



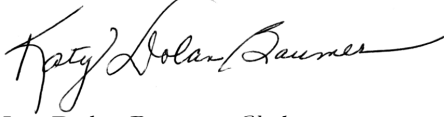
Minutes of the Hanover Township
Finance Committee
Hanover Township Senior Center
Tuesday, February 9, 2021

- I. Chairman Trustee Martinez called the meeting to order at 6:00 p.m.
- II. Roll Call: present were Supervisor McGuire and Administrator Barr, as well as Directors Crews, Conway, and Smith.
- III. Public Comment: Chairman Martinez asked if there were any comments from the public; none were heard and he moved on to the next item.
- IV. Review and Approval of Minutes: Minutes of November 10, 2020: The minutes from the Finance Committee meeting of November 10, 2020 were presented by Clerk Dolan Baumer for review and approval. A motion to accept the minutes as presented was made by Supervisor McGuire and seconded by Administrator Barr and approved by roll call vote.
- V. Consideration of FY22 Budget: Administrator Barr presented a draft budget for review.
 - A. Director Crews discussed the need for an increase in the equipment budget for 2022 (\$10,000)
 - B. Director Conway discussed the need for increases in HDM travel expense under Nutrition due to employee travel to make the deliveries during Covid and beyond. She also projected an increase in HDM expenses due to increased use by resident. Two staff members are retiring in 2021, thereby reducing the budgeted salary line expenses. The Director expects to receive a grant for Home Delivered Meals this year. Line items under Transportation are up due to employee screenings and travel.
 - C. Director Smith reviewed the Community Health budget, which is projected to increase by 3.0%. The Supervisor requested that Administrator Barr look into the Community Health staff salaries.
 - D. Supervisor McGuire asked Administrator Barr to meet with Trustee Moinuddin to review the Assessor's budget for 2022.
 - E. Discussion was held around 2021 and future Open Gym under the Covid 19 restrictions currently in place. Mr. McGuire asked that the department postpone/cancel future Open Gym sessions until further notice or until a way hold it safely is made. He suggested leaving it in the budget, but do not spend it.
 - F. The committee asked that the Home Care Program and associated budget be added to the draft budget.
 - G. Discussion was held around the Christafano property – should the Board buy it outright? Should it be bought over time? The Board needs to discuss the options.
 - H. Supervisor McGuire moved that the committee propose a Covid 19 gap coverage program; second by Administrator Barr. Motion carried by unanimous roll call vote.

Supervisor McGuire moved that the committee recommend this proposed budget, as amended, to the Board for its review and approval; motion seconded by Administrator Barr. Roll call: Supervisor McGuire, Administrator Barr, and Chairman Martinez.
- VI. Executive Session: No motion was made to go into closed session.
- VII. Other Business: No other business was discussed.

VIII. At 7:07 p.m., Chairman Martinez adjourned the meeting upon a motion from Mr. McGuire and second by Mr. Barr.

Respectfully submitted

A handwritten signature in cursive script, reading "Katy Dolan Baumer". The signature is written in black ink and is positioned above the printed name.

Katy Dolan Baumer, *Clerk*