



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
October 18th, 2022
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Unite U-46
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of October 4, 2022
 - B. Executive Session Minutes of October 4, 2022
 - C. Resolution to Establish a Decennial Committee on Local Government Efficiency
 - D. Approval of Appointments to the Decennial Committee on Local Government Efficiency
 - E. Consideration of the Sale of the Real Property Located at 1535 Burgundy Parkway, Streamwood, Illinois
 - F. Consideration of the November 1st Township Board Meeting
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2022
<i>Passports</i>	255	211	1,912	2,016
Photo fees	\$2,680	\$2,060	\$19,200	\$19,840
Fee deposits	\$9,475	\$8,575	\$71,910	\$79,660
<i>Fishing/Hunting licenses</i>	1	5	27	39
<i>Handicap Placards</i>	33	18	147	94
<i>Human Resources Requests</i>	127	117	802	747
<i>New Employee Orientations</i>	3	1	25	15
<i>Technology work orders</i>	51	52	286	315
<i>Resident Contacts</i>	1,945	1,924	12,637	12,371
<i>Percent of Budget Expended</i> (100% of year)	3.7%	8.3%	30.8%	33%

*COVID-19 partial closure

Department Highlights

- Assistant Township Administrator Vana and Human Resources Manager Callahan completed 3 new hire orientations: Trinity Guiao (Community Affairs), Joanna Riggio (Aging Services), and Muhammad Yahya (Administrative Services).
- Human Resources Manager Callahan, Prevention Services Manager Dickinson, and Program Coordinator Miguel participated in first round interviews for the Youth Program Assistant position.
- Township Administrator Barr, Assistant Township Administrator Vana, Human Resources Manager Callahan, and Administrative Specialist Match participated in first round interviews for the Graduate Management Intern position.
- Director Smith, Human Resources Manager Callahan, and Home Care Coordinator Lloyd participated in first round interviews for the Home Care Assistant position.
- Schaumburg Police Chief Bill Wolf presented Implicit Bias training to all staff on September 21 and 22. A make-up training for those that were unable to attend will be made available to ensure all staff complete the training.
- Township Administrator Barr, Assistant Township Administrator Vana, and Administrative Specialist Match attend the Hanover Landing groundbreaking hosted by Up Holdings on September 1.
- Assistant Administrator Vana and Administrative Specialist Match assisted in hosting the annual Metropolitan Township Association, Township Officials and DuPage County, and Township Official of Cook County Symposium on September 24.
- Township Administrator Barr and Assistant Township Administrator Vana met with Streamwood Assistant Village Manager on September 26 to discuss Township services and programming and tour each of the Township's operating departments.
- Township Administrator Barr, Assistant Township Administrator Vana, and Administrative Specialist Match conducted second round interviews for the Graduate Management Intern position. Muhammad Yahya started with Hanover Township on September 26.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2022
<i>Programming Division</i>				
Planned programs	189	152	1,260	788
Participants	1,051	725	7,367	3,760
Participants (unduplicated)	572	275	1,063	455
Wait listed (unduplicated)	29	45	98	190
Art & Computer classes	28	28	173	238
Art & Computer class participants	227	173	1,206	1,065
New volunteers	3	1	23	14
Total volunteers (unduplicated)	122	94	171	123
Volunteer hours reported	1,622	1,197	8,642	4,966
<i>Nutrition Division</i>				
Meals Served	1,686	1,117	9,524	7,324
Meals delivered by volunteers	3,006	2,764	18,216	15,843
<i>Social Services Division</i>				
Clients served (unduplicated)	274	234	783	634
Clients served (duplicated)	386	363	1,758	1,506
Energy Assistance	260	105	348	144
Prescription drugs & health insurance assistance	81	83	586	659
Social Service programs	10	11	65	76
Social Service program participants	80	154	632	494
Lending Closet transactions	122	123	740	693
<i>Transportation Division</i>				
One way rides given	906	1,005	5,716	5,435
Individuals served (unduplicated)	115	113	206	183
New riders	15	14	206	183
Unmet requests for rides	27	24	137	123

Department Highlights

- Social Services began assisting with the Low Income Home Energy Assistance Program (LIHEAP).
- Four day trips were held during the month to the BAPS Temple in Bartlett, Esther's Place, Cantigny Park, and Kuiper's Apple Orchard.
- Visual Arts Instructor Kay facilitated a *Plein Aire* outdoor painting class at the Izaak Walton Youth Center on September 8.
- Director Conway attended the Human Services Coordinating Council meeting on September 14 and submitted three applications for annual funding to the Mental Health Board on September 16.
- Programming launched an evening Paint N Sip program featuring a fall craft and refreshments.
- Social Services began scheduling appointments for Medicare's Annual Enrollment Period on September 26.
- Fifteen participants attended an outdoor evening Bourbon and Bocci program on September 27.
- Twenty participants attended the monthly TRIAD program about Emergency Preparedness featuring Director Crews of Emergency Services on September 30.
- Bus Driver Stein provided shuttle services for the Bartlett Oktoberfest event on September 30 and October 1.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2021
<i>Administration</i>				
Office visits	152	203	1,369	924
Building permits processed	111	740	2,877	3,472
Change of Name	0	8	10	26
Property tax appeals	0	0	590	211
Certificate of Errors	13	89	195	362
Property location updates	0	0	0	2
Sales Recording	0	372	1,681	1,868
New owner mailing	0	453	894	903
<i>Exemptions</i>				
Homeowner exemptions	8	18	106	92
Senior homeowner exemptions	10	27	171	106
Senior Freeze exemptions	8	34	137	136
Disabled Veteran exemptions	1	1	19	9
Disabled person exemptions	2	9	37	21
Miscellaneous exemptions	4	4	14	16

Department Highlights

- Extended Tuesday hours provided assistance to 6 visitors after 4:30 pm in September.
- The total number of email addresses on the Assessor's Office contact list is 3,559. 16 new emails contacts were added in September.
- The 2020 delinquent tax sale is scheduled for November 15, 2022.
- Chief Deputy Glascott attended the Hanover Landing groundbreaking ceremony on September 1.
- On September 15, Assessing Specialist Silverstein manned the Assessor's Office and Mental Health Board booth at the Fall Food Truck Festival.
- Assessing Specialist Silverstein attended the Implied Bias Training on September 21.
- Assessing Specialist Silverstein attended and passed a remote "Ethics for New Assessment Professionals" class September 26-28.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2021
<i>Website Visits (total)</i>	7,223	7,400	44,693	42,543
<i>Website Visits (unique)</i>	4,974	5,300	32,732	29,915
<i>Facebook Followers (new and total FYTD)</i>	37	51	5,189	4,830
<i>Facebook Reach</i>	24,690	66,997	120,821	178,617
<i>Twitter Followers (new and total FYTD)</i>	2	8	1,388	1,337
<i>Twitter Impressions (new and total FYTD)</i>	5,211	N/A	35,637	N/A
<i>YouTube Views</i>	3,792	139	18,576	1,743
<i>Media Releases</i>	5	5	24	25

Department Highlights:

- Department staff coordinated the September 1 Hanover Landing groundbreaking with UPholdings personnel. A group of Township officials and staff attended the event celebrating the start of construction for the 40-unit permanent supportive housing initiative.
- Director Kuttenberg joined Supervisor McGuire in attending the Mobile Museum of Tolerance's visit at Sunnydale Elementary School in Streamwood on September 7. Representative Hirschauer's office coordinated the event and invited the Township to participate along with the Sunnydale Principal, Senator Castro and Representative Crespo.
- Director Kuttenberg chaired the September 8 virtual meeting of the Township Communicators of Illinois. Schaumburg Township Communications Coordinator Katy Trent presented on the usefulness and strategies of using content calendars for social media.
- Township staff assisted in the coordination and promotion of the September 8 "Just for the Health of It" Community Health & Wellness Expo.
- Director Kuttenberg and Director Smith had a virtual meeting with Deanna Durica, Interim Director of Public Health Policy with Cook County Public Health on September 12 to discuss opportunities for partnership and service delivery. Director Smith will follow up with Director Durica to implement.
- Office of Community Affairs Intern Trinity Guiao started in her position on September 12. Trinity, a resident of Hanover Township, is a senior at DePaul University and will graduate later this year with a degree in Communications and Media.
- Director Kuttenberg participated in the September 14 virtual meeting of the Metropolitan Township Association's Executive Committee.
- The Office of Community Affairs led the coordination of the Township's 5th Annual Fall Food Truck Festival on September 15 at the Tiknis Campus.
- Director Kuttenberg joined Township Administrator Barr for the Hoffman Estates Chamber of Commerce's Legislative Luncheon on September 16 at the Alexian Brothers Women and Children's Hospital.
- Director Kuttenberg joined Supervisor McGuire and other Township staff and officials from Hanover, Schaumburg, and Palatine Townships as well as local partners and legislators, on September 20, to organize resources for potential asylum seekers coming to the area.
- Office of Community Affairs staff attended Implicit Bias Training on September 22.
- Director Kuttenberg attended and coordinated programs at the September 24 MTA Symposium.
- Director Kuttenberg chaired the September 27 Food Truck After Action meeting with Township staff.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2021
<i>Appointments</i>				
ProTimes	6	6	34	35
TB skin test	4	1	18	16
Cholesterol	48	53	100	60
Pharmaceutical Assistance Programs	1	0	2	1
Miscellaneous labs	8	5	56	38
Wellness Screening (BP, diabetes, anemia)	50	43	336	79
Other*	93	63	521	236
<i>Clinic Clients</i>				
Senior Center/ home visits	130	113	733	401
Astor Avenue	35	0	131	2
Offsite clinics	12	15	130	15
Total clients (unduplicated)	57	56	429	218
<i>Public Education & Health Promotion</i>				
Media coverage	3	1	9	1
Informational seminars/Program	5	4	30	20
Program Participants	347	201	975	1,348*
<i>Primary Care Provider Support</i>	2	1	9	6

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith attended the Hanover Landing Groundbreaking Ceremony on September 1.
- Director Smith and Community Health Nurse Kramer provided 18 home visits for residents in the month of September.
- Director Smith and Community Health Nurse Kramer performed 7 rapid antigen COVID tests in the month of September.
- Director Smith and Community Health Nurse Kramer provided 19 employee wellness screenings in the month of September.
- Mai Nakalema, a student from Chamberlain University, started as an intern with the Office of Community Health on September 6. She will be with the department through December.
- The Office of Community Health hosted its 15th Annual Just for the Health of It health and wellness expo on September 8. Residents who attended received free health screenings as well as health related information and resources. Community Health Nurse Kramer provided 37 cholesterol screenings for participants.
- Director Smith, Community Health Nurse Kramer, and Community Health Assistant Tyrrell attended the Hanover Township Food Truck Festival on September 15 and provided participants with department information and resources.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on September 27, resulting in the collection of 30 lifesaving units of blood.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2022
<i>Hours</i>				
Volunteer Detail Hours	391	720	4,200	2,953
Volunteer Work Hours	168	224	717	825
Volunteer Training Hours	105	147	1,071	853
<i>Total Volunteer Hours</i>	665	1,091	5,989	4,631
<i>Details</i>				
Emergency Call Outs	19	8	86	54
Safety Patrols	2	3	8	17
Township Sponsored Events	6	1	20	11
Other Community Events	0	8	0	9
Miscellaneous	0	0	0	2
<i>Total Details</i>	23	20	104	93

Department Highlights

- HTES officers responded to two structural fires in Hanover Park on September 1.
- HTES officers responded to a structural fire in Hanover Park on September 2.
- HTES officers provided traffic management in Hoffman Estates on September 9 in response to a vehicle accident.
- HTES officers provided traffic management in East Dundee on September 10 in response to a vehicle accident.
- HTES officers provided traffic management in Carpentersville on September 10 in response to a vehicle accident.
- HTES provided residential flood assistance in Elgin on September 17.
- HTES officers provided weather spotting on September 20 during a severe weather event.
- HTES officers provided traffic management in Schaumburg on September 21 due to a vehicle accident.
- HTES officers responded to a structural fire in Carpentersville on September 21 and provided decontamination services.
- HTES officers provided traffic management in Elgin on September 21 due to a vehicle accident.
- HTES provided residential flood assistance in Elgin on September 24.
- HTES Officers provided search for a missing person support on September 27.
- HTES officers responded to three structural fires in Hanover Park on September 29.
- HTES officers responded to a structural fire in Carpentersville on September 30 and provided decontamination services.
- HTES officers provided traffic management in Hoffman Estates at the high school football game September 30.
- HTES officers provided scene management at the Hanover Township Just for the Health of It health expo on September 8.
- HTES officers provided scene management at the Hanover Township Food Truck event on September 15.
- Director Crews attended the MABAS Division 2 meeting on September 22.
- Director Crews presented at the TRIAD group on September 30.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2021
<i>Administration</i>				
Vehicle service calls	2	2	13	9
Work orders	387	351	2,348	2,039
Event set-ups/tear downs	135	89	844	436
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	5,043	5,201	30,738	30,381
Town Hall	7,860	8,400	51,060	54,600
Senior Center	44,918	40,287	252,765	216,283
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	0.00*	0.00*	348.09	276.65
Town Hall	10.48	10.49	1,085.63	874.06
Senior Center	1,550.95	1,237.14	9,074.81	6,382.38
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

*No therm/ furnace usage due to warm weather.

Department Highlights

- Director Hanson and Township Administrator Barr met with a resident and the Vice President of the Chapel Creek Homeowners Association to review the resident's concerns over storm water drainage and possible damage to a retaining wall on their property.
- Director Hanson, Facilities Technician Enzenbacher, and Roads Maintenance Associate Crane completed the renovation of the Resident Services and Mental Health Board Manager's offices. This included drywall repairs and complete repainting, removal of carpet and installation of vinyl plank flooring, and electrical updating.
- Facilities staff continues twice daily disinfecting of all facilities as part of department coronavirus precautions.
- Director Hanson and Road Manager Santangelo met with Thomas Engineering to review the proposed 2023 road resurfacing project and request the engineering cost estimate for the project.
- Facilities and Road Maintenance staff assisted with multiple event setups including: Just for the Health of It, Fall Food Truck Fest, Emergency Services Conference, Hanover Landings Groundbreaking Ceremony, and the MTA Symposium.
- Facilities and Road staff completed the September Brush Pickup Program week with a total of 32 tons of mulch collected and distributed to Township residents or used on Township reserves.
- Road Maintenance Manager Santangelo and Road Maintenance Associate Crane completed needed swale reconstruction at 1875 Hill Top Drive in the Rolling Knolls Subdivision to remediate a standing water issue.
- AIS began the installation of the new Township wide security camera system and completed the installation at the Astor Avenue Community Center and Izaak Walton Youth Center and Reserve.
- Road Maintenance staff completed the annual restriping of Township roadways.

DEPARTMENT OF HUMAN SERVICES



Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	8	6	49	43
General Assistance appointments	8	10	79	93
Emergency Assistance appointments	28	13	128	144
Emergency Assistance approved	6	0	30	12
Crisis intake clients	268	159	1,389	949
<i>Veterans' Services</i>				
Office Visits	7	N/A	23	N/A
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	68**	46	190**	132
Financial assistance applications*	5	N/A	34	N/A
<i>Food Pantry</i>				
Served (Households)	1,035	654	6,162	3,689
Unduplicated	444	N/A	2,232	N/A
New applications	18	25	153	122
Food Donations	69	40	588	335
<i>Community Center Walk-Ins</i>	209	69	1,035	318

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

** Statistic includes LIWAP applications as of July 2022

Department Highlights

- On September 7, fifteen veterans and two staff toured the Abraham Lincoln Cemetery and went out to lunch. This trip was well received by veteran attendees.
- Veteran Service Officers Imperato and Orozco attended training in East Peoria. As a result of that trip, VetPro is hosting a free demo on software to help process and manage Veteran claims.
- Volunteer Employment Specialist Karen Flaxman continues working with local employers to assist Township residents with employment support.
- Liza Gutierrez from Partners for Our Communities continues to be the contact for immigration support. With the large influx of asylum seekers to the Township, this relationship is instrumental in helping new arrivals be screened and applications processed for available resources as well as finding shelter.
- Mario Keane from Senator Castro's office continues to keep office hours every Tuesday from 1:00pm – 6:00pm.
- Human Services will be hosting the Halloween Fall event on October 26 beginning at 3:30pm. Treat bags and snacks will be available as well as pumpkin decorating.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for September 2022

SERVICE PROVIDED	AUGUST 2022	AUGUST 2021	FYTD 2023	FYTD 2022
<i>Grant Funding</i>				
New clients	109	112	1,373	1,593
Ongoing clients	785	751	3,159	3,120
Closed cases	39	38	166	202
Prevention programming presentations	3	10	85	110
Number in audience	194	1,216	447	1,490
<i>TIDE</i>				
Participants	28	25	28	25
Rides	196	121	886	620
<i>Resource Center</i>				
Organizations providing services	3	4	3	6
Clients served	35	30	188	59

Department Highlights

- The Mental Health Board met on September 27 and awarded the following:
 - \$12,000 in Challenge Funding to Elderday to provide therapeutic adult day services to seniors in Hanover Township with cognitive issues.
 - \$25,000 in Capital Funding to Marklund to build an accessible and inclusive playground at the Wasmond Center.
 - \$3,000 in Staff Development Funding to Community Alternatives Unlimited to attend the ARC of Illinois Conference.
- Manager Teachout attended the Hanover Landing Groundbreaking Ceremony.
- Manager Teachout represented the Mental Health Board at Just for the Health of It health expo.
- Manager Teachout met with Mental Health Board Chair, Kathy Biesiadecki and new member, Michelle Esquivel to provide continued orientation to the Mental Health Board.
- Manager Teachout met with Hopeful Beginnings, an agency that provides maternal mental health care and is looking to expand into Hanover Township.
- On September 14, Manager Teachout hosted the Human Services Coordinating Council.
- Manager Teachout collected Fiscal Year 24 Annual Service Applications and distributed to Mental Health Board members.
- On September 19, Manager Teachout represented the Mental Health Board at the Village of Streamwood's Principal's Breakfast.
- Manager Teachout moderated a panel discussion at the Metropolitan Township Association Annual Symposium about steps to take after a referendum for a 708 Board has passed.
- Manager Teachout participated in community-wide call from Partners in Our Communities regarding planning for incoming asylum seekers.
- Manager Teachout attended a Site Visit to PADS of Elgin with Board Chair Kathy Biesiadecki and Trustee Liaison Denise Noyola.
- On September 30, Manager Teachout met with a representative from Ecker Center's Mobile Crisis Response team.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for September 2022

SERVICE PROVIDED	SEPTEMBER 2022	SEPTEMBER 2021	FYTD 2023	FYTD 2022
<i>Outreach & Prevention</i>				
Open Gym participants	6**	n/a*	768**	n/a*
Open Gym participants (unduplicated)	2**	n/a*	98**	n/a*
Alternative to Suspension referrals	0	126	151	223
Alternative to Suspension participants	27	0	593	369
Alternative to Suspension participants (unduplicated)	27	0	151	67
<i>Clinical</i>				
Therapy clients	370	349	2,484	2,233
Therapy clients (unduplicated)	117	93	756	521
New clients (unduplicated)	3	4	30	37
Clinical hours	280	340	1,826	2,044
Group session participants	0	0	294	190
<i>Tutoring Participants</i>				
Total	39	0	158	248
Unduplicated	39	0	100	103

*Open Gym Program was temporarily paused due to the COVID-19 pandemic.

** Includes Summer Camp participants

Department Highlights:

- Youth and Family Services, in partnership with the Streamwood Park District, held its second annual back to school Ice Cream Social event on September 1 with 98 persons attending.
- Director Houdek and Interim Clinical Manager Martinez met with Principal Fletcher and Heritage Elementary school staff on September 5 to discuss school groups and a community partnership agreement.
- Director Houdek participated in the Alignment Collaborative for Education Operating Board Meeting on September 7.
- Director Houdek and Interim Manager Martinez met with Oakhill Elementary School Principal Alegria and school staff on September 7 to discuss school groups and a community partnership agreement.
- Director Houdek participated in the Unite U-46 Facilitating Team meeting on September 7.
- Director Houdek met with Michelle Polyakov, Assistant Dean of College Transitions from Elgin Community College on September 9 to discuss department programs and services and ECC Community Advisory Team.
- Director Houdek met with Luanne Pross, Clinical Director from Elk Grove Township on September 8.
- Director Houdek and Managers Dickinson and Martinez met with Kevin Seal, Family Engagement Liaison from School District U-46 to discuss continued partnership with the school district.
- Director Houdek and Managers Dickinson and Martinez met with Tefft Middle School staff on September 13 to discuss department programs, groups, and a community partnership agreement.
- Director Houdek participated in the Unite U-46 Community Engagement Session on September 14.
- Director Houdek participated in the Village of Streamwood Principal's Breakfast on September 19.
- Manager Dickinson met with Township Administrator Barr and Director Kuttentberg on September 22 to discuss summer concerts at the Izaak Walton Youth Center and Reserve for the next year.
- On September 24 and 29 Director Houdek participated in the Unite U-46 School Building Tours.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 10/4/22 - 10/17/22

	<u>Total</u>
Total Town Fund	88,022.14
Total Senior Services Fund	32,099.04
Total General Assistance Fund	5,967.34
Total Road Maintenance Fund	11,487.29
Total Committee for Senior Citizens Services	94.31
Total Mental Health Board Fund	170,853.89
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	414,091.03
 Total All Funds	 <u><u>722,815.04</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 4 - 17, 2022

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013440 · YFS - Tutoring Fees					
Check	10/11/2022	148727	Earlene Berry	Refund Tutoring	90.00
Check	10/11/2022	148741	Katie Evaristo	Refund Tutoring	45.00
Total 1013440 · YFS - Tutoring Fees					135.00
Total 1013 · Town Fund - Revenue					135.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	10/14/2022	148795	Access 1 Source	Inv# 96010 Time & Attendance Monthly Fee	288.50
Total 1014430 · Computer Equipment & Software					288.50
Total 101CAP · Capital Expenditures					288.50
101CHN · Community Health					
1014453 · Printing					
Check	10/11/2022	148717	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 808984 Copy Charges Sept	4.16
Total 1014453 · Printing					4.16
1014454 · Travel & Training					
Check	10/11/2022	148769	Tyrrell, Sarah J	Mileage Reimbursement 9/20-10/4	25.00
Total 1014454 · Travel & Training					25.00
1014456 · Community Affairs					
Check	10/11/2022	148763	Service Sanitation, Inc.	Inv# 8417810 Health Expo Handwash Station	165.00
Total 1014456 · Community Affairs					165.00
1014457 · Furniture and Computer Equip					
Check	10/11/2022	148744	Leaf (618-008)	Inv# 13788163 Copier Lease Lower Level	60.00
Total 1014457 · Furniture and Computer Equip					60.00
1014459 · Professional Services					
Check	10/11/2022	148759	Quest Diagnostics	Inv# 9200572905 Blood Draw Lab Fees - Employee Testing	34.00
Total 1014459 · Professional Services					34.00
1014465 · Medical Supplies					
Check	10/04/2022	148599	McKesson Medical Surgical	Inv# 47434131 Tourniquets, Gloves	113.85
Total 1014465 · Medical Supplies					113.85
1014491 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,143.28

Hanover Township Board Audit Report

October 4 - 17, 2022

Type	Date	Num	Name	Memo	Amount
Total 1014491 · Health Insurance					1,143.28
Total 101CHN · Community Health					1,545.29
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	10/04/2022	148609	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	36.01
Total 1014617 · Equipment & Furniture					36.01
1014627 · Community Affairs					
Check	10/11/2022	148766	Smith, Celeste	Halloween Pumpkin Carving	13.01
Total 1014627 · Community Affairs					13.01
1014691 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
Total 101CMA · Community Relations					620.66
Total 101CVA · Community Affairs					620.66
101ES · ES - Expenditures					
1014802 · Equipment					
Check	10/14/2022	148805	Municipal Emergency Services	inv# 1769993 Thermal Imager	2,335.00
Total 1014802 · Equipment					2,335.00
1014803 · Uniforms					
Check	10/11/2022	148760	Ray O'herron Co., Inc.	Inv# 2221455 Uniforms	457.45
Total 1014803 · Uniforms					457.45
1014809 · Pre-Volunteer Screening					
Check	10/14/2022	148806	Midwest Service Corporation	Inv# 14753 Drug Tests	83.00
Total 1014809 · Pre-Volunteer Screening					83.00
1014813 · Vehicle Fuel & Maintenance					
Check	10/11/2022	148718	Carol Stream Lawn and Power	Inv# 488547 Subaru Generator Maintenance	106.62
Check	10/11/2022	148718	Carol Stream Lawn and Power	Inv# 488548 Subaru Generator Maintenance	106.62
Check	10/11/2022	148718	Carol Stream Lawn and Power	Inv# 488549 Honda Generator Maintenance	105.72
Check	10/11/2022	148718	Carol Stream Lawn and Power	Inv# 488550 Trash Pump Maaintenance	106.62
Check	10/11/2022	148738	Hopkins Ford	Inv# 5060452 Light Bulb (2)	39.34
Check	10/11/2022	148738	Hopkins Ford	Inv# 5060466 Rear View Mirror Assembly	519.92
Check	10/11/2022	148762	Rush Truck Centers	Inv# 3029393661 Mud Flap	33.88
Check	10/14/2022	148796	Carol Stream Lawn and Power	Inv# 488550 Trash Pump Repair	106.62
Check	10/14/2022	148802	KO Fleet Maintenance, Inc	Inv# 35351 Oil Change/Valve Extenders	308.76

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2022	148802	KO Fleet Maintenance, Inc	Inv# 35369 Oil Change/Oil Pan Repair	359.89
Total 1014813 · Vehicle Fuel & Maintenance					1,793.99
1014814 · Communications					
Check	10/04/2022	148609	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	50.08
Check	10/14/2022	148803	Motorola Solutions Inc	Inv# 6856820220901 Monthly Communication Fee	500.00
Total 1014814 · Communications					550.08
1014891 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
Total 101ES · ES - Expenditures					6,202.75
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	10/14/2022	148821	Arachas Group LLC	Inv# 24525 Cyber liability Insurance	13,745.00
Total 1014503 · General Insurance					13,745.00
1014513 · Employee Wellness					
Check	10/11/2022	148747	McKesson Medical Surgical	Inv# 47638324 Employee Flu Shots	348.01
Check	10/11/2022	148759	Quest Diagnostics	Inv# 9200572905 Blood Draw Lab Fees - Employee Testing	390.00
Total 1014513 · Employee Wellness					738.01
Total 101ISE · Insurance & Employee Benefits					14,483.01
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	10/14/2022	148819	Airdo Werwas LLC	Inv# 190-0001-36879 Legal Fees	15,133.73
Check	10/14/2022	148819	Airdo Werwas LLC	Inv# 190-0009-36784 Legal Fees	861.15
Check	10/14/2022	148819	Airdo Werwas LLC	Inv# 190-0015-36785 Legal Fees	10,110.60
Check	10/14/2022	148819	Airdo Werwas LLC	Inv# 190-0002-36781 Legal Fees	250.00
Check	10/14/2022	148819	Airdo Werwas LLC	Inv# 190-0005-36782 Legal Fees	1,963.00
Total 1014502 · Legal Services					28,318.48
Total 101LEA · Legal & Auditing					28,318.48
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	10/11/2022	148768	State Chemical	Inv# 902632021 Carpet Cleaner, Degreaser	111.44
Total 1014205 · Janitorial Supplies					111.44
1014209 · Building Contracts					
Check	10/04/2022	148578	Anderson Pest Solutions	Inv# 27980551 Annual Pest Control - Senior Center	855.00
Check	10/04/2022	148578	Anderson Pest Solutions	Inv# 27980552 Annual Pest Control - Astor Ave	741.00

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Type	Date	Num	Name	Memo	Amount
Check	10/04/2022	148578	Anderson Pest Solutions	Inv# 27980553 Annual Pest Control - Town Hall	855.00
Check	10/04/2022	148578	Anderson Pest Solutions	Inv# 27980554 Annual Pest Control - IWC	741.00
Check	10/04/2022	148578	Anderson Pest Solutions	Inv# 27980555 Annual Pest Control - EMA HQ	741.00
Total 1014209 · Building Contracts					3,933.00
1014210 · Building Maintenance - Town					
Check	10/11/2022	148716	Batteries Plus LLC	Inv# P55705216 Batteries	30.57
Check	10/14/2022	148811	The Home Depot	Credit	-333.79
Total 1014210 · Building Maintenance - Town					-303.22
1014211 · Building Maintenance - Senior					
Check	10/11/2022	148716	Batteries Plus LLC	Inv# P55705216 Batteries	30.57
Total 1014211 · Building Maintenance - Senior					30.57
1014212 · Building Maintenance - Astor					
Check	10/04/2022	148587	Fox Valley Fire & Safety	Inv# 547584 Annual Fire Alarm Inspection - Astor Ave	315.00
Check	10/11/2022	148716	Batteries Plus LLC	Inv# P55705216 Batteries	30.56
Check	10/14/2022	148811	The Home Depot	Fly Traps	41.62
Total 1014212 · Building Maintenance - Astor					387.18
1014218 · Vehicle Maintenance - Town					
Check	10/04/2022	148596	Line-X	Inv# 11976 Bedliner Spray	675.00
Check	10/14/2022	148804	Mark Your Space, Inc.	Inv# 8994 Truck 313 Vehicle Graphics	210.00
Total 1014218 · Vehicle Maintenance - Town					885.00
1014221 · Cell Phone/Communications					
Check	10/04/2022	148609	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	252.07
Check	10/14/2022	148803	Motorola Solutions Inc	Inv# 6856820220901 Monthly Communication Fee	88.00
Total 1014221 · Cell Phone/Communications					340.07
1014225 · Grounds/Reserve Maintenance					
Check	10/11/2022	148756	Platt Hill Nursery	Ticket OFF04-285490 C.O.Y. Garden Red Bud Tree	169.99
Check	10/11/2022	148756	Platt Hill Nursery	Ticket OFF02-304687 C.o.y.Garden Plants	74.95
Check	10/14/2022	148809	Platt Hill Nursery	Ticket OFF02-305274 Butterfly Weed for Reserves	143.88
Check	10/14/2022	148811	The Home Depot	Izaak Walton Reserve Fire Pit Pavers	710.00
Total 1014225 · Grounds/Reserve Maintenance					1,098.82
1014228 · Building Maintenance - Izaac					
Check	10/04/2022	148577	Alarm Specialties and Protection	Inv# 7745 IWC Alarm System Motion Sensor	440.00
Check	10/11/2022	148711	Alarm Specialties and Protection	Inv# 8033 Security Monitoring IWC Sept-Dec	165.00
Check	10/11/2022	148716	Batteries Plus LLC	Inv# P55705216 Batteries	30.56
Total 1014228 · Building Maintenance - Izaac					635.56
1014291 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,979.93
Total 1014291 · Health Insurance					1,979.93
Total 101MAIN · Facilities Maintenance					9,098.35
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	10/04/2022	148610	Village of Bartlett	Acct# 51470 Bill# 355552 Water/Sewer Sr Ctr 8/15/22	225.90
Check	10/11/2022	148748	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 8/16-9/14	172.14
Check	10/14/2022	148814	Village of Bartlett	Acct# 62447 Water/Sewer Sr Ctr - Runzel Reserve	30.58
Total 1014403 · Utilities - Town					428.62
1014416 · Equipment Rental - Town					
Check	10/04/2022	148609	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges ES HQ Jet Pack Sept	36.01
Total 1014416 · Equipment Rental - Town					36.01
Total 101THE · Town Hall Expense					464.63
101TOE · Town Office Expense					
1014406 · Printing					
Check	10/04/2022	148603	Rydin Decal	Inv# 397923 2023 Handicap Placards	497.87
Total 1014406 · Printing					497.87
1014412 · Travel Expenses					
Check	10/04/2022	148598	Matich, Hailey	Mileage Reimbursement Sept	35.88
Check	10/14/2022	148781	Silverstein, Simeren	Passport Training Mileage Reimbursement	77.26
Check	10/14/2022	148791	Imperato, Alexandra M	Mileage Reimbursement	30.25
Total 1014412 · Travel Expenses					143.39
1014420 · Pre-Employment Charges					
Check	10/11/2022	148775	Verify (XHANOV)	Inv# 1490025 Background Checks	18.00
Total 1014420 · Pre-Employment Charges					18.00
1014429 · Miscellaneous					
Check	10/04/2022	148585	Doyle Signs, Inc	Inv# 197494 Township Marquee Tech Support	240.00
Check	10/11/2022	148777	West Pier Laundry Streamwood	Inv# 3315 Board Meeting Tablecloths	63.55
Check	10/14/2022	148799	Government Finance Officers Association	Inv# 12720 FY22 Audit Certificate of Achievement	460.00
Check	10/14/2022	148813	Universal Marketing, LLC	Inv# 9126 Trustee Shirts	113.85
Total 1014429 · Miscellaneous					877.40
1014520 · Consulting					
Check	10/14/2022	148801	Izaak Walton League - Elgin Chapter	2022 Consulting Services	1,000.00
Total 1014520 · Consulting					1,000.00

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Type	Date	Num	Name	Memo	Amount
1014530 · Financial Administration					
Check	10/11/2022	148708	Governmental Accounting, Inc	Inv# 59298 Monthly Contract Billing Oct	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014591 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
Total 101TOE · Town Office Expense					11,789.53
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	10/11/2022	148767	Staples	Inv# 3498047350 Steno Notebooks	14.90
Check	10/11/2022	148767	Staples	Inv# 3516472047 Toner	180.00
Total 1044405 · Office Supplies					194.90
1044407 · Printing					
Check	10/11/2022	148743	Kwik Print	Inv# 71963 Envelopes	269.90
Total 1044407 · Printing					269.90
1044415 · Dues, Subs & Publications					
Check	10/04/2022	148601	Notary Public Association	Notary Package - Glascott	59.00
Check	10/14/2022	148800	Illinois Assessor Association	Biennial Dues	50.00
Total 1044415 · Dues, Subs & Publications					109.00
1044419 · Training					
Check	10/04/2022	148606	Silverstein, Simeren	IPAI Ethics Assessment Professionals Seminar	50.00
Check	10/14/2022	148781	Silverstein, Simeren	IPAI Test	50.00
Total 1044419 · Training					100.00
1044491 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	10/14/2022	148807	NCPERS	Billing# 5785042022 Monthly Premium Oct 2022	16.00
Total 1044492 · Dental, Vision & Life Insurance					16.00
Total 104ASR · Assessor's Division					3,559.44
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094621 · Recruitment and Pre Employment					
Check	10/11/2022	148773	Verify (XHANYF)	Inv# 1492830 Background Checks Sept	18.00

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Type	Date	Num	Name	Memo	Amount
Check	10/11/2022	148773	Verify (XHANYF)	Inv# 1492834 Background Checks Sept	18.00
Total 1094621 · Recruitment and Pre Employment					36.00
1094623 · Travel					
Check	10/04/2022	148591	Gomez, Karla L	Mileage Reimbursement Sept	16.25
Check	10/04/2022	148611	Villagomez-Arroyo, Guadalupe	Mileage Reimbursement Aug-Sept	21.25
Check	10/11/2022	148739	Houdek, Tina M	Mileage Reimbursement July	26.25
Check	10/11/2022	148739	Houdek, Tina M	Mileage Reimbursement Aug	106.88
Check	10/11/2022	148739	Houdek, Tina M	Mileage Reimbursement Sept	62.50
Total 1094623 · Travel					233.13
1094626 · Equipment & Furniture					
Check	10/11/2022	148739	Houdek, Tina M	Quarterly Phone Reimbursement July-Sept	120.00
Total 1094626 · Equipment & Furniture					120.00
1094691 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	3,920.42
Total 1094691 · Health Insurance					3,920.42
Total 109ADM · Administration & Clinical					4,309.55
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	10/04/2022	148597	Roehr, Danielle	Mileage Reimbursement July	3.13
Check	10/04/2022	148597	Roehr, Danielle	Mileage Reimbursement Aug	10.63
Check	10/04/2022	148597	Roehr, Danielle	Mileage Reimbursement Sept	69.38
Check	10/11/2022	148742	Konzal, Tessa	Mileage Reimbursement Sept	82.81
Total 1094644 · Travel					165.95
1094651 · Cellphones					
Check	10/04/2022	148609	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	196.80
Total 1094651 · Cellphones					196.80
1094791 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	6,844.20
Total 1094791 · Health Insurance					6,844.20
Total 109OUT · Outreach & Prevention					7,206.95
Total 109YFS · Youth & Family Services					11,516.50
Total 1014 · Town Fund - Expenditures					87,887.14
1104 · Aging Services - Expenditures					
1104ADM · Administration					

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Type	Date	Num	Name	Memo	Amount
1104523 · Recruitment					
Check	10/11/2022	148775	Verify (XHANOV)	Inv# 1490023 Background Checks	18.00
Total 1104523 · Recruitment					18.00
1104524 · Utilities					
Check	10/11/2022	148749	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 8/24-9/22	1,966.07
Check	10/14/2022	148814	Village of Bartlett	Acct# 51470 Water/Sewer Sr Ctr	181.12
Total 1104524 · Utilities					2,147.19
1104525 · Telephone & High Speed Internet					
Check	10/04/2022	148609	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Sept	60.83
Total 1104525 · Telephone & High Speed Internet					60.83
1104527 · Equipment					
Check	10/04/2022	148576	Accurate Office Supply Co	Inv# 578492 Office Chairs (3)	491.14
Check	10/11/2022	148744	Leaf (618-008)	Inv# 13788163 Copier Lease Lower Level	60.00
Total 1104527 · Equipment					551.14
1104533 · Printing					
Check	10/04/2022	148582	COTG	Inv# 3912056 Copy Overage 8/25-9/24	73.01
Check	10/11/2022	148717	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 808984 Copy Charges Sept	39.63
Total 1104533 · Printing					112.64
1104591 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	3,898.59
Total 1104591 · Health Insurance					3,898.59
Total 1104ADM · Administration					6,788.39
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	10/04/2022	148588	Get Fresh Produce, Inc	Congregate Food	260.11
Check	10/11/2022	148733	Get Fresh Produce, Inc	Congregate Food	408.71
Check	10/11/2022	148735	Gordon Food Service	Congregate Food	1,786.96
Total 1105551 · Congregate Food					2,455.78
1105553 · Congregate Supplies					
Check	10/04/2022	148588	Get Fresh Produce, Inc	Congregate Supplies	74.60
Check	10/11/2022	148733	Get Fresh Produce, Inc	Congregate Supplies	101.90
Check	10/11/2022	148735	Gordon Food Service	Congregate Supplies	237.20
Check	10/11/2022	148777	West Pier Laundry Streamwood	Inv# 3316 Laundry Service Dish Towels	18.80
Total 1105553 · Congregate Supplies					432.50
1105558 · Home Delivered Meals Food					

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Type	Date	Num	Name	Memo	Amount
Check	10/04/2022	148588	Get Fresh Produce, Inc	HDM Food	260.10
Check	10/11/2022	148733	Get Fresh Produce, Inc	HDM Food	408.71
Check	10/11/2022	148735	Gordon Food Service	HDM Food	1,786.94
Check	10/14/2022	148808	Pur Foods LLC dba Mom's Meals	Inv# MM09302022-HT Special Dietary Meals (574) Aug	3,838.10
Total 1105558 · Home Delivered Meals Food					6,293.85
1105560 · Home Delivered Meals Supplies					
Check	10/04/2022	148588	Get Fresh Produce, Inc	HDM Supplies	74.60
Check	10/11/2022	148733	Get Fresh Produce, Inc	HDM Supplies	101.90
Check	10/11/2022	148735	Gordon Food Service	HDM Supplies	237.20
Check	10/11/2022	148777	West Pier Laundry Streamwood	Inv# 3316 Laundry Service Dish Towels	18.80
Total 1105560 · Home Delivered Meals Supplies					432.50
Total 1104NUT · Nutrition					9,614.63
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	10/04/2022	148579	Cesar Grimaldo	Inv# 6258 French/Spanish Instruction Nov/Dec 2022	375.00
Check	10/04/2022	148583	Dance Alternatives, Inc. (Janet Kruse)	Inv# HTQ42022 Line Dance Classes Oct-Dec	480.00
Check	10/04/2022	148589	Giuseppa Crisopulli	In the Kitchen Program Supplies 9/28	77.54
Check	10/11/2022	148725	Cambra, Tommasina J	NYE Program Refreshments	24.16
Check	10/11/2022	148734	Giuseppa Crisopulli	In the Kitchen Program Supplies 10/5	89.73
Check	10/11/2022	148779	Susan Benjamin	Inv# 1114 Presentation 12/5/22 Walt Disney	300.00
Check	10/14/2022	148782	Rick Pickren	Senior Entertainment - Veterans Day Concert	275.00
Check	10/14/2022	148783	Martina Mathisen	Inv# 3153 Senior Presentation - Edith Head	275.00
Check	10/14/2022	148784	Denise Laurin-Donatelle	Senior Presentation - What is a Master Piece	75.00
Check	10/14/2022	148785	Bob Kalal	Music Performance	175.00
Check	10/14/2022	148786	Jim Gibbons	Senior Presentation - Robin Williams	275.00
Check	10/14/2022	148787	Evan Weiner	Senior Presentation - Bermuda	100.00
Check	10/14/2022	148788	Leslie Goddard	Senior Presentation - Betty Crocker Cookbook	300.00
Check	10/14/2022	148789	JR Media Group	Senior Presentation - Finding Zen	225.00
Check	10/14/2022	148793	Cambra, Tommasina J	Seasonal Decorations	51.05
Check	10/14/2022	148794	Denise Armour	Halloween Party Entertainment	200.00
Total 1104515 · Programming					3,297.48
1104520 · Volunteer Services					
Check	10/04/2022	148580	Charles Valerio	Home Delivered Meals Mileage Reimbursement 9/15-9/29	15.94
Check	10/04/2022	148586	Edward Baus	Home Delivered Meals Mileage Reimbursement - Sept	28.44
Check	10/04/2022	148593	John Allen	Home Delivered Meals Mileage Reimbursement Sept	9.38
Check	10/04/2022	148595	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Sept	55.00
Check	10/04/2022	148602	Pat Zickler	Home Delivered Meals Mileage Reimbursement Aug-Sept	119.43
Check	10/04/2022	148612	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement 8/30-9/28	49.38
Check	10/11/2022	148726	Dorothy Archer	Home Delivered Meals Mileage Reimbursement - Sept	93.88
Check	10/11/2022	148746	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement 8/9-9/6	52.63
Check	10/11/2022	148755	Phil Roth	Home Delivered Meals Mileage Reimbursement 9/26-10/3	37.50
Check	10/11/2022	148774	Verify (XHTSSE)	Inv# 1493028 Background Checks Sept	152.00
Check	10/11/2022	148778	James Mattson	Home Delivered Meals Mileage Reimbursement - Sept	87.50

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2022	148792	Larry Piemonte	Home Delivered Meals Mileage Reimbursement - Sept	36.88
Total 1104520 · Volunteer Services					737.96
1104891 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	3,051.51
Total 1104891 · Health Insurance					3,051.51
Total 1104PRO · Enrichment Programs					7,086.95
1104SOC · Social Services					
1104991 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
Total 1104SOC · Social Services					1,245.15
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/04/2022	148594	Kammes Auto & Truck Repair, Inc.	Inv# 138662 Light Replacement	209.05
Check	10/04/2022	148594	Kammes Auto & Truck Repair, Inc.	Inv# 138879 Oil Change	221.60
Check	10/11/2022	148740	Kammes Auto & Truck Repair, Inc.	Inv# 138140 DOT Inspections 145, 146, 137	120.00
Check	10/11/2022	148740	Kammes Auto & Truck Repair, Inc.	Inv# 138753 DOT Inspections 140, 147	80.00
Check	10/11/2022	148770	Ultimate Spray-N-Wash Inc	Inv# 38546 Vehicle Washes (8)	400.00
Check	10/14/2022	148815	Valvoline	Inv# 47610 Directional Bulb	12.74
Check	10/14/2022	148815	Valvoline	Inv# 44587 Oil Change	47.58
Total 1104518 · Vehicle Maintenance					1,090.97
1104547 · Dispatch Software					
Check	10/14/2022	148816	Unified Dispatch	Inv# 3205660 Quarterly Call System Support/Maintenance	1,650.00
Total 1104547 · Dispatch Software					1,650.00
1104550 · Telephone					
Check	10/11/2022	148776	Verizon Wireless	Inv# 9913779910 Monthly Charges 9/19-10/18	890.15
Total 1104550 · Telephone					890.15
1104553 · Uniforms					
Check	10/04/2022	148581	Cintas #22	Inv# 1903310433 Uniform Shirt (4)/Jacket	222.65
Check	10/04/2022	148581	Cintas #22	Inv# 1093313723 Uniform Shirt	23.15
Total 1104553 · Uniforms					245.80
1104691 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	3,487.00
Total 1104691 · Health Insurance					3,487.00

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Type	Date	Num	Name	Memo	Amount
Total 1104TRN · Transportation					7,363.92
Total 1104 · Aging Services - Expenditures					32,099.04
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/11/2022	148767	Staples	Inv# 3518158921 Hanging Folders, Deskpads	102.29
Check	10/14/2022	148810	Staples	Inv# 3505479602 Copy Paper	79.98
Check	10/14/2022	148810	Staples	Inv# 3505479604 Ink	146.26
Check	10/14/2022	148810	Staples	Inv# 3505479605 Kitchen Supplies	88.51
Check	10/14/2022	148810	Staples	Inv# 3505479606 Ink	146.26
Check	10/14/2022	148810	Staples	Inv# 3505479607 Ink	146.26
Check	10/14/2022	148810	Staples	Inv# 3517255878 Coffee Supplies	45.57
Check	10/14/2022	148810	Staples	Inv# 3485461199 Credit	-3.77
Total 2024202 · Office Supplies					751.36
2024204 · Equipment					
Check	10/14/2022	148810	Staples	Inv# 3518656510 Coffee Cups	88.99
Check	10/14/2022	148817	Waterlogic	Inv# 1721601 Water Machine Rental 9/4-10/3	42.53
Check	10/14/2022	148817	Waterlogic	Inv# 1794218 Water Machine Rental 10/4-11/3	42.53
Total 2024204 · Equipment					174.05
2024507 · Professional Services					
Check	10/04/2022	148608	Verify (XHANGA)	Inv# 1487000 Background Checks Aug	18.00
Total 2024507 · Professional Services					18.00
2024591 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
Total 2024ADM · Administration					2,188.56
2024HOM · Home Relief					
2024119 · Emergency Assistance					
Check	10/11/2022	6179	Blackhawk Apartments	Shelter Assistance	2,000.00
Total 2024119 · Emergency Assistance					2,000.00
Total 2024HOM · Home Relief					2,000.00
202PAN · Pantry					
1014161 · Utilities					
Check	10/11/2022	148750	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 8/15-9/13	50.05
Check	10/11/2022	148751	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 8/15-9/13	50.05
Check	10/14/2022	148797	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 9/3-10/1	425.48

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2022	148812	Village of Hanover Park	Acct 3940-001 Water/Sewer 9/26	52.76
Total 1014161 · Utilities					578.34
1014191 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
Total 202PAN · Pantry					1,778.78
Total 2024 · Human Services - Expenditures					5,967.34
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	10/14/2022	148819	Airto Werwas LLC	Inv# 190-0007-36783 Legal Fees	1,557.40
Total 3034701 · Legal					1,557.40
3034710 · Community Affairs					
Check	10/11/2022	148771	UPS	Inv# Y79019392 Battery Recycling Delivery	24.47
Total 3034710 · Community Affairs					24.47
3034711 · Utilities					
Check	10/11/2022	148721	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 8/31-9/30	176.83
Check	10/11/2022	148722	Com Ed 039	Acct# 7826007039 Monthly Charges 8/31-9/30	119.13
Check	10/14/2022	148798	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 9/8-10/7	18.39
Total 3034711 · Utilities					314.35
3034714 · Office Supplies					
Check	10/11/2022	148767	Staples	Inv# 3484154993 Ink/Toner	459.65
Total 3034714 · Office Supplies					459.65
3034791 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
Total 3034ADM · Administration					3,499.15
3034BLD · Buildings					
3034612 · Building & Perm Improvements					
Check	10/14/2022	148811	The Home Depot	Washers/Post base/Screws	92.01
Check	10/14/2022	148811	The Home Depot	Saw Blades/Screws/Nails	74.57
Check	10/14/2022	148811	The Home Depot	Lumber/Screws	151.05
Check	10/14/2022	148811	The Home Depot	Screws	50.71

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Type	Date	Num	Name	Memo	Amount
Total 3034612 · Building & Perm Improvements					368.34
3034613 · Building Maintenance					
Check	10/14/2022	148811	The Home Depot	Drill Bits/Anchors	26.14
Check	10/14/2022	148811	The Home Depot	Screws	2.50
Total 3034613 · Building Maintenance					28.64
Total 3034BLD · Buildings					396.98
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/04/2022	148592	HOLCIM - MAMR Inc	Inv# 716928118 Stone for Swale Improvements	228.81
Check	10/04/2022	148592	HOLCIM - MAMR Inc	Inv# 716928119 Stone for Swale Improvements	190.53
Check	10/04/2022	148604	Sherwin-Williams	Inv# 2547-1 Paint Strainers	9.15
Check	10/04/2022	148605	SiteOne Landscape Supply, LLC	Inv# 123793510-001 Grass Seed for Swale Restoration	302.46
Check	10/11/2022	148716	Batteries Plus LLC	Inv# P55705216 Batteries	100.00
Check	10/11/2022	148728	Earth, Inc	Inv# 23326 Topsoil	180.00
Check	10/11/2022	148753	O'Reilly Auto Parts	Inv# 3421-328414 Diesel Fuel Additive	557.29
Check	10/14/2022	148803	Motorola Solutions Inc	Inv# 6856820220901 Monthly Communication Fee	88.00
Check	10/14/2022	148811	The Home Depot	Compressor plug	10.98
Check	10/14/2022	148811	The Home Depot	Screws/Hornet Spray	97.22
Check	10/14/2022	148811	The Home Depot	Drain Gate	8.47
Total 3034602 · Operating Supplies & Materials					1,772.91
3034610 · Street Lighting					
Check	10/11/2022	148723	Com Ed 051	Acct# 5619024051 Monthly Charges 8/26-9/27	21.26
Check	10/11/2022	148724	Com Ed 076	Acct# 7742763076 Monthly Charges 8/31-9/30	76.52
Total 3034610 · Street Lighting					97.78
3034614 · Signs, Stripping & Tree Removal					
Check	10/11/2022	148757	Quality Roque's Inc	Tree Removal Greenwood	1,500.00
Check	10/11/2022	148757	Quality Roque's Inc	Tree Removal Old Lake St	3,000.00
Total 3034614 · Signs, Stripping & Tree Removal					4,500.00
Total 3034ROD · Road Maintenance					6,370.69
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	10/11/2022	148712	Alta Equipment Company	Inv# SP4/56990 Trimmer / Blower	669.00
Total 3034608 · Equipment Purchase					669.00
3034609 · Maintenance Vehicles & Equip					
Check	10/04/2022	148607	Suburban Tire Auto Care Centers	Inv# 525741 Landscape Trailer Tire	184.80
Check	10/11/2022	148712	Alta Equipment Company	Inv# SS4/28840 Backpack Blower Repairs	61.50
Check	10/11/2022	148712	Alta Equipment Company	Inv# SS4/28842 Trimmer Repairs/Maintenance	92.25
Check	10/11/2022	148712	Alta Equipment Company	Inv# SS4/28843 Trimmer Repairs/Maintenance	92.25

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Type	Date	Num	Name	Memo	Amount
Check	10/11/2022	148772	Valvoline	Inv# 47378 Oil Change	120.67
Total 3034609 · Maintenance Vehicles & Equip					551.47
Total 303EQM · Equipment					1,220.47
Total 3034 · Road Maintenance - Expenditures					11,487.29
4045 · Comm/SR Citizens Svcs - Expense					
4045100 · Gift Shop					
Check	10/14/2022	148790	Jennifer Fair-Schafer	Volunteer T-Shirts (9)	94.31
Total 4045100 · Gift Shop					94.31
Total 4045 · Comm/SR Citizens Svcs - Expense					94.31
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	10/14/2022	148822	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
Total 5054ADM · Administration					1,726.36
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	10/11/2022	148720	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 10/2-11/1	257.53
Check	10/11/2022	148736	Groot, Inc (114943)	Acct# 3107-114943 Inv# 9482540T107 Monthly Charges Oct 2022	174.35
Total 5054210 · Utilities					431.88
5054250 · Building Maintenance					
Check	10/11/2022	148713	Anderson Pest Solutions (626 MHB)	Inv# 26607794 Pest Control - Sept	50.00
Check	10/11/2022	148732	Fox Valley Fire & Safety	Inv# 547585 Annual Fire Alarm Inspection Resource Center	414.00
Total 5054250 · Building Maintenance					464.00
5054286 · Agency Support Services					
Check	10/11/2022	148758	Quench USA, Inc.	Inv# 4397860 Water Cooler Rental - Oct 2021	55.00
Total 5054286 · Agency Support Services					55.00
Total 5054COM · HT Community Resource Center					950.88
5054SVC · Service Contracts					
5054100 · CAC CASI					
Check	10/14/2022	148825	Childrens Advocacy Ctr of Nwst Co County	Forensic Interviewing	5,000.00
Total 5054100 · CAC CASI					5,000.00
5054103 · CAC Safe from the Start					

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Type	Date	Num	Name	Memo	Amount
Check	10/14/2022	148825	Childrens Advocacy Ctr of Nwst Co County	Safe from the Start	6,250.00
			Total 5054103 · CAC Safe from the Start		6,250.00
			5054104 · CCC Domestic Violence Shelter		
Check	10/14/2022	148824	Community Crisis Center	Domestic Violence Shelter	5,600.00
			Total 5054104 · CCC Domestic Violence Shelter		5,600.00
			5054105 · CCC Domestic Violence Counsel		
Check	10/14/2022	148824	Community Crisis Center	Domestic Violenc Counseling	7,800.00
			Total 5054105 · CCC Domestic Violence Counsel		7,800.00
			5054108 · Aid Supportive Employment		
Check	10/14/2022	148826	Association for Individual Development	Employment Services	10,343.75
			Total 5054108 · Aid Supportive Employment		10,343.75
			5054109 · Aid Case Management		
Check	10/11/2022	148715	Association for Individual Development	Home Based Services	2,000.00
			Total 5054109 · Aid Case Management		2,000.00
			5054113 · Clearbrook Day Services		
Check	10/11/2022	148719	Clearbrook	Day Program Services	2,000.00
			Total 5054113 · Clearbrook Day Services		2,000.00
			5054123 · Easter Seals		
Check	10/14/2022	148833	Easter Seals DuPage & Fox Valley Region	Family Support Services	5,725.50
			Total 5054123 · Easter Seals		5,725.50
			5054130 · Northwest Casa		
Check	10/11/2022	148752	Northwest CASA	Sexual Assault Intervention	695.25
			Total 5054130 · Northwest Casa		695.25
			5054132 · Ecker Therapy Services		
Check	10/14/2022	148832	Ecker Center for Behavioral Health	Therapy Services	22,650.00
			Total 5054132 · Ecker Therapy Services		22,650.00
			5054133 · Ecker PEP		
Check	10/14/2022	148832	Ecker Center for Behavioral Health	Crisis Services	4,375.00
			Total 5054133 · Ecker PEP		4,375.00
			5054135 · Ecker Center Substance		
Check	10/14/2022	148832	Ecker Center for Behavioral Health	Substance Abuse Service	15,700.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054135 · Ecker Center Substance		15,700.00
			5054141 · Shelter Inc Healthy Families		
Check	10/11/2022	148764	Shelter, Inc	Emergency Housing	2,125.00
			Total 5054141 · Shelter Inc Healthy Families		2,125.00
			5054142 · Centro De Informacion		
Check	10/14/2022	148823	Centro de Informacion	Family Centered Mental Health Services	8,125.00
			Total 5054142 · Centro De Informacion		8,125.00
			5054148 · FSA Therapy Services		
Check	10/14/2022	148831	Family Svc Assoc of Greater Elgin Area	Therapy Services	10,750.00
			Total 5054148 · FSA Therapy Services		10,750.00
			5054158 · Summitt Center		
Check	10/14/2022	148836	Summit Center	Early Learning Center	3,250.00
			Total 5054158 · Summitt Center		3,250.00
			5054162 · Tide Transportation		
Check	10/14/2022	148818	A#1 Cab Dispatch Inc	Tide Transportation - 10/6 Invoices	3,169.50
			Total 5054162 · Tide Transportation		3,169.50
			5054165 · Amita Alexian		
Check	10/11/2022	148714	Alexian Bros Center Mental Health (MHB)	Outpatient Psychiatric Services July	2,350.84
Check	10/11/2022	148714	Alexian Bros Center Mental Health (MHB)	Outpatient Psychiatric Services Aug	1,772.95
Check	10/14/2022	148780	Alexian Bros Center Mental Health (MHB)	Therapy and Psych	1,343.86
			Total 5054165 · Amita Alexian		5,467.65
			5054166 · PADS of Elgin		
Check	10/14/2022	148828	PADS of Elgin	Emergency Shelter Program	8,750.00
			Total 5054166 · PADS of Elgin		8,750.00
			5054179 · Challenge Grant Fund		
Check	10/14/2022	148837	Northeast Dupage Family & Youth Service	Bartlett PD Social Worker Grant	4,000.00
			Total 5054179 · Challenge Grant Fund		4,000.00
			5054183 · CCC SA Counseling		
Check	10/14/2022	148824	Community Crisis Center	Sexual Assault Counseling and Advocacy	3,975.00
			Total 5054183 · CCC SA Counseling		3,975.00
			5054185 · Little City Foundation		
Check	10/11/2022	148745	Little City Foundation	CILA Home	1,475.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054185 · Little City Foundation		1,475.00
			5054190 · Maryville Academy		
Check	10/14/2022	148829	Maryville Academy	Music Therapy Program	5,000.00
			Total 5054190 · Maryville Academy		5,000.00
			5054203 · Clearbrook - Residential		
Check	10/11/2022	148719	Clearbrook	Residential Program Services	2,500.00
			Total 5054203 · Clearbrook - Residential		2,500.00
			5054204 · Easter Seals Family Support		
Check	10/11/2022	148729	Easter Seals DuPage & Fox Valley Region	Family Support Services	1,000.00
			Total 5054204 · Easter Seals Family Support		1,000.00
			5054207 · Girl Scouts of N. IL - Outreach		
Check	10/14/2022	148834	Girl Scouts of Northern Illinois	Project Opportunity	3,175.00
			Total 5054207 · Girl Scouts of N. IL - Outreach		3,175.00
			5054223 · Marklund		
Check	10/14/2022	148830	Marklund Children's Home	Wasmond Center Funding	6,025.00
			Total 5054223 · Marklund		6,025.00
			5054226 · Fellowship Housing Corp		
Check	10/11/2022	148731	Fellowship Housing Corporation	Transitional Housing and Financial Literacy	1,250.00
			Total 5054226 · Fellowship Housing Corp		1,250.00
			5054227 · AARA		
Check	10/14/2022	148827	American Association of Retired Asians	Social Isolation Among Older Adults Program	10,000.00
			Total 5054227 · AARA		10,000.00
			Total 5054SVC · Service Contracts		168,176.65
			Total 5054 · Mental Health - Expenditures		170,853.89
			7004 · Vehicle Replcmnt - Expenditures		
			7004540 · Bus Purchase		
Check	10/11/2022	148754	Pace	Inv# 610916 Bus Lease	100.00
Check	10/11/2022	148754	Pace	Inv# 610925 Bus Lease	100.00
			Total 7004540 · Bus Purchase		200.00
			Total 7004 · Vehicle Replcmnt - Expenditures		200.00
			8084 · Capital Projects - Expenditures		
			8084414 · Emergency Services Station		

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Type	Date	Num	Name	Memo	Amount
Check	10/11/2022	148710	Thomas Engineering Group LLC	Inv# 22-329 Sept Progress Payment Phase III Engineering	21,484.81
Check	10/14/2022	148820	Empire Construction	ESHQ Construction Pay Application No. 2	366,673.97
Check	10/14/2022	148838	Nicor 55	Acct 55-02609232 4 Gas Service ESHQ	749.70
Total 8084414 · Emergency Services Station					388,908.48
8084420 · Izaak Walton Ctr Improvements					
Check	10/11/2022	148730	Elgin Granite Works	Izaak Walton Reserve Dedication Boulder and Plaque	1,490.00
Total 8084420 · Izaak Walton Ctr Improvements					1,490.00
8084425 · Building & Perm Improvements					
Check	10/04/2022	148590	Goldseal Cabinets & Countertops Inc	Inv# 350201 Bagging Station Cabinet/Countertops - Food Pantry	3,679.50
Check	10/05/2022	148707	Signarama	Township Electronic Marquee	12,360.23
Check	10/11/2022	148709	Mendel Pumbing & Heating Inc	Inv# 413623 Senior Center Water Heater	6,624.50
Check	10/11/2022	148761	Reinke Interior Supply	Inv# 30012271 Town Hall Break Room Renovations	568.96
Check	10/11/2022	148765	Sherwin-Williams	Inv# 2876-4 Paint for Town Hall Breakroom Renovation	38.95
Check	10/14/2022	148811	The Home Depot	Resident Services Renovation Supplies	420.41
Total 8084425 · Building & Perm Improvements					23,692.55
Total 8084 · Capital Projects - Expenditures					414,091.03
TOTAL					722,815.04



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting of the Hanover Township Board to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Noyola, Essick, and Martinez.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Human Services Director Mary Jo Imperato, Youth and Family Services Director Tina Houdek, Facilities and Road Maintenance Director Caleb Hansen, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mark Kimzey. Also in attendance were Mr. Norbert Paul and his family and friends, and Mrs. Ann Essick of Elgin, Elgin Mayor David Kaptain, State Senator Cristina Castro and Village of Streamwood Trustee Mike Baumer, Ms Cate Moulton of Mack & Associates, and several representatives from the Cook County Sheriff's Department.

- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.

Supervisor McGuire asked the Board if they would amend the agenda to move item VIII.D. forward to item D. under Item IV. Trustee Beattie moved that the agenda be amended to move item IV.D. Resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department forward to Presentations, item D; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried; agenda amended.

- III. Public Comment: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response and the Supervisor closed the Public Comment section of the meeting.

- IV. Presentations:

A. Veterans Honor Roll

1. The Board welcomed Mr. Norbert Paul of Elgin into the Hanover Township Veterans Honor Roll. Mr. Paul served in the U.S. Army from 1965 to 1967 as Specialist 4, earning two Purple Hearts, the Nation Defense Service Medal, the Vietnam Campaign Medal, the Vietnam Service Medal Sharpshooter (rifle M-14). His name would be place on the plaque in Veterans Hall and be recorded in the Clerk's office, and he would be invited to the Veteran Honor Roll dinners.
2. The Board welcomed Hanover Township's own Trustee Craig Essick of Elgin into the Hanover Township Veterans Honor Roll. Trustee Essick attained the rank of Colonel (06) in the U.S. Army where he served from 1979 to 2011 where he earned the Legion of Merit, Bronze Star Medal, Meritorious Service Medal, Army Commendation Medal, Army Achievement Medal, Army Reserves Component Achievement Medal, National Defense Service Medal, Global War on Terrorism Expeditionary Medal, Global War on Terrorism Service Medal, Army Service Ribbon, Overseas Service Ribbon, Armed Forces Reserve Medal with M Device, Armed Forces Reserve Medal with 30 year Device, Parachutist Badge, and Army Combat Badge. His name would be place on the plaque in Veterans Hall and be recorded in the Clerk's office, and he would be invited to the Veteran Honor Roll dinners.

- B. The Board thanked Senator Cristina Castro for her support and work on the Hanover Township Mental Health Board Hanover Landing project.

- C. The Board thanked Elgin Mayor David Kaptain for his promotion and steadfast support on the Hanover Township Mental Health Board Hanover Landing project.
 - D. Item moved from New Business to Presentations: Resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department: The Supervisor placed a resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department into the record and made a presentation to the Sheriff's Department representatives that were present.
- V. Reports:
- A. Supervisor's Report: Supervisor McGuire reported that Cook County has denied Hanover Township the Community Block Development Grant that was applied for earlier this year to fund community development projects that would have included improvements to the Hanover Township Senior Center HVAC system. The amount of requested funds was \$400,000 benefitting low to moderate income persons. The last CDBG from the County was in 2010 for the build-out of the lower level of the Senior Center. The Supervisor reported that our old drone has been lost during a training exercise, but is still being searched for.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Committee Liaison Reports: No reports were offered by the Trustees.
 - E. Department Reports: Reports were submitted for review and consideration by the Board during the last Board meeting; this week's highlights included Director Kuttentberg reporting that the Metropolitan Township Association Symposium was a success. He also reported that the foundation for Hanover Landing has been poured. A virtual tour video for the Senior Center will be held this week. He has been elected president of the Illinois Township Communicators group. Assistant Administrator Vana reported that the new NIU Management has started work this week. The search is on for a part-time receptionist. Sexual harassment training for staff is ongoing. Reminder that the Rosner Teen Center dedication would be held this Saturday. Manager Teachout noted that the Markland Center was awarded funds this year. The Mental Health Board has been presented with the Elder Day award. Director Conway reported that special programs would be held for October 7 Ageism Day. Social Services would be assisting with processing LIHEAP applicants during open enrollment October 15. Transportation services would have training on tying down scooters in the busses. She attended the Aging Summit. AgeOptions granted the Township funds for senior mental health services. Applications are being sought for Senior Citizens Services Committee member positions. The committee made \$500 in the recent donut sale. ITASC nominations are being sought. Director Houdek noted that teen sports leagues are ongoing with the Streamwood Park District. Open gym style activities are being held at the Izaak Walton Youth Center. The department is still awaiting intergovernmental rental agreements with U-46 for Open Gym in U-46 schools. She and other members of the department would represent Hanover Township at ACE at the NOW Arena this week. The department has been invited to present Substance Abuse programming at assemblies in U-46 elementary schools. Director Imperator reported that she and Ms Orozco completed 18 CEU hours for veterans' services. The food pantry has pre-packed bags for people seeking asylum in our area. Director Smith reported that the Illinois Department of Public Health has moved Illinois to a low transmission level for COVID. C19 Moderna booster shots from WalMart would be available on October 11. Employee health screenings and flu shots are ongoing. On October 19 the Women's Health event would be held at the Township. She reminded the Board to wear pink on October 24 for Breast Cancer Awareness month. Director Crews reported that he assisted in the drafting of the Bartlett Emergency Services operations plan, and is assisting Carpentersville with their plan. The Village of Streamwood tornado training,

and dive training in Pingree Grove would be held this month. He would have a meeting with DuComm and other agencies to review dispatch updates and procedures. The unit participated with the Bartlett Fest. He would meet with WIU to discuss best practices and funding for drones, and a policy for our use has been drafted. On October 26, the unit would participate in a drone drill with the County Forest Preserve. Director Hanson reported that he met with the resident from the Sherwood Oaks development who voiced concerns regarding speeding cars down their local streets (discussed at the September 20, 2022 meeting). He presented various solutions to the resident, including signage, and working with the County Sheriff for policing in that area. The resident was satisfied with these implementations. Director Hanson met with another resident regarding the storm water retaining wall in the Chapel Creek sub-division, which was also discussed at a previous meeting; he explained that the wall is not the responsibility of the Township; the resident was satisfied with the response. The laying of the main sewer pipe from the Emergency Services area is now being done. He read a short note of thanks from a resident regarding the removal of the dead tree in Streamwood that the Township removed. Regarding the pool demolition, quotes are being sought. Administrator Barr reported that Coffee with the Board would be held on October 15 at 9 a.m. at Veterans Hall.

- VI. Bill Paying: Mr. Barr presented the bills for payment from September 19, 2022 through October 3, 2022, as follows:

a.	Town	36,692.73
b.	Senior Services	29,205.33
c.	General Assistance	14,614.06
d.	Road Maintenance	3,139.78
e.	Mental Health Board	38,794.45
f.	Vehicle Fund	5,000.00
g.	Capital	<u>3,216.26</u>
	Total	<u>\$130,662.61</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve payment of the bills as presented from September 20, 2022 through October 3, 2022. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

- A. Meeting Minutes of September 20, 2022: Trustee Beattie moved that the Board approve the meeting minutes of September 20, 2022 as presented by Clerk Dolan Baumer; Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of September 20, 2022: Trustee Noyola moved that the Board approve the Executive Session minutes of September 20, 2022 as presented by Clerk Dolan Baumer; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Approval of the Fiscal Year 2022 Audit: Trustee Martinez moved that the Board approve the Comprehensive Annual Financial Report for year ending March 31, 2022 which includes the Mack & Associates Auditors' Report, as presented; Trustee Essick seconded the motion. Ms Cate Moulton of Mack & Associates was present to do a brief review of the CAFR and to address any questions the Board may have had. On the motion, roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the report would be filed.

- D. Resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department: Item moved to IV. Presentations, item D.
- E. Resolution declaring October Substance Abuse Prevention Month in Hanover Township: Trustee Beattie moved that the Board approve a resolution declaring October 2022 Substance Abuse Prevention Month in Hanover Township; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution proclaiming October Italian-American Heritage & Culture Month in Hanover Township: Trustee Martinez moved that the Board approve a resolution proclaiming October 2022 Italian-American Heritage & Culture Month in Hanover Township; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution declaring October 7 Ageism Awareness Day in Hanover Township: Trustee Essick moved that the Board approve a resolution declaring October 7, 2022 Ageism Awareness Day in Hanover Township; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- H. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: Trustee Beattie moved that the Board approve resolution 100422 approving of a professional services agreement with Thomas Engineering Group, LLC; motion seconded by Trustee Martinez. The project is to consist of Phase II Design and Phase III Construction Engineering Services for the 2023 Roadway Resurfacing Project to be bid this winter, as more fully described in Design Professional's Proposal. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- I. Resolution to Approve a Drone License and Mutual Aid Agreement with MABAS Division II: Trustee Beattie moved that the Board approve resolution 1004221 approving of a drone license and mutual aid agreement between MABAS Division II and Hanover Township; motion seconded by Trustee Essick. MABAS Division II is the owner of a DJI Matrice 30T Drone and desires to grant a license to Hanover Township for the use of the drone by Hanover Township Emergency Services in connection with its emergency and non-emergency response operations. Hanover Township desires to license from MABAS Division II the use of the drone and to render assistance to the member units in support of the member units' mutual aid operations pursuant to the MABAS Agreement. Hanover Township will pay \$5,000.00 to MABAS Division II upon execution of the Agreement. No fee or other consideration shall be payable to MABAS Division II or any member unit by Hanover Township under this Agreement. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- J. Resolution to Amend User Fees and Deposits for Hanover Township Facilities: Trustee Martinez moved that the Board approve resolution 1004222 approving of amended user fees and deposits for Hanover Township facilities (article 6 of the Rules and Regulations regarding the Hanover Township Facilities); motion seconded by Trustee Beattie. Specifically, section two of the resolution cites that the fees and deposits for the use of the Izaak Walton Youth Center for cultural, educational, civic, and other activities pursuant to Chapter 6 of the Rules & Regulations are hereby amended as follows: Non-refundable resident fee \$175.00/day, \$225.00/day non-resident, with a security deposit of \$120.00 for no use of the kitchen and \$420.00 for the use of the kitchen. Roll call on the motion: Ayes: Trustees Essick, Beattie, Noyola, and Martinez, and Supervisor McGuire. Motion carried.

- K. Approval of Replacement of the William Tiknis Campus Digital Marquee Sign: Trustee Beattie moved to approve the recommendation by staff to replace the digital William Tiknis Campus marquee sign; motion seconded by Trustee Noyola. Assistant Administrator Vana elaborated that the current sign is no longer functioning and the replacement parts are obsolete. Staff recommendation is that Sign-A-Rama provide the new sign for \$24,750. Roll call on the motion: Ayes: Trustees Essick, Beattie, Noyola, and Martinez, and Supervisor McGuire. Motion carried.
- IX. Executive Session: Trustee Essick moved that the Board adjourn into Executive Session pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act. Trustee Beattie seconded the motion, followed by a roll call vote: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire released staff from the rest of the Board meeting and the Board adjourned into Executive Session at 8:05 p.m.
- The Board returned from Executive Session at 8:12 p.m. Supervisor McGuire gaveled the meeting back to order and present were Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire by roll call.
- X. Other Business: Mr. Barr reminded the Board that photos would be taken prior to the next meeting this month.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:16 p.m. was made by Trustee Beattie and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION NO. _____

**A RESOLUTION
TO ESTABLISH A DECENNIAL COMMITTEE ON
LOCAL GOVERNMENT EFFICIENCY**

WHEREAS, on June 10, 2022, the Illinois General Assembly enacted Public Act 102-1088 (the "Act"), "an Act concerning government," also known as the "Decennial Committees on Local Government Efficiency Act," which became effective immediately; and

WHEREAS, the Act mandates that, within one (1) year after the effective date of the Act, and at least once every ten (10) years thereafter, each governmental unit, except municipalities and counties, must form a committee to study local efficiencies and increased accountability to the county board in which the governmental unit is located; and

WHEREAS, to comply with the Act, the Supervisor and Board of Trustees of Hanover Township deem it necessary and appropriate to establish the Hanover Township Decennial Committee on Local Government Efficiency, as provided herein; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees (collectively, the "Township Board") of the Township of Hanover (the "Township"), County of Cook (the "County"), State of Illinois (the "State"), as follows:

SECTION ONE: FORMATION AND DURATION. The Hanover Township Decennial Committee on Local Government Efficiency (the "Committee") is hereby established. The Township shall provide administrative and other support to the Committee, as determined by the Township Supervisor. The Committee shall be dissolved upon the publication of the report required under Section Five below, until such time as it is re-established with newly appointed members pursuant to Section 10 of Public Act 102-1088, "an Act concerning government," also known as the "Decennial Committees on Local Government Efficiency Act."

SECTION TWO: MEMBERSHIP. The Committee's membership shall consist of the Township Board, the Township Clerk, the Township Assessor, and two (2) Township residents to be appointed by the Township Supervisor, with the advice and consent of the Township Board. The Township Supervisor, or his designee, shall serve as the Chairperson of the Committee. The Chairperson may appoint additional Committee members and officers, including, but not limited to, a recording secretary to keep minutes of Committee meetings and prepare necessary reports, as he or she deems appropriate. The recording secretary and other officers may, but need not, be Committee members. Committee members and officers shall serve without compensation but may be reimbursed by the Township for their expenses incurred in performing their duties. Except as otherwise required by law, the Committee members, Chairperson, and officers may be removed at the sole discretion of the Township Supervisor. In the event of a vacancy in the Committee's membership or the role of Chairperson or any officer, such vacancy shall be filled in the same manner as the appointment under this Section Two.

SECTION THREE: POWERS AND DUTIES. The duties of the Committee shall include, but are not limited to, the following: (a) the study of the Township's governing statutes, ordinances, rules, procedures, powers, jurisdiction, shared services, intergovernmental agreements, and interrelationships with other governmental units and the State; and (b) the collection of data, research, and analysis as necessary to prepare the report required under Section Five below. The Committee may employ or use the services of specialists in public administration and governmental management and any other trained consultants, analysts, investigators, and assistants it considers appropriate, and may seek assistance from colleges and universities as necessary to prepare the report required under Section Five below.

SECTION FOUR: MEETINGS. The Committee shall meet from time-to-time as determined by the Chairperson and at least three (3) times prior to dissolution under Section One above. The Committee shall meet in accordance with all applicable rules, regulations, ordinances, and laws, including, but not limited to, the Open Meetings Act, 5 ILCS 120/1 *et seq.*, and the

Hanover Township Policy Regarding Rules of Decorum, as amended from time-to-time. In addition, at the conclusion of each Committee meeting, the Committee shall conduct a survey of residents who attended asking for input on the matters discussed at the meeting. The Committee may otherwise establish its own procedures to regulate its internal operations, so long as the procedures comply with all applicable rules, regulations, ordinances, and laws. The Committee may meet during a regularly scheduled Township Board Meeting, so long as: (a) separate notice is given in conformance with the Open Meetings Act; (b) the Committee meeting is listed as part of the Agenda for the Township Board Meeting; and (c) at least a majority of the Committee members are present at the Committee's meeting.

SECTION FIVE: REPORTING. The Committee shall summarize its work and findings in a written report, which shall include recommendations in respect to increased accountability and efficiency. The report shall be provided to the County Board of Commissioners on or before April 18, 2024, which is eighteen (18) months after the Committee's formation, and shall be made available to the public. At the discretion of the Township Supervisor, the Chairperson, or his or her designee, may be required to present its report at a full meeting of the Township Board. The Township Supervisor may also from time-to-time require that the Chairperson, or his or her designee, present in-person progress and/or status reports to the Township Board at regularly scheduled Township Board Meetings.

SECTION SIX: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION SEVEN: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION EIGHT: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 18, 2022

APPROVED: October 18, 2022

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on October 18, 2022, and approved on October 18, 2022, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

RESOLUTION NO. _____

**A RESOLUTION
TO AUTHORIZE THE SALE OF THE REAL PROPERTY LOCATED AT
1535 BURGUNDY PARKWAY, STREAMWOOD, ILLINOIS**

WHEREAS, pursuant to Section 85-10 of the Township Code (the “Code”), 60 ILCS 1/1 *et seq.*, Hanover Township (the “Township”) may acquire and hold real property for the use of its inhabitants and may sell and convey that property; and

WHEREAS, pursuant to Section 30-50 of the Code, 60 ILCS 1/30-50, the electors of the Township (the “Electors”) may make all orders for, *inter alia*, the sale of the Township’s property that may be deemed conducive to the interest of its inhabitants; and

WHEREAS, on April 12, 2022, pursuant to Hanover Township Resolution _____, and in accordance with Public Act 100-0893, the Electors delegated, *inter alia*, the power to sell the Township’s property to the Township Supervisor and Board of Trustees (collectively, the “Township Board”) for a period of up to twelve (12) months; and

WHEREAS, the Township owns certain real property (the “Property”), within the territorial boundaries of the Township, which is commonly known as the following street address: 1535 Burgundy Parkway, Streamwood, IL 60107; and

WHEREAS, on April 22, 2021, an appraisal (the “Appraisal”), a copy of which is attached hereto and incorporated herein by this reference, was conducted by a State licensed real estate appraiser to determine the value of the Property; and

WHEREAS, the Township Board deems that it may be in the best interest of the Township to sell the Property, and that it is necessary and proper for the orderly and efficient sale of the Property to conduct the sale as provided herein; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all attachments referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: STATEMENT OF INTENT. It is the intent of the Township Board to sell the Property, subject to approval by the Township Board, on terms and conditions reasonably consistent with customary commercial transactions in the area, including, but not limited to, hiring appraisers, surveyors, and repairmen, a reasonable financing contingency, with adequate earnest money, to close within sixty (60) days of contract acceptance.

Street Address:	1535 Burgundy Parkway, Streamwood, IL 60107
PIN:	06-24-407-009-0000
Size:	13,440 square foot lot (0.309 acres)
Use:	Office Uses
Zoning:	I-1: Limited Industrial
Legal Description:	THE WEST 70 FEET OF THE EAST 210 FEET OF LOT 11 IN 4-B INDUSTRIAL PARK, A SUBDIVISION OF THE SOUTHEAST 1/4 OF SECTION 24, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS AND RECORDED JULY 22, 1969 AS DOCUMENT 20907806 IN COOK COUNTY, ILLINOIS.

SECTION THREE: AUTHORIZATION.

(A) The Township Administrator is hereby authorized and directed to conduct the sale of the Property by listing with a State licensed real estate agent; provided, however, that the terms of the agent's compensation shall not to exceed five percent (5%) of the sale price.

(B) The Township Clerk is hereby authorized and directed to make the Appraisal available for public inspection, and to publish and post this Resolution and notice of the date by which bids must be received by the Township and the place, time, and date at which bids for the Property shall be opened, in accordance with Section 30-50 of the Code.

(C) The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, all documents in connection with the sale of the Property, and the Township Supervisor is hereby authorized to undertake any and all actions that are necessary and proper to further the authorization of the sale of the Property.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 18, 2022

APPROVED: October 18, 2022

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on October 18, 2022, and approved on October 18, 2022, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk