



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board

June 20, 2023

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentations – Streamwood High School Bass Fishing Team
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of June 6, 2023
 - B. Executive Session Minutes of June 6, 2023
 - C. Resolution to Approve an Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement
 - D. Resolution to Establish a Task Force
 - E. Appointment to the Committee on Youth
- IX. Executive Session
- X. Other Business
- XI. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Passports</i>	341	304	732	667
Photo fees	\$3,720	\$3,200	\$7,710	\$7,010
Fee deposits	\$13,160	\$11,725	\$28,695	\$25,665
<i>Fishing/Hunting licenses</i>	6	5	20	17
<i>Handicap Placards</i>	14	18	28	42
<i>Vehicle Sticker Renewals</i>	41	41	61	72
<i>Human Resources Requests</i>	142	137	269	258
<i>New Employee Orientations</i>	7	5	10	7
<i>Technology work orders</i>	61	37	132	92
<i>Resident Contacts</i>	2,168	1,812	5,040	3,774
<i>Percent of Budget Expended (100% of year)</i>	7.4%	8.1%	11%	11.6%

Department Highlights

- Human Resources Manager Callahan completed 7 new hire orientations: Joann Gante, Melissa Endean, Lana Harvey (Aging Services), Clay Kapraun, Luke Saucedo, and Kyle Doogan (Facilities and Road Maintenance), and Ashley Przybylski (Community Affairs).
- Human Resources Manager Callahan and Youth and Family Services staff participated in first round interviews for the After-School Program Coordinator, Youth Program Assistant, and the Family Therapist positions.
- Human Resources Manager Callahan and Facilities and Road Maintenance staff participated in first round interviews for the Seasonal Summer Assistant positions.
- Human Resources Manager Callahan attended the Illinois Counties Risk Management Trust conference in Springfield, Illinois on May 23 and 24.
- Assistant Township Administrator Vana and Mental Health Board Manager Teachout attended the first Hanover Landing Operations meeting with representatives from UpHoldings and Ecker Center for Behavioral Health to begin planning for the application period for Hanover Landing units on May 3.
- The Township's new 457B provider, Lincoln Financial Group was on-site May 4 to host a presentation and offer one on one meetings with staff interested in enrolling in the 457B retirement savings plan.
- Assistant Township Administrator Vana and Director Hanson conducted a property inspection of the Astor Avenue Community Center and the Izaak Walton Youth Center with a liability insurance representative from IPMG on May 4. This property inspection is completed every three years for insurance purposes.
- Assistant Township Administrator Vana attended the Illinois Association of Township Administrators meeting at Elk Grove Township on May 10.
- Assistant Township Administrator Vana met with the Department of Commerce and Economic Opportunities (DCEO) Grants Manager and Mary Cave of Thomas Engineering to continue work on both the Township's next DCEO grant submission for reimbursement as well as the budget modification documents.
- Assistant Township Administrator Vana attended the Mental Health Board meeting on May 23 and presented the Township's funding request to support the part-time Disability Services Coordinator position at Hanover Landing. Funding was approved.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Programming Division</i>				
Planned programs	267	254	503	468
Participants	1,757	1,434	3,377	2,783
Participants (unduplicated)	609	481	786	587
Wait listed (unduplicated)	24	7	41	19
New volunteers	2	3	3	7
Total volunteers (unduplicated)	142	113	158	139
Volunteer hours reported	1,826	1,303	3,664	2,646
<i>Nutrition Division</i>				
Meals Served	1,992	1,541	3,720	2,886
Meals delivered by volunteers	2,809	2,905	5,480	5,966
Clients Served (unduplicated)	666	N/A	877	N/A
<i>Social Services Division</i>				
Clients served (unduplicated)	168	172	296	335
Clients served (duplicated)	251	290	480	605
Energy Assistance	47	30	73	56
Prescription drugs & health insurance assistance	99	101	189	225
Social Service programs	11	14	22	23
Social Service program participants	50	109	221	234
Lending Closet transactions	160	100	272	192
Home Services direct care hours	61.5	N/A	88.5	N/A
<i>Transportation Division</i>				
One way rides given	1,139	932	2,209	1,894
Clients served (unduplicated)	192	112	245	143
New riders	79	24	245	143
Unmet requests for rides	31	13	57	17

Department Highlights

- Home Services welcomed a new volunteer Home Visitor to conduct companionship visits.
- Volunteer and Program Coordinator Murillo conducted a presentation for Cinco De Mayo on May 5 and 25 participants enjoyed homemade snacks and learned the history of the holiday.
- The Senior Citizens Services Committee recognized Bus Driver Brett Solesky at their meeting on May 8 for quickly helping a choking person by administering the Heimlich Maneuver during a trip.
- C-HOPE Therapist Abbey conducted depression and anxiety screenings on May 11 in honor of Older Adult Mental Health Awareness month.
- The department welcomed 14 residents of The Oaks for a tour and lunch on May 18.
- Director Conway attended the AgeOptions Area Plan and Funded Agency meeting on May 22 which provided updates on agencies and funding priorities for suburban Cook County.
- Melissa Endean joined the Social Services team as Social Services Specialist on May 22.
- Bus Driver Craig provided shuttle service for the Bartlett Memorial Day Parade on May 29.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Administration</i>				
Office visits	516	91	1,323	246
Building permits processed	236	486	477	854
Change of Name	23	2	38	4
Property tax appeals	113	0	173	0
Certificate of Errors	95	43	297	73
Property location updates	0	0	0	0
Sales Recording	0	0	0	0
New owner mailing	0	0	0	110
<i>Exemptions</i>				
Homeowner exemptions	74	14	203	30
Senior homeowner exemptions	46	19	170	56
Senior Freeze exemptions	260	19	748	56
Disabled Veteran exemptions	26	19	59	25
Disabled person exemptions	23	3	46	6
Miscellaneous exemptions	11	0	11	1

Department Highlights

- The Assessor's Office provided assistance to 7 visitors after 4:30 pm, during extended Tuesday hours in May.
- The total number of email addresses on the Assessor's Office contact list is now 3,609 after 16 new contacts were added in May.
- Exemption applications continued to provide a fair amount of traffic for the Assessor's Office. Taxpayers were assisted in filing 440 Exemptions as well as 95 Certificates of Error in May.
- The Cook County Assessor's Office co-sponsored an Appeals Seminar on May 12^{at} the Hanover Township Senior Center, with 25 taxpayers in attendance.
- Hanover Township closed for Cook County Assessor Appeals on May 17 and the Assessor's Office assisted with 113 appeal filings while open in May.
- During the month of May, Assessing Specialist Cedillo began classes for her CIAO training, completing and passing exams for: Introduction to Assessment in Illinois, Ethics for New Assessment Professionals, Property Valuation courses.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Website Visits (total)</i>	7,731	7,383	15,250	15,081
<i>Website Visits (unique)</i>	5,498	5,334	10,901	10,960
<i>Facebook Followers (new and total FYTD)</i>	52	47	5,469	5,008
<i>Facebook Reach</i>	43,944	16,530	72,524	48,509
<i>Twitter Followers (new and total FYTD)</i>	1	6	2	0
<i>Twitter Impressions (new and total FYTD)</i>	6,280	9,114	11,447	18,931
<i>YouTube Views</i>	253	1,187	710	3,021
<i>Media Releases</i>	6	3	11	6

Department Highlights

- Director Kuttenberg attended the Government Social Media Conference in Reno, Nevada May 1 – May 4. Speakers from North Atlantic Treaty Organization (NATO), Federal Emergency Management Agency (FEMA), Meta (Facebook), LinkedIn and other agencies provided keynote addresses. Session topics ranged from legal concerns, diversity, crisis communications, Twitter processes and procedures, and brand protection.
- Director Kuttenberg chaired, and Communications Coordinator Smith attended the May 11 meeting of the Township Communicators of Illinois at Elk Grove Township. Presentation on organizational tips and best practices. The next meeting will be held at Hanover Township on July 13.
- Director Kuttenberg presented at the May 16 Decennial Committee on the topic of Intergovernmental Agreements.
- Director Kuttenberg facilitated the Fall Food Truck Festival 2023 kickoff meeting on May 18. The Fall Food Truck Festival will be held on Thursday, September 14.
- Department intern Ashley Przybylski began her employment with the Township on May 24. A resident of Carol Stream, Ashley is Majoring in marketing at Illinois State University and is entering her senior year.
- Director Kuttenberg attended the May 24 Membership Committee Meeting of the Bartlett Area Chamber of Commerce.

*Hanover Township Mission Statement:
To continuously improve the quality of life for Hanover Township residents.*

OFFICE OF COMMUNITY HEALTH



Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Appointments</i>				
ProTimes	8	7	13	12
TB skin test	3	2	3	4
Cholesterol	10	40	13	42
Pharmaceutical Assistance Programs	0	0	0	0
Miscellaneous labs	3	10	14	16
Wellness Screening (BP, diabetes, anemia)	35	85	71	144
Other*	50	57	100	143
<i>Clinic Clients</i>				
Senior Center/ home visits	82	121	154	257
Astor Avenue	2	16	11	36
Offsite clinics	17	22	41	25
Total clients (unduplicated)	41	88	107	204
<i>Public Education & Health Promotion</i>				
Media coverage	0	0	1	3
Informational seminars/Program	5	5	8	11
Program Participants*	280	285	327	408
<i>Primary Care Provider Support</i>	1	0	1	0

* Statistics includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Kramer provided home 9 visits for residents in the month of May.
- Director Smith and Community Health Nurse Kramer performed stroke risk screenings for 7 residents in the month of May in honor of National Stroke Awareness Month.
- Director Smith attended the Youth & Family Services Celebration of Leadership Ceremony on May 2.
- The Office of Community Health hosted its 8th Sprint 2 Spring 5k at the Izaak Walton Youth Center on May 6 with 186 total registrants. Proceeds from the event went to the Hanover Township Foundation to assist residents experiencing financial hardship, with accessing medical and dental services.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on May 17, resulting in the collection of 24 lifesaving units of blood.
- Director Smith attended the Human Services Coordinating Council on May 17.
- Advocate Aurora Stroke Coordinator, Catlyn Pawula provided a free educational presentation on stroke awareness and prevention for 23 residents on May 18.
- Director Smith and Community Health Nurse Kramer provided puberty education for 35 fifth grade students at Hanover Countryside on May 30.
- Community Health Nurse Kramer returned from paternity leave on May 24.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2023	FYTD 2022
<i>Hours</i>				
Volunteer Detail Hours	431	826	1,027	1,652
Volunteer Work Hours	536	53	1,007	264
Volunteer Training Hours	128	214	233	483
Total Volunteer Hours	1,466	1,135	2,638	2,441
<i>Details</i>				
Emergency Call Outs	31	21	48	32
Safety Patrols	2	2	4	4
Township Sponsored Events	4	2	3	4
Other Community Events	0	0	0	0
Miscellaneous	0	0	0	0
Total Details	37	25	55	40

Department Highlights

- Director Crews met with several different fire departments in May including East Dundee, Hampshire, Rutland Dundee, Huntley and Barrington Countryside.
- HTES Officers responded to a structural fire in Elgin on May 5.
- HTES Officers responded with the MABAS Decon to a hazardous materials call in Naperville on May 3.
- HTES Officers responded to a structural fire in Fox River on May 4.
- HTES Officers provided traffic management at vehicle accidents in St. Charles and Bartlett on May 5th.
- HTES Officers responded to a structural fire in Roselle on May 5.
- HTES Officers responded to a structural fire in Fox River on May 9.
- HTES Officers provided traffic management at a vehicle accident in Bartlett on May 12.
- HTES Officers responded to a structural fire in Carpentersville on May 13.
- HTES Officers provided traffic management at a vehicle accident and railroad crossing blockage in Bartlett on May 13.
- HTES Officers responded to structural fires in Roselle and Elgin on May 14.
- HTES Officers responded to structural fires in Elgin and Roselle on May 16.
- HTES Officers provided traffic management at a vehicle accident in Elgin on May 17.
- HTES Officers provided traffic management at a vehicle accident in Hoffman Estates on May 18.
- HTES Officers provided traffic management at a vehicle accident in Carpentersville on May 19.
- HTES Officers responded to a structural fire in Hanover Park on May 19.
- HTES Officers responded to a structural fire in Fox River on May 20.
- HTES Officers responded to a structural fire in South Barrington on May 26.
- HTES Officers provided traffic management at a vehicle accident in Elgin on May 28.
- HTES Officers responded to a structural fire in Schaumburg on May 28.
- HTES Officers responded to wires down in Hanover Park on May 28.
- HTES Officers responded to structural fires in Hanover Park and Hoffman Estates on May 29th.
- HTES Officers responded to structural fires in Roselle and Schaumburg on May 31.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Administration</i>				
Vehicle service calls	2	3	3	5
Work orders	372	389	733	757
Event set-ups/tear downs	121	131	239	246
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	4,717	5,015	8,839	9,184
Town Hall	7,800	7,980	14,580	13,740
Senior Center	41,555	36,140	72,470	62,834
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	114.83	148.95	321.74	347.05
Town Hall	242.20	296.86	857.70	1,015.42
Senior Center	1,873.01	1,411.19	3,775.96	3,274.34
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Road Maintenance staff completed the May brush pickup, collecting approximately 12 tons of mulch. All material was distributed to residents or utilized within the Township reserves.
- Director Hanson, Maintenance Technician Ezenbacher, and Road Associate Crane completed the set-up and breakdown of the Sprint to Spring 5K event. Set-up included multiple tents, tables and chairs, bouncy house, fencing, and supplying electrical and trash receptacles for the event.
- The 2023 road resurfacing project which includes milling, stormwater system maintenance, additional curb and gutter, and resurfacing of Glen Echo Road, Circle Drive, and the Township portion of Chestnut Street, began. Concrete curb and gutter, milling and resurfacing was completed. The remaining work including swale reshaping and shoulder stone will be completed in June.
- Director Hanson participated in multiple meetings with Township Administration, Township legal counsel, Thomas Engineering Group, FGM Architects, and Empire Construction to address ongoing construction issues relating to the Emergency Services Station and Tiknis Campus expansion project.
- Director Hanson and Operations Manager Nelson met with the Village of Streamwood Public Works department to receive the purchased backup generator and transfer switch. Load testing of the backup generator was completed by Cummins Generator on May 26.
- The Department of Facilities and Road Maintenance hired and started 4 Summer Seasonal Assistants in May.
- Facilities and Road Maintenance staff completed the fabrication of two floating flower beds for installation in the Senior Center retention pond. Also completed were the addition of flowers to planters at the Senior Center, Town Hall, Youth and Family Services entrance, and Runzel Reserve. New planters were purchased for the Town Hall entrance and floating flower beds are expected to be installed in June.

DEPARTMENT OF HUMAN SERVICES



Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>General Assistance</i>				
General Assistance clients	8	8	17	16
General Assistance appointments	16	10	35	23
Emergency Assistance appointments	28	12	43	41
Emergency Assistance approved	2	2	3	5
Crisis intake clients	245	298	467	504
<i>Veterans' Services</i>				
Office Visits	15	N/A	23	N/A
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	116**	50	191**	108
Financial assistance applications*	1	1	12	0
<i>Food Pantry</i>				
Served (Households)	1,252	963	2,364	1,938
Unduplicated	471	N/A	842	N/A
New applications	33	362	85	95
Food Donations	50	74	90	122
<i>Community Center Walk-Ins</i>	200	200	347	322

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

** Statistic includes LIWAP applications as of July 2022

Department Highlights

- Director Imperato and Case Manager Corona attended the Metropolitan Township Association General Assistance and Emergency Assistance training at Schaumburg Township.
- CEDA Low-Income Home Energy Assistance (LIHEAP) and Low-Income Home Water Assistance (LIHWAP) programs ended May 31, 2023. Human Services staff and auxiliary staff member Terrie Kuenker submitted over 1,100 applications in program year 2023.
- More than 140 families attended the special food pantry event in honor of Memorial Day sponsored by Bartlett Rotary Club on May 24th. The Treasurer's Office was on site providing unclaimed property searches as well as The Boundless Trailer providing personal essentials and clothing to families attending the event.
- The Food Pantry received the scissor jack purchased using grant monies from the Northern Illinois Food Bank. Director Imperato will work with Facilities and Road Maintenance staff to get the equipment in place and provide training.
- Through the Northern Illinois Food Bank UNITE Cohort Director Imperato participates in, Human Services was able to order 2 iPad kiosks and 2 iPads for resident use on-site. iPads will be used for surveying residents, submitting food pantry orders as well as translation for non-English speaking residents.
- The monthly Veteran group went to the Civil War Museum and enjoyed lunch in Kenosha, Wisconsin.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for May 2023

SERVICE PROVIDED	APRIL 2023	APRIL 2022	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	1,105	755	1,105	755
Ongoing clients	0	0	0	0
Closed cases	30	0	30	0
Prevention programming presentations	28	32	28	32
Number in audience	97	111	97	111
<i>TIDE</i>				
Participants	28	27	28	27
Rides	217	161	217	161

Department Highlights

- The Mental Health Board met on May 23 and awarded the following:
 - \$25,000 in Mental Health Housing funding to Ecker Center for Behavioral Health to assist with hiring a case manager for Hanover Landing.
 - \$30,000 in Mental Health Housing funding to Hanover Township Administrative Services to assist with hiring a Disability Coordinator for Hanover Landing.
- In addition to funds awarded, the Mental Health Board elected officers for the coming year and completed a Site Visit Schedule. Beginning July 1, Kathy Biesiadecki is Chair, Faiza Rahim is Vice Chair, and Mary Jane Garvey is Secretary.
- Manager Teachout attended an Operations Team Meeting with Ecker Center, Up Holdings, and other stakeholders of Hanover Landing to discuss leasing and division of duties.
- Manager Teachout attended Centro De Informacion's Cinco De Mayo event and their Community Luncheon.
- Manager Teachout represented the Mental Health Board at the Sprint 2 Spring 5k.
- Manager Teachout met with the Executive Director of McHenry County Mental Health Board to discuss the model of Hanover Landing and the role of Hanover Township's Mental Health Board.
- Manager Teachout visited and presented at the Dundee Township Mental Health Board to discuss operations of a Mental Health Board between levying funds and funding contracts.
- Manager Teachout and Mental Health Board Chair Biesiadecki attended Marklund's Playground Ribbon Cutting that had been funded through a Challenge Award.
- Manager Teachout hosted the Human Services Coordinating Council on May 17.
- Mental Health Board Secretary Rahim and Manager Teachout attended Elderday's event on May 18.
- Mental Health Board member Michelle Esquivel and Manager Teachout attended Summit Early Learning Center's preschool graduation on May 26.
- Manager Teachout continued monthly participation of Senator Villa's Mental Health Advisory Committee, The Association of Community Mental Health of Illinois' Executive Committee, Elgin Human Services Committee, and the CESSA Act Regional Advisory Committee.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for May 2023

SERVICE PROVIDED	MAY 2023	MAY 2022	FYTD 2024	FYTD 2023
<i>Outreach & Prevention</i>				
Open Gym participants	564	N/A*	1,163	33
Open Gym participants (unduplicated)	205	N/A*	206	33
Alternative to Suspension referrals	17	7	157	147
Alternative to Suspension participants	260	185	500	491
Alternative to Suspension participants (unduplicated)	146	124	157	147
<i>Clinical</i>				
Therapy clients	342	479	726	1,074
Therapy clients (unduplicated)	120	129	141	281
New clients (unduplicated)	3	7	3	13
Clinical hours	234	339	714	715
Group session participants	78	82	205	248
<i>Tutoring Participants</i>				
Total	0	0	84	51
Unduplicated	0	0	42	31

*Open Gym Program was temporarily paused.

Department Highlights

- Department staff attended the Hanover Township Committee on Youth Celebration of Leadership reception on May 2.
- Director Houdek participated in the Alignment Collaborative for Education Operating Board meeting on May 3.
- Director Houdek, Assistant Director of Clinical Services Pamphile and Human Resources Manager Callahan participated in a first-round interview on May 3 and May 15 for the Family Therapist position.
- Youth and Family Services hosted a fundraiser at the Streamwood Chipotle on May 3 for youth leaders to attend the Cebrin Goodman Teen Institute Leadership Conference scheduled for July 2023.
- Prevention Specialist Trujillo represented the department at the Dia Del Nino event held at Laurel Hill Elementary School on May 4.
- Manager Dickinson and Substance Abuse Prevention Specialist Konzal met with Elgin Partnership for Early Learning on May 9 to discuss summer collaboration.
- Director Houdek, Manager Dickinson and Human Resources Manager Callahan participated in a first-round interview on May 11 for the After-School Program Coordinator position.
- Assistant Director of Clinical Services Pamphile and Manager Dickinson represented the Township on May 11 at the end of school year event hosted by Huff Elementary School.
- Department staff conducted second round interviews on May 18 for the After-School Program Coordinator position.
- On May 18, Youth and Family Services and Streamwood Park District hosted an end of the school year BBQ for teens with 26 participants attending.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township

Board Audit Report

From 6/6/23 - 6/19/23

	Total
Total Town Fund	124,762.32
Total Senior Services Fund	57,969.60
Total General Assistance Fund	9,545.13
Total Road Maintenance Fund	11,631.41
Total Committee for Senior Citizens Services	301.43
Total Mental Health Board Fund	10,121.28
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	200.00
Total Capital Fund	120,452.11
Total All Funds	334,983.28

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Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

June 6 - 19, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	06/16/2023	152332	Access 1 Source	Inv# 98090 Monthly base clock connection fee (2 clocks)	312.50
Check	06/16/2023	152342	ProxiT Technology Solutions	Inv #23689 Network Labor/Licensing June	10,840.45
Total 1014430 · Computer Equipment & Software					11,152.95
Total 101CAP · Capital Expenditures					11,152.95
101CHN · Community Health					
1014453 · Printing					
Check	06/13/2023	152154	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 862732 Copy Charges LL	4.41
Total 1014453 · Printing					4.41
1014454 · Travel & Training					
Check	06/14/2023	152300	Sarah Tyrell	Mileage Reimbursement May 2023	39.63
Total 1014454 · Travel & Training					39.63
1014465 · Medical Supplies					
Check	06/13/2023	152174	McKesson Medical Surgical	Inv# 51296242 Hemoglobin Test Strips	264.81
Check	06/13/2023	152174	McKesson Medical Surgical	Inv# 54356085 Eye Flush Solution	49.81
Total 1014465 · Medical Supplies					314.62
1014491 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	1,143.28
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	1,143.28
Total 1014491 · Health Insurance					2,286.56
Total 101CHN · Community Health					2,645.22
101CVA · Community Affairs					
101CMA · Community Relations					
1014619 · Office Supplies					
Check	06/14/2023	152316	Staples	Inv #3539777242 Binders, post-its, deskpad	39.04
Total 1014619 · Office Supplies					39.04
1014629 · Dues and Subscriptions					
Check	06/16/2023	152334	Government Social Media LLC	Inv# 2023-210015147 Annual Dues T. Kutteneberg	79.00
Total 1014629 · Dues and Subscriptions					79.00
1014631 · Community Festivals					
Check	06/16/2023	152339	Streamwood Summer Celebration	Summer Celebration Sponsorship	1,200.00
Total 1014631 · Community Festivals					1,200.00

Hanover Township Board Audit Report

June 6 - 19, 2023

Type	Date	Num	Name	Memo	Amount
1014632 · Miscellaneous					
Check	06/14/2023	152303	Bartlett Sports	Inv# 6411 Volunteer T-shirts (36)	396.00
Total 1014632 · Miscellaneous					396.00
1014691 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	571.64
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	571.64
Total 1014691 · Health Insurance					1,143.28
Total 101CMA · Community Relations					2,857.32
Total 101CVA · Community Affairs					2,857.32
101ES · ES - Expenditures					
1014803 · Uniforms					
Check	06/13/2023	152183	Ray O'herron Co., Inc.	Inv# 2275562 Uniform Pants	62.95
Check	06/13/2023	152183	Ray O'herron Co., Inc.	Inv# 2275564 Uniform Pants (2)	145.94
Total 1014803 · Uniforms					208.89
1014808 · Education & Training					
Check	06/14/2023	152298	Township Officials of Cook County	Spring Conference 2023 - Mike Crews Registration	35.00
Total 1014808 · Education & Training					35.00
1014813 · Vehicle Fuel & Maintenance					
Check	06/13/2023	152155	Carol Stream Lawn and Power	Inv# 498954 Honda Generator 1 Preventative Maintenance	101.16
Check	06/13/2023	152155	Carol Stream Lawn and Power	Inv# 498955 Honda Generator 2 Preventative Maintenance	101.16
Check	06/13/2023	152155	Carol Stream Lawn and Power	Inv# 498956 Honda Generator 3 Preventative Maintenance	101.16
Check	06/14/2023	152301	Air One Equipment, Inc.	Inv# 194594 Repair to cascade system	371.33
Check	06/14/2023	152311	KO Fleet Maintenance, Inc	Inv #36508 Brakes/Pads	632.62
Check	06/14/2023	152318	Friendly Ford, Inc	Oil Change/Wiper Blades	175.64
Total 1014813 · Vehicle Fuel & Maintenance					1,483.07
1014814 · Communications					
Check	06/13/2023	152176	Motorola Solutions Inc	Inv# 7499820230501 Monthly Communication Fee June	500.00
Total 1014814 · Communications					500.00
1014891 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	983.23
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	983.23
Total 1014891 · Health Insurance					1,966.46
Total 101ES · ES - Expenditures					4,193.42
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	06/16/2023	152341	Liberty Mutual	Annual Supervisors Bond	8,430.00
Total 1014503 · General Insurance					8,430.00
Total 101ISE · Insurance & Employee Benefits					8,430.00
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	06/16/2023	152347	Airdo Werwas LLC	Inv# 190000137952 Legal Fees	10,363.71
Check	06/16/2023	152347	Airdo Werwas LLC	Inv# 190001237954 Legal Fees	189.00
Check	06/16/2023	152347	Airdo Werwas LLC	Inv# 190001937956 Legal Fees	2,605.50
Check	06/16/2023	152347	Airdo Werwas LLC	Inv# 190000537953 Legal Fees	2,692.50
Check	06/16/2023	152347	Airdo Werwas LLC	Inv# 190001837955 Legal Fees	23,259.95
Total 1014502 · Legal Services					39,110.66
Total 101LEA · Legal & Auditing					39,110.66
101MAIN · Facilities Maintenance					
1014209 · Building Contracts					
Check	06/14/2023	152302	Alarm Specialties and Protection	Inv# 9149 Annual contracted elevator test	250.00
Check	06/14/2023	152305	Chicago Metro Fire Prevention	Inv #IN00410548 Annual sprinkler system test	290.00
Check	06/14/2023	152306	Fox Valley Fire & Safety	Inv #IN00607289 Annual fire extinguisher inspection	125.00
Total 1014209 · Building Contracts					665.00
1014210 · Building Maintenance - Town					
Check	06/14/2023	152305	Chicago Metro Fire Prevention	Inv #IN00410549 Annual fire alarm testing and inspection	405.00
Total 1014210 · Building Maintenance - Town					405.00
1014211 · Building Maintenance - Senior					
Check	06/14/2023	152317	The Home Depot	Electrical cord, lumber, hardware	454.87
Check	06/14/2023	152317	The Home Depot	Ladder	107.68
Check	06/14/2023	152317	The Home Depot	Bolts, goo gone, switch guards	16.31
Check	06/14/2023	152317	The Home Depot	Disinfectant, bucket	9.68
Total 1014211 · Building Maintenance - Senior					588.54
1014213 · Equipment Maintenance - Town					
Check	06/13/2023	152168	Fox Valley Fire & Safety	Inv# 605112 Security Monitor Town Hall June	386.40
Total 1014213 · Equipment Maintenance - Town					386.40
1014214 · Equipment Maintenance - Senior					
Check	06/14/2023	152306	Fox Valley Fire & Safety	Inv #IN00607759 Dry and wet sprinkler testing	1,002.00
Check	06/14/2023	152317	The Home Depot	Credit power cord	-10.97
Total 1014214 · Equipment Maintenance - Senior					991.03
1014215 · Equipment Maintenance - Astor					

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Type	Date	Num	Name	Memo	Amount
Check	06/06/2023	152126	Kool Technologies, Inc.	Inv# 10563 Walk In Cooler Repairs Astor Ave	511.00
Total 1014215 · Equipment Maintenance - Astor					511.00
1014221 · Cell Phone/Communications					
Check	06/13/2023	152176	Motorola Solutions Inc	Inv# 7499820230501 Monthly Communication Fee June	88.00
Total 1014221 · Cell Phone/Communications					88.00
1014222 · Trash Removal - Town					
Check	06/14/2023	152309	Groot, Inc. (68246)	Inv# 10701572T107 Trash/Recycling Collection - June	496.34
Total 1014222 · Trash Removal - Town					496.34
1014223 · Trash Removal - Senior					
Check	06/14/2023	152308	Groot, Inc (61390)	Inv #10701448T107 Trash/Recycling Collection - June	615.38
Total 1014223 · Trash Removal - Senior					615.38
1014225 · Grounds/Reserve Maintenance					
Check	06/06/2023	152122	Alta Equipment Company	Inv# SP4/68124 Repair Parts	50.58
Check	06/13/2023	152150	Alta Equipment Company	Inv# SS4/34865 New Tile & Installation for Mower	541.08
Check	06/13/2023	152196	Wood Dale Electrical Const., Inc.	Inv# 765 Electrical Repairs - Extension Lights Town Hall	280.00
Check	06/14/2023	152313	Midwest Trading	Inv #I517169 Campus mulch	384.00
Check	06/14/2023	152313	Midwest Trading	Inv #I517117 Campus mulch	384.00
Check	06/14/2023	152317	The Home Depot	Flower baskets	447.43
Check	06/14/2023	152317	The Home Depot	Flowers	304.30
Check	06/14/2023	152317	The Home Depot	Plant hooks	4.44
Check	06/14/2023	152317	The Home Depot	Stock Parts	25.16
Check	06/14/2023	152317	The Home Depot	PVC plank, sheets, foam hardware	391.05
Check	06/14/2023	152317	The Home Depot	PVC plank and hardware	42.47
Check	06/16/2023	152333	Callahan Plumbing	Inv# 19499 Runzel Reserve Maintenance	100.00
Check	06/16/2023	152337	Midwest Trading	Inv #I517248 Campus mulch	384.00
Check	06/16/2023	152337	Midwest Trading	Inv #I517204 Campus mulch	384.00
Check	06/16/2023	152337	Midwest Trading	Inv#I517199 Campus mulch	384.00
Total 1014225 · Grounds/Reserve Maintenance					4,106.51
1014226 · Uniforms					
Check	06/13/2023	152153	Bartlett Sports	Inv# 6421 Staff & Seasonal Associates Uniforms (50)	1,071.25
Total 1014226 · Uniforms					1,071.25
1014230 · Trash Removal - Izaak					
Check	06/14/2023	152307	Groot, Inc (54379)	Inv #10702131T107 Trash/Recycling Collection - June	243.31
Total 1014230 · Trash Removal - Izaak					243.31
1014291 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	1,979.93
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	1,979.93

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Type	Date	Num	Name	Memo	Amount
Total 1014291 · Health Insurance					3,959.86
Total 101MAIN · Facilities Maintenance					14,127.62
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	06/13/2023	152156	Comcast (185)	Inv# 1174794546 Monthly Service June 2023	423.27
Total 1014402 · Telephone - Town					423.27
1014403 · Utilities - Town					
Check	06/06/2023	152142	Village of Bartlett	Acct# 63818 Bill# 720481 Water/Sewer 5/15	34.56
Check	06/13/2023	152158	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 5/2-6/1	2,055.03
Check	06/13/2023	152177	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 4/18-5/16	300.58
Check	06/13/2023	152193	Village of Bartlett	Acct# 51470 Bill# 714489 Water/Sewer 5/15	141.83
Total 1014403 · Utilities - Town					2,532.00
1014405 · Internet Access - Town					
Check	06/13/2023	152151	AT&T 824	Acct# 253810824 Back-up Internet 5/28-6/27	119.99
Check	06/13/2023	152157	Comcast (098)	Inv# 174794541 Monthly Ethernet Internet March & June 2023	1,898.36
Total 1014405 · Internet Access - Town					2,018.35
Total 101THE · Town Hall Expense					4,973.62
101TOE · Town Office Expense					
1014520 · Consulting					
Check	06/13/2023	152194	Village of Streamwood	Inv# 1105 Arlingdale Lake Maintenance 2023	1,000.00
Total 1014520 · Consulting					1,000.00
1014530 · Financial Administration					
Check	06/16/2023	152348	Governmental Accounting, Inc	Monthly Contract Billing June 2023	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014591 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	2,852.87
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	2,852.87
Total 1014591 · Health Insurance					5,705.74
Total 101TOE · Town Office Expense					12,105.74
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	06/13/2023	152186	Staples	Inv# 3539111142 Copy Paper/Ink	597.99
Total 1044405 · Office Supplies					597.99
1044419 · Training					

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Type	Date	Num	Name	Memo	Amount
Check	06/14/2023	152297	Township Officials of Cook County	Spring Conference 2023 - Simeren Silverstein Registration	35.00
Total 1044419 · Training					35.00
1044491 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	2,869.64
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	2,869.64
Total 1044491 · Health Insurance					5,739.28
Total 104ASR · Assessor's Division					6,372.27
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094623 · Travel					
Check	06/14/2023	152299	Patricia Gomez (v)	Mileage Reimbursement May 2023	55.02
Total 1094623 · Travel					55.02
1094691 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	4,101.02
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	4,101.02
Total 1094691 · Health Insurance					8,202.04
Total 109ADM · Administration & Clinical					8,257.06
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	06/13/2023	152185	School District U-46	Summer Open Gym 6/5-7/28	3,933.00
Total 1094627 · Open Gym Program.					3,933.00
1094644 · Travel					
Check	06/13/2023	152184	Roehr, Danielle	Mileage Reimbursement May	121.18
Total 1094644 · Travel					121.18
1094791 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	2,841.42
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	3,640.84
Total 1094791 · Health Insurance					6,482.26
Total 109OUT · Outreach & Prevention					10,536.44
Total 109YFS · Youth & Family Services					18,793.50
Total 1014 · Town Fund - Expenditures					124,762.32
1104 · Aging Services - Expenditures					
1104ADM · Administration					

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Type	Date	Num	Name	Memo	Amount
1104524 · Utilities					
Check	06/06/2023	152142	Village of Bartlett	Acct# 62447 Bill# 720072 Water/Sewer 5/15	486.87
Check	06/13/2023	152163	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 5/2-6/1	5,414.36
Check	06/13/2023	152178	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 4/26-5/24	1,079.40
Total 1104524 · Utilities					6,980.63
1104528 · Office Supplies					
Check	06/06/2023	152131	Accurate Office Supply Co	Inv# 594969 Paper	11.45
Check	06/13/2023	152149	Accurate Office Supply Co	Inv# 595026 Sanitizer, Cups, Folders	74.07
Total 1104528 · Office Supplies					85.52
1104533 · Printing					
Check	06/13/2023	152154	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 862732 Copy Charges LL	19.98
Total 1104533 · Printing					19.98
1104591 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	4,095.80
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	4,095.80
Total 1104591 · Health Insurance					8,191.60
Total 1104ADM · Administration					15,277.73
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	06/06/2023	152133	Get Fresh Produce, Inc	Congregate Food	731.35
Check	06/06/2023	152134	Gordon Food Service	Cafe Food	1,283.16
Check	06/13/2023	152169	Get Fresh Produce, Inc	Congregate Food	446.40
Total 1105551 · Congregate Food					2,460.91
1105553 · Congregate Supplies					
Check	06/06/2023	152133	Get Fresh Produce, Inc	Congregate Supplies	70.33
Check	06/06/2023	152134	Gordon Food Service	Cafe Supplies	128.44
Check	06/13/2023	152169	Get Fresh Produce, Inc	Congregate Supplies	71.26
Total 1105553 · Congregate Supplies					270.03
1105558 · Home Delivered Meals Food					
Check	06/06/2023	152133	Get Fresh Produce, Inc	HDM Food	731.33
Check	06/06/2023	152134	Gordon Food Service	HDM Food	1,283.15
Check	06/13/2023	152169	Get Fresh Produce, Inc	HDM Food	446.40
Check	06/13/2023	152182	Pur Foods LLC dba Mom's Meals	Inv# MM05312023-HT Special Dietary Meals	4,047.33
Total 1105558 · Home Delivered Meals Food					6,508.21
1105560 · Home Delivered Meals Supplies					
Check	06/06/2023	152133	Get Fresh Produce, Inc	HDM Supplies	70.32

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Type	Date	Num	Name	Memo	Amount
Check	06/06/2023	152134	Gordon Food Service	HDM Supplies	128.43
Check	06/13/2023	152169	Get Fresh Produce, Inc	HDM Supplies	71.24
Total 1105560 · Home Delivered Meals Supplies					269.99
Total 1104NUT · Nutrition					9,509.14
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	06/06/2023	152132	Gerald Shorey	Woodcarving Supplies	26.14
Check	06/06/2023	152134	Gordon Food Service	Programming Refreshments	45.59
Check	06/06/2023	152136	Laura Trujillo	Yoga Instruction July	140.00
Check	06/06/2023	152136	Laura Trujillo	Yoga Instruction August	175.00
Check	06/13/2023	152152	Bartlett Park District	Contract# 4414 Deposit for Holiday Party Dec 5 2023	500.00
Check	06/13/2023	152190	Tranquility Yoga Studio	Yoga Instruction July/August	360.00
Check	06/16/2023	152321	Bridges of Poplar Creek	Halloween Party (101)	500.00
Check	06/16/2023	152322	Naperville Trolley Tours LTD	Halloween Trolley Tour	250.00
Check	06/16/2023	152323	Marriott Theatre in Lincolnshire	Senior Trip - Gypsy (25)	350.00
Check	06/16/2023	152324	KBC Tour Company	Senior Trip - 5/16 / 5/24	3,630.00
Check	06/16/2023	152326	Best Way Charter Transportation, Inc	Senior Trip Transportation - Fireside Theatre	1,347.50
Check	06/16/2023	152327	Very Smart People LLC	Instruction Program - Google Tech	200.00
Check	06/16/2023	152327	Very Smart People LLC	Instruction Program - Google Docs	200.00
Check	06/16/2023	152328	Giuseppa Crisopulli	Chef Pina Class 6/14/23	65.01
Total 1104515 · Programming					7,789.24
1104520 · Volunteer Services					
Check	06/06/2023	152135	James Lemonides	Home Delivered Meals Mileage Reimbursement May	48.40
Check	06/06/2023	152137	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement Apr-May	65.70
Check	06/06/2023	152138	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement May/Jun	47.82
Check	06/06/2023	152139	Marlies Bellos	Home Delivered Meals Mileage Reimbursement Apr-May	153.99
Check	06/06/2023	152143	Verify (XHTSSE)	Inv# 1532002-IN Volunteer Background Check	54.00
Check	06/13/2023	152167	Edward G. Baus	Home Delivered Meals Mileage Reimbursement May	47.09
Check	06/13/2023	152173	Maureen Howard	Home Delivered meals Mileage Reimbursement May	27.05
Check	06/13/2023	152195	Wayne Ruttenburg	Home Deliveres Meals Mileage Reimbursement May	79.26
Check	06/16/2023	152329	Phil Roth	Home Delivered Meals Mileage Reimbursement May-June	53.71
Check	06/16/2023	152330	Charles Valerio	Home Delivered Meals Mileage Reimbursement May-June	27.51
Total 1104520 · Volunteer Services					604.53
1104545 · Program Staff Travel					
Check	06/13/2023	152172	Krall, Marianne	Mileage Reimbursement May 2023	84.63
Total 1104545 · Program Staff Travel					84.63
1104891 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	4,051.51
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	4,051.51
Total 1104891 · Health Insurance					8,103.02

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Type	Date	Num	Name	Memo	Amount
Total 1104PRO · Enrichment Programs					16,581.42
1104SOC · Social Services					
1104563 · Travel					
Check	06/13/2023	152171	Kay, Linda	Mileage Reimbursement May 2023	6.81
Total 1104563 · Travel					6.81
1104991 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	2,245.15
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	2,245.15
Total 1104991 · Health Insurance					4,490.30
Total 1104SOC · Social Services					4,497.11
1104TRN · Transportation					
1104512 · Travel					
Check	06/16/2023	152320	Kazeos, Constantine	Mileage Reimbursement	64.35
Total 1104512 · Travel					64.35
1104518 · Vehicle Maintenance					
Check	06/13/2023	152170	Kammes Auto & Truck Repair, Inc.	Inv# 141141 Check Engine	120.49
Check	06/13/2023	152170	Kammes Auto & Truck Repair, Inc.	Inv# 141283 Inspection	40.00
Check	06/13/2023	152175	Midas Auto Service Experts	Inv# 4273794 Exhaust Repair	937.74
Check	06/13/2023	152187	Suburban Tire Auto Care Centers	Inv# 533626 Flat Tire Repair	44.73
Check	06/13/2023	152191	Ultimate Spray-N-Wash Inc	Inv# 40112 Bus Washes 6	330.00
Check	06/13/2023	152192	Valvoline	Inv #53919 Oil Change	125.77
Check	06/16/2023	152335	Kammes Auto & Truck Repair, Inc.	Inv# 141391 Full Service Oil Change/Inspection	281.60
Check	06/16/2023	152335	Kammes Auto & Truck Repair, Inc.	Inv# 141354 Full Service Oil Change/Inspection	474.59
Check	06/16/2023	152340	Valvoline	Inv #54333 Oil Change	101.97
Total 1104518 · Vehicle Maintenance					2,456.89
1104549 · Employee Screenings					
Check	06/06/2023	152143	Verify (XHTSSE)	Inv# 1532002-IN Background Check	26.00
Check	06/16/2023	152336	Midwest Truckers Association Inc	Inv# 90085 Background Check	103.88
Total 1104549 · Employee Screenings					129.88
1104550 · Telephone					
Check	06/06/2023	152141	Verizon Wireless	Inv# 99935211336 Monthly Charges 4/19-5/18	444.08
Total 1104550 · Telephone					444.08
1104551 · Training					
Check	06/13/2023	152189	Township Officials of Cook County	Spring Conference - C. Kazeos	35.00
Total 1104551 · Training					35.00
1104691 · Health Insurance					

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Type	Date	Num	Name	Memo	Amount
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	4,487.00
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	4,487.00
Total 1104691 · Health Insurance					8,974.00
Total 1104TRN · Transportation					12,104.20
Total 1104 · Aging Services - Expenditures					57,969.60
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024210 · Printing					
Check	06/06/2023	152146	Precise Printing Network, Inc.	Inv# 54138 Bifold Brochure - Veterans Services	270.00
Total 2024210 · Printing					270.00
2024507 · Professional Services					
Check	06/06/2023	152145	NJS Enterprises, Inc	Inv# 221153 VisualGA.net Software Service Contract 2023-2024	3,150.00
Check	06/06/2023	152147	Verify (XHANGA)	Inv# 1531987 Background Checks May	36.00
Total 2024507 · Professional Services					3,186.00
2024511 · Phone and Internet					
Check	06/06/2023	152144	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 5/25-6/24	250.74
Total 2024511 · Phone and Internet					250.74
2024591 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	1,245.15
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	1,245.15
Total 2024591 · Health Insurance					2,490.30
Total 2024ADM · Administration					6,197.04
202PAN · Pantry					
1014161 · Utilities					
Check	06/13/2023	152164	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 5/3-6/2	653.64
Check	06/13/2023	152179	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 4/17-5/15	80.71
Check	06/13/2023	152180	Nicor 75	Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 4/17-5/15	212.86
Total 1014161 · Utilities					947.21
1014191 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	1,200.44
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	1,200.44
Total 1014191 · Health Insurance					2,400.88
Total 202PAN · Pantry					3,348.09

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Type	Date	Num	Name	Memo	Amount
Total 2024 · Human Services - Expenditures					9,545.13
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Check	06/13/2023	152153	Bartlett Sports	Inv# 6421 Staff & Seasonal Associates Uniforms (50)	1,071.25
Total 3034709 · Uniforms & Safety Equipment					1,071.25
3034711 · Utilities					
Check	06/13/2023	152159	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 5/8-6/7	38.99
Check	06/13/2023	152160	Com Ed 039	Acct# 7826007039 Monthly Charges 5/2-6/1	186.61
Check	06/13/2023	152161	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 5/2-6/1	171.41
Total 3034711 · Utilities					397.01
3034791 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	1,143.28
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	1,143.28
Total 3034791 · Health Insurance					2,286.56
Total 3034ADM · Administration					3,754.82
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	06/14/2023	152317	The Home Depot	Wire, electrical box, hardware	117.60
Total 3034613 · Building Maintenance					117.60
Total 3034BLD · Buildings					117.60
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	06/06/2023	152129	SiteOne Landscape Supply, LLC	Inv# 130720367-001 Culvert & Swale Restoration Littel John Culvert Repla...	383.72
Check	06/13/2023	152176	Motorola Solutions Inc	Inv# 7499820230501 Monthly Communication Fee June	88.00
Check	06/14/2023	152310	HOLCIM - MAMR Inc	Inv #717957445 Rip rap stone	57.42
Check	06/14/2023	152312	Midwest Groundcovers LLC	Inv #I744069 Plants	62.70
Check	06/14/2023	152314	Menards - Hanover Park	Inv #5888 Stone	34.90
Check	06/14/2023	152317	The Home Depot	Shoe covers	57.50
Check	06/14/2023	152317	The Home Depot	Boot, hood	206.86
Check	06/14/2023	152317	The Home Depot	Stock parts	33.06
Total 3034602 · Operating Supplies & Materials					924.16
3034610 · Street Lighting					
Check	06/06/2023	152124	Com Ed 051	Acct# 5619024051 Monthly Charges 4/27-5/26	46.12
Check	06/06/2023	152125	Com Ed 116/152	Acct# 0045120152 Monthly Charges	189.51
Check	06/13/2023	152162	Com Ed 076	Acct# 7742763076 Monthly Charges 5/2-6/1	63.34
Check	06/14/2023	152304	Com Ed 116/152	Acct# 0045120152 April-June Street Lights	400.38

Hanover Township Board Audit Report

June 6 - 19, 2023

Type	Date	Num	Name	Memo	Amount
Total 3034610 · Street Lighting					699.35
3034614 · Signs, Stripping & Tree Removal					
Check	06/14/2023	152315	Quality Roque's Inc	Tree Removal Rohassen Rd	4,000.00
Total 3034614 · Signs, Stripping & Tree Removal					4,000.00
Total 3034ROD · Road Maintenance					5,623.51
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	06/16/2023	152338	Preventative Maintenance Systems, Inc	Inv# 30732 Truck 501 - Starter Replacement	2,135.48
Total 3034609 · Maintenance Vehicles & Equip					2,135.48
Total 303EQM · Equipment					2,135.48
Total 3034 · Road Maintenance - Expenditures					11,631.41
4045 · Comm/SR Citizens Svcs - Expense					
4045135 · Bingo Expense					
Check	06/16/2023	152325	Illinois Department of Revenue	Bingo License	200.00
Total 4045135 · Bingo Expense					200.00
4045165 · Community Relations					
Check	06/06/2023	152140	Naomi Walters-Lenoci	Meeting Supplies	18.14
Check	06/13/2023	152165	Conway, Megan A	FARM Recognition Coffee Totes	83.29
Total 4045165 · Community Relations					101.43
Total 4045 · Comm/SR Citizens Svcs - Expense					301.43
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	06/16/2023	152343	United Healthcare	Monthly Medical Premiums June	1,726.36
Check	06/16/2023	152344	United Healthcare	Monthly Medical Premiums July	1,726.36
Total 5054591 · Health Insurance					3,452.72
Total 5054ADM · Administration					3,452.72
5054SVC · Service Contracts					
5054146 · Bridge YFS Crisis Intervention					
Check	06/13/2023	152188	The Bridge Youth & Family Services	Crisis Services May 2023	2,420.06
Total 5054146 · Bridge YFS Crisis Intervention					2,420.06
5054162 · Tide Transportation					
Check	06/13/2023	152148	A#1 Cab Dispatch Inc	Tide Transportation - May Invoices	2,561.00

Hanover Township Board Audit Report

June 6 - 19, 2023

Type	Date	Num	Name	Memo	Amount
Total 5054162 · Tide Transportation					2,561.00
5054204 · Easter Seals Family Support					
Check	06/13/2023	152166	Easter Seals DuPage & Fox Valley Region	Family Support Services May	1,687.50
Total 5054204 · Easter Seals Family Support					1,687.50
Total 5054SVC · Service Contracts					6,668.56
Total 5054 · Mental Health - Expenditures					10,121.28
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	06/13/2023	152181	Pace	Inv# 620909 Bus Lease	100.00
Check	06/13/2023	152181	Pace	Inv# 620917 Bus Lease	100.00
Total 7004540 · Bus Purchase					200.00
Total 7004 · Vehicle Replcmnt - Expenditures					200.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	06/06/2023	152123	Buckeye Power Sales Co Inc	Inv# PSV328655 Backup Generator Testing EMAHQ	365.00
Check	06/06/2023	152130	Menards - Hanover Park	Inv# 5245 Union & Fittings for EMAHQ Backup Generator Testing	116.94
Check	06/06/2023	152130	Menards - Hanover Park	Credit Inv# 5323 Gas Line for EMAHQ Backup Generator Testing	-89.99
Check	06/06/2023	152130	Menards - Hanover Park	Inv# 5324 Gas Line for EMAHQ Backup Generator Testing	65.97
Check	06/16/2023	152331	A&D Home Improvement	Inv# 106741 ES Station Exterior Permit Fee	688.00
Check	06/16/2023	152345	Old Public Surety Company	Draw 4- Supplemental	31,543.10
Check	06/16/2023	152346	Old Public Surety Company	Draw 5 - Supplemental	79,548.09
Total 8084414 · Emergency Services Station					112,237.11
8084425 · Building & Perm Improvements					
Check	06/14/2023	152319	Timothy Cassens	Inv #62494 Window/Installation (Reimb'd by Insurance Claim)	8,215.00
Total 8084425 · Building & Perm Improvements					8,215.00
Total 8084 · Capital Projects - Expenditures					120,452.11
TOTAL					334,983.28

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Clerk Dolan Baumer, and Trustee Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Graduate Intern Muhammad Yahya, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mark Kimzey. Also present were representatives of the KOC Mary's Millennium Council 12801.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. The Board thanked the Knights of Columbus Mary's Millennium Council 12801 for their generous donation to the Hanover Township Foundation to support the food pantry. Over the year, including the recent 5k, they donated \$10,000.
 - B. Supervisor McGuire reported that he signed a proclamation on June 1 declaring it Gun Violence Awareness Day in Hanover Township; Clerk Dolan Baumer would send the proclamation on to the organization Moms Against Gun Violence.
 - C. Hanover Township Quality of Life Index: Intern Yahya led the Board on a discussion of the 2022 Quality of Life Index. This report shows the strengths and areas of concern that perhaps Hanover Township could make an impact on. After the presentation, which is on file in the Clerk's office, The Board directed Administrator Barr and counsel to set up a one-year task force by ordinance to work with U-46 on what efforts may be made to address issues that were flagged. Then, we could share the resultant report with the state and other government and township officials. What was alarming about the report was the composite score was 74.24 versus a score of 78% ten years ago.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire encouraged everyone to attend the Township Officials of Cook County Spring Conference, especially because the Clerk would be elected as President of the group.
 - B. Clerk's Report: Clerk Dolan Baumer that she would be leading training in Bloomington on June 8 with the Township Officials of Illinois and the Clerks Division.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Liaison Committee Reports: There were no reports from the Trustees.
 - E. Department Reports: Highlights this period included Director Conway reporting that AgeOptions increased the grant amounts for transportation, congregate meals, and home delivered meals. A third PACE vehicle is ready for delivery on the 400 per month lease. Supper with the Supervisor is going well, as is the progressive tours with seniors; the "bourbon & bags" event would be held on June 27. She would be one of the speaker on a panel on aging services during the TOCC Conference. With a cruise ship theme, the Love Boat Senior Party would be held on July 27. Manager Teachout reported that the Mental Health Board approved multiple grants recently. Ms Kathy Biesedecki was again elected as chair of the Board. The Board members are starting to do extensive outreach in the community. Assistant Administrator Vana

reported that RWK IT Services has done a review of the Township's cyber security and a report would be presented. Passports are being delayed eight to ten weeks. The staff picnic would be held on August 16. Director Kuttentberg reported that the exterior of the Hanover Landing building is almost completed; the September ribbon cutting date is to be announced. Several bills are on the Governor's desk for signing, including HB 1283 and SB2079. The first of the summer concert series at the Izaak Walton Reserve starts on June 15, and will feature Ginger Road among other bands. Director Houdek reported that all positions in Youth and Family Services are now filled. Open Gym tryps will be starting up again this month. The next movie night is June 30. June 23 would be Operation Snowball fundraising event at the Dairy Queen. Garage sale donations are still be sought and raised funds would go toward the Teen Leadership conference. Director Imperato noted that the application process for the American Red Cross has been completed and staff is ready for training. (Note: Director Crews was approached by the City of Elgin to see if we could help with residents of a house fire; he relayed the information to Administrator Barr, who in turn asked Human Services to establish a connection with the ARC to see how can assist on their behalf.) The lunch program in conjunction with the Illinois Food Bank started on June 5. The food pantry has seen 2,500 resident uses since April. Rich Township staff would visit on June 9 to see operations. Director Smith welcomed back Nurse James Kramer from maternity leave. Intern Anna Martucci will be with the department through August, and is working on a nutritional education program. This month, shingles and pneumonia shots would be available to residents. The movie with a nurse program is ongoing to share information about healthy foods and label reading. Director Crews reported that Emergency Services has had 95 call-outs for fire, 21 traffic incident assists, and several search and rescue requests, as well as severe weather spotting opportunities. He met with the Bartlett Fire Chief recently to refresh the relationship. The unit would be participating in 35 summer events through August. The unit would be working with the Elgin Fire Department on hazmat and decontamination best practices. Director Hanson reported that the Township has received the demolition permit for the 1169 Robinhood property and it would occur on June 19-23. Then, the department would complete the landscaping. The department has hired a full complement of seasonal staff who will capable of landscaping and mulching next week. The 2023 road resurfacing project schedule should be finished by the end of the week. AIS would be at the Emergency Services station to install security cameras next week and Guzman would be there for the landscape installation. SJ Carlson would move forward with the fire protection installation. Supervisor McGuire thanked Director Crews for his persistence in getting the demolition permit. Attorney Kimzey reported that the Township took possession of the Emergency Services building as of May. He alerted the Board that Empire Construction has filed for bankruptcy and Kopon Airdo is taking action to terminate the contract. Administrator Barr reminded the Board of Chief Deputy Assessor Patty Glascott is retiring after 21 years with the Township and a party in her honor would be held on the 8th at Bartlett Hills Banquets.

VI. Bill Paying: Mr. Barr presented the bills for payment from May 16, 2023 through June 5, 2023 as follows:

a.	Town	\$61,267.50
b.	Senior Services	28,298.11
c.	General Assistance	13,100.20
d.	Road Maintenance	10,031.35
e.	Senior Citizens Services Comm.	1,158.34
f.	Mental Health Board	43,991.93
g.	Capital	<u>23,906.51</u>
	Total	<u>\$181,753.94</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from May 16, 2023 through June 5, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

- A. Board Meeting Minutes of May 16, 2023: Clerk Dolan Baumer presented the Board meeting minutes of May 16, 2023 for review and approval. Trustee Essick moved to approve the Board meeting minutes of May 16, 2023 as presented; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of May 16, 2023: Clerk Dolan Baumer presented the Executive Session minutes of May 16, 2023 for review and approval. Trustee Noyola moved to approve the Executive Session minutes of May 16, 2023 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- C. Approval of Disability Services Coordinator for Hanover Landing: Trustee Beattie moved that the Board approve the new position of Disability Services Coordinator, according to staff recommendation; Trustee Essick seconded the motion. The position would be a 24 hour per week position at the rate of \$25.00 per hour. The overall cost to offer this program is \$33,796.41. Salary related costs are \$31,200 and non-salary related costs are \$2,596.41. Non-salary related costs include enrollment in the Township's retirement plan, Illinois Municipal Retirement Fund (IMRF), as well as unemployment and FICA benefits. On May 23, 2023, the Hanover Township Mental Health Board awarded \$30,000 to support the Disability Services Coordinator position. The Department of Administrative Services respectfully requested that a position of Disability Services Coordinator at the new permanent supportive housing facility, Hanover Landing, located in Hanover Township, be created. The housing development will be comprised of 39, one-bedroom units and tenants will be offered comprehensive on-site supportive services, which will be coordinated by Hanover Township. The Disability Services Coordinator will be responsible for developing, coordinating, and monitoring tenant services, as well as connecting Hanover Landing residents with the services they need to thrive in an independent living environment. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick and Supervisor McGuire. Nays: None. Motion carried.
- D. Consideration of Treatment for Arlingdale Lake: Trustee Beattie moved that the Board contract with Rollins Aquatic Solutions in a joint agreement with the Village of Streamwood and Streamwood Park District for a portion of the cost of treatment for Arlingdale Lake (\$1,000); Trustee Essick seconded the motion. Service contract with Rollins Aquatic Solutions will begin May 1 and end October 1, 2023. Services will include monitoring of the waters to determine water temperature, weed species, present, and stage of weed development. Appropriate herbicide and time of application is then determined and the treatment is made. Removal of dead vegetation is not included. A written report will be submitted summarizing each inspection. All water restrictions will be posted at obvious points on the waters. If a problem arises between inspections, concern will be responded to immediately. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: Motion to go into Executive Session pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act was made by Trustee Essick and seconded by Trustee Beattie. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 8:10 p.m.

The Board returned from Executive Session at 8:35 p.m. Supervisor McGuire gavelled the meeting back

Minutes of a Meeting of the Hanover Township Board

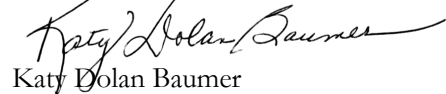
Tuesday, June 6, 2023

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to order; present, by roll call, were Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire.

- X. Other Business: The Board thanked Director Crews for oversight on the construction of the Emergency Services building and grounds.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:35 p.m. was made by Trustee Essick and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION NO. _____

**A RESOLUTION
TO APPROVE AN ILLINOIS INCIDENT MANAGEMENT SYSTEM
ALL HAZARDS INCIDENT MANAGEMENT MUTUAL AID AGREEMENT
AND THE EXISTENCE AND FORMATION OF THE ILLINOIS INCIDENT
MANAGEMENT SYSTEM BY INTERGOVERNMENTAL COOPERATION**

WHEREAS, the Township of Hanover, County of Cook, State of Illinois (hereinafter, the "Township") is a public agency of the State of Illinois and is duly constituted and organized; and

WHEREAS, the Township, as a public agency of the State of Illinois, is authorized and empowered by the Constitution of the State of Illinois, Ill. Const. Art. VII, § 10, and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, to enter into intergovernmental agreements with other public agencies on matters of mutual concern and interest, such as the provision of adequate State credentialed emergency management and incident management personnel and resources for the protection of residents and property falling within the jurisdiction of the Township; and

WHEREAS, the Township recognizes that certain natural or man-made occurrences may result in emergencies or disasters that exceed the resources, equipment, and/or emergency management, first responders, and response personnel of a single given public agency; and

WHEREAS, a given public agency can, by entering into a mutual aid agreement for State credentialed all hazards emergency management, incident management services and resources, effectively provide a broader range and more plentiful amount of

all hazards emergency management and incident management capability for the citizenry which it serves; and

WHEREAS, in order to have an effective mutual aid agreement for all State credentialed all hazards emergency management and incident management resources and services, the Township recognizes it must be prepared to come to the aid of other public agencies in their respective times of need due to emergencies or disasters; and

WHEREAS, the Township recognizes the need for the Township to develop an effective mutual aid agreement for State credentialed all hazards emergency management and incident management services and resources upon which it may call upon in its time of need and is prepared to enter into a mutual aid agreement for State credentialed all hazards emergency management and incident management services and resources with other like-minded public agencies; and

WHEREAS, the Township also recognizes the need for the existence of a public agency, formed by an intergovernmental agreement between two or more public agencies, which can serve to coordinate and facilitate the provision of State credentialed emergency management and incident management mutual aid between signatory public agencies to a mutual aid agreement for State credentialed emergency management and incident management services and resources; and

WHEREAS, the Township has been provided with a certain "Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement" which has been reviewed by the Township Supervisor and Board of Trustees and which other public agencies in the State of Illinois are prepared to execute, in conjunction with the

Township, in order to provide and receive State credentialed emergency management and incident management mutual aid services as set forth in the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement”; and

WHEREAS, it is the anticipation and intention of the Township that this “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” will be executed in counterparts as other public agencies choose to enter into the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” and strengthen the number of signatory public agencies and resources available from those public agencies; and

WHEREAS, it is the anticipation and intent of the Township that the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” will continue to garner support and acceptance from other currently unidentified public agencies who will enter into the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” over time and be considered as if all signatory public agencies to the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” had executed the “Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement” at the same time; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and the Board of Trustees (collectively, the “Board”) of Hanover Township (the “Township”), Cook County, Illinois, as follows:

SECTION ONE: **TITLE.** This Resolution shall be known as, and may hereafter be referred to as, the “Resolution Authorizing the Execution of the Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement and the Existence and Formation of the Illinois Incident Management System by Intergovernmental Cooperation.”

SECTION TWO: **APPROVAL.** The Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement (the “Agreement”), a copy of which is appended hereto and expressly incorporated herein by reference, between the Township and such other public agencies of the State of Illinois as are likewise willing to enter into the Agreement and recognize the existence and formation of the Illinois Incident Management System as set forth therein, is hereby approved.

SECTION THREE: **AUTHORIZATION.** The Township Supervisor and the Township Clerk are hereby authorized to sign and attest, respectively, the Agreement on behalf of the Township.

SECTION FOUR: **SEVERABILITY.** If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FIVE: **REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION SIX: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 20, 2023

APPROVED: June 20, 2023

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete and exact copy of Resolution _____, enacted on June 20, 2023, and approved on June 20, 2023, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

Illinois Incident Management System

All Hazards Incident Management Mutual Aid Agreement

This Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement (ILIMS-AHIMMAA) is executed, in multiple counterparts, by the Public Agency shown on last page hereof on the date that is set forth on the last page of this ILIMS-AHIMMAA for the uses and purposes set forth herein.

Whereas, the undersigned Public Agency of the State of Illinois does hereby declare that it is in the best interest of the Signatory Public Agency to make provision for a State Credentialed All Hazards Emergency Management and Incident Management Mutual Aid in the event the undersigned Public Agency should need All Hazards Emergency Management or Incident Management Mutual Aid, and;

Whereas, the undersigned Public Agency of the State of Illinois recognizes that a State Credentialed All Hazards Emergency Management and Incident Management Mutual Aid is only effective if those Public Agencies who could potentially benefit from a State Credentialed All Hazards Emergency Management and Incident Management Mutual Aid are willing to provide State Credentialed All Hazards Emergency Management and Incident Management Mutual Aid to other Public Agencies who are willing to enter into a Mutual Aid agreement such as this Mutual Aid agreement, and;

Whereas, in the State of Illinois, there exist constitutional and statutory provisions enabling and supporting the formation of intergovernmental agreements on matters such as State Credentialed All Hazards Emergency Management and Incident Management Mutual Aid, to wit, the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), the Local Governmental and Governmental Employees Tort Immunity Act (745 ILCS 10/7- 101 et seq.) and the Illinois Municipal Code (65 ILCS 5/11-1-2.1), and;

Whereas, in order to have an effective All Hazards Professional Emergency Management Mutual Aid System, it is necessary and desirable to have a third party entity that can support, centralize, coordinate and organize the provision of State Credentialed All Hazards Emergency Management and Incident Management Mutual Aid by and among Signatory Public Agencies to the Illinois Incident Management System, and;

Whereas, this ILIMS-AHIMMAA is made in recognition of the fact that natural or man-made occurrences may result in Emergencies or Disasters that exceed the resources, equipment and/or Emergency Management and First Responder Personnel of a given Public Agency; each Public Agency which signs a copy of this ILIMS-AHIMMAA intends to aid and assist

the other participating Public Agencies during an Emergency or Disaster by temporarily assigning some of the Responding Public Agency's resources, equipment and/or State Credentialed ILIMS IMAT personnel to the Requesting Public Agency as circumstances permit and in accordance with the terms of this ILIMS-AHIMMAA; the specific intent of this ILIMS-AHIMMAA being to safeguard the lives, persons and property of citizens of the State of Illinois during an Emergency or Disaster by enabling other Public Agencies to provide additional resources, equipment and/or State Credentialed ILIMS IMAT Personnel as needed, and;

Now, therefore, the undersigned Public Agency, does hereby enter into this ILIMS-AHIMMAA with each and every other Public Agency which signs a counterpart copy of this ILIMS-AHIMMAA and agrees and contracts as follows:

1. **Definitions.** The following definitions apply to this Mutual Aid Agreement (the plural version of any defined term meaning two or more instances of the defined term):

- a. Disaster – An occurrence, or the reasonable threat or possibility of an occurrence of, any of the following: widespread or severe damage; injury or loss of life or property resulting from any natural or technological cause, including but not limited to, fire, flood, earthquake, windstorm, tornado, hurricane, severe inclement weather, hazardous materials spill or other water or ground contamination requiring prompt action to avert danger or damage; epidemics, contaminations, blight, extended periods of severe and inclement weather, drought, infestation and critical shortages of essential products, fuels and energy; explosion; riot; significant or large scale civil insurrection or disobedience; hostile military or paramilitary action, or; acts of domestic terrorism.
- b. Emergency – A natural or man-made situation that threatens to cause, or causes, loss of life and/or property and exceeds the physical and/or organizational response capabilities of a unit of local, state or federal government.
- c. Illinois Incident Management System All Hazards Incident Management Mutual Aid Agreement (or the abbreviation "ILIMS-AHIMMAA") – the third party Public Agency formed by Signatory Public Agencies to this ILIMS-AHIMMAA, or continued from the Prior Mutual Aid Agreement, to promote and facilitate All Hazards Incident Management Mutual Aid in the State of Illinois, and;
- d. Initial Governing Board – The first Governing Board of ILIMS established after two or more Public Agencies enter into this ILIMS-AHIMMAA.
- e. Mutual Aid – Assistance provided by a Public Agency to another Public Agency pursuant to a definite and prearranged written agreement in the event of an Emergency, Special event or Disaster.

- i. Public Agency – Such units of government as are defined as a public agency by the Illinois Intergovernmental Cooperation Act (5 ILCS 220/2(1)).
- f. Requesting Public Agency – A Signatory Public Agency to this ILIMS-AHIMMAA that has primary jurisdiction over the site of an Emergency or Disaster which, due to its perceived insufficient resources, equipment and/or first responders, would be unable to provide an adequate response to an Emergency or Disaster without the assistance of others.
- g. Responding Public Agency – A Signatory Public Agency to this ILIMS-AHIMMAA that provides resources, equipment and/or First Responder Personnel to a Requesting Public Agency during an Emergency or Disaster.
- h. Signatory Public Agency – a Public Agency that has executed this ILIMS-AHIMMAA by signature of an authorized individual for the Public Agency under the authority of the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and the final approval required of the Public Agency in order to execute the ILIMS-AHIMMAA.

2. Agreement to Participate in All Hazards Incident Management Mutual Aid.

The Signatory Public Agency to this ILIMS-AHIMMAA agrees that, in the event of an Emergency or Disaster, it will respond to requests for assistance by a Requesting Public Agency with such Personnel, equipment, resources, facilities, or services as are, in the opinion of the Responding Public Agency, available and useful and being requested by a Requesting Public Agency. Possible responses shall include, but not be limited to, merely being on “stand by,” providing the benefit of prior experience or consultation and/or actual “hands-on” participation in law enforcement activities in the jurisdiction of the Requesting Public Agency any one of which may also entail the provision of equipment, resources, facilities or other services. Provided, however, that each Responding Public Agency reserves the right to refuse to render assistance or to recall any or all rendered assistance, whenever it believes that such refusal or recall is necessary to ensure adequate protection of its own jurisdiction’s property, citizenry or personnel.

It is expected that requests for Mutual Aid under this Agreement will be initiated only when the needs of the Requesting Public Agency exceed its resources. Responding Public Agencies’ resources will be released and returned to their own respective jurisdictions by the Requesting Public Agency as soon as the situation is restored to the point where the Requesting Public Agency is able to satisfactorily handle the emergency or disaster with its own resources or when a Responding Public Agency decides to recall its assistance.

Whenever an Emergency or Disaster is of such magnitude and consequence that it is deemed advisable by the highest-ranking official present of the Requesting Public Agency to

request assistance from a Responding Public Agency, he is hereby authorized to do so under the terms of this ILIMS-AHIMMAA. The highest-ranking official present of the Responding Public Agency is authorized to, and shall forthwith take, the following actions:

- Immediately determine what type of assistance is being requested.
- Immediately determine if the requested resources, equipment and/or Personnel can be committed to the Requesting Public Agency.
- Immediately dispatch, in consultation and coordination with the ILIMS dispatcher, the resources, equipment and/or Personnel that are available to the Requesting Public Agency.

At the Emergency or Disaster site, the highest-ranking official of the Requesting Public Agency who is present shall assume full responsibility and command for operations at the scene. Personnel from the Responding Public Agencies shall report to, and shall work under, the direction and supervision of the Requesting Public Agency. Provided, however, that always, the personnel of the Responding Public Agency shall remain employees of their own agency and shall adhere to the policies and procedures of their own employer. While working under the direction of the Requesting Public Agency, IMAT, Drone Operators, IFAST, and Damage Assessment personnel shall only be required to respond to lawful orders.

All equipment provided or services performed under this ILIMS-AHIMMAA shall be provided without reimbursement to the Responding Public Agency from the Requesting Public Agency. Nothing contained herein shall prohibit a Responding Public Agency or ILIMS-AHIMMAA from seeking reimbursement or defrayment of any expenses it may have incurred in responding to a Mutual Aid request from other sources. The Requesting Public Agency agrees to cooperate with any effort to seek reimbursement or defrayment of Mutual Aid expenses on the part of Responding Public Agencies or ILIMS.

All Requesting Public Agencies, Responding Public Agencies and ILIMS are required to keep expense and accounting records to identify the costs and expenses of any Mutual Aid provided under this ILIMS-AHIMMAA.

Each Responding Public Agency shall assume sole responsibility for insuring or indemnifying its own employees, as provided by state, federal law and/or local ordinance, and for providing personnel benefits, including benefits that arise due to injury or death, to their own employees as required by state or federal law just as if the employee would have been working as an employee of the Responding Public Agency in its own home jurisdiction. Each Responding Public Agency shall also be responsible, regardless of fault, for replacing or repairing any damage to its own vehicles or equipment that occurs while aiding under this ILIMS-AHIMMAA.

The Requesting Public Agency agrees that this ILIMS-AHIMMAA shall not give rise to any liability or responsibility for the failure of any other Signatory Public Agency to respond to any request for assistance made pursuant to this ILIMS-AHIMMAA.

Each Responding Public Agency under this ILIMS-AHIMMAA further agrees that each Responding Public Agency will be responsible for defending itself in any action or dispute that arises in connection with, or as the result of, this ILIMS-AHIMMAA and that each Responding Public Agency will be responsible for bearing its own costs, damages, losses, expenses and attorney fees.

3. The Illinois Incident Management System (ILIMS). By agreement by and between each Signatory Public Agency to this ILIMS-AHIMMAA, there is and was formed and exists a third party Public Agency, created by the Signatory Public Agency parties to this ILIMS-AHIMMAA and by virtue of this ILIMS-AHIMMAA, which shall be known as the Illinois Incident Management System (hereinafter referred to as “ILIMS”). The following provisions apply to ILIMS:

- a. The Public Agency ILIMS shall have a governing board, consistent with the meaning of the phrase “governing board” in 5 ILCS 220/2(1), which shall be known as the “Governing Board.”
 1. Governing Board Composition and Voting. The Governing Board of ILIMS shall consist of the following individual members, described as follows:
 - (a). Members of the Initial Governing Board – The individuals designated on Exhibit A will be members of the Initial Governing Board of ILIMS and shall serve until such time as their successors are elected or appointed, as the case may be.
 - (b). Composition of the Governing Boards of ILIMS after the Initial Governing Board members have served their term shall be as follows, who shall serve until such time as their successors are elected or appointed, as the case may be:
 - 8 elected members representing the (8) established ILIMS regions – these members will be considered regional directors of the Governing Board.
 - A permanent, non-elective Governing Board membership for the elected President of the Illinois Professional Emergency Management Association Foundation (IPEMA) or the President’s designee,
 - A permanent, non-elective Governing Board membership for the President of Illinois Emergency Services Management Association (IESMA) or that President’s designee.
 - A permanent, non-elective Governing Board membership for the President of Illinois GIS Association (ILGISA) or that President’s designee.

- A permanent, non-elective Governing Board membership for the President of Illinois Search and Rescue Council (ISARC) or that President's designee.
- A permanent, non-elective representative of the Chicago Office of Emergency Management and Communications (OEMC) appointed by the Director of OEMC.
- A permanent, non-elective Governing Board membership for the elected President of the Illinois Public Works Mutual Aid Network (IPWMAN) or the President's designee. This is an advisory non-voting representative.
- A permanent, non-elective Governing Board membership for the elected Director of the Illinois Emergency Management Agency (IEMA) or the Director's designee. This is an advisory non-voting representative.
- A permanent, non-elective Governing Board membership for the elected President of the Mutual Aid Box Alarm System Illinois (MABAS-IL) or the President's designee. This is an advisory non-voting representative.
- A permanent, non-elective Governing Board membership for the elected President of the Illinois Law Enforcement Alarm System (ILEAS) or the President's designee. This is an advisory non-voting representative.

Subject to the foregoing provisions of this subparagraph (b), no Public Agency shall be permitted to designate (as a candidate for election or appointment) a Governing Board Member unless that Public Agency is a Signatory Public Agency and every Governing Board Member must be affiliated by employment with, or relation to, a Signatory Public Agency.

The President of ILIMS, with the advice and consent of the Governing Board of ILIMS, may appoint any number of Ex-Officio Governing Board consultants for the benefit of obtaining their counsel and advice but such individuals, if any, as are appointed to Ex-Officio Governing Board consultant positions shall not have any voting rights on matters to be decided by the Governing Board and, relative to the Board, are not agents or servants of the Governing Board, ILIMS or any Signatory Public Agency.

- (c). Members of Governing Board of ILIMS after the Initial Governing Board – For purposes of determining the elected members of the Governing Board after the Initial Governing Board, the State of Illinois shall be divided into (8) regions which are shown on Exhibit B hereto. Any Signatory Public Agency to this ILIMS-AHIMMAA may nominate any one or more eligible individuals from its region as a candidate for Governing Board membership, including an individual employed by the Signatory Public Agency. Only Signatory Public Agencies to this ILIMS-AHIMMAA may vote for representatives to be elected from their region. Each Signatory Public Agency to this ILIMS-AHIMMAA gets one vote for an elected member from its region. Starting in 2023, the election of Governing Board members shall occur every three years in March of the year on a date to be determined by the Governing Board members in office in October prior to the date of the election. Should a given Governing Board member vote result in a tie between candidates, the two or more candidates with the same highest number of votes shall participate in a “coin toss” selection process to determine who shall fill that Governing Board member position.
- (d). In the event that an elected Governing Board member dies, retires, resigns, is no longer employed by his employer in the same capacity as at the time of his election or is otherwise unwilling or unable to serve the balance of that member’s term, then a replacement board members will be chosen form signatory agency member, from the same region as the Governing Board member being replaced. The replacement Board member shall be chosen by the Governing Board and shall serve until the next Governing Board member vote.
- (e). Matters before the Governing Board for decision shall be decided by majority vote of a quorum of the voting members. A quorum for the conducting of the business of the Governing Board shall be established by the Bylaws promulgated by the Governing Board. Nothing contained herein shall prohibit the establishment of committees or subcommittees of the whole for the conduct of business as expressed in the Bylaws promulgated by the Governing Board.

- 2. Governing Board to Promulgate a Plan of Operation. The Governing Board shall cause to promulgate a Plan of Operation for the giving and

receiving of Mutual Aid under the provisions of the ILIMS-AHIMMAA and shall promulgate Bylaws for the management of ILIMS. Both the Plan of Operation and Bylaws may be modified from time to time based upon the majority vote of the then current members of the Governing Board.

3. Governing Board Compensation. All officers, members and ex-officio members of the Governing Board shall serve without compensation.
- b. The Public Agency ILIMS shall have a President, Vice President, Secretary, Treasurer and Sergeant at Arms who shall be voted in by the Governing Board of ILIMS within two weeks of the election of governing board directors from signatory agencies. The officers shall have the duties, responsibilities and powers accorded to them by the Bylaws of ILIMS as the Bylaws are established and may be amended from time to time by the Governing Board.
- c. The Public Agency ILIMS shall have an Executive Director, appointed by the Governing Board at its discretion, who shall be the chief operating officer of ILIMS and who shall have the duties, responsibilities and powers accorded to the Executive Director by the Bylaws of ILIMS as the Bylaws are established and may be amended from time to time by the Governing Board.
- d. The Public Agency ILIMS shall have the authority, right and power to:
 1. Coordinate All Hazards Emergency Management and Incident Management Mutual Aid responses by and among Signatory Public Agencies to this ILIMS-AHIMMAA and act as a central receiving point for Mutual Aid requests;
 2. Solicit and receive commitments from Signatory Public Agencies to respond to a Mutual Aid request and coordinate and provide support for any legal documentation necessary or desirable to effectuate the provision of All Hazards Incident Management Mutual Aid;
 3. Maintain an electronic mutual aid database to which all Signatory Public Agencies provide information related to each respective Signatory Public Agency's manpower, resources, equipment, and State and Regional IMATs, Drone, Damage Assessment, and Structural engineer teams as necessary to respond to a Mutual Aid request and to which all Signatory Public Agencies have access;
 4. Identify through the mutual aid database individuals from Signatory Public Agencies with the ability and NQS credentials suitable for Mutual Aid responses, together with the necessary equipment and other resources as requested by the Requesting Public Agency;

5. Coordinate and provide a facility for training exercises and education;
6. Solicit, obtain and administer funds for the operations and functions of ILIMS and the provision of State All Hazards Credentialed Emergency Management and/or Incident Management Personnel Mutual Aid in the form of grants, donations, endowments or allocations of funds from other governmental agencies or other sources (but not from the issuance of any debt obligations), to assess Board-approved dues on Signatory Public Agencies and to obtain reimbursement, payment, advances or funds from any governmental entity or agency which provides, allocates or administers funds to defray, pay or reimburse the expenses of those entities participating in Mutual Aid efforts;
7. Provide accounting, budgeting, estimation, documentation, archival and general administrative support for All Hazards Incident Management Mutual Aid deployments (actual, planned, proposed or contemplated) and the general operations of ILIMS;
8. Obtain indemnity, casualty, liability and worker's compensation insurance for the operations of ILIMS in amounts and under terms deemed appropriate by the Governing Board;
9. Employ support personnel to perform the functions and operations of ILIMS;
10. Enter into contracts, agreements, purchase agreements and leases necessary to the functions and operations of ILIMS;
11. Provide and display identification, signage, insignias, patches or other indicia which identify ILIMS employees and agents if and when such employees and/or agents are on site to coordinate or facilitate disaster and/or emergency relief performed by various Responding Public Agencies;
12. To own, hold, supply, borrow or lend, in ILIMSs' name, such personal property as deemed necessary by the Governing Board to the purposes, functions and operations of ILIMS;
13. Facilitate, enhance or enable interagency communication relative to the provision of Mutual Aid;
14. Provide to Signatory Public Agencies to this ILIMS-AHIMMAA such information as is useful to them relative to what resources are available from ILIMS or other Signatory Public Agencies to this ILIMS-AHIMMAA ;

15. Maintain a listing or database of available equipment, available ILIMS MSTs' and alleged independent contractor experts in various fields that would serve as a resource to ILIMS and any Signatory Public Agency to this ILIMS-AHIMMAA which listing would be made available to such Signatory Public Agencies with the understanding on the part of the requesting Signatory Public Agency that ILIMS:
 - (a) Does not represent, provide, recommend or warrant to any Signatory Public Agency the appropriateness, integrity, quality, or qualifications of any listed resource, equipment or animal for a given use (such determination to be made solely by the requesting Signatory Public Agency), and;
 - (b) Does not furnish, employ, provide, retain or have as its agent, any alleged expert whose contact information is provided to the Signatory Public Agency, such alleged expert being solely an independent contractor and, further, does not represent, recommend or warrant to any Signatory Public Agency the appropriateness, integrity, training, quality or qualifications of any alleged expert (such determinations to be made solely by the requesting Signatory Public Agency), and;
 - (c) Engage in such other activities as support, enhance or enable Mutual Aid by and between the Signatory Public Agencies to this ILIMS-AHIMMAA.
- e. It is not the function, responsibility or purpose of ILIMS to warrant or endorse the sufficiency or talents of, deploy, supply, direct, command or manage any emergency response personnel responding to Mutual Aid requests under this ILIMS-AHIMMAA. Any response personnel responding to an All Hazards Incident Management Mutual Aid request under this ILIMS-AHIMMAA shall be members of ILIMS MSTs' and shall take their orders from commanding officers of either the requesting Public Agency, as otherwise detailed in this ILIMS-AHIMMAA. In general, ILIMSs' function in a Mutual Aid deployment is to receive the Mutual Aid request, identify and contact ILIMS for the appropriate Mobile Support Team (MST) who will respond to the Mutual Aid request of the Requesting Public Agency, provide ILIMS's expertise, services and experience relative to issues associated with Mutual Aid deployments and continue to monitor the adequacy of the Mutual Aid response to be able to respond if the Requesting Public Agency determines more assistance is needed and review the sufficiency of the Mutual Aid response that was made. ILIMS may, in its discretion, establish an on site

presence at the Mutual Aid site when the Requesting Public Agency or the Responding Public ILIMS MST believes such presence is useful to the purposes and functions of ILIMS and/or the Requesting Public Agency.

4. Additional Signatory Public Agency Provisions

- a. Each Signatory Public Agency to this ILIMS-AHIMMAA agrees to maintain liability insurance with a Best's rated A- or better insurance company or a self insurance trust fund in the face or indemnity. Amount set by Agency board which would provide, inter alia, liability coverage for any activities in which the Signatory Public Agency to this ILIMS-AHIMMAA might engage under this ILIMS-AHIMMAA.
- b. Each Signatory Public Agency to this ILIMS-AHIMMAA agrees to provide to ILIMS information about the equipment, resources and personnel of its Public Agency, jurisdictional and regional demographic information, contact information, National Incident Management Systems information and Reception Site Staging information which may be used by ILIMS to aid in ILIMS's support role under this ILIMS-AHIMMAA. The Executive Director of ILIMS shall prepare a document, which will be amended from time to time, which requests the information desired and send it to each Signatory Public Agency for completion and update. Each Signatory Public Agency to this ILIMS-AHIMMAA agrees that ILIMS may distribute any information obtained by the Executive Director to any other Signatory Public Agency to this ILIMS-AHIMMAA who may request such information for Mutual Aid purposes.
- c. Each Signatory Public Agency to this ILIMS-AHIMMAA agrees that it will not hold itself out as an agent of ILIMS or any Public Agency other than itself and will instruct each of its employees that they are not to hold themselves out as employees or agents of ILIMS or any Public Agency other than the one as to which they are actually agents or employees. Further, each Signatory Public Agency to this ILIMS-AHIMMAA agrees to monitor the activities of its agents and employees to maintain compliance with this provision of the ILIMS-AHIMMAA.
- d. Each Signatory Public Agency to this ILIMS-AHIMMAA understands that, under the Constitution of the State of Illinois (Ill. Const. Art. VII,10) and the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), ILIMS may only be delegated authority, abilities and powers that the Signatory Public Agency to this ILIMS-AHIMMAA has itself. To the extent that a Signatory Public Agency to this ILIMS-AHIMMAA does not have legal authority to participate in cooperative All Hazards Incident

Management Mutual Aid, this ILIMS-AHIMMAA is void and of no effect relative to such Signatory Public Agency.

- e. It is the intent of each Signatory Public Agency to this ILIMS-AHIMMAA that ILIMS be created with all the powers enumerated herein and without further restrictions on those powers. Therefore, each Signatory Public Agency agrees that, if that Signatory Public Agency is determined to not have the authority or powers that are coextensive with those granted to ILIMS in this ILIMS-AHIMMAA or it is determined that the Signatory Public Agency is limited in the exercise of its authority or its powers to a greater extent than ILIMS is limited by this ILIMS-AHIMMAA, rather than limiting the powers of ILIMS, that finding will cause the Signatory Public Agency's participation in the creation of ILIMS to be void ab initio and Section 3 of this ILIMS-AHIMMAA shall not apply to such a Signatory Public Agency. Such a finding will not, however, invalidate the Signatory Public Agency's adoption of this ILIMS-AHIMMAA for purposes of providing and receiving All Hazards Incident Management Mutual Aid.
- f. Each Signatory Public Agency to this ILIMS-AHIMMAA warrants that:
 - 1. It is a Public Agency under the laws of the State of Illinois.
 - 2. It is authorized by the legal process and laws applicable to that Public Agency that it has the full authority and right to enter into this ILIMS-AHIMMAA.
 - 3. To the extent that it is called upon to provide equipment as a Responding Public Agency, the equipment the Signatory Public Agency to this ILIMS-AHIMMAA provides is in good working order with no known defects, problems, faults or limitations that would make its use dangerous or impractical.

5. Termination of Participation in ILIMS-AHIMMAA

- a. Any Signatory Public Agency to this ILIMS-AHIMMAA has the right to terminate its participation in this ILIMS-AHIMMAA upon ninety (90) days' notice to ILIMS. ILIMS shall notify remaining Signatory Public Agency parties to the ILIMS-AHIMMAA of the notice of termination.
- b. To the extent that a Signatory Public Agency incurs an obligation under this ILIMS prior to the expiration of the ninety (90) day notice of termination period, nothing contained in this section shall be interpreted to mean that that Signatory Public Agency should not meet its obligation under this ILIMS-AHIMMAA. Termination is automatically effective upon

the expiration of the ninety (90) day period without further action by any party.

6. Non-Member Affiliates

- a. Definition of Status – A non-member affiliate of ILIMS is an incorporeal entity, which is not a public agency, but which has a validated emergency management mission within the State of Illinois, and which:
 - 1. would be eligible to request or provide All Hazards Emergency and Incident Management Mutual Aid , and;
 - 2. has agreed with ILIMS, under the provisions of this ILIMS-AHIMMAA, to be a non-member affiliate and abide by the provisions of this Agreement applicable to non-member affiliates.
- b. Purpose of Non-Member Affiliate Status – While only Public Agencies may enter this ILIMS-AHIMMAA and from ILIMS, there exists value to the public agencies forming ILIMS in having non-member affiliates to provide counsel, advice, experience and different points of view with respect to the problems and issues confronted and addressed by the Public Agencies which have formed ILIMS. As well, as situations sometimes call for coordination with entities with emergency management and incident management expertise which are not Public Agencies, advance cooperation, planning, coordination and sharing with such entities remain valuable to the Signatory Public Agencies forming ILIMS. As well, in situations of emergency or disaster and to the extent permitted by law, emergency management and incident management services may be provided or given by non- member affiliates under agreements approved by the Governing Board of ILIMS.
- c. Participation by Non-Member Affiliate – A non-member affiliate becomes or remains a non-member affiliate at the sole discretion and pleasure of the Governing Board of ILIMS.
- A non-member affiliate may:
 - 1. send its State Credentialed All Hazards Emergency and Incident Management personnel to participate in ILIMS- organized training and educational events upon terms and conditions determined by ILIMS-AHIMMAA;
 - 2. have its representative agent serve, at the discretion of the President of ILIMS and with the advice and consent of the

Governing Board of ILIMS, as an ex-officio Governing Board Consultant;

3. at the discretion of ILIMS, provide advice and counsel to ILIMS relative to a mutual aid situation.
 4. have its personnel participate on the various State of Illinois Credentialed Emergency Management and Incident Management Mobile Support Teams
 5. to the extent permitted by law:
 - (a) and under terms and conditions to be determined by the Governing Board of ILIMS, enter into agreements permitting All Hazards Credentialed Emergency Management or Incident Management Personnel of a non-member affiliate to provide services, in an emergency or disaster, to Signatory Public Agencies and utilize ILIMS coordination services.
 - (b) and under terms and conditions to be determined by the Governing Board of ILIMS, enter into agreements permitting Signatory Public Agencies to provide All Hazards Credentialed Emergency Management or Incident Management services, in an emergency or disaster, to the non-member affiliate and utilize ILIMS coordination services.
- A non-member affiliate, or its representative(s) may not:
 1. represent to any third party or the public at large that it is a “member” of ILIMS or a Signatory Public Agency of ILIMS-AHIMMAA;
 2. bind ILIMS, or any of the Signatory Public Agencies to this ILIMS-AHIMMAA, to any form of an agreement of any sort or kind;
 3. disclose to any third party or the public at large:
 - (a) the discussions to which its representatives may be privy at any Governing Board meeting,
 - (b) any documents, stratagems or other planning activities associated with the business or activities of ILIMS or its Signatory Public Agencies,

- (c) any information deemed by ILIMS or its Signatory Public Agencies as confidential in nature, with the presumption that, if the information was learned at any meeting or assemblage of ILIMS Directors, Officers or Signatory Party representatives, the information should be deemed confidential.
- A non-member affiliate shall:
 - 1. to the extent that it participates in ILIMS events, maintain liability insurance with a Best's rated A- or better insurance company or a self insurance trust fund in the face or indemnity amount of at least one million dollars (\$1,000,000.00) which would provide, inter alia, liability coverage for any activities in which the non-member affiliate might engage.
 - 2. advise any individual who will be representing the non-member affiliate, of the terms and conditions of non-member affiliate status and direct that individual to act consistently with those terms and conditions.
 - 3. to the extent determined by the Governing Board of ILIMS, pay appropriate dues for a non-member affiliate.
- d. Evidence of Participation as Non-Member Affiliate – Upon the endorsement of approval by the President of ILIMS's Governing Board of an application for non-member affiliate status, the incorporeal entity applying for non-member affiliate with ILIMS shall become a non-member affiliate with ILIMS.
 - 1. The granting of non-member affiliate status with ILIMS may be revoked at any time and for such reasons as the Governing Board sees fit in its sole discretion and choice.
 - 2. Nothing associated with the granting of a status as a non-member affiliate shall be deemed to create a partnership, joint venture, or any other legal combination of entities, including but not limited to, any principal/agent status by or between the non-member affiliate and either ILIMS or a Signatory Public Agency.

7. Additional Provisions

- a. Application of Law and Venue Provisions - This ILIMS-AHIMMAA shall be governed by, and interpreted and construed under, the laws of the State of Illinois. The exclusive venue for the enforcement of the provisions of

this Agreement or the construction or interpretation of this Agreement shall be in a state court in Springfield, Illinois.

- b. Compliance with Laws - All Signatory Public Agencies to this ILIMS-AHIMMAA agree to comply with all federal, state, county and local laws and ordinances as well as all applicable rules, regulations, and standards established by any agency of such governmental units, which are now or hereafter promulgated insofar as they relate to the Signatory Public Agencies' respective performances of the provisions of this ILIMS-AHIMMAA.
- c. Lack of Waiver - Acceptance of partial performance or continued performance after breach of this ILIMS-AHIMMAA shall not be construed to be a waiver of any such breach.
- d. Status of a Signatory Public Agency – Nothing contained within this ILIMS-AHIMMAA shall be deemed to create, or be interpreted to intend to create, a joint venture, partnership or any other sort of legal association or combination of entities as between the Signatory Public Agencies to this ILIMS-AHIMMAA or as between ILIMS and any Signatory Public Agency to this ILIMS-AHIMMAA. Each Signatory Public Agency to this ILIMS-AHIMMAA is acting in its own individual capacity and not as the agent of any other Public Agency which is created by this or any other counterpart copy of this ILIMS-AHIMMAA or which is a Signatory Public Agency to this ILIMS-AHIMMAA.
- e. Involuntary Termination of Participation in ILIMS-AHIMMAA – Under terms and conditions established by the Board of Governors of ILIMS, a Signatory Public Agency may have its participation in this ILIMS-AHIMMAA involuntarily terminated. The terms and conditions shall describe those situations where such involuntary termination may occur and the process to be followed to make the determination as to whether involuntary termination shall occur.
- f. Immunities - With respect to ILIMS and each and every Signatory Public Agency to this ILIMS-AHIMMAA, becoming a Signatory Public Agency to this ILIMS-AHIMMAA or performance under the terms of this ILIMS-AHIMMAA shall not be deemed to waive any governmental immunity or defense to which the Signatory Public Agency or ILIMS would otherwise be entitled under statute or common law in the absence of this ILIMS-AHIMMAA.
- g. No Third Party Beneficiary -This ILIMS-AHIMMAA is not intended nor expected to confer upon or entitle any person or entity, other than ILIMS

and the Signatory Public Agencies to this ILIMS-AHIMMAA, any information, benefits, advantages, rights or remedies. It is expressly understood and agreed that enforcement of the terms and conditions of this ILIMS-AHIMMAA, and all rights of action relating to such enforcement, shall be strictly reserved to ILIMS and the Signatory Public Agencies to this ILIMS-AHIMMAA and nothing contained in this ILIMS-AHIMMAA shall give or allow any claim or right of action by any other or third person or entity (including, but not limited to, members of the general public) based on this ILIMS-AHIMMAA. It is the express intention of ILIMS and the Signatory Public Agencies to this ILIMS-AHIMMAA that any person or entity (other than ILIMS-AHIMMAA and the Signatory Public Agencies to this ILIMS-AHIMMAA) who may be deemed to receive services or benefits under this ILIMS-AHIMMAA shall be deemed to be only an incidental beneficiary to this ILIMS.

- h. Paragraph Headings - The captions and headings used in this ILIMS-AHIMMAA are only for convenience of reference and the organization of this ILIMS-AHIMMAA and shall not be construed as expanding, defining or limiting the terms and provisions in this ILIMS-AHIMMAA.
- i. Severability - If any part, term, or provision of this ILIMS-AHIMMAA is held by the courts to be invalid, unenforceable, contrary to law or in conflict with any of the laws of the State of Illinois, the validity of the remaining portions or provisions shall not be affected, and the rights and obligations of the Parties to this ILIMS-AHIMMAA shall be construed and enforced as if the ILIMS-AHIMMAA did not contain the particular part, term, or provision held to be invalid, unenforceable, contrary to law or in conflict with any law of the State of Illinois.
- j. Parol Evidence and Prior Mutual Aid Agreements - This ILIMS-AHIMMAA constitutes the entire agreement between the Signatory Public Agencies concerning this ILIMS-AHIMMAA's subject matter, whether or not written, and may not be modified except as otherwise provided herein.

As between Signatory Public Agencies, this ILIMS-AHIMMAA supersedes, in its entirety, the Prior Mutual Aid Agreement concerning its subject matter.

- k. As between Signatory Public Agencies to this ILIMS-AHIMMAA and Prior Signatory Public Agencies who have not executed this ILIMS-AHIMMAA, this ILIMS-AHIMMAA does not supersede the Prior Mutual Aid Agreement.

- l. Nothing contained herein shall be deemed to affect other Mutual Aid agreements that a Signatory Public Agency to this ILIMS-AHIMMAA may have executed.
- m. Amendments – As it may be desirable, from time to time, to amend this ILIMS-AHIMMAA, this subsection shall govern that process. In the event that one or more signatory public agencies wishes to propose an amendment to this ILIMS-AHIMMAA, such signatory public agency(ies) shall communicate the proposed amendment to the Governing Board in the form of a resolution as to which there can be a vote for the resolution or against the resolution. No resolution may come to a vote unless at least ten (10) then-current signatory public agencies (including the signatory public agency(ies) proposing the amendment) endorse their written desire to have a vote on the resolution. In not less than 30 days nor more than 180 days after receipt of the proposed amendment with the requisite minimum of ten (10) endorsements, the Board shall communicate the proposed amendment to all then-current signatory public agencies to the ILIMS-AHIMMAA together with the date and time by which the signatory public agency must cast its vote for or against the resolution. Each then-current signatory public agency is entitled to one vote. The vote of the signatory public agency should be sent to whomever is the Executive Director at the time of the cutoff for receipt of the votes and such votes may be sent by letter, fax or email but may not be communicated orally (in person or by telephone). The sender assumes all risk that the communication of the vote will not be received in time so early voting is encouraged. The cutoff date and time for the vote to be received by the Executive Director must not sooner than fourteen 14 days after the Board has sent out its communication that an amendment has been proposed. The Executive Director shall be the sole individual to determine if the vote was received in a timely fashion in order to be counted and all votes shall be tallied within one day after the date when the voting was terminated. The resolution shall carry if the votes in favor of the amendment constitute greater than fifty percent (50%) of the total votes cast and shall fail if the votes against the amendment constitute less than or equal to fifty percent (50%) of the total votes cast. If the resolution carries, unless the resolution, by its terms, provides for a later date when it would be effective, the amendment is effective upon the determination by vote tally that the resolution carried. As soon as reasonably possible after the results of the voting have been determined, the Executive Director shall communicate the results of the voting to all then-current signatory public agencies.

- n. Notices - Notices concerning the withdrawal of a Signatory Public Agency from the terms and conditions of this ILIMS-AHIMMAA under Section 5 of this ILIMS-AHIMMAA shall be made to ILIMS at _____ . Notice of any alleged or actual violations of the terms or conditions of this ILIMS-AHIMMAA shall be made to ILIMS at _____ and each other Signatory Public Agency to this ILIMS-AHIMMAA who is alleged to have committed the alleged or actual violation of the terms or conditions of this ILIMS-AHIMMAA.
- m. Counterparts - This ILIMS-AHIMMAA may be, and is anticipated to be, executed in counterparts, each of which shall be deemed to be an original of this ILIMS-AHIMMAA.

In Witness Whereof, the Signatory Public Agency designated below enters into this ILIMS-AHIMMAA with all other Signatory Public Agencies who have signed or will sign this ILIMS-AHIMMAA pursuant to legal authorization granted to it under the Constitution of the State of Illinois (Ill. Const. Art. VII, § 10), the Illinois Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.) and the final approval required of an entity such as the undersigned Public Agency.

Public Agency Name

By: _____
Legally Authorized Agent

Printed Name:

Title:

Date:

State of Illinois)
) ss
County of)

_____, after being duly sworn on oath, deposes and states under penalty of perjury that he/she is the duly authorized agent for the Public Agency shown above, that he/she has read the cover letter accompanying the ILIMS-AHIMMAA in its entirety, that the entity shown above the “Public Agency Name” line, above, is a Public Agency within the meaning of 5 ILCS 220/1 et seq. and that he/she signs this document pursuant to proper authority granted by that public agency.

Notary Public

My Commission Expires:

Exhibit A

TBD

or their respective successors per this ILIMS-AHIMMAA

Exhibit B



Choose a Board or Committee

(O) Committee on Youth

First Name

Emily

Last Name

Fagan

Email

emilyfagan033@gmail.com

Phone

(630) 229-9715

Address

205, east taylor ave

City

bartlett

State

Illinois

Zip Code

60103

Tell us about yourself

I currently go to South Elgin High School and I am a Junior. I play softball for both my school and travel team. I am also in Beacon Academy which focuses on Media and Digital arts.
