedback regarding educational workshops for the Board in the fall. Ms. Sirchia suggested a training on fee for service, Ms. Garvey suggested trends in the industry, and Ms. Cruthers agreed that a training on Robert's Rules of Order would be helpful. Ms. Cruthers also suggested that the workshops last about 10 minutes, and allow time for questions.

Election of Officers- The offices of Chair, Vice-Chair and Secretary are elected each year and no person may serve the same office for more than three consecutive terms.

Ms. Sirchia nominated Ms. Biesiadecki for Chair, seconded by Ms. Rahim. Ms. Biesiadecki agreed to serve as Chair.

Mr. Steichmann nominated Ms. Cruthers for Vice-Chair, seconded by Ms. Sirchia. Ms. Cruthers agreed to serve as Vice-Chair.

Ms. Biesiadecki nominated Ms. Rahim for Secretary, seconded by Ms. Sirchia. Manager Teachout noted Ms. Rahim had agreed to serve as Secretary.

All nominations were confirmed by unanimous roll call vote. The new terms will begin July 1, 2022.

Other Business: Ms. Biesiadecki shared that her intention for the next year as Chair is to mentor any member of the Mental Health Board that is interested in holding office in order to share the leadership. Ms. Cruthers agreed. Ms. Cruthers also noted the next Mental Health Board meeting will be taking place August 23rd. Ms. Biesiadecki also asked the Board to consider filling in for some blank spots on the Site Visit Schedule.

Adjournment: There being no other business, Mr. Steichmann moved to adjourn the meeting at 7:46 pm and Ms. Biesiadecki seconded the motion. Ms. Cruthers adjourned the meeting.

Respectfully Submitted,

Deb Sirchia, Mental Health Board Secretary