

Hanover Township Mental Health Board Minutes
December 19, 2022

The meeting was called to order by Chair Kathy Biesiadecki at 6:30 pm.

Roll Call: Mary Jane Garvey, Denise Noyola, Matthew Steichmann, Kristen Cruthers, Kathy Biesiadecki, Faiza Rahim. Also in attendance, Manager Amanda Teachout, and Township Administrator James Barr.

Approval of the Agenda: Ms. Cruthers moved to approve the agenda and Ms. Rahim seconded the motion. The motion passed.

Public Comment: None.

Workshop: Fiscal Year 2024 Annual Funding Hearings: Maureen Manning, the Executive Director of Community Crisis Center presented the Annual Service Application. She explained the reason for the change in number of applications from three to two was a combination of services to make the agency more efficient. Ms. Manning discussed the difficulties in the current climate being rapid staff turnover, increased capacity restrictions for shelter, and an increase in staff salaries. She also shared she expected the number of clients served to rise due to telehealth and the capacity restrictions for shelter changing. Eileen McNamee, the Executive Director of PADS of Elgin presented their Service Application. She explained the need for increased funding is rising costs and rising number of families being seen in the shelter. She explained that to keep staff, she offered an increase in salary. Barbara Cerny and Dioanna Cane presented on behalf of the Ray Graham Association. They shared about the agency as a whole and what they had been able to do at Elgin High School due to the Challenge Funding awarded the previous fiscal year. Ms. Cane discussed the employment program is intended to help graduating students and their families navigate the transition from child disability services to adult services. Ms. Cruthers asked if the school already provides this service, as that is the case in some districts. Ms. Cane explained that historically, U-46 depends on non-profits to work with families after the transition to adult services.

Approval of Regular Meeting Minutes of November 14, 2022: Ms. Noyola moved to approve the regular meeting minutes of November 14, 2022 and Ms. Garvey seconded. The motion passed unanimously.

Approval of Financial Statements of October 2022: Mrs. Cruthers moved to approve the Financial Statements of October of 2022 and Ms. Rahim seconded. Manager Teachout pointed out a mistake that occurred in revenue and shared that the accountant had filed an adjustment. Ms. Cruthers asked about Kenneth Young's line item still being zero. Manager Teachout explained their purchase of service invoice came in October and is reflected in the November statement. Ms. Biesiadecki asked for a roll call. The motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Manager's Report: Manager Teachout presented and reviewed the Manager's Report. She highlighted hosting the Human Services Coordinating Council, Family Services Association ribbon cutting, the increased number of rides being provided by TIDE, her nomination to the Executive Committee of

ACMHAI, and her appointment to the Regional Advisory Committee for the CESSA Act. Manager Teachout also shared that the Resource Center had been bid on and the Township Board will be voting on whether to accept the bid the following evening.

Unfinished Business: None.

New Business:

Approval of Fiscal Year 2024 Budget- Ms. Steichmann moved to consider the approval of Fiscal Year 2024 Budget and Ms. Rahim seconded. Mr. Barr presented the budget with a revenue of \$1,468,827 and an expenditure of \$1,704,325. Several line items increased due to the increase in revenue. AID, TIDE, Challenge Funding, Staff Development, Contract Support and Mental Health Housing have all increased. The Mental Health Board will have \$1,040,000 to allocate for service contracts at the January meeting. Ms. Biesiadecki asked for a roll call and the budget was approved as presented.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Approval of Amended Purchasing Policy-Ms. Garvey moved to consider the Amended Purchasing Policy and Ms. Noyola seconded the motion. Manager Teachout and Administrator Barr explained the Township's purchasing policy had been amended to align with new guidelines and to be more realistic regarding bids. Ms. Biesiadecki asked for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Executive Session: None

Other Business: Manager Teachout informed the Mental Health Board that she will be contracting with Elgin Township Mental Health Board in an advisory role for the year. The next Mental Health Board meeting will be at 6:30 pm on January 24, 2023 in Veteran's Hall.

Adjournment: Ms. Garvey moved to adjourn the meeting at 7:41 pm and Mr. Steichmann seconded. The motion passed.