



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
November 1st, 2022
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Emergency Services Station Construction Update
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Workshop Meeting Minutes of October 15, 2022
 - B. Regular Meeting Minutes of October 18, 2022
 - C. Executive Session Minutes of October 18, 2022
 - D. Approval of 2023 Township Board Meeting Dates
 - E. Approval of 2023 Township Holiday Closures
 - F. Approval of Demolition Project on Property Located at 1169 Robinhood Drive, Elgin, Illinois
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Hanover Township
Board Audit Report
From 10/18/22 - 10/31/22

	<u>Total</u>
Total Town Fund	52,654.11
Total Senior Services Fund	27,314.79
Total General Assistance Fund	5,640.91
Total Road Maintenance Fund	16,638.96
Total Committee for Senior Citizens Services	488.02
Total Mental Health Board Fund	2,052.99
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	8,975.00
 Total All Funds	 <u><u>113,764.78</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013440 · YFS - Tutoring Fees					
Check	10/18/2022	148855	Serafin Chavez Jr	Tutoring Program Refund	90.00
Check	10/18/2022	148857	Toya Badie	Tutoring Program Refund	45.00
Total 1013440 · YFS - Tutoring Fees					135.00
Total 1013 · Town Fund - Revenue					135.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	10/28/2022	149019	Alphabet Shop, Inc	Inv# 60210 Rosner Teen Center Signage	1,845.00
Total 1014410 · Equipment Purchases					1,845.00
1014430 · Computer Equipment & Software					
Check	10/28/2022	149007	ProxiT Technology Solutions	Inv# 23291 Network Labor - October	10,194.35
Total 1014430 · Computer Equipment & Software					10,194.35
1014540 · Facility Lease					
Check	10/28/2022	149004	Bartlett Volunteer Fire Association	HTES Station Semi Annual Lease	10,000.00
Total 1014540 · Facility Lease					10,000.00
Total 101CAP · Capital Expenditures					22,039.35
101CHN · Community Health					
1014453 · Printing					
Check	10/25/2022	148964	COTG	Inv# 3969531 Copy Overage 9/25-10/24	23.88
Total 1014453 · Printing					23.88
1014492 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	100.60
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1014492 · Dental, Vision & Life Insurance					116.50
Total 101CHN · Community Health					140.38
101CVA · Community Affairs					
101CMA · Community Relations					
1014611 · Education & Training					
Check	10/25/2022	148990	NIU Outreach	Event# 19102 2022 IL Twsp Mgmt Academy Training -C. Smith	94.00
Total 1014611 · Education & Training					94.00
1014614 · Printing					
Check	10/25/2022	148992	Precise Printing Network, Inc.	Inv# 53262 1st Sheriff's Plaque	106.63
Check	10/25/2022	148992	Precise Printing Network, Inc.	Inv# 53291 2nd Sheriff's Plaque	96.63

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/28/2022	149029	Signs by Tomorrow	Inv# 29476 Make a Difference Patch	35.00
			Total 1014614 · Printing		238.26
			1014625 · Communications		
Check	10/28/2022	149006	Easy Permit Postage	Hanover Happenings Newsletter Mailing	8,208.42
			Total 1014625 · Communications		8,208.42
			1014692 · Dental, Vision & Life Insurance		
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	94.82
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
			Total 1014692 · Dental, Vision & Life Insurance		105.42
			Total 101CMA · Community Relations		8,646.10
			Total 101CVA · Community Affairs		8,646.10
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	10/25/2022	148974	Hoshaw, Greg	Safe keys	11.97
			Total 1014802 · Equipment		11.97
			1014803 · Uniforms		
Check	10/25/2022	148982	Luke, Justin	Shirt Repair	25.00
Check	10/25/2022	148993	Ray O'herron Co., Inc.	Inv# 2199171 Uniform Shirts (2)	182.98
Check	10/25/2022	148993	Ray O'herron Co., Inc.	Inv# 2203737 Uniform Shirts w/Patch (2)	163.96
			Total 1014803 · Uniforms		371.94
			1014806 · Office Supplies		
Check	10/25/2022	148974	Hoshaw, Greg	Binders	11.98
Check	10/25/2022	148974	Hoshaw, Greg	Binders	6.75
Check	10/25/2022	148974	Hoshaw, Greg	Flash Drives	40.96
Check	10/25/2022	148974	Hoshaw, Greg	SD Cards	249.95
			Total 1014806 · Office Supplies		309.64
			1014812 · Volunteer Appreciation		
Check	10/25/2022	148974	Hoshaw, Greg	Refreshments	4.28
Check	10/25/2022	148974	Hoshaw, Greg	Training Lunch	8.55
			Total 1014812 · Volunteer Appreciation		12.83
			1014813 · Vehicle Fuel & Maintenance		
Check	10/25/2022	149003	Village of Hanover Park (Fuel)	Inv# 2022-982 Sept 2022 Fuel	1,491.79
			Total 1014813 · Vehicle Fuel & Maintenance		1,491.79
			1014892 · Dental, Vision & Life Insurance		

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	129.91
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
Total 1014892 · Dental, Vision & Life Insurance					138.39
Total 101ES · ES - Expenditures					2,336.56
101MAIN · Facilities Maintenance					
1014211 · Building Maintenance - Senior					
Check	10/25/2022	148965	Elgin Key & Lock Co., Inc.	Inv# 221722 Senior Center Gift Shop Cabinet Cam Lock	15.07
Check	10/25/2022	148967	Flags USA LLC	Inv# 103786 Cook County 2022 Flag	378.00
Total 1014211 · Building Maintenance - Senior					393.07
1014212 · Building Maintenance - Astor					
Check	10/28/2022	149022	Chicago Metro Fire Prevention	Inv# 392725 Fire Alarm Testing	286.00
Total 1014212 · Building Maintenance - Astor					286.00
1014215 · Equipment Maintenance - Astor					
Check	10/25/2022	148987	MG Mechanical Service	Inv# 31994 Inducer Motor for Roof Top Unit	210.00
Total 1014215 · Equipment Maintenance - Astor					210.00
1014218 · Vehicle Maintenance - Town					
Check	10/25/2022	148991	O'Reilly Auto Parts	Inv# 3421-342790 Jumper Cables	36.99
Total 1014218 · Vehicle Maintenance - Town					36.99
1014219 · Vehicle Fuel - Town					
Check	10/25/2022	149003	Village of Hanover Park (Fuel)	Inv# 2022-982 Sept 2022 Fuel	1,096.16
Total 1014219 · Vehicle Fuel - Town					1,096.16
1014222 · Trash Removal - Town					
Check	10/25/2022	148973	Groot, Inc (54379)	Acct 3107-68246 Inv# 9481927T107 Monthly Charges Oct	385.52
Total 1014222 · Trash Removal - Town					385.52
1014223 · Trash Removal - Senior					
Check	10/25/2022	148973	Groot, Inc (54379)	Acct 3107-61390 Inv# 9481802T107 Monthly Charges Oct	494.23
Total 1014223 · Trash Removal - Senior					494.23
1014225 · Grounds/Reserve Maintenance					
Check	10/18/2022	148851	Midwest Groundcovers LLC	Inv# 792490 Plants for C.O.Y Garden Renovation	126.50
Check	10/18/2022	148851	Midwest Groundcovers LLC	Inv# 792498 Plants for C.O.Y Garden Renovation	37.50
Check	10/18/2022	148852	Midwest Trading	Inv# 1508582 Mulch for Serenity Garden Renovation	81.20
Check	10/25/2022	148966	Environmental Aquatic Mgmt LLC	Inv# 16377 Sr Ctr Pond Fountain Removal/Maint/Storage/ Spring Install	750.00
Check	10/25/2022	148985	Midwest Groundcovers LLC	Inv# 727215 Plants for Reserve Monarch Waystations	126.50
Check	10/25/2022	148985	Midwest Groundcovers LLC	Inv# 727232 Plants for Reserve Monarch Waystations	37.50
Check	10/25/2022	148985	Midwest Groundcovers LLC	Inv# 727997 Plants for Reserve Monarch Waystations	37.50

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/25/2022	148986	Midwest Trading	Inv# 508797 Mulch for Monarch Waystations	203.00
Total 1014225 · Grounds/Reserve Maintenance					1,399.70
1014229 · Equipment Maintenance - Izaac					
Check	10/25/2022	148987	MG Mechanical Service	Inv# 31866 Space Pack Unit Blower Motor and Assembly	2,340.00
Total 1014229 · Equipment Maintenance - Izaac					2,340.00
1014292 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	375.88
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	26.50
Total 1014292 · Dental, Vision & Life Insurance					402.38
Total 101MAIN · Facilities Maintenance					7,044.05
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/25/2022	148958	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 10/16-11/15	44.01
Check	10/25/2022	148962	Comcast (185)	Inv# 152449601 Monthly Service Oct 2022	405.10
Check	10/28/2022	149013	Barr, James C	Quarterly Phone Reimbursement July-Sept	150.00
Total 1014402 · Telephone - Town					599.11
1014403 · Utilities - Town					
Check	10/18/2022	148842	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 8/31-9/30	723.62
Total 1014403 · Utilities - Town					723.62
1014405 · Internet Access - Town					
Check	10/25/2022	148957	AT&T 824	Acct# 253810824 Back-up Internet 9/28-10/27	89.99
Check	10/25/2022	148961	Comcast (098)	Inv# 152449596 Monthly Ethernet Internet Oct 2022	934.95
Total 1014405 · Internet Access - Town					1,024.94
1014416 · Equipment Rental - Town					
Check	10/25/2022	148980	Leaf (618-010)	Inv# 13681523 Copier Lease	262.63
Total 1014416 · Equipment Rental - Town					262.63
Total 101THE · Town Hall Expense					2,610.30
101TOE · Town Office Expense					
1014401 · Postage					
Check	10/28/2022	149006	Easy Permit Postage	Postage Refil	1,201.90
Total 1014401 · Postage					1,201.90
1014404 · Office Supplies					
Check	10/25/2022	148995	Staples	Inv# 3520127983 Red Copy Paper, Pens, Notebook	108.47
Check	10/25/2022	148995	Staples	Inv# 3520127984 Desktop Calendars	41.07

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October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/25/2022	148995	Staples	Inv# 3520127985 Wireless Keyboard & Plastic Desk Mat	44.96
Check	10/25/2022	148995	Staples	Inv# 3520127987 Highlighters & Desk Pad	38.87
Check	10/25/2022	148995	Staples	Credit for Inv# 3520127985	-18.46
Check	10/28/2022	149028	Staples	Inv# 3505479603 Copy Paper/Toner/Ink	680.73
Check	10/28/2022	149028	Staples	Credit 3510665650	-58.78
Check	10/28/2022	149028	Staples	Inv# 3503498151 Label Tape	8.50
Total 1014404 · Office Supplies					845.36
1014412 · Travel Expenses					
Check	10/25/2022	148999	Vana, Kristin N	Mileage Reimbursement ICRMT Conference	265.00
Check	10/28/2022	149012	Matich, Hailey	Mileage Reimbursement	42.38
Total 1014412 · Travel Expenses					307.38
1014424 · Education & Training					
Check	10/28/2022	149020	Beacon Training Group LLC	Inv# 1138 Stop the Bleeding Response Kits (12)	357.48
Total 1014424 · Education & Training					357.48
1014429 · Miscellaneous					
Check	10/28/2022	149025	Government Finance Officers Association	Inv# 12778 FY22 Audit Certificate of Achievement	300.00
Total 1014429 · Miscellaneous					300.00
1014592 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	234.59
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	71.68
Total 1014592 · Dental, Vision & Life Insurance					306.27
1014596 · Ancilliary Benefits					
Check	10/28/2022	149023	CUNA Mutual Retirement Solutions	457 B Contribution	4,316.00
Total 1014596 · Ancilliary Benefits					4,316.00
Total 101TOE · Town Office Expense					7,634.39
104ASR · Assessor's Division					
1044492 · Dental, Vision & Life Insurance					
Check	10/25/2022	148989	NCPERS	Billing# 5785042022 Monthly Premium Nov 2022	16.00
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	172.54
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Total 1044492 · Dental, Vision & Life Insurance					207.62
Total 104ASR · Assessor's Division					207.62
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/25/2022	148980	Leaf (618-010)	Inv# 13681523 Copier Lease	196.21
			Total 1094617 · Equipment Maintenance		196.21
			1094621 · Recruitment and Pre Employment		
Check	10/18/2022	148854	Physicians Immediate Care	Inv# 4926235 Pre-Employment Physical/Drug Screen	165.00
			Total 1094621 · Recruitment and Pre Employment		165.00
			1094623 · Travel		
Check	10/28/2022	149010	Herrera, Marina	Mileage Reimbursement	13.13
Check	10/28/2022	149011	Diaz, Roxanne	Mileage Reimbursement	15.00
			Total 1094623 · Travel		28.13
			1094624 · Client Mgmt Software		
Check	10/18/2022	148849	Kenneth Young Center	Inv# T012483 CIS Software Oct 2022	300.00
			Total 1094624 · Client Mgmt Software		300.00
			1094692 · Dental, Vision & Life Insurance		
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	551.53
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	45.61
			Total 1094692 · Dental, Vision & Life Insurance		597.14
			Total 109ADM · Administration & Clinical		1,286.48
			109OUT · Outreach & Prevention		
			1094644 · Travel		
Check	10/18/2022	148850	McSheffrey, Ryan K	Mileage Reimbursement Sept	126.88
			Total 1094644 · Travel		126.88
			1094792 · Dental, Vision & Life Insurance		
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	417.15
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
			Total 1094792 · Dental, Vision & Life Insurance		447.00
			Total 109OUT · Outreach & Prevention		573.88
			Total 109YFS · Youth & Family Services		1,860.36
			Total 1014 · Town Fund - Expenditures		52,519.11
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104523 · Recruitment		
Check	10/18/2022	148854	Physicians Immediate Care	Inv# 4920112 Pre-Employment Physical/Drug Screen	118.00

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
			Total 1104523 · Recruitment		118.00
			1104524 · Utilities		
Check	10/18/2022	148843	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 8/31-9/30	3,181.63
			Total 1104524 · Utilities		3,181.63
			1104527 · Equipment		
Check	10/25/2022	149002	Wells Fargo Financial Leasing Inc	Inv# 5022182268 Main Copier Lease 10/2-11/1	289.85
			Total 1104527 · Equipment		289.85
			1104528 · Office Supplies		
Check	10/25/2022	148954	Accurate Office Supply Co	Inv# 579483 Ink/Toner	252.33
Check	10/25/2022	148954	Accurate Office Supply Co	Inv# 580094 Copy Paper/Batteries	194.30
			Total 1104528 · Office Supplies		446.63
			1104533 · Printing		
Check	10/25/2022	148964	COTG	Inv# 3969531 Copy Overage 9/25-10/24	176.53
			Total 1104533 · Printing		176.53
			1104534 · Dues,Subs, & Publications		
Check	10/25/2022	148997	Township Perspective	Annual Subscription to TOI Perspective Magazine	25.00
			Total 1104534 · Dues,Subs, & Publications		25.00
			1104542 · Senior Home Care Pilot Program		
Check	10/25/2022	149001	Watson-Goddard, Karen	Home Care Visit Mileage Reimbursement Sept	30.25
			Total 1104542 · Senior Home Care Pilot Program		30.25
			1104592 · Dental, Vision & Life Insurance		
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	444.25
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	33.20
			Total 1104592 · Dental, Vision & Life Insurance		477.45
			Total 1104ADM · Administration		4,745.34
			1104NUT · Nutrition		
			1105551 · Congregate Food		
Check	10/18/2022	148845	Get Fresh Produce, Inc	Congregate Food	671.11
Check	10/25/2022	148968	Get Fresh Produce, Inc	Congregate Food	700.21
Check	10/25/2022	148971	Gordon Food Service	Congregate Food	2,145.32
			Total 1105551 · Congregate Food		3,516.64
			1105553 · Congregate Supplies		
Check	10/18/2022	148845	Get Fresh Produce, Inc	Congregate Supplies	125.00
Check	10/25/2022	148968	Get Fresh Produce, Inc	Congregate Supplies	78.10

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/25/2022	148971	Gordon Food Service	Congregate Supplies	134.10
Total 1105553 · Congregate Supplies					337.20
1105558 · Home Delivered Meals Food					
Check	10/18/2022	148845	Get Fresh Produce, Inc	HDM Food	671.08
Check	10/25/2022	148968	Get Fresh Produce, Inc	HDM Food	700.19
Check	10/25/2022	148971	Gordon Food Service	HDM Food	2,145.30
Total 1105558 · Home Delivered Meals Food					3,516.57
1105560 · Home Delivered Meals Supplies					
Check	10/18/2022	148845	Get Fresh Produce, Inc	HDM Supplies	125.00
Check	10/25/2022	148968	Get Fresh Produce, Inc	HDM Supplies	78.10
Check	10/25/2022	148971	Gordon Food Service	HDM Supplies	134.09
Total 1105560 · Home Delivered Meals Supplies					337.19
1105792 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	44.52
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					49.82
Total 1104NUT · Nutrition					7,757.42
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	10/18/2022	148840	Anette Isaacs	Inv# 02/13/2023 Senior Presentation - JFK In Berlin	250.00
Check	10/18/2022	148846	Giuseppa Crisopulli	In the Kitchen Program Instruction 8 classes Jan-Feb	1,600.00
Check	10/18/2022	148847	Joy Andreassen	Inv# 2022-1 Zumba Gold Oct-Dec	600.00
Check	10/25/2022	148954	Accurate Office Supply Co	Inv# 579483 Programming Supplies	157.70
Check	10/25/2022	148954	Accurate Office Supply Co	Inv# 579782 Programming Plastic Cups	90.74
Check	10/25/2022	148954	Accurate Office Supply Co	Inv# 580094 Programming Refreshments	19.44
Check	10/25/2022	148969	Giuseppa Crisopulli	In the Kitchen Program Supplies 10/12	102.53
Check	10/25/2022	148969	Giuseppa Crisopulli	In the Kitchen Program Supplies 10/19	93.64
Check	10/25/2022	148970	Gloria Eineke	Supplies for Plastic Canvas Group	21.00
Check	10/25/2022	148971	Gordon Food Service	Halloween Party Refreshments	189.87
Check	10/25/2022	148977	Joy Andreassen	Inv# 2023-1 Zumba Gold Jan	200.00
Check	10/25/2022	148979	Laura Trujillo	Inv# 1 Yoga Instruction Jan-Feb 2023	490.00
Check	10/25/2022	148984	Conway, Megan A	2 Dozen Donuts for Meet and Greet	27.98
Check	10/25/2022	148998	Tranquility Yoga Studio	Yoga Instruction Nov/Dec	669.98
Check	10/28/2022	149008	Tranquility Yoga Studio	Yoga Instruction Jan/Feb	709.98
Check	10/28/2022	149014	Jacquelyn Miller	Holiday Party Entertainment	200.00
Check	10/28/2022	149017	Naperville Trolley Tours LTD	Trolley Tour	250.00
Check	10/28/2022	149018	Bestway Charter Transportation Inc	Motorcoach to Four Winds Casino	800.00
Check	10/28/2022	149031	Xavus Solutions LLC	Inv# 20399 Registration Keytags (600)	395.00
Total 1104515 · Programming					6,867.86
1104520 · Volunteer Services					

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/18/2022	148858	Charles Valerio	Home Delivered Meals Mileage Reimbursement 10/6-10/13	16.88
Check	10/25/2022	148960	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement 7/7-10/18	108.23
Check	10/25/2022	148981	Linda Knobloch	Home Delivered Meals Mileage Reimbursement Jul-Sept	126.00
Check	10/25/2022	148983	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement 10/4-10/19	33.13
Check	10/28/2022	149015	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement	2.81
Total 1104520 · Volunteer Services					287.05
1104526 · Senior Newsletter					
Check	10/28/2022	149016	USPS	Club 59 Newsletter Postage Jan/Feb 2023	1,810.23
Total 1104526 · Senior Newsletter					1,810.23
1104892 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	323.63
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1104892 · Dental, Vision & Life Insurance					339.53
Total 1104PRO · Enrichment Programs					9,304.67
1104SOC · Social Services					
1104519 · Senior Assistance					
Check	10/28/2022	149009	Young Mo Ju	Rent Assistance	200.00
Total 1104519 · Senior Assistance					200.00
1104992 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	123.55
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					134.15
Total 1104SOC · Social Services					334.15
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/18/2022	148848	Kammes Auto & Truck Repair, Inc.	Inv# 139119 Steering Wheel Repair/Brake Light	144.45
Check	10/18/2022	148848	Kammes Auto & Truck Repair, Inc.	Inv# 139180 Front Blower Repair/Reverse Alarm	588.01
Check	10/25/2022	148996	Suburban Tire Auto Care Centers	Inv# 528573 Flat Tire Repair	54.99
Total 1104518 · Vehicle Maintenance					787.45
1104552 · Fuel					
Check	10/25/2022	149003	Village of Hanover Park (Fuel)	Inv# 2022-982 Sept 2022 Fuel	3,759.05
Total 1104552 · Fuel					3,759.05
1104692 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	604.80
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	21.91

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Total 1104692 · Dental, Vision & Life Insurance					626.71
Total 1104TRN · Transportation					5,173.21
Total 1104 · Aging Services - Expenditures					27,314.79
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	10/18/2022	148856	Staples	Inv# 3519577820 Supplies	12.76
Check	10/18/2022	148856	Staples	Inv# 3519577821 Toner, Paper Clips	90.91
Check	10/18/2022	148856	Staples	Inv# 3519577823 Paper	50.28
Total 2024202 · Office Supplies					153.95
2024204 · Equipment					
Check	10/25/2022	148980	Leaf (618-010)	Inv# 13681523 Copier Lease	196.21
Total 2024204 · Equipment					196.21
2024210 · Printing					
Check	10/25/2022	148978	Kwik Print	Inv# 72041 Business Cards - T. Kuenker	45.90
Total 2024210 · Printing					45.90
2024592 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	130.04
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 2024592 · Dental, Vision & Life Insurance					140.64
Total 2024ADM · Administration					536.70
2024HOM · Home Relief					
2024102 · Rent					
Check	10/26/2022	6185	3A's Property	Rent October 2022	345.97
Total 2024102 · Rent					345.97
2024119 · Emergency Assistance					
Check	10/18/2022	6180	Blackhawk Apartments	Emergency Assistance	1,533.08
Check	10/18/2022	6182	Sweta Patel	Emergency Assistance	989.00
Check	10/18/2022	6183	Wells Fargo Home Mortgage	Emergency Assistance	1,889.42
Check	10/26/2022	6184	Kayred Properties, LLC	Emergency Assistance	216.00
Total 2024119 · Emergency Assistance					4,627.50
Total 2024HOM · Home Relief					4,973.47
202PAN · Pantry					
1014192 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	116.79

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Type	Date	Num	Name	Memo	Amount
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 1014192 · Dental, Vision & Life Insurance					130.74
Total 202PAN · Pantry					130.74
Total 2024 · Human Services - Expenditures					5,640.91
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034710 · Community Affairs					
Check	10/25/2022	148975	Interstate Billing Service, Inc	Inv# 3029393661 Battery Recycling Program	33.88
Total 3034710 · Community Affairs					33.88
3034711 · Utilities					
Check	10/25/2022	148988	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 9/15-10/16	88.77
Total 3034711 · Utilities					88.77
3034792 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	94.82
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					105.42
Total 3034ADM · Administration					228.07
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	10/18/2022	148839	Alta Equipment Company	Inv# SP4/57347 Backpack Blower Trigger	4.63
Check	10/25/2022	148972	Grainger	Inv# 9474382539 Solenoid for Douglas Sprayer	366.84
Total 3034602 · Operating Supplies & Materials					371.47
3034603 · Fuel					
Check	10/25/2022	149003	Village of Hanover Park (Fuel)	Inv# 2022-982 Sept 2022 Fuel	1,152.09
Total 3034603 · Fuel					1,152.09
3034607 · Contract Work					
Check	10/28/2022	149026	Garelli Pavement Service	Inv# 2968 Crack Filling	8,050.00
Total 3034607 · Contract Work					8,050.00
3034610 · Street Lighting					
Check	10/18/2022	148844	Com Ed 152	Acct# 0045120152 Monthly Charges 9/2-10/4	215.57
Total 3034610 · Street Lighting					215.57
3034614 · Signs, Stripping & Tree Removal					
Check	10/25/2022	148994	RoadSafe Traffic Systems	Inv# 160165 Sign Replacement Cheviot & Bellingham	257.50

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Type	Date	Num	Name	Memo	Amount
Check	10/25/2022	148994	RoadSafe Traffic Systems	Inv# 160169 Sign Replacement Cheviot & Bellingham	431.00
Check	10/25/2022	148994	RoadSafe Traffic Systems	Inv# 160170 Sign Replacement Sherwood Oaks Subdivision	1,556.50
Total 3034614 · Signs, Stripping & Tree Removal					2,245.00
Total 3034ROD · Road Maintenance					12,034.13
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	10/25/2022	148955	Alta Equipment Company	Inv# SP4/56990 Replacement Blower and Line Trimmer for Roads	669.00
Total 3034608 · Equipment Purchase					669.00
3034609 · Maintenance Vehicles & Equip					
Check	10/25/2022	148991	O'Reilly Auto Parts	Inv# 3421-342790 Starter Fluid	75.46
Check	10/25/2022	148991	O'Reilly Auto Parts	Inv# 3421-342799 Fuel Filter	5.19
Check	10/28/2022	149027	Preventative Maintenance Systems, Inc	Inv# 30467 Oil Change/Inspection/GPS Install/Trailer Light	1,350.03
Check	10/28/2022	149027	Preventative Maintenance Systems, Inc	Inv# 30460 Oil Change/Inspection/Charging System/battery/GPS Install	2,277.08
Total 3034609 · Maintenance Vehicles & Equip					3,707.76
Total 303EQM · Equipment					4,376.76
Total 3034 · Road Maintenance - Expenditures					16,638.96
4045 · Comm/SR Citizens Svcs - Expense					
4045145 · Special Events					
Check	10/25/2022	148984	Conway, Megan A	Apple Cider Donuts	684.04
Check	10/25/2022	148984	Conway, Megan A	Credit for Apple Cider Donuts	-196.02
Total 4045145 · Special Events					488.02
Total 4045 · Comm/SR Citizens Svcs - Expense					488.02
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054012 · Office Supplies					
Check	10/25/2022	148995	Staples	Inv# 3489181493 Tickets, Ink	212.54
Total 5054012 · Office Supplies					212.54
5054592 · Dental, Vision & Life Insurance					
Check	10/28/2022	149024	Euclid Managers	Acct 5641581 Monthly Premium	175.62
Check	10/28/2022	149030	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 5054592 · Dental, Vision & Life Insurance					189.57
Total 5054ADM · Administration					402.11
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	10/18/2022	148853	Nicor 84 (MHB)	Acct# 84-67-77-1000 0 Monthly Charges 9/13-10/11	102.25

Hanover Township Board Audit Report

October 18 - 31, 2022

Type	Date	Num	Name	Memo	Amount
Check	10/25/2022	148963	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 9/6-10/5	199.12
Check	10/25/2022	149000	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer 9/11	29.26
Total 5054210 · Utilities					330.63
5054213 · Janitorial					
Check	10/25/2022	148976	JaniKing	Inv# CHC10220210 Monthly Billing Oct	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	10/25/2022	148956	Anderson Pest Solutions	Inv# 27565519 Pest Control	50.00
Total 5054250 · Building Maintenance					50.00
Total 5054COM · HT Community Resource Center					794.63
5054SVC · Service Contracts					
5054193 · Boys and Girls Club					
Check	10/25/2022	148959	Boys & Girls Club of Elgin	SMART Moves/Triple Play/Be There Programming FY23 Q3	856.25
Total 5054193 · Boys and Girls Club					856.25
Total 5054SVC · Service Contracts					856.25
Total 5054 · Mental Health - Expenditures					2,052.99
8084 · Capital Projects - Expenditures					
8084425 · Building & Perm Improvements					
Check	10/28/2022	149005	Dyna-Flow Corp.	Inv# 1124 Town Hall Roof Repairs	6,750.00
Check	10/28/2022	149005	Dyna-Flow Corp.	Inv# 1125 Senior Center Roof Repairs	2,225.00
Total 8084425 · Building & Perm Improvements					8,975.00
Total 8084 · Capital Projects - Expenditures					8,975.00
TOTAL					113,764.78



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 8:30 a.m. Clerk Dolan Baumer reports that present were Trustees Beattie and Martinez, and Supervisor McGuire.

Others present included three residents.
- II. Town Hall: Supervisor McGuire thanked everyone for coming to Coffee with the Board. He noted that we have not met in this casual setting since 2020. He asked if there was anyone who had comments to make or questions to ask of the Board. The residents and Board members discussed the West Bartlett Road Cook County expansion, including new turn lanes. The Board reiterated that the Township has no jurisdiction over a County road. They then discussed the Illinois grant for the Emergency Services station and that new property development. Supervisor McGuire highlighted the partnership Hanover has with MABAS and its importance to the Emergency Services unit and our residents.
- III. Executive Session: No motion to go into Executive Session was made.
- IV. Other Business: The next Coffee with the Board workshop would be held on Saturday, January 14, 2023.
- V. Adjournment: There being no further business to come before this Board, a motion to adjourn at 9:40 a.m. was made by Trustee Beattie and seconded by Trustee Martinez followed by a voice vote. Motion carried and the meeting was adjourned.

Respectfully submitted,

Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Human and Aging Services, Y&F Services, Community & Veterans Affairs



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting of the Hanover Township Board to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Noyola, Essick, and Martinez.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Facilities and Road Maintenance Director Caleb Hansen, Administrator James Barr, Assistant Administrator Kristin Vana, Administrative Assistant Hailey Match, and Attorney Mike Airdo. Also present were management intern Mohammed Yahya, Village of Streamwood Trustee Mike Baumer, U-46 Chief of Staff Brian Lindholm, U-46 Director of School & Community Relations Karla Jiménez, and from the Mary's Millennium Council #12801 Knights of Columbus Wally Niemaczyk.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Public Comment: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response and the Supervisor closed the Public Comment section of the meeting.
- IV. Presentation: U-46 Chief of Staff Brian Lindholm, U-46 Director of School & Community Relations Karla Jiménez presented Unite U-46, which is a community engagement initiative to develop recommendations on the best way to implement the vision of the U-46 Board of Education. School District U-46 embarked on an Educational Facility Master Plan (EFMP) process to assess infrastructure, classrooms, furnishings, and overall facility use and efficiency. The Board selected DLR Group, a Chicago-based design firm, as its partner to develop a facilities master plan. This is long-range work that the District undertook in early 2020. With some modifications and minor delays, the process continued, and students, faculty, parents, and community members were able to participate in the beginning stages of developing a thoughtful, long-term master plan to support our future. Surveys are being sought from the public at this time.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire offered no report.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the County Elections Department has sent out a few ballots of only retention judges, and not the rest of the ballot. If people report to you that they have the incorrect or double ballots, please call the County immediately to report it and assist the voter to get the proper ballot.
 - C. Assessor's Report: Assessor Moinuddin offered no report at this time.
 - D. Department Reports: Reports were submitted for review and consideration by the Board; highlights included Director Kuttner reporting that the Hanover Landing foundation has been poured, and that the Mental Health Board is working on resident intake criteria. The virtual tour of the Senior Center is just about complete; the release should be next week. Reminder that the Township Officials of Illinois Annual Conference would be on November 13-15, 2022. He has been elected as Bartlett Area Chamber of Commerce President. Assistant Administrator Vana introduced graduate management intern Mohammed. She thanked staff and elected officials for joining in celebrating the unveiling of the George Rosner storyboard at the Izaak Walton Teen Center. HR is continuing to work on procuring a sexual harassment training

compliance program. Manager Teachout reported that a new website for the Mental Health Board should be up this week. Director Conway reported that the renewal license for the In-Home Health Care program has been approved. Staff is working on a Lending Closet video; one will be made for Transport, thereafter. The AgeOptions funding application has been filed. Nutrition Manager Marilyn Perri will be out for two weeks. Recruitment is ongoing for several positions, listed on the web site. December 21 is the Senior Holiday Party to be held at Hoosier Grove Barn. Director Houdek reported that she and Manager Ryan Dickinson met with Streamwood Park District Executive Director Jeff Janda to discuss the Hanover Township and Streamwood Park District partnership for 2023. Hanover Haunts would be held on October 28 at the Izaak Walton Youth Center. Hanover Township has received two Association of Illinois Township Committees of Youth awards for 2022: Youth Volunteer Wylie and Friend of Youth Brian McGuire. Director Imperato reported that the department of Human Services would be having a demo of a case management system (VetPro) for veteran management and claim creation and submission software for Veteran Service Officers. Veteran programming is ongoing. Holiday programming registration is ongoing, including Christmas gift distribution and meal boxes for the holidays. Supervisor McGuire has been selected as the Supervisor of the Year Award from Illinois Township Association of General Assistance Caseworks. Director Smith reported that the COVID booster shots and flu vaccines are available. Nurse Kramer and Director Smith are presenting puberty education in elementary schools. Flu season is upon us and reports are that the strain is especially virulent this year. Director Hanson reported that the department has finished the installation of monarch way stations and the Township would be certified by the Monarch Watch Organization. Right-of-way trimming is ongoing through next week on unincorporated streets in Hanover Township. Operations Manager Nelson will attend the IPWMA conference to learn about IDOT, forestry, fleet management and much more. Concrete foundations have been poured at the Emergency Services headquarters. Administrator Barr reported that the Finance Committee meeting would be held on November 1 at 6:00 p.m. at the Senior Center lower level.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 4, 2022 through October 17, 2022 as follows:

a.	Town	88,022.14
b.	Senior Services	32,099.04
c.	General Assistance	5,967.34
d.	Road Maintenance	11,487.29
e.	Senior Citizens Services Comm.	94.31
f.	Mental Health Board	170,853.89
g.	Vehicle	200.00
f.	Capital	<u>414,091.03</u>
	Total	<u>\$722,815.04</u>

A motion was made by Trustee Beattie and seconded by Trustee Noyola to approve payment of the bills as presented from October 4, 2022 through October 17, 2022. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: Director Hanson reported that quotes are still being sought for the Sherwood Oaks pool demolition.

- VIII. New Business:

- A. Meeting Minutes of October 4, 2022: Trustee Martinez moved that the Board approve the meeting minutes of October 4, 2022 as presented by Clerk Dolan Baumer; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

- B. Executive Session Minutes of October 4, 2022: Trustee Beattie moved that the Board approve the executive session minutes of October 4, 2022 as presented by Clerk Dolan Baumer; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
 - C. Resolution to Establish a Decennial Committee on Local Government Efficiency: Trustee Essick moved that the Board approve resolution 101822 to establish a Decennial Committee on Local Government Efficiency; Trustee Noyola seconded the motion. On June 10, 2022, the Illinois General Assembly enacted Public Act 102-1088 “an Act concerning government,” also known as the “Decennial Committees on Local Government Efficiency Act,” which became effective immediately. The Act mandates that, within one year after the effective date of the Act, and at least once every ten years thereafter, each governmental unit, except municipalities and counties, must form a committee to study local efficiencies and increased accountability to the county board in which the governmental unit is located. To comply with the Act, the Supervisor and Board of Trustees of Hanover Township deem it necessary and appropriate to establish the Hanover Township Decennial Committee on Local Government Efficiency. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
 - D. Approval of Appointments to the Decennial Committee on Local Government Efficiency: Trustee Beattie moved that the Board concur with the Supervisor’s appointments of Village of Hanover Park Trustee Herb Porter, and retired Streamwood Fire Chief and past Township Trustee Marvin Kramer to the Decennial Committee on Local Government Efficiency; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried. Further, Supervisor McGuire appointed Ms Vana as recording secretary for the Committee.
 - E. Consideration of the Sale of the Real Property Located at 1535 Burgundy Parkway, Streamwood, Illinois: Trustee Essick moved that the Board approve the termination of the contract with the Children’s Advocacy Center of North and Northwest Cook County for the purchase of the real property located at 1535 Burgundy Parkway, Streamwood, Illinois, and that the Board adopt resolution 1018221 to sell the real property located at 1535 Burgundy Parkway, Streamwood, Illinois (previously the Township Resource Center) pin #06-24-407-009-0000; motion seconded by Trustee Beattie. The property was most recently appraised on April 22, 2021. It is the intent of the Township Board to sell the Property, subject to approval by the Township Board, on terms and conditions reasonably consistent with customary commercial transactions in the area, including, but not limited to, hiring appraisers, surveyors, and repairmen, a reasonable financing contingency, with adequate earnest money, to close within sixty (60) days of contract acceptance. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: none. Motion carried.
 - F. Consideration of the November 1, 2022 Township Board Meeting: Due to no scheduling conflicts, this item became moot and was not discussed.
- IX. Executive Session: Trustee Essick moved that the Board move into Executive Session pursuant to §2c1 (The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body...), of the Illinois Open Meetings Act; Trustee Noyola seconded the motion and the Supervisor adjourned the regular session at 7:44 p.m. He invited the staff to leave and invited Mr. Niemaczyk forward to solicit ads from the Board members for the KOC fundraiser.

The Board returned from Executive Session at 7:58 p.m. The meeting was gavelled back to order and present by roll call were Supervisor McGuire, and Trustees Beattie, Essick, Noyola, and Martinez.

Minutes of a Meeting of the Hanover Township Board

Tuesday, October 18, 2022

Page 4

- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:59 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



2023 Board of Trustees Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meets on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved _____)

Tuesday, January 3, 2023

Tuesday, January 17

Tuesday, February 7

Tuesday, February 21

Tuesday, March 7

Tuesday, March 21

Tuesday, April 4 6:30 p.m.

Tuesday, April 18 – Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m

Tuesday, May 2

Tuesday, May 16

Tuesday, June 6

Tuesday, June 20

Tuesday, July 5 or 6

Tuesday, July 18

Tuesday, August 1

Tuesday, August 15

Tuesday, September 5

Tuesday, September 19

Tuesday, October 3

Tuesday, October 17

Tuesday, November 7

Tuesday, November 21

Tuesday, December 5

Tuesday, December 19



2023 Holiday Closing Dates

(Board Approved _____)

Monday, January 2 (New Year's Day Observed), 2023

Monday, January 16 (Martin Luther King Birthday)

Monday, February 20 (Presidents Day)

Monday, May 29 (Memorial Day)

Tuesday, July 4 (Independence Day)

Monday, September 4 (Labor Day)

Friday, November 10 (Veterans Day)

Thursday, November 23 (Thanksgiving)

Friday, November 24 (Day after Thanksgiving)

Monday, December 25 (Christmas)

Tuesday, December 26 (Day After Christmas)

Tentative 2023 Workshop Dates

"Coffee with the Board"

(Board Approved _____)

Quarterly Workshop Dates, open to the public, for the purpose of discussing items of interest with residents, could be held on Saturday mornings, from 8:30 to 10 a.m.

Saturday, January 14, 2023

Saturday, April 15, 2023

Saturday, July 15, 2023

Saturday, October 14, 2023