

Hanover Township Mental Health Board Minutes
February 28, 2023

The meeting was called to order by Chair Kathy Biesiadecki at 6:30 pm.

Roll Call: Mary Jane Garvey, Denise Noyola, Matthew Steichmann, Kristen Cruthers, Kathy Biesiadecki, Faiza Rahim, Michelle Esquivel. Also in attendance, Manager Amanda Teachout, Assistant Township Administrator Kristin Vana, Angie Churney and Mary Andrews of Community Alternatives Unlimited.

Approval of the Agenda: Ms. Garvey moved to approve the agenda and Ms. Rahim seconded the motion. Manager Teachout shared that the agenda needed to be amended to take out the January 2023 Financial Statements and add a presentation. The motion passed unanimously.

Public Comment: None.

Presentations: Mary Andrews and Angie Churney presented their Capital application for \$25,000. They explained they are creating a new website to update their current 20 year old website. They shared some of the features that would be available. Ms. Esquivel asked about how they are accommodating ADA guidelines and Ms. Cruthers asked if they are approaching any other funding sources. Ms. Andrews explained that they had received some donations, but had no luck with other local governments for capital projects.

Approval of Regular Meeting Minutes of January 24, 2023: Ms. Cruthers moved to approve the regular meeting minutes of January 24, 2023 and Ms. Garvey seconded. The motion passed unanimously.

Approval of Financial Statements of December 2022: Ms. Rahim moved to approve the Financial Statements of December of 2022 and Ms. Cruthers seconded. Ms. Garvey asked a question about a specific agency. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Ms. Esquivel	Yes
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Manager's Report: Manager Teachout presented and reviewed the Manager's Report. She highlighted the Human Services Coordinating Council and shared the discussion regarding space. She also shared the progress with the reporting website and the closing on the sale of the Resource Center.

Unfinished Business: Consideration of the Fiscal Year 2024 Service Contract Funding—Ms. Noyola moved to consider the Fiscal Year 2024 Service Contract Funding and Ms. Rahim seconded. Manager Teachout explained there was an error in the chart the Board had received, leading them to believe that The Bridge had received \$5,000 in the previous fiscal year. The Board agreed to leave them at the current funding level for FY 2024. A roll call occurred, and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Ms. Esquivel Yes

New Business: Capital Funding Request-Community Alternatives Unlimited-Ms. Garvey moved to consider the capital funding request from Community Alternatives Unlimited in the amount of \$25,000 and Ms. Esquivel seconded. Manager Teachout explained that most 708 Boards do not provide capital funding, and that is why agencies come to Hanover Township's Mental Health Board first. Mr. Steichmann stated he wanted to fund proportionally to the number of residents served. Ms. Biesiadecki was concerned about funding ongoing expenses, like hosting and support. Ms. Garvey moved to amend the motion to fund in the amount of \$10,000 and Ms. Esquivel seconded. The motion passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Ms. Rahim Yes

Mr. Steichmann Yes Ms. Garvey Yes Ms. Noyola Yes

Ms. Esquivel Yes

Ms. Garvey moved to fund Community Alternatives Unlimited \$10,000 in accordance with the amended motion. Ms. Esquivel seconded. The motion passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Ms. Rahim Yes

Mr. Steichmann Yes Ms. Garvey Yes Ms. Noyola Yes

Ms. Esquivel Yes

Staff Development Requests:

Clearbrook—Ms. Cruthers moved to consider Clearbrook's Staff Development request in the amount of \$2,420 and Ms. Rahim seconded the motion. Discussion ensued. Ms. Esquivel brought up not funding Indirect costs, which were included in the request. The Board concurred. Ms. Cruthers moved to amend the motion to approve Clearbrook's staff development request in the amount of \$2,200 and Ms. Noyola seconded. The motion to amend the original motion passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Ms. Rahim Yes

Mr. Steichmann Yes Ms. Garvey Yes Ms. Noyola Yes

Ms. Esquivel Yes

Ms. Garvey moved to approve Clearbrook's staff development request in the amount of \$2,200 and Ms. Noyola seconded. The motion passed.

Ms. Biesiadecki Yes Ms. Cruthers Yes Ms. Rahim Yes

Mr. Steichmann Yes Ms. Garvey Yes Ms. Noyola Yes

Ms. Esquivel Yes

Kenneth Young Center-Ms. Cruthers moved to consider Kenneth Young Center's staff development request in the amount of \$3,000. Ms. Garvey seconded. Manager Teachout explained that she had asked for more information from Kenneth Young Center regarding this application. Mr. Steichmann

reminded the Board he wanted to be proportionate to the amount of residents served in funding. The Board agreed. Ms. Garvey moved to amend the request to \$250 and Mr. Steichmann seconded. The motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Ms. Esquivel Yes

Ms. Rahim moved to consider Kenneth Young Center's staff development request in the amount of \$250 and Ms. Noyola seconded. The motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Ms. Esquivel Yes

Family Services Association of Greater Elgin- Ms. Rahim moved to consider the staff development request from Family Services Association in the amount of \$3,000 and Ms. Garvey seconded the motion. Ms. Biesiadecki shared she appreciated sending two staff and using those staff to train the rest. A roll call occurred and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Ms. Esquivel Yes

Sprint to Spring Sponsorship-Ms. Cruthers moved to consider a Sprint to Spring Sponsorship and Ms. Garvey seconded. Discussion ensued. Ms. Biesiadecki reminded the Board last year the MHB sponsored the event at \$500. She also encouraged anyone who would like to participate to let Manager Teachout know. A roll call vote to approve the sponsorship in the amount of \$500 occurred and passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Garvey	Yes	Ms. Noyola	Yes
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Ms. Esquivel Yes

Executive Session: Ms. Garvey moved to go into executive session pursuant to paragraph 2(c)1 (Personnel) of the Illinois Open Meetings Act. Ms. Cruthers seconded the motion. Ms. Biesiadecki called for a roll call vote. Motion was approved.

Board adjourned to Executive Session at 7:22 p.m.

Chair called the meeting back to order at 7:31 p.m.

Other Business: Ms. Rahim shared about the Site Visit to Family Services Association of Greater Elgin. Manager Teachout shared with the Board that the agencies that provide services for victims of sex crimes are receiving a large cut from their state funding and to expect some Emergency Funding requests to come in. Assistant Administrator Vana encouraged the Board to look at sustainability when making these considerations. The Board was reminded the next meeting was March 28 and will occur in Downey Hall.

Adjournment: Ms. Cruthers moved to adjourn the meeting at 7:45 pm and Ms. Rahim seconded. The motion passed.

Respectfully Submitted,

Faiza Rahim