



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
December 20th, 2022
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Regular Meeting Minutes of December 6, 2022
 - B. Resolution to Approve the Award of the Contract for the Sale of the Real Property Located at 1535 Burgundy Parkway, Streamwood
 - C. Resolution to Approve the Amendment and Restatement of the Township of Hanover 457 Plan
 - D. Resolution to Approve the Amendment of the Township of Hanover 457 Plan
 - E. Resolution to Approve Change Order No. 2 to the Emergency Services Station Project
 - F. Resolution to Approve Change Order No. 3 to the Emergency Services Station Project
 - G. Resolution to Approve an Employee Referral Program
 - H. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2022 and ending March 31, 2023
 - I. Hanover Township Road and Bridge Tax Levy Ordinance for the Fiscal Year beginning April 1, 2022 and ending March 31, 2023
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2022
<i>Passports</i>	287	253	2,477	2,509
Photo fees	\$3,310	\$2,610	\$25,580	\$25,050
Fee deposits	\$10,960	\$9,790	\$93,495	\$99,125
<i>Fishing/Hunting licenses</i>	1	3	32	47
<i>Handicap Placards</i>	26	14	191	121
<i>Human Resources Requests</i>	128	127	1,049	1,008
<i>New Employee Orientations</i>	2	3	29	23
<i>Technology work orders</i>	51	31	384	417
<i>Resident Contacts</i>	1,723	1,546	16,012	15,808
<i>Percent of Budget Expended</i> (100% of year)	7.6%	3.3%	48.3%	41.9%

Department Highlights

- Township Administrator Barr, Human Resources Manager Callahan, and Administrative Specialist Matich attended sessions of the Illinois Township Management Academy in November.
- Human Resources Manager Callahan completed 2 new hire orientations: Wendy Brander (Administrative Services) and Jeanette Cedillo (Assessor's Office).
- Township Administrator Barr, Assistant Township Administrator Vana, Human Resources Manager Callahan, Chief Deputy Assessor Glascott, Deputy Assessor Deyne, and Deputy Assessor Silverstein participated in first round interviews for the Assessing Specialist position.
- Human Resources Manager Callahan participated in first round interviews for the Custodial Associate, Seasonal Snow Plow Assistant, and Bus Driver positions along with relevant department staff.
- Assistant Township Administrator Vana attended the Township Officials of Illinois annual conference in Springfield November 13 through November 15.
- Assistant Township Administrator Vana participated in a status update meeting with Empire Construction, Thomas Engineering, Director Hanson and Township Attorney, Mark Kimzey, regarding the Hanover Township Emergency Services Station construction project on November 16.
- A new electronic marquee was delivered and installed on November 16.
- Karla Dobbeck, with Ask HRT, presented the 2022 Mandatory Anti-Sexual Harassment training to staff and managers on November 17.
- Township Administrator Barr participated in a meeting of the Township Finance Committee with Finance Chair Martinez and Supervisor McGuire, along with Clerk Dolan Baumer, Assistant Township Administrator Vana, and Lead Accountant James Howard to review midyear financials, prepare levy recommendations and create FY24 budget development guidelines.
- Administrative Services coordinated the annual renewal of the Township's liability and workers compensation insurance with the Illinois Counties Risk Management Trust (ICRMT) with a December 1 renewal date.
- Hanover Township received the Distinguished Budget Presentation Award for the FY23 Budget from the Government Finance Officers Association (GFOA) for the 11th year.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2022
<i>Programming Division</i>				
Planned programs	183	170	1,654	1,133
Participants	965	871	9,545	5,350
Participants (unduplicated)	465	333	1,199	601
Wait listed (unduplicated)	28	18	179	244
Art & Computer classes	34	40	236	314
Art & Computer class participants	232	213	1,642	1,474
New volunteers	2	8	30	28
Total volunteers (unduplicated)	121	110	181	151
Volunteer hours reported	1,560	1,156	11,911	7,152
<i>Nutrition Division</i>				
Meals Served	1,498	1,203	13,014	9,685
Meals delivered by volunteers	2,988	2,851	24,093	21,458
<i>Social Services Division</i>				
Clients served (unduplicated)	273	253	1,047	954
Clients served (duplicated)	360	342	2,452	2,340
Energy Assistance	74	25	499	282
Prescription drugs & health insurance assistance	280	314	1,069	1,279
Social Service programs	15	12	92	98
Social Service program participants	146	81	882	726
Lending Closet transactions	129	119	1,001	935
<i>Transportation Division</i>				
One way rides given	685	780	7,407	7,307
Individuals served (unduplicated)	116	106	239	210
New riders	11	10	239	210
Unmet requests for rides	55	31	223	161

Department Highlights

- Several successful day trips occurred throughout November including a lunch trip to Geneva, a casino trip to Four Winds, an afternoon tea in Naperville, and a foodie tour of Milwaukee.
- Director Conway, Program Manager Perrone, Social Services Manager Gomez, and Transportation Manager Kazeos attended the Illinois Township Management Academy on November 4 and 18.
- On November 10, musician Rick Pickren provided an afternoon concert in honor of Veterans Day; over 30 guests enjoyed apple pie and coffee during the veteran themed event.
- Visual Arts Instructor Kay led an art activity on November 16 for the Caregiver Support Group in recognition of National Caregivers Month. Caregivers also received a care package for their commitment and hard work caring for their loved ones.
- Home Care Coordinator Renee Lloyd submitted her notice on November 18. Her last day with the department will be December 30; recruitment for a replacement has begun.
- Blue Heron Restaurant in Barrington prepared and delivered over thirty hot meals on Thanksgiving Day to homebound older adults.
- Guitars in Bartlett provided entertainment for an evening mixer on November 29.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2021
<i>Administration</i>				
Office visits	91	77	1,544	1,133
Building permits processed	611	358	3,946	4,335
Change of Name	4	1	15	32
Property tax appeals	0	0	590	211
Certificate of Errors	38	12	253	407
Property location updates	0	0	0	2
Sales Recording	0	293	2,182	2,488
New owner mailing	0	371	1,195	1,494
<i>Exemptions</i>				
Homeowner exemptions	0	1	111	105
Senior homeowner exemptions	0	6	171	117
Senior Freeze exemptions	0	3	138	152
Disabled Veteran exemptions	0	0	19	9
Disabled person exemptions	0	2	41	26
Miscellaneous exemptions	4	1	18	18

Department Highlights

- Extended Tuesday hours provided assistance to 1 visitor after 4:30 pm in November.
- The total number of email addresses on the Assessor's Office contact list is 3,568. One new email contact was added in November.
- The 2020 delinquent tax sale was held November 15, 2022.
- Chief Deputy Glascott, Deputy Deyne and Deputy Silverstein attended Sexual Harassment Training.
- Chief Deputy Glascott and Deputy Deyne volunteered at the Veterans Dinner November 22.
- On November 28, Jeanette Cedillo started as an Assessing Specialist.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2021
<i>Website Visits (total)</i>	8,219	7,009	60,483	54,226
<i>Website Visits (unique)</i>	5,384	4,811	43,410	38,971
<i>Facebook Followers (new and total FYTD)</i>	38	41	5,283	4,443
<i>Facebook Reach</i>	12,347	52,583	169,386	298,956
<i>Twitter Followers (new and total FYTD)</i>	0	0	1,389	1,347
<i>Twitter Impressions (new and total FYTD)</i>	5,893	N/A	47,622	N/A
<i>YouTube Views</i>	5,398	183	27,632	2,087
<i>Media Releases</i>	5	5	32	34

Department Highlights

- Director Kuttenberg virtually attended the Township Management Academy on November 1. Sessions included “How to Conduct a Needs Assessment” and “Grant Writing for Social Services.”
- Director Kuttenberg moderated the joint Facebook virtual analytics training on November 19 with the Metropolitan Township Association and the Township Communicators of Illinois.
- Director Kuttenberg joined officials and department heads in attending the Township Officials of Illinois Annual Education Conference in Springfield November 13 – 15.
- Office of Community Affairs staff attended the November 17 Sexual Harassment Training as required by the State of Illinois.
- Director Kuttenberg represented the Township at the Bartlett Tax Increment Finance (TIF) District meeting on November 17 at the Bartlett Village Hall. Village staff provided financial and development updates for the two (2) TIF districts in the Township.
- Director Kuttenberg participated in a conference call on November 17 with Representative Moeller to discuss HB5843 which provides that a township or township official may not prohibit an organization from receiving township funds based upon the actual or perceived citizenship or immigration status of the person who would receive those funds from the organization.
- Communications Coordinator Smith participated in virtual training on November 18 for the Township’s new digital marquee sign.
- Director Kuttenberg attended in-person the Township Management Academy on November 18. Sessions included “Employee Retention” and “Social Media for Better and for Worse”. Communications Coordinator Smith also attended the social media training in-person.
- Director Kuttenberg attended the Veterans’ Honor Roll Dinner on November 22 at the Senior Center.
- Department staff captured photos at the Department of Youth & Family Services Youth Violence Summit on November 30.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2021
<i>Appointments</i>				
ProTimes	3	5	43	45
TB skin test	0	4	21	21
Cholesterol	10	1	111	64
Pharmaceutical Assistance Programs	0	0	2	1
Miscellaneous labs	8	8	76	50
Wellness Screening (BP, diabetes, anemia)	12	29	382	140
Other*	63	77	662	367
<i>Clinic Clients</i>				
Senior Center/ home visits	88	98	923	573
Astor Avenue	10	8	152	13
Offsite clinics	5	15	153	50
Total clients (unduplicated)	31	54	489	306
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	10	2
Informational seminars/Program	6	3	44	31
Program Participants	309	58	1,475	1,728*
<i>Primary Care Provider Support</i>	8	2	20	8

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 8 home visits for residents in the month of November.
- Director Smith and Community Health Nurse Kramer performed 6 rapid antigen COVID tests in the month of November.
- Director Smith and Community Health Nurse Kramer provided puberty education for 51 students at Heritage Elementary School on November 10.
- Director Smith certified 3 employees from Pads of Elgin in Heartsaver CPR on November 15.
- The Office of Community Health partnered with Advocate Aurora Health to host a Nutrition Education Presentation on November 16. Dr. Tran and Registered Dietician, Amanda Auger, presented on general nutrition, diabetes management and healthy eating for the holidays.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on November 22, resulting in the collection of 43 lifesaving units of blood
- Community Health Nurse Kramer provided a hand-hygiene Glo-germ educational activity for 188 elementary students at Parkwood Elementary School on November 28, 29, and 30.
- Director Smith attended the Youth & Family Services Youth Violence Summit on November 30 and helped to facilitate participant round table discussions.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2022
<i>Hours</i>				
Volunteer Detail Hours	169	690	5,014	4,740
Volunteer Work Hours	81	110	915	1,081
Volunteer Training Hours	63	110	1,197	1,096
<i>Total Volunteer Hours</i>	313	910	7,127	6,918
<i>Details</i>				
Emergency Call Outs	22	11	162	119
Safety Patrols	0	2	19	42
Township Sponsored Events	5	6	37	18
Other Community Events	0	2	0	11
Miscellaneous	0	0	0	2
<i>Total Details</i>	27	22	218	192

Department Highlights

- HTES Officers responded to a Search and Rescue call on November 4 in Bartlett.
- HTES Officers responded for traffic management at IL Route 59 and Route 62 in Barrington Hills on November 4.
- HTES Officers responded to a wire down call in Elgin on November 5.
- HTES Officers responded to a structural fire in Hanover Park on November 5.
- HTES Officers responded to provide severe weather spotting and damage assessment on November 5.
- HTES Officers responded to a structural fire in Hanover Park on November 6.
- HTES Officers responded to a structural fire in Hoffman Estates on November 14th.
- HTES Officers responded for traffic management at Route 25 and Route 68 in East Dundee on November 15.
- HTES Officers responded to a structural fire in Carpentersville on November 20 and providing decontamination.
- HTES Officers responded for traffic management at Lexington Drive in Bartlett on November 21.
- HTES Officers responded to a structural fire in Elgin on November 21 and provided decontamination and air supply.
- HTES Officers responded for traffic management on Munger Road in Bartlett on November 21.
- HTES Officers responded to a structural fire in Hanover Park on November 21.
- HTES Officers responded to a structural fire in Bartlett on November 22.
- HTES Officers responded to a structural fire in Roselle on November 23.
- HTES Officers responded to a Search and Rescue call on November 26 in Frankfort.
- HTES Officers responded to a residential pump-out in Bartlett on November 26.
- HTES Officers responded to a structural fire in Elgin on November 27 and provided decontamination and air supply.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2021
<i>Administration</i>				
Vehicle service calls	2	2	15	14
Work orders	334	330	3,001	2,754
Event set-ups/tear downs	168	125	1,148	670
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,072	5,283	38,751	40,496
Town Hall	6,240	6,180	63,360	66,840
Senior Center	29,612	30,547	316,562	281,507
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	133.08	81.82	512.61	359.51
Town Hall	388.80	404.91	1,606.47	1,291.55
Senior Center	1,908.41	1,973.79	13,016.27	9,713.15
<i>Road Maintenance</i>				
Salt Usage (Tons)	20	0	20	20

Department Highlights

- Facilities staff completed the installation of holiday lights throughout the Tiknis Campus, Izaak Walton Reserve and Youth Center, and Astor Avenue Community Center. Staff also assisted with the assembly and installation of the Senior Center holiday tree in preparation for upcoming Township holiday events.
- The annual Brush Pickup Program concluded the first full week of November. Road Maintenance Associate Crane and Maintenance Associate Marcenik chipped 8 truckloads of mulch for a total of 24 tons of mulch, bringing the season total to 176 tons. All mulch was delivered to residents of the Township through our Resident Mulch Delivery Service.
- Director Hanson received board approval of the demolition contract for the property at 1169 Robin Hood Drive. Director Hanson submitted a permit application to Cook County and scheduled utility removal with both ComEd and Nicor.
- Director Hanson and Operations Manager Nelson attended sessions for the Illinois Township Management Academy at Northern Illinois University.
- Director Hanson met with Prevention Services Manager Dickinson and a City of Elgin Health Inspector to conduct the required inspection of the Izaak Walton Youth Center for the Northern Illinois Food Bank.
- Director Hanson met with representatives from AIS to review the newly installed security cameras. Coverage and setting issues were noted and will be addressed by AIS.
- Director Hanson and Road Maintenance Manager Santangelo met virtually with Cook County, including John McNelis to review historical data and discuss resident's drainage concerns at 1004 Douglas Road.
- Director Hanson, Assistant Township Administrator Vana, Township Attorney, Mark Kimzey, and representatives from Thomas Engineering, FGM Architects, and Empire Construction met to review and discuss progress on the Phase 1 Emergency Services / Campus Expansion project.

DEPARTMENT OF HUMAN SERVICES



Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2021
<i>General Assistance</i>				
General Assistance clients	8	7	64	50
General Assistance appointments	12	13	104	106
Emergency Assistance appointments	13	24	170	168
Emergency Assistance approved	2	1	38	15
Crisis intake clients	299	395	1,984	1,635
<i>Veterans' Services</i>				
Office Visits	4	N/A	35	N/A
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	116**	37	493**	226
Financial assistance applications*	2	N/A	38	N/A
<i>Food Pantry</i>				
Served (Households)	1,605	1,485	8,798	5,967
Unduplicated	223	N/A	2,943	N/A
New applications	14	49	193	200
Food Donations	92	139	735	538
<i>Community Center Walk-Ins</i>	220	124	1,492	574

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

** Statistic includes LIWAP applications as of July 2022

Department Highlights

- On November 2, 14 Veterans visited the Forgotten Warrior Memorial in Channahon and ate lunch at Lalos Restaurant.
- The Veteran Honor Roll dinner was on November 22 with 169 Veteran and spouses in attendance. Veterans expressed how happy they are to have the in-person dinners again.
- Veteran flags were displayed for the Walk of Honor as well as a banner displaying names. The Department of Facilities and Road Maintenance set up the display, many people commented on how nice it looked. This event will be continued annually.
- At the Township Officials of Illinois conference, Director Imperato stepped down as President of the General Assistance Caseworkers Association and accepted the position of Secretary.
- Director Imperato has been invited to present on General Assistance by Veterans Associate Commission DuPage on April 19, 2023.
- In November, 689 Thanksgiving meal boxes were distributed.
- Volunteer Employment Specialist Karen Flaxman continues to serve residents with employment needs. In November she worked with 5 organizations with open positions.
- Holiday meal box registration began in December, and there is currently a waitlist. Human Services always meet the needs of residents for holiday meals through additional donations received from Jewel and other local businesses and organizations.
- Holiday Sponsor-A-Family registration continues with more than 550 families and 1,353 children are registered for gifts.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for November 2022

SERVICE PROVIDED	OCTOBER 2022	OCTOBER 2021	FYTD 2023	FYTD 2022
<i>Grant Funding</i>				
New clients	142	195	1,683	1,919
Ongoing clients	837	915	4,898	4,954
Closed cases	45	34	255	278
Prevention programming presentations	38	17	132	164
Number in audience	1,245	120	2001	2,313
<i>TIDE</i>				
Participants	28	25	28	25
Rides	246	142	1,458	883
<i>Resource Center</i>				
Organizations providing services	3	4	3	6
Clients served	38	28	268	111

Department Highlights

- The Mental Health Board met on November 14 and heard from Ascension Alexian Brothers Center for Mental Health and Kenneth Young Center on a requested increase in annual funding. Both agencies are reporting higher numbers and an increased need for psychiatry.
- Met with Executive Director from Centro De Informacion to discuss resources the Mental Health Board can provide and their new location in Hanover Park.
- Conferenced with Incredible Mind, an organization dedicated to Mental Health Advocacy exploring creative funding streams for Mental Health.
- Attended all Illinois Township Management Academy sessions on November 4 and November 18.
- Hosted the Human Services Coordinating Council on November 17.
- Participated in the Violence Summit hosted by Youth and Family Services.
- Met with Assistant Township Administrator Vana to discuss the tenant selection process for Hanover Landing.
- Met with the Deputy Director of Crisis Services at Kenneth Young to discuss creating a stakeholder coalition.
- Received notification of nomination to the Cook County Regional Advisory Committee regarding the Community Emergency Services and Support Act.
- Met with the Business Development Manager of Streamwood Behavioral Health Center to involve her in the Human Services Coordinating Council.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November 2022

SERVICE PROVIDED	NOVEMBER 2022	NOVEMBER 2021	FYTD 2023	FYTD 2022
<i>Outreach & Prevention</i>				
Open Gym participants	0**	N/A*	796**	N/A*
Open Gym participants (unduplicated)	0**	N/A*	99**	N/A*
Alternative to Suspension referrals	46	14	242	282
Alternative to Suspension participants	255	290	1,007	803
Alternative to Suspension participants (unduplicated)	101	152	207	187
<i>Clinical</i>				
Therapy clients	495	415	3,447	2,991
Therapy clients (unduplicated)	168	110	1,095	735
New clients (unduplicated)	3	10	37	57
Clinical hours	291	344	2,474	2,681
Group session participants	121	58	700	288
<i>Tutoring Participants</i>				
Total	107	101	398	475
Unduplicated	48	45	199	198

*Open Gym Program was temporarily paused due to the COVID-19 pandemic.

** Includes Summer Camp participants

Department Highlights

- Director Houdek participated in the Alignment Collaborative for Education Operating Board Meeting on November 1.
- Prevention Services staff began the five-week Soccer Tournament with the Streamwood Park District on November 1.
- Director Houdek and Prevention Services Manager Dickinson participated in both sessions of the Township Management Academy on November 4.
- Elgin Health Department conducted a site visit at the Izaak Walton Youth Center on November 8.
- Director Houdek participated in the Unite U-46 meeting on November 9.
- Director Houdek attended the Township Officials of Illinois Annual Education Conference from November 13 through November 15.
- Director Houdek was reelected as President to the Association of Illinois Townships Committee on Youth at the Annual Meeting on November 14.
- Director Houdek presented three AITCOY Awards to Hanover Township at the Townships of Illinois Awards Breakfast on November 15.
- Prevention Services Manager Dickinson attended the Elgin Partnership for Early Learning meeting on November 17.
- Director Houdek and Prevention Services Manager Dickinson participated in both sessions of the Township Management Academy on November 18.
- Director Houdek facilitated the Summit on Youth Violence on November 30 with over 50 attendees including DuPage County State's Attorney Bob Berlin, representatives from Elgin, Streamwood, Hoffman Estates, and Bartlett police departments, representatives from the Cook County Juvenile Probation division, and various other community groups.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 12/6/22 - 12/19/22

	<u>Total</u>
Total Town Fund	151,082.53
Total Senior Services Fund	33,600.95
Total General Assistance Fund	8,494.06
Total Road Maintenance Fund	30,122.73
Total Committee for Senior Citizens Services	1,248.51
Total Mental Health Board Fund	49,361.15
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	26,332.79
 Total All Funds	 <u><u>300,442.72</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

December 6 - 19, 2022

Type	Date	Num	Name	Memo	Amount
10A · Town Assets					
1001650 · Prepaid Expense					
Check	12/16/2022	149773	Illinois Counties Risk Management Trust	Property Liability Workers Comp Premium	34,972.25
Total 1001650 · Prepaid Expense					34,972.25
Total 10A · Town Assets					34,972.25
30A · Road Maintenance Assets					
3001650 · Prepaid Insurance					
Check	12/16/2022	149773	Illinois Counties Risk Management Trust	Property Liability Workers Comp Premium	8,743.00
Total 3001650 · Prepaid Insurance					8,743.00
Total 30A · Road Maintenance Assets					8,743.00
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	12/13/2022	149552	Access 1 Source	Inv# 96576 Time & Attendance Monthly Fee	305.00
Check	12/16/2022	149774	ProxiT Technology Solutions	Inv# 23386 Network Labor - Nov 22	9,890.30
Total 1014430 · Computer Equipment & Software					10,195.30
Total 101CAP · Capital Expenditures					10,195.30
101CHN · Community Health					
1014452 · Office Supplies					
Check	12/16/2022	149755	Accurate Office Supply Co	INv# 583710 Ink/Folders/Cups	145.68
Total 1014452 · Office Supplies					145.68
1014453 · Printing					
Check	12/13/2022	149555	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 821294 Copy Charges Nov	5.50
Total 1014453 · Printing					5.50
1014459 · Professional Services					
Check	12/16/2022	149765	Quest Diagnostics	Inv# 9200970305 Client labs	462.81
Total 1014459 · Professional Services					462.81
1014491 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
1014492 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	100.60
Total 1014492 · Dental, Vision & Life Insurance					100.60

Hanover Township Board Audit Report

December 6 - 19, 2022

Type	Date	Num	Name	Memo	Amount
Total 101CHN · Community Health					1,857.87
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					
Check	12/16/2022	149771	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	36.01
Total 1014617 · Equipment & Furniture					36.01
1014619 · Office Supplies					
Check	12/13/2022	149592	Kwik Print	Inv# 72154 Business Cards - C. Smith	38.10
Check	12/13/2022	149611	Smith, Celeste	Social Media Planner	24.77
Check	12/13/2022	149612	Staples	Inv# 3523508906 Ink/Calendar	107.63
Total 1014619 · Office Supplies					170.50
1014624 · Travel					
Check	12/13/2022	149611	Smith, Celeste	Mileage Reimbursement 10/8-12/6	43.64
Total 1014624 · Travel					43.64
1014625 · Communications					
Check	12/13/2022	149591	Kuttenberg, Thomas	Phone Reimbursement Nov/Dec	100.00
Total 1014625 · Communications					100.00
1014627 · Community Affairs					
Check	12/13/2022	149604	Precise Printing Network, Inc.	Inv# 53499 Hanover Township Plaque	107.73
Total 1014627 · Community Affairs					107.73
1014691 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
1014692 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	94.82
Total 1014692 · Dental, Vision & Life Insurance					94.82
Total 101CMA · Community Relations					1,124.34
Total 101CVA · Community Affairs					1,124.34
101ES · ES - Expenditures					
1014814 · Communications					
Check	12/16/2022	149771	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	50.03
Total 1014814 · Communications					50.03
1014891 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	129.91
Total 1014892 · Dental, Vision & Life Insurance					129.91
Total 101ES · ES - Expenditures					1,163.17
101ISE · Insurance & Employee Benefits					
1014411 · Employee Assistance Program					
Check	12/13/2022	149569	CuraLinc LLC	Inv# 29768 Support Linc Quarterly Employee Assistance Program	648.00
Total 1014411 · Employee Assistance Program					648.00
1014503 · General Insurance					
Check	12/16/2022	149773	Illinois Counties Risk Management Trust	Property Liability Workers Comp Premium	34,972.25
Check	12/16/2022	149768	RLI Surety	Inv# 277404 Liquor License Permit Bond 2/23-2/24	50.00
Total 1014503 · General Insurance					35,022.25
1014513 · Employee Wellness					
Check	12/13/2022	149614	Tyrrell, Sarah J	Employee Wellness Supplies	53.58
Check	12/16/2022	149765	Quest Diagnostics	Inv# 9200970305 Employee labs	338.00
Total 1014513 · Employee Wellness					391.58
Total 101ISE · Insurance & Employee Benefits					36,061.83
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	12/16/2022	149776	Airdo Werwas LLC	Inv# 190-0001-37089 Legal Fees	18,551.38
Check	12/16/2022	149776	Airdo Werwas LLC	Inv# 190-0005-37090 Legal Fees	468.55
Check	12/16/2022	149776	Airdo Werwas LLC	Inv# 190-0012-37091 Legal Fees	735.65
Check	12/16/2022	149776	Airdo Werwas LLC	Inv# 190-0015-37092 Legal Fees	1,071.55
Check	12/16/2022	149776	Airdo Werwas LLC	Inv# 190-0017-37093 Legal Fees	1,865.50
Check	12/16/2022	149776	Airdo Werwas LLC	Inv# 190-0018-37094 Legal Fees	7,972.50
Total 1014502 · Legal Services					30,665.13
Total 101LEA · Legal & Auditing					30,665.13
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	12/16/2022	149757	Bade Supply	Inv# 65463 Can Liners/Soaps/Towels/Toilet paper	343.56
Total 1014205 · Janitorial Supplies					343.56
1014210 · Building Maintenance - Town					
Check	12/13/2022	149595	Menards - West Chicago	Inv# 62433 Toilet Sloan Valve	33.98

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Type	Date	Num	Name	Memo	Amount
Check	12/13/2022	149595	Menards - West Chicago	Inv# 62484 Vacuum Breaker Sloane Valve	116.96
Check	12/16/2022	149777	The Home Depot	Toilet Parts/Furnace Filters	241.85
Total 1014210 · Building Maintenance - Town					392.79
1014214 · Equipment Maintenance - Senior					
Check	12/13/2022	149573	Fox Valley Fire & Safety	Inv# 565142 Annual Elevator Monitoring	372.00
Total 1014214 · Equipment Maintenance - Senior					372.00
1014221 · Cell Phone/Communications					
Check	12/16/2022	149771	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	252.07
Total 1014221 · Cell Phone/Communications					252.07
1014222 · Trash Removal - Town					
Check	12/13/2022	149580	Groot, Inc (54379)	Acct 3107-54379 Inv# 9805366T107 Monthly Charges Dec	204.59
Total 1014222 · Trash Removal - Town					204.59
1014225 · Grounds/Reserve Maintenance					
Check	12/16/2022	149777	The Home Depot	Holiday Decorations	968.86
Total 1014225 · Grounds/Reserve Maintenance					968.86
1014291 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,979.93
Total 1014291 · Health Insurance					1,979.93
1014292 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	375.88
Total 1014292 · Dental, Vision & Life Insurance					375.88
Total 101MAIN · Facilities Maintenance					4,889.68
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	12/13/2022	149597	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 10/17-11/14	790.13
Check	12/13/2022	149619	Village of Bartlett	Acct# 51470 Bill# 396636 Water/Sewer Sr Ctr 11/14	87.48
Check	12/16/2022	149758	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 10/31-12/1	606.12
Total 1014403 · Utilities - Town					1,483.73
1014416 · Equipment Rental - Town					
Check	12/16/2022	149760	Canteen Refreshment Services	Inv# 187394 Water Filters (2)	190.00
Check	12/16/2022	149760	Canteen Refreshment Services	Inv# 185321 Water machine Rental 11/7-12/4	48.10
Check	12/16/2022	149760	Canteen Refreshment Services	Inv# 164670 Water machine Rental 7/18-8/14	48.10
Check	12/16/2022	149760	Canteen Refreshment Services	Inv# 189424 Water Machine Rental 12/5-1/1	48.10
Check	12/16/2022	149760	Canteen Refreshment Services	Credit 179597	-117.04
Check	12/16/2022	149763	Leaf (618-010)	Inv# 14055768 Copier Lease	233.21

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Type	Date	Num	Name	Memo	Amount
Check	12/16/2022	149771	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges ES HQ Jet Pack oct	36.01
Total 1014416 · Equipment Rental - Town					486.48
Total 101THE · Town Hall Expense					1,970.21
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	12/16/2022	149760	Canteen Refreshment Services	Inv# 181382 Coffee	103.04
Check	12/16/2022	149769	Staples	Inv# 3524017051 Ink (4)	263.08
Check	12/16/2022	149769	Staples	Inv# 3524017047 Post it Notes/Pens/Color paper	43.31
Total 1014404 · Office Supplies					409.43
1014412 · Travel Expenses					
Check	12/16/2022	149752	Essick, Craig A	TOI Mileage Reimbursement	250.38
Total 1014412 · Travel Expenses					250.38
1014530 · Financial Administration					
Check	12/16/2022	149772	Governmental Accounting, Inc	Inv# 59343 Monthly Contract Billing Dec	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014531 · Community Affairs					
Check	12/13/2022	149586	James Harvey Photography	Elected Official & Dept Head Headshots	495.00
Check	12/13/2022	149610	Signs by Tomorrow	Inv# 29624 Step & Repeat Banner Backdrop	1,570.00
Total 1014531 · Community Affairs					2,065.00
1014535 · Legal Notices					
Check	12/16/2022	149764	Paddock Publications, Inc	Inv# 235308 Board Meeting Dates Publication	70.20
Total 1014535 · Legal Notices					70.20
1014591 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	234.59
Total 1014592 · Dental, Vision & Life Insurance					234.59
Total 101TOE · Town Office Expense					12,282.47
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	12/13/2022	149612	Staples	Inv# 3523014824 Toner	270.99

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Type	Date	Num	Name	Memo	Amount
			Total 1044405 · Office Supplies		270.99
			1044407 · Printing		
Check	12/13/2022	149592	Kwik Print	Inv# 72343 Business Cards - S. Silverstein	45.90
			Total 1044407 · Printing		45.90
			1044415 · Dues, Subs & Publications		
Check	12/13/2022	149575	Glascott, Patricia A	Notary Stamp J Cedillo	24.12
			Total 1044415 · Dues, Subs & Publications		24.12
			1044419 · Training		
Check	12/16/2022	149762	Illinois Property Assessment Institute	Inv# 326933 Qualifying Exam (4) - J. Cedillo	1,320.00
			Total 1044419 · Training		1,320.00
			1044433 · Professional Services		
Check	12/13/2022	149617	Verify (XHANOV)	Inv# 1502108 Background Checks	18.00
			Total 1044433 · Professional Services		18.00
			1044491 · Health Insurance		
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	2,869.64
			Total 1044491 · Health Insurance		2,869.64
			1044492 · Dental, Vision & Life Insurance		
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	172.54
			Total 1044492 · Dental, Vision & Life Insurance		172.54
			Total 104ASR · Assessor's Division		4,721.19
			109YFS · Youth & Family Services		
			109ADM · Administration & Clinical		
			1094617 · Equipment Maintenance		
Check	12/16/2022	149763	Leaf (618-010)	Inv# 14055768 Copier Lease	164.02
			Total 1094617 · Equipment Maintenance		164.02
			1094619 · Office Supplies		
Check	12/16/2022	149760	Canteen Refreshment Services	Inv# 190266 Coffee	65.52
			Total 1094619 · Office Supplies		65.52
			1094623 · Travel		
Check	12/13/2022	149576	Gomez, Karla L	Mileage Reimbursement Nov	30.00
Check	12/16/2022	149746	Herrera, Marina	Mileage Reimbursement Dec	37.50
			Total 1094623 · Travel		67.50

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Type	Date	Num	Name	Memo	Amount
1094624 · Client Mgmt Software					
Check	12/13/2022	149589	Kenneth Young Center	Inv# T012485 CIS Maintenance/Support Dec	300.00
Total 1094624 · Client Mgmt Software					300.00
1094691 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	5,225.20
Total 1094691 · Health Insurance					5,225.20
1094692 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	551.53
Total 1094692 · Dental, Vision & Life Insurance					551.53
Total 109ADM · Administration & Clinical					6,373.77
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	12/13/2022	149590	Konzal, Tessa	Mileage Reimbursement - Nov	106.88
Check	12/13/2022	149594	Danielle Litz (v)	Mileage Reimbursement - Nov	121.25
Total 1094644 · Travel					228.13
1094651 · Cellphones					
Check	12/16/2022	149771	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	196.60
Total 1094651 · Cellphones					196.60
1094791 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	3,841.42
Total 1094791 · Health Insurance					3,841.42
1094792 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	539.17
Total 1094792 · Dental, Vision & Life Insurance					539.17
Total 109OUT · Outreach & Prevention					4,805.32
Total 109YFS · Youth & Family Services					11,179.09
Total 1014 · Town Fund - Expenditures					116,110.28
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	12/13/2022	149598	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 10/25-11/22	3,732.56
Check	12/13/2022	149619	Village of Bartlett	Acct# 62447 Bill# 402220 Water/Sewer Sr Ctr 11/14	201.70
Check	12/16/2022	149759	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 10/30-12/1	758.71

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Type	Date	Num	Name	Memo	Amount
			Total 1104524 · Utilities		4,692.97
			1104525 · Telephone & High Speed Internet		
Check	12/16/2022	149771	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges	60.78
			Total 1104525 · Telephone & High Speed Internet		60.78
			1104527 · Equipment		
Check	12/13/2022	149553	Accurate Office Supply Co	Inv# 582634 Keyboard Tray	33.25
			Total 1104527 · Equipment		33.25
			1104528 · Office Supplies		
Check	12/13/2022	149553	Accurate Office Supply Co	Inv# 582635 Dry Erase Items	61.38
Check	12/13/2022	149553	Accurate Office Supply Co	Inv# 583404 Copy Paper	93.76
			Total 1104528 · Office Supplies		155.14
			1104533 · Printing		
Check	12/13/2022	149555	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 821294 Copy Charges Nov	70.50
Check	12/13/2022	149592	Kwik Print	Inv# 72303 Business Cards - D. Murillo	45.90
			Total 1104533 · Printing		116.40
			1104534 · Dues, Subs, & Publications		
Check	12/13/2022	149585	ITASCSC	Annual Member Dues	75.00
			Total 1104534 · Dues, Subs, & Publications		75.00
			1104542 · Senior Home Care Pilot Program		
Check	12/13/2022	149622	Watson-Goddard, Karen	Home Care Visit Mileage Reimbursement 11/29-12/2	6.75
			Total 1104542 · Senior Home Care Pilot Program		6.75
			1104591 · Health Insurance		
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	3,898.59
			Total 1104591 · Health Insurance		3,898.59
			1104592 · Dental, Vision & Life Insurance		
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	185.62
			Total 1104592 · Dental, Vision & Life Insurance		185.62
			Total 1104ADM · Administration		9,224.50
			1104NUT · Nutrition		
			1105551 · Congregate Food		
Check	12/13/2022	149574	Get Fresh Produce, Inc	Congregate Food	646.54
Check	12/13/2022	149577	Gordon Food Service	Congregate Food	1,662.13
Check	12/16/2022	149750	Perri {1}, Marilyn	Congregate Food	15.09

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Type	Date	Num	Name	Memo	Amount
Total 1105551 · Congregate Food					2,323.76
1105552 · Congregate Equipment					
Check	12/13/2022	149603	Perri {1}, Marilyn	Cafe Table Decorations	82.50
Total 1105552 · Congregate Equipment					82.50
1105553 · Congregate Supplies					
Check	12/13/2022	149574	Get Fresh Produce, Inc	Congregate Supplies	125.28
Check	12/13/2022	149577	Gordon Food Service	Congregate Supplies	132.59
Total 1105553 · Congregate Supplies					257.87
1105555 · Travel					
Check	12/13/2022	149593	Lana Harvey	Home Delivered Meals Mileage Reimbursement Dec 2022	13.13
Total 1105555 · Travel					13.13
1105558 · Home Delivered Meals Food					
Check	12/13/2022	149574	Get Fresh Produce, Inc	HDM Food	646.54
Check	12/13/2022	149577	Gordon Food Service	HDM Food	1,662.11
Check	12/13/2022	149607	Pur Foods LLC dba Mom's Meals	Inv# MM11302022-HT Special Dietary Meals (650) Nov	4,662.50
Check	12/16/2022	149750	Perri {1}, Marilyn	HDM Food	15.09
Total 1105558 · Home Delivered Meals Food					6,986.24
1105560 · Home Delivered Meals Supplies					
Check	12/13/2022	149574	Get Fresh Produce, Inc	HDM Supplies	125.27
Check	12/13/2022	149577	Gordon Food Service	HDM Supplies	132.59
Total 1105560 · Home Delivered Meals Supplies					257.86
1105792 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	44.52
Total 1105792 · Dental, Vision & Life Insurance					44.52
Total 1104NUT · Nutrition					9,965.88
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	12/13/2022	149553	Accurate Office Supply Co	Inv# 582635 Water	33.06
Check	12/13/2022	149553	Accurate Office Supply Co	Inv# 583404 Water, Cups, Lids	145.36
Check	12/13/2022	149577	Gordon Food Service	Programming Refreshments/Snacks	129.63
Check	12/16/2022	149748	Emily Rose Davis	Gingerbread House Class Materials	136.46
Check	12/16/2022	149749	Cambra, Tommasina J	New Years Eve Celebration Program Supplies	64.41
Total 1104515 · Programming					508.92
1104520 · Volunteer Services					
Check	12/13/2022	149570	Dorothy Archer	Home Delivered Meals Mileage Reimbursement 10/9-11/30	86.56
Check	12/13/2022	149572	Edward Baus	Home Delivered Meals Mileage Reimbursement Nov	33.56

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Type	Date	Num	Name	Memo	Amount
Check	12/13/2022	149587	Janice Trinco	Home Delivered Meals Mileage Reimbursement - Sept-Nov	93.13
Check	12/13/2022	149605	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement Nov	38.06
Check	12/13/2022	149623	Wayne Ruttensburg	Home Deliveres Meals Mileage Reimbursement Nov	67.50
Check	12/13/2022	149624	William Nagle	Home Delivered Meals Mileage Reimbursement - Sept-Nov	213.75
Total 1104520 · Volunteer Services					532.56
1104526 · Senior Newsletter					
Check	12/16/2022	149747	USPS	Club 59 Newsletter Postage	1,824.41
Total 1104526 · Senior Newsletter					1,824.41
1104532 · Visual Arts					
Check	12/13/2022	149581	Hobby Lobby	Inv# 115697523 Art Class Supplies	9.07
Total 1104532 · Visual Arts					9.07
1104891 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	3,051.51
Total 1104891 · Health Insurance					3,051.51
1104892 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	323.63
Total 1104892 · Dental, Vision & Life Insurance					323.63
Total 1104PRO · Enrichment Programs					6,250.10
1104SOC · Social Services					
1104516 · Social Services					
Check	12/13/2022	149578	Greater Chicago Music Therapy	Inv# 1Oct2022 October Memory Cafe	175.00
Total 1104516 · Social Services					175.00
1104991 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
1104992 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	123.55
Total 1104992 · Dental, Vision & Life Insurance					123.55
Total 1104SOC · Social Services					1,543.70
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	12/13/2022	149588	Kammes Auto & Truck Repair, Inc.	Inv# 139264 Brake Service/Lift Inspection	973.83
Check	12/13/2022	149588	Kammes Auto & Truck Repair, Inc.	Inv# 139532 Heater Diagnostic	321.73

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Type	Date	Num	Name	Memo	Amount
Check	12/16/2022	149770	Valvoline	Inv# 48867 Oil Change	98.57
Total 1104518 · Vehicle Maintenance					1,394.13
1104549 · Employee Screenings					
Check	12/16/2022	149751	Midwest Truckers Association Inc	Inv# 20512 Annual Drug Testing Fee	686.00
Total 1104549 · Employee Screenings					686.00
1104550 · Telephone					
Check	12/13/2022	149618	Verizon Wireless	Inv# 9918501152 Monthly Charges 11/19-12/18	444.84
Total 1104550 · Telephone					444.84
1104691 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	3,487.00
Total 1104691 · Health Insurance					3,487.00
1104692 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	604.80
Total 1104692 · Dental, Vision & Life Insurance					604.80
Total 1104TRN · Transportation					6,616.77
Total 1104 · Aging Services - Expenditures					33,600.95
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	12/13/2022	149612	Staples	Credit for Inv# 3518656510	-88.99
Check	12/13/2022	149612	Staples	Inv# 3523014822 Copy Paper	55.84
Check	12/13/2022	149612	Staples	Inv# 3523014823 Ink	58.05
Check	12/13/2022	149612	Staples	Inv# 3523508928 Toner	112.24
Total 2024202 · Office Supplies					137.14
2024204 · Equipment					
Check	12/13/2022	149621	Waterlogic	Inv# 1932281 Water Machine Rental 12/4-1/3	44.32
Check	12/16/2022	149753	Rework by ROE	Inv# 32634 Directors Office Furniture	2,265.00
Check	12/16/2022	149763	Leaf (618-010)	Inv# 14055768 Copier Lease	164.02
Check	12/16/2022	149778	Rework by ROE	Inv# 32634 Directors Office Furniture - Deposit	2,265.00
Total 2024204 · Equipment					4,738.34
2024507 · Professional Services					
Check	12/13/2022	149616	Verify (XHANGA)	Inv# 1502107 Background Checks Nov	80.00
Total 2024507 · Professional Services					80.00
2024591 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
2024592 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	130.04
Total 2024592 · Dental, Vision & Life Insurance					130.04
Total 2024ADM · Administration					6,330.67
202PAN · Pantry					
1014161 · Utilities					
Check	12/13/2022	149566	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 11/1-12/2	445.07
Check	12/13/2022	149599	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 10/13-11/14	135.05
Check	12/13/2022	149600	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 10/13-11/13	224.70
Check	12/13/2022	149620	Village of Hanover Park	Acct 3940-001 Water/Sewer 11/22	41.34
Total 1014161 · Utilities					846.16
1014191 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	116.79
Total 1014192 · Dental, Vision & Life Insurance					116.79
Total 202PAN · Pantry					2,163.39
Total 2024 · Human Services - Expenditures					8,494.06
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034702 · Insurance					
Check	12/16/2022	149773	Illinois Counties Risk Management Trust	Property Liability Workers Comp Premium	8,743.00
Total 3034702 · Insurance					8,743.00
3034705 · Dues, Subs & Publications					
Check	12/13/2022	149567	Continental Weather Svc	Inv# 194774 Monthly Weather Forecasting Dec	150.00
Check	12/13/2022	149584	IPWMAN	Inv# 1932 Public Works Mutural Aid Membership Dues 2023	500.00
Total 3034705 · Dues, Subs & Publications					650.00
3034711 · Utilities					
Check	12/13/2022	149561	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 10/31-12/1	113.78
Check	12/13/2022	149563	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 11/4-12/7	19.04
Check	12/13/2022	149565	Com Ed 039	Acct# 7826007039 Monthly Charges 11/3-12/6	181.78

Hanover Township Board Audit Report

December 6 - 19, 2022

Type	Date	Num	Name	Memo	Amount
			Total 3034711 · Utilities		314.60
			3034713 · Recruitment		
Check	12/13/2022	149617	Verify (XHANOV)	Inv# 1502108 Background Checks	132.00
			Total 3034713 · Recruitment		132.00
			3034791 · Health Insurance		
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,143.28
			Total 3034791 · Health Insurance		1,143.28
			3034792 · Dental, Vision & Life Insurance		
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	94.82
			Total 3034792 · Dental, Vision & Life Insurance		94.82
			Total 3034ADM · Administration		11,077.70
			3034BLD · Buildings		
			3034612 · Building & Perm Improvements		
Check	12/16/2022	149777	The Home Depot	Road Garage Covered Shelter Parts	311.01
			Total 3034612 · Building & Perm Improvements		311.01
			Total 3034BLD · Buildings		311.01
			3034ROD · Road Maintenance		
			3034600 · Controlled Substance Testing		
Check	12/16/2022	149751	Midwest Truckers Association Inc	Inv# 20202 Annual Drug Testing Fee	784.00
			Total 3034600 · Controlled Substance Testing		784.00
			3034602 · Operating Supplies & Materials		
Check	12/13/2022	149595	Menards - West Chicago	Inv# 62484 Conduit for Road Deliniators & Insulation Bit	178.79
Check	12/16/2022	149777	The Home Depot	Saw Blades/Shovel/Asphalt Patch	389.83
			Total 3034602 · Operating Supplies & Materials		568.62
			3034606 · Engineering		
Check	12/13/2022	149626	Thomas Engineering Group LLC	Inv# 2 November Progress Payment 2023 Road Resurfacing	3,437.70
			Total 3034606 · Engineering		3,437.70
			3034610 · Street Lighting		
Check	12/13/2022	149560	Com Ed 051	Acct# 5619024051 Monthly Charges 10/26-11/28	30.20
Check	12/13/2022	149562	Com Ed 076	Acct# 7742763076 Monthly Charges 10/31-12/1	148.21
Check	12/13/2022	149625	Com Ed 152	Acct# 0045120152 Monthly Charges 11/2-12/5	392.81
			Total 3034610 · Street Lighting		571.22
			3034614 · Signs, Stripping & Tree Removal		

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Type	Date	Num	Name	Memo	Amount
Check	12/13/2022	149609	RoadSafe Traffic Systems	Inv# 161992A Weight Limit Signs / Speed Limit Signs	1,221.00
Check	12/13/2022	149613	Traffic Control & Protection Inc	Inv# 113327 Road Sign for Cheviot Dr	261.70
Total 3034614 · Signs, Stripping & Tree Removal					1,482.70
Total 3034ROD · Road Maintenance					6,844.24
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	12/13/2022	149615	Ultra Strobe Communications, Inc	Inv# 82318 Rear Light for Truck# 505	212.95
Check	12/16/2022	149756	Alta Equipment Company	Inv# SP4/60788 Chainsaw Bar	79.84
Check	12/16/2022	149766	Preventative Maintenance Systems, Inc	Inv# 30504 Fuel Pressure Diagnostic	2,716.05
Check	12/16/2022	149767	Russo Power Equipment	Inv# SPI20034467 Chainsaw Blades	137.94
Total 3034609 · Maintenance Vehicles & Equip					3,146.78
Total 303EQM · Equipment					3,146.78
Total 3034 · Road Maintenance - Expenditures					21,379.73
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	12/13/2022	149568	Conway, Megan A	Vending Machine Supplies Reimbursement	264.74
Total 4045105 · Soda/Snack Vending					264.74
4045135 · Bingo Expense					
Check	12/13/2022	149582	Illinois Department of Revenue	Bingo Taxes July, Aug, Sept 2022	154.00
Check	12/13/2022	149583	Illinois Department of Revenue	Unpaid Balance for Bingo Taxes	10.97
Total 4045135 · Bingo Expense					164.97
4045160 · Contingency					
Check	12/13/2022	149558	Cintas #22	Inv# 1903361874 Sr Comm Donation of Driver Jackets (8)	818.80
Total 4045160 · Contingency					818.80
Total 4045 · Comm/SR Citizens Svcs - Expense					1,248.51
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	12/16/2022	149775	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	12/16/2022	149754	Euclid Managers	Acct 5641581 Monthly Premium	175.62
Total 5054592 · Dental, Vision & Life Insurance					175.62

Hanover Township Board Audit Report

December 6 - 19, 2022

Type	Date	Num	Name	Memo	Amount
Total 5054ADM · Administration					1,901.98
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	12/13/2022	149559	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 12/1-1/1	256.97
Check	12/13/2022	149564	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 11/3-12/6	225.20
Check	12/16/2022	149741	Village of Streamwood Water Billing Dept.	Acct# 105006200-1000053 Monthly Water/Sewer	73.11
Check	12/16/2022	149742	Groot, Inc (114943)	Acct# 3107-114943 Monthly Charges Dec 2022	174.35
Total 5054210 · Utilities					729.63
5054213 · Janitorial					
Check	12/16/2022	149740	JaniKing	Inv# CHC1220213 Monthly Janitorial Service - Dec	414.00
Total 5054213 · Janitorial					414.00
5054250 · Building Maintenance					
Check	12/13/2022	149554	Anderson Pest Solutions (626 MHB)	Inv# 2862582 Pest Control 11/3/22	50.00
Check	12/13/2022	149557	Chicago Metro Fire Prevention	Inv# 392721 Sprinkler SystemTest and Inspection	150.00
Total 5054250 · Building Maintenance					200.00
5054286 · Agency Support Services					
Check	12/13/2022	149608	Quench USA, Inc.	Inv# 4557244 Water Cooler Rental Dec	55.00
Total 5054286 · Agency Support Services					55.00
Total 5054COM · HT Community Resource Center					1,398.63
5054SVC · Service Contracts					
5054130 · Northwest Casa					
Check	12/16/2022	149738	Northwest CASA	Sexual Assault Intervention	103.00
Total 5054130 · Northwest Casa					103.00
5054146 · Bridge YFS Crisis Intervention					
Check	12/16/2022	149743	The Bridge Youth & Family Services	Crisis Services Nov 2022	736.54
Total 5054146 · Bridge YFS Crisis Intervention					736.54
5054162 · Tide Transportation					
Check	12/16/2022	149739	A#1 Cab Dispatch Inc	Tide Transportation - 12/12 Invoices	2,066.75
Check	12/16/2022	149739	A#1 Cab Dispatch Inc	Tide Transportation - 10/31 Invoices	2,073.25
Total 5054162 · Tide Transportation					4,140.00
5054180 · Capital Grant Fund					
Check	12/16/2022	149744	Easter Seals DuPage & Fox Valley Region	Childrens ADA Audio Screening Devices	15,158.00
Check	12/16/2022	149745	Marklund Children's Home	Playground Equipment/Area Improvements	25,000.00
Total 5054180 · Capital Grant Fund					40,158.00

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
5054204 · Easter Seals Family Support					
Check	12/13/2022	149571	Easter Seals DuPage & Fox Valley Region	2nd Installment of Oct Fee for Service Funding	923.00
Total 5054204 · Easter Seals Family Support					923.00
Total 5054SVC · Service Contracts					46,060.54
Total 5054 · Mental Health - Expenditures					49,361.15
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	12/13/2022	149602	Pace	Inv# 613449 Bus Lease	100.00
Check	12/13/2022	149602	Pace	Inv# 613457 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	12/13/2022	149626	Thomas Engineering Group LLC	Inv# 5 November Progress Payment ES Project Engineering	24,832.79
Total 8084414 · Emergency Services Station					24,832.79
8084425 · Building & Perm Improvements					
Check	12/13/2022	149596	Midwest Environmental Consulting Services	Inv# 22-693 Demolition Environmental Testing	1,500.00
Total 8084425 · Building & Perm Improvements					1,500.00
Total 8084 · Capital Projects - Expenditures					26,332.79
TOTAL					300,442.72



- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Absent: Trustee Martinez.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Facilities and Road Maintenance Director Caleb Hansen, Administrator James Barr, Assistant Administrator Kristin Vana, Administrative Assistant Hailey Match, and Attorney Mike Airdo. Also present were management intern Mohammed Yahya, Village of Streamwood Trustee Mike Baumer, Schaumburg Township Supervisor Tim Heneghan, Mr. Keith Gay, and Streamwood High School Civics class students.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Bid Opening for Sale of Real Property Located at 1535 Burgundy Parkway, Streamwood, IL: Supervisor McGuire noted that the Clerk of the Township published notice that the Township was accepting sealed bids for the sale of the real property located at 1535 Burgundy Parkway, Streamwood, Illinois. Sealed bids were to be accepted in hard copy at the Township Clerk's office, all bids must have been received by the Township by 4:30 p.m. on December 5, 2022, and that the bids are to be opened at this December 6, 2022 regular meeting of the Township Board; and that the Township reserves the right to review all bids for a period of thirty days after the bid due date. Please note that the bid was inadvertently opened by the Clerk, but the date it was opened and resealed, and the initials of the Clerk are on the face of the resealed envelope. The contents of the envelope were not removed. The bid was not disclosed to any Township official, employee or other person, reported the Clerk to the Supervisor during this meeting. The resealed bid was securely locked in a safe place until tonight's meeting, and was not opened until this meeting. Clerk Dolan Baumer reported that one bid was received, and proceeded to open the bid, and reported that the bid was received from Wael Shahshouh for \$275,000. Supervisor McGuire thanked Clerk Dolan Baumer and said that that Board would take the bid under advisement.
- V. Presentations:
 - A. The Board presented a resolution in honor of the Deputy Minister of Education of Thailand Dr. Khunying Kalaya Sophonpanich's visit to the Township. The motion to approve the resolution was made by Trustee Beattie and seconded by Trustee Noyola; motion approved by roll call vote: Trustess Beattie, Essick, and Noyola, and Supervisor McGuire.
 - B. The Board inducted Mr. Keith Gay (SPF4) of Streamwood, who served in the U.S. Army and earned the Vietnam Service Medal, to the Veterans Honor Roll. The Board thanked Mr. Gay for his service.
 - C. The Board also inducted Mr. Joseph Silva of Mount Prospect into the Veterans Honor Roll. He served from 1951 to 1952 as Corporal in the U.S. Army. The Board thanked Mr. Silva for his service.
- IV. Reports
 - A. Supervisor's Report: Supervisor McGuire reported that during the Elgin's State of the City address, Mayor Captain complimented the Township two different instances. Human Services and Aging Services are busy collecting for Christmas gift distributions.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin reported.

- D. Trustee Liaison Committee Reports: Trustee Beattie reported that Cocoa with Santa would be held this Friday at the Izaak Walton Center from 5 to 8 p.m.
- E. Department Reports: Reports were submitted with the Board packet for review by the Board; highlights included Director Kuttentberg reporting that Hanover Landing is on track for framing before Christmas. A memorandum of understanding between Hanover Township and the County Sheriff is forthcoming for the collection and disposition of prescription drugs. Giving Thursday was a success at Hanover Township. No township-related bills are being watched at this time in the General Assembly. The 103rd General Assembly is due to be sworn in on January 11. Administrative Assistant Vana reported that onsite health insurance review is upcoming. The annual computer replacement program is starting. The Annual Employee luncheon would be held on January 10, 2023. Manager Teachout reported that the Mental Health Board Finance and Facilities Committee would meet to discuss FY24. Additional presentations for funding would be held during the next meeting of the Board. The Board is working with Kenneth Young on a joint symposium. Director Conway reported that the holiday party for Aging Services was a success with 85 participants; people are glad to be together again. Recruitment is ongoing for Home Care positions, bus driver, and Nutrition assistant position. Director Houdek reported that twelve students would be sent to Leadership Conference, seven on scholarships and the others from fundraising efforts. Director Smith reported that flu, RSV, and COVID are on the rise; she reminded us to be cautious during this time of family get-togethers. She reported that cancer screenings would be held next week. Director Crews thanked Trustee Beattie for bringing food last week for the unit. The unit has been usually busy with fire assist calls, traffic call outs, and a dive call for Fox River. They experienced their 100th fire call on Sunday. Director Hanson reported that the pool demolition permit has been issued for the Robinhood Drive property. Electrical needs to be reviewed by the County, yet; Nicor date for removal of services is pending a date at this time. Framing begins on the Emergency Services building and camera set up is ongoing. Six trees have been planted in the Walters-Lenoci Reserve, for a total of 14 trees. Ms Magdalena Cortez Pelligrino is welcomed by the Township as a new staff member. He assured the Board that he would keep Emergency Services and the Board apprised of water levels at the Robinhood Drive pool. Based on the Finance Committee recommendations and discussions, FY24 budget guidelines have been distributed to the directors, reported Administrator Barr. The Finance Committee would meet again in February and a tentative budget will be drafted thereafter, with a final in March 2023. He participated in a regional transportation study meeting with Harper College recently. Reminder: the Senior Committee Holiday meal would be held on December 19.

- VII. Bill Paying: Mr. Barr presented the bills for payment from November 22, 2022 through December 5, 2022 as follows:

a.	Town	\$22,491.53
b.	Senior Services	17,662.46
c.	General Assistance	10,215.46
d.	Road Maintenance	5,133.62
e.	Mental Health Board	293.98
f.	Capital	<u>659,819.63</u>
	Total:	<u>\$715,616.68</u>

Trustee Beattie moved and Trustee Essick seconded the motion to approve payment the bills for the period November 22, 2022 through December 5, 2022 as amended. Roll call: Ayes: Trustees Beattie, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid

- VII. Unfinished Business: No unfinished business was discussed.

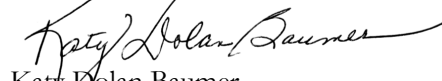
- VIII. New Business

- A. Rescheduled Meeting Minutes of November 22, 2022: Clerk Dolan Baumer presented the rescheduled meeting minutes of November 22, 2022 for review and approval. A motion was

made by Trustee Essick to approve the rescheduled meeting minutes of November 22, 2022 as presented, with a second by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.

- B. Resolution to Approve the 2023 Pace TRIP Transit Grant and Service Agreement: Trustee Noyola moved that the Board approve resolution 120622 approving of the 2023 Pace TRIP Transit Grant and Service Agreement. Trustee Beattie seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
 - C. Approval of the 2023 Employee Health Insurance and Ancillary Benefits: Trustee Beattie moved that the Board approve the 2023 Employee Health Insurance and Ancillary Benefits as presented by staff; motion seconded by Trustee Noyola. It is staff's recommendation to continue providing benefits through United Health Care in 2023. UHC's plan offerings will include high deductible health plans with an HRA for the PPO plan or the small network PPO plan. Additionally, staff recommend maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600. In addition, with the consideration of the positive experience the Township has had with both MetLife and VSP, it is staff's recommendation to maintain dental and life coverage with MetLife and vision coverage with VSP for the 2023 health year. Roll call: Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: No motion was made to go into Executive Session.
 - X. Other Business: Mr. McGuire noted that our honored guest, Dr. Khunying Kalaya Sophonpanich, reported that she was responsible for the planting of thousands of trees and that Hanover can do that as well. He asked for the Board's approval to have staff look into a tree purchase/planting program for the Township; the Board agreed and a program would be developed.
 - XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Essick and seconded by Trustee Beattie followed by a roll call vote. Ayes: Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Senior and Welfare Services, Y&F Services, Community & Veterans Affairs

RESOLUTION _____

**A RESOLUTION
TO APPROVE THE AWARD OF THE CONTRACT FOR THE SALE OF THE REAL
PROPERTY LOCATED AT 1535 BURGUNDY PARKWAY, STREAMWOOD,
ILLINOIS**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois (the "Township"), as follows:

SECTION ONE: APPROVAL. The following bid for the sale of the real property commonly known as 1535 Burgundy Parkway, Streamwood, IL 60107 (the "Property"), as more fully described in Hanover Township Resolution 10-18-22-2 and the bid proposal attached hereto as "Exhibit A," both of which are expressly incorporated herein by this reference, is hereby approved and determined to be in the best interest of the Township, and a contract is hereby awarded to the following bidder:

Wael Shahshouh (the "Buyer") for the Property for the sum of \$275,000.00 (the "Bid Sum"), expressly subject to approval by the Township Attorney.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, all documents in connection with the sale of the Property, expressly subject to approval by the Hanover Township Attorney.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: **REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 20, 2022

APPROVED: December 20, 2022

ATTEST:

Brian P. McGuire, Supervisor

Katy Dolan Baumer, Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on December 20, 2022, and approved on December 20, 2022, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk


**BERKSHIRE
HATHAWAY**
HomeServices
Starck Real Estate



Khawla Ayyad

Broker

Starck Real Estate
181 S Bloomingdale Road
Bloomingdale, IL 60108
O 630.894.1900 | C 630.841.9332

kayyad@StarckRE.com
StarckRE.com

■ A member of the franchise system of BHH Affiliates, LLC

To: James Barr

From: Khawla Ayyad

-Buyer will not do soil testing, and
will not do the environment testing
to property Address.
1535 Burgundy pkwy, Streamwood,
IL 60107.



Industrial
 Status: **ACTV**
 Area: **107**
 Address: **1535 Burgundy Pkwy, Streamwood, IL 60107**
 Directions: **BARRINGTON RD.SOUTH OF SCHAUMBURG RD TO BURGUNDY PARKWAY WEST TO 1535**
 Sold by: Mkt. Time (Lst./Tot.): **14/14**
 Closed: Contract:
 Off Mkt: Concessions:
 Township: **Hanover** Unincorporated:
 Year Built: **1974** PIN #: **06244070090000**
 Zone Type: **Industrial** Multiple PINs: **No**
 Act Zoning: **I-1** Relist:
 Subtype: **Other** Unit SF: **5200**
 Tot Bldg SF: **5200** # Stories: **1**
 Office SF: Gross Rentable Area:
 Land SF: **14308** Net Rentable Area:
 Lot Dim: **70 X 190** Investment:
 Lot Size Source: List Price Per SF: **\$51.54**
 Mobility Score: - **?**

List Price: **\$268,000**
 Orig List Price: **\$268,000**
 Sold Price:
 Rented Price:
 Lease SF/Y:
 Mthly. Rnt. Price:
 CTGF:
 Blt Before 78: **Yes**
 County: **Cook**
 Min Rentable SF: **5200**
 Max Rentable SF: **5200**
 Lease Type:
 Com Area Maint SF/Y:
 Est. Tax per SF/Y:
 User:
 Sold Price Per SF: **\$0**

Remarks: **INDUSTRIAL BUILDING WITH 2 DRIVEWAYS AND PARKING. CURRENTLY USED AS OFFICE SPACE WITH RECEPTION AREA, PRIVATE BATHROOMS, STORAGE AND A BAY DOOR IN THE REAR. READY TO MOVE IN. Hanover Township is accepting sealed bids for the sale of the real property commonly known as the following street address: 1535 Burgundy Parkway, Streamwood, IL. 60107. Minimum bid is \$268,000.00. A copy of the notice to bidders and Resolution authorizing the sale are available at the following link listed in the broker remarks.**

Approximate Age: 36-50 Years	Bay Size:	Air Cond: Central Air
Type Ownership:	# Trailer Docks: 0	Electricity: Circuit Breakers
Frontage/Access:	Construction: Brick, Concrete, Concrete Block	Heat/Ventilation: Central Bldg Heat
Current Use:	Exterior: Brick, Block	Fire Protection: Alarm On Site, Sprinklers
Potential Use:	Foundation: Concrete	Water Drainage:
Known Encumbrances:	Roof Structure:	Utilities To Site:
Client Needs:	Roof Coverings:	Tenant Pays: Other
Client Will:	Docks/Delivery:	HERS Index Score:
Geographic Locale: Northwest Suburban	Misc. Outside:	Green Disc:
Location:	# Parking Spaces:	Green Rating Source:
# Drive in Doors: 1	Indoor Parking:	Green Feats:
Door Dimensions:	Outdoor Parking:	Backup Info:
Freight Elevators:	Parking Ratio:	Sale Terms:
Min Ceiling Height: 10'0	Total # Units:	Possession: Closing
Max Ceiling Height: 15'60	Total # Tenants:	
Clear Span:	Extra Storage Space:	
	Misc. Inside: Common Meeting Room/s, Handicapped Access, Handicapped Equip Washroom/s, Overhead Door/s, Public Restroom/s, Storage Inside	
	Floor Finish: Carpet, Concrete	

Financial Information

Gross Rental Income: \$0	Total Monthly Income:	Total Annual Income: \$0
Annual Net Oper Income: \$0	Net Oper Income Year:	Cap Rate:
Real Estate Taxes: \$0	Total Annual Expenses: \$0	Expense Year:
Tax Year: 2020	Expense Source:	Loss Factor:

Operating Expense Includes:

Broker Private Remarks: **Sealed bids will be accepted in hard copy only at the Township Clerk's Office, 250 South Route 59, Bartlett, IL. 60103, Attn: Katy Dolan Baumer, Township clerk. All bids must be received by the Township by December 5, 2022 at 4:30 p.m.. Bids shall be opened by the township Clerk at the regular meeting of the Township Board at 7:00p.m. on December 6, 2022. A copy of the Notice to Bidders and Resolution authorizing the sale are available at the following link: <https://www.hanover-township.org/departments/clerk-s-office/bid-information>.**

Internet Listing: Yes	Remarks on Internet?: Yes	Broker Owned/Interest: No
VOW AVM: No	VOW Comments/Reviews: No	Lock Box: Combination Box (Located at Back)
Listing Type: Exclusive Right to Sell	Address on Internet: Yes	Special Comp Info: None
Buyer Ag. Comp.: 2.5%-\$395.00 (G)	Other Compensation:	Call for Rent Roll Info:
Information: Show-Special Instructions	Cont. to Show?:	Expiration Date:
Showing Inst: CALL THE LISTING AGENT MUST ACCOMPANY TO DEACTIVATE ALARM SYSTEM. 630-291-7621		

Broker: **RE/MAX Suburban (8079) / (847) 985-7050**
 List Broker: **Kevin Forkin (252268) / (630) 550-5014 / kforkin@remax.net**
 CoList Broker: **Amy Will (242601) / (630) 291-7618**

More Agent Contact Info:

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MLS #: 11665328

Prepared By: Khawla Ayyad | Berkshire Hathaway HomeServices Starck Real Estate | 11/14/2022 12:58 PM



MAINSTREET ORGANIZATION OF REALTORS® COMMERCIAL SALES CONTRACT



FROM: (Buyer) Wael Shahshouh
(Name)
TO: (Seller) HANOVER TOWNSHIP, ILLINOIS DATE: _____
(Name)

OFFER OF BUYER: I/We (Buyer) offer to purchase the Real Estate known as:

1535 BURGUNDY PKWY STREAMWOOD COOK IL 60107
Street City County State Zip

lot size approximately 14,308 SOFT _____, Permanent Index No.: 06-24-47-009-0000, together with improvements thereon.

INCLUSIONS: The following shall be included: fixtures, equipment, appliances, security systems (owned) and personal property, if any, located on the Real Estate of the date hereof, for which a bill of sale will be given: screens, storm windows and doors; shades, window blinds; radiator covers; heating, central cooling, ventilating, lighting and plumbing fixtures; attached mirrors, shelving, interior shutters, cabinets and awnings; planted vegetation; smoke detectors; as well as the following specific items:

EXCLUSIONS: The following shall be excluded: all tenant owned personal property, tenant owned trade fixtures, and:
NONE

Any personal property not specifically included shall be deemed excluded. A system or item shall be deemed to be in operating condition if it performs the function for which it is intended, regardless of age, and does not constitute a threat to health or safety.

1. PURCHASE PRICE: Purchase Price of \$ 275,000 shall be paid as follows: Initial Earnest Money of \$ 5,000 shall be tendered to Escrowee on or before 5 day(s) after Date of Acceptance. Additional Earnest Money of \$ N/A shall be tendered by N/A, 20 _____. Earnest Money shall be held in trust for the mutual benefit of the Parties by [check one]: ☒ Seller's Brokerage; ☐ Buyer's Brokerage; ☐ As otherwise agreed by the Parties, as "Escrowee".

The balance of the Purchase Price, as adjusted by prorations, shall be paid at Closing in the form of good funds by wire transfer of funds, or by Certified, Cashier's, Mortgagee Lender's or title company's check (provided that the title company's check is guaranteed by a licensed title insurance company).

2. CLOSING: Provided title conforms with this contract or has been accepted by Buyer, closing or escrow payout shall be on 01/06 OR SOONER BY AGREEMENT, 20 23 _____, by conveyance by stamped recordable warranty deed (or other appropriate deed if title is in trust or in an estate) and payment of purchase price. Title shall be conveyed at the time required by this contract subject only to: general Real Estate taxes not due and payable at the time of Closing; building lines and building restrictions of record; zoning and building laws and ordinances; public and utility easements; covenants and restrictions of record; party wall rights and agreements, if any; existing leases or tenancies; the mortgage or trust deed if any, that may be assumed by Buyer as part of this transaction. However, Special Assessments, if any, for improvements not yet completed shall be paid by Seller at closing. This sale shall be closed at office of title insurance company or Seller's attorney's office as agreed or in escrow with the title company issuing the title commitment by deed and money escrow fee to be divided between Seller and Buyer. Seller and/or Buyer will pay their respective brokers' commissions as provided in their respective representation agreements or contracts and shall provide waiver of Brokers' liens at closing.

3. FINANCING: If this transaction is NOT CONTINGENT ON FINANCING, Optional Paragraph 28 a) OR Paragraph 28 b) MUST BE USED. If any portion of Paragraph 28 is used, the provisions of this Paragraph 3 are NOT APPLICABLE. This contract is contingent upon the ability of Buyer to secure within N/A days of the Date of Acceptance, a firm written commitment for a loan evidenced by a note to be secured by a mortgage or trust deed on the Real Estate in the amount of \$ N/A _____, or such lesser amount as Buyer shall accept, with a fixed or initial interest rate (delete one) not to exceed _____%, said loan to be amortized over a minimum of N/A years, with a loan service charge not to exceed N/A _____. Seller and Buyer shall execute all documents and provide all information so that Buyer's lender can issue its commitment and close the transaction. If Buyer makes a good faith effort but is unable to obtain a commitment for the mortgage loan contemplated herein, Buyer shall so notify Seller in writing within the time specified in this Paragraph. IF SELLER IS NOT SO NOTIFIED WITHIN SUCH TIME PERIOD, BUYER SHALL FOR ALL PURPOSES BE DEEMED TO HAVE SECURED SUCH COMMITMENT OR TO HAVE AGREED TO PURCHASE THE REAL ESTATE WITHOUT MORTGAGE FINANCING OR BASED UPON THE MORTGAGE COMMITMENT ACTUALLY OBTAINED. If Seller is so notified, Seller may, at Seller's option, within 10 business days after Seller's receipt of said notice, elect to accept purchase money financing or to secure a mortgage commitment on behalf of Buyer upon substantially the same terms for the mortgage loan contemplated herein with such other material terms and conditions for comparable loans. If Seller is so notified, Buyer agrees to furnish to Seller all requested credit and financial information and to sign customary papers relating to the application for securing of a mortgage commitment. If Seller is thereafter unable or unwilling to secure such commitment or to accept purchase money financing as herein provided, this contract shall be null and void, and Buyer and Seller shall execute all necessary documents to refund earnest money to Buyer. This Contract shall not be contingent upon the sale and/or closing of any existing real estate.

4. PRORATIONS: Proratable items shall include, without limitation, Real Estate taxes based on 105 % of most recent ascertainable taxes; assignable insurance policies, if requested by Buyer; rents and/or security deposits, if any; Special Service Area tax for the year of closing only; Condominium Association fees, if any; water taxes and other proratable items including flood hazard insurance shall be prorated to date of possession. The Parties hereto agree to re-prorate any unbilled real estate tax bill prior to the date of Closing.

5. POSSESSION: Possession shall be delivered at closing subject to existing leases and tenancies, unless otherwise agreed in writing.

Buyer Initial _____ Buyer Initial _____ Seller Initial _____ Seller Initial _____
Address 1535 BURGUNDY PKWY, STREAMWOOD, IL 60107

6. ATTORNEY REVIEW: Within five (5) Business Days after the Date of Acceptance, the attorneys for the respective Parties, by Notice, may:

- (a) Approve this Contract; or
- (b) Disapprove this Contract, which disapproval shall not be based solely upon the Purchase Price and the earnest money refunded to the buyer upon written direction as required by law; or
- (c) Propose modifications except for the Purchase Price. If within ten (10) Business Days after the Date of Acceptance written agreement is not reached by the Parties with respect to resolution of the proposed modifications, then either Party may terminate this Contract by serving Notice, whereupon this Contract shall be null and void and earnest money refunded to the buyer upon written direction as required by law; or
- (d) Propose suggested changes to this Contract. If such suggestions are not agreed upon, neither Party may declare this Contract null and void and this Contract shall remain in full force and effect.

Unless otherwise specified, all Notices shall be deemed made pursuant to Paragraph 6(c). If Notice is not served within the time specified herein, the provisions of this paragraph shall be deemed waived by the Parties and this Contract shall remain in full force and effect.

7. INSPECTION/ENVIRONMENTAL SITE ASSESSMENT: This contract is contingent upon approval by Buyer of the condition of the Real Estate as evidenced by an inspection/environmental site assessment conducted at Buyer's expense and by contractor(s) selected by Buyer, within 5 business days after Seller's acceptance of this contract. Buyer shall indemnify Seller from and against any loss or damage to the Real Estate caused by the acts or negligence of Buyer or the person performing such inspection. If written notice of Buyer's disapproval is not served within the time specified, this provision shall be deemed waived by the Buyer and this Contract shall remain in full force and effect.

8. DISCLOSURE: Within five (5) business days after date of acceptance Seller shall provide to the Buyer all information relevant to the condition, use and operation of the Real Estate available to Seller including but not limited to: schedule of operating expenses, existing surveys, title policies and any and all recorded nonconsensual liens. Seller shall prepare, and deliver to Buyer, all documentation for the Real Estate as may be required by applicable disclosure laws in the jurisdiction the property is located. Seller shall also cooperate with Buyer to secure whatever environmental site assessment Buyer or Buyer's lender deems necessary or appropriate.

9. CONDOMINIUM/Common Interest Associations: (If applicable) The Parties agree that the terms contained in this paragraph, which may be contrary to other terms of this Contract, shall supersede any conflicting terms.

- (a) Title when conveyed shall be good and merchantable, subject to terms, provisions, covenants and conditions of the Declaration of Condominium/Covenants, Conditions and Restrictions and all amendments; public and utility easements including any easements established by or implied from the Declaration of Condominium/Covenants, Conditions and Restrictions or amendments thereto; party wall rights and agreements; limitations and conditions imposed by the Condominium Property Act; installments due after the date of Closing of general assessments established pursuant to the Declaration of Condominium/Covenants, Conditions and Restrictions.
- (b) Seller shall be responsible for all regular assessments due and levied prior to Closing and for all special assessments confirmed prior to the Date of Acceptance.
- (c) Buyer has, within five (5) Business Days from the Date of Acceptance, the right to demand from Seller items as stipulated by the Illinois Condominium Property Act, if applicable, and Seller shall diligently apply for same. This Contract is subject to the condition that Seller be able to procure and provide to Buyer, a release or waiver of any option of first refusal or other pre-emptive rights of purchase created by the Declaration of Condominium/Covenants, Conditions and Restrictions within the time established by the Declaration of Condominium/Covenants, Conditions and Restrictions. In the event the Condominium Association requires personal appearance of Buyer and/or additional documentation, Buyer agrees to comply with same.
- (d) In the event the documents and information provided by Seller to Buyer disclose that the existing improvements are in violation of existing rules, regulations or other restrictions or that the terms and conditions contained within the documents would unreasonably restrict Buyer's use of the premises or would result in increased financial obligations unacceptable to Buyer in connection with owning the Real Estate, then Buyer may declare this Contract null and void by giving Seller written notice within five (5) Business Days after the receipt of the documents and information required by Subparagraph (c) above, listing those deficiencies which are unacceptable to Buyer. If written notice is not served within the time specified, Buyer shall be deemed to have waived this contingency, and this Contract shall remain in full force and effect.
- (e) Seller shall not be obligated to provide a condominium survey.
- (f) Seller shall provide a certificate of insurance showing Buyer (and Buyer's mortgagee, if any) as an insured.

10. SELLER REPRESENTATION: Seller represents that Seller has not received written notice from any Governmental body or Owner Association regarding (a) zoning, building, fire or health code violations that have not been corrected; (b) any pending rezoning; (c) any pending condemnation or eminent domain proceeding; or (d) a proposed or confirmed special assessment and/or Special Service Area affecting the Real Estate. Seller represents, however, that, in the case of a special assessment and/or Special Service Area, the following applies:

1. There [check one] ☐ is ☒ is not a proposed or pending unconfirmed special assessment affecting the Real Estate not payable by Seller after date of Closing.
2. The Real Estate [check one] ☐ is ☒ is not located within a Special Service Area, payments for which will not be the obligation of Seller after date of Closing.

If any of the representations contained herein regarding Owner Association special assessment or Special Service Area are not acceptable to Buyer, Buyer shall have the option to declare this Contract null and void. If written notice of the option to declare this Contract null and void is not given to Seller within ten (10) Business Days after Date of Acceptance or within the term specified in Paragraph 3 (whichever is later), Buyer shall be deemed to have waived such option and this Contract shall remain in full force and effect. Seller further represents that Seller has no knowledge of boundary line disputes, easements or claims of easement not shown by the public records or any hazardous waste on the Real Estate or any improvements for which the required permits were not obtained. Seller represents that there have been no improvements to the Real Estate which are not either included in full in the determination of the most recent Real Estate tax assessment. Notwithstanding anything to the contrary contained in this contract, Seller represents that to the best of Seller's knowledge, all heating, central cooling, ventilating, electrical and plumbing fixtures and systems on the Real Estate and all equipment to be transferred to Buyer pursuant to this contract are in working order and will be so at the time of closing.

Seller represents that, to the best of Seller's knowledge, there are not now, nor have there been, any underground storage tanks located on the Property and no chemicals or toxic waste have been stored or disposed of on the Property, except for: _____

Buyer Initial WS Buyer Initial _____ Seller Initial _____ Seller Initial _____
Address 1535 BURGUNDY PKWY, STREAMWOOD, IL 60107

_____ and that the Property has not been cited for any violation of any Federal, State, County or local environmental law, ordinance or regulation and the Property is not located within any designated legislative "superfund" area, except for:

NO EXCEPTIONS

Seller represents that neither Seller nor Seller's agent has received notice of any dwelling zoning, building, fire and health code violations which exists on the date of this contract from any city, village, or other governmental authority.

11. LEASES: Seller will not enter into or extend any leases with respect to the Real Estate from and after the date Seller signs this contract without the express prior written consent of Buyer. All security deposits, damage deposits, or other deposits in the possession of Seller, including interest earned, if applicable, shall be assigned to Buyer at the time of closing. Seller is required to deliver assignments of leases and Rent Roll to Buyer at the time of closing. Seller shall deliver to Buyer, within five (5) business days after the Date of Acceptance, true and correct copies of all leases, schedule of expenses, survey, and real estate taxes; this contract is subject to Buyer's review and approval of same within ten (10) business days from Date of Acceptance. If written notice of Buyer's disapproval is not served within ten (10) business days after Date of Acceptance, this provision shall be deemed waived by the Buyer and this contract shall remain in full force and effect. Seller shall provide fully executed tenant estoppel certificates prior to closing.

12. TITLE: At Seller's expense, Seller will deliver or cause to be delivered to Buyer or Buyer's attorney within customary time limitations and sufficiently in advance of Closing, as evidence of title in Seller or Grantor, a title commitment for an ALTA title insurance policy in the amount of the Purchase Price with extended coverage by a title company licensed to operate in the State of Illinois, issued on or subsequent to the Date of Acceptance, subject only to items listed in Paragraph 2. The requirement of providing extended coverage shall not apply if the Real Estate is vacant land. The commitment for title insurance furnished by Seller will be presumptive evidence of good and merchantable title as therein shown, subject only to the exceptions therein stated. If the title commitment discloses unpermitted exceptions, or if the Plat of Survey shows any encroachments which are not acceptable to Buyer, then Seller shall have said exceptions or encroachments removed, or have the title insurer commit to insure against loss or damage that may be caused by such exceptions or encroachments. If Seller fails to have unpermitted exceptions waived or title insured over prior to Closing, Buyer may elect to take the title as it then is, with the right to deduct from the Purchase Price prior encumbrances of a definite or ascertainable amount. Seller shall furnish Buyer at Closing an Affidavit of Title covering the date of Closing, and shall sign any other customary forms required for issuance of an ALTA 2006 Insurance Policy.

13. PERFORMANCE: Time is of the essence of this Contract. In any action with respect to this Contract, the Parties are free to pursue any legal remedies at law or in equity and the prevailing Party in litigation shall be entitled to collect reasonable attorney fees and costs from the non-prevailing Party as ordered by a court of competent jurisdiction. There shall be no disbursement of earnest money unless Escrowee has been provided written agreement from Seller and Buyer. Absent an agreement relative to the disbursement of earnest money within a reasonable period of time, Escrowee may deposit funds with the Clerk of the Circuit Court by the filing of an action in the nature of interpleader. Escrowee shall be reimbursed from the earnest money for all costs, including reasonable attorney fees, related to the filing of the interpleader action. Seller and Buyer shall indemnify and hold Escrowee harmless from any and all conflicting claims and demands arising under this paragraph.

14. NOTICE: All Notices shall be in writing and shall be served by one Party or attorney to the other Party or attorney. Notice to any one of a multiple person Party shall be sufficient Notice to all. Notice shall be given in the following manner:

- (a) By personal delivery of such Notice; or
- (b) By mailing of such Notice to the addresses recited herein by regular mail and by certified mail, return receipt requested. Except as otherwise provided herein, Notice served by certified mail shall be effective on the date of mailing; or
- (c) By sending facsimile transmission. Notice shall be effective as of date and time of facsimile transmission, provided that the Notice transmitted shall be sent on Business Days during Business Hours. In the event fax Notice is transmitted during non-business hours, the effective date and time of Notice is the first hour of the next Business Day after transmission; or
- (d) By sending e-mail transmission. Notice shall be effective as of date and time of e-mail transmission, provided that the Notice transmitted shall be sent during Business Hours, and provided further that the recipient provides written acknowledgment to the sender of receipt of the transmission (by e-mail, facsimile, regular mail or commercial overnight delivery). In the event e-mail Notice is transmitted during non-business hours, the effective date and time of Notice is the first hour of the next Business Day after transmission; or
- (e) By commercial overnight delivery (e.g., FedEx). Such Notice shall be effective on the next Business Day following deposit with the overnight delivery company.

15. BUSINESS DAYS/HOURS: Business Days are defined as Monday through Friday, excluding Federal holidays. Business Hours are defined as 8:00 A.M. to 6:00 P.M. Chicago time.

16. FACSIMILE: Facsimile signatures shall be sufficient for purposes of executing, negotiating, and finalizing this Contract.

17. DAMAGE TO REAL ESTATE PRIOR TO CLOSING: If, prior to delivery of the deed, the Real Estate shall be destroyed or materially damaged by fire or other casualty, or the Real Estate is taken by condemnation, then Buyer shall have the option of either terminating this Contract (and receiving a refund of earnest money) or accepting the Real Estate as damaged or destroyed, together with the proceeds of the condemnation award or any insurance payable as a result of the destruction or damage, which gross proceeds Seller agrees to assign to Buyer and deliver to Buyer at closing. Seller shall not be obligated to repair or replace damaged improvements. The provisions of the Uniform Vendor and Purchaser Risk Act of the State of Illinois shall be applicable to this Contract, except as modified in this paragraph.

18. PLAT OF SURVEY: Prior to closing, Seller shall furnish at Seller's expense an ALTA-ACSM survey certified to Buyer, Buyer's lender (if any) and title insurance company dated not more than six (6) months prior to Date of Acceptance by a licensed land surveyor showing the location of the improvements thereon (including fences separating the Real Estate from adjoining properties) and showing all encroachments, if any. If the survey discloses improper location of improvements or encroachments and Seller is unable to obtain title insurance protection for the benefit of Buyer against loss resulting from such improper locations or encroachment, Buyer may, at his option, declare this contract to be null and void. Providing all existing improvements (including fences) and encroachments, if any, appear on the survey thus furnished, Buyer shall bear the cost of any later date survey which may be required by Buyer's lender or desired by Buyer.

19. BILL OF SALE: All of the items of personal property shall be transferred to Buyer by delivery at closing of Bill of Sale without warranty of merchantability or fitness for particular purpose.

Buyer Initial WS Buyer Initial _____ Seller Initial _____ Seller Initial _____

Address 1535 BURGUNDY PKWY, STREAMWOOD, IL 60107

20. CLEAN CONDITION: Seller shall remove all debris from the Real Estate and improvements by date of possession. Buyer shall have the right to inspect the Real Estate and improvements prior to closing to verify that the Real Estate, improvements and included personal property are in substantially the same condition as of the date of Seller's acceptance of this contract, normal wear and tear excepted.

21. MUNICIPAL ORDINANCES: Seller shall comply with the terms of any municipal ordinance relating to the transaction contemplated herein for the municipality in which the Real Estate is located and shall provide to Buyer at closing evidence of compliance with such ordinances. Transfer taxes required by local ordinance shall be paid by the party designated in such ordinance. Seller shall pay any transfer tax imposed by state law.

22. SPECIAL FLOOD HAZARD AREA: Buyer shall have the option to declare this Contract null and void if the Real Estate is located in a special flood hazard area which requires Buyer to carry flood insurance. If written notice of the option to declare this Contract null and void is not given to Seller within ten (10) Business Days after Date of Acceptance or within the term specified in Paragraph 3 (whichever is later), Buyer shall be deemed to have waived such option and this Contract shall remain in full force and effect.

23. TAX LAW COMPLIANCE: Seller agrees to provide to the Internal Revenue Service the Sale of Real Estate 1099 form as required by law. This contract and the transaction described herein may be subject to the provisions of the Foreign Investment in Real Property Tax Act of 1980 and all amendments thereto (the "Act"). Seller and Buyer shall execute or cause to be executed all documents and take or cause to be taken all actions necessary in order that Buyer shall have no liability, either actual or potential, under the Act. Parties are cautioned that the Real Estate may be situated in a municipality that has adopted a pre-closing inspection requirement, municipal Transfer Tax or other similar ordinances. Transfer taxes required by municipal ordinance shall be paid by the party designated in such ordinance.

24. CAPTIONS: Captions are not intended to limit the terms contained after said caption and are not part of the contract.

25. TAX-DEFERRED EXCHANGE: Seller and Buyer agree to cooperate in any applicable tax-deferred Exchange, and shall execute all documents with respect thereto at their own expense, pursuant to the applicable provisions of the Internal Revenue Code, as amended from time to time.

Optional Provisions (Applicable ONLY if Initialed by All Parties)

26. CONFIRMATION OF DUAL AGENCY: The Parties confirm that they have previously consented to _____ (Licensee) acting as a Dual Agent in providing brokerage services on their behalf and specifically consent to Licensee acting as a Dual Agent in regard to the transaction referred to in this contract.

27. RIDERS: The terms of Rider(s) _____ attached hereto are made a part hereof.

28. TRANSACTIONS NOT CONTINGENT ON FINANCING: IF EITHER OF THE FOLLOWING ALTERNATIVE OPTIONS IS SELECTED, THE PROVISIONS OF THE FINANCING PARAGRAPH 3 SHALL NOT APPLY [CHOOSE ONLY ONE]:

a) ☒ Transaction With No Mortgage (All Cash): If this selection is made, Buyer will pay at closing, in the form of "Good Funds" the difference (plus or minus prorations) between the Purchase Price and the amount of the Earnest Money deposited pursuant to Paragraph 1 above. Buyer represents to Seller, as of the Date of Offer, that Buyer has sufficient funds available to satisfy the provisions of this paragraph. Buyer agrees to verify the above representation upon the reasonable request of Seller and to authorize the disclosure of such financial information to Seller, Seller's attorney or Seller's broker that may be reasonably necessary to prove the availability of sufficient funds to close. Buyer understands and agrees that, so long as Seller has fully complied with Seller's obligations under this Contract, any act or omission outside of the control of Seller, whether intentional or not, that prevents Buyer from satisfying the balance due from Buyer at closing, shall constitute a material breach of this Contract by Buyer. The Parties shall share the title company escrow closing fee equally.

b) ☐ Transaction, Mortgage Allowed: If this selection is made, Buyer will pay at closing, in the form of "Good Funds" the difference (plus or minus prorations) between the Purchase Price and the amount of the Earnest Money deposited pursuant to Paragraph 1 above. Buyer represents to Seller, as of the Date of Offer, that Buyer has sufficient funds available to satisfy the provisions of this paragraph. Buyer agrees to verify the above representation upon the reasonable request of Seller and to authorize the disclosure of such financial information to Seller, Seller's attorney or Seller's broker that may be reasonably necessary to prove the availability of sufficient funds to close. Notwithstanding such representation, Seller agrees to reasonably and promptly cooperate with Buyer so that Buyer may apply for and obtain a mortgage loan or loans including but not limited to providing access to the Real Estate to satisfy Buyer's obligations to pay the balance due (plus or minus prorations) to close this transaction. Such cooperation shall include the performance in a timely manner of all of Seller's pre-closing obligations under this Contract. This Contract shall NOT be contingent upon Buyer obtaining financing. Buyer understands and agrees that, so long as Seller has fully complied with Seller's obligations under this Contract, any act or omission outside of the control of Seller, whether intentional or not, that prevents Buyer from satisfying the balance due from Buyer at Closing shall constitute a material breach of this Contract by Buyer. Buyer shall pay the title company escrow closing fee.

Buyer Initial WS Buyer Initial _____ Seller Initial _____ Seller Initial _____
Address 1535 BURGUNDY PKWY, STREAMWOOD, IL 60107

THIS DOCUMENT WILL BECOME A LEGALLY BINDING CONTRACT WHEN SIGNED BY ALL PARTIES AND
DELIVERED TO THE PARTIES OR THEIR AGENTS.
11/14/2022

Date of Offer
Wael Shaashouh
Buyer Signature

Buyer Signature
Wael Shaashouh

Print Buyer(s) Name(s) [Required]

Corporation/Limited Liability Corporation (LLC)

By - Print Name
1217 LAUREL IN

Address
SCHAUMBURG IL 60193

City State Zip
847-924-4000 SHAASHOUH@GMAIL.COM

Phone E-mail

DATE OF ACCEPTANCE

Seller Signature

Seller Signature

Print Seller(s) Name(s) [Required]

Corporation/Limited Liability Corporation (LLC)

By - Print Name

Address

City State Zip

Phone E-mail

FOR INFORMATION ONLY

BHHS STARCK REAL ESTATE 25005

Selling Office MLS #
KHAWLA AYYAD 240523

Buyer's Designated Agent MLS #
630-841-9332

Phone Fax
KAYYA@STARCKRE.COM

E-mail
MICHAEL T. GASIOR MGASIOR@GASIORLAW.

Buyer's Attorney E-mail
847-894-8159

Phone Fax
N/A N/A

Mortgage Company Phone/Fax

Listing Office MLS #

Listing Designated Agent MLS #

Phone Fax

E-mail

Seller's Attorney E-mail

Phone Fax

Management Co./Other Contact Phone/Fax

This Contract Approved by the DuPage County Bar Association.

Seller Rejection: This offer was presented to Seller on _____, 20__ at ____:____ AM/PM
and rejected on _____, 20__ at ____:____ AM/PM _____ (Seller Initials).

Buyer Initial WS Buyer Initial _____ Seller Initial _____ Seller Initial _____
Address 1535 BURGUNDY PKWY, STREAMWOOD, IL 60107



ILLINOIS REALTORS®

DISCLOSURE OF INFORMATION AND ACKNOWLEDGEMENT LEAD-BASED PAINT AND/OR LEAD-BASED PAINT HAZARDS



Lead Warning Statement

Every purchaser of any interest in residential real property on which a residential dwelling was built prior to 1978 is notified that such property may present exposure to lead from lead-based paint that may place young children at risk of developing lead poisoning. Lead poisoning in young children may produce permanent neurological damage, including learning disabilities, reduced intelligence quotient, behavioral problems, and impaired memory. Lead poisoning also poses a particular risk to pregnant women. The seller of any interest in residential real property is required to provide the buyer with any information on lead-based paint hazards from risk assessments or inspections in the seller's possession and notify the buyer of any known lead-based paint hazards. A risk assessment or inspection for possible lead-based paint hazards is recommended prior to purchase.

Property Address: 1535 BURGUNDY PARKWAY, STREAMWOOD IL, 60107

Seller's Disclosure (initial)

JB

(a) Presence of lead-based paint and/or lead-based paint hazards (check one below):

☐ Known lead-based paint and/or lead-based paint hazards are present in the housing (explain):

DS
JB

☒ Seller has no knowledge of lead-based paint and/or lead-based paint hazards in the housing.

(b) Records and Reports available to the seller (check one below):

☐ Seller has provided the purchaser with all available records and reports pertaining to lead-based paint and/or lead-based paint hazards in the housing (list documents below):

☒ Seller has no reports or records pertaining to lead-based paint and/or lead-based paint hazards in the housing.

Purchaser's Acknowledgment (initial)

DS
WS
WS

(c) Purchaser has received copies of all information listed above.

(d) Purchaser has received the pamphlet *Protect Your Family From Lead in Your Home*.

(e) Purchaser has (check one below):

☒ Received a 10-day opportunity (or mutually agreed upon period) to conduct a risk assessment or inspection of the presence of lead-based paint or lead-based paint hazards; or

☐ Waived the opportunity to conduct a risk assessment or inspection for the presence of lead-based paint and/or lead-based paint hazards.

Agent's Acknowledgment (initial)

KA

(f) Agent has informed the seller of the seller's obligations under 42 U.S.C. 4852d and is aware of his/her responsibility to ensure compliance.

Certification of Accuracy

The following parties have reviewed the information above and certify to the best of their knowledge, that the information they have provided is true and accurate.

Seller James Barr Date 11/1/2022
DocuSigned by: 5E7FFCFEA6E44C7...

Purchaser Wael Shaashoubi Date 11/14/2022
DocuSigned by: E869E1EC2435468...

Seller _____ Date _____

Purchaser _____ Date _____

Agent Kevin Forkin Date 11/1/2022
DocuSigned by: 1EA6F16DD7B74BB...

Agent KA Date 11/14/2022



ILLINOIS REALTORS® DISCLOSURE OF INFORMATION ON RADON HAZARDS (For Residential Real Property Sales or Purchases)



Radon Warning Statement

Every buyer of any interest in residential real property is notified that the property may present exposure to dangerous levels of indoor radon gas that may place the occupants at risk of developing radon-induced lung cancer. Radon, a Class-A human carcinogen, is the leading cause of lung cancer in non-smokers and the second leading cause overall. The seller of any interest in residential real property is required to provide the buyer with any information on radon test results of the dwelling showing elevated levels of radon in the seller's possession.

The Illinois Emergency Management Agency (IEMA) strongly recommends ALL homebuyers have an indoor radon test performed prior to purchase or taking occupancy, and mitigated if elevated levels are found. Elevated radon concentrations can easily be reduced by a qualified, licensed radon mitigator.

Seller's Disclosure (initial each of the following which applies)

- _____ (a) Elevated radon concentrations (above EPA or IEMA recommended Radon Action Level) are known to be present within the dwelling. (Explain).
- DS _____ (b) Seller has provided the purchaser with the most current records and reports pertaining to elevated radon concentrations within the dwelling.
- JB _____ (c) Seller either has no knowledge of elevated radon concentrations in the dwelling or prior elevated radon concentrations have been mitigated or remediated.
- DS _____ (d) Seller has no records or reports pertaining to elevated radon concentrations within the dwelling.

Purchaser's Acknowledgment (initial each of the following which applies)

- DS _____ (e) Purchaser has received copies of all information listed above.
- WS _____ (f) Purchaser has received the IEMA approved Radon Disclosure Pamphlet.

Agent's Acknowledgement (initial IF APPLICABLE)

- K7 _____ (g) Agent has informed the seller of the seller's obligations under Illinois law.

Certification of Accuracy

The following parties have reviewed the information above and each party certifies, to the best of his or her knowledge, that the information he or she has provided is true and accurate.

Seller	<u>James Barr</u> DocuSigned by: 5E7FFCFEA6E44C7...	Date	<u>11/1/2022</u>
Seller	_____	Date	_____
Purchaser	<u>Wael Shalhoub</u> DocuSigned by: E869E1EC2435468...	Date	<u>11/14/2022</u>
Purchaser	_____	Date	_____
Agent	<u>Kevin Forkin</u> DocuSigned by: 1EA6F10DD7B74BB...	Date	<u>11/1/2022</u>
Agent	<u>[Signature]</u>	Date	<u>11/14/2022</u>

Property Address: 1535 BURGUNDY PARKWAY

City, State, Zip Code: STREAMWOOD IL. 60107



SCHAUMBURG
601 MARTINGALE RD
SCHAUMBURG, IL 60173

11/02/2022

Reference Letter

To Whom It May Concern:

This is to certify that the title of the following account(s) reflects
WAEI S SHAHSHOUH
of
1217 LAUREL LN
SCHAUMBURG, IL 60193

as an account holder.

Account Type	Account Number	Balance	Date Opened
CB STREAMLINED CHKG	~~XXXXXXXXXX~~ ~~XXXXXXXXXX~~	\$501,802.60	04/20/2007

The above mentioned balance(s) represents the accumulation of successive deposits.

Sincerely,

RITA SEKYERE

Client Financial Analyst

1000

WARRANTY DEED
Statutory (Illinois)
(Corporation to Corporation)

THE GRANTOR:

Boys and Girls Clubs of America, f/k/a Boys Clubs of America, a corporation created and existing under and by virtue of the laws of the District of Columbia and duly authorized to transact business in the state of Illinois, for and in consideration of TEN (\$10.00) DOLLARS, and other valuable consideration in hand paid, and pursuant to authority given by the Board of Directors of said corporation, CONVEY and WARRANTS to Hanover Township, an Illinois Township,

having its principal office at the following address
8N180 Route 597, Bartlett, IL 60103
the following described Real Estate situated in the County of Cook and State of Illinois, to wit:

THE WEST 70 FEET OF THE EAST 210 FEET OF LOT 11 IN 4-B INDUSTRIAL PARK, A SUBDIVISION OF THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 24, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS AND RECORDED JULY 22, 1969 AS DOCUMENT 20907806 IN COOK COUNTY, ILLINOIS.

Permanent Real Estate Index Number(s): 06-24-407-009
Address(es) of Real Estate: 1535 Burgundy Parkway, Streamwood, IL

Conveyance is subject to the following: general real estate taxes not yet due or payable; zoning laws and ordinances, Building, building line, and use or occupancy covenants and restrictions of record which are not currently violated and which do not interfere with Purchaser's intended uses of the Property for mental health, general assistance, youth and family, and senior services, and parking; drainage ditches, feeders, laterals and drain tile, pipe or other conduit; public utility easements located within five (5) feet of the boundary lines of the Real Estate; rights of the public, the State of Illinois and the municipality in and to any part of the Real Estate falling within roads and highways; drainage and utility district charges not yet due and payable; and acts done or suffered by or judgments against Purchaser or those claiming by, through or under Purchaser.

In Witness Whereof, said Grantor has caused its corporate seal to be hereto affixed, and has caused its name to be signed to these presents by its President, and attested by its Secretary, this 21 day of May, 2021.

NAME OF CORPORATION: Boys and Girls Clubs of America, f/k/a Boys Clubs of America,

BY: [Signature] PRESIDENT
ATTEST: [Signature] ASST. SECRETARY

IMPRESS
CORPORATE
SEAL HERE



BOX 333-CTT

0010465174

2574/0049 37 001 Page 1 of 2
2001-06-01 10:49:17
Cook County Recorder 23.00

2
176

7898341

6 21057299

State of Georgia, County of Clayton
DO HEREBY CERTIFY, that Roxanne Spillett ss. I, the undersigned, a Notary Public, in and for the County and State aforesaid,
personally known to me to be the _____ President of the

IMPRESS
NOTARIAL
SEAL HERE

corporation, and Jim Caulfield personally known to be to be the Asst.
Secretary of the said corporation, and personally known to me to be the same persons whose names are
subscribed to the foregoing instrument, appeared before me in person and severally acknowledged that as
such Jim President and Jim Secretary, they signed and delivered the said instrument and
caused the corporate seal of said corporation to be affixed thereto, pursuant to authority given by the Board
of Directors of said corporation, as their free and voluntary act, and as the free and voluntary act and deed
of said corporation, for the uses and purposes therein set forth.

Given under my hand and official seal, this 21st day of MAY 2001

Commission expires 4/6/02, 2002 Edward C. Hampton
NOTARY PUBLIC

THIS INSTRUMENT WAS PREPARED BY:

Robert Reppe Jr.
1807 West Diehl Road
Naperville, IL 60566-0770

Exempt under provisions of Paragraph E
Section 31-45. Property Tax Code.
5-24-01 Date
Buyer Seller Representative

MAIL TO:

Laurence J. Mraz
Bryan E. Mraz & Associates
111 East Irving Park Road
Roselle, IL 60172

Michael Kelly
Township Supervisor
8 N 180 Route 59
Bartlett, Illinois 60103

OR RECORDERS OFFICE BOX NO. _____

SEND SUBSEQUENT TAX BILLS TO:

Hanover Township
1535 Burgundy Parkway
Streamwood, IL

BOX 333-CTI

P013

10465174

0000

LANDTRUST

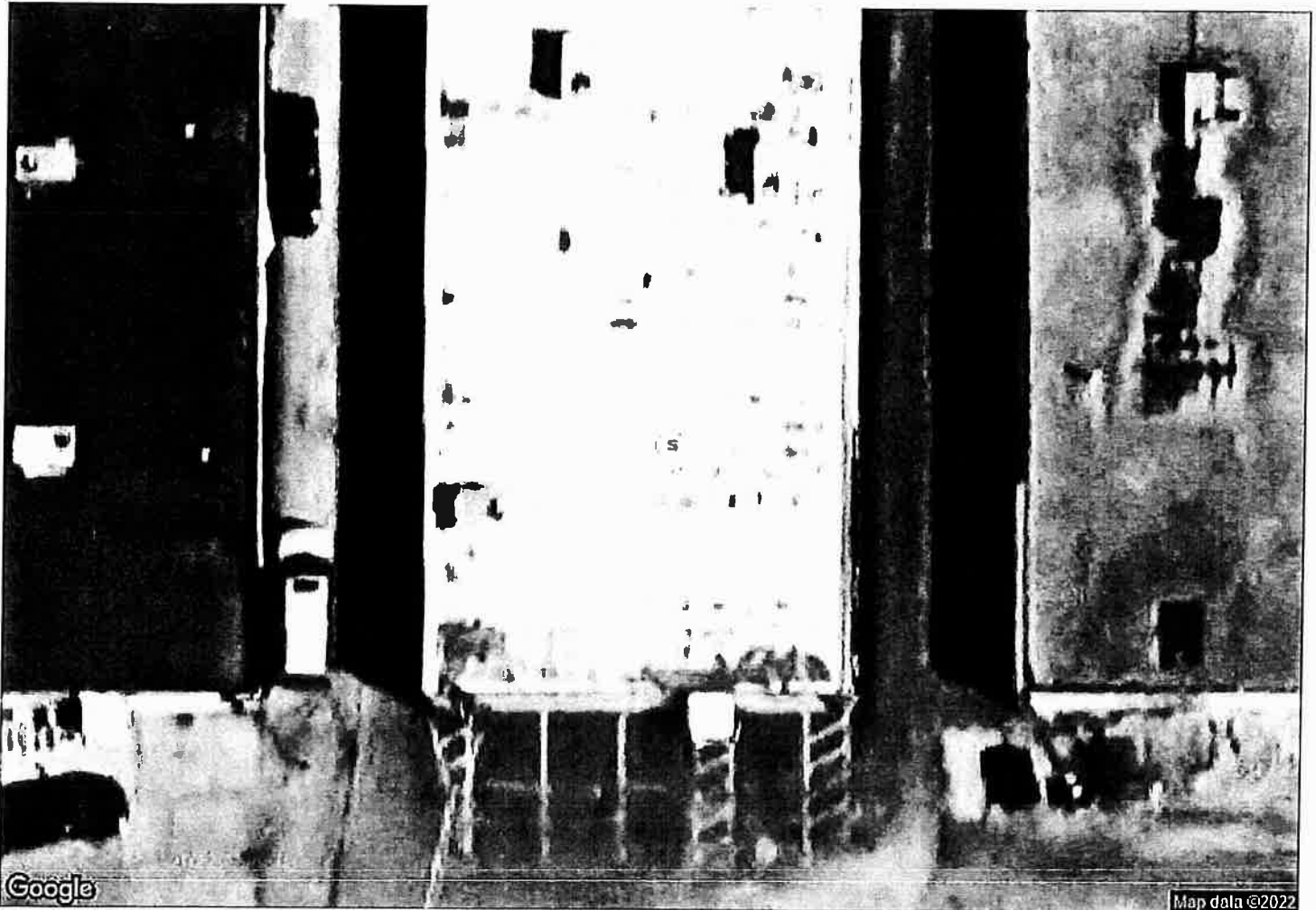
TITLE SERVICES

Subject Property Location

Property Address 1535 BURGUNDY PKWY
City, State & Zip STREAMWOOD, IL 60107-1811
County COOK COUNTY
Mailing Address
Owner Name NOT AVAILABLE FROM THE COUNTY

Report Date: 11/14/2022
Order ID: R99876374

Property Use Exempt (full or partial)
Parcel Number 06-24-407-009



S Subject

Disclaimer

THIS REPORT IS INTENDED FOR USE BY YOU AS AN END USER SOLELY FOR YOUR INTERNAL BUSINESS PURPOSES. YOU SHALL NOT RESELL, RELICENSE OR REDISTRIBUTE THIS REPORT, IN WHOLE OR IN PART. THE USE OF THIS REPORT BY ANY PARTY OTHER THAN YOURSELF FOR ANY PURPOSE IS STRICTLY PROHIBITED. THIS REPORT IS PROVIDED AS-IS WITHOUT WARRANTY OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE. BLACK KNIGHT SHALL HAVE NO LIABILITY IN CONTRACT, TORT, OR OTHERWISE ARISING OUT OF OR IN CONNECTION WITH THIS REPORT. BLACK KNIGHT DOES NOT REPRESENT OR WARRANT THAT THE REPORT IS COMPLETE OR FREE FROM ERROR. YOU UNDERSTAND AND ACKNOWLEDGE THAT THE AVAILABILITY, COMPLETENESS AND FORMAT OF THE DATA ELEMENTS MAY VARY SUBSTANTIALLY FROM AREA-TO-AREA. THE INFORMATION CONTAINED IN THIS REPORT IS DERIVED FROM PUBLICLY AVAILABLE SOURCES FOR THE SUBJECT PROPERTY OR COMPARABLE PROPERTIES LISTED ABOVE AND HAS NOT BEEN INDEPENDENTLY VERIFIED BY BLACK KNIGHT THROUGH ANY FORM OF INSPECTION OR REVIEW. THIS REPORT DOES NOT CONSTITUTE AN APPRAISAL OF ANY KIND AND SHOULD NOT BE USED IN LIEU OF AN INSPECTION OF A SUBJECT PROPERTY BY A LICENSED OR CERTIFIED APPRAISER. THIS REPORT CONTAINS NO REPRESENTATIONS, OPINIONS OR WARRANTIES REGARDING THE SUBJECT PROPERTY'S ACTUAL MARKETABILITY, CONDITION (STRUCTURAL OR OTHERWISE), ENVIRONMENTAL, HAZARD OR FLOOD ZONE STATUS, AND ANY REFERENCE TO ENVIRONMENTAL, HAZARD OR FLOOD ZONE STATUS IS FOR INFORMATIONAL PURPOSES ONLY AND SHALL BE INDEPENDENTLY VERIFIED BY THE END USER. THE INFORMATION CONTAINED HEREIN SHALL NOT BE UTILIZED: (A) TO REVIEW OR ESTABLISH A CONSUMER'S CREDIT AND/OR INSURANCE ELIGIBILITY OR FOR ANY OTHER PURPOSE THAT WOULD CAUSE THE REPORT TO CONSTITUTE A "CONSUMER REPORT" UNDER THE FAIR CREDIT REPORTING ACT, 15 U.S.C. § 1681 ET SEQ.; OR (B) IN CONNECTION WITH CERTIFICATION OR AUTHENTICATION OF REAL ESTATE OWNERSHIP AND/OR REAL ESTATE TRANSACTIONS. ADDITIONAL TERMS AND CONDITIONS SHALL APPLY PURSUANT TO THE APPLICABLE AGREEMENT.

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LANDTRUST

TITLE SERVICES

Subject Property Location It's Listed!

Property Address 1535 BURGUNDY PKWY
City, State & Zip STREAMWOOD, IL 60107-1811
County COOK COUNTY
Mailing Address
Census Tract 8043.08
Thomas Bros Pg-Grid

Report Date: 11/14/2022
Order ID: R99876372

Property Use Exempt (full or partial)
Parcel Number 06-24-407-009
Latitude 42.018771
Longitude -88.147284

Legal Description Details

Current Ownership Information

*Source of Ownership data: Assessment Data

Primary Owner Name(s) NOT AVAILABLE FROM THE COUNTY
Vesting

Latest Full Sale Information

Details beyond coverage limitations

Financing Details at Time of Purchase

No financing details available

Property Characteristics

	Bedrooms		Year Built		Living Area (SF)	0
	Bathrooms/Partial		Garage/No. of Cars		Price (\$/SF)	
	Total Rooms		Stories/Floors		Lot Size (SF/AC)	
	Construction Type		No. of Units		Fireplace	
	Exterior Walls		No. of Buildings		Pool	
	Roof Material/Type		Basement Type/Area		Heat Type	
	Foundation Type		Style		A/C	
	Property Type	Exempt	View		Elevator	
	Land Use	Exempt (full or partial)			Zoning	

Assessment & Taxes

	Assessment Year	2020	Tax Year		Tax Exemption	Tax Exempt
	Total Assessed Value		Tax Amount	\$.00	Tax Rate Area	
	Land Value		Tax Account ID			
	Improvement Value		Tax Status			
	Improvement Ratio		Delinquent Tax Year			
	Total Value			Market Improvement Value		
	Market Land Value			Market Value Year		

Lien History

Trans. ID	Recording Date	Lender	Amount	Purchase Money
No details available				

Loan Officer Insights

No details available

LANDTRUST

TITLE SERVICES

Subject Property Location

Property Address 1535 BURGUNDY PKWY
City, State & Zip STREAMWOOD, IL 60107-1811
County COOK COUNTY
Mailing Address

Report Date: 11/14/2022
Order ID: R99876373

Property Use Exempt (full or partial)
Parcel Number 06-24-407-009

Transaction Summary

Trans ID	Recording Date	Document Type	Document Description	Sale Price / Loan Amount	Document Number	Buyer / Borrower	Seller
1	06/01/2001	Deed	Corporation deed		0010465174	HANOVER TOWNSHIP	BOYS & GIRLS CLUBS OF AMERICA; BOYS CLUBS OF AMERICA

Transaction History Legend



Transfer



Mortgage



Mortgage Assignment



Foreclosure Activity



Mortgage Release

Transaction Details

Transfer



Transaction ID	1	Recorder Doc Number	0010465174	Partial Interest Transferred	
Transfer Date	05/21/2001	Document Type	Deed	Type of Transaction	Non Arms-Length Transfer
Sale Price		Document Description	Corporation deed	Multiple APNs on Deed	
Recorder Book/Page		Recording Date	06/01/2001	Property Use	
Buyer 1	HANOVER TOWNSHIP	Buyer 1 Entity	Company or Corporation	Buyer Vesting	
Buyer 2		Buyer 2 Entity		Buyer Mailing Address	8N180 ROUTE 59, BARTLETT, IL 60103
Seller 1	BOYS & GIRLS CLUBS OF AMERICA	Seller 1 Entity	Company or Corporation	Seller Mailing Address	
Seller 2	BOYS CLUBS OF AMERICA	Seller 2 Entity	f/k/a (formerly known as)	Legal City/ Muni/ Township	
Legal Recorder's Map Ref		Legal Subdivision	4-B INDUSTRIAL PARK	Legal Section/ Twn/ Rng/ Mer	SE4SE4 S24T41NR09E 3P
Legal Brief Description/ Unit/ Phase/ Tract			WEST70 FT E210 FT LOT11/ / /	Title Company Name	

NOTICE TO BIDDERS Hanover Township (the "Township") is accepting sealed bids for the sale of the real property commonly known as the following street address: 1535 Burgundy Parkway, Streamwood, IL 60107 (the "Property"), as more particularly described in, and in accordance with, the attached Resolution authorizing the sale. An appraisal (the "Appraisal") was conducted by a State licensed real estate appraiser to determine the value of the Property. The Appraisal is available for public inspection. Bidders with questions or who wish to inspect the Appraisal or visit the Property may do so through appointment only by contacting the Township Administrator, James C. Barr, at 250 South Route 59, Bartlett, Illinois, 60103; phone: (630) 837-0301; e-mail: jbarr@hanover-township.org. All questions shall be submitted by 4:30 pm on August 11, 2021. Sealed bids will be accepted in hard copy only at the Township Clerk's Office, 250 South Route 59, Bartlett, Illinois, 60103, Attention: Katy Dolan Baumer, Township Clerk. All bids must be received by the Township by August 16, 2021 by 4:30 p.m. Bids shall be opened by the Township Clerk at the regular meeting of the Township Board at 7:00 p.m. on August 17, 2021. Bids may be subject to a reasonable financing contingency, with adequate earnest money. Closing to occur within sixty (60) days of contract acceptance. The Township Board may accept the high bid or any other bid determined to be in the best interests of the Township by a vote of three-fourths of the Township Board then holding office, but in no event at a price less than 80% of the appraised value. A minimum bid of \$268,000.00 must be submitted. The Township Board reserves the right to reject any and all bids, to accept all or part of any bid, and to waive minor irregularities and nonconformities in any bid when it is in the best interests of the Township. The Township further reserves the right to review all bids for a period of thirty (30) days after the bid due date. A copy of the Resolution authorizing the sale follows.

Resolution No. 050421 A Resolution to Authorize the Sale of the Real Property Located at 1535 Burgundy Parkway, Streamwood, IL WHEREAS, pursuant to Section 85-10 of the Township Code (the "Code"), 60 ILCS 1/1 et seq., Hanover Township (the "Township") may acquire and hold real property for the use of its inhabitants and may sell and convey that property; WHEREAS, pursuant to Section 30-50 of the Code, the electors of the Township may make all orders for the purchase, sale, conveyance, regulation, or use of the Township's property that may be deemed conducive to the interest of its inhabitants; WHEREAS, on April 13, 2021, pursuant to Resolution ATM041321 and in accordance with Public Act 100-0893, the electors of the Township delegated the power to purchase, sell, or lease property to the Township Supervisor and Board of Trustees (collectively, the "Township Board") for a period of up to twelve (12) months; WHEREAS, the Township owns certain real property (the "Property"), within the territorial boundaries of the Township, which is commonly known as the following street address: 1535 Burgundy Parkway, Streamwood, IL 60107. WHEREAS, on April 22, 2021, an appraisal (the "Appraisal"), a copy of which is attached hereto and incorporated herein by this reference, was conducted by a State licensed real estate appraiser to determine the value of the Property. WHEREAS, the Township Board deems that it may be in the best interest of the Township to sell the Property, and that it is necessary and proper for the orderly and efficient sale of the Property to conduct the sale by listing with a State licensed real estate agent. NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows: SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all attachments referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein. SECTION TWO: STATEMENT OF INTENT. It is the intent of the Township Board to sell the Property, subject to approval by the Township Board, on terms and conditions reasonably consistent

with customary commercial transactions in the area, including, but not limited to, hiring appraisers, surveyors, and repairmen, a reasonable financing contingency, with adequate earnest money, to close within sixty (60) days of contract acceptance. Street Address: 1535 Burgundy Parkway, Streamwood, IL 60107 PIN: 06-24-407-009-0000 Size: 13,440 square foot lot (0.309 acres) Use: Office Uses Zoning: I-1: Limited Industrial Legal Description: THE WEST 70 FEET OF THE EAST 210 FEET OF LOT 11 IN 4-B INDUSTRIAL PARK, A SUBDIVISION OF THE SOUTHEAST ¼ OF SECTION 24, TOWNSHIP 41 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS AND RECORDED JULY 22, 1969 AS DOCUMENT 20907806 IN COOK COUNTY, ILLINOIS. SECTION THREE: AUTHORIZATION. (A) The Township Administrator is hereby authorized and directed to conduct the sale of the Property by listing with a State licensed real estate agent; provided, however, that the terms of the agent's compensation shall not to exceed five percent (5%) of the sale price. (B) The Township Clerk is hereby authorized and directed to make the Appraisal available for public inspection, and to publish and post this Resolution and notice of the date by which bids must be received by the Township and the place, time, and date at which bids for the Property shall be opened, in accordance with Section 30-50 of the Code. (C) The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, all documents in connection with the sale of the Property, and the Township Supervisor is hereby authorized to undertake any and all actions that are necessary and proper to further the authorization of the sale of the Property. SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution. SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency. SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval. ROLL CALL VOTE: Supervisor McGuire and Trustees Beattie, Essick, Moinuddin, and Martinez AYES: Supervisor McGuire and Trustees Beattie, Essick, Moinuddin, and Martinez. NAYS: None ABSENT: None PASSED: May 4, 2021 APPROVED: May 4, 2021 Brian P. McGuire, Township Supervisor Attest: Katy Dolan Baumer, Township Clerk C E R T I F I C A T I O N I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution 050421, enacted on May 4, 2021, and approved on May 4, 2021, as the same appears from the official records of Hanover Township. Katy Dolan Baumer, Township Clerk Published in Daily Herald July 14, 2021.

Hanover Township is accepting sealed bids for the sale of the real property commonly known as the following street address: 1535 Burgundy Parkway, Streamwood, IL 60107. A copy of the Notice to Bidders and Resolution authorizing the sale are available at the following link: <https://www.hanover-township.org/home/showpublisheddocument/12853>.

Sealed bids will be accepted in hard copy only at the Township Clerk's Office, 250 South Route 59, Bartlett, Illinois, 60103, Attention: Katy Dolan Baumer, Township Clerk. All bids must be received by the Township by December 5, 2022. Bids shall be opened by the Township Clerk at the regular meeting of the Township Board at 7:00pm on December 6, 2022.

1535 Burgundy Parkway

1 message

Kevin Forkin <kforkinremax@comcast.net> Tue, Nov 15, 2022 at 12:38 PM
To: "kayyad@starkre.com" <kayyad@starkre.com>

Good afternoon Khawla,

Here is the information on the roof, A/C and heat. There are 3 roof top units (both heat and A/C). They have been replaced incrementally- The oldest is 10 years and the newest is 2 yrs old. The roof was resealed with aluminum coating in December of 2014. the age of the roof itself is unknown.

I am sorry for the delay in getting this information to you. I just received it today at 12:13pm.

I hope this helps.

Kevin Forkin

RE/MAX Suburban

Cell: (630) 291-7621

Office: (847) 985-7050

kforkin@remax.net

2311 W. Schaumburg, IL



CLICK HERE TO DOWNLOAD MY REAL ESTATE APP

Affiliated with offices in Algonquin, Bartlett, Crystal Lake, Huntley, Lake Zurich and Palatine

TOWNSHIP OF HANOVER
FORMAL RECORD OF ACTION

The following is a formal record of action taken by the governing body of Township of Hanover (the "Company").

With respect to the amendment and restatement of the Township of Hanover 457 Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended and restated in the form attached hereto, which Plan is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute the Plan on behalf of the Company;

RESOLVED FURTHER: That _____ is hereby retained as the Trustee of the Plan; and

RESOLVED FURTHER: That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2022.

ADOPTION AGREEMENT
SECTION 457(b) DEFERRED COMPENSATION PLAN

NOTE: This Plan (Adoption Agreement and Basic Plan Document) has not been approved by the Internal Revenue Service. It must be reviewed by qualified counsel to ensure that it is appropriate for its intended use.

The undersigned adopting employer hereby adopts this Plan. The Plan is intended to qualify as an "eligible deferred compensation plan" within the meaning of Code section 457(b). The Plan shall consist of this Adoption Agreement, its related Basic Plan Document and any related Appendix and Addendum to the Adoption Agreement. Unless otherwise indicated, all Section references are to Sections in the Basic Plan Document.

COMPANY INFORMATION

1. Name of adopting employer (Plan Sponsor): Township of Hanover
2. Address: 250 S. IL Route 59
3. City: Bartlett 4.State: IL 5. Zip: 60103
6. Phone number: 630-837-0301 7. Fax number: _____ - _____
8. Plan Sponsor EIN: 36-2750477
9. Plan Sponsor fiscal year end: 03/31
10. State of organization of Plan Sponsor: Illinois
11. The term "Employer" includes the Plan Sponsor.

PLAN INFORMATION

A. GENERAL INFORMATION

1. **Plan name:** a. Township of Hanover 457 Plan
b. _____
2. **Effective Date:**
- 2a. Original effective date of Plan: 05/01/2010
- 2b. Is this a restatement of a previously-adopted plan?
☒ Yes ☐ No
- 2c. If A.2b is "Yes", effective date of Plan restatement: 05/01/2022.
NOTE: If A.2b is "No", the Effective Date shall be the date specified in A.2a, otherwise the date specified in A.2c; provided, however, that when a provision of the Plan states another effective date, such stated specific effective date shall apply as to that provision.
3. **Plan Year** means each 12-consecutive month period ending on 04/30 (e.g. December 31).
NOTE: The Plan Year should correspond to the Participant's taxable year which in most cases is the calendar year.

Plan Type

4. Type of Plan:
 - i. ☐ Plan maintained by a tax-exempt entity within the meaning of Code section 457(e)(1)(B).
 - ii. ☒ Governmental Plan maintained by a state or related entity within the meaning of Code section 457(e)(1)(A).

Plan Features

5. Employer/Employee contributions permitted (check all that apply):
 - a. ☐ Matching Contributions.
 - b. ☐ Nonelective Contributions.
 - c. ☒ Participant Deferral Contributions.
 - d. ☐ If A.5c is selected and the Plan is a Governmental Plan, Roth Deferrals are permitted.
 - e. If Roth Deferrals are permitted, enter the effective date of the Roth Deferrals: _____(no earlier than January 1, 2011).

Compensation

6. Definition of Compensation (check all that apply):
 - a. ☒ Base salary.
 - b. ☐ The additional pay specified in A.7.
7. If A.6.b is selected, enter the additional pay: _____
- 8a. Are there any exclusions from the definition of Compensation:

☐ Yes ☒ No

8b. If **A.8a** is "Yes", enter the exclusions from the definition of Compensation: _____

8c. Exclude pay earned before participation in Plan from definition of Compensation:

☐ Yes ☒ No

Unless "No" is checked, Compensation shall include only that compensation which is actually paid to the Participant by the Company during that part of the Plan Year the Participant is eligible to participate in the Plan. Otherwise, Compensation shall include that compensation which is actually paid to the Participant by the Company during the Plan Year.

B. ELIGIBILITY

Eligible Employee

NOTE: If the Plan is not a Governmental Plan, participation in the Plan must be limited to a select group of management or highly compensated employees within the meaning of Title 1 of the ERISA.

1. Subject to the conditions and limitations of **B.2** through **B.4**, the term Eligible Employee shall include Employees who are also (check all that apply):

a. ☐ Officers of the Company in the following positions: _____.

b. ☐ Other management or highly compensated employees in the following classifications/positions: _____.

c. ☐ Employees listed in an appendix to the Adoption Agreement.

d. ☒ All Employees except: Leased Employees, Collective Bargaining Employees.

e. ☐ All Employees.

NOTE: Only a Governmental Plan may select **B.1.d** or **B.1.e**.

2. Indicate whether an independent contractor may participate in the Plan:

☐ Yes ☒ No

Eligible Employee - Other

3. In addition to the requirements in **B.1**, the following additional conditions must be met in order for an Employee to become an Eligible Employee (check all that apply):

a. ☐ Must be approved by the Chief Executive Officer of the Plan Sponsor.

b. ☐ Must be approved by the Chief Executive Officer of the Employee's employing entity.

c. ☐ Must be approved by the Board of the Plan Sponsor.

d. ☐ Must be approved by the Board of the Employee's employing entity.

e. ☒ Other requirements listed in **B.4**.

4. If **B.3.e** is selected, enter other requirements: Age 21

Requirements for Participation

An Eligible Employee shall become eligible to participate in the Plan upon meeting the following conditions in **B.5** through **B.6**:

5. Minimum service requirement for an Eligible Employee to become eligible to be a Participant in the Plan:

i. ☒ None.

ii. ☐ Completion of: _____

iii. ☐ Other: _____

6. Frequency of entry dates:

i. ☒ first day of each calendar month

ii. ☐ first day of each plan quarter

iii. ☐ first day of the first month and seventh month of the Plan Year

iv. ☐ first day of the Plan Year

v. ☐ Other: _____

Modifications

7a. Indicate whether there are any modifications to the requirements specified in **B.1 - B.6**:

☐ Yes ☒ No

7b. If **B.7a** is "Yes", specify the modifications: _____.

C. ELECTIONS/CONTRIBUTIONS

1a. If **A.5c** is selected (Participant Deferrals permitted), minimum Participant contribution: None

- 1b. If **A.5c** is selected (Participant Deferrals permitted), maximum Participant contribution: one hundred percent (100%).
2. If **A.5c** is selected (Participant Deferrals permitted), a Participant may defer accumulated sick pay, accumulated vacation pay, and back pay:
☐ Yes ☒ No

Matching Contributions

3. If **A.5a** is "Yes" (matching contributions are permitted), specify method to allocate matching contributions (Section 5.01(b)):
- i. ☐ Pursuant to the formula specified in **C.4**.
 - ii. ☐ An amount and allocation formula as determined by the Company.
4. If **A.5a** is "Yes" (matching contributions are permitted), and **C.3.i** is selected, indicate the formula to allocate such contributions: _____.
5. If **A.5a** is "Yes" (matching contributions are permitted), indicate any requirements that must be met in the applicable Plan Year to receive an allocation of such contributions: _____.
- NOTE:** If **C.5** is blank or "None", there are no additional requirements for a Participant to receive an allocation of matching contributions.

Nonelective Contributions

6. If **A.5b** is "Yes" (nonelective contributions are permitted), specify method to allocate nonelective contributions (Section 5.01(b)):
- i. ☐ In the ratio that each Participant's Compensation bears to the Compensation of all eligible Participants.
 - ii. ☐ Pursuant to the formula specified in **C.7**.
 - iii. ☐ An amount and allocation formula as determined by the Company.
7. If **A.5b** is "Yes" (nonelective contributions are permitted) and **C.6.ii** is selected, indicate the formula to allocate such contributions: _____.
8. If **A.5b** is "Yes" (nonelective contributions are permitted), indicate any requirements that must be met in the applicable Plan Year to receive an allocation of such contributions: _____.
- NOTE:** If **C.8** is blank or "None", there are no additional requirements for a Participant to receive an allocation of nonelective contributions.

Transfers/Rollovers

9. Transfers/rollover contributions are permitted (Section 5.03 and 5.04):
☒ Yes ☐ No
- NOTE:** If the Plan is not a Governmental Plan and **C.9** is "Yes", Section 5.03 shall apply. If the Plan is a Governmental Plan and **C.9** is "Yes", Section 5.03 and 5.04 shall apply.

D. EARNINGS/TRUST

Earnings

1. A Participant's Accounts shall be credited with earnings in the following manner:
- i. ☐ Fixed rate specified in **D.2**.
 - ii. ☐ Predetermined investment(s) specified in an appendix to the Adoption Agreement.
 - iii. ☒ Predetermined investment(s) as specified by the Plan Administrator.
 - iv. ☐ Mid-term applicable federal rate (as defined pursuant to Code section 1274(d)) for January 1 of the calendar year.
- NOTE:** If the Plan is a Governmental Plan, **D.1** must be a predetermined investment.
2. If **D.1.i** (fixed rate) is selected, specify the rate: _____.
- NOTE:** If the rate specified in **D.2** is a published rate, and the entry in **D.2** does not specify when the rate is redetermined, such rate shall be redetermined at the beginning of each Plan Year.
3. If **D.1.ii** or **D.1.iii** (predetermined investments) is selected, specify the extent to which a Participant may choose among the predetermined investments:
- i. ☐ A Participant may not choose among predetermined investments.
 - ii. ☐ As of each Valuation Date.
 - iii. ☐ As of the first day of each Plan Year.
 - iv. ☒ Pursuant to Plan Administrator procedures.
- 4a. If **D.1.ii** or **D.1.iii** (predetermined investments) is selected and **D.3.ii**, **D.3.iii** or **D.3.iv** is selected (Participant direction is allowed), the Plan provides conditions and/or limitations to the Participant's right to select investments:
☐ Yes ☒ No

- 4b. If **D.1.ii** or **D.1.iii** (predetermined investments) is selected and **D.3.ii**, **D.3.iii** or **D.3.iv** is selected (Participant direction is allowed) and **D.4a** is "Yes", enter the conditions and/or limitations: _____.

Grantor Trust

5. If the Plan is not a Governmental Plan, specify the extent to which the Company shall establish a grantor trust to pre-fund its obligations for benefits hereunder (Section 7.02(a)):
- i. ☐ No grantor trust shall be established.
 - ii. ☐ The Company may, in its sole discretion, establish a grantor trust.
 - iii. ☐ The Company shall establish a grantor trust.
- NOTE:** If the Plan is a Governmental Plan, the Plan shall establish a Trust pursuant to Section 7.02(b).

Valuation Date

- 6a. Enter Valuation Date:
- i. ☐ Last day of Plan Year
 - ii. ☐ Last day of each Plan quarter
 - iii. ☐ Last day of each month
 - iv. ☒ Each business day
 - v. ☐ Other
- 6b. If **D.6a.v** is selected, enter the Valuation Date: _____ (Must be at least annually).

E. VESTING FOR COMPANY CONTRIBUTIONS

Vesting Service Rules

1. Indicate the method of determining vesting service: _____.
NOTE: Unless otherwise specified in **E.1**, a Participant shall earn one year of vesting service for each calendar year in which he is credited with 1,000 hours of service with the Employer.

Vesting Exceptions

2. Provide for full vesting for a Participant who Terminates employment with the Employer after attainment of Normal Retirement Age while an Employee (Section 5.06):
☐ Yes ☐ No
3. Provide for full vesting for a Participant who Terminates employment with the Employer due to death while an Employee (Section 5.06):
☐ Yes ☐ No
4. Provide for full vesting for a Participant who Terminates employment with the Employer due to disability while an Employee (Section 5.06):
☐ Yes ☐ No
- 5a. Provide for full vesting for a Participant upon the circumstances described in **E.5b** (Section 5.06):
☐ Yes ☐ No
- 5b. If **E.5a** is "Yes", describe the other circumstances: _____.
- 6a. Company contribution vesting schedule:
☐ 100% ☐ 3-7 Year Graded ☐ 2-6 Year Graded ☐ 1-5 Year Graded ☐ 1-4 Year Graded ☐ 5 Year Cliff ☐ 3 Year Cliff ☐ 2 Year Cliff ☐ Other ☐ Pursuant to another plan.
NOTE: If the amount of compensation deferred under the Plan during the taxable year is subject to a vesting schedule, the amount of compensation deferred that is taken into account as a Deferral in the taxable year in which the contribution vests must be adjusted to reflect gain or loss allocable to the compensation deferred until the contribution vests.
- 6b. If **E.6a** is "Other", enter other vesting schedule: _____
- 6c. If **E.6a** is "Pursuant to another plan", enter name of other plan: _____

Special Forfeiture Provisions

- 7a. Provide for special forfeiture provisions (Section 5.06(c)):
☐ Yes ☒ No
- 7b. If **E.7a** is "Yes", describe any event that shall result in a complete forfeiture of that portion of the Participant's Account specified in **E.7c**: _____.
NOTE: If the amount of compensation deferred under the plan during the taxable year is subject to a substantial risk of forfeiture, the amount of compensation deferred that is taken into account as an annual deferral in the taxable year in

which the substantial risk of forfeiture lapses must be adjusted to reflect gain or loss allocable to the compensation deferred until the substantial risk of forfeiture lapses.

- 7c. If **E.7a** is "Yes", a Participant meeting the conditions of **E.7b** shall forfeit the following portion of his or her Account even if such Account is otherwise fully vested: _____.

F. DISTRIBUTIONS

NOTE: All distributions are subject to the minimum distribution requirements of Code section 401(a)(9).

Normal Retirement

1. Normal Retirement Age means Attainment of age: 65.

NOTE: Normal Retirement Age must be on or after the earlier of: (i) age 65, or (ii) the age at which Participants have the right to retire under a basic defined benefit pension plan of the Employer (or money purchase plan if no defined benefit plan). An earlier age may apply for eligible plans of qualified police or firefighters. The age selected may not be later than age 70-1/2.

Time of Payment for Reasons other than Death

2. Benefits may not commence later than the date specified below (Section 6.01):
- i. ☐ The earlier of the Required Beginning Date or the number of years specified in **F.3** after the Participant's Termination.
 - ii. ☐ The earlier of the Required Beginning Date or Normal Retirement Age.
 - iii. ☒ Required Beginning Date.

NOTE: If **F.2.ii** is selected, payment may not be made earlier than that specified in Section 6.01.

3. If **F.2.i** is selected (number of years after Termination), enter the number years after the Participant's Termination during which benefits must commence (Section 6.01): _____.

NOTE: If zero is entered in **F.3**, distributions shall commence on the 61st day following the distribution event.

Form of Payment for Reasons other than Death

- 4a. Optional forms of payment payable for reasons other than death of the Participant (check all that apply):
- i. ☒ A single lump sum payment.
 - ii. ☐ Annual installment payments for a period of years (payable on an annual basis) which extends for no longer than the number of years specified in **F.4b**.
 - iii. ☒ Other optional form of benefit specified in **F.4c**.
- 4b. If **F.4a.ii** (annual installments) is selected, enter the maximum number of years over which payments may be made: ____.
- NOTE:** May not extend beyond the life expectancy of the Participant and Beneficiary.
- 4c. If **F.4a.iii** (Other) is selected, describe other optional form of benefit: Installment distributions will be permitted only to satisfy the required minimum distribution rules.

Payment on Participant Death

5. Distributions on account of the death of the Participant shall be made in accordance with one of the following payment forms (Section 6.05):
- i. ☐ Pay entire remaining Account by end of the first calendar year following the date of death.
 - ii. ☒ Participant's Beneficiary shall be entitled to make any elections as to timing and form of distribution as were available to the Participant at the time of death subject to the minimum distribution requirements of Code section 401(a)(9).

Unforeseeable Emergency

- 6a. A Participant may receive a distribution upon the occurrence of an unforeseeable emergency (Section 6.04):
☒ Yes ☐ No
- 6b. If **F.6a** is "Yes", **A.5c** (Participant Deferral Contributions) is selected, the Plan is a Governmental Plan, and Roth Deferrals are permitted, permit unforeseeable emergency distributions from Roth Deferral Accounts:
- i. ☐ Yes
 - ii. ☐ Yes - But only if the withdrawal from the Roth Deferral Account qualifies as a "qualified distribution" within the meaning of Code section 402A(d)(2).
 - iii. ☐ No

Small Distributions

7. A Participant may make a one-time election to receive a distribution of a small balance (\$5,000 or less) as permitted by Code section 457(e)(9)(A) (Section 6.03):
☐ Yes ☒ No

Medium of Payment

8. Medium of distribution from the Plan:
- i. ☐ Cash only
 - ii. ☒ Cash or in-kind
 - iii. ☐ In-kind only

Transfers

- 9a. Specify whether transfers may be made to another plan (Section 6.08):
☒ Yes ☐ No
NOTE: A transfer shall only be permitted to the extent that it is permissible in accordance with Code section 457(e)(10) and Treas. Reg. section 1.457-10(b).
NOTE: Governmental Plans are also subject to the direct rollover rules in Section 6.09.
- 9b. If the Plan is a Governmental Plan, specify whether service credit transfers may be made to another defined benefit governmental plan (Section 6.10):
☒ Yes ☐ No

Death or Disability during Qualified Military Service

- 10a. For benefit accrual purposes, a Participant that dies or becomes disabled while performing qualified military service will be treated as if he had been employed by the Company on the day preceding death or disability and terminated employment on the day of death or disability pursuant to Code section 414(u)(9), Notice 2010-5 and any superseding guidance (Section 6.12):
☒ Yes ☐ No
- 10b. If **F.10a** is "Yes", enter the effective date: 05/10/2010 (must be on or after January 1, 2007).

Loans/Inservice

11. If the Plan is a Governmental Plan, specify whether Participant loans may be made (Section 6.13):
☒ Yes ☐ No
12. If the Plan is a Governmental Plan and **C.9** permits rollover contributions, specify whether a Participant may receive an inservice withdrawal of his rollover Account (Section 6.07):
☒ Yes ☐ No
13. Specify whether a Participant may receive an inservice withdrawal of his Account upon attainment of age 70-1/2:
☐ Yes ☒ No

2009 Required Minimum Distributions

- 14a. If the Plan is a Governmental Plan, indicate the extent to which participants and beneficiaries have an election to receive distributions that include 2009 RMDs:
- i. ☐ Default to continue 2009 RMDs.
 - ii. ☐ Default to discontinue 2009 RMDs.
 - iii. ☒ Other: N/A.
- NOTE:** If "Other" is selected, the below provisions will not apply except to the extent specified.
- 14b. Direct Rollovers of 2009 RMDs. For purposes of the direct rollover provisions of the Plan, the following will also be treated as eligible rollover distributions in 2009:
- i. ☒ None. 2009 RMDs will not be treated as eligible rollover distributions in 2009.
 - ii. ☐ 2009 RMDs only.
 - iii. ☐ Extended 2009 RMDs only.
 - iv. ☐ 2009 RMDs and Extended 2009 RMDs.

G. PLAN OPERATIONS

Plan Administration

- 1a.** Designation of Plan Administrator (Section 7.01):
- i.** ☒ Plan Sponsor
 - ii.** ☐ Committee appointed by Plan Sponsor
 - iii.** ☐ Other
- 1b.** If **G.1a.iii** is selected, Name of Plan Administrator: _____
- 2a.** Type of indemnification for the Plan Administrator (and if applicable, the Trustee):
- i.** ☒ Standard according to Section 7.03.
 - ii.** ☐ Custom.
- 2b.** If **G.2a.ii** (Custom) is selected, indemnification for the Plan Administrator (and if applicable, the Trustee) is provided pursuant to an Addendum to the Adoption Agreement.

H. MISCELLANEOUS

Failure to properly fill out the Adoption Agreement may result in the failure of the Plan to achieve its intended tax consequences and may further result in significant tax penalties.

The Plan shall consist of this Adoption Agreement, its related Basic Plan Document #457B and any related Appendix and Addendum to the Adoption Agreement.

The undersigned agree to be bound by the terms of this Adoption Agreement and Basic Plan Document and acknowledge receipt of same. The Plan Sponsor caused this Plan to be executed this _____ day of _____, 2022.

TOWNSHIP OF HANOVER:

Signature: _____

Print Name: _____

Title/Position: _____

TOWNSHIP OF HANOVER 457 PLAN

TRUST AGREEMENT

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The Retirement Advantage
All Rights Reserved.

NOTE: A 457(b) plan that is sponsored by a governmental agency must be funded by a trust, custodial accounts and/or annuity contracts. This trust agreement is intended to be used for a qualified plan that is subject to ERISA. Therefore, if this plan will be funded by a trust you will need to make significant changes to this document if you chose to use this document as the trust agreement. Please note that any trust must also comply with any state enabling legislation.

TRUST AGREEMENT

THIS TRUST AGREEMENT is amended and restated effective as of the ____ day of _____, 2022, between Township of Hanover (the "Company"), and Brian McGuire and James Barr (the "Trustee").

WITNESSETH

WHEREAS, the Company sponsors the Township of Hanover 457 Plan (the "Plan") for the benefit of employees eligible to participate therein (the "Participants") and their beneficiaries (the "Beneficiaries");

WHEREAS, the Trustee is serving as trustee of a trust constituting a part of the Plan (the "Trust"), pursuant to which assets are being held to provide for the funding and payment of benefits under the Plan;

WHEREAS, the Company and Trustee deem it necessary and desirable to amend and restate the existing trust agreement;

WHEREAS, the Company has designated the Trustee to act as the trustee of the Plan and the Trustee is willing to continue to serve as trustee for the Plan to hold in trust those assets of the Plan that have been and will be transferred to the Trustee in accordance with the provisions of this Agreement (the "Trust Fund");

WHEREAS, the Company has designated a fiduciary to select Trust Fund investments and perform other duties with respect to the investment of the Trust Fund (the "Investment Fiduciary"); and

WHEREAS, the Company and the Trustee deem it necessary and desirable to enter into a written agreement of trust;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties hereto, intending to be legally bound, hereby agree and declare as follows:

ARTICLE I CONTINUATION OF THE TRUST

Section 1.01 Continuation of Trust Fund. A trust is hereby continued under the Plan and the Trustee will maintain a trust account for the Plan and, as part thereof, Participants' accounts for such individuals as the Company shall from time to time give written notice to the Trustee are Participants in the Plan. The Trustee will accept and hold in the Trust Fund such contributions on behalf of Participants as it may receive from time to time from the Company, including amounts transferred by any prior trustee of the Plan, and such earnings, income and appreciation as may accrue thereon; less losses, depreciation and payments made by the Trustee to carry out the purposes of the Plan. The Trust Fund shall be fully invested and reinvested in accordance with the applicable provisions of this Agreement.

Section 1.02 Exclusive Benefit. All contributions made to the Plan are made for the exclusive benefit of the Participants and their Beneficiaries, and such contributions shall not be used for, nor diverted to, purposes other than for the exclusive benefit of the Participants and their Beneficiaries (including the costs of maintaining and administering the Plan and corresponding trust).

Section 1.03 Return of Contributions. Notwithstanding any other provision of this the Plan: (i) as contributions made prior to the receipt of an initial determination letter are conditional upon a favorable determination as to the qualified status of the Plan under Code section 401(a), if the Plan receives an adverse determination with respect to its initial qualification, then any such contribution may be returned to the Company within one year after such determination, provided the application for determination is made by the time prescribed by law; (ii) contributions made by the Company based upon mistake of fact may be returned to the Company within one year of such contribution; (iii) as all contributions to the Plan are conditioned upon their deductibility under the Code, if a deduction for such a contribution is disallowed, such contribution may be returned to the Company within one year of the disallowance of such deduction; and (iv) after all liabilities under the Plan have been satisfied, the remaining assets of the Trust shall be distributed to the Company if such distribution is provided for in the Plan and does not contravene any provision of applicable law.

In the case of the return of a contribution due to mistake of fact or the disallowance of a deduction, the amount that may be returned is the excess of the amount contributed over the amount that would have been contributed had there not been a mistake or disallowance. Earnings attributable to the excess contributions may not be returned to the Company but losses attributable thereto must reduce the amount to be so returned. Any return of contribution or distribution of assets made by the Trustee pursuant to this Section shall be made only upon the direction of the Company, which shall have exclusive responsibility for determining whether the conditions of such return or distribution have been satisfied and for the amount to be returned.

Section 1.04 Assets Not Held by Trustee. The Trustee shall not be responsible for any assets of the Plan that are held outside of the Trust Fund. The Trustee is expressly hereby relieved of any responsibility or liability for any losses resulting to the Plan arising from any acts or omissions on the part of any insurance company holding assets outside of the Trust Fund.

ARTICLE II DUTIES OF THE TRUSTEE

Section 2.01 In General. The Trustee is not a party to, and has no duties or responsibilities under, the Plan other than those that may be expressly contained in this Article. The Trustee shall have no duties, responsibilities or liability with respect to the acts or omissions of any prior trustee. The Trustee shall discharge its assigned duties and responsibilities under this Article and the Plan with the care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims.

Section 2.02 Contributions. The Trustee agrees to accept contributions that are paid to it by the Company (as well as rollover contributions and direct transfers from other qualified retirement plans) in accordance with the terms of this Article. Such contributions shall be in cash or in such other form that may be acceptable to the Trustee. The Trustee shall have no duty to determine or collect contributions under the Plan and shall have no responsibility for any property until it is received by the Trustee. The Company shall have the sole duty and responsibility for the determination of the accuracy or sufficiency of the contributions to be made under the Plan, the transmittal of the same to the Trustee and compliance with any statute, regulation or rule applicable to contributions.

Section 2.03 Distributions. The Trustee shall make distributions out of the Trust Fund pursuant to instructions described in Article IV. The Trustee shall not have any responsibility or duty under this Article for determining that such are in accordance with the terms of the Plan and applicable law, including without limitation, the amount, timing or method of payment and the identity of each person to whom such payments shall be made. The Trustee shall have no responsibility or duty to determine the tax effect of any payment or to see to the application of any payment. In making payments to service providers pursuant to instructions, the Plan Sponsor acknowledges that the Trustee is acting as a paying agent and not as the payor, for tax information reporting and withholding purposes. In the event that any dispute shall arise as to the persons to whom payment or delivery of any assets shall be made by the Trustee, the Trustee may withhold such payment or delivery until such dispute shall have been settled by the parties concerned or shall have been determined by a court of competent jurisdiction.

Section 2.04 Records. The Trustee shall keep full and accurate accounts of all receipts, investments, disbursements and other transactions hereunder, including such specific records as may be agreed upon in writing between the Company and the Trustee. All such accounts, books and records shall be open to inspection and audit at all reasonable times by any authorized representative of the Company or the Plan Administrator. A Participant may examine only those individual account records pertaining directly to him.

Section 2.05 Accounting. The Trustee shall file with the Plan Administrator a written account of the administration of the Trust Fund showing all transactions effected by the Trustee subsequent to the period covered by the last preceding account and all property held at its fair market value at the end of the accounting period. The Trustee shall use its best effort to file

such written account within ninety (90) days, but not later than one hundred twenty (120) days after the end of each Plan Year. Upon approval of such accounting by the Plan Administrator, neither the Company nor the Plan Administrator shall be entitled to any further accounting by the Trustee. The Plan Administrator may approve such accounting by written notice of approval delivered to the Trustee or by failure to express objection to such accounting in writing delivered to the Trustee within six (6) months from the date on which the accounting is delivered to the Plan Administrator.

Section 2.06 Participant Eligibility. The Trustee shall not be required to determine the facts concerning the eligibility of any Participant to participate in the Plan, the amount of benefits payable to any Participant or Beneficiary under the Plan, or the date or method of payment or disbursement. The Trustee shall be fully entitled to rely in good faith solely upon the written advice and directions of the Plan Administrator as to any such question of fact.

Section 2.07 Indicia of Ownership. The Trustee shall not hold the indicia of ownership of any assets of the Trust Fund outside of the jurisdiction of the District Courts of the United States, unless in compliance with section 404(b) of ERISA and regulations thereunder.

Section 2.08 Notice. The Trustee shall provide the Company with advance notice of any legal actions the Trustee may take with respect to the Plan and Trust and shall promptly notify the Company of any claim against the Plan and Trust.

ARTICLE III GENERAL INVESTMENT POWERS

Section 3.01. In General. In addition to all powers and authority under common law, statutory authority and other provisions of this Article, the Trustee shall have the following powers and authorities to be exercised in accordance with and subject to the provisions of Section 3.02 hereof:

(a) Invest and reinvest the Trust Fund in any property, real, personal or mixed, wherever situated, and whether situated, and whether or not productive of income or consisting of wasting assets, including, without limitation, common and preferred stock, bonds, notes, debentures, options, mutual funds, leaseholds, mortgages (including without limitation, any collective or part interest in any bond and mortgage or note and mortgage), certificates of deposit, and oil, mineral or gas properties, royalties, interests or rights (including equipment pertaining thereto), without being limited to the classes of property in which trustees are authorized by law or any rule of court to invest trust funds and without regard to the proportion any such property may bear to the entire amount of the Trust Fund;

(b) Hold property in nominee name, in bearer form, or in book entry form, in a clearinghouse corporation or in a depository, so long as the Trustee's records clearly indicate that the assets held are a part of the Trust Fund;

(c) Collect income payable to and distributions due to the Trust Fund and sign on behalf of the Trust any declarations, affidavits, certificates of ownership and other documents

required to collect income and principal payments, including but not limited to, tax reclamations, rebates and other withheld amounts;

(d) To sell, exchange, convey, transfer, grant options to purchase, or otherwise dispose of any securities or other property held by the Trustee. No person dealing with the Trustee shall be bound to see to the application of the purchase money or to inquire into the validity, expediency, or propriety of any such sale or other disposition;

(e) Pursuant to the terms of Article V, to vote upon any stocks, bonds, or other securities; to give general or special proxies or powers of attorney with or without power of substitution; to exercise any conversion privileges, subscription rights or other options, and to make any payments incidental thereto; to oppose, or to consent to, or otherwise participate in, corporate reorganizations or other changes affecting corporate securities, and to delegate discretionary powers, and to pay any assessments or charges in connection therewith; and generally to exercise any of the powers of an owner with respect to stocks, bonds, securities, or other property;

(f) Take all action necessary to pay for authorized transactions or make authorized distributions, including exercising the power to borrow or raise moneys from any lender, upon such terms and conditions as are necessary to settle such transactions or distributions;

(g) To keep such portion of the Trust Fund uninvested in cash or cash balances as the Trustee may, from time to time, deem to be in the best interests of the Plan, without liability for interest thereon;

(h) To accept and retain for such time as the Trustee may deem advisable any securities or other property received or acquired as Trustee hereunder, whether or not such securities or other property would normally be purchased as investments hereunder;

(i) To make, execute, acknowledge, and deliver any and all documents of transfer and conveyance and any and all other instruments that may be necessary or appropriate to carry out the powers herein granted;

(j) To settle, compromise, or submit to arbitration any claims, debts, or damages due or owing to or from the Trust Fund, to commence or defend suits or legal or administrative proceedings, and to represent the Plan and/or Trust Fund in all suits and legal and administrative proceedings;

(k) To invest in Treasury Bills and other forms of United States government obligations;

(l) Deposit cash in interest bearing accounts in the banking department of the Trustee or an affiliated banking organization;

(m) To deposit monies in federally insured savings accounts or certificates of deposit in banks or savings and loan associations;

(n) Invest and reinvest all or any portion of the Trust Fund collectively with funds of other retirement plan trusts exempt from tax under Code section 501(a), including, without limitation, the power to invest collectively with such other funds through the medium of one or more common, collective or commingled trust funds which have been or may hereafter be operated by the Trustee, the instrument or instruments establishing such trust fund or funds, as amended from time to time, being made part of this Trust so long as any portion of the Trust Fund shall be invested through the medium thereof;

(o) Sell, either at public or private sale, option to sell, mortgage, lease for a term of years less than or continuing beyond the possible date of the termination of the Trust created hereunder, partition or exchange any real property which may from time to time constitute a portion of the Trust Fund, for such prices and upon such terms as it may deem best, and to make, execute and deliver to the purchasers thereof good and sufficient deeds of conveyance therefor and all assignments, transfers and other legal instruments, either necessary or convenient for the passing of the title and ownership thereof to the purchaser, free and discharged of all trusts and without liability on the part of such purchasers to see to the proper application of the purchase price;

(p) Repair, alter, improve or demolish any buildings which may be on any real estate forming part of the Trust Fund or to erect entirely new structures thereon;

(q) Renew, extend or participate in the renewal or extension of any mortgage, upon such terms as may be deemed advisable, and to agree to a reduction in the rate of interest on any mortgage or to any other modification or change in the terms of any mortgage or of any guarantee pertaining thereto, in any manner and to any extent that may be deemed advisable for the protection of the Trust Fund or the preservation of the value of the investment; to waive any default, whether in the performance of any covenant or condition of any mortgage or in the performance of any guarantee, or to enforce any such default in such manner and to such extent as may be deemed advisable; to exercise and enforce any and all rights of foreclosure, to bid on property in foreclosure, to take a deed in lieu of foreclosure with or without paying a consideration therefor, and in connection therewith to release the obligation on the bond or note secured by the mortgage; and to exercise and enforce in any action, suit or proceeding at law or in equity any rights or remedies in respect to any mortgage or guarantee;

(r) Purchase any authorized investment at a premium or at a discount;

(s) Establish, manage and administer a securities lending program on behalf of the Trust Fund, pursuant to which the Trustee shall have authority to cause any or all securities held in the Trust Fund to be lent to such one or more borrowers as the Trustee shall determine, in accordance with Prohibited Transaction Class Exemption 81-6. The Investment Fiduciary shall enter into a written agreement with the Trustee setting forth the terms and conditions of the Trustee's appointment, including without limitation the compensation to be paid to the Trustee for its services with respect to such securities lending program, in accordance with Prohibited Transaction Class Exemption 82-63;

- (t) To purchase any annuity contract pursuant to Article 7 of the Plan;
- (u) To do all such acts and exercise all such rights and privileges, although not specifically mentioned herein, as the Trustee may deem necessary to carry out the purposes of the Plan.

Section 3.02 Restrictions on Discretion of Trustee

(a) Requirement for Preapproval. The powers granted the Trustee under Section 3.01 shall be exercised by the Trustee in its discretion insofar as such exercise does not contravene any written direction from the Investment Fiduciary. Any written direction of the Investment Fiduciary may be of a continuing nature, but may be revoked in writing by the Investment Fiduciary at any time. The Trustee shall comply with any direction as promptly as possible, provided it does not contravene the terms of the Plan or the provision of any applicable law. The Investment Fiduciary, by written direction, may require the Trustee to obtain written approval of the Investment Fiduciary before exercising such of its powers as may be specified in such direction. Any such direction may be of a continuing nature or otherwise and may be revoked in writing by the Investment Fiduciary at any time. The Trustee shall not be responsible for any loss that may result from the failure or refusal of the Investment Fiduciary to give any such required approval.

(b) Prohibited Transactions. The Trustee shall not engage in any prohibited transaction within the meaning of the Code and ERISA.

(c) Legal Actions. The Trustee is authorized to execute all necessary receipts and releases and shall be under the duty to make efforts to collect such sums as may appear to be due (except contributions hereunder); provided, however, that the Trustee shall not be required to institute suit or maintain any litigation to collect the proceeds of any asset unless it has been indemnified to its satisfaction for counsel fees, costs, disbursements and all other expenses and liabilities to which it may in its judgment be subjected by such action. Notwithstanding anything to the contrary herein contained, the Trustee is authorized to compromise and adjust claims arising out of any asset held in the Trust Fund upon such terms and conditions as the Trustee may deem just, and the action so taken by the Trustee shall be binding and conclusive upon all persons interested in the Trust Fund.

Section 3.03 Retention of Advisors. The Trustee, with the consent of the Investment Fiduciary, may retain the services of investment advisors to invest and reinvest the assets of the Trust Fund, as well as employ such legal, actuarial, medical, accounting, clerical and other assistance as may be required in carrying out the provisions of the Plan. The Trustee may also appoint custodians, subcustodians or subtrustees as to part or all of the Trust Fund.

ARTICLE IV INSTRUCTIONS

Section 4.01 Reliance on Instructions. Whenever the Trustee is permitted or required to act upon the directions or instructions of the Investment Fiduciary, Plan Administrator or

Company, the Trustee shall be entitled to act in good faith upon any written communication signed by any person or agent designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Company. Such person or agent shall be so designated either under the provisions of the Plan or in writing by the Company and their authority shall continue until revoked in writing. The Trustee shall incur no liability for failure to act in good faith on such person's or agent's instructions or orders without written communication, and the Trustee shall be fully protected in all actions taken in good faith in reliance upon any instructions, directions, certifications and communications believed to be genuine and to have been signed or communicated by the proper person.

Section 4.02 Designation of Agent. The Company shall notify the Trustee in writing as to the appointment, removal or resignation of any person designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Company. After such notification, the Trustee shall be fully protected in acting in good faith upon the directions of, or dealing with, any person designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Company until it receives notice to the contrary. The Trustee shall have no duty to inquire into the qualifications of any person designated to act as or on behalf of the Investment Fiduciary, Plan Administrator or Company.

Section 4.03 Payment of Benefits. The Trustee shall pay benefits and expenses from the Trust Fund only upon the written direction of the Plan Administrator. The Trustee shall be fully entitled to rely in good faith on such directions furnished by the Plan Administrator, and shall be under no duty to ascertain whether the directions are in accordance with the provisions of the Plan.

ARTICLE V INVESTMENT OF THE FUND

Section 5.01 Investment Funds. The Investment Fiduciary shall have the exclusive authority and discretion to select the Investment Funds available for investment under the Plan. In making such selection, the Investment Fiduciary shall use the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use in the conduct of an enterprise of a like character and with like aims. Subject to the first sentence of Section 5.02 below, the available investments under the Plan shall be sufficiently diversified so as to minimize the risk of large losses, unless under the circumstances it is clearly prudent not to do so. The Investment Fiduciary shall notify the Trustee in writing of the selection of the Investment Funds currently available for investment under the Plan, and any changes thereto.

Section 5.02 Participant Self-Direction. To the extent permitted by the Plan Administrator pursuant to the terms of the Plan, each Participant shall have the right, in accordance with the provisions of the Plan, to direct the investment by the Trustee of all amounts allocated to the separate accounts of the Participant under the Plan among any one or more of the available Investment Funds; provided, however, that during any transition period as may be agreed by the Investment Fiduciary and the Trustee, the Investment Fiduciary may direct the investment by the Trustee into the Investment Funds available during such period with respect to

which individual Participant's directions shall not have been made or shall not have been permitted to be made under the Plan. All investment directions by Participants shall be timely furnished to the Trustee by the Plan Administrator, except to the extent such directions are transmitted telephonically or otherwise by Participants directly to the Trustee or its delegate in accordance with rules and procedures established and approved by the Plan Administrator and communicated to the Trustee. In making any investment of the assets of the Fund, the Trustee shall be fully entitled to rely on such directions furnished to it by the Plan Administrator or by Participants in accordance with the Plan Administrator's approved rules and procedures, and shall be under no duty to make any inquiry or investigation with respect thereto. If the Trustee receives any contribution under the Plan that is not accompanied by instructions directing its investment, the Trustee shall immediately notify the Plan Administrator of that fact, and the Trustee may, in its discretion, hold all or a portion of the contribution uninvested without liability for loss of income or appreciation pending receipt of proper investment directions.

Section 5.03 Investment Managers.

(a) Appointment of Investment Managers. The Investment Fiduciary may appoint one or more Investment Managers with respect to some or all of the assets of the Trust Fund as contemplated by section 402(c)(3) of ERISA. Any such Investment Manager shall acknowledge to the Investment Fiduciary in writing that it accepts such appointment and that it is an ERISA fiduciary with respect to the Plan and the Trust Fund. The Investment Fiduciary shall provide the Trustee with a copy of the written agreement (and any amendments thereto) between the Investment Fiduciary and the Investment Manager. By notifying the Trustee of the appointment of an Investment Manager, the Investment Fiduciary shall be deemed to certify that such Investment Manager meets the requirements of section 3(38) of ERISA. The authority of the Investment Manager shall continue until the Investment Fiduciary rescinds the appointment or the Investment Manager has resigned.

(b) Separation of Duties. The assets with respect to which a particular Investment Manager has been appointed shall be specified by the Investment Fiduciary and shall be segregated in a separate account for the Investment Manager (the "Separate Account") and the Investment Manager shall have the power to direct the Trustee in every aspect of the investment of the assets of the Separate Account. The Trustee shall not be liable for the acts or omissions of an Investment Manager and shall have no liability or responsibility for acting pursuant to the direction of, or failing to act in the absence of, any direction from an Investment Manager, unless the Trustee knows that by such action or failure to act it would be itself committing a breach of fiduciary duty or participating in a breach of fiduciary duty by such Investment Manager, it being the intention of the parties that each party shall have the full protection of section 405(d) of ERISA.

Section 5.04 Proxies.

(a) Delivery of Information. The Trustee shall deliver, or cause to be delivered, to the Company or Plan Administrator all notices, prospectuses, financial statements, proxies and proxy soliciting materials received by the Trustee relating to securities held by the Trust or, if

applicable, deliver these materials to the appropriate Participant or the Beneficiary of a deceased Participant.

(b) Voting. The Trustee shall not vote any securities held by the Trust except in accordance with the written instructions of the Company, the Investment Fiduciary, Participant or the Beneficiary of the Participant, if the Participant is deceased. However, the Trustee may, in the absence of instructions, vote "present" for the sole purpose of allowing such shares to be counted for establishment of a quorum at a shareholders' meeting. The Trustee shall have no duty to solicit instructions from Participants, Beneficiaries, the Investment Fiduciary or the Company.

(c) Investment Manager. To the extent not delegated to Participants pursuant to Section 5.02, the Investment Manager shall be responsible for making any proxy voting or tender offer decisions with respect to securities held in the Separate Account and the Investment Manager shall maintain a record of the reasons for the manner in which it voted proxies or responded to tender offers.

ARTICLE VI COMPENSATION AND INDEMNIFICATION

Section 6.01 Compensation. The Trustee shall be entitled to reasonable compensation for its services as is mutually agreed upon with the Company. If approved by the Plan Administrator, the Trustee shall also be entitled to reimbursement for all direct expenses properly and actually incurred on behalf of the Plan. Such compensation or reimbursement shall be paid to the Trustee out of the Trust Fund unless paid directly by the Company.

Section 6.02 Indemnification. The Company shall indemnify and hold harmless the Trustee from all claims, liabilities, losses, damages and expenses, including reasonable attorneys' fees and expenses, incurred by the Trustee in connection with its duties hereunder to the extent not covered by insurance, except when the same is due to the Trustee's own gross negligence, willful misconduct, lack of good faith, or breach of its fiduciary duties under this Plan or ERISA.

ARTICLE VII RESIGNATION AND REMOVAL

Section 7.01 Resignation. The Trustee may resign at any time by written notice to the Plan Administrator which shall be effective 60 days after delivery unless prior thereto a successor Trustee assumes the responsibilities of Trustee hereunder.

Section 7.02 Removal. The Trustee may be removed by the Company at any time.

Section 7.03 Successor Trustee. The appointment of a successor Trustee hereunder shall be accomplished by and shall take effect upon the delivery to the resigning or removed Trustee, as the case may be, of written notice of the Company appointing such successor Trustee, and an acceptance in writing of the office of successor Trustee hereunder executed by the successor so appointed. Any successor Trustee may be either a corporation authorized and

empowered to exercise trust powers or one or more individuals. All of the provisions set forth herein with respect to the Trustee shall relate to each successor Trustee so appointed with the same force and effect as if such successor Trustee had been originally named herein as the Trustee hereunder. If within 45 days after notice of resignation shall have been given under the provisions of this Article a successor Trustee shall not have been appointed, the resigning Trustee or the Plan Sponsor may apply to any court of competent jurisdiction for the appointment of a successor Trustee.

Section 7.04 Transfer of Trust Fund. Upon the appointment of a successor Trustee, the resigning or removed Trustee shall transfer and deliver the Trust Fund to such successor Trustee, after reserving such reasonable amount as it shall deem necessary to provide for its expenses in the settlement of its account, the amount of any compensation due to it and any sums chargeable against the Trust Fund for which it may be liable. If the sums so reserved are not sufficient for such purposes, the resigning or removed Trustee shall be entitled to reimbursement for any deficiency from the Plan Sponsor.

ARTICLE VIII AMENDMENT AND TERMINATION OF THE TRUST AND THE PLAN

Section 8.01 Amendment and Termination of Agreement. The Company may, by delivery to the Trustee of an instrument in writing, amend, terminate or partially terminate this Agreement at any time; provided, however, that no amendment shall increase the duties or liabilities of the Trustee without the Trustee's consent; and, provided further, that no amendment shall divert any part of the Trust Fund to any purpose other than providing benefits to Participants and their Beneficiaries or defraying reasonable expenses of administering the Plan.

Section 8.02 Plan Termination. Should the Plan be subject to the jurisdiction of the Pension Benefit Guaranty Corporation ("PBGC") as provided under ERISA, and should the Trustee receive written notice of the termination of the Plan, the Trustee shall take no action until it has received notice from the Company that the PBGC has been notified of the termination and has not notified the Company of its disapproval, in accordance with its regulations. Thereafter, the Trustee shall distribute all assets then constituting the Trust Fund, less any fees and expenses payable from the Trust Fund, pursuant to instructions from the Plan Administrator. The Trustee shall be entitled to assume that such distributions are in full compliance with and not in violation of the terms of the Plan or any applicable law.

ARTICLE IX ADDITIONAL PROVISIONS

Section 9.01 Assignment or Alienation. Except as may be provided by the Plan, the Trust Fund shall not be subject to any form of attachment, garnishment, sequestration or other actions of collection afforded creditors of the Company, Participants or Beneficiaries under the Plan. The Trustee shall not recognize any assignment or alienation of benefits unless an instruction is received from the Plan Administrator.

Section 9.02 Plan Definitions. Unless the context of this Agreement clearly indicates otherwise, the terms defined in the Plan shall, when used herein, have the same meaning as in the Plan.

Section 9.03 No Third Party Beneficiaries. The provisions of this Agreement are intended to benefit only the parties hereto, their respective successors and assigns, and Participants and their Beneficiaries under the Plan. There are no other third party beneficiaries. Nothing contained in this Agreement or in the Plan shall require the Company or an affiliate to retain any employee in its service.

Section 9.04 Plan Document. The Trustee hereby acknowledges receipt of a copy of the Plan. The Company will cause a copy of any amendment to the Plan to be delivered to the Trustee.

Section 9.05 Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the state of state of organization of the Plan Sponsor to the extent not preempted by Federal law.

Section 9.06 Successors and Assigns. Neither the Company nor the Trustee may assign this Agreement without the prior written consent of the other. This Agreement shall be binding upon, and inure to the benefit of, the Company and the Trustee and their respective successors and permitted assigns.

Section 9.07 Severability of Provisions. If any provision of the Agreement shall be held invalid or unenforceable, such invalidity or unenforceability shall not affect any other provisions hereof, and the Agreement shall be construed and enforced as if such provisions had not been included.

Section 9.08 Headings and Captions. The headings and captions herein are provided for reference and convenience only, shall not be considered part of the Agreement, and shall not be employed in the construction of the Agreement.

Section 9.09 Gender and Number. Except where otherwise clearly indicated by context, the masculine and the neuter shall include the feminine and the neuter, the singular shall include the plural, and vice-versa.

Section 9.10 Representations. The Company and the Trustee hereby each represent and warrant to the other that it has full authority to enter into this Agreement upon the terms and conditions hereof and that the individual executing this Agreement on its behalf has the requisite authority to bind the Company or the Trustee to this Agreement.

Section 9.11 Execution in Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, and said counterparts shall constitute but one and the same instrument and may be sufficiently evidenced by one counterpart.

IN WITNESS WHEREOF, the parties have caused this Trust to be executed this _____
day of _____, 2022.

TOWNSHIP OF HANOVER:

Signature: _____

Print Name: _____

Title/Position: _____

TRUSTEE(S):

TOWNSHIP OF HANOVER
FORMAL RECORD OF ACTION

The following is a formal record of action taken by the governing body of Township of Hanover (the "Employer").

With respect to the amendment of the Township of Hanover 457 Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Employer be, and they hereby are, authorized and directed to execute said amendment on behalf of the Employer;

RESOLVED FURTHER: That the officers of the Employer be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2022.

TOWNSHIP OF HANOVER 457 PLAN

SECURE/CARES/CAA AMENDMENT

This Amendment is intended as a good faith effort to comply with the requirements of the Further Consolidated Appropriations Act, 2020, including the SECURE Act provisions, the Coronavirus, Aid, Relief and Economic Security (CARES) Act, and the Consolidated Appropriations Act, 2021 (CAA), and corresponding guidance (the "Applicable Law"). This Amendment is to be construed in accordance with the Applicable Law and both the Amendment and the Applicable Law will supersede any inconsistent Plan provisions.

OPTIONAL PROVISIONS:

For each item below, if the check boxes are empty, the *italicized* provision will apply.

1. Treatment of 2020 RMDs (see Section A. below)

*Effective 01/01/2020, unless the Participant or beneficiary chooses otherwise, a Participant or beneficiary who would have been required to receive a 2020 RMD will **not** receive this distribution.*

Effective _____ (no earlier than 01/01/2020):

- ☐ Unless the Participant or beneficiary chooses otherwise, a Participant or beneficiary who would have been required to receive a 2020 RMD will **not** receive this distribution.
- ☐ Unless the Participant or beneficiary chooses otherwise, a Participant or beneficiary who would have been required to receive a 2020 RMD will receive this distribution.

2. 2020 RMDs as Direct Rollovers (see Section A. below)

A direct rollover is not offered for 2020 RMDs or Extended 2020 RMDs.

For purposes of the direct rollover provisions of the Plan, the following will be treated as eligible rollover distributions in 2020:

- ☐ 2020 RMDs.
- ☐ 2020 RMDs and Extended 2020 RMDs.
- ☐ 2020 RMDs, but only if paid with an additional amount that is an eligible rollover distribution without regard to Code section 401(a)(9)(l).

3. Qualified Birth or Adoption Distributions (see Section C. below)

The Plan does not permit qualified birth or adoption distributions as a separate distribution

event.

- ☐ Effective _____ (no earlier than 01/01/2020), the Plan permits qualified birth or adoption distributions as a separate distribution event.
- ☐ The following limitations and conditions apply: _____.

4. Portability of Lifetime Income Options (see Section D. below)

The Plan does not permit "qualified distributions" or "qualified plan distribution annuity contracts" of lifetime income investment options.

- ☐ The Plan permits "qualified distributions" or "qualified plan distribution annuity contracts" of lifetime income investment options when such investment options are no longer authorized to be held as an investment option under the Plan effective: ____ (no earlier than the plan year beginning after 12/31/2019).
- ☐ The following limitations and conditions apply: _____.

5. Time of Payment for Reasons other than Death

The existing Plan provisions, if any, remain in effect for distributions to a Participant who has not separated from employment (e.g., benefits may not commence until Required Beginning Date).

- ☐ Effective _____ (no earlier than 01/01/2020), the Plan permits distributions to a Participant who has not separated from employment if the Participant attains: _____ (age cannot be less than 59-1/2).

STANDARD PROVISIONS:

A. Required Minimum Distributions

In defining Required Beginning Date or determining required minimum distributions, any references to age 70-1/2 are replaced with: age 70-1/2 (for Participants born before 07/01/1949) or age 72 (for Participants born after 06/30/1949).

Notwithstanding other provisions of the Plan to the contrary and if selected above, a Participant or beneficiary who would have been required to receive required minimum distributions in 2020 (or paid in 2021 for the 2020 calendar year for a Participant with a required beginning date of 04/01/2021) but for the enactment of section 401(a)(9)(l) of the Code ("2020 RMDs"), and who would have satisfied that requirement by receiving distributions that are either: (1) equal to the 2020 RMDs, or (2) one or more payments (that include the 2020 RMDs) in a series of substantially equal periodic payments made at least annually and expected to last for the life (or life expectancy) of the Participant, the joint lives (or joint life expectancies) of the Participant and the Participant's designated beneficiary, or for a period of at least 10 years ("Extended 2020 RMDs"), may receive those distributions.

B. Distribution on Account of Death for Certain Eligible Retirement Plans

Whether before or after distribution has begun, a Participant's entire interest will be distributed to the designated beneficiary by 12/31 of the calendar year containing the tenth anniversary of the Participant's death unless the designated beneficiary meets the requirements of an "eligible designated beneficiary". An "eligible designated beneficiary" may receive distributions over the life of such designated beneficiary. If there is no designated beneficiary as of 09/30 of the year following the year of the Participant's death, the Participant's entire interest will be distributed by 12/31 of the calendar year containing the fifth anniversary of the Participant's death.

An "eligible designated beneficiary" is defined as any designated beneficiary who is: (i) the surviving spouse of the Participant; (ii) a minor child of the Participant; (iii) disabled; (iv) a chronically ill individual; or (v) an individual who is not more than 10 years younger than the Participant. The determination of whether a designated beneficiary is an "eligible designated beneficiary" is made as of the date of death of the Participant. If an "eligible designated beneficiary" dies before the portion of the Participant's interest is entirely distributed, the remainder of such portion must be distributed within 10 years after the death of such "eligible designated beneficiary".

C. Qualified Birth or Adoption Distributions

To the extent provided above, a Participant may receive a distribution up to \$5,000 during the 1-year period beginning on the date on which the Participant's child is born or on which the legal adoption by the Participant of an eligible adoptee is finalized. An eligible adoptee is any individual (other than a child of the Participant's spouse) who has not attained age 18 or is physically or mentally incapable of self-support. The \$5,000 maximum is an aggregate amount of such distributions from all plans maintained by the Employer.

D. Portability of Lifetime Income Investments

To the extent provided above, any amounts invested in a "lifetime income investment" may be distributed through either "qualified distributions" or "qualified plan distribution annuity contracts" no earlier than 90 days prior to the date that such "lifetime income investment" may no longer be held as an investment option under the Plan.

The following terms are used in this section:

"Qualified distribution" means a direct trustee-to-trustee transfer described in Code section 401(31)(A) to an eligible retirement plan (as defined in Code section 402(c)(8)(B)).

"Qualified plan distribution annuity contract" means an annuity contract purchased for a Participant and distributed to the Participant by a plan or contract described in subparagraph (B) of Code section 402(c)(8) (without regard to clauses (i) and (ii) thereof).

"Lifetime income investment" means an investment option which is designed to provide an employee with election rights which: (a) are not uniformly available with respect to other

investment options under the plan, and (b) are to a "lifetime income feature" available through a contract or other arrangement offered under the plan (or under another eligible retirement plan (as so defined), if paid by means of a direct trustee-to-trustee transfer described in Code section 401(31)(A) to such other eligible retirement plan).

"Lifetime income feature" means: (a) a feature which guarantees a minimum level of income annually (or more frequently) for at least the remainder of the life of the employee or the joint lives of the employee and the employee's designated beneficiary, or (b) an annuity payable on behalf of the employee under which payments are made in substantially equal periodic payments (not less frequently than annually) over the life of the employee or the joint lives of the employee and the employee's designated beneficiary.

E. Disaster or Coronavirus-Related Relief

Notwithstanding any provision of the Plan to the contrary, the Plan may grant temporary disaster or coronavirus-related relief in compliance with Code sections 1400M and 1400Q, section 15345 of the Food, Conservation, and Energy Act of 2008, section 702 of the Heartland Disaster Tax Relief Act of 2008, section 502 of the Disaster Tax Relief and Airport and Airway Extension Act of 2017, section 11028 of the Tax Cuts and Jobs Act of 2017, section 20102 of the Bipartisan Budget Act of 2018, subtitle II of Division Q of the Further Consolidated Appropriations Act, 2020, section 2202 of the Coronavirus, Aid, Relief and Economic Security Act, and Title III of Division EE of the Consolidated Appropriations Act, 2021 ("Applicable Law"). This Section only applies to the extent the Plan has provided some or all of the relief listed below in compliance with Applicable Law.

A. Qualified Distributions

I. "Qualified Distribution" means a distribution to a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law which may not exceed \$100,000 in aggregate from all plans maintained by the Employer.

II. If the Plan permits rollover contributions, at any time during the 3-year period beginning on the day after the Qualified Distribution was received, an individual may contribute as a rollover to the Plan an aggregate amount that does not exceed the amount of the Qualified Distribution.

III. If the Plan permits rollover contributions, an individual who received a withdrawal for the purchase of a home, but could not use the withdrawal amount due to the disaster, may contribute as a rollover to the Plan an aggregate amount that does not exceed the amount of the withdrawal amount within the applicable time periods as defined in the relevant sections of Applicable Law.

B. Expanded Loan Provisions

I. The maximum loan limit under Code section 72(p)(2)(A) may be applied by

substituting "\$100,000" for "\$50,000" and substituting "the present value" for "one-half the present value" under the Loan Procedures for a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law.

II. The loan repayment may be delayed for 1 year for a qualified individual within the applicable time periods as defined in the relevant sections of Applicable Law.

III. Subsequent repayments will be adjusted to reflect the 1-year delay and any interest accrued during such delay.

IV. The 1-year delay will be disregarded in determining the 5-year maximum term of loans under Code section 72(p)(2)(B) and (C).

IN WITNESS WHEREOF, the Employer has caused this Amendment to be executed this ____ day of _____, 2022.

TOWNSHIP OF HANOVER:

Signature:

Print Name:

Title/Position:

**TOWNSHIP OF HANOVER 457 PLAN
SUMMARY OF MATERIAL MODIFICATIONS**

The purpose of this Summary of Material Modifications is to inform you of changes that have been made to the Township of Hanover 457 Plan. These changes affect the information previously provided to you in the Plan Description. The Plan Description is modified as described below.

DISTRIBUTIONS

Under the "Time of Distribution" section, any reference to "age 70-1/2" is replaced with "age 70-1/2 (for Participants born before 07/01/1949) or age 72 (for Participants born after 06/30/1949)".

RESOLUTION _____

**A RESOLUTION
TO APPROVE CHANGE ORDER NO. 2 TO THE HANOVER TOWNSHIP
EMERGENCY SERVICES STATION PROJECT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The attached Change Order No. 2 (the "Change Order"), which is expressly incorporated into this Resolution as though fully set forth herein, to reduce the Contract Sum by \$35,000.00 and modify the Substantial Completion Date from December 5, 2022, to February 2, 2023, as more fully set forth therein, is hereby approved.

SECTION TWO: FINDINGS. The circumstances which necessitate the Change Order were not reasonably foreseeable at the time the Agreement was signed, the Change Order is germane to the Agreement as signed, and the Change Order is in the best interest of Hanover Township and authorized by law.

SECTION THREE: AUTHORIZATION. The Township Supervisor and Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Change Order and all other documents in connection with the Change Order on behalf of Hanover Township, expressly subject to approval by the Hanover Township Attorney.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason,

the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 20, 2022

APPROVED: December 20, 2022

ATTEST:

Brian P. McGuire, Supervisor

Katy Dolan Baumer, Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on December 20, 2022, and approved on December 20, 2022, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk

RESOLUTION _____

**A RESOLUTION
TO APPROVE CHANGE ORDER NO. 3 TO THE HANOVER TOWNSHIP
EMERGENCY SERVICES STATION PROJECT**

BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The attached Change Order No. 5 (the “Change Order”), which is expressly incorporated into this Resolution as though fully set forth herein, to rectify contingency, testing, and door hardware allowances with actual costs as more fully set forth therein, is hereby approved.

SECTION TWO: FINDINGS. The circumstances which necessitate the Change Order were not reasonably foreseeable at the time the Agreement was signed, the Change Order is germane to the Agreement as signed, and the Change Order is in the best interest of Hanover Township and authorized by law.

SECTION THREE: AUTHORIZATION. The Township Supervisor and Township Clerk of Hanover Township are authorized to sign and attest, respectively, the Change Order on behalf of Hanover Township.

SECTION FOUR: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: **REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: December 20, 2022

APPROVED: December 20, 2022

ATTEST:

Brian P. McGuire, Supervisor

Katy Dolan Baumer, Clerk

CERTIFICATION

I, the undersigned, do hereby certify that I am the Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on December 20, 2022, and approved on December 20, 2022, as the same appears from the official records of the Hanover Township.

Katy Dolan Baumer, Clerk

FGMA^{ARCHITECTS}

December 12, 2022

Ryan O'Connor
Empire Construction Company
214 W. Ohio St, Suite 4
Chicago, IL 60654
Sent via Email: roconnor@empire-construct.com

Subject: Hanover Township Emergency Services
Change Order 03
FGMA #21-3142.01

Dear Mr. O'Connor,

Enclosed please find Change Order No. 03 in the amount of \$0.00 for the above project.

Please sign and forward to the Owner for their signature at the email address indicated below. Please request that the Owner sign and return one to your office, one to FGMA and retain a copy for their records.

James Barr
Hanover Township Administrator
250 S. IL Route 59
Bartlett, IL 60103
jbarr@hanover-township.org

Please contact me with any questions or if you need additional information.

Sincerely,

Jason Estes, AIA | Vice President
JasonE@fgmarchitects.com

cc: James Barr, Caleb Hanson, Mary Cave, Steven VanDeveer, Yanier Diaz, Hamzeh Assaf

Enclosure(s): G704-2017 Change Order 03 with Supporting Documents

**AIA**[®]**Document G701™ – 2017****Change Order**

PROJECT: *(Name and address)*
 Hanover Township Emergency Service
 Station
 300 S. IL Route 59
 Bartlett, IL 60103

CONTRACT INFORMATION:
 Contract For: General Construction

 Date: May 31, 2022
 FGMA Project #21-3142.01

CHANGE ORDER INFORMATION:
 Change Order Number: 03

 Date: December 12, 2022

OWNER: *(Name and address)*
 Hanover Township
 250 S. IL Route 59
 Bartlett, IL 60103

ARCHITECT: *(Name and address)*
 FGM Architects Inc.
 1211 W. 22nd St., Suite 700
 Oak Brook, IL 60523

CONTRACTOR: *(Name and address)*
 Empire Construction Company
 325 W. Ohio St, 4th Floor
 Chicago, IL 60654

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COR 4 dated 2022-11-11: 4" Pipe install for Comcast Line
 COR 5 dated 2022-11-22: Testing Log
 COR 6 dated 2022-12-12: Valve Vault (CREDIT)

\$17,250.00 (Contingency Allowance)
 \$10,513.00 (Testing Allowance)
 + \$2,075.75 (Added to Contingency Allowance)

Total Change Order: \$25,687.25

Original Allowances:

Allowance No. 1 - Contingency Allowance	\$80,000.00
Allowance No. 2 - Testing Allowance	\$30,000.00
Allowance No. 3 - Door Hardware	\$25,000.00

Remaining Allowance from Previous Change Order:

Allowance No. 1 - Contingency Allowance	\$73,932.00
Allowance No. 2 - Testing Allowance	\$30,000.00
Allowance No. 3 - Door Hardware	\$25,000.00

Remaining Allowance:

Allowance No. 1 - Contingency Allowance	\$58,757.75
Allowance No. 2 - Testing Allowance	\$19,487.00
Allowance No. 3 - Door Hardware	\$25,000.00

The original Contract Sum was	\$	3,256,000.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	3,256,000.00
The Contract Sum will be increased by this Change Order in the amount of	\$	0.00
The new Contract Sum including this Change Order will be	\$	3,256,000.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be February 2, 2023 *Pending acceptance of CO2*

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

FGM Architects Inc.
ARCHITECT *(Firm name)*

Empire Construction Company
CONTRACTOR *(Firm name)*

Hanover Township
OWNER *(Firm name)*

SIGNATURE

Jason Estes, AIA

Vice President

PRINTED NAME AND TITLE

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE

SIGNATURE

PRINTED NAME AND TITLE

DATE



Empire Construction Company
214 W. Ohio Street
4th Floor
Chicago IL 60654
312-374-3388

Change Order

Order#: 4

Order Date: 11/11/2022

To: Hanover Township
250 S. IL Route 59
Bartlett IL 60103

Project: 21030
Emergency Services Department
300 S. IL Route 59
Bartlett IL 60103

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
4" Pipe install for Comcast Line	17,250.00

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

17,250.00

The original Contract Sum was	3,256,000.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	3,256,000.00
The Contract Sum will be changed by this Change Order	17,250.00
The new Contract Sum including this Change Order will be	3,273,250.00
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____

JJY construction corporation
667 Cooper Ave
Elgin Illinois 60120
U.S.A

ESTIMATE

EST-000001

Bill To
Empire Construction Company

Estimate Date : 09 Nov 2022

Expiry Date : 11 Nov 2022

Subject :
Pipe Install

#	Item & Description	Qty	Rate	Amount
1	Material	1.00	7,600.00	7,600.00
2	Labor	1.00	8,500.00	8,500.00
			Sub Total	16,100.00
			Total	\$16,100.00

Notes

Looking forward for your business.



Empire Construction Company

214 W. Ohio Street
4th Floor
Chicago IL 60654
312-374-3388

Change Order

Order#: 5

Order Date: 11/21/2022

To: Hanover Township
250 S. IL Route 59
Bartlett IL 60103

Project: 21030
Emergency Services Department
300 S. IL Route 59
Bartlett IL 60103

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Proctor Sample Pickup	425.00
DCP/ Observation	400.00
Compaction 9/26	708.00
Compaction 9/27	765.00
Proof Roll 9/22	700.00
Compaction 10/3	765.00
Lab ID 781 10/14	432.00
DCP 10/14	400.00
DFR 10/17	545.00
Concrete, 5 cyl 10/18	375.00
CPU 10/19	389.00
Proofroll 10/20	700.00
Concrete, 6 cyl 10/20	404.00
CPU 10/21	392.00
Compaction 10/28	765.00
Vehicle Charge Total	648.00
Project Manager x 11	1,375.00
Nuclear Density Gauge	325.00

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

10,513.00

The original Contract Sum was	3,256,000.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	3,256,000.00
The Contract Sum will be changed by this Change Order	10,513.00
The new Contract Sum including this Change Order will be	3,266,513.00
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____



425 Shepard Drive
Elgin, IL 60123

Invoice

Date	Invoice #
11/11/2022	7802

Bill To
Empire Construction Company Yanier Diaz 214 W Ohio St. Suite 4 Chicago IL 60654

P.O. No.		Terms	Project		
			M22.162 Hanover Township Campus Expansion		
Item	Quantity	Description	Rate	Date	Amount
Rubino Proposal No: Q22.458					
Sample Pickup (hr)	2	Proctor Sample Pick up	95.00	9/21/2022	190.00
Vehicle Charge	1		65.00		65.00
Material Tester 1	5	Proof Roll	104.00	9/22/2022	520.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Material Tester 2	4	DCP / Observation	104.00	9/26/2022	416.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Material Tester 2	5	Compaction	104.00	9/27/2022	520.00
Nuclear Density Gau...	1		44.00		44.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Material Tester 2	4	Compaction	104.00	9/28/2022	416.00
Nuclear Density Gau...	1		44.00		44.00
Vehicle Charge	2		65.00		130.00
Project Manager	1		125.00		125.00
Material Tester 2	4	Compaction	104.00	10/3/2022	416.00
Nuclear Density Gau...	1		44.00		44.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Standard Proctor	1	Lab ID 781	215.00		215.00
Project Manager	1		125.00		125.00
Staff Engineer	4	DCP	104.00	10/14/2022	416.00
DCP Equipment	1		22.00		22.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Material Tester 1	6	DFR	100.00	10/17/2022	600.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Material Tester 1	5	Concrete, 5 cyl	100.00	10/18/2022	500.00
Compression Test - ...	5	1 set of 5	17.00		85.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Phone #	Fax #	E-mail	Total		
(847) 931-1555	(847) 931-1560	michelle.lipinski@rubinoeng.com	Payments/Credits		
			Balance Due		

Thank you! -Michelle



425 Shepard Drive
Elgin, IL 60123

Invoice

Date	Invoice #
11/11/2022	7802

Bill To
Empire Construction Company Yanier Diaz 214 W Ohio St. Suite 4 Chicago IL 60654

P.O. No.		Terms	Project		
			M22.162 Hanover Township Campus Expansion		
Item	Quantity	Description	Rate	Date	Amount
Cylinder Pickup	2	CPU	95.00	10/19/2022	190.00
Vehicle Charge	1		65.00		65.00
Material Tester 2	5	Proofroll	104.00	10/20/2022	526.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Material Tester 1	4	Concrete, 6 cyl	100.00	10/20/2022	400.00
Compression Test - ...	6	1 set of 6	17.00		102.00
Vehicle Charge	1		65.00		65.00
Project Manager	1		125.00		125.00
Cylinder Pickup	4	CPU	95.00	10/21/2022	380.00
Vehicle Charge	1		65.00		65.00
Material Tester 2	4	Compaction	104.00	10/28/2022	416.00
Nuclear Density Gau...	1		44.00		44.00
Vehicle Charge	1		65.00		65.00
Project Manager	3		375.00		125.00
Phone #		Fax #	Total		
(847) 931-1555		(847) 931-1560	\$9,308.00		
		E-mail	Payments/Credits		
		michelle.lipinski@rubinoeng.com	\$0.00		
			Balance Due		
			\$9,308.00		

Thank you! -Michelle



Empire Construction Company
214 W. Ohio Street
4th Floor
Chicago IL 60654
312-374-3388

Change Order

Order#: 6

Order Date: 12/12/2022

To: Hanover Township
250 S. IL Route 59
Bartlett IL 60103

Project: 21030
Emergency Services Department
300 S. IL Route 59
Bartlett IL 60103

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached ☐

Ordered By:

Customer Order:

Specifications Attached ☐

Description of Work	Amount
Credit for 6' Dia. Valve Vault	-2,075.75

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Change

-2,075.75

The original Contract Sum was	3,256,000.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	3,256,000.00
The Contract Sum will be changed by this Change Order	-2,075.75
The new Contract Sum including this Change Order will be	3,253,924.25
The Contract Time will be changed by	0 Days

Owner: _____ Date: _____

Contractor: _____ Date: _____



Scott Witikka, Senior Project Estimator
3636 Lake Avenue, Wilmette, IL 60091
Office (847)256-3800 / Cell (847)774-3048
scott@lhexcavating.com

DBE / WBE Certified
CTA, IDOT, City of Chicago

December 1, 2022

Mr. Ryan O'Connor
Empire Construction Company
214 W. Ohio St., Suite 4
Chicago, IL. 60654
Phone: (312) 374-3388

Re: AUP # 18
Credit for Valve Box
LHE Job # 22046

Ryan,

Please see below the credit for the valve box that was not installed for the project.

Valve Box	1 Each @ \$ 361.25 / EA	\$ 361.25
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If you have any questions, please give me a call.

Sincerely,

A handwritten signature in black ink, appearing to read 'Scott M. Witikka', written over a horizontal line.

Scott M. Witikka
Project Manager

Ryan O'Connor

Dated

**Hanover Township
Tax Levy Ordinance**

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2022** and ending **March 31, 2023**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: That the sum of **SEVEN MILLION NINE HUNDRED NINETY TWO THOUSAND FOUR HUNDRED AND SEVENTY SEVEN DOLLARS (\$7,992,477)** is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

ADMINISTRATION	ASSESSOR
FACILITIES & MAINTENANCE	COMMUNITY HEALTH
COMMUNITY AFFAIRS	EMERGENCY SERVICES
YOUTH AND FAMILY SERVICES	SENIOR CITIZENS SERVICES
GENERAL ASSISTANCE	SOCIAL SECURITY
IMRF	COMMUNITY MENTAL HEALTH

SECTION 2: That the amounts to be levied of each object and purpose shall be as follows:

GENERAL TOWN/CORPORATE FUND:

1.1 ADMINISTRATION

Personnel	562,225	
Contractual Services	420,750	
Commodities	189,600	
Capital Outlay	628,907	
TOTAL ADMINISTRATION		1,801,482

1.2 ASSESSOR

Personnel	196,700	
Contractual Services	5,250	
Commodities	8,500	
TOTAL ASSESSOR		210,450

1.3 FACILITIES & MAINTENANCE

Personnel	423,750	
Contractual Services	80,600	
Commodities	73,900	
TOTAL FACILITIES & MAINTENANCE		578,250

1.4 COMMUNITY HEALTH

Personnel	253,870	
Contractual Services	14,000	
Commodities	13,100	
TOTAL COMMUNITY HEALTH		280,970

1.5 EMERGENCY SERVICES

Personnel	93,760	
Contractual Services	62,000	
Commodities	39,700	
TOTAL EMERGENCY SERVICES		195,460

1.6 COMMUNITY AFFAIRS

Personnel	169,420	
Contractual Services	87,700	
Commodities	9,150	
TOTAL COMMUNITY AFFAIRS		266,270

1.7 YOUTH AND FAMILY SERVICES

Personnel	1,001,450	
Contractual Services	67,900	
Commodities	41,900	
Capital Outlay	3,600	
TOTAL YOUTH AND FAMILY SERVICES		1,114,850

(REF: 60 ILCS 1/235 & 1/215-5)

TOTAL GENERAL TOWN/CORPORATE FUND

		4,447,732
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(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)

2. SENIOR CITIZENS SERVICES FUND**2.1 ADMINISTRATION**

Personnel	158,435
Contractual Services	19,000
Commodities	22,500

TOTAL ADMINISTRATION		199,935
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2.2 PROGRAMS

Personnel	252,400
Contractual Services	22,000
Commodities	10,500

TOTAL PROGRAMS		284,900
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2.3 SOCIAL SERVICES

Personnel	189,805
Contractual Services	12,500
Commodities	5,500

TOTAL SOCIAL SERVICES		207,805
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2.4 NUTRITION

Personnel	84,828
Contractual Services	1,000
Commodities	20,500

TOTAL TRANSPORTATION		106,328
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2.5 TRANSPORTATION

Personnel	390,710
Commodities	22,550
Contractual Services	58,247

TOTAL TRANSPORTATION		471,507
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TOTAL SENIOR CITIZENS SERVICES

(REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

1,270,475

3. GENERAL ASSISTANCE**3.1 HOME RELIEF**

Contractual Services	153,282
Other Expenditures	25,000

TOTAL HOME RELIEF		178,282
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3.2 ADMINISTRATION

Personnel	147,650
Commodities	23,100

TOTAL ADMINISTRATION		170,750
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3.3 FOOD PANTRY

Personnel	101,470
Contractual Services	8,500

TOTAL FOOD PANTRY		109,970
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TOTAL GENERAL ASSISTANCE

(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)

459,002

4. SOCIAL SECURITY

Personnel	174,504
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TOTAL SOCIAL SECURITY		174,504
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(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &110.1)

5. IMRF

Personnel	214,937
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TOTAL IMRF

(REF: IMRF TAX (40 ILCS 5/7-171)

TOTAL RETIREMENT		214,937
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6. COMMUNITY MENTAL HEALTH FUND

Personnel	94,450
Contractual Services	1,282,227
Commodities	48,150
Capital Outlay	1,000

TOTAL COMMUNITY MENTAL HEALTH FUND		1,425,827
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(REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4)

TAX LEVY SUMMARY

General Corporate Tax	4,447,732	
Senior Citizens Services Tax	<u>1,270,475</u>	
General Assistance (Public Assistance) Tax	<u>459,002</u>	
Social Security Tax	<u>174,504</u>	
Retirement (IMRF) Tax	<u>214,937</u>	
Community Mental Health Tax	<u>1,425,827</u>	
TOTAL TAXES LEVIED		<u><u>7,992,477</u></u>

SECTION 3: That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$7,992,477** be raised by taxation in the manner provided by law.

SECTION 4: That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

SECTION 5: That this Ordinance shall be in full force and effect upon its adoption as provided by law.

SECTION 6: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED on this 20th day of December, 2022, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES _____

NAYS _____

ABSENT _____

Katy Dolan Baumer
Town Clerk

Brian P. McGuire
Supervisor

Hanover Township
Road and Bridge Tax Levy Ordinance

Ordinance _____

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP ROADS AND BRIDGES, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2022** and ending **March 31, 2023**.

BE IT ORDAINED by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

SECTION 1: Hanover Township does hereby determine and declare that the sum of **ONE MILLION, SEVEN HUNDRED THIRTY ONE THOUSAND, SIX HUNDRED AND NINETY (\$1,731,690)** is hereby levied upon all property subject to taxation within the Hanover Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road and Bridge Fund as required by statute or voted by the people in accordance with the law, for such purposes as:

GENERAL ROAD FUND for the fiscal year beginning **April 1, 2022** and ending **March 31, 2023**.

SECTION 2: That the amounts to be levied for each object and purpose shall be as follows:

1.1 ADMINISTRATION

Personnel	72,750	
Contractual Services	20,000	
Commodities	92,564	
Other Expenditures	500	
TOTAL ADMINISTRATION		185,814

1.2 MAINTENANCE

Personnel	206,000	
Contractual Services	342,125	
Commodities	35,000	
Capital Outlay	61,906	
TOTAL MAINTENANCE		645,031

1.3 BUILDINGS

Building/Building Improvements	35,000	
TOTAL BUILDINGS		35,000

1.4 MUNICIPALITIES

Municipalities	865,845	
TOTAL MUNICIPALITIES		865,845

TOTAL GENERAL ROAD FUND

		1,731,690
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(REF: GENERAL ROAD & BRIDGE TAX. (605 ILCS 5/6-501 &6-504)

TAX LEVY SUMMARY

Road and Bridge Tax	1,731,690	
TOTAL TAXES LEVIED		1,731,690

SECTION 3: The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road and Bridge purposes. It is hereby directed that the aforesaid sum of **\$1,731,690.00** be raised by taxation in the manner provided by law.

SECTION 4: That the Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

SECTION 5: That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

SECTION 6: That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

SECTION 7: That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

ADOPTED AND CERTIFIED this 20th day of December, 2022, by the Board of Trustees of Hanover Township.

ROLL CALL:

AYES	_____	NAYS	_____	ABSENT	_____
	_____		_____		_____
	_____		_____		_____
	_____		_____		_____
	_____		_____		_____

Katy Dolan Baumer
Clerk

Brian P. McGuire
Supervisor