



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
February 21st, 2022
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Regular Meeting Minutes of February 7, 2023
 - B. Executive Session Minutes of February 7, 2023
 - C. Fiscal Year 2024 Tentative Budget and Appropriations Ordinance
 - D. Consideration of Declaring a Contractor Default on the Hanover Township Emergency Services Station Project
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2022
<i>Passports</i>	594	360	3,419	3,170
Photo fees	\$5,610	\$3,140	\$34,810	\$31,610
Fee deposits	\$21,390	\$13,350	\$127,290	\$123,510
<i>Fishing/Hunting licenses</i>	1	0	33	47
<i>Handicap Placards</i>	19	19	235	155
<i>Human Resources Requests</i>	134	129	1,235	1,278
<i>New Employee Orientations</i>	2	0	33	23
<i>Technology work orders</i>	57	55	486	503
<i>Resident Contacts</i>	2,025	2,118	20,042	20,013
<i>Percent of Budget Expended (100% of year)</i>	5.2%	10.1%	61.7%	59%

Department Highlights

- The Annual Employee Appreciation Lunch was held Tuesday, January 10 at Moretti's Restaurant in Bartlett. Deputy Assessor, Simeren Silverstein, was awarded the Rookie of the Year Award. Aging Services Senior Therapist, Trish Abbey, was awarded the Excellence in Service Award. Youth and Family Services Prevention Services Manager, Ryan Dickinson, was awarded the Trish Simon Core Values Award.
- On January 11, Township Administrator Barr attended the Metropolitan Township Association quarterly meeting.
- Administrative Services staff coordinated the Hanover Township Awards Reception at the Senior Center on January 17 to recognize each of the awards Hanover Township has received over the last two years.
- Assistant Township Administrator Vana participated in second round interviews for the Aging Services Nutrition Assistant with Aging Services Director Conway and Nutrition Manager Perri.
- Administrative Specialist Matich and Resident Services Assistant Imperato began cross-training in the Assessor's Office with Chief Deputy Assessor Glascott in January. Assessor's Office staff have also cross-trained in the Resident Services Office to increase the number of staff who are able to provide services in each office.
- Assistant Township Administrator Vana met with the Township's risk management representative, Mark Bell, to review claims and reports made over the last year.
- Township Administrator Barr, Supervisor McGuire and Director Kутtenberg attended Commissioner Morrison's Roundtable event with President Preckwinkle on January 20.
- Township Administrator Barr and Assistant Township Administrator Vana conducted a Decennial Committee on Local Government Efficiencies orientation for two committee members on January 31.
- Human Resources Manager Callahan completed 2 new hire orientations: Sarece Mitchell and Manny Carrillo, Jr. (Aging Services).
- Director Hanson, Manager Nelson, and Human Resources Manager Callahan participated in first round interviews for the Custodial Associate position.
- Director Houdek, Prevention Services Manager Dickinson, and Human Resources Manager Callahan participated in first round interviews for the After-School Program Coordinator position.
- Director Houdek and Human Resources Manager Callahan participated in first round interviews for the Assistant Director of Clinical Services position.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2022
<i>Programming Division</i>				
Planned programs	191	198	2,017	1,449
Participants	1,033	878	11,272	6,771
Participants (unduplicated)	520	334	1,358	688
Wait listed (unduplicated)	24	25	221	274
Art & Computer classes	35	27	296	374
Art & Computer class participants	203	154	2,000	1,816
New volunteers	2	1	32	32
Total volunteers (unduplicated)	134	94	190	162
Volunteer hours reported	1,734	902	14,899	9,051
<i>Nutrition Division</i>				
Meals Served	1,585	814	15,927	11,561
Meals delivered by volunteers	2,916	2,730	29,895	26,610
<i>Social Services Division</i>				
Clients served (unduplicated)	182	141	1,189	1,154
Clients served (duplicated)	276	218	2,978	2,758
Energy Assistance	62	22	644	338
Prescription drugs & health insurance assistance	69	77	1,201	1,461
Social Service programs	10	10	112	117
Social Service program participants	99	80	1,303	982
Lending Closet transactions	115	86	1,226	1,147
<i>Transportation Division</i>				
One way rides given	771	671	9,197	8,797
Individuals served (unduplicated)	117	104	267	236
New riders	7	14	267	236
Unmet requests for rides	19	15	269	196

Department Highlights

- On January 5, Social Services staff attended the kick-off meeting for PEARLS, a mental health evidence-based program for older adults. Staff will complete their certification in February before launching.
- A new weekly drop-in club for Improv comedy started January 6. The club is led by Volunteer Walter Gramiak and engages people to create sketches, perform, and laugh.
- Director Conway hosted a networking group of Bartlett-area providers of services to older adults for a breakfast meeting on January 10.
- Therapist Trish Abbey received the *Excellence in Service* award at the annual staff recognition event.
- Sarece Mitchell joined the department on January 17 as the new Home Care Coordinator.
- Social Services began scheduling appointments for the annual AARP Foundation Tax Aide program beginning January 23. The program is filled, but a wait list is available.
- The department engaged a new instructor for technology classes; the first class, Cut the Cord, on January 25, was well attended.
- On January 26, Social Services staff attended confidentiality training, “Legal Concerns and Best Practices” conducted by Airdo Werwas, LLC.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2021
<i>Administration</i>				
Office visits	189	204	1,984	1,415
Building permits processed	235	44	4,568	4,728
Change of Name	11	0	28	36
Property tax appeals	144	257	855	468
Certificate of Errors	30	25	454	444
Property location updates	0	0	0	2
Sales Recording	348	245	2,736	2,994
New owner mailing	183	142	1,491	1,792
<i>Exemptions</i>				
Homeowner exemptions	6	15	117	139
Senior homeowner exemptions	9	2	180	120
Senior Freeze exemptions	8	2	146	156
Disabled Veteran exemptions	0	5	19	14
Disabled person exemptions	7	1	48	27
Miscellaneous exemptions	0	2	21	21

Department Highlights

- Extended Tuesday hours provided assistance to 5 visitors after 4:30 pm in January.
- The total number of email addresses on the Assessor's Office contact list is 3,578. Nine new emails contacts were added in January.
- Board of Review opened December 12 for 2022 appeals. The last day to file was January 10, 2023.
- On January 4, the Assessor's Office co-sponsored a Board of Review seminar with Commissioner Morrison and Board of Review Commissioner Cardenas. 73 taxpayers attended the seminar.
- Chief Deputy Assessor Glascott, Deputy Assessor Silverstein, and Assessing Specialist Cedillo attended the staff appreciation luncheon January 10. Deputy Assessor Silverstein was awarded the Rookie of the Year award.
- Chief Deputy Assessor Glascott and Deputy Assessor Silverstein attended the Cook County Township Assessor's meeting January 13.
- On January 17, Deputy Assessor Deyne retired. Deputy Assessor Deyne started at the Township April 4, 2007 and will be greatly missed by staff and taxpayers alike.
- On January 25 the Assessor's office started cross training Administrative Services staff, Resident Services Assistant Imperato and Administrative Specialist Matich.
- January 30, Assessing Specialist Cedillo started cross training in the Resident Services Office.
- Chief Deputy Assessor Glascott participated in orientation for the Committee for Local Government Efficiencies.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2021
<i>Website Visits (total)</i>	8,918	7,426	76,954	68,211
<i>Website Visits (unique)</i>	6,265	5,348	55,008	48,474
<i>Facebook Followers (new and total FYTD)</i>	38	37	5,321	4,868
<i>Facebook Reach</i>	23,366	15,305	212,446	363,375
<i>Twitter Followers (new and total FYTD)</i>	8	11	1,395	51
<i>Twitter Impressions (new and total FYTD)</i>	5,048	N/A	58,831	N/A
<i>YouTube Views</i>	20,015	258	55,125	2,535
<i>Media Releases</i>	4	5	37	41

Department Highlights

- Director Kuttenberg attended the January 9 meeting of the Streamwood Community Relations Commission at the Streamwood Police Department.
- The Virtual Tour of the Astor Avenue Community Center was recorded by the photographer on January 10 and is now live on the Township website and social media channels.
- Director Kuttenberg attended the Metropolitan Township Association quarterly meeting on January 11.
- Director Kuttenberg and Communications Coordinator Smith attended the January 12 meeting of the Township Communicators of Illinois at New Trier Township. Staff from the North Shore Senior Center presented on the use of photography for print and digital communications.
- Director Kuttenberg spoke with staff from Thornton Township on January 12 to discuss state funding opportunities for programs and services.
- Director Kuttenberg and Director Conway attended Senator Karina Villa's virtual Senior Advisory Committee Meeting on January 13.
- Director Kuttenberg joined Supervisor McGuire on January 13 in accepting a food pantry donation from the Cook County Sheriff's Police Department.
- Director Kuttenberg joined Supervisor McGuire in presenting a proclamation to a resident of the Vines Senior Living in Elgin on January 13 recognizing their 100th Birthday.
- Director Kuttenberg joined the Township officials on January 14 for Coffee with the Board.
- Director Kuttenberg attended the Metropolitan Township Association Budget Training on January 18.
- Director Kuttenberg attended the Bartlett Area Chamber's Board of Directors Meeting on January 19 at the Bartlett Park District.
- Director Kuttenberg joined Supervisor McGuire and Township Administrator Barr in attending Commissioner Morrison's Roundtable event with President Preckwinkle on January 20 at the Schaumburg Renaissance.
- Director Kuttenberg met with Elgin Councilwoman Rose Martinez on January 27 to discuss community issues.
- Director Kuttenberg joined Supervisor McGuire in hosting State Senator Karina Villa and her staff for a tour of the Township's facilities on January 27.
- Director Kuttenberg joined Trustee Martinez and other personnel in attended the Chapel Creek Homeowners Association meeting on January 30 at Moretti's.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2021
<i>Appointments</i>				
ProTimes	6	5	57	53
TB skin test	4	1	33	23
Cholesterol	4	3	116	68
Pharmaceutical Assistance Programs	0	0	2	1
Miscellaneous labs	12	7	100	67
Wellness Screening (BP, diabetes, anemia)	24	29	426	179
Other*	60	129	780	562
<i>Clinic Clients</i>				
Senior Center/ home visits	80	141	1,086	793
Astor Avenue	21	9	186	31
Offsite clinics	10	12	175	65
Total clients (unduplicated)	16	53	534	388
<i>Public Education & Health Promotion</i>				
Media coverage	0	2	11	5
Informational seminars/Program	3	3	50	36
Program Participants	67	46*	2,355	1,934*
<i>Primary Care Provider Support</i>	2	0	25	10

* Includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 15 home visits for residents in the month of January.
- Director Smith and Community Health Nurse Kramer performed 3 rapid antigen COVID tests in the month of January.
- Director Smith and Community Health Nurse Kramer met with the Executive Director of Elderday Center on January 5 and learned about adult day care services available to residents.
- Director Smith provided a tour for University of Illinois Chicago nursing students on January 18 and educated the students on community health nursing within a government setting.
- The Office of Community Health hosted Life Line Screening, which provided cardiovascular screenings for 48 participants on January 18.
- Director Smith certified 5 employees from the Aging Services Department in Heartsaver CPR on January 20.
- Director Smith provided a tour of the Community Health Office for State Senator Karina Villa on January 27 and discussed the programs and health services the department provides.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2022
<i>Hours</i>				
Volunteer Detail Hours	505	592	6,428	6,211
Volunteer Work Hours	466	59	1,607	1,266
Volunteer Training Hours	452	87	1,639	1,329
<i>Total Volunteer Hours</i>	1,423	739	9,863	8,808
<i>Details</i>				
Emergency Call Outs	16	9	284	96
Safety Patrols	0	4	44	29
Township Sponsored Events	0	3	24	24
Other Community Events	0	0	13	13
Miscellaneous	0	0	2	2
<i>Total Details</i>	16	16	367	154

Department Highlights

- HTES responded to a structural fire in Elgin on January 1.
- HTES responded to a search and rescue in Carol Stream on January 1.
- HTES responded to a structural fire in Carpentersville on January 4.
- HTES responded to a traffic accident in Bartlett and provided traffic management on January 5.
- HTES responded to a structural fire in Streamwood on January 8.
- HTES responded to a structural fire in Roselle on January 9.
- HTES responded to a traffic accident in South Elgin providing traffic management on January 10.
- HTES responded to a traffic accident in Elgin providing traffic management on January 10.
- HTES responded to a structural fire in Schaumburg on January 12 and provided decontamination and drone.
- HTES responded to a structural fire in Hanover Park on January 13.
- HTES responded to a traffic accident in Elgin and provided traffic management on January 15.
- HTES provided a pump out in Elgin on January 16.
- HTES responded to a structural fire in Hanover Park on January 22.
- HTES responded to a structural fire in Elgin on January 25.
- HTES responded to a structural fire in Schaumburg on January 31.
- HTES participated in the funeral procession for fallen firefighter Nunez on January 31.

*Hanover Township Mission Statement:
To continuously improve the quality of life of Hanover Township residents.*

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2022
<i>Administration</i>				
Vehicle service calls	1	7	16	25
Work orders	314	356	3,515	3,375
Event set-ups/tear downs	104	130	1,345	884
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,051	5,343	47,569	45,839
Town Hall	7,200	7,080	76,800	73,920
Senior Center	26,196	30,547	372,274	305,911
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	452.29	384.97	1,318.07	744.48
Town Hall	1,382.04	1,223.13	3,960.00	2,514.68
Senior Center	2,881.62	1,573.16	18,260.18	11,286.31
<i>Road Maintenance</i>				
Salt Usage (Tons)	242	231	446	361

Department Highlights

- Director Hanson met with Village of Streamwood Public Works Lead Foreman, Brian Spaid to review and discuss the purchase of a surplus emergency generator from the village. The generator will be installed at the new Emergency Services Headquarters.
- The Department of Facilities and Road Maintenance staff completed required repairs to the Mental Health Resource Center for the impending sale of the property. This included ADA accessible door repairs and tuckpointing exterior brickwork. Director Hanson met with Mental Health Board Manager Teachout, and Assistant Administrator Vana to review the move out of the facility.
- Director Hanson met with Cook County Building and Zoning to review violations to a property located at 29244 Old Lake Street and addressed two long standing properties along Route 19 which resulted in two abandoned structures being demolished.
- Director Hanson, Administrative Specialist Matich, and Graduate Management Intern Yahya met to discuss and design a Resident Code Enforcement request form and spreadsheet for tracking resident code complaints. Director Hanson anticipates administrative approval and publication to the website in February.
- Director Hanson received confirmation that ComEd has removed the electrical service to the property located at 1169 Robin Hood Drive associated with the Cook County Demolition permit.
- Director Hanson continued to participate in multiple meetings with Township Administration, legal counsel, Thomas Engineering, FGM Architects, and Empire Construction to address construction relating to the Phase 1 Emergency Services Station and Tiknis Campus expansion property.
- Facilities and Road Maintenance staff, including seasonal snowplow operators, maintained all Township roads, facilities parking lots and sidewalks, and all Bartlett Fire Protection District station access and parking lots during multiple snow events, with approximately 300 man-hours of salting and plowing.

DEPARTMENT OF HUMAN SERVICES



Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2022
<i>General Assistance</i>				
General Assistance clients	8	7	80	64
General Assistance appointments	11	13	123	130
Emergency Assistance appointments	15	24	204	218
Emergency Assistance approved	2	1	42	20
Crisis intake clients	300	245	2,577	2,128
<i>Veterans' Services</i>				
Office Visits	8	N/A	48	N/A
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	95**	45	706**	296
Financial assistance applications*	1	1	40	36
<i>Food Pantry</i>				
Served (Households)	962	637	10,828	7,853
Unduplicated	340	N/A	3,478	N/A
New applications	28	33	238	273
Food Donations	42	67	858	917
<i>Community Center Walk-Ins</i>	158	122	1,822	816

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

** Statistic includes LIWAP applications as of July 2022

Department Highlights

- Lead volunteer and food pantry driver Jay Ollriksen was awarded Humanitarian of the Year by Mayor Craig from the Village of Hanover Park.
- The Food Pantry continues to increase in usage with a 51% increase compared to January 2022 and a 38% overall increase from Fiscal Year 2022.
- Planning continues for the 12th annual 2023 Hanover Township Job Fair to be held at the Senior Center on March 29 from 11am – 3pm. Currently, there are 45 employers registered to attend. As in past Job Fairs, Human Services anticipates approximately 70 employers will participate in the event. State Representative Fred Crespo and Commissioner Kevin Morrison will continue to co-sponsor with Hanover Township.
- Director Imperato submitted a grant to the Northern Illinois Food Bank and the Hanover Township Foundation was awarded \$8,000 to replace the glass door refrigeration in the food pantry.
- Director Imperato, as Secretary for the Illinois Township Association of General Assistance Caseworkers, has been working with the board planning the 2nd Annual Conference to be held in East Peoria.
- The General Assistance Caseworkers Association hosted their first Educational Workshop in 2023 with more than 67 participants in attendance. Mark Kimzey of Airdo Werwas, LLC presented on Confidentiality.
- Volunteer Employment Specialist Karen Flaxman continues to serve residents with employment needs. In January, three residents received resume and job search assistance and six employers presented new employment opportunities.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for January 2023

SERVICE PROVIDED	DECEMBER 2022	DECEMBER 2021	FYTD 2023	FYTD 2022
<i>Grant Funding</i>				
New clients	62	260	1,824	2,546
Ongoing clients	758	978	6,461	6,785
Closed cases	18	41	313	351
Prevention programming presentations	7	46	145	210
Number in audience	100	528	2,138	2,841
<i>TIDE</i>				
Participants	28	27	28	27
Rides	197	206	1,855	1,331
<i>Resource Center</i>				
Organizations providing services	3	4	3	5
Clients served	22	30	331	179

Department Highlights

- The Mental Health Board met on January 24 for their Annual Funding Allocation meeting. The Mental Health Board awarded \$1,040,000 to 31 agencies and 44 programs.
- Manager Teachout contacted all Fiscal Year 2024 funded agencies to notify them of the award.
- Manager Teachout continued contact with DreamCo regarding the delayed delivery of the reporting website.
- Manager Teachout attended Partners in Our Communities Virtual Community meeting.
- Manager Teachout attended virtual update meetings with UpHoldings and Township staff.
- Manager Teachout completed a Site Visit with Mental Health Board Secretary Rahim to Family Services Association of Greater Elgin.
- Manager Teachout began term as Secretary for the Association of Community Mental Health Authorities of Illinois.
- Manager Teachout initiated planning for Newly Formed 708 Board Forum to be hosted by Hanover Township.
- Manager Teachout participated in the Regional Community Emergency Services and Supports Act Regional Advisory Council.
- Manager Teachout participated in Mental Health Advisory Council for Senator Villa.
- Manager Teachout facilitated the move out and donation of furniture at the Resource Center.
- Manager Teachout met with Executive Director Pignotti of Children's Advocacy Center to discuss reporting requirements.
- Manager Teachout met with Centro de Informacion Executive Director Ortega-Ehreth to discuss alternative service locations with Hanover Township.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for January 2023

SERVICE PROVIDED	JANUARY 2023	JANUARY 2022	FYTD 2023	FYTD 2022
<i>Outreach & Prevention</i>				
Open Gym participants	27	n/a*	863**	11*
Open Gym participants (unduplicated)	8	n/a*	113**	20*
Alternative to Suspension referrals	27	22	300	312
Alternative to Suspension participants	271	316	1,566	1,394
Alternative to Suspension participants (unduplicated)	149	143	264	230
<i>Clinical</i>				
Therapy clients	579	493	4,445	3,910
Therapy clients (unduplicated)	171	129	1,418	990
New clients (unduplicated)	3	7	43	71
Clinical hours	345	319	3,091	3,362
Group session participants	132	116	965	485
<i>Tutoring Participants</i>				
Total	0	0	452	514
Unduplicated	0	0	233	228

*Open Gym Program was temporarily paused due to the COVID-19 pandemic.

** Includes Summer Camp participants

Department Highlights

- Winter Open Gym ran January 3- 6 at the Izaak Walton Youth Center with 27 participants.
- Prevention and Volunteer Coordinator Roehr and Prevention Specialist Trujillo took Alternative Support Program participants to the Hoffman Estates Park District Ice Skating Rink on January 5.
- In January, Director Houdek and Managers Dickinson and Callahan conducted first round interviews for the After-School Program Coordinator position. A second-round interview was conducted by department staff on January 27.
- Youth and Family Services staff attended the Township's Annual Employee Appreciation Luncheon on January 10 where Prevention Services Manager Dickinson was presented with the Trish Simon Core Values Award.
- On January 12, Substance Abuse Prevention Specialist Konzal presented to Streamwood High School on the negative effects and consequences of vaping.
- Substance Abuse Prevention Specialist Konzal, Prevention Specialist Trujillo and 13 youth leaders attended the Annual Cebrin Goodman Teen Institute Mid-Year Youth Leadership Conference on January 14 and 15 at Illinois State University.
- Prevention Specialist Trujillo and Substance Abuse Prevention Specialist Konzal presented to the sixth-grade class at Parkwood Elementary School on January 17 on Gender Bullying.
- On January 19, Substance Abuse Prevention Specialist began an alternative to suspension substance abuse prevention group at Streamwood High School for students caught with substances on school property.
- Manager Dickinson and Director Imperato met with Elgin Partnership for Early Learning.
- Director Houdek and Manager Callahan met on January 25 to conduct first round interviews for the Assistant Director of Clinical Services position.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 2/7/23 - 2/20/23

	<u>Total</u>
Total Town Fund	74,019.47
Total Senior Services Fund	37,465.75
Total General Assistance Fund	7,756.94
Total Road Maintenance Fund	91,696.46
Total Committee for Senior Citizens Services	32.92
Total Mental Health Board Fund	9,177.80
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	475,922.15
Total All Funds	<u><u>696,071.49</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

February 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
10A · Town Assets					
1001650 · Prepaid Expense					
Check	02/07/2023	150402	Laura Trujillo	Inv# 6 Yoga Instruction April 2023	175.00
Check	02/14/2023	150556	Hedy Duggan	Inv# 115 Ageless Grace Fitness Class April	150.00
Total 1001650 · Prepaid Expense					325.00
Total 10A · Town Assets					325.00
11A · Senior Center Assets					
1101520 · Prepaid Expense					
Check	02/17/2023	150579	USPS	Club 59 Newsletter Postage	2,135.95
Total 1101520 · Prepaid Expense					2,135.95
Total 11A · Senior Center Assets					2,135.95
5053 · Mental Health - Revenue					
5053850 · Tide Revenues					
Check	02/14/2023	150576	Rivera, Nilsa	TIDE Reimbursement for Unused Vouchers	19.25
Total 5053850 · Tide Revenues					19.25
Total 5053 · Mental Health - Revenue					19.25
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	02/10/2023	150522	Access 1 Source	Inv# 97166 Monthly base clock connection fee (2 clocks)	316.25
Check	02/10/2023	150541	ProxIT Technology Solutions	Inv# 23510 Feb 2023 Network Labor	10,487.60
Total 1014430 · Computer Equipment & Software					10,803.85
Total 101CAP · Capital Expenditures					10,803.85
101CHN · Community Health					
1014452 · Office Supplies					
Check	02/10/2023	150521	Accurate Office Supply Co	Inv# 582152 Pens	5.93
Total 1014452 · Office Supplies					5.93
1014459 · Professional Services					
Check	02/07/2023	150412	Quest Diagnostics	Inv# 9202051962 Client labs	193.03
Total 1014459 · Professional Services					193.03
1014491 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
1014492 · Dental, Vision & Life Insurance					

Hanover Township Board Audit Report

February 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	100.60
Total 1014492 · Dental, Vision & Life Insurance					100.60
Total 101CHN · Community Health					1,442.84
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	52.84
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	0.59
Total 1014614 · Printing					53.43
1014617 · Equipment & Furniture					
Check	02/07/2023	150416	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Jan	36.01
Total 1014617 · Equipment & Furniture					36.01
1014625 · Communications					
Check	02/10/2023	150539	Breese Journal & Publishing Company	Inv# 147527 Hanover Happening Winter/Spring 2023 Newsletter	7,150.87
Total 1014625 · Communications					7,150.87
1014634 · Software					
Check	02/17/2023	150591	Policy Engage	Inv# 201277 TrackBill Software Application	2,500.00
Total 1014634 · Software					2,500.00
1014691 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
1014692 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	94.82
Total 1014692 · Dental, Vision & Life Insurance					94.82
1014701 · Veterans Honor Roll					
Check	02/07/2023	150388	A1 Trophies & Awards	Inv# 17841 Custom Engraved Veterans Plate	5.00
Total 1014701 · Veterans Honor Roll					5.00
Total 101CMA · Community Relations					10,411.77
Total 101CVA · Community Affairs					10,411.77
101ES · ES - Expenditures					
1014802 · Equipment					
Check	02/10/2023	150519	Air One Equipment, Inc.	Inv# 189731 Member Identification Tags	6.86

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Type	Date	Num	Name	Memo	Amount
Total 1014802 · Equipment					6.86
1014804 · Printing					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	39.57
Check	02/10/2023	150525	Kwik Print	Inv# 72681 Business Cards for Lonnie Williams	47.10
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	10.55
Total 1014804 · Printing					97.22
1014814 · Communications					
Check	02/07/2023	150416	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Jan	102.25
Total 1014814 · Communications					102.25
1014891 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	129.91
Total 1014892 · Dental, Vision & Life Insurance					129.91
Total 101ES · ES - Expenditures					1,319.47
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	02/14/2023	150546	Airdo Werwas LLC	Inv# 190-0001-37364 Legal Fees	10,438.53
Check	02/14/2023	150546	Airdo Werwas LLC	Inv# 190-0017-37367 Legal Fees	402.00
Check	02/14/2023	150546	Airdo Werwas LLC	Inv# 190-0005-37365 Legal Fees	546.00
Check	02/14/2023	150546	Airdo Werwas LLC	Inv# 190-0018-37368 Legal Fees	6,933.00
Total 1014502 · Legal Services					18,319.53
Total 101LEA · Legal & Auditing					18,319.53
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	11.63
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	4.22
Total 1014202 · Office Supplies					15.85
1014205 · Janitorial Supplies					
Check	02/14/2023	150567	State Chemical	Inv# 902787328 Floor Cleaner, Spray Bottle, Disinfectant	313.50
Total 1014205 · Janitorial Supplies					313.50
1014210 · Building Maintenance - Town					
Check	02/07/2023	150393	Elgin Key & Lock Co., Inc.	Inv# 230193 Town Hall Keys	21.60

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Type	Date	Num	Name	Memo	Amount
Total 1014210 · Building Maintenance - Town					21.60
1014211 · Building Maintenance - Senior					
Check	02/07/2023	150413	Sherwin-Williams	Inv# 6466-0 Hallway Paint Senior Center LL	164.75
Check	02/14/2023	150566	Fox Valley Fire & Safety	Inv# 577656 Security Monitoring Senior Center Feb	314.40
Check	02/14/2023	150568	The Home Depot	LED Strip Lights	16.97
Check	02/14/2023	150568	The Home Depot	Connectors	7.48
Check	02/14/2023	150568	The Home Depot	Trim	36.47
Total 1014211 · Building Maintenance - Senior					540.07
1014212 · Building Maintenance - Astor					
Check	02/07/2023	150403	Menards - Hanover Park	Inv# 98708 TV Bracket	24.97
Total 1014212 · Building Maintenance - Astor					24.97
1014214 · Equipment Maintenance - Senior					
Check	02/07/2023	150390	Automatic Doors, Inc.	Inv# 01-048-W Handicapped Door System Maintenance	1,798.50
Total 1014214 · Equipment Maintenance - Senior					1,798.50
1014221 · Cell Phone/Communications					
Check	02/07/2023	150416	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Jan	252.07
Total 1014221 · Cell Phone/Communications					252.07
1014222 · Trash Removal - Town					
Check	02/07/2023	150399	Groot, Inc. (68246)	Inv# 10127974T107 Feb Trash Collection Town Hall	385.52
Total 1014222 · Trash Removal - Town					385.52
1014223 · Trash Removal - Senior					
Check	02/07/2023	150397	Groot, Inc (61390)	Inv# 10127851T107 Feb Trash Collection Senior Center	494.23
Total 1014223 · Trash Removal - Senior					494.23
1014230 · Trash Removal - Izaac					
Check	02/07/2023	150396	Groot, Inc (54379)	Acct 3107-54379 Inv# 10128541T107 Monthly Charges Feb	197.38
Total 1014230 · Trash Removal - Izaac					197.38
1014291 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,979.93
Total 1014291 · Health Insurance					1,979.93
1014292 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	375.88
Total 1014292 · Dental, Vision & Life Insurance					375.88

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Type	Date	Num	Name	Memo	Amount
Total 101MAIN · Facilities Maintenance					6,399.50
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	02/07/2023	150405	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 12/15-1/16	1,474.11
Check	02/14/2023	150547	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 1/4-2/2	711.86
Check	02/14/2023	150559	Village of Bartlett	Acct# 51470 Bill# 424013 Water/Sewer 1/16	271.97
Total 1014403 · Utilities - Town					2,457.94
1014405 · Internet Access - Town					
Check	02/14/2023	150562	AT&T 824	Acct# 253810824 Back-up Internet 12/28-1/27	89.99
Total 1014405 · Internet Access - Town					89.99
1014416 · Equipment Rental - Town					
Check	02/07/2023	150391	Canteen Refreshment Services	Acct# 05635 Inv # ORD198258 Water Machine Rental 1/30-2/26	48.10
Check	02/07/2023	150416	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Jan	36.01
Check	02/10/2023	150526	Leaf (618-010)	Town Hall Main Copier Lease Feb 2023	215.42
Check	02/10/2023	150526	Leaf (618-010)	Passport Copier Lease Feb 2023	15.01
Total 1014416 · Equipment Rental - Town					314.54
Total 101THE · Town Hall Expense					2,862.47
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	02/07/2023	150414	Staples	Inv# 3528420665 Space Heater & Scissors	51.33
Total 1014404 · Office Supplies					51.33
1014406 · Printing					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	231.03
Check	02/10/2023	150529	Precise Printing Network, Inc.	Inv# 53679 General Township Brochure	381.00
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	131.60
Total 1014406 · Printing					743.63
1014429 · Miscellaneous					
Check	02/10/2023	150520	A1 Trophies & Awards	Inv# 17845 Name Plates for Decennial Committee Members (2)	30.00
Total 1014429 · Miscellaneous					30.00
1014534 · Passport Services					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	41.37
Check	02/10/2023	150523	Elite Document Solutions	July 2022- October 2022 Copy Usage Front Desk Copier (Passports)	159.99
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	0.39
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	27.00
Total 1014534 · Passport Services					228.75
1014591 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	3,852.87
Total 1014591 · Health Insurance					3,852.87
1014592 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	234.59
Total 1014592 · Dental, Vision & Life Insurance					234.59
Total 101TOE · Town Office Expense					5,141.17
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	02/10/2023	150530	Staples	Inv# 3529132840 10pk Storage Boxes/White Out	39.90
Total 1044405 · Office Supplies					39.90
1044407 · Printing					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	41.35
Check	02/10/2023	150529	Precise Printing Network, Inc.	Inv# 53679 Assessor's Office Trifold Brochure	381.00
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	25.17
Total 1044407 · Printing					447.52
1044491 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	172.54
Total 1044492 · Dental, Vision & Life Insurance					172.54
Total 104ASR · Assessor's Division					3,529.60
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094614 · Printing					
Check	02/10/2023	150523	Elite Document Solutions	July 2022- October 2022 Copy Usage YFS Copiers Bartlett	675.68
Check	02/10/2023	150525	Kwik Print	Inv# 72715 Business Cards	47.10
Total 1094614 · Printing					722.78
1094617 · Equipment Maintenance					
Check	02/10/2023	150526	Leaf (618-010)	Youth and Family Main Copier Lease Feb 2023	164.02
Total 1094617 · Equipment Maintenance					164.02
1094618 · Psychiatric Backup					
Check	02/07/2023	150389	Alexian Bros (Psych Bkp) Behavior Health	Psychiatric Backup August 2022	645.00
Check	02/07/2023	150389	Alexian Bros (Psych Bkp) Behavior Health	Psychiatric Backup Sept 2022	480.00

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Type	Date	Num	Name	Memo	Amount
Check	02/07/2023	150389	Alexian Bros (Psych Bkp) Behavior Health	Psychiatric Backup Oct 2022	405.00
			Total 1094618 · Psychiatric Backup		1,530.00
			1094619 · Office Supplies		
Check	02/17/2023	150584	A1 Trophies & Awards	Inv# 17860 Name Badge	9.95
			Total 1094619 · Office Supplies		9.95
			1094621 · Recruitment and Pre Employment		
Check	02/10/2023	150535	Verify (XHANOV)	Background checks Jan 2023 YFS	18.00
			Total 1094621 · Recruitment and Pre Employment		18.00
			1094623 · Travel		
Check	02/07/2023	150392	Diaz, Roxanne	Mileage Reimbursement Jan	13.76
Check	02/07/2023	150395	Gomez, Patricia	Mileage Reimbursement Jan	31.44
Check	02/07/2023	150409	Nunez, Maria	Mileage Reimbursement Jan	21.35
			Total 1094623 · Travel		66.55
			1094624 · Client Mgmt Software		
Check	02/10/2023	150518	Kenneth Young Center	Inv# T012487 CIS Maintenance/Support Feb 2023	300.00
			Total 1094624 · Client Mgmt Software		300.00
			1094691 · Health Insurance		
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	4,841.53
			Total 1094691 · Health Insurance		4,841.53
			1094692 · Dental, Vision & Life Insurance		
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	647.66
			Total 1094692 · Dental, Vision & Life Insurance		647.66
			Total 109ADM · Administration & Clinical		8,300.49
			109OUT · Outreach & Prevention		
			1094644 · Travel		
Check	02/07/2023	150415	Trujillo, Gisel	Mileage Reimbursement - Jan	119.87
Check	02/10/2023	150542	Roehr, Danielle	Mileage Reimbursement - Jan	104.80
Check	02/10/2023	150531	Tessa Konzal (v)	Conference Travel Expense Jan 2023	292.13
Check	02/10/2023	150536	Ryan McSheffrey (V)	Mileage Reimbursement Jan	45.20
			Total 1094644 · Travel		562.00
			1094645 · Printing		
Check	02/10/2023	150523	Elite Document Solutions	July 2022- October 2022 Copy Usage YFS Copiers IWYC	24.79
			Total 1094645 · Printing		24.79

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Type	Date	Num	Name	Memo	Amount
1094651 · Cellphones					
Check	02/07/2023	150416	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Jan	196.40
Total 1094651 · Cellphones					196.40
1094791 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	3,841.42
Total 1094791 · Health Insurance					3,841.42
1094792 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	539.17
Total 1094792 · Dental, Vision & Life Insurance					539.17
Total 109OUT · Outreach & Prevention					5,163.78
Total 109YFS · Youth & Family Services					13,464.27
Total 1014 · Town Fund - Expenditures					73,694.47
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	02/10/2023	150535	Verify (XHANOV)	Background checks Jan 2023 Aging Services	36.00
Total 1104523 · Recruitment					36.00
1104524 · Utilities					
Check	02/07/2023	150406	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 12/22-1/23	2,821.53
Check	02/10/2023	150533	Village of Bartlett	Acct# 62447 Bill# 429609 Water/Sewer Sr Ctr 1/15	167.46
Check	02/14/2023	150561	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 1/4-2/2	2,398.85
Total 1104524 · Utilities					5,387.84
1104525 · Telephone & High Speed Internet					
Check	02/07/2023	150416	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Jan	59.10
Total 1104525 · Telephone & High Speed Internet					59.10
1104527 · Equipment					
Check	02/10/2023	150528	Pitney Bowes Global Financial Services	Inv# 3105936109 Postage Machine Lease Dec 2022-Mar 2023	373.32
Check	02/14/2023	150560	Wells Fargo Financial Leasing Inc	Inv# 5023802504 Main Copier Lease 2/2-3/1	289.85
Total 1104527 · Equipment					663.17
1104528 · Office Supplies					
Check	02/10/2023	150520	A1 Trophies & Awards	Inv# 17756 Name Badge Volunteer	9.95
Total 1104528 · Office Supplies					9.95
1104542 · Senior Home Care Pilot Program					

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Type	Date	Num	Name	Memo	Amount
Check	02/10/2023	150535	Verify (XHANOV)	Background checks Jan 2023 Aging Services	44.00
Total 1104542 · Senior Home Care Pilot Program					44.00
1104591 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	3,898.59
Total 1104591 · Health Insurance					3,898.59
1104592 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	185.62
Total 1104592 · Dental, Vision & Life Insurance					185.62
Total 1104ADM · Administration					10,284.27
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	02/10/2023	150524	Get Fresh Produce, Inc	Congregate Food	413.56
Check	02/14/2023	150554	Get Fresh Produce, Inc	Congregate Food	367.83
Check	02/14/2023	150545	Gordon Food Service	Cafe Food	2,681.47
Total 1105551 · Congregate Food					3,462.86
1105553 · Congregate Supplies					
Check	02/10/2023	150524	Get Fresh Produce, Inc	Congregate Supplies	50.85
Check	02/14/2023	150554	Get Fresh Produce, Inc	Congregate Supplies	67.33
Check	02/14/2023	150545	Gordon Food Service	Cafe Supplies	264.57
Total 1105553 · Congregate Supplies					382.75
1105558 · Home Delivered Meals Food					
Check	02/10/2023	150524	Get Fresh Produce, Inc	HDM Food	413.54
Check	02/10/2023	150527	Pur Foods LLC dba Mom's Meals	Inv# MM01312023-HT Special Dietary Meals Jan	4,921.08
Check	02/14/2023	150554	Get Fresh Produce, Inc	HDM Food	367.82
Check	02/14/2023	150545	Gordon Food Service	HDM Food	2,681.45
Total 1105558 · Home Delivered Meals Food					8,383.89
1105560 · Home Delivered Meals Supplies					
Check	02/10/2023	150524	Get Fresh Produce, Inc	HDM Supplies	50.85
Check	02/14/2023	150554	Get Fresh Produce, Inc	HDM Supplies	67.32
Check	02/14/2023	150545	Gordon Food Service	HDM Supplies	264.55
Total 1105560 · Home Delivered Meals Supplies					382.72
1105792 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	44.52
Total 1105792 · Dental, Vision & Life Insurance					44.52

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Type	Date	Num	Name	Memo	Amount
Total 1104NUT · Nutrition					12,656.74
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	02/07/2023	150401	Laura Trujillo	Inv# 5 Yoga Instruction March 2023	245.00
Check	02/10/2023	150516	Linda Kay (2)	Crafting class supplies/Mileage	34.68
Check	02/14/2023	150555	Giuseppa Crisopulli	In the Kitchen Supplies 2/8	56.80
Check	02/17/2023	150586	Biesiadecki, Kathy	Trip Escort Lunch	12.25
Total 1104515 · Programming					348.73
1104520 · Volunteer Services					
Check	02/07/2023	150400	James Mattson	Home Delivered Meals Mileage Reimbursement Jan	87.12
Check	02/10/2023	150520	A1 Trophies & Awards	Inv# 17842 Name Badge Volunteer	9.95
Check	02/10/2023	150534	Verify (XHTSSE)	Inv# 1511797 Volunteer Background Checks Jan	98.00
Check	02/17/2023	150582	Phil Roth	Home Delivered Meals Mileage Reimbursement Jan-Feb	50.44
Check	02/17/2023	150583	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Jan	32.82
Total 1104520 · Volunteer Services					278.33
1104532 · Visual Arts					
Check	02/17/2023	150580	Krall, Marianne	Art Class Paper Towels	40.40
Total 1104532 · Visual Arts					40.40
1104891 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	3,051.51
Total 1104891 · Health Insurance					3,051.51
1104892 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	323.63
Total 1104892 · Dental, Vision & Life Insurance					323.63
Total 1104PRO · Enrichment Programs					4,042.60
1104SOC · Social Services					
1104991 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,245.15
Total 1104991 · Health Insurance					1,245.15
1104992 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	123.55
Total 1104992 · Dental, Vision & Life Insurance					123.55
Total 1104SOC · Social Services					1,368.70
1104TRN · Transportation					
1104518 · Vehicle Maintenance					

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Type	Date	Num	Name	Memo	Amount
Check	02/14/2023	150557	Valvoline	Inv# 50609 Vehicle 137 Oil Change	50.98
Check	02/14/2023	150557	Valvoline	Inv# 50630 Vehicle 114 Oil Change	73.08
Check	02/17/2023	150590	Kammes Auto & Truck Repair, Inc.	Inv# 140084 Heater/Power Steering Repair	1,108.25
Check	02/17/2023	150590	Kammes Auto & Truck Repair, Inc.	Inv# 140187 Fuel Pump Control Repair	687.05
Check	02/17/2023	150593	Ultimate Spray-N-Wash Inc	Inv# 339069 Vehicle Washes (8)	400.00
Check	02/17/2023	150594	Valvoline	Inv# 50791 Oil Change	91.77
Check	02/17/2023	150594	Valvoline	Inv# 50740 Headlight	29.74
Total 1104518 · Vehicle Maintenance					2,440.87
1104550 · Telephone					
Check	02/10/2023	150532	Verizon Wireless	Inv# 9925646724 Monthly Charges 1/19-2/18	444.82
Total 1104550 · Telephone					444.82
1104691 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	3,487.00
Total 1104691 · Health Insurance					3,487.00
1104692 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	604.80
Total 1104692 · Dental, Vision & Life Insurance					604.80
Total 1104TRN · Transportation					6,977.49
Total 1104 · Aging Services - Expenditures					35,329.80
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	02/07/2023	150411	Quench USA, Inc.	Inv# 5370883 Water Cooler Rental 2/4-3/3	44.32
Check	02/10/2023	150526	Leaf (618-010)	Astor Copier Lease Feb 2023	164.02
Total 2024204 · Equipment					208.34
2024205 · Travel & Training					
Check	02/07/2023	150410	Orozco, Laura A	Mileage Reimbursement Jan, Feb	17.29
Check	02/17/2023	150578	Illinois Township Assoc of GA Caseworkers	Conference Registration (2)	50.00
Total 2024205 · Travel & Training					67.29
2024210 · Printing					
Check	02/10/2023	150523	Elite Document Solutions	July 2022- October 2022 Copy Usage Astor Avenue Human Services	190.13
Check	02/14/2023	150553	Elite Document Solutions	Inv# 8281 Printing Nov-Feb	175.94
Total 2024210 · Printing					366.07
2024507 · Professional Services					
Check	02/14/2023	150558	Verify (XHANGA)	Inv# 1511784 Background Checks Jan	62.00

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Type	Date	Num	Name	Memo	Amount
Total 2024507 · Professional Services					62.00
2024591 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
2024592 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	130.04
Total 2024592 · Dental, Vision & Life Insurance					130.04
Total 2024ADM · Administration					2,078.89
2024HOM · Home Relief					
2024102 · Rent					
Check	02/07/2023	6263	3A's Property	February 2023 Rent	825.00
Check	02/07/2023	6264	Providence Bank & Trust	February 2023 Rent	46.18
Total 2024102 · Rent					871.18
2024105 · Personal Essentials					
Check	02/07/2023	6265	Walmart	Personal Essentials	150.00
Total 2024105 · Personal Essentials					150.00
2024119 · Emergency Assistance					
Check	02/14/2023	6766	Hanover Blu Apartments	Emergency Assistance	2,250.00
Total 2024119 · Emergency Assistance					2,250.00
Total 2024HOM · Home Relief					3,271.18
202PAN · Pantry					
1014161 · Utilities					
Check	02/07/2023	150407	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 12/14-1/12	255.48
Check	02/07/2023	150408	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 12/14-1/12	313.40
Check	02/07/2023	150418	Village of Hanover Park	Acct 3940-001 Water/Sewer 1/26	41.34
Check	02/17/2023	150587	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 1/2-2/5	479.42
Total 1014161 · Utilities					1,089.64
1014191 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	116.79
Total 1014192 · Dental, Vision & Life Insurance					116.79

Hanover Township Board Audit Report

February 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
Total 202PAN · Pantry					2,406.87
Total 2024 · Human Services - Expenditures					7,756.94
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	02/14/2023	150546	Airdo Werwas LLC	Inv# 190-0007-37366 Legal Fees	336.00
Total 3034701 · Legal					336.00
3034704 · Telephone					
Check	02/17/2023	150585	AT&T 152	Inv# 84717527311 Monthly Line 11/23-12/22	32.18
Total 3034704 · Telephone					32.18
3034705 · Dues, Subs & Publications					
Check	02/14/2023	150565	Continental Weather Svc	Inv# 194923 Monthly Weather Forecasting 2/1	150.00
Total 3034705 · Dues, Subs & Publications					150.00
3034711 · Utilities					
Check	02/14/2023	150548	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 1/10-2/8	19.62
Check	02/14/2023	150549	Com Ed 039	Acct# 7826007039 Monthly Charges 1/9-2/7	16.88
Check	02/14/2023	150551	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 1/4-2/2	148.96
Total 3034711 · Utilities					185.46
3034791 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
3034792 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	94.82
Total 3034792 · Dental, Vision & Life Insurance					94.82
Total 3034ADM · Administration					1,941.74
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	02/14/2023	150568	The Home Depot	Lumber, Hardware, Siding, Plywood	475.78
Check	02/14/2023	150568	The Home Depot	Outlet	29.00
Check	02/14/2023	150568	The Home Depot	Lumber	20.88
Check	02/14/2023	150568	The Home Depot	Trim, Flange, Felt, Shingles, PVC Pipe	240.04
Total 3034613 · Building Maintenance					765.70
Total 3034BLD · Buildings					765.70
3034ROD · Road Maintenance					

Hanover Township Board Audit Report

February 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
3034602 · Operating Supplies & Materials					
Check	02/14/2023	150568	The Home Depot	Deicer	6.97
Check	02/14/2023	150568	The Home Depot	Deicer	6.98
Check	02/14/2023	150568	The Home Depot	Shims, Drywall Crack Fill	14.22
Check	02/14/2023	150568	The Home Depot	Cement	28.69
Check	02/14/2023	150568	The Home Depot	Trowel	19.88
Check	02/14/2023	150568	The Home Depot	Credit Deicer	-6.98
Total 3034602 · Operating Supplies & Materials					69.76
3034606 · Engineering					
Check	02/10/2023	150540	Commercial Funding Inc.	Road resurfacing project engineering	12,832.32
Total 3034606 · Engineering					12,832.32
3034610 · Street Lighting					
Check	02/14/2023	150552	Com Ed 076	Acct# 7742763076 Monthly Charges 1/4-2/2	138.65
Check	02/17/2023	150588	Com Ed 152	Acct# 0045120152 Monthly Charges 1/6-2/5	324.77
Total 3034610 · Street Lighting					463.42
3034616 · Salt					
Check	02/14/2023	150563	Compass Minerals America	Inv# 1128112 Partial Delivery Road Salt	15,801.06
Check	02/17/2023	150596	Compass Minerals America	Inv# 1129438 Road Salt	50,591.47
Total 3034616 · Salt					66,392.53
Total 3034ROD · Road Maintenance					79,758.03
303EQM · Equipment					
3034608 · Equipment Purchase					
Check	02/14/2023	150568	The Home Depot	Wet/Dry Vac	169.00
Total 3034608 · Equipment Purchase					169.00
3034609 · Maintenance Vehicles & Equip					
Check	02/07/2023	150417	Vermeer-Illinois Inc	Inv# S76136 Damaged Chute Diagnostic/Repair	4,686.52
Check	02/17/2023	150592	Preventative Maintenance Systems, Inc	Inv# 30585 Speed Sensor/Induction Repair/Fuel System Repair	4,375.47
Total 3034609 · Maintenance Vehicles & Equip					9,061.99
Total 303EQM · Equipment					9,230.99
Total 3034 · Road Maintenance - Expenditures					91,696.46
4045 · Comm/SR Citizens Svcs - Expense					
4045100 · Gift Shop					
Check	02/10/2023	150517	Jennifer Fair-Schafer	Food for Gift Shoppe Meeting (10)	32.92
Total 4045100 · Gift Shop					32.92

Hanover Township Board Audit Report

February 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
Total 4045 · Comm/SR Citizens Svcs - Expense					32.92
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054002 · Legal					
Check	02/14/2023	150570	Airdo Werwas LLC	Inv# 237-0001-37374 Legal Fees	756.00
Total 5054002 · Legal					756.00
5054541 · Printing					
Check	02/07/2023	150394	Elite Document Solutions	Inv# 8273 January Copy Charges	2.92
Check	02/17/2023	150589	Elite Document Solutions	Inv# 8158 Color Printing	9.33
Total 5054541 · Printing					12.25
5054591 · Health Insurance					
Check	02/17/2023	150597	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	02/17/2023	150581	Euclid Managers	Acct 5641581 Monthly Premium	175.62
Total 5054592 · Dental, Vision & Life Insurance					175.62
Total 5054ADM · Administration					2,670.23
5054COM · HT Community Resource Center					
5054210 · Utilities					
Check	02/14/2023	150550	Com Ed 019 (MHB)	Acct# 6992134019 Monthly Charges 1/9-2/7	215.22
Check	02/14/2023	150572	Comcast (823 MHB)	Acct 8771 10 084 0485823 Monthly Cable/Internet 2/2-3/1	274.07
Check	02/14/2023	150574	Groot, Inc (114943)	Acct# 3107-114943 inv# 10128580T107 Monthly Charges Feb 2023	174.35
Check	02/14/2023	150575	Nicor 84 (MHB)	Acct# 84-67-77-1000 0 Monthly Charges 12/13-1/11	735.31
Total 5054210 · Utilities					1,398.95
5054217 · Capital Improvements					
Check	02/14/2023	150568	The Home Depot	Grout, Trowel	64.87
Check	02/14/2023	150571	Automatic Doors, Inc.	Inv# 01-015-W Front Doors	716.50
Total 5054217 · Capital Improvements					781.37
5054286 · Agency Support Services					
Check	02/14/2023	150577	Quench USA, Inc.	Inv# 5338761 Water Cooler Rental Feb	55.00
Total 5054286 · Agency Support Services					55.00
Total 5054COM · HT Community Resource Center					2,235.32
5054SVC · Service Contracts					
5054162 · Tide Transportation					

Hanover Township Board Audit Report

February 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
Check	02/14/2023	150569	A#1 Cab Dispatch Inc	Inv# 2477069 Tide Transportation - 01/19/23 Invoices	2,878.00
Total 5054162 · Tide Transportation					2,878.00
5054204 · Easter Seals Family Support					
Check	02/14/2023	150573	Easter Seals DuPage & Fox Valley Region	Family Support Services Nov	750.00
Check	02/14/2023	150573	Easter Seals DuPage & Fox Valley Region	Family Support Services Jan	625.00
Total 5054204 · Easter Seals Family Support					1,375.00
Total 5054SVC · Service Contracts					4,253.00
Total 5054 · Mental Health - Expenditures					9,158.55
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	02/07/2023	150404	Midwest Mechanical	Inv# 112136575 EMS & Well House Furnace Maintenance	449.15
Check	02/10/2023	150538	Krueger International Inc	Inv# 14475898 HTES Station desk (2), pedestals (2), cupboards, file cabin...	5,975.50
Check	02/13/2023	150543	Honch Concrete, LLC	Emergency Services Station Concrete	74,812.50
Check	02/13/2023	150544	JB Plumbing, LLC	Emergency Services Station Plumbing	65,000.00
Check	02/14/2023	150564	American Silt Fence	Proposal 2/11/23 Construction Fence Expansion Property	475.00
Check	02/17/2023	150595	Village of Streamwood	Inv# 1081 ES Generator Switch	1.00
Check	02/17/2023	150598	Empire Construction	Feb 2023 Progress Payment #5 EMA Station and Campus Expansion	18,985.59
Check	02/17/2023	150599	Lenny Hoffman Excavating, Inc.	Payment #5 Emergency Services Station Excavating and Utility	111,925.00
Check	02/17/2023	150600	Honch Concrete, LLC	Payment #5 Emergency Services Station Concrete	60,562.50
Check	02/17/2023	150601	Lenny Hoffman Excavating, Inc.	Payment #6 Emergency Services Station Excavating and Utility	137,735.91
Total 8084414 · Emergency Services Station					475,922.15
Total 8084 · Capital Projects - Expenditures					475,922.15
TOTAL					696,071.49

Hanover Township

Tentative Budget and Appropriation Ordinance

Ordinance

AN ORDINANCE MAKING APPROPRIATIONS TO DEFRAY EXPENDITURES FOR
THE TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS,
FOR THE FISCAL YEAR BEGINNING **APRIL 1, 2023** AND ENDING **MARCH 31, 2024**.
BE IT ORDAINED BY THE BOARD OF TRUSTEES, TOWNSHIP OF HANOVER, COOK COUNTY, ILLINOIS AS FOLLOWS:

SECTION 1: THAT THE FOLLOWING BUDGET, CONTAINING AN ESTIMATE OF REVENUES AND
EXPENDITURES, IS HEREBY ADOPTED FOR THE FOLLOWING FUNDS: TOWN FUND, SENIOR CITIZEN
SERVICES FUND, WELFARE SERVICES FUND, MENTAL HEALTH FUND, COMMITTEE FOR SENIOR SERVICES FUND,
ROAD FUND, RETIREMENT FUND, VEHICLE REPLACEMENT FUND AND CAPITAL PROJECTS FUND FOR THE FISCAL
YEAR MENTIONED ABOVE, AND SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

1. GENERAL TOWN FUND

Beginning Balance April 1, 2023		3,113,682
Estimated Revenues		
3000	Property Tax	4,447,000
3100	Replacement Tax	53,000
3250	Interest Income	30,000
3300	Other Income	5,000
3350	Rent	1,000
3420	MHB/Office Charges	4,500
3430	YFS - Therapy Fees	30,000
3440	YFS - Tutoring Fees	6,000
3445	YFS - MHB Contracts	114,000
3450	Community Health Fees	12,500
3451	Community Affairs Revenue	5,000
3952	Passport Fees	170,000
Total Estimated Revenues		<u>4,878,000</u>
Total Estimated Funds Available		7,991,682
Budgeted Expenditures		
	Administrative Services	2,499,850
	Community Affairs	284,975
	Emergency Services	213,575
	Assessor's Office	202,525
	Facilities Division	611,750
	Community Health	292,075
	Youth and Family Services	1,173,250
Total Expenditures/Appropriations		<u>5,278,000</u>
Estimated Cash on Hand March 31, 2024		<u>2,713,682</u>
Expenditures/Appropriations		
4301	Compensation of Officials	85,900
Town Hall Administration Expense		
4401	Postage	3,500
4404	Office Supplies	6,500
4406	Printing	7,500
4408	Salaries	500,000
4412	Travel	5,000
4414	Memberships, Subs, Pubs	12,500
4420	Pre-Employment Charges	1,000
4424	Education & Training	40,000
4429	Miscellaneous	10,000
4520	Consulting Fees	10,000
4530	Financial Administration	68,000
4531	Community Affairs	6,000
4532	Committee on Youth	3,000
4534	Passport Services	15,000
4535	Legal Notices	1,000
4560	Contingency	50,000
4591	Health Insurance	51,200
4592	Dental, Vision & Life Insurance	4,100
4593	Unemployment	2,500
4594	IMRF Expense	20,450
4595	FICA Expense	15,000
4596	Ancillary Benefits	14,000
Total Town Hall Administration Expense		<u>846,250</u>

Town Hall Expense			
4402	Telephone - Town	9,000	
4403	Utilities - Town Hall	19,000	
4404	Internet Access - Town	12,000	
4405	Equipment Rental - Town	7,000	
Total Town Hall Expense			47,000
Legal/Auditing			
4501	Auditing	15,000	
4502	Legal Services	180,000	
Total Legal/Auditing			195,000
Insurance & Employee Benefits			
4411	Employee Assistance Program	2,600	
4503	General Insurance	170,000	
4507	Flex Plan & 457 Plan	4,000	
4508	Employee Referral Program	10,000	
4514	Employee Recognition	5,000	
4513	Employee Wellness	8,000	
Total Ins & Employee Benefits			199,600
Capital Expenditures & Transfers			
4410	Equipment Purchase	20,000	
4430	Computer Equipment, Software & Support	145,000	
4540	Facility Lease	21,100	
4541	Transfer to Vehicle Fund	100,000	
4537	Transfer to GA Fund	5,000	
4547	Transfer to Capital Fund	835,000	
Total Capital Expenditures & Transfers			1,126,100
Total Administrative Services			2,499,850
Community Affairs			
4608	Salaries	153,000	
4611	Education & Training	2,200	
4614	Printing	700	
4615	Postage	550	
4617	Equipment & Furniture	1,300	
4619	Office Supplies	1,300	
4623	Phone & Internet	600	
4624	Travel	2,000	
4625	Communications	48,600	
4626	Community Service Awards	2,200	
4627	Community Affairs	6,500	
4628	Historical Marker Program	2,400	
4629	Dues & Subscriptions	500	
4631	Community Festivals	15,000	
4632	Miscellaneous	1,000	
4633	Social Media Archive and Distribution	4,000	
4634	Technology Application	3,000	
4635	Consulting	1,000	
4636	Website Services	9,500	
4691	Health Insurance	11,700	
4692	Dental, Vision & Life Insurance	1,350	
4693	Unemployment	950	
4694	IMRF Expense	6,125	
4695	FICA Expense	4,500	
4701	Veterans Honor Roll	5,000	
Total Community Affairs			284,975

Emergency Services			
4801	Salaries	77,175	
4802	Equipment	32,000	
4803	Uniforms	6,000	
4804	Printing	1,000	
4805	Postage	200	
4806	Office Supplies	1,500	
4807	Miscellaneous	1,000	
4808	Education & Training	6,000	
4809	Pre-Volunteer Screening	1,500	
4810	Travel	1,000	
4811	Station Utilities	10,000	
4812	Volunteer Appreciation	7,000	
4813	Vehicle Fuel & Maintenance	24,000	
4814	Communications & Dispatch	25,000	
4891	Health Insurance	13,550	
4892	Dental, Vision & Life Insurance	675	
4893	Unemployment	310	
4894	IMRF Expense	3,300	
4895	FICA Expense	2,365	
Total Emergency Services			213,575
Assessor's Office			
4405	Office Supplies	3,500	
4407	Printing	650	
4409	Salaries	147,500	
4411	Equipment	3,000	
4413	Travel	3,000	
4415	Dues, Subs & Publications	2,700	
4419	Training	7,000	
4426	Miscellaneous	450	
4433	Professional Services	250	
4491	Health Insurance	19,800	
4492	Dental, Vision & Life Insurance	1,900	
4493	Unemployment	950	
4494	IMRF Expense	6,800	
4495	FICA Expense	4,525	
4525	Communications	500	
Total Assessor's Office			202,525
Facilities Division			
4200	Salaries	340,000	
4202	Office Supplies	400	
4205	Janitorial Supplies	12,500	
4209	Building Contracts	18,000	
4210	Building Maintenance - Town	6,000	
4211	Building Maintenance - Senior	7,000	
4212	Building Maintenance - Astor	3,000	
4213	Equipment Maintenance - Town	4,000	
4214	Equipment Maintenance - Senior	17,000	
4215	Equipment Maintenance - Astor	2,200	
4216	Equipment Purchase and Rental	3,000	
4217	Education & Training	1,500	
4218	Vehicle Maintenance	4,000	
4219	Vehicle Fuel	9,000	
4220	Seasonal Projects Assistance	28,000	
4221	Cell Phone / Communications	4,000	
4222	Trash Removal - Town	4,000	
4223	Trash Removal - Senior	4,800	
4225	Grounds/Reserve Maintenance	15,000	
4226	Uniforms	1,500	
4227	Miscellaneous	1,000	
4228	Building Maintenance - Izaak	3,000	
4229	Equipment Maintenance - Izaak	2,000	
4230	Trash Removal - Izaak	2,200	
4231	Dues & Subscription	300	
4232	Work Order Software	5,500	
4233	Recruitment & Pre Employment	1,000	
4234	Building Maintenance - ES Station	2,000	
4235	Equipment Maintenance - ES Station	2,000	
4236	Trash Removal - ES Station	3,000	
4291	Health Insurance	68,000	
4292	Dental, Vision & Life Insurance	4,850	
4293	Unemployment	3,200	
4294	IMRF Expense	16,100	
4295	FICA Expense	12,700	
Total Facilities Division			611,750

Community Health			
4450	Salaries	225,000	
4451	Postage	300	
4452	Office Supplies	1,250	
4453	Printing	1,200	
4454	Travel & Training	2,000	
4455	Dues, Subs & Publications	400	
4456	Community Affairs	2,500	
4457	Equipment	2,500	
4459	Professional Services	4,000	
4461	Miscellaneous	1,000	
4462	License/Professional Insurance	100	
4465	Medical Supplies	11,250	
4466	Communications	1,000	
4491	Health Insurance	19,800	
4492	Dental, Vision & Life Insurance	2,025	
4493	Unemployment	1,250	
4494	IMRF Expense	9,600	
4495	FICA Expense	6,900	
Total Community Health			292,075
Youth and Family Services			
Administration & Clinical			
4608	Salaries	520,000	
4611	Education & Training	6,000	
4612	Consulting Fees	3,600	
4613	Answering Service	1,200	
4614	Printing	1,500	
4615	Postage	500	
4616	Books and Journals	400	
4617	Equipment Maintenance	2,600	
4618	Psychiatric backup	9,000	
4619	Office Supplies	4,000	
4620	Community Affairs	3,800	
4621	Recruitment & Pre-Employment	3,000	
4622	Miscellaneous	500	
4623	Travel	3,000	
4624	Client Mgmt Software	3,600	
4626	Equipment and Furniture	3,000	
4628	Tutoring	27,500	
4629	Dues & Subscriptions	500	
4691	Health Insurance	56,300	
4692	Dental, Vision & Life Insurance	5,400	
4693	Unemployment	5,250	
4694	IMRF Expense	22,000	
4695	FICA Expense	16,650	
Total Administration & Clinical			699,300
Outreach & Prevention			
4627	Open Gym Program	8,000	
4628	Open Gym Salaries	155,700	
4640	Salaries	207,400	
4643	Education & Training	2,000	
4644	Travel	3,700	
4645	Printing	1,000	
4649	Professional Services	1,200	
4650	Program Supplies	2,000	
4651	Cell Phones	3,000	
4652	Substance Abuse Prevention Program	3,200	
4655	Transportation	500	
4656	Youth Center Equipment	1,500	
4657	Youth Center Programs	2,000	
4658	Youth Center Utilities	7,200	
4659	Youth Center Phone & Internet	3,500	
4791	Health Insurance	43,000	
4792	Dental, Vision & Life Insurance	3,350	
4793	Unemployment	3,700	
4794	IMRF Expense	10,900	
4795	FICA Expense	11,100	
Total Outreach & Prevention			473,950
Total Youth & Family Services			1,173,250
Total Town Fund Expenses/Appropriations			5,278,000

2. SENIOR CITIZEN SERVICES FUND

Beginning Balance April 1, 2023

1,164,183

Estimated Revenues

3000	Property Tax	1,270,475
3250	Interest Income	12,500
3300	Other Income	5,000
3325	AID Transportation Fees	32,500
3330	Mental Health Services Funding	75,000
3350	LIHEAP Fees	10,000
3355	Senior Health Insurance Grant	7,000
3425	Senior Center & Transportation Grants	33,700
3426	Congregate Nutrition Grant	94,000
3450	Transfer From Road Maintenance	155,000
3455	Memory Café Grant	7,500
3500	Senior Programs	150,000
3501	Congregate Meal Donations	52,000
3502	Senior Home Care Pilot Program	70,000
3504	Home Delivered Meals Grant	166,000
3505	Home Delivered Meals Donations	44,000
3507	Material Fees	14,500
3508	Nutrition Event Catering	1,500
3509	Lending Closet	15,000
3510	Home Delivered Meals MHB Funding	20,000

Total Estimated Revenue

2,235,675

Total Estimated Funds Available

3,399,858

Total Expenditures/Appropriations

2,235,675

Estimated Cash on Hand March 31, 2024

1,164,183

Expenditures

Administration

4517	Salaries	162,350
4523	Recruitment	2,000
4524	Utilities	52,000
4525	Telephone & Internet	750
4527	Equipment	12,500
4528	Office Supplies	7,000
4529	Postage	1,500
4530	Printing	4,000
4534	Dues, Sub & Publications	2,500
4535	Travel	1,500
4536	Education & Training	1,000
4537	Custodial Services	16,500
4538	Community Affairs	2,000
4539	Miscellaneous	1,000
4591	Health Insurance	33,670
4592	Dental, Vision & Life Insurance	750
4593	Unemployment	620
4594	IMRF Expense	6,940
4595	FICA Expense	4,970

Total Administration

313,550

Enrichment Programs			
4515	Programming	120,000	
4520	Volunteer Services	16,000	
4526	Senior Newsletter	10,000	
4532	Visual Arts	10,000	
4534	Program Salaries	271,000	
4535	Program Training	1,000	
4536	Program Staff Travel	500	
4891	Health Insurance	58,700	
4892	Dental, Vision, & Unemployment	2,760	
4893	Unemployment	2,200	
4894	IMRF Expense	10,600	
4895	FICA Expense	8,300	
Total Programs			511,060
Social Services			
4516	Social Services Supplies	1,000	
4519	Senior Assistance	3,000	
4560	Psychiatric Services	500	
4561	Salaries	208,300	
4562	Training	1,000	
4563	Travel	500	
4564	Senior Health Ins Program	7,000	
4565	Memory Café	5,000	
4566	Client Software	7,500	
4567	Senior Home Care Program	105,000	
4991	Health Insurance	30,400	
4992	Dental, Vision, & Life Insurance	2,700	
4993	Unemployment	1,250	
4994	IMRF Expense	8,900	
4995	FICA Expense	6,375	
Total Social Services			388,425
Nutrition			
5550	Congregate Salaries	80,000	
5551	Congregate Food	80,000	
5552	Congregate Equipment	1,500	
5553	Congregate Supplies	10,000	
5554	Training	500	
5555	Travel	500	
5556	Home Delivered Meals Salaries	80,500	
5558	Home Delivered Meals Food	120,000	
5559	Home Delivered Meals Equipment	2,500	
5560	Home Delivered Meals Supplies	10,000	
5561	Event Catering	1,000	
5791	Health Insurance	3,600	
5792	Dental, Vision & Life Insurance	670	
5793	Unemployment	1,550	
5794	IMRF Expense	6,650	
5795	FICA Expense	4,900	
Total Nutrition			403,870
Transportation			
4513	Alternative Transportation	2,000	
4518	Vehicle Maintenance	55,000	
4546	Salaries	385,000	
4547	Dispatch Software	18,550	
4550	Telephone	5,500	
4551	Training	2,000	
4552	Fuel	40,000	
4553	Uniforms	1,000	
4554	Travel	500	
4555	Employee Screenings	2,250	
4691	Health Insurance	72,300	
4692	Dental, Vision & Life Insurance	5,400	
4693	Unemployment	2,725	
4694	IMRF Expense	15,190	
4695	FICA Expense	11,355	
Total Transportation			618,770
Total Senior Citizen Services Fund Appropriations			2,235,675

3. GENERAL ASSISTANCE FUND

Beginning Balance April 1, 2023

863,174

Estimated Revenues

3000	Property Tax	459,002
3100	Replacement Tax	5,000
3250	Interest Income	4,000
3300	Other Income	10,000
3325	CEDA - LIHEAP	8,000
3350	Transfer from Town Fund	5,000

Total Estimated Revenues

491,002

Total Estimated Funds Available

1,354,176

Total Expenditures/Appropriations

832,065

Estimated Cash on Hand March 31, 2024

522,111

Expenditures

Home Relief

4102	Rent	100,000
4103	Utilities	20,000
4105	Personal Essentials	18,000
4106	Travel Expenses	8,000
4110	Burial	1,500
4107	Medical	25,000
4116	Catastrophic Insurance Premium	3,500
4117	Miscellaneous	100
4119	Emergency Assistance	115,000

Total General Assistance Home Relief

291,100

Administration

4201	Salaries	207,000
4202	Office Supplies	5,000
4204	Equipment	4,000
4205	Travel & Training	4,000
4206	Postage	200
4210	Printing	1,500
4212	Dues & Publications	500
4213	Community Affairs	1,000
4507	Professional Services	4,000
4509	Volunteer Appreciation	2,000
4510	Miscellaneous	500
4511	Phone & Internet	2,400
4591	Health Insurance	24,600
4592	Dental, Vision & Life Insurance	2,050
4593	Unemployment	950
4594	IMRF Expense	9,000
4595	FICA Expense	6,400

Total General Assistance Administration

275,100

Pantry

4460	Salaries	52,200
4461	Utilities	8,750
4462	Custodial Services	16,500
4463	Trash Removal	8,500
4464	Equipment	10,000
4465	Pantry Refrigerated Vehicle	80,000
4466	Pantry Storage Facility	70,000
4391	Health Insurance	15,100
4392	Dental, Vision & Life Insurance	675
4393	Unemployment	310
4394	IMRF Expense	2,230
4395	FICA Expense	1,600

Pantry

265,865

Total General Assistance Fund Appropriations

832,065

4. COMMITTEE FOR SENIOR SERVICES

Beginning Balance April 1, 2023**69,988**

Estimated Revenues

3600	Gift Shop	12,000
3605	Soda/Snack Vending	1,500
3610	Party/Bingo Raffles	750
3625	Restaurant Fundraisers	2,000
3630	Special Events	2,500
3635	Interest	50

Total Estimated Revenues

18,800

Total Estimated Funds Available

88,788

Total Expenditures/Appropriations

36,500**Estimated Cash on Hand March 31, 2024****52,288**

Expenditures

5100	Gift Shop	1,750
5105	Soda/Snack Vending	1,200
5110	Gift Cards	2,700
5115	Social Services Support	2,000
5120	Donations	500
5125	Entertainment	1,000
5130	Raffle Expense	100
5135	Bingo Expense	1,000
5145	Special Events	2,200
5150	Computer Supplies	100
5155	Scholarship	500
5160	Contingency	2,000
5165	Community Relations	1,000
5170	Miscellaneous	100
5175	Special Projects	20,350

Total Committee for Senior Services

36,500

5. MENTAL HEALTH FUND

Beginning Balance April 1, 2023			1,231,160
Estimated Revenues			
3000	Property Tax	1,425,827	
3100	Replacement Tax	15,000	
3250	Interest Income	8,000	
3300	Other Income	1,000	
3350	Rental Income	8,000	
3850	Tide Transportation Fee	10,000	
3950	AID Transportation Fees	1,000	
Total Estimated Revenues			<u>1,468,827</u>
Total Estimated Funds Available			2,699,987
Budgeted Expenditures			
	Service Contracts	1,567,500	
	Administration	136,835	
	Community Resource Center	37,500	
Total Expenditures/Appropriations			<u>1,741,835</u>
Mental Health Fund			
Estimated Cash on Hand March 31, 2024			958,152
Expenditures			
Service Contracts			
4100	CAC CASI	20,000	
4102	CAC Family Support	10,500	
4103	CAC Safe from the Start	21,000	
4104	CCC Shelter	22,400	
4105	CCC Counsel	40,000	
4108	AID Nutrition Ed and Skills	41,000	
4109	AID Case Management	8,000	
4113	Clearbrook Day Services	9,500	
4123	Easter Seals	75,000	
4130	Northwest CASA	12,000	
4131	AID Transportation	32,500	
4132	Ecker Therapy Services	90,000	
4133	Ecker Crisis Services	18,000	
4135	Ecker Center/Substance	65,000	
4136	HTYFS Psychiatric Back-up	9,000	
4137	HTYFS Alt. to Suspension	25,000	
4138	Contract Support Services	125,000	
4139	HTYFS Substance Abuse	52,000	
4141	Shelter Inc Healthy Families	9,000	
4142	Centro de Informacion	32,500	
4146	Bridge YFS - Crisis Intervention	5,000	
4148	FSA Therapy Services	43,500	
4158	Summitt Center	15,000	
4162	TIDE Transportation	25,000	
4165	Alexian / Ascension - Psych	18,000	
4166	PADS of Elgin	37,500	
4167	HTSS - Senior MH	55,000	
4175	WINGS Transitional Shelter	5,000	
4177	Staff Development Fund	30,000	
4179	Challenge Grant Fund	60,000	
4180	Capital Grant Fund	145,000	
4185	Little City Foundation	5,200	
4190	Maryville Academy - Eisenberg Campus	20,000	
4192	Leyden FS - Detox/Rehab	5,000	
4200	Kenneth Young Center - SASS	5,000	
4201	Journeys - Hope Center	5,000	
4203	Clearbrook - Residential	11,000	
4204	Eater Seals: DD Mental Health	18,900	
4205	Mental Health Housing	110,000	
4207	Girl Scouts of Northern IL - Outreach	14,000	
4208	About Behavioral Change	10,000	
4209	Elderday	8,000	
4210	Ray Graham Association	17,500	
4221	HTSS Home Delivered Meals	20,000	
4222	HTYFS Bilingual Therapist	27,500	
4223	Marklund	25,000	
4225	CAU -DD Services	12,000	
4226	Fellowship Housing	5,000	
4227	AARA	40,000	
4228	HTAS Senior in Home Care	40,000	
4229	Partners In Our Communities	12,000	
Total Service Contracts			1,567,500

Administration			
4001	Hanover Township Services	4,500	
4002	Legal	8,000	
4005	Training	1,000	
4006	Travel	1,000	
4008	Subscriptions & Publications	150	
4009	Salaries	68,000	
4012	Office Supplies	2,500	
4013	Postage	1,000	
4014	Equip / Database	4,500	
4537	Community Relations	3,000	
4538	Miscellaneous	500	
4539	Dues	5,000	
4540	Special Events	1,000	
4541	Printing	2,000	
4544	Consultants	4,000	
4591	Health Insurance	18,700	
4592	Dental, Vision and Life Insurance	675	
4593	Unemployment	310	
4594	IMRF Expense	6,000	
4595	FICA Expense	5,000	
Total Administration			136,835
Community Resource Center			
4210	Utilities	10,000	
4213	Janitorial	6,000	
4214	Rent	10,000	
4217	Capital Improvements	1,000	
4250	Building Maintenance	4,000	
4286	Agency Support Services	6,500	
Total Community Resource Center			37,500
Total Mental Health Fund Appropriations			1,741,835

6. ROAD FUND

773,390

Beginning Balance April 1, 2023

Estimated Revenues

3000	Property Tax	865,845
3100	Replacement Tax	40,000
3250	Interest Income	4,000
3300	Permits and Fines	1,000
3400	Traffic Enforcement Fees	1,000
3500	Other	1,000

Total Estimated Revenues 912,845

Total Estimated Funds Available 1,686,235

Budgeted Expenditures

Road Maintenance	1,008,000
Equipment	181,500
Bridge Maintenance	5,000
Buildings	35,000
Administration/Transfers*	305,600

Total Expenditures/Appropriations 1,535,100

Estimated Cash on Hand March 31, 2024 151,135

Expenditures

Road Maintenance

4600	Controlled Substance Test	1,500
4601	Salaries	219,000
4602	Operating Supplies & Materials	25,000
4603	Fuel	20,000
4606	Engineering	90,000
4607	Contract Work	550,000
4610	Street Lighting	10,000
4614	Signs, Stripping & Tree Removal	12,500
4616	Salt	80,000

1,008,000

Total Road Maintenance

Equipment

4604	Machine Rental	1,500
4608	Equipment Purchase	150,000
4609	Maintenance Vehicles & Equip	30,000

Total Equipment 181,500

Bridge Maintenance

4615	Bridge Repair and Maintenance	5,000
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Total Bridge Maintenance 5,000

Buildings

4612	Buildings & Perm Improvement	25,000
4613	Building Maintenance	10,000

Total Buildings 35,000

Administration

4700	Postage	1,000
4701	Legal	20,000
4702	Liability Insurance	30,000
4704	Phone and Data	1,000
4705	Dues, Subscriptions & Publications	1,000
4706	Travel	500
4707	Printing	500
4708	Training & Conferences	1,000
4709	Uniforms and Safety Equipment	1,500
4710	Community Affaris	4,000
4711	Utilities	6,000
4712	Miscellaneous	1,000
4713	Recruitment	1,500
4714	Office Supplies	500
4716	Transfer to Sr Transportation*	155,000
4717	Transfer to Vehicle Fund*	30,000
4791	Health Insurance	20,000
4792	Dental, Vision & Life Insurance	1,900
4793	Unemployment	2,700
4794	IMRF Expense	14,000
4795	FICA Expense	12,500

Total Administration 305,600

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

Total Road Fund Appropriations 1,535,100

7. IMRF FUND

Beginning Balance April 1, 2023		89,404
Estimated Revenues		
3000 Property Tax	214,900	
3250 Interest Income	800	
Total Estimated Revenues		<u>215,700</u>
Total Estimated Funds Available		305,104
Budgeted Expenditures/Appropriations		
4508 IMRF	215,700	
Total Expenditures/Appropriations		<u>215,700</u>
Estimated Cash on Hand March 31, 2024		89,404

8. SOCIAL SECURITY FUND

Beginning Balance April 1, 2023		59,862
Estimated Revenues		
3000 Property Tax	174,500	
3250 Interest Income	500	
Total Estimated Revenues		<u>175,000</u>
Total Estimated Funds Available		234,862
Budgeted Expenditures/Appropriations		
4522 Social Security	175,000	
Total Expenditures/Appropriations		<u>175,000</u>
Estimated Cash on Hand March 31, 2024		59,862

9. VEHICLE REPLACEMENT FUND

Beginning Balance April 1, 2023		436,936
Estimated Revenues		
3250 Interest Income	2,000	
3440 Bus Fares & Donations	9,000	
3450 Transfer from Road Maintenance*	30,000	
3460 Transfer from Town Fund	100,000	
Total Estimated Revenues		<u>141,000</u>
Total Estimated Funds Available		577,936
Budgeted Expenditures		
4408 Vehicle Purchase	50,000	
4540 Senior Bus Purchase	150,000	
Total Expenditures/Appropriations		<u>200,000</u>
Estimated Cash on Hand March 31, 2024		377,936

* To be spent for direct costs of senior citizen transportation programs pursuant to 605 ILCS 5/6-131, 60 ILCS 1/85-13 and ILCS 1/220-10

10. CAPITAL PROJECTS FUND

Beginning Balance April 1, 2023		947,782
Estimated Revenues		
3445 Grant	2,000,000	
3455 From Town Fund	835,000	
Total Estimated Revenues		<u>2,835,000</u>
Total Estimated Funds Available		3,782,782
Budgeted Expenditures		
4414 Emergency Services Station & Campus Expansion	2,500,000	
4420 Izaak Walton Reserve	40,000	
4425 Building & Permanent Improvements	85,000	
4430 Loan Repayment	755,000	
Total Expenditures/Appropriations		<u>3,380,000</u>
Estimated Cash on Hand March 31, 2024		402,782

SECTION 2: THAT THE AMOUNTS APPROPRIATED FOR TOWNSHIP PURPOSES
FOR THE FISCAL YEAR ENDING MARCH 31, 2023, BY FUND IS:

GENERAL TOWN FUND	5,278,000
SENIOR CITIZEN SERVICES FUND	2,235,675
GENERAL ASSISTANCE FUND	832,065
MENTAL HEALTH FUND	1,741,835
COMMITTEE FOR SENIOR SERVICES	36,500
ROAD FUND	1,535,100
IMRF FUND	215,700
FICA FUND	175,000
VEHICLE REPLACEMENT FUND	200,000
CAPITAL PROJECTS FUND	3,380,000

TOTAL APPROPRIATIONS 15,629,875

SECTION 3: THAT EACH TOTAL IS DIVIDED AMONG THE SEVERAL OBJECTS AND PURPOSES
SPECIFIED AND IN PARTICULAR AMOUNTS STATED FOR EACH FUND RESPECTIVELY IN
SECTION 1, CONSTITUTING THE TOTAL APPROPRIATION IN THE AMOUNT OF
Fifteen Million Six Hundred Twenty Nine Thousand Eight Hundred Seventy Five
(\$15,629,875) FOR THE FISCAL YEAR ENDING MARCH 31, 2024.

SECTION 4: THAT IF ANY SECTION, SUBDIVISION, OR SENTENCE OF THIS ORDINANCE SHALL
FOR ANY REASON BE HELD INVALID, SUCH DECISION SHALL NOT AFFECT THE VALIDITY
OF THE REMAINING PORTIONS OF THIS ORDINANCE.

SECTION 5: THAT SECTION 2 SHALL BE AND IS THE ANNUAL APPROPRIATION ORDINANCE
OF THIS TOWNSHIP, PASSED BY THE BOARD OF TRUSTEES AS REQUIRED BY LAW, AND SHALL
BE IN FULL FORCE AND EFFECT FROM AND AFTER THIS DATE.

SECTION 6: THAT A CERTIFIED COPY OF THIS BUDGET AND APPROPRIATION ORDINANCE
MUST BE FILED WITH THE COOK COUNTY CLERK WITHIN 30 DAYS AFTER ITS ADOPTION.

ADOPTED ON April 5, 2023 AT HANOVER TOWNSHIP, COOK COUNTY, ILLINOIS,
BY THE HANOVER TOWNSHIP BOARD OF TRUSTEES BY ROLL CALL VOTE.

Ayes _____
Nays _____
Absent _____

Supervisor

Township Clerk

CERTIFICATION

I, Kathleen Dolan Baumer , do hereby certify that I am Clerk of the Hanover Township,
Cook County, Illinois and that the foregoing is a true, correct and exact copy
of Ordinance No. 2021-_____ adopted and approved by the Board of Trustees of
said Township at the regular meeting, duly and legally called, and held April 5, 2023, as
the same appears in the records in my possession and custody as such clerk.

Dated this April 5, 2023

Township Clerk