



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting of the Hanover Township Board to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Supervisor McGuire, Clerk Dolan Baumer and Trustees Beattie, Noyola, Essick, and Martinez.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Human Services Director Mary Jo Imperato, Youth and Family Services Director Tina Houdek, Facilities and Road Maintenance Director Caleb Hansen, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mark Kimzey. Also in attendance were Mr. Norbert Paul and his family and friends, and Mrs. Ann Essick of Elgin, Elgin Mayor David Kaptain, State Senator Cristina Castro and Village of Streamwood Trustee Mike Baumer, Ms Cate Moulton of Mack & Associates, and several representatives from the Cook County Sheriff's Department.

- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.

Supervisor McGuire asked the Board if they would amend the agenda to move item VIII.D. forward to item D. under Item IV. Trustee Beattie moved that the agenda be amended to move item IV.D. Resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department forward to Presentations, item D; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried; agenda amended.

- III. Public Comment: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There was no response and the Supervisor closed the Public Comment section of the meeting.

- IV. Presentations:

A. Veterans Honor Roll

1. The Board welcomed Mr. Norbert Paul of Elgin into the Hanover Township Veterans Honor Roll. Mr. Paul served in the U.S. Army from 1965 to 1967 as Specialist 4, earning two Purple Hearts, the Nation Defense Service Medal, the Vietnam Campaign Medal, the Vietnam Service Medal Sharpshooter (rifle M-14). His name would be place on the plaque in Veterans Hall and be recorded in the Clerk's office, and he would be invited to the Veteran Honor Roll dinners.
2. The Board welcomed Hanover Township's own Trustee Craig Essick of Elgin into the Hanover Township Veterans Honor Roll. Trustee Essick attained the rank of Colonel (06) in the U.S. Army where he served from 1979 to 2011 where he earned the Legion of Merit, Bronze Star Medal, Meritorious Service Medal, Army Commendation Medal, Army Achievement Medal, Army Reserves Component Achievement Medal, National Defense Service Medal, Global War on Terrorism Expeditionary Medal, Global War on Terrorism Service Medal, Army Service Ribbon, Overseas Service Ribbon, Armed Forces Reserve Medal with M Device, Armed Forces Reserve Medal with 30 year Device, Parachutist Badge, and Army Combat Badge. His name would be place on the plaque in Veterans Hall and be recorded in the Clerk's office, and he would be invited to the Veteran Honor Roll dinners.

- B. The Board thanked Senator Cristina Castro for her support and work on the Hanover Township Mental Health Board Hanover Landing project.

- C. The Board thanked Elgin Mayor David Kaptain for his promotion and steadfast support on the Hanover Township Mental Health Board Hanover Landing project.
 - D. Item moved from New Business to Presentations: Resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department: The Supervisor placed a resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department into the record and made a presentation to the Sheriff's Department representatives that were present.
- V. Reports:
- A. Supervisor's Report: Supervisor McGuire reported that Cook County has denied Hanover Township the Community Block Development Grant that was applied for earlier this year to fund community development projects that would have included improvements to the Hanover Township Senior Center HVAC system. The amount of requested funds was \$400,000 benefitting low to moderate income persons. The last CDBG from the County was in 2010 for the build-out of the lower level of the Senior Center. The Supervisor reported that our old drone has been lost during a training exercise, but is still being searched for.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Committee Liaison Reports: No reports were offered by the Trustees.
 - E. Department Reports: Reports were submitted for review and consideration by the Board during the last Board meeting; this week's highlights included Director Kuttentberg reporting that the Metropolitan Township Association Symposium was a success. He also reported that the foundation for Hanover Landing has been poured. A virtual tour video for the Senior Center will be held this week. He has been elected president of the Illinois Township Communicators group. Assistant Administrator Vana reported that the new NIU Management has started work this week. The search is on for a part-time receptionist. Sexual harassment training for staff is ongoing. Reminder that the Rosner Teen Center dedication would be held this Saturday. Manager Teachout noted that the Markland Center was awarded funds this year. The Mental Health Board has been presented with the Elder Day award. Director Conway reported that special programs would be held for October 7 Ageism Day. Social Services would be assisting with processing LIHEAP applicants during open enrollment October 15. Transportation services would have training on tying down scooters in the busses. She attended the Aging Summit. AgeOptions granted the Township funds for senior mental health services. Applications are being sought for Senior Citizens Services Committee member positions. The committee made \$500 in the recent donut sale. ITASC nominations are being sought. Director Houdek noted that teen sports leagues are ongoing with the Streamwood Park District. Open gym style activities are being held at the Izaak Walton Youth Center. The department is still awaiting intergovernmental rental agreements with U-46 for Open Gym in U-46 schools. She and other members of the department would represent Hanover Township at ACE at the NOW Arena this week. The department has been invited to present Substance Abuse programming at assemblies in U-46 elementary schools. Director Imperator reported that she and Ms Orozco completed 18 CEU hours for veterans' services. The food pantry has pre-packed bags for people seeking asylum in our area. Director Smith reported that the Illinois Department of Public Health has moved Illinois to a low transmission level for COVID. C19 Moderna booster shots from WalMart would be available on October 11. Employee health screenings and flu shots are ongoing. On October 19 the Women's Health event would be held at the Township. She reminded the Board to wear pink on October 24 for Breast Cancer Awareness month. Director Crews reported that he assisted in the drafting of the Bartlett Emergency Services operations plan, and is assisting Carpentersville with their plan. The Village of Streamwood tornado training,

and dive training in Pingree Grove would be held this month. He would have a meeting with DuComm and other agencies to review dispatch updates and procedures. The unit participated with the Bartlett Fest. He would meet with WIU to discuss best practices and funding for drones, and a policy for our use has been drafted. On October 26, the unit would participate in a drone drill with the County Forest Preserve. Director Hanson reported that he met with the resident from the Sherwood Oaks development who voiced concerns regarding speeding cars down their local streets (discussed at the September 20, 2022 meeting). He presented various solutions to the resident, including signage, and working with the County Sheriff for policing in that area. The resident was satisfied with these implementations. Director Hanson met with another resident regarding the storm water retaining wall in the Chapel Creek sub-division, which was also discussed at a previous meeting; he explained that the wall is not the responsibility of the Township; the resident was satisfied with the response. The laying of the main sewer pipe from the Emergency Services area is now being done. He read a short note of thanks from a resident regarding the removal of the dead tree in Streamwood that the Township removed. Regarding the pool demolition, quotes are being sought. Administrator Barr reported that Coffee with the Board would be held on October 15 at 9 a.m. at Veterans Hall.

- VI. Bill Paying: Mr. Barr presented the bills for payment from September 19, 2022 through October 3, 2022, as follows:

a.	Town	36,692.73
b.	Senior Services	29,205.33
c.	General Assistance	14,614.06
d.	Road Maintenance	3,139.78
e.	Mental Health Board	38,794.45
f.	Vehicle Fund	5,000.00
g.	Capital	<u>3,216.26</u>
	Total	<u>\$130,662.61</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez to approve payment of the bills as presented from September 20, 2022 through October 3, 2022. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

- A. Meeting Minutes of September 20, 2022: Trustee Beattie moved that the Board approve the meeting minutes of September 20, 2022 as presented by Clerk Dolan Baumer; Trustee Noyola seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of September 20, 2022: Trustee Noyola moved that the Board approve the Executive Session minutes of September 20, 2022 as presented by Clerk Dolan Baumer; Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Approval of the Fiscal Year 2022 Audit: Trustee Martinez moved that the Board approve the Comprehensive Annual Financial Report for year ending March 31, 2022 which includes the Mack & Associates Auditors' Report, as presented; Trustee Essick seconded the motion. Ms Cate Moulton of Mack & Associates was present to do a brief review of the CAFR and to address any questions the Board may have had. On the motion, roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the report would be filed.

- D. Resolution recognizing the 100th Anniversary of the Cook County Sheriff's Police Department: Item moved to IV. Presentations, item D.
- E. Resolution declaring October Substance Abuse Prevention Month in Hanover Township: Trustee Beattie moved that the Board approve a resolution declaring October 2022 Substance Abuse Prevention Month in Hanover Township; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- F. Resolution proclaiming October Italian-American Heritage & Culture Month in Hanover Township: Trustee Martinez moved that the Board approve a resolution proclaiming October 2022 Italian-American Heritage & Culture Month in Hanover Township; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- G. Resolution declaring October 7 Ageism Awareness Day in Hanover Township: Trustee Essick moved that the Board approve a resolution declaring October 7, 2022 Ageism Awareness Day in Hanover Township; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- H. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: Trustee Beattie moved that the Board approve resolution 100422 approving of a professional services agreement with Thomas Engineering Group, LLC; motion seconded by Trustee Martinez. The project is to consist of Phase II Design and Phase III Construction Engineering Services for the 2023 Roadway Resurfacing Project to be bid this winter, as more fully described in Design Professional's Proposal. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- I. Resolution to Approve a Drone License and Mutual Aid Agreement with MABAS Division II: Trustee Beattie moved that the Board approve resolution 1004221 approving of a drone license and mutual aid agreement between MABAS Division II and Hanover Township; motion seconded by Trustee Essick. MABAS Division II is the owner of a DJI Matrice 30T Drone and desires to grant a license to Hanover Township for the use of the drone by Hanover Township Emergency Services in connection with its emergency and non-emergency response operations. Hanover Township desires to license from MABAS Division II the use of the drone and to render assistance to the member units in support of the member units' mutual aid operations pursuant to the MABAS Agreement. Hanover Township will pay \$5,000.00 to MABAS Division II upon execution of the Agreement. No fee or other consideration shall be payable to MABAS Division II or any member unit by Hanover Township under this Agreement. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- J. Resolution to Amend User Fees and Deposits for Hanover Township Facilities: Trustee Martinez moved that the Board approve resolution 1004222 approving of amended user fees and deposits for Hanover Township facilities (article 6 of the Rules and Regulations regarding the Hanover Township Facilities); motion seconded by Trustee Beattie. Specifically, section two of the resolution cites that the fees and deposits for the use of the Izaak Walton Youth Center for cultural, educational, civic, and other activities pursuant to Chapter 6 of the Rules & Regulations are hereby amended as follows: Non-refundable resident fee \$175.00/day, \$225.00/day non-resident, with a security deposit of \$120.00 for no use of the kitchen and \$420.00 for the use of the kitchen. Roll call on the motion: Ayes: Trustees Essick, Beattie, Noyola, and Martinez, and Supervisor McGuire. Motion carried.

- K. Approval of Replacement of the William Tiknis Campus Digital Marquee Sign: Trustee Beattie moved to approve the recommendation by staff to replace the digital William Tiknis Campus marquee sign; motion seconded by Trustee Noyola. Assistant Administrator Vana elaborated that the current sign is no longer functioning and the replacement parts are obsolete. Staff recommendation is that Sign-A-Rama provide the new sign for \$24,750. Roll call on the motion: Ayes: Trustees Essick, Beattie, Noyola, and Martinez, and Supervisor McGuire. Motion carried.
- IX. Executive Session: Trustee Essick moved that the Board adjourn into Executive Session pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act. Trustee Beattie seconded the motion, followed by a roll call vote: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire released staff from the rest of the Board meeting and the Board adjourned into Executive Session at 8:05 p.m.
- The Board returned from Executive Session at 8:12 p.m. Supervisor McGuire gaveled the meeting back to order and present were Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire by roll call.
- X. Other Business: Mr. Barr reminded the Board that photos would be taken prior to the next meeting this month.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:16 p.m. was made by Trustee Beattie and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs