



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

May 2, 2023

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations
 - A. Veterans Honor Roll - SGT Russell Kinney
 - B. Resolution Declaring May as Monarch Month
 - C. Hanover Township Emergency Services Study
- V. Reports
 - A. Supervisor's Report
 - B. Clerk's Report
 - C. Assessor's Report
 - D. Trustees' Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of April 18, 2023
 - B. Resolution Declaring May as Older Americans Month
 - C. Resolution to Approve a Memorandum of Understanding with the Chicago Metropolitan Agency for Planning for the Northwest Cook Transit Coordination Study
 - D. Resolution to Approve a License Agreement with the Kane County Teachers Credit Union for Automatic Teller Machine Deployment
 - E. Appointments to the Senior Citizens Services Committee
- IX. Executive Session
- X. Other Business
- XI. Adjournment

**Our mission is to continuously improve the quality of life for Hanover Township residents.
Our vision is a better life through leadership, innovation, and diversity.**



VETERANS HONOR ROLL

**WE ARE PROUD TO HONOR THOSE WHO
HAVE SERVED US SO VALIANTLY**

NAME: Russell Kinney
ADDRESS: 222 N. Chase Ave
CITY/ZIP CODE: Bartlett, IL 60103
PHONE #: 630 837-3702
DATE OF BIRTH: 5-4-29
BRANCH OF SERVICE: Air Force & Army
HIGHEST RANK ATTAINED: S/SGT
YEARS OF SERVICE: FROM 47 TO 53

MEDALS AWARDED OR OTHER CITATIONS:

INJURIES: _____

Comments: Please include any interesting stories, events, and/or memories of your time in the military. Please include additional sheet(s) if needed.

Attach copy of discharge papers, DD-214 or any other significant records regarding your time in the military. We will be happy to make copies and return your originals.

A historical file will be made regarding your time serving your country and will be available for future generations.

Thank you,

Brian P. McGuire

Supervisor



RESOLUTION

Declaring May as Monarch Month in Hanover Township

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, in 1975 the State of Illinois adopted the Monarch as the state insect and milkweed as the state wildflower; and

WHEREAS, the State of Illinois in 2015 declared the monarch the Species of Greatest Conservation Need; and

WHEREAS, the goal of the Monarch Initiative is to educate local governmental agencies, civic groups, and visitors on how to protect and provide critical habitat for monarch butterflies, and other pollinators; and

WHEREAS, due to the sharp decline of the monarch population on the international level since the 1990s, members of the Monarch Initiative interact with the public by attending Earth Day and Environmental Fairs throughout Cook, DuPage and the Kane County area and distribute milkweed seeds and encourage gardeners to plant pesticide free milkweed and high nectar plants throughout the growing season; and

WHEREAS, Hanover Township, through coordinated efforts with the Monarch Initiative, has registered Monarch Waystations by Monarch Watch at the Izaak Walton Reserve in Elgin, the COY Garden on the Tiknis Campus in Bartlett, and at the Naomi Walters-Lenoci Reserve in Streamwood as part of its efforts to protect and provide critical habitat for monarch butterflies, and other pollinators.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of May 2023 is Monarch Month in Hanover Township.

Dated: May 2, 2023

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*

Hanover Township

Board Audit Report

From 4/18/23 - 5/1/23

	Total
Total Town Fund	11,563.21
Total Senior Services Fund	19,184.11
Total General Assistance Fund	9,912.10
Total Road Maintenance Fund	3,817.60
Total Committee for Senior Citizens Services	101.92
Total Mental Health Board Fund	23,104.35
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	4,706.25
Total All Funds	72,389.54

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township
Board Audit Report - FY 23
April 18 - May 1, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014453 · Printing					
Bill	03/30/2023	Inv# 539...	Precise Printing Network, Inc.	Inv# 53915 OCH Brochures	480.00
Total 1014453 · Printing					480.00
1014454 · Travel & Training					
Bill	03/30/2023	Travel M...	Sarah Tyrell	Mileage Reimbursement Mar 2023	38.12
Total 1014454 · Travel & Training					38.12
Total 101CHN · Community Health					518.12
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	52.03
Total 1014614 · Printing					52.03
1014627 · Community Affairs					
Bill	03/30/2023	Inv# 539...	Precise Printing Network, Inc.	Inv# 53903 Hanover Township Plaque	109.76
Total 1014627 · Community Affairs					109.76
Total 101CMA · Community Relations					161.79
Total 101CVA · Community Affairs					161.79
101ES · ES - Expenditures					
1014804 · Printing					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	41.43
Total 1014804 · Printing					41.43
Total 101ES · ES - Expenditures					41.43
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	2.85
Total 1014202 · Office Supplies					2.85
Total 101MAIN · Facilities Maintenance					2.85
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Bill	03/30/2023	Bill# 457...	Village of Bartlett	Acct# 63818 Bill# 457403 Runzel 3/15	30.58
Total 1014403 · Utilities - Town					30.58
1014405 · Internet Access - Town					

Hanover Township
Board Audit Report - FY 23
April 18 - May 1, 2023

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2023	Inv# 170...	Comcast (185)	Inv# 170145945 Monthly Service Mar 2023	417.28
Total 1014405 · Internet Access - Town					417.28
Total 101THE · Town Hall Expense					447.86
101TOE · Town Office Expense					
1014406 · Printing					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	285.89
Total 1014406 · Printing					285.89
1014412 · Travel Expenses					
Bill	03/30/2023		Brian McGuire	MTA Capital Day Mileage Reimbursement	269.85
Total 1014412 · Travel Expenses					269.85
1014534 · Passport Services					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	72.52
Total 1014534 · Passport Services					72.52
Total 101TOE · Town Office Expense					628.26
104ASR · Assessor's Division					
1044431 · Equipment Rental					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	34.18
Total 1044431 · Equipment Rental					34.18
Total 104ASR · Assessor's Division					34.18
Total 1014 · Town Fund - Expenditures					1,834.49
1104 · Aging Services - Expenditures					
1104NUT · Nutrition					
1105551 · Congregate Food					
Bill	03/30/2023	Inv# 225...	Gordon Food Service	Congregate Food	4.50
Total 1105551 · Congregate Food					4.50
1105552 · Congregate Equipment					
Bill	03/30/2023	86931	Midwest Restaurant Equipment Service ...	Oven Circuit Breaker	390.50
Total 1105552 · Congregate Equipment					390.50
1105558 · Home Delivered Meals Food					
Bill	03/30/2023	Inv# 225...	Gordon Food Service	HDM Food	4.50
Bill	03/30/2023	Inv# MM...	Pur Foods LLC dba Mom's Meals	Inv# MM03312023-HT HDM Special Diet Needs Mar 2023	4,662.49
Total 1105558 · Home Delivered Meals Food					4,666.99
1105559 · Home Delivered Meals Equipment					

Hanover Township
Board Audit Report - FY 23
April 18 - May 1, 2023

Type	Date	Num	Name	Memo	Amount
Bill	03/30/2023	86931	Midwest Restaurant Equipment Service ...	Oven Circuit Breaker	390.50
Total 1105559 · Home Delivered Meals Equipment					390.50
Total 1104NUT · Nutrition					5,452.49
1104PRO · Enrichment Programs					
1104532 · Visual Arts					
Bill	03/30/2023	Auth# 1...	Hobby Lobby	Auth# 121144612 Varnish & Paint Ceramics Classes	36.28
Total 1104532 · Visual Arts					36.28
Total 1104PRO · Enrichment Programs					36.28
Total 1104 · Aging Services - Expenditures					5,488.77
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Bill	03/30/2023	3533839...	Staples	Copy paper	44.49
Total 2024202 · Office Supplies					44.49
2024204 · Equipment					
Bill	03/30/2023	3533839...	Staples	Wireless Mouse	38.48
Total 2024204 · Equipment					38.48
2024210 · Printing					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	116.51
Total 2024210 · Printing					116.51
Total 2024ADM · Administration					199.48
Total 2024 · Human Services - Expenditures					199.48
3034 · Road Maintenance - Expenditures					
3034ROD · Road Maintenance					
3034610 · Street Lighting					
Bill	03/30/2023	Svc 3/9/...	Com Ed 000 & 048 (R&B)	Monthly Service 3/9-4/7	19.52
Total 3034610 · Street Lighting					19.52
Total 3034ROD · Road Maintenance					19.52
Total 3034 · Road Maintenance - Expenditures					19.52
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054541 · Printing					
Bill	03/30/2023	Inv# 8373	Elite Document Solutions	Inv# 8373 Copy Charges March 2023	15.08

Hanover Township
Board Audit Report - FY 23
April 18 - May 1, 2023

Type	Date	Num	Name	Memo	Amount
Total 5054541 · Printing					15.08
Total 5054ADM · Administration					15.08
Total 5054 · Mental Health - Expenditures					15.08
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Bill	03/30/2023	21-3412...	FGM Architects	ES Station Architect Fees October	3,216.25
Total 8084414 · Emergency Services Station					3,216.25
Total 8084 · Capital Projects - Expenditures					3,216.25
TOTAL					10,773.59

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014410 · Equipment Purchases					
Check	04/28/2023	151584	Corsiga Audio Visual Svc, LLC	Inv# 609 Veterans Hall Sound System Microphones (8)	1,850.00
Total 1014410 · Equipment Purchases					1,850.00
Total 101CAP · Capital Expenditures					1,850.00
101CHN · Community Health					
1014452 · Office Supplies					
Check	04/18/2023	151432	Accurate Office Supply Co	Inv# 591926 Ink, Batteries, Tabs	173.19
Total 1014452 · Office Supplies					173.19
1014453 · Printing					
Check	04/25/2023	151568	COTG	Inv# 4399299 Copy Charges 3/25-4/24	40.30
Total 1014453 · Printing					40.30
1014457 · Furniture and Computer Equip					
Check	04/25/2023	151555	Leaf (379-002)	Inv# 14608226 Copier Lease Lower Level	77.58
Total 1014457 · Furniture and Computer Equip					77.58
1014465 · Medical Supplies					
Check	04/25/2023	151557	McKesson Medical Surgical	Inv# 54601485 Cholesterol Tests	71.23
Check	04/25/2023	151557	McKesson Medical Surgical	Inv# 54601525 Cholesterol Tests, Ice Packs, Needles	307.23
Check	04/25/2023	151571	McKesson Medical Surgical	Inv# 54731645 Hemoglobin A1C Tests	119.19
Total 1014465 · Medical Supplies					497.65
1014492 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1014492 · Dental, Vision & Life Insurance					15.90
Total 101CHN · Community Health					804.62
101CVA · Community Affairs					
101CMA · Community Relations					
1014619 · Office Supplies					
Check	04/28/2023	151591	Staples	Inv# 3535726786 Ink	80.04
Total 1014619 · Office Supplies					80.04
1014627 · Community Affairs					
Check	04/25/2023	151553	Ignite the Courage	Balance - Car Show Sponsor	250.00
Total 1014627 · Community Affairs					250.00
1014692 · Dental, Vision & Life Insurance					

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
			Total 1014692 · Dental, Vision & Life Insurance		10.60
			1014701 · Veterans Honor Roll		
Check	04/28/2023	151586	A1 Trophies & Awards	Inv# 18000 Veterans Plate	10.00
			Total 1014701 · Veterans Honor Roll		10.00
			Total 101CMA · Community Relations		350.64
			Total 101CVA · Community Affairs		350.64
			101ES · ES - Expenditures		
			1014803 · Uniforms		
Check	04/18/2023	151433	Air One Equipment, Inc.	Inv# 192365 Rubber Boots	210.00
Check	04/18/2023	151433	Air One Equipment, Inc.	Inv# 192441 Helmet Front	71.00
			Total 1014803 · Uniforms		281.00
			1014892 · Dental, Vision & Life Insurance		
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
			Total 1014892 · Dental, Vision & Life Insurance		8.48
			Total 101ES · ES - Expenditures		289.48
			101MAIN · Facilities Maintenance		
			1014205 · Janitorial Supplies		
Check	04/25/2023	151548	Bade Supply	Inv# 70275 Toilet Paper, Roll Towels, Multifold Towels	499.38
			Total 1014205 · Janitorial Supplies		499.38
			1014210 · Building Maintenance - Town		
Check	04/25/2023	151550	Fox Valley Fire & Safety	Inv# 595114 Annual Fire Alarm Inspection Town Hall	907.00
			Total 1014210 · Building Maintenance - Town		907.00
			1014211 · Building Maintenance - Senior		
Check	04/25/2023	151556	Master Clean, Inc	Inv# 19273 Tile Cleaner Sr Ctr Bathrooms	547.20
			Total 1014211 · Building Maintenance - Senior		547.20
			1014212 · Building Maintenance - Astor		
Check	04/25/2023	151564	Sherwin-Williams	Inv# 9004-6 Astor Ave Paint	179.75
			Total 1014212 · Building Maintenance - Astor		179.75
			1014214 · Equipment Maintenance - Senior		
Check	04/18/2023	151437	Fox Valley Fire & Safety	Inv# 592775 Annual Ansul System Testing Sr Ctr Kitchen	358.50
			Total 1014214 · Equipment Maintenance - Senior		358.50

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
1014222 · Trash Removal - Town					
Check	04/18/2023	151442	Groot, Inc. (68246)	Inv# 10381254T107 Trash/Recycling Collection - April	476.11
Total 1014222 · Trash Removal - Town					476.11
1014223 · Trash Removal - Senior					
Check	04/18/2023	151441	Groot, Inc (61390)	Inv# 10381130107 Trash Collection Senior Center April	116.15
Total 1014223 · Trash Removal - Senior					116.15
1014225 · Grounds/Reserve Maintenance					
Check	04/25/2023	151558	Santangelo, Samuel A	Pressure Filter	74.99
Total 1014225 · Grounds/Reserve Maintenance					74.99
1014228 · Building Maintenance - Izaac					
Check	04/18/2023	151435	Batteries Plus LLC	Inv# P61429080 Fire Alarm Batteries & AA Batteries Stock	180.60
Check	04/25/2023	151546	Alarm Specialties and Protection	Inv# 9016 Security Monitoring Apr - Jun	165.00
Check	04/25/2023	151550	Fox Valley Fire & Safety	Inv# 596223 Annual Fire Alarm Inspection IWC	60.00
Total 1014228 · Building Maintenance - Izaac					405.60
1014230 · Trash Removal - Izaac					
Check	04/18/2023	151440	Groot, Inc (54379)	Inv# 10381816T107 Trash Collection IWC April	240.22
Total 1014230 · Trash Removal - Izaac					240.22
1014292 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	26.50
Total 1014292 · Dental, Vision & Life Insurance					26.50
Total 101MAIN · Facilities Maintenance					3,831.40
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	04/25/2023	151547	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 3/17-4/16	44.01
Total 1014402 · Telephone - Town					44.01
1014403 · Utilities - Town					
Check	04/25/2023	151561	Nicor 91	Monthly Charges 3/17-4/17	117.29
Total 1014403 · Utilities - Town					117.29
1014405 · Internet Access - Town					
Check	04/28/2023	151593	Comcast (098)	Inv# 170145942 Monthly Ethernet Internet April	949.18
Total 1014405 · Internet Access - Town					949.18
1014416 · Equipment Rental - Town					
Check	04/25/2023	151549	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# 208549 Water Machine Rental 3/27-4/23	48.10

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
Total 1014416 · Equipment Rental - Town					48.10
Total 101THE · Town Hall Expense					1,158.58
101TOE · Town Office Expense					
1014404 · Office Supplies					
Check	04/25/2023	151565	Staples	Inv# 3535273775 Admin Breakroom Supplies	139.53
Total 1014404 · Office Supplies					139.53
1014406 · Printing					
Check	04/25/2023	151544	Allegra Print & Imaging	Inv# 67840 Annual Reports (75)	441.65
Total 1014406 · Printing					441.65
1014414 · Memberships, Subs & Publication					
Check	04/25/2023	151566	Township Clerks of Illinois	2023 TOI Clerks Dues - Dolan Baumer	30.00
Total 1014414 · Memberships, Subs & Publication					30.00
1014429 · Miscellaneous					
Check	04/28/2023	151579	Dolan Baumer, Kathleen M	Election Day Refreshments	204.26
Check	04/28/2023	151579	Dolan Baumer, Kathleen M	Annual Town Meeting Refreshments	130.95
Check	04/28/2023	151585	Hanover Township Foundation	Town Hall Meeting Moderator Fee Donated to HT Foundation	150.00
Total 1014429 · Miscellaneous					485.21
1014534 · Passport Services					
Check	04/25/2023	151565	Staples	Inv# 3535273778 Canon Printer Ink	107.26
Total 1014534 · Passport Services					107.26
1014535 · Legal Notices					
Check	04/25/2023	151562	Paddock Publications, Inc	Inv# 248247 Annual Town Meeting Public Notice	67.50
Total 1014535 · Legal Notices					67.50
1014592 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	71.68
Total 1014592 · Dental, Vision & Life Insurance					71.68
Total 101TOE · Town Office Expense					1,342.83
104ASR · Assessor's Division					
1044492 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
Total 1044492 · Dental, Vision & Life Insurance					19.08
Total 104ASR · Assessor's Division					19.08
109YFS · Youth & Family Services					

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
109ADM · Administration & Clinical					
1094692 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	52.24
			Total 1094692 · Dental, Vision & Life Insurance		52.24
			Total 109ADM · Administration & Clinical		52.24
109OUT · Outreach & Prevention					
1094792 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	29.85
			Total 1094792 · Dental, Vision & Life Insurance		29.85
			Total 109OUT · Outreach & Prevention		29.85
			Total 109YFS · Youth & Family Services		82.09
			Total 1014 · Town Fund - Expenditures		9,728.72
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104527 · Equipment					
Check	04/18/2023	151445	Wells Fargo Financial Leasing Inc	Inv# 5024636107 Main Copier Lease 4/2-5/1	289.85
Check	04/25/2023	151555	Leaf (379-002)	Inv# 14608226 Copier Lease	77.59
Check	04/25/2023	151572	Thomason, Charlene M	Floor Lamp	137.13
			Total 1104527 · Equipment		504.57
1104528 · Office Supplies					
Check	04/25/2023	151543	Accurate Office Supply Co	Inv# 592028 Voicemail Books, Rubberbands, Paperclips	35.36
			Total 1104528 · Office Supplies		35.36
1104533 · Printing					
Check	04/25/2023	151568	COTG	Inv# 4399299 Copy Charges 3/25-4/24	340.66
			Total 1104533 · Printing		340.66
1104542 · Senior Home Care Pilot Program					
Check	04/25/2023	151559	Mitchell, Sarec	Mileage Reimbursement April	43.89
			Total 1104542 · Senior Home Care Pilot Program		43.89
1104592 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	33.20
			Total 1104592 · Dental, Vision & Life Insurance		33.20
			Total 1104ADM · Administration		957.68
1104NUT · Nutrition					
1105551 · Congregate Food					

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
Check	04/18/2023	151438	Get Fresh Produce, Inc	Congregate Food	679.56
Check	04/18/2023	151439	Gordon Food Service	Cafe Food	2,001.83
Check	04/25/2023	151551	Get Fresh Produce, Inc	Congregate Food	394.35
Check	04/25/2023	151569	Get Fresh Produce, Inc	Congregate Food	412.05
Total 1105551 · Congregate Food					3,487.79
1105552 · Congregate Equipment					
Check	04/18/2023	151439	Gordon Food Service	Cafe Equipment	18.40
Total 1105552 · Congregate Equipment					18.40
1105553 · Congregate Supplies					
Check	04/18/2023	151438	Get Fresh Produce, Inc	Congregate Supplies	73.65
Check	04/18/2023	151439	Gordon Food Service	Cafe Supplies	235.75
Check	04/25/2023	151551	Get Fresh Produce, Inc	Congregate Supplies	47.15
Check	04/25/2023	151569	Get Fresh Produce, Inc	Congregate Supplies	73.93
Total 1105553 · Congregate Supplies					430.48
1105558 · Home Delivered Meals Food					
Check	04/18/2023	151438	Get Fresh Produce, Inc	HDM Food	679.56
Check	04/18/2023	151439	Gordon Food Service	HDM Food	2,001.80
Check	04/25/2023	151551	Get Fresh Produce, Inc	HDM Food	394.35
Check	04/25/2023	151569	Get Fresh Produce, Inc	HDM Food	412.03
Total 1105558 · Home Delivered Meals Food					3,487.74
1105559 · Home Delivered Meals Equipment					
Check	04/18/2023	151439	Gordon Food Service	HDM Equipment	18.39
Total 1105559 · Home Delivered Meals Equipment					18.39
1105560 · Home Delivered Meals Supplies					
Check	04/18/2023	151438	Get Fresh Produce, Inc	HDM Supplies	73.65
Check	04/18/2023	151439	Gordon Food Service	HDM Supplies	235.73
Check	04/25/2023	151551	Get Fresh Produce, Inc	HDM Supplies	47.15
Check	04/25/2023	151569	Get Fresh Produce, Inc	HDM Supplies	73.92
Total 1105560 · Home Delivered Meals Supplies					430.45
1105792 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					5.30
Total 1104NUT · Nutrition					7,878.55
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	04/18/2023	151438	Get Fresh Produce, Inc	Programming Supplies	42.40
Check	04/25/2023	151543	Accurate Office Supply Co	Inv# 592028 Cups, Water	182.09

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
Check	04/25/2023	151552	Giuseppa Crisopulli	In the Kitchen Supplies 4/19/23	55.94
Check	04/28/2023	151578	The Chicago Tour Company	Polish Church Tour (35)	633.00
Check	04/28/2023	151580	Very Smart People LLC	Instruction Program - Android Basics	200.00
Check	04/28/2023	151581	Gene Flynn	Senior Presentation - Active Retirement	150.00
Check	04/28/2023	151582	Constance Martin	Senior Presentation - Underground Railroad	322.40
Total 1104515 · Programming					1,585.83
1104526 · Senior Newsletter					
Check	04/28/2023	151583	USPS	Club 59 Newsletter Postage	2,164.12
Total 1104526 · Senior Newsletter					2,164.12
1104892 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1104892 · Dental, Vision & Life Insurance					15.90
Total 1104PRO · Enrichment Programs					3,765.85
1104SOC · Social Services					
1104992 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					10.60
Total 1104SOC · Social Services					10.60
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	04/18/2023	151444	Valvoline	Inv# 52496 Oil Change	97.73
Check	04/18/2023	151444	Valvoline	Inv# 52502 Oil Change	91.77
Check	04/25/2023	151570	Kammes Auto & Truck Repair, Inc.	Inv# 140714 Oil Change & Repair Door 146	160.78
Check	04/25/2023	151570	Kammes Auto & Truck Repair, Inc.	Inv# 140813 Oil Change	276.70
Check	04/28/2023	151588	Kammes Auto & Truck Repair, Inc.	Inv# 140843 Headlight/Reverse Sensor/Lift Light	342.04
Check	04/28/2023	151590	Suburban Tire Auto Care Centers	Inv# 532788 Flat Tire Repair	44.73
Total 1104518 · Vehicle Maintenance					1,013.75
1104549 · Employee Screenings					
Check	04/18/2023	151443	Physicians Immediate Care	Inv# 522674 Drug Screening	47.00
Total 1104549 · Employee Screenings					47.00
1104692 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	21.91
Total 1104692 · Dental, Vision & Life Insurance					21.91
Total 1104TRN · Transportation					1,082.66
Total 1104 · Aging Services - Expenditures					13,695.34

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	04/28/2023	151591	Staples	Inv# 3535273777 Coffee Supplies/Calculator	88.19
Check	04/28/2023	151591	Staples	Inv# 3535273773 Folders	101.68
Total 2024202 · Office Supplies					189.87
2024204 · Equipment					
Check	04/18/2023	151431	A1 Trophies & Awards	Inv# 17999 Name Badge	9.95
Check	04/28/2023	151591	Staples	Inv# 3534721935 Keyboard Shelf	100.33
Check	04/28/2023	151591	Staples	Inv# 3534721938 Mouse	29.99
Check	04/28/2023	151591	Staples	Inv# 3535273779 Wireless Mouse/Folders	54.82
Check	04/28/2023	151591	Staples	Credit 3535273774	-38.48
Check	04/28/2023	151591	Staples	Credit 3533839470	-38.37
Total 2024204 · Equipment					118.24
2024205 · Travel & Training					
Check	04/25/2023	151554	Imperato, Mary Jo	GA State Conference Mileage 4/19-4/21	233.47
Total 2024205 · Travel & Training					233.47
2024509 · Volunteer Appreciation					
Check	04/18/2023	151434	Bartlett Sports	Inv# 6373 Township Uniforms	284.00
Total 2024509 · Volunteer Appreciation					284.00
2024592 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 2024592 · Dental, Vision & Life Insurance					10.60
Total 2024ADM · Administration					836.18
2024HOM · Home Relief					
2024102 · Rent					
Check	04/18/2023	6269	Sheng Guo	April 2023 Rent	204.92
Check	04/28/2023	6274	3A's Property	May 2023 Rent	975.00
Check	04/28/2023	6275	State Farm Del Vassey	Rent Assistance	103.10
Check	04/28/2023	6276	Nature Homes of the Meadows HOA	May Rent 2023	275.00
Check	04/28/2023	6277	Shellpoint	May Rent 2023	520.75
Check	04/28/2023	6278	Spring Lakes Estates	May 2023 Rent	685.00
Check	04/28/2023	6281	Loancare	May 2023 Rent	975.00
Check	04/28/2023	6282	Valerie Woodcock	May 2023 Rent	210.00
Check	04/28/2023	6283	Spring Lakes Estates	May 2023 Rent	765.00
Check	04/28/2023	6285	Larry Bennett	May 2023 Rent	500.00
Check	04/28/2023	6287	Michelle Breen	May 2023 Rent	650.00
Total 2024102 · Rent					5,863.77

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
2024103 · Utilities					
Check	04/28/2023	6279	NICOR GA Home Relief	Utilities Assistance	106.09
Check	04/28/2023	6280	Com Ed GA Home Relief	Utilities Assistance	79.27
Check	04/28/2023	6286	Com Ed GA Home Relief	Utilities Assistance	72.50
Total 2024103 · Utilities					257.86
2024105 · Personal Essentials					
Check	04/28/2023	6271	Walmart	Personal Essentials	31.45
Check	04/28/2023	6272	Walmart	Personal Essentials (4)	554.64
Total 2024105 · Personal Essentials					586.09
2024106 · Travel Expenses					
Check	04/28/2023	6273	BP Gas Station	Fuel Assistance	50.00
Check	04/28/2023	6275	State Farm Del Vassey	Transportation Assistance	76.15
Check	04/28/2023	6284	State Farm Salah, Neal	Auto Insurance Assistance	28.62
Total 2024106 · Travel Expenses					154.77
2024119 · Emergency Assistance					
Check	04/28/2023	6270	Blackhawk Apartments	Emergency Assistance	2,000.00
Total 2024119 · Emergency Assistance					2,000.00
Total 2024HOM · Home Relief					8,862.49
202PAN · Pantry					
1014192 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 1014192 · Dental, Vision & Life Insurance					13.95
Total 202PAN · Pantry					13.95
Total 2024 · Human Services - Expenditures					9,712.62
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034711 · Utilities					
Check	04/25/2023	151560	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 3/17-4/17	279.20
Total 3034711 · Utilities					279.20
3034792 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					10.60
Total 3034ADM · Administration					289.80
303EQM · Equipment					

Hanover Township Board Audit Report - FY24

April 18 through May 1, 2023

Type	Date	Num	Name	Memo	Amount
3034609 · Maintenance Vehicles & Equip					
Check	04/25/2023	151545	Alexander Equipment Company	Inv# 196850 Repairs to Mohawk Chipper	949.27
Check	04/28/2023	151589	Preventative Maintenance Systems, Inc	Inv# 30679 Inspection/Brakes/Heat Shield/Wiper Blades/Wheel Bearings	2,559.01
Total 3034609 · Maintenance Vehicles & Equip					3,508.28
Total 303EQM · Equipment					3,508.28
Total 3034 · Road Maintenance - Expenditures					3,798.08
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	04/25/2023	151567	Conway, Megan A	Vending Machine Supplies	101.92
Total 4045105 · Soda/Snack Vending					101.92
Total 4045 · Comm/SR Citizens Svcs - Expense					101.92
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054592 · Dental, Vision & Life Insurance					
Check	04/28/2023	151592	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 5054592 · Dental, Vision & Life Insurance					13.95
Total 5054ADM · Administration					13.95
5054SVC · Service Contracts					
5054138 · Contract Support Services					
Check	04/28/2023	151576	Childrens Advocacy Ctr of Nwst Co County	Victims of Crime Funding	15,000.00
Check	04/28/2023	151577	PADS of Elgin	Emergency Plumbing Repairs	8,075.32
Total 5054138 · Contract Support Services					23,075.32
Total 5054SVC · Service Contracts					23,075.32
Total 5054 · Mental Health - Expenditures					23,089.27
8084 · Capital Projects - Expenditures					
8084420 · Izaak Walton Ctr Improvements					
Check	04/28/2023	151587	Elgin Granite Works	Izaak Walton Reserve Dedication Boulder and Plaque	1,490.00
Total 8084420 · Izaak Walton Ctr Improvements					1,490.00
Total 8084 · Capital Projects - Expenditures					1,490.00
TOTAL					61,615.95



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 6:30 p.m.
- Clerk Dolan Baumer called the roll; present were Clerk Dolan Baumer, and Trustees Beattie, Essick, and Noyola, and Supervisor McGuire. Absent: Trustee Martinez
- Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community and Government Relations Director Tom Kuttentberg, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, Administrative Assistant Hailey Matich, and Attorney Mike Airdo. Also present were representatives of the Sikh community, resident Bob Halverson, and Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Reports:
- A. Supervisor's Report: Supervisor McGuire welcomed past Maine Township Supervisor Bob Halverson to tonight's meeting. It is Trustee Essick's birthday today. Supervisor McGuire alerted the Board about HB 475 which would allow mental health boards to set their own levies. He met with the Chief of the Local Government committee and Senator Castrol to raise awareness of our concerns of this potential bill. June 22 would be the TOCC Spring Conference at the Double Tree in Oak Brook.
- B. Clerk's Report: Clerk Dolan Baumer reported that she would be in Springfield this week and would discuss HB475 with the TOI Board.
- C. Assessor's Report: Assessor Moinuddin offered no report.
- V. Bill Paying: Mr. Barr presented the bills for payment from April 4 through April 17, 2023 as follows:
- | | | |
|----|---------------------|---------------------|
| a. | Town | \$73,233.28 |
| b. | Senior Services | 50,201.74 |
| c. | General Assistance | 3,879.43 |
| d. | Road Maintenance | 29,239.82 |
| e. | Mental Health Board | 224,997.61 |
| f. | Vehicle | 200.00 |
| g. | Capital | <u>7,272.08</u> |
| | Total | <u>\$389,223.96</u> |
- A motion was made by Trustee Beattie and seconded by Trustee Noyola to approve payment of the bills as presented from April 4 through April 17, 2023. Roll call: Ayes: Trustees Beattie, Noyola and Essick and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.
- VI. Unfinished Business: Executive Session Minutes of March 21, 2023: A motion was made by Trustee Essick to approve the Executive Session minutes of March 21, 2023 as presented; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola and Essick and Supervisor McGuire. Nays: None. Motion carried.
- VII. New Business:
- A. Board Meeting Minutes of April 5, 2023: Clerk Dolan Baumer presented the Board meeting minutes of April 5, 2023 for review and approval. Trustee Noyola moved to approve the Board meeting minutes of April 5, 2023 as presented; motion seconded by Trustee Beattie. Roll call:

Minutes of a Meeting of the Hanover Township Board

Tuesday, April 18, 2023

Page 2

Ayes: Trustees Beattie, Noyola and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- B. Resolution Declaring April as Sikh Awareness and Appreciation Month in Hanover Township: Trustee Beattie moved that the town Board approve the resolution declaring April as Sikh Awareness and Appreciation Month in Hanover Township. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

VIII. Executive Session: No motion to go into Executive Session was made.

IX. Other Business:

- X. Adjournment: There being no further business to come before this Board, a motion to adjourn at 6:48 p.m. was made by Trustee Essick and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Noyola and Essick and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



RESOLUTION

Declaring May as Older Americans Month in Hanover Township

WHEREAS, the Hanover Township Board of Trustees, does hereby find as follows:

WHEREAS, Hanover Township includes 19,135 older Americans who contribute their strength, wisdom, and experience to the community; and

WHEREAS, Hanover Township benefits when people of all ages, abilities, and backgrounds are welcome, included and supported; and

WHEREAS, Hanover Township recognizes the need to create a community that provides the services and supports older Americans need to thrive and live independently for as long as possible; and

WHEREAS, Hanover Township can work to build an even better community for older residents by planning programs that encourage independence, ensuring activities are responsive to individual needs and preferences, and increasing access to services that support aging in place; and

WHEREAS, Hanover Township is committed to supporting the physical, cognitive, and mental health of older adult residents; and

WHEREAS, Hanover Township provides opportunities for engagement, volunteerism and socialization at the Senior Center and virtually; and

WHEREAS, the mission of Hanover Township Aging Services is *Enriching Lives, Fostering Friendships, Promoting Independence*.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the month of May is Older Americans Month in Hanover Township.

Dated: May 2, 2023

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH
THE CHICAGO METROPOLITAN PLANNING AGENCY FOR
THE NORTHWEST COOK TRANSIT COORDINATION STUDY**

BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The Memorandum of Understanding for Northwest Cook Transit Coordination Study (the “MOU”) between the Chicago Metropolitan Agency for Planning and the Township for the development of a transit coordination study that addresses key issues for more effective, efficient, and coordinated transit services with other jurisdictions and the Township, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 2, 2023

APPROVED: May 2, 2023

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on May 2, 2023, and approved on May 2, 2023, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk



Chicago Metropolitan Agency for Planning

433 West Van Buren Street
Suite 450
Chicago, IL 60607

312-454-0400
cmap.illinois.gov

MOU No.: PLN-23-0031

Memorandum of Understanding For

Northwest Cook Transit Coordination Study

THIS Memorandum of Understanding (hereinafter "MOU") by and between the Chicago Metropolitan Agency for Planning, herein called CMAP, and Hanover Township, herein called the GOVERNMENTAL BODY. The purpose of this MOU is to facilitate a transit coordination study (hereinafter "PROJECT")

Required Signatures

By signing below, the GOVERNMENTAL BODY and CMAP agree to comply with and abide by all provisions set forth in Parts 1-3 herein and any Appendices thereto.

For the GOVERNMENTAL BODY:

Signature Type or Print Name of Authorized Representative Date

Attest:

Signature Type or Print Name Date

For CMAP:

Erin Aleman Attest Signature Date
Executive Director

Part 1 Scope/Term
Part 2 General Conditions
Part 3 Responsibilities
Attachement 1 Project Charter

Part 1: Scope/Term

1. Scope of Services and Responsibilities. CMAP and the GOVERNMENTAL BODY agree as specified in Part 3.

2. Term of MOU. The term of this MOU shall be three (3) years from the date of execution unless terminated earlier as provided for in Paragraph 6 "Termination" herein.

3. Amendments. All changes to this MOU must be mutually agreed upon by CMAP and the GOVERNMENTAL BODY and be incorporated by written amendment, signed by the parties.

Part 2: General Conditions

The following are general conditions of approval, procedural guidelines, and specific terms of MOU to which all projects are subject. Signatories of this MOU certify that these general conditions will be adhered to unless amended in writing.

1. Complete MOU. This MOU including all exhibits and other documents incorporated or referenced in the MOU, constitutes the complete and exclusive statement of the terms and conditions of the MOU between CMAP and the GOVERNMENTAL BODY and it supersedes all prior representations, understandings and communications regarding this PROJECT. The validity in whole or in part of any term or condition of this MOU shall not affect the validity of other terms or conditions of this MOU

- a) Either Party's failure to insist in any one or more instances upon the performance of any terms or conditions of this MOU shall not be construed as a waiver or relinquishment of said Party's right to such performance by the other Party or to future performance of such terms or conditions and the other Party's obligation in respect thereto shall continue in full force and effect. The GOVERNMENTAL BODY shall be responsible for having taken steps reasonably necessary to ascertain the nature and location of the work, and the general and local conditions that can affect the work or the cost thereof. Any failure by the GOVERNMENTAL BODY to do so will not relieve it from responsibility for successfully performing the work without additional expense to CMAP.
- b) CMAP and the GOVERNMENTAL BODY assume no responsibility for any understanding or representations made by any of its officers, employees or agents prior to the execution of this MOU, unless such understanding or representations by both parties are expressly stated in this MOU.
- c) Changes: CMAP and the GOVERNMENTAL BODY may from time to time order work suspension or make any change in the general scope of this MOU including, but not limited to changes, as applicable, in the drawings, specifications, delivery schedules or any other particular of the description, statement of work or provisions of this MOU. If any such change causes an increase or decrease in the cost or time required for performance of any part of the work under this MOU, CMAP shall promptly notify the GOVERNMENTAL BODY and a written amendment will be prepared for MOU between CMAP and the GOVERNMENTAL BODY for changes in scope, time and/or costs. No amendments are effective until there is a written MOU that has been signed by both parties.
- d) Changes to any portion of this MOU shall not be binding upon CMAP and the GOVERNMENTAL BODY except when specifically confirmed in writing by an authorized representative of CMAP and an authorized representative of the GOVERNMENTAL BODY.

- e) For its convenience, CMAP reserves the right to extend the Term of this MOU. Any changes to the Term of this MOU shall not be binding until specifically confirmed in writing by authorized representatives of both parties.

2. Compliance/Governing Law. The terms of this MOU shall be construed in accordance with the laws of the State of Illinois. Any obligations and services performed under this MOU shall be performed in compliance with all applicable state and federal laws.

3. Availability of Appropriation (30 ILCS 500/20-60). This MOU is contingent upon and subject to the availability of funds. CMAP, at its sole option, may terminate or suspend this MOU, in whole or in part, without penalty, if the Illinois General Assembly, the state funding source, or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason. The GOVERNMENTAL BODY will be notified in writing of the failure of appropriation or of a reduction or decrease in appropriation.

4. Allowable Charges. No expenditures or charges shall be included in the cost of the PROJECT that are: (i) contrary to provisions of this MOU or the latest budget approved by a duly-authorized official of CMAP and the GOVERNMENTAL BODY; (ii) not directly for carrying out the PROJECT; (iii) of a regular and continuing nature, except that of salaries and wages of appointed principal executives of CMAP who have not been appointed specifically for the purposes of directing the PROJECT, who devote official time directly to the PROJECT under specific assignments, and respecting whom adequate records of the time devoted to and services performed for the PROJECT are maintained by CMAP may be considered as proper costs of the PROJECT to the extent of the time thus devoted and recorded if they are otherwise in accordance with the provisions hereof; or (iv) incurred without the consent of CMAP after written notice of the suspension or termination of any or all of CMAP's obligations under this MOU.

5. Suspension. If the GOVERNMENTAL BODY fails to comply with the special conditions and/or the general terms and conditions of this MOU, CMAP may, after written notice to the GOVERNMENTAL BODY, suspend the MOU, pending corrective action by the GOVERNMENTAL BODY. If corrective action has not been completed within sixty (60) calendar days after service of written notice of suspension, CMAP shall notify the GOVERNMENTAL BODY in writing that the MOU has been terminated by reason of default in accordance with Paragraph 6 "Termination" herein.

6. Termination.

- a) This MOU may be terminated in whole or in part in writing by CMAP or the GOVERNMENTAL BODY for its convenience (hereinafter termed "Termination for Convenience"), provided that the terminating party provides not less than fourteen (14) calendar days written notice (delivered by certified mail, return receipt requested) of intent to terminate to the respective address set forth on the signature page of this MOU.
- b) Upon notice of termination by either party, CMAP shall (i) promptly discontinue all services affected (unless the notice directs otherwise) and (ii) deliver or otherwise make available to the GOVERNMENTAL BODY all data, drawings, specifications, reports, estimates, summaries and such other information and materials as may have been accumulated by CMAP in performing this MOU, whether completed or in process.
- c) **No Further Liability.** Each party agrees that the rights of termination hereunder are absolute and it has no right to a continued relationship with the other after termination (except as expressly stated herein). Neither party shall incur any liability whatsoever for any damage, loss or expense of any kind suffered or incurred by the other (or for any compensation to the other) arising from or incident to any termination of this MOU by

such party that complies with the terms of the MOU whether or not such party is aware of any such damage, loss or expense.

7. Publication. CMAP and the GOVERNMENTAL BODY shall have royalty-free, nonexclusive and irrevocable license to reproduce, publish, disclose, distribute, and otherwise use, in whole or in part, any reports, data or other materials specifically prepared under this Agreement, and to authorize other material to do so. The GOVERNMENTAL BODY and CMAP shall include provisions appropriate to effectuate the purpose of this clause in all contracts for work under this Agreement.

8. Confidentiality Clause. Except as required pursuant to a validly issued subpoena, lawful request by a governmental entity or any applicable laws, including without limitation any Federal or State Freedom of Information Acts, any documents, data, records, or other information given to or prepared by the GOVERNMENTAL BODY or CMAP pursuant to this Agreement shall not be made available to any individual or organization without prior written approval by CMAP or the GOVERNMENTAL BODY. All information secured in connection with the performance of services pursuant to this Agreement shall be kept confidential unless disclosure of such information is approved in writing by CMAP or the GOVERNMENTAL BODY. Nothing in these restrictions interfere with the lawful obligation to respond to FOIA requests.

9. Reporting/Consultation. The GOVERNMENTAL BODY shall consult with and keep CMAP fully informed as to the progress of all matters covered by this Agreement. CMAP shall consult with and keep the GOVERNMENTAL BODY fully informed as to the progress of all matters covered by this Agreement.

10. Identification of Documents. All reports, maps, and other documents completed as part of this Agreement, other than documents exclusively for internal use within CMAP or the GOVERNMENTAL BODY offices, shall carry the following notation on the front cover or a title page or, in the case of maps, in the same area which contains the name of the GOVERNMENTAL BODY. "This material was prepared in consultation with CMAP, the Chicago Metropolitan Agency for Planning, (<http://www.cmap.illinois.gov>)."

Part 3: Responsibilities

The GOVERNMENTAL BODY shall perform and carry out in a satisfactory and proper manner, as determined by CMAP, the following:

1. Project Charter. The PROJECT and all work performed by CMAP will be consistent with the Project Charter included herein as "ATTACHMENT 1". Changes to the project charter must be jointly agreed to by CMAP and the GOVERNMENTAL BODY.

2. Scope of Work. Following enacting this MOU, CMAP and GOVERNMENTAL BODY will jointly determine and document the PROJECT scope of work, timelines, public engagement schedules, commitment of non-staff resources by either CMAP or the GOVERNMENTAL BODY, and other elements prior to beginning the work outlined in the scope of work. CMAP may also request GOVERNMENTAL BODY assistance to establish expectations and performance goals for the PROJECT and process. Said scope of work shall be finalized and mutually agreed to by both parties prior to beginning work.

- a) CMAP and GOVERNMENTAL BODY shall jointly agree to changes to PROJECT scope or timelines; CMAP may discontinue the PROJECT if major deviations, changes, or expansions of scope or schedule occur.

- b) All work performed by LTA staff must be related to the scope of work.

3. Roles and Relationship. CMAP and the GOVERNMENTAL BODY shall perform and carry out in a satisfactory and proper manner, as determined by CMAP the following:

- a) CMAP shall assign staff to work with local governments and the community as part of the Local Technical Assistance program.
- b) GOVERNMENTAL BODY shall assign a lead person to be the main point of contact for LTA staff.
- c) CMAP staff will report on the overall scope of work and day-to-day activities to the GOVERNMENTAL BODY.
- d) Assigned staff are CMAP employees and CMAP is responsible for evaluating their performance.
- e) CMAP management, in addition to the CMAP staff assigned to the PROJECT, may periodically check-in (frequency to be determined based on need) with GOVERNMENTAL BODY.
- f) CMAP is responsible for assigning relevant LTA staff to work on the PROJECT (based on availability, skills, familiarity with the area, and subject matter expertise).
- g) GOVERNMENTAL BODY understands that CMAP assistance is provided as a means of advancing the implementation of ON TO 2050 the long-range regional comprehensive plan for the seven-county Chicago region, encompassing Cook, DuPage, Kane, Kendall, Lake, McHenry and Will counties.

4. Access to resources. LTA staff will have full access to CMAP data and other resources, including specialized CMAP staff (for advanced mapping, data, outreach, communications, or topic-specific expertise). The GOVERNMENTAL BODY will provide CMAP access to data as follows:

- a) The GOVERNMENTAL BODY will provide access to relevant staff who will need to be involved in the PROJECT, and will ensure that they allocate sufficient time to the PROJECT.
- b) The GOVERNMENTAL BODY will provide access to all relevant internal data, reports, and other information necessary to successfully complete the PROJECT.
- c) The GOVERNMENTAL BODY's leadership (key staff, planning commissioners, board members, other elected officials, other decision-makers) commits to participate in the PROJECT and allocate sufficient time at meetings (Plan Commission meetings, GOVERNMENTAL BODY meetings, etc.) to ensure due consideration so the PROJECT is successful.

5. Demonstration of local support. GOVERNMENTAL BODY agrees to provide an inclusive, open, safe and welcoming environment in which to conduct meetings and outreach events.

- a) The GOVERNMENTAL BODY shall be responsible for working with CMAP to identify members for a steering committee or similar oversight group.

- b) If public outreach is a component of the PROJECT, the GOVERNMENTAL BODY agrees to participate in public outreach and engagement efforts; including assisting in dissemination of PROJECT and meeting information, attending and assisting at public meetings, and providing key stakeholder contact information.

6. Project management and review. CMAP will have lead responsibility for project management. CMAP shall in all reasonable ways coordinate and work with the GOVERNMENTAL BODY staff as the PROJECT proceeds. The GOVERNMENTAL BODY in all reasonable ways shall cooperate with CMAP and the consultant, if any. CMAP shall require the consultant, if any, to provide the GOVERNMENTAL BODY with all of the consultants' deliverables, if any; at the same time they are delivered to CMAP. CMAP and GOVERNMENTAL BODY shall notify the other of all scheduled PROJECT related meetings with the consultant, if any, to enable the other to attend the meetings if desired.

- a) Allocation of CMAP staff to the PROJECT will vary over time based on project timeline and work needs.
- b) In order to maintain PROJECT progress and momentum, the GOVERNMENTAL BODY agrees to review and provide feedback on PROJECT deliverables in a timely manner, in accordance with the agreed upon timelines.
- c) GOVERNMENTAL BODY agrees to make best faith effort to adopt and implement the completed plan within agreed upon timelines.

ATTACHMENT 1:

Project Charter

MODULE 1: PROJECT CHARTER

WORK PLAN NO.	PROJECT TITLE	DATE
2024.047	Northwest Cook Transit Coordination Study	4-25-2023

General Information

Program area	Transit and financial planning
Strategic alignment of program area	The objective of CMAP’s Transit and financial planning program is a transportation system that works better for everyone.
Project type	Consultant project with staff support
Duration	18 months
Kick-off	TBD
Completion	TBD
Project manager	TBD
Max. Annual project manager hours:	200 hours

1. Project Description

CMAP will provide technical assistance, as a consultant-led project, to Pace, Hanover, Palatine, Schaumburg, Townships as well as the Village of Schaumburg to develop a transit coordination study that addresses key issues and incorporates the ON TO 2050 principles of resilience, inclusive growth, and prioritized investment. This project will specifically endeavor to provide recommendations for a more effective, efficient, coordinated transit services among and across these participating communities. This will include:

- Maintain the existing high quality of services
- Considering how marginalized populations can have access to affordable and interconnected transit options within the subregion and with the region.
- Understand the market for transit services broadly within the study area.
- Exploring opportunities for strategic partnerships to leverage limited resources.
- Prioritize linking employment centers, educational facilities, and public services with any recommendations.
- Exploring appropriate funding sources to offset operations costs and possible transit improvements.
- Detailing the benefits and drawbacks of study recommendations and provide materials to easily convey options with local officials, including technology challenges that may impact enhanced coordinated service.

Existing services covered in this study include:

- [Schaumburg Township transportation services](#)
- [Hanover Township Dial-a-Bus program](#)
- [Hanover Township TIDE program](#)
- [Palatine Township Senior And Disabled Resident Transportation](#)
- [Palatine Township Taxi Voucher Card](#)
- [Village of Schaumburg transportation operations including the Woodfield Trolley, Dial-A-Ride Transportation, and Senior and Disabled Taxi Program](#)
- [Township Riders Initiative Program \(TRIP\)](#)
- [Hoffman Estates Taxi Discount Program](#)

2. Assumptions and responsibilities

NO.	ASSUMPTION
1	Any necessary CMAP data will be provided for inclusion in the plan and will be used to inform land use, transportation, and other infrastructure recommendations.
2	All materials produced by the Consultant shall use accessible language, being language that includes everyone and is easy to understand. Materials will be translated to the area's most spoken languages.
3	Community partners will provide any plans, maps, and other relevant documents in the development of the study.
4	Community partners have the desire to evaluate and implement recommendations that result from this transit study once proper approvals are provided by respective participating communities.
5	Public participation will include a proportional representation of communities involved in the study as well as populations within said communities, including: the marginalized, the elderly, those with disabilities, immigrant populations, as well as those that does not speak English as a first language.
6	Community partners commit to participate in the project and allocate sufficient time at meetings (program check-in meetings, board meetings, etc.) to ensure the project is successful.
7	Community Partners will work closely with each other throughout the entire duration of the study.
8	After the project is complete, Project Lead may remain involved to a limited extent to monitor and assist with implementation actions specified in the produced plan.

3. Constraints and exclusions

NO.	CONSTRAINTS
1	The project must be completed within the 18-month timeframe.
2	Community partners may have limited resources and documentation of existing conditions.
3	There will be accompanying challenges working across multiple jurisdictions.
4	Current and potential fleet, administrative, and operational limitations need to be considered across multiple jurisdictions during coordination.
5	In an effort to coordinate, crossing jurisdictional boundaries may create conflicts of interest.
6	Due to administrative and staffing constraints, additional time may be needed to review deliverables and plan meetings.
7	Remote working provides a unique challenge to this program, as relationship building is essential for effectiveness, but more difficult to establish with fewer opportunities for in-person interaction.
8	The final recommendations must maintain the current levels and quality of services experienced by riders.

4. Projected Funding

Title 23USC and UWP Regulations Citations	• Work elements and related activities for planning for multimodal transportation access to transit facilities. This includes planning for improved pedestrian and bicycle access, including transit supportive land use plans [FTA C 8100.1D (2)(b)(5)]; Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight [USC Title 23 Section 134(3)(h)(F)] • Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight [USC Title 23 Section 134(3)(h)(F)] • Environmental justice principles apply to planning and programming activities, and early planning activities are a critical means to avoid disproportionately high and adverse effects in future programs, policies, and activities. IDOT Order 5610.2(a)(5)(1) • Steps shall be taken to provide the public, including members of minority populations and low-income populations, access to public information concerning the human health or environmental impacts of programs, policies, and activities, including information that will address the concerns of minority and low-income populations regarding the health and environmental impacts of the proposed action. IDOT Order 5610.2(a)(5)(2)
Other funding opportunities	NA

5. Local Contribution (if applicable)

AMOUNT	NA	DUE DATE	NA
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RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE A LICENSE AGREEMENT WITH
THE KANE COUNTY TEACHERS CREDIT UNION FOR
AUTOMATED TELLER MACHINE DEPLOYMENT**

BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: APPROVAL. The License Agreement With Kane County Teachers Credit Union for Atm Deployment (the “Agreement”) between the Kane County Teacher’s Credit Union and the Township for the license to install, operate, and maintain an ATM on the Township campus, a copy of which is appended hereto and expressly incorporated herein by reference, is hereby approved, subject to review and approval by the Township Attorney.

SECTION TWO: AUTHORIZATION. The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township, upon final approval of the Township Attorney.

SECTION THREE: SEVERABILITY. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: **EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: May 2, 2023

APPROVED: May 2, 2023

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on May 2, 2023, and approved on May 2, 2023, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

**LICENSE AGREEMENT
BETWEEN
HANOVER TOWNSHIP
AND
KANE COUNTY TEACHERS CREDIT UNION
FOR
ATM DEPLOYMENT**

This License Agreement made this _____ day of _____, 20_____, by and between Hanover Township, 250 S. IL Route 59, Bartlett, IL 60103, (“Licensor”) and Kane County Teachers Credit Union, 111 South Hawthorne Street, Elgin, IL 60123 (“Credit Union”).

WITNESSETH:

WHEREAS, Credit Union (or its agent) is desirous of obtaining a license from Licensor to install, operate and maintain an electronic fund transfer automatic teller machine and accompanying peripherals, equipment and structures (collectively “ATM”), under the terms and conditions hereinafter set forth; and

WHEREAS, the Licensor is desirous of granting to Credit Union (or its agent) a License to install, operate and maintain an ATM on its premises for the convenience of its customers, employees and other persons with debit cards who may properly access their accounts at the subject ATM, under the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, it is agreed by and between the parties as follows:

1. **Grant of License for Installation and Operation of ATM.**

- a) Credit Union (or its agent), at its sole expense, shall install, operate and maintain an ATM at the location on the premises of Licensor described in paragraph 2 of this Agreement. The ATM shall remain the personal property of Credit Union or Credit Union’s agent. Licensor disclaims and waives any security interest, lien or other property interest in the ATM and represents and warrants that no secured party or mortgagee of Licensor, if any, will acquire any lien or other property rights in the ATM, by virtue of the ATM’s deployment on the premises of Licensor. The Credit Union or its agent shall pay all local, state and federal fees, licenses and taxes in connection with the installation, operation and maintenance of the ATM. The Credit Union or its agent shall assume responsibility of all loss or damage to the ATM, unless such damage or loss is the result of willful and wanton conduct on the part of Licensor; provided, however, that Credit Union (or its agent) expressly acknowledges and agrees that Credit Union (or its agent) is solely responsible for the security of the ATM and that Licensor does not provide security services in the areas where the ATM is to be deployed.

- b) Credit Union (or its agent), at its sole expense or the expense of its agent, shall bear all costs associated with the acquisition, delivery, site preparation (electrical prep is on the Licensor), installation, operation, and maintenance of the ATM. Licensor, at its expense, shall supply necessary electrical current and heat for the operation of the ATM. Credit Union shall reimburse Licensor for all loss or damage to Licensor's premises and any equipment, fixtures, or other improvements thereon attributable to Credit Union or its agents and, upon the expiration or termination of this Agreement, shall cause Licensor's premises to be restored to the same condition in which it existed at the time of the execution of this Agreement.
- c) Credit Union (or its agent) shall provide Licensor with appropriate instructions and training with regard to the operation of the ATM for basic, everyday use.
- d) In consideration of the ATM services provided to employees and customers of Licensor with debit cards who may properly access their accounts at the ATM, no rental payments shall be due from Credit Union or its agent hereunder.

2. **Location of ATM/Hours of Operation.**

- a) The ATM shall be installed as a free-standing unit on the premises of Licensor. The specific location of the ATM shall be agreed upon by the authorized representatives of Licensor and Credit Union (or its agent). Credit Union (or its agent) and the public shall have access to the ATM during Licensor's operating hours.
- b) Credit Union (or its agent) expressly acknowledges and agrees that Licensor makes no representations or warranties, express or implied, as to the adequacy, fitness, or condition of Licensor's premises for the purposes set forth herein or any other purpose or use by Credit Union (or its agent). ALL IMPLIED WARRANTIES OF QUALITY, FITNESS, MERCHANTABILITY, AND HABITABILITY ARE EXCLUDED. Credit Union (or its agent) accepts use of Licensor's premises "AS-IS" and "WITH ALL FAULTS." Credit Union (or its agent) acknowledges that it has inspected Licensor's premises and satisfied itself as to the adequacy, fitness, and condition thereof.

3. **Responsibilities of Licensor.**

Licensor shall provide:

- a) Space for the installation, service and maintenance of such communication, alarm, service and other lines as may be necessary for the proper operation and maintenance of the ATM;
- b) Access to the ATM for service or other personnel designated by Credit Union (or its agent) for maintenance, service and security purposes; and

- c) Janitorial normally provided in the areas where the ATM shall be deployed (but no special janitorial shall be provided by the Licensor). Credit Union (or its agent) expressly acknowledges and agrees that Licensor does not and shall have no obligation under this Agreement to provide security services in the areas where the ATM is to be deployed.
4. **Liability & Insurance.** Credit Union (or its agent) shall assume responsibility for, and indemnify, defend, and hold harmless Licensor as set forth in the attached Exhibit “A” and shall procure and maintain insurance as set forth in the attached Exhibit “B.” Licensor shall not be liable to Credit Union (or its agent) for damages or losses of any kind or nature in the event Licensor’s premises become unusable by Credit Union or its agents or customers for any reason whatsoever, and in no event shall Licensor be liable to Credit Union (or its agent) for any consequential, incidental, special, and/or indirect damages or losses, whether in contract, tort, or otherwise, including, but not limited to, lost revenues, in connection with this Agreement and/or any breach and/or default by the Licensor thereof.
5. **Duration of License.** This Agreement shall become effective on _____, 20_____, and shall remain in effect for an initial term of thirty-six (36) consecutive months (“Initial Term”). Thereafter, the Agreement may be renewed and continued for successive twelve (12) month terms (each a “Renewal Term”), upon prior written agreement by the parties.
6. **Termination.** Any party may terminate this Agreement at the completion of the Initial Term or any successive Renewal Term, with cause, upon sixty (60) days prior written notice to the other party. Credit Union (or its agent) may also terminate this Agreement immediately upon written notice to Licensor, in the event Credit Union (or its agent) is unable to:
- a) Perform services hereunder where such failure is caused, directly, by strikes, labor disturbances, riots, acts of terrorism, war, insurrection, acts of God, or other causes or events beyond the control of Credit Union (or its agent). Credit Union (or its agent) shall not be liable for the loss of any funds hereunder arising directly from the actions or causes described in this paragraph 5(a).
- b) After the initial 12-month period of the contract, Licensee reserves the right to review the surcharge income of any particular ATM. If the surcharge amount is less than \$1,000, Licensee can void the remainder of the contract and pull out the ATM.
7. **Compliance with Laws.** The ATM shall be operated by Credit Union (or its agent), in accordance with all applicable laws, rules and regulations.
8. **Assignability.** This Agreement shall inure to the benefit of and be binding on the successors and assigns of the parties to this Agreement. This Agreement may not be assigned by either party without the prior written consent of the other party, which consent shall not be unreasonably withheld.

9. **Notices.** Any notice concerning this Agreement shall be in writing and shall be deemed sufficient if given personally, or, when sent by certified mail, return receipt requested, proper postage prepaid, to the respective address of each party as set forth at the beginning of this Agreement, or, as changed from time to time pursuant to the terms of this paragraph.
10. **Governing Law.** This Agreement shall be governed, construed and enforced under the laws of the State of Illinois, and the exclusive venue for the enforcement of this Agreement and/or litigation between the parties shall be the Circuit Court of Cook County, Illinois.
11. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties relative to the subject matter hereof and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party, except to the extent incorporated in this Agreement. Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by each party's authorized representative.

IN WITNESS WHEREOF, each party to this Agreement has caused it to be executed, in duplicate, by its duly authorized representative.

HANOVER TOWNSHIP

Kane County Teachers Credit Union

By: _____

Brian P. McGuire
Township Supervisor

By: _____

Type Name: _____

Date: _____

Type Title: _____

Date: _____

Attest: _____

Katy Dolan Baumer
Township Clerk

EXHIBIT A: INDEMNIFICATION

To the fullest extent permitted by law, Credit Union (or its agent) shall be responsible for any and all injuries to persons and damages to property which may be related to or arise out of the use of the ATM or the activities of Credit Union (or its agent) or its officers, employees, agents, contractors, subcontractors, successors, or assigns (collectively, "Credit Union's Agents") in connection with the performance of the Agreement. Credit Union (or its agent) agrees to waive any and all rights of contribution against Licensors and shall indemnify, defend, and hold harmless Licensors, the Hanover Township Supervisor and Board of Trustees, and all other affiliated boards and bodies, and each of their respective officials, officers, employees, volunteers, agents, successors, and assigns (collectively, "Indemnified Parties"), from and against any and all claims, demands, losses, actions, causes of action, lawsuits, judgments, damages, costs, expenses, fees, penalties, interest, and liabilities of every kind and nature (collectively, "Claims"), including, but not limited to, attorneys' fees, court costs, settlements, prejudgment interest, and post-judgment interest, which may be in any way related to or arise directly or indirectly from the negligence or other fault of Credit Union or Credit Union's Agents in connection with the performance of the Agreement, the condition or use by Credit Union, Credit Union's Agents, or any third-parties of the ATM, or the violation by Credit Union or Credit Union's Agents of any applicable laws, rules, or regulations. In the event of such a Claim, Credit Union (or its agent) shall, at its sole cost and expense, appear, defend, and pay all charges of attorneys' fees, court costs, and other expenses arising therefrom or incurred in connection therewith; provided, however, that nothing contained herein shall be construed as prohibiting the Indemnified Parties, or any of them, from defending, through the selection and use of their own agents, attorneys, or experts, any actions brought against, and that an Indemnified Party's participation in its defense shall not remove Credit Union's duty to indemnify, defend, and hold harmless that Indemnified Party or any other Indemnified Party as set forth herein.

The obligations set forth herein shall survive the expiration and/or termination of the Agreement and shall be binding on Credit Union (or its agent) without regard to whether or not any Claim may have been caused, in whole or in part, by the negligence or other fault of the Indemnified Parties, a condition of the Licensors' premises or any equipment, fixtures, or other improvements thereon, latent or patent, or any other causes whatsoever. Credit Union's (or its agent's) obligations hereunder shall not be limited in any way by any insurance protection or any limitation on the amount or type of damages, compensation, or benefits payable by or for Credit Union or Credit Union's Agents under any workers' compensation, disability benefit, or employee benefit acts. To the fullest extent permitted by law, Credit Union (or its agent) waives any limits to the amount of its obligations to defend, indemnify, hold harmless the Indemnified Parties or contribute to any sums due for any Claim hereunder, including any Claim by an employee of Credit Union or Credit Union's Agents that may be subject to the Illinois Workers' Compensation Act, 820 ILCS 305/1 et seq., or any other related law or judicial decision, such as *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991).

**EXHIBIT B:
INSURANCE REQUIREMENTS**

1. Required Coverages. Credit Union (or its agent), at its sole cost and expense, shall procure and maintain, at all times during the Initial Term and any and all Renewal Terms, insurance coverage of types and in amounts not less than the following:
 - a. Worker's Compensation Insurance in accordance with the laws of the State of Illinois and Employer's Liability Insurance with limits of not less than \$100,000.00 per accident for bodily injury by accident and \$100,000.00 per employee for bodily injury by disease.
 - b. Commercial Liability Insurance (Primary and Umbrella) or equivalent with limits of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate. Coverage shall include liability arising from premises, operations, independent contractors, products-completed operations, fire and legal liability, bodily injury, property damage, personal injury, advertising injury, and liability assumed under an insured contract (including the tort liability of another assumed in a business contract).
 - c. When any motor vehicle (owned, non-owned, or hired) is used in connection with the performance of the Agreement, Comprehensive Automobile Liability Insurance with limits of not less than \$1,000,000.00 per occurrence, for bodily injury and property damage.
2. Additional Insureds. The required coverages, with the exception of Workers' Compensation, shall name Hanover Township, the Hanover Township Supervisor and Board of Trustees, and all other affiliated boards and bodies, and each of their respective officials, officers, employees, volunteers, agents, successors, and assigns (collectively, "Additional Insureds") as insureds. Such coverages shall be primary and non-contributory with respect to any other insurance or self-insurance afforded to the Additional Insureds or any of them and shall not require exhaustion of any other coverage or tender of any claim or action to any other insurer providing coverage to any of the Additional Insureds. The coverages shall apply separately to each insured against whom a claim is made, or suit is brought, except with respect to the limits of the insurer's liability, and shall contain no special limitations on the scope of protection afforded to the Additional Insureds. If any coverages do not contain the standard ISO separation of insureds provision, or a substantially similar clause, such coverages shall be endorsed to provide cross-liability coverage. Any "insured vs. insured" exclusion shall be deleted in its entirety. Any endorsement or policy provision which limits contractual liabilities shall be deleted in its entirety. If Credit Union (or its agent) maintains broader coverage or higher limits than provided for herein, the Additional Insureds shall be entitled to such broader coverage or higher limits. If the Additional Insureds are not named as insureds on all required coverages as set forth herein, Credit Union (or its agent) waives all rights against each of the Additional Insureds for recovery of damages related to or arising out of the Agreement.
3. Evidence of Insurance. Prior to installation of the ATM, Credit Union (or its agent) shall furnish to Licensor original certificate(s) of insurance and applicable policy endorsement(s), including, but not limited to, additional insured endorsements, executed by a duly authorized representative of each insurer, demonstrating compliance with the insurance requirements set

forth herein. All certificates shall provide for thirty (30) days' written notice to Licensor by certified mail, return receipt requested, prior to the cancellation or material adverse change of any coverage referred to therein. Licensor shall have the right, but not the obligation, of prohibiting Credit Union or its agents or customers from using or occupying Licensor's premises until such certificates or other evidence that Credit Union (or its agent) is in complete compliance with the insurance requirements set forth herein is received and approved by Licensor. Any failure by Licensor to obtain such certificates or other evidence, or to identify any deficiency based on any such certificates or other evidence provided to it, shall not be construed as a waiver of Credit Union's (or its agent's) obligation to maintain such insurance. Credit Union (or its agent) shall provide certified copies of all insurance policies required herein within five (5) days of Licensor's written request for said copies. Any failure to comply with the insurance requirements set forth herein may result in immediate termination of the Agreement at the sole option of Licensor.

4. Miscellaneous. Credit Union (or its agent) shall notify Licensor, in writing, of any actual or possible claim for personal injury or property damage relating to the obligations of Credit Union or Credit Union's Agents under the Agreement, or of any occurrence which might give rise to such a claim, promptly upon obtaining first knowledge of the same. Licensor shall not, in any manner, be deemed to have waived or intended to waive any right of subrogation which either it or its insurance carrier or risk pool provider, Illinois Counties Risk Management Trust, or risk management agency, or any insurance company providing excess coverage on behalf of the any of them, may have against Credit Union or Credit Union's Agents. Credit Union (or its agent) shall cause each contractor and subcontractor employed to perform any of its obligations under the Agreement to purchase and maintain insurance of not less than the types and amounts specified herein and shall furnish copies of certificates of insurance evidencing coverage for each such contractor and subcontractor upon request by Licensor.



HANOVER TOWNSHIP

Senior Citizens' Services Committee

Application

Name: Reggy Bucaro Date: 4/10/23
Address: 961 Doran Dr City: Bartlett
Email: pbucaro@comcast.net Phone: 630 830 2314

Tell us about yourself

Career Experiences: 29 yrs as Executive Assistant
13 yrs marketing assistant at
Clare Oaks Retirement Community

Why do you want to serve on this committee? This is a way to give
back since I am retired

What contributions do you feel you can make? Enthusiasm -
I bring experience of working with
seniors.

Special Interests: Love reading
traveling
Walking

Volunteer Experience: Hanover Township Social Services
" In Committee
Bartlett 4th of July Committee
elected Bartlett Public Library District Trustee



HANOVER TOWNSHIP

Senior Citizens' Services Committee

Application

Name: THOMAS LATHARA

Date: 4/12/2023

Address: 8, LARKSPUR LN

City: STREAMWOOD

Email: T LATHARA @HOTMAIL.COM

Phone: 847-452-9122

Tell us about yourself

Career Experiences: Enterprise Software Consultant

- Principal Consultant, SAP America inc.

Why do you want to serve on this committee? Help to enrich life

of our township / community.

What contributions do you feel you can make? Planning, Project Management,

Fundraising, Volunteering,

Special Interests: Habitat International, DuPage PASS home

Served in Executive Committee of a large church.

Volunteer Experience: