

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m. Clerk Dolan Baumer called the roll; present were Clerk Dolan Baumer, and Trustee Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Graduate Intern Muhammad Yahya, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mark Kimzey. Also present were representatives of the KOC Mary's Millennium Council 12801, and a Bartlett Police Officer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.
- IV. Presentations:
 - A. The Board thanked the Knights of Columbus Mary's Millennium Council 12801 for their generous donation to the Hanover Township Foundation to support the food pantry. Over the year, including the recent 5k, they donated \$10,000.
 - B. Supervisor McGuire reported that he signed a proclamation on June 1 declaring it Gun Violence Awareness Day in Hanover Township; Clerk Dolan Baumer would send the proclamation on to the organization Moms Against Gun Violence.
 - C. Hanover Township Quality of Life Index: Intern Yahya led the Board on a discussion of the 2022 Quality of Life Index. This report shows the strengths and areas of concern that perhaps Hanover Township could make an impact on. After the presentation, which is on file in the Clerk's office, The Board directed Administrator Barr and counsel to set up a one-year task force by ordinance to work with U-46 on what efforts may be made to address issues that were flagged. Then, we could share the resultant report with the state and other government and township officials. What was alarming about the report was the composite score was 74.24 versus a score of 78% ten years ago.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire encouraged everyone to attend the Township Officials of Cook County Spring Conference, especially because the Clerk would be elected as President of the group.
 - B. Clerk's Report: Clerk Dolan Baumer that she would be leading training in Bloomington on June 8 with the Township Officials of Illinois and the Clerks Division.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Trustee Liaison Committee Reports: There were no reports from the Trustees.
 - E. Department Reports: Highlights this period included Director Conway reporting that AgeOptions increased the grant amounts for transportation, congregate meals, and home delivered meals. A third PACE vehicle is ready for delivery on the 400 per month lease. Supper with the Supervisor is going well, as is the progressive tours with seniors; the "bourbon & bags" event would be held on June 27. She would be one of the speaker on a panel on aging services during the TOCC Conference. With a cruise ship theme, the Love Boat Senior Party would be held on July 27. Manager Teachout reported that the Mental Health Board approved multiple grants recently. Ms Kathy Biesedecki was again elected as chair of the Board. The Board members are starting to do extensive outreach in the community. Assistant Administrator Vana

reported that RWK IT Services has done a review of the Township's cyber security and a report would be presented. Passports are being delayed eight to ten weeks. The staff picnic would be held on August 16. Director Kuttentberg reported that the exterior of the Hanover Landing building is almost completed; the September ribbon cutting date is to be announced. Several bills are on the Governor's desk for signing, including HB 1283 and SB2079. The first of the summer concert series at the Izaak Walton Reserve starts on June 15, and will feature Ginger Road among other bands. Director Houdek reported that all positions in Youth and Family Services are now filled. Open Gym tryps will be starting up again this month. The next movie night is June 30. June 23 would be Operation Snowball fundraising event at the Dairy Queen. Garage sale donations are still be sought and raised funds would go toward the Teen Leadership conference. Director Imperato noted that the application process for the American Red Cross has been completed and staff is ready for training. (Note: Director Crews was approached by the City of Elgin to see if we could help with residents of a house fire; he relayed the information to Administrator Barr, who in turn asked Human Services to establish a connection with the ARC to see how can assist on their behalf.) The lunch program in conjunction with the Illinois Food Bank started on June 5. The food pantry has seen 2,500 resident uses since April. Rich Township staff would visit on June 9 to see operations. Director Smith welcomed back Nurse James Kramer from maternity leave. Intern Anna Martucci will be with the department through August, and is working on a nutritional education program. This month, shingles and pneumonia shots would be available to residents. The movie with a nurse program is ongoing to share information about healthy foods and label reading. Director Crews reported that Emergency Services has had 95 call-outs for fire, 21 traffic incident assists, and several search and rescue requests, as well as severe weather spotting opportunities. He met with the Bartlett Fire Chief recently to refresh the relationship. The unit would be participating in 35 summer events through August. The unit would be working with the Elgin Fire Department on hazmat and decontamination best practices. Director Hanson reported that the Township has received the demolition permit for the 1169 Robinhood property and it would occur on June 19-23. Then, the department would complete the landscaping. The department has hired a full complement of seasonal staff who will capable of landscaping and mulching next week. The 2023 road resurfacing project schedule should be finished by the end of the week. AIS would be at the Emergency Services station to install security cameras next week and Guzman would be there for the landscape installation. SJ Carlson would move forward with the fire protection installation. Supervisor McGuire thanked Director Crews for his persistence in getting the demolition permit. Attorney Kimzey reported that the Township took possession of the Emergency Services building as of May. He alerted the Board that Empire Construction has filed for bankruptcy and Kopon Airdo is taking action to terminate the contract. Administrator Barr reminded the Board of Chief Deputy Assessor Patty Glascott is retiring after 21 years with the Township and a party in her honor would be held on the 8th at Bartlett Hills Banquets.

VI. Bill Paying: Mr. Barr presented the bills for payment from May 16, 2023 through June 5, 2023 as follows:

a.	Town	\$61,267.50
b.	Senior Services	28,298.11
c.	General Assistance	13,100.20
d.	Road Maintenance	10,031.35
e.	Senior Citizens Services Comm.	1,158.34
f.	Mental Health Board	43,991.93
g.	Capital	<u>23,906.51</u>
	Total	<u>\$181,753.94</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from May 16, 2023 through June 5, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

- A. Board Meeting Minutes of May 16, 2023: Clerk Dolan Baumer presented the Board meeting minutes of May 16, 2023 for review and approval. Trustee Essick moved to approve the Board meeting minutes of May 16, 2023 as presented; motion seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of May 16, 2023: Clerk Dolan Baumer presented the Executive Session minutes of May 16, 2023 for review and approval. Trustee Noyola moved to approve the Executive Session minutes of May 16, 2023 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- C. Approval of Disability Services Coordinator for Hanover Landing: Trustee Beattie moved that the Board approve the new position of Disability Services Coordinator, according to staff recommendation; Trustee Essick seconded the motion. The position would be a 24 hour per week position at the rate of \$25.00 per hour. The overall cost to offer this program is \$33,796.41. Salary related costs are \$31,200 and non-salary related costs are \$2,596.41. Non-salary related costs include enrollment in the Township's retirement plan, Illinois Municipal Retirement Fund (IMRF), as well as unemployment and FICA benefits. On May 23, 2023, the Hanover Township Mental Health Board awarded \$30,000 to support the Disability Services Coordinator position. The Department of Administrative Services respectfully requested that a position of Disability Services Coordinator at the new permanent supportive housing facility, Hanover Landing, located in Hanover Township, be created. The housing development will be comprised of 39, one-bedroom units and tenants will be offered comprehensive on-site supportive services, which will be coordinated by Hanover Township. The Disability Services Coordinator will be responsible for developing, coordinating, and monitoring tenant services, as well as connecting Hanover Landing residents with the services they need to thrive in an independent living environment. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick and Supervisor McGuire. Nays: None. Motion carried.
- D. Consideration of Treatment for Arlingdale Lake: Trustee Beattie moved that the Board contract with Rollins Aquatic Solutions in a joint agreement with the Village of Streamwood and Streamwood Park District for a portion of the cost of treatment for Arlingdale Lake (\$1,000); Trustee Essick seconded the motion. Service contract with Rollins Aquatic Solutions will begin May 1 and end October 1, 2023. Services will include monitoring of the waters to determine water temperature, weed species, present, and stage of weed development. Appropriate herbicide and time of application is then determined and the treatment is made. Removal of dead vegetation is not included. A written report will be submitted summarizing each inspection. All water restrictions will be posted at obvious points on the waters. If a problem arises between inspections, concern will be responded to immediately. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.

IX. Executive Session: Motion to go into Executive Session pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act was made by Trustee Essick and seconded by Trustee Beattie. Ayes: Trustees Beattie, Moinuddin, Essick and Martinez, and Supervisor McGuire. Any remaining staff was excused from the meeting at 8:10 p.m.

The Board returned from Executive Session at 8:35 p.m. Supervisor McGuire gavelled the meeting back

Minutes of a Meeting of the Hanover Township Board

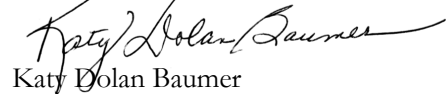
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to order; present, by roll call, were Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire.

- X. Other Business: The Board thanked Director Crews for oversight on the construction of the Emergency Services building and grounds.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:35 p.m. was made by Trustee Essick and seconded by Trustee Noyola, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs