

Hanover Township Mental Health Board Minutes
November 14, 2022

The meeting was called to order by Chair Kathy Biesiadecki at 6:30 pm.

Roll Call: Mary Jane Garvey, Denise Noyola, Matthew Steichmann, Kristen Cruthers, Kathy Biesiadecki, Faiza Rahim, and Michelle Esquivel. Also in attendance, Manager Amanda Teachout, Executive Director of Ascension Center for Mental Health Mari Brzowski, and Director of Clinical Services at Kenneth Young Center, Linda Springer. Arriving at 6:40, Director of Business Development at Streamwood Behavioral Health Center, Brittany Ringo.

Approval of the Agenda: Ms. Cruthers moved to approve the agenda and Ms. Garvey seconded the motion. The motion passed.

Public Comment: None.

Workshop: Fiscal Year 2024 Annual Funding Hearings: Ms. Brzowski presented on behalf of the Ascension Center for Mental Health. Ms. Brzowski explained that their Annual Service Funding application had an increase due to rising costs, an effort to retain staff, and increased wait list times or clients. She also shared that the funding from the previous year had been used by September and in making projections, they wanted to ensure that funding would last the year. Ms. Esquivel inquired about how funding is directed and Ms. Brzowski shared that it goes to salaries. Ms. Esquivel also asked for clarification on a specific line item listed in the budget. Ms. Springer presented on behalf of Kenneth Young Center. She explained that the increase in funding was also intended to reduce wait list time and last the fiscal year. Ms. Springer also explained that for simplicity's sake, in the future, she intends on separating the applications to make it clearer where funding is directed. Ms. Cruthers asked about why reports were not on time or submitted. Ms. Springer explained that reporting was cumbersome and not cost effective. Ms. Cruthers also asked about how clients that rely on Hanover Township funding continue services when funding is depleted. Ms. Springer explained they do not discharge the clients due to lack of funding.

Approval of Regular Meeting Minutes of October 25, 2022: Ms. Esquivel moved to approve the regular meeting minutes of October 25, 2022 and Ms. Garvey seconded. Ms. Biesiadecki requested a roll call.

Ms. Biesiadecki	Abstain	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Ms. Esquivel	Yes	Mr. Steichmann	Yes	Ms. Garvey	Abstain
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Ms. Noyola	Abstain
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Approval of Financial Statements of September 2022: Mrs. Cruthers moved to approve the Financial Statements of September of 2022 and Ms. Garvey seconded. There was no discussion. Ms. Biesiadecki asked for a roll call.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Ms. Esquivel	Yes	Mr. Steichmann	Yes	Ms. Garvey	Yes
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Ms. Noyola Yes

Manager's Report: Manager Teachout presented and reviewed the Manager's Report. She highlighted meeting with the new Executive Director of Centro De Informacion and their plan to move into a new location in Hanover Park. She also shared communications with Kenneth Young about the Community Care Service Organization Stakeholder Council that Kenneth Young is mandated to manage and in which 708 Board are expected participate. Manager Teachout also shared the plan for the upcoming Human Services Coordinating Council was to introduce the group to a person from a local university that is looking to place interns and new therapists to hopefully assist with the workforce shortage. Lastly, Manager Teachout shared the discussion she had with the Director of Aging Services about expanding the AID Transportation Program to other agencies that provide day services.

Unfinished Business: None.

New Business: Consideration of Meeting Dates-

Planning and By-Laws Committee-Manager Teachout explained that the Planning and By-Law Committee needs to meet prior to end of the fiscal year to discuss updating mid-year funding applications and be briefed on the progress of the Strategic Plan. She suggested before the February 28 Mental Health Board meeting. The group agreed. Chair Biesiadecki asked Ms. Rahim to chair the committee.

Finance and Facilities Committee- Manager Teachout explained the Finance and Facilities Committee needs to meet to approve the FY 24 budget before it is presented to the Mental Health Board. This is usually done in the December meeting. The Finance Committee agreed to meet at 6:00 pm on December 19. Chair Biesiadecki asked Mr. Steichmann to continue to serve as chair of this committee.

Site Visit Update- Ms. Biesiadecki and Ms. Noyola shared about the visit to PADS of Elgin. They shared that PADS was experiencing a huge uptick in residents from Hanover Township, as well as women and children. Both shared that the visit was extremely difficult and PADS appeared to be helping people in every way they could but their resources were limited.

Executive Session: None

Other Business: The next meeting of the Mental Health Board will be Monday, December 19 in Downey Hall at 250 S IL Route 59.

Adjournment: Ms. Garvey moved to adjourn the meeting at 7:46 pm and Ms. Rahim seconded. The motion passed.