

- I. Call to Order/Roll Call: Supervisor McGuire called the meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Human Services Director Mary Jo Imperato, Facilities and Road Maintenance Director Caleb Hansen, Administrator James Barr, Assistant Administrator Kristin Vana, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present were Bartlett residents Mr. & Mrs. Paul Kirwan.
- II. Supervisor McGuire invited everyone to stand and join in the Pledge of Allegiance.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. Hearing none, Mr. McGuire closed the Town Hall.
- IV. Presentation: Veterans Honor Roll: This evening, the Board honored Sgt Paul Kirwan of Bartlett, who served in the U.S. Army from 1980 to 1985 and earned the good conduct medal, the overseas ribbon, Army service ribbon and the M16 Sharpshooter merit. His name will be added to the Veterans Honor Roll plaque here in Veterans Hall, recorded in the Clerks record, and he would be invited to the Veterans Dinners. The Board thanked him for his service.
- V. Reports
 - A. Supervisor's Report: Supervisor McGuire reported presented a certificate to Ms Mary Krick, proclaiming Problem Gambling Awareness Day in Hanover Township. She reported that the State of Illinois has programs and helplines for people with gambling problems. Mr. McGuire thanked staff for arranging the Auxiliary recognition dinner this evening and thanked the officials for participating in the awards presentation. These volunteers provide hours of unpaid service to the Township and their neighbors. Finally, he announced that Clerk Dolan Baumer was nominated to serve as President of the Township Officials of Cook County board.
 - B. Clerk's Report: Clerk Dolan Baumer that there were no requested additions to the Annual Town Meeting agenda by March 1, and that the agenda would be brought forward for review and approval.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Liaison Committee Reports: No Committee reports were offered.
 - E. Department Reports: Highlights for the month included Director Houdek reporting that the signed IGA with U-46 for Open Gym has been received, and Open Gym started today at Bartlett Elementary with 47 registrants. Open Gym will be held five days a week at five locations. Director Conway reported that the virtual program audit was held with AgeOption. Home Care has five clients currently. 100 meal boxes were delivered to residents by Nutrition Services home delivered meals. Director Smith reported that there were no COVID tests requested last week. This is colon cancer awareness month. Manager Teachout reported that the Mental Health Board has decided to support the Sprint to Spring 5k run as a sponsor. Emergency funding requests are increasing due to cuts on the State level. Director Crews reported that the unit was called out to Elgin during the recent power outages there. The unit would be participating on leadership classes this spring led by Chief Meyers of the Village of Streamwood. Assistant Administrator Vana reported that the second DCO grant of \$1.5 million has been received and she is working on the forms to be submitted to the State. \$110,000 has been approved and the Township is awaiting the check. She reported on Director Imperato's behalf, noting that the Veterans Car Show would be held on June 16. Director Hanson reported that the department is working with the County regarding the long-

range plan to replace the Rohrssen Road Bridge, outlining the tentative division of funds for payment between MFT funds, County, Federal, and Township. 30 tons of mulch were collected this year and it is being distributed as requested. NICOR and ComEd have removed the utilities at 1169 Robinhood at the Sherwood Oaks Athletic Club property. He is working through issues regarding sustainability with Commissioner Morrison and the Cook County Department of Sustainability. Director Kuttnerberg reported that he is working with the County Board President's office regarding vouchers for Hanover Landing. He is on a committee working toward the implementation of the emergency hotline 211 for food, housing, and the like. He reported that the TOI Lobby Day would be held on April 26. Administrator Barr reported that he met with the Metropolitan Agency on Planning to study efficiencies of service. The CMAP study offers recommendations to take back to the participating townships. Student Government Day is April 27.

At this point, Supervisor McGuire asked for a motion to recess this meeting to move back into the Decennial Committee on Efficiency; a motion was made by Trustee Essick and seconded by Trustee Noyola to recess at 7:40 p.m. from the Board meeting to continue the Decennial Committee on Efficiency. Roll call: Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays None. Motion carried and Supervisor McGuire excused the staff for the balance of the meeting.

Supervisor McGuire reconvened the Board meeting at 7:49 p.m. and present by roll call were Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire.

VI. Bill Paying: Mr. Barr presented the bills for payment from February 21, 2023 through March 6, 2023 as follows:

a.	Town	\$38,568.72
b.	Senior Services	16,304.84
c.	General Assistance	7,816.27
d.	Road Maintenance	2,621.68
e.	Mental Health Board	29.24
f.	Vehicle	500.00
g.	Capital	<u>137,735.91</u>
	Total:	<u>\$203,576.66</u>

Trustee Martinez moved and Trustee Beattie seconded the motion to approve payment the bills for the period February 21, 2023 through March 6, 2023 as presented. Roll call: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was discussed.

VIII. New Business:

- A. Meeting Minutes of February 21, 2023: Clerk Dolan Baumer presented the meeting minutes of February 21, 2023 for review and approval. A motion was made by Trustee Beattie to approve the meeting minutes of February 21, 2023 as presented, with a second by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Martinez and Noyola, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.
- B. Executive Session Minutes of February 7, 2023: Clerk Dolan Baumer presented the executive session minutes of February 7, 2023 for review and approval. A motion was made by Trustee Essick to approve the executive session minutes of February 7, 2023 as presented, with a second by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Essick, Martinez and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- C. Executive Session Minutes of February 21, 2023: Clerk Dolan Baumer presented the executive session minutes of February 21, 2023 for review and approval. A motion was made by Trustee Martinez to approve the executive session minutes of February 21, 2023 as presented, with a

second by Trustee Noyola Roll call: Ayes: Trustees Trustees Beattie, Martinez and Noyola, and Supervisor McGuire. Abstain: Trustee Essick. Nays: None. Motion carried.

- D. Resolution to Approve a Memorandum of Understanding with the Cook County Sheriff relative to the Prescription Drug Take Back Program: Trustee Noyola moved that the Board approve resolution #030723, a resolution to approve a memorandum of understanding with the Cook County Sheriff relative to the prescription drug take-back program; Trustee Beattie seconded the motion. Director Kuttentberg reviewed the program details including the collection items, placement in the Township and collection by the Sheriff. Roll call: Ayes: Trustees Trustees Beattie, Essick, Martinez and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- E. Resolution to Approve a Proposal for Auditing Services from Lauterbach & Amen, LLP: Trustee Beattie moved that the Board approve resolution #0307231, a resolution to approve a proposal for auditing services from Lauterbach & Amen, LLP; Trustee Martinez seconded the motion. Staff suggest Lauterbach & Amen for the fiscal year 2023 audit. It meets the criteria set forth for selection and is the lowest cost. Roll call: Ayes: Trustees Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Nays: None. Motion carried.
- IX. Executive Session: Trustee Essick moved that the Board adjourn into Executive Session pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act. Trustee Beattie seconded the motion, followed by a roll call vote: Ayes: Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire excused staff from the room and the Board adjourned into Executive Session at 7:58 p.m.
- The Board returned from Executive Session at 8:20 p.m. Supervisor McGuire gavelled the meeting back to order and invited remaining staff back into the meeting; present, by roll call, were Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire.
- X. Other Business: Supervisor McGuire discussed the opportunity to allow Director Smith to return to school to get her nurse practitioner's license. This is consistent with the Township education policy for education reimbursement; a contract for future continued employment would be written. The Board, Trustee Beattie, Trustee Essick, Trustee Noyola, and Trustee Martinez concurred with the decision and asked that we proceed with this educational opportunity. Further, Supervisor McGuire notified the Board that he asked Chief Haig to do a study on our Emergency Services unit to assess movement to the next level of service. \$5,000 from the Emergency Services budget would be given to Chief Haig for his service. The resultant report would be presented to the Board. Our first potential resident at Hanover Landing has made application for residence. Mr. McGuire asked Director Kuttentberg to work on drafting policies on residency and the application process.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:31 p.m. was made by Trustee Beattie and seconded by Trustee Essick followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Essick, and Noyola, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk