

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Clerk Dolan Baumer, and Trustee Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo. Also present were Ms Naomi Walters-Lenoci of Bartlett, representing the Schaumburg Monarch Initiative were Ms Kathryn Mueller, Ms Carol Johnson, and Mr. Jim Roberson, former Village of Hanover Park Fire Chief Craig Haigh representing Haigh Solutions LLC, and Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Mr. McGuire closed the Town Hall.

Supervisor McGuire asked the Board to consider amending the agenda to move item IV.C. Hanover Township Emergency Services Study to item F under VIII. New Business; Trustee Beattie moved that the agenda be amended to move item IV.C. Hanover Township Emergency Services Study to item F under VIII. New Business; the motion was seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick and Supervisor McGuire.
- IV. Presentations:
 - A. The Board welcomed Sgt Russell Kenney of Bartlett into the Veterans Honor Roll. Mr. Kenney served from 1947 to 1953. His name will be placed on the Honor Roll plaque and recorded in the Clerk's office. Mr. Kenney was not present at the Board meeting this evening.
 - B. Trustee Essick moved that the Board declare May as Monarch Month in Hanover Township; motion seconded by Trustee Beattie and followed by a roll call vote. Ayes: Trustees Beattie, Essick, Martinez, and Noyola, and Supervisor McGuire. Nays: none. Motion carried. Representatives of the Schaumburg Monarch Initiative were Ms Kathryn Mueller, Ms Carol Johnson, and Mr. Jim Roberson to receive the resolution. They presented the Board with steel signs to be posted near monarch way stations to alert people of the gardens' purpose. Also, they presented the Township with corrugated signs for posting around the Township notifying people about the monarch's place in our Township.
 - C. By vote of the Board (note above) Hanover Township Emergency Services Study report review was moved to item F under VIII. New Business.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire noted that HB475, which was opposed by both TOI and MTA, may have a compromise in the works. HB475 would give the tax levy approval to the mental health boards.
 - B. Clerk's Report: Clerk Dolan Baumer reported that she was in Springfield during TOI Lobby Day last week and had the opportunity to sit in on a couple of Senate hearings and visited with the offices of several senators and representatives.
 - C. Assessor's Report: Assessor Moinuddin reported that his office is open for appeals through May 17. A Property Tax Assessment seminar would be held on May 12. Long time staff member, Chief Deputy Clerk Patty Glascott will be retiring on June 13.
 - D. Trustee Liaison Committee Reports: Trustee Beattie thanked Director Houdek on a nice job

with the Leadership Recognition this evening.

- E. Department Reports: Highlights this period included Director Conway reporting that the volunteer celebration was a success. Ms Patty Loomis received Volunteer of the Year. Hanover Township welcomes Home Care Assistant Ms Joann Gante and Home Care Coordinator Sarece Mitchell to the team. Manager Teachout reported that the Mental Health Board recently approved \$15,000 to the Children's Advocacy Center, and emergency funding to PADS and for a speech device to Easter Seals. Officers would be elected in May. Director Smith reported that Nurse Kramer is a new dad and both mom and baby are doing well. May is stroke awareness month and programming would be held to spread awareness. Assistant Administrator Vana reported that the Governor of the State of Illinois will end the COVID precautions in Illinois on May 11, and with that, the Township emergency sick leave policy that is tied to it will also end. Ms Hailey Matich is studying for her CAIO certification. She is currently still working on the state grant modifications. Director Houdek reported that Student Government Day was a success. The department has been invited to participate in Hanover Park District pop-up events this spring. Ms Tessa Gonzalez recently spoke at Parkwood Elementary to discuss survey results with their board. Director Imperator met with the cohort at the Illinois Food Bank, resulting in a grant for iPad kiosks. A scissor jack has been ordered as part of the Illinois Food Bank grant. LIHEAP intake has seen a 100% increase over 2022. The Township welcomed Ms Kelly Corona, new Case Manager for Human Services. Director Crews reported that the unit has received several nice thank you notes from partner agencies. Further, he said that he and the unit are looking forward to implementing ideas as a result of the recent study by Haigh Solution LLC. He also reported that the unit received a prestigious award from the Elgin Fire Department. Director Hanson reported that the demolition to occur at 1169 Robinhood is still pending permits, awaiting the well capping. Culvert replacements will be made on unincorporated streets in the Township this year, and the process has started. The concrete work at the Emergency Services station should be completed this week. The sprinkler system issues have been resolved. FGM is working on the existing building with their sprinkler provider. Testing of the generator is taking place to make sure it is ready when needed. Five of the six seasonal staff have been hired. Administrator Barr reported that Director Kuttentburg is at a social media conference.

- VI. Bill Paying: Mr. Barr presented the bills for payment from April 18 through May 1, 2023 as follows:

a.	Town	\$11,563.21
b.	Senior Services	19,184.11
c.	General Assistance	9,912.10
d.	Road Maintenance	3,817.60
e.	Senior Citizens Services Comm.	101.92
f.	Mental Health Board	23,104.35
g.	Capital	<u>4,706.25</u>
	Total	<u>\$72,389.54</u>

A motion was made by Trustee Martinez and seconded by Trustee Noyola to approve payment of the bills as presented from April 18 through May 2, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No unfinished business was brought forward.

- VIII. New Business:

- A. Board Meeting Minutes of April 18, 2023: Clerk Dolan Baumer presented the Board meeting minutes of April 18, 2023 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of April 18, 2023 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, and Essick, and Supervisor McGuire. Abstain: Trustee Martinez. Nays: None. Motion carried.

- B. Resolution Declaring May Older Americans Month in Hanover Township: Trustee Essick moved that the Board approve the resolution declaring May as Older Americans Month in Hanover Township. Trustee Martinez seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried. The Board presented the resolution to Ms Naomi Walters-Lenoci, of the Senior Citizens Services Committee, who respectfully asked if Trustee Essick could serve as Committee Liaison, since “he is a senior citizen, now.”
- C. Resolution to Approve a Memorandum of Understanding with the Chicago Metropolitan Agency for Planning for the Northwest Cook Transit Coordination Study: Trustee Beattie moved that the Board approve resolution #050223 a memorandum of understanding with the Chicago Metropolitan Agency for Planning for the Northwest Cook Transit Coordination Study. Trustee Martinez seconded the motion. CMAP will provide technical assistance, as a consultant-led project, to Pace, Hanover, Palatine, Schaumburg Townships as well as the Village of Schaumburg to develop a transit coordination study that addresses key issues and incorporates the ON TO 2050 principles of resilience, inclusive growth, and prioritized investment. This project will specifically endeavor to provide recommendations for a more effective, efficient, coordinated transit services among and across these participating communities. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- D. Resolution to Approve a License Agreement with the Kane County Teachers Credit Union for Automatic Teller Machine Deployment: Trustee Noyola moved that the Board approve resolution #0502231 approving of a license agreement with the Kane County Teachers Credit Union for an automatic teller machine deployment. The Credit Union (or its agent) is desirous of obtaining a license from Licensor to install, operate and maintain an electronic fund transfer automatic teller machine and accompanying peripherals, equipment and structures (collectively “ATM”), under the terms and conditions hereinafter set forth; and the Licensor is desirous of granting to Credit Union (or its agent) a License to install, operate and maintain an ATM on its premises for the convenience of its customers, employees and other persons with debit cards who may properly access their accounts at the subject ATM, under the terms and conditions hereinafter set forth. Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- E. Appointment to the Senior Citizens Services Committee: Trustee Martinez moved that the Board concur with the Supervisor’s appointment of Peggy Bucaro and Thomas Lathara to the Senior Citizens Services Committee. Motion seconded by Trustee Beattie and followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- F. By vote of the Board (note above) Hanover Township Emergency Services Study report review was moved to item F under VIII. New Business: Mr. Craig Haigh of Haigh Solutions LLC, presented the findings as a result of the Evaluation of Emergency Services Unit. The focus of the evaluation was to assess the value of the services provided; assess officer (member) satisfaction, and to assess officer (member) recruitment and retention. As a result of the study, 31 recommendations were provided that focus on recruitment, on-boarding and retention, chain-of-command, and policies and standard operating modifications. He would work with Director Crews to implement the suggestions and findings. The Board thanked Chief Haigh and looks forward to positive results for the unit.
- IX. Executive Session: Trustee Essick moved that the Board adjourn into Executive Session pursuant to §2c11 (Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into

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the minutes of the closed meeting.) pursuant to the Illinois Open Meetings Act. Trustee Beattie seconded the motion, followed by a roll call vote: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried. Mr. McGuire excused staff and the Board adjourned into Executive Session at 8:19 p.m.

The Board returned from Executive Session at 8:27 p.m. Supervisor McGuire gaveled the meeting back to order; present, by roll call, were Trustees Beattie, Noyola, Essick, and Martinez, and Supervisor McGuire.

- X. Other Business: Mr. Barr reminded the Board that the Decennial Committee meeting would be held on May 16 prior the Board meeting at 6:00 p.m.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:39 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer

Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs