

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

August 23, 2022

The meeting was called to order by Chair Kathy Biesiadecki at 6:32 p.m.

Roll Call: Matt Steichmann, Kristen Cruthers, Denise Noyola*, Michelle Esquivel, and Kathy Biesiadecki. Also in attendance, Clerk Katy Dolan Baumer Kristin Vana, Assistant Administrator, Amanda Teachout, the Mental Health Board Manager, Theresa Forthofer of Easterseals DuPage & Fox Valley, Eilneen McNamee of PADS of Elgin and resident Lynn Nelles. Manager Teachout informed the Board that Mental Health Board members Faiza Rahim and Mary Jane Garvey had indicated they were unable to attend.

*Denise Noyola is formerly known as Denise Camacho.

Swearing In: Clerk Dolan Baumer administered the oath of office to Ms. Esquivel for the first time and to Mr. Steichmann for his reappointment to the Mental Health Board.

Approval of the Agenda: Ms. Cruthers moved to approve the agenda of the meeting of August 23, 2022 and Ms. Noyola seconded.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Presentations: Executive Director Forthofer of Easterseals presented the capital request to purchase an audiometer. Ms. Forthofer used the opportunity before the Board to thank them for their partnership and talk a little about the hearing screenings provided by Easterseals. The Board had no questions.

Public Comment: None

Approval of Regular Meeting Minutes of July 7, 2022: Ms. Noyola moved to approve the regular meeting minutes of July 7, 2022 and Mr. Steichmann seconded. The motion passed.

Unfinished Business: none

New Business:

Capital Requests-

Easterseals of DuPage & Fox Valley- Mr. Steichmann motioned to consider Easterseals of DuPage & Fox Valley's capital request in the amount of \$15,158 to purchase hearing screening equipment. Ms. Cruthers seconded the motion. Discussion ensued. Ms. Esquivel shared that she knows this amount is a little expensive for the device being purchased. The Board agreed but also agreed that Easterseals has proven to be prudent with the funds awarded. Ms. Biesiadecki called for a roll call vote and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

WINGS- Ms. Cruthers moved to consider WINGS' capital request in the amount of \$11,754 to waterproof the basement of the transitional home for domestic violence victims and Ms. Noyola seconded the motion. Discussion began. Manager Teachout informed the Board that a representative from WINGS had planned to come but had to cancel last minute due to a family emergency. Ms. Biesiadecki questioned if a capital request was the correct category for this request, as it could have been considered an emergency as well. The Board spent some time discussing the nature of residency in a transitional home and decided that because the home sat in the Township, they should be treated as residents. Ms. Biesiadecki called for a roll call and the motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Partners in Our Communities- Ms. Cruthers moved to consider Partners in Our Communities' capital request in the amount of \$13,600 to purchase a copier and general operating supplies and Mr. Steichmann seconded. Discussion began. Ms. Esquivel shared that she felt uncomfortable using capital funds for reserves, as indicated in the request. Ms. Biesiadecki agreed and included consumable items like paper and ink as something not traditionally covered by capital funds. Ms. Noyola moved to amend the request to \$5,000 and Ms. Esquivel seconded the motion. A roll call occurred to amend the motion and passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Ms. Esquivel moved to consider the capital request from Partners in Our Communities at the amended amount, \$5,000 and Ms. Cruthers seconded the motion. A roll call occurred, and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Staff Development-

Ecker Center for Behavioral Health- Ms. Cruthers moved to consider Ecker Center for Behavioral Health's staff development request to train their staff in diversity, non-violence prevention, and First Aid and CPR in the amount of \$3,000 and Mr. Steichmann seconded. Discussion ensued about the importance of staff development. A roll call occurred, and the motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Easterseals of DuPage & Fox Valley- Ms. Esquivel moved to consider the Easterseals staff development request to train staff in sensory integration in the amount of \$1,300 and Ms. Cruthers seconded. There was little discussion. A roll call occurred, and the motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Shelter, Inc.-Ms. Noyola moved to consider Shelter Inc.'s staff development request to train one of their staff in becoming a Crisis Prevention Institute trainer in the amount of \$2,999 and Ms. Cruthers seconded the motion. Discussion ensued. The Board agreed they needed a little more information, but if that could be provided, they would approve the funds. A roll call occurred, and motion was approved.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Review of Inaugural Funded Agency Meeting- Manager Teachout updated the Mental Health Board on the progress of the strategic plan goal of holding an annual funded agency meeting. The meeting occurred on August 10. Funded agencies expressed appreciation for a chance to gather and share on issues and also to work together.

Approval of Just for the Health Sponsorship- Ms. Cruthers moved to approve the sponsorship of the Health Fair and Ms. Noyola seconded. Manager Teachout shared that the Board had approved the \$500 sponsorship in the past. A roll call occurred, and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Noyola	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Site Visit Update- Ms. Biesiadecki and Ms. Cruthers shared about their Site Visit to Shelter, Inc. Both agreed the home is a wonderful place for homeless girls and the staff providing the care are well suited. Ms. Noyola and Mr. Steichmann updated the group on their Site Visit to Hanover Township Aging Services. They both agreed the breadth of services to residents are significant and the In-Home Care program has already grown. Ms. Cruthers shared about the Site Visit to Centro De Informacion. She updated the Board about some concerns about the agency's search for a new location and Manager Teachout informed the Board that since the visit, the agency has hired a new Executive Director and seems to have found a new location.

Executive Session: none

Other Business: Manager Teachout shared the Manager's Report with the Board, highlighting the Narcan training hosted by the Mental Health Board, meeting several new Executive Directors, and familiarizing them with the Mental Health Board, Fiscal Year 24 Annual Service Applications being posted, the end of the lease with Family Services Association at the Resource Center, and progress on the new reporting website. Manager Teachout also reminded the Board that Hanover Landing's Groundbreaking Ceremony was occurring on September 1, the Fall Food Truck Festival was occurring on September 15, and next Mental Health Board meeting was September 27th.

Adjournment: There being no other business, Ms. Cruthers moved to adjourn the meeting at 7:54 pm and Ms. Noyola seconded the motion. The meeting was adjourned.

Respectfully Submitted,

Amanda Teachout
Mental Health Board Manager