



899 Jay Street, Elgin, Illinois 60120

Regular Meeting of the Township Board

August 1st, 2023

7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Recognition of Strafford Construction, Inc.
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of July 18, 2023
 - B. Consideration of September Township Board Meeting Schedule
- IX. Executive Session
- X. Other Business
- XI. Adjournment

Hanover Township
Board Audit Report
From 7/18/2023 - 7/31/23

	<u>Total</u>
Total Town Fund	36,170.60
Total Senior Services Fund	35,034.72
Total General Assistance Fund	8,745.33
Total Road Maintenance Fund	17,232.94
Total Committee for Senior Citizens Services	470.40
Total Mental Health Board Fund	7,818.03
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	52,205.22
 Total All Funds	 <u><u>157,677.24</u></u>

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Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014452 · Office Supplies					
Check	07/18/2023	152798	Accurate Office Supply Co	Inv# 597307 Cups, Paper	100.04
Total 1014452 · Office Supplies					100.04
1014453 · Printing					
Check	07/28/2023	152993	COTG	Inv# 4598008 Copy Charges LL	8.06
Total 1014453 · Printing					8.06
1014457 · Furniture and Computer Equip					
Check	07/28/2023	152997	Leaf (379-002)	Inv# 15028956 Copier Lease Lower Level	59.49
Total 1014457 · Furniture and Computer Equip					59.49
1014465 · Medical Supplies					
Check	07/25/2023	152857	McKesson Medical Surgical	Inv# 20866122 TB Tests, Needles, Syringes	710.52
Total 1014465 · Medical Supplies					710.52
1014492 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	98.37
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1014492 · Dental, Vision & Life Insurance					114.27
Total 101CHN · Community Health					992.38
101CVA · Community Affairs					
101CMA · Community Relations					
1014614 · Printing					
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	29.49
Total 1014614 · Printing					29.49
1014625 · Communications					
Check	07/28/2023	153003	Breese Journal & Publishing Company	Inv# 149548 Hanover Happening Spring/Summer 2023 Newsletter	7,154.58
Total 1014625 · Communications					7,154.58
1014631 · Community Festivals					
Check	07/25/2023	152838	Bartlett Oktoberfest Foundation	Inv# 6846 Platinum Sponsorship Oktoberfest 2023	3,000.00
Check	07/28/2023	152971	Ayre Productions	Food Truck Festival Stage - Balance Due	1,250.00
Check	07/28/2023	152980	Entertainment Management Group	Fall Food Truck Festival Band	2,500.00
Total 1014631 · Community Festivals					6,750.00
1014692 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	92.73

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1014692 · Dental, Vision & Life Insurance					103.33
Total 101CMA · Community Relations					14,037.40
Total 101CVA · Community Affairs					14,037.40
101ES · ES - Expenditures					
1014803 · Uniforms					
Check	07/18/2023	152802	Air One Equipment, Inc.	Inv# 195606 Respiratory Masks	150.00
Check	07/18/2023	152819	Ray O'herron Co., Inc.	Inv# 2282263 New Member Uniforms (4)	525.25
Check	07/25/2023	152862	Ray O'herron Co., Inc.	Inv# 2283959 Cargo Pant	76.35
Check	07/25/2023	152862	Ray O'herron Co., Inc.	Inv# 2283963 Uniform Pants/Shirt	318.76
Total 1014803 · Uniforms					1,070.36
1014804 · Printing					
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	49.79
Total 1014804 · Printing					49.79
1014809 · Pre-Volunteer Screening					
Check	07/18/2023	152815	Midwest Service Corporation	Inv# 25751 Random Drug Screens	332.00
Total 1014809 · Pre-Volunteer Screening					332.00
1014813 · Vehicle Fuel & Maintenance					
Check	07/25/2023	152847	Illinois Tollway	Inv# G129000005686 HTES Tolls Apr-June	166.15
Check	07/25/2023	152834	Village of Hanover Park (Fuel)	Inv# 2023-18015 June 2023 Fuel	991.84
Total 1014813 · Vehicle Fuel & Maintenance					1,157.99
1014814 · Communications					
Check	07/25/2023	152858	Motorola Solutions Inc	Inv# 7597720230601 Monthly Communication Fee July	678.00
Total 1014814 · Communications					678.00
1014892 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	127.04
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	8.48
Total 1014892 · Dental, Vision & Life Insurance					135.52
Total 101ES · ES - Expenditures					3,423.66
101MAIN · Facilities Maintenance					
1014202 · Office Supplies					
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	3.74
Total 1014202 · Office Supplies					3.74
1014205 · Janitorial Supplies					

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
Check	07/18/2023	152803	Bade Supply	Inv# 72874 Paper Towels, Garbage Liners Stock	464.13
Total 1014205 · Janitorial Supplies					464.13
1014209 · Building Contracts					
Check	07/18/2023	152799	Alarm Specialties and Protection	Inv# 9503 IWC Security Monitoring July-Sept	165.00
Total 1014209 · Building Contracts					165.00
1014210 · Building Maintenance - Town					
Check	07/18/2023	152813	Home Depot, The 7816	Faucet,, Drywall Compound	226.95
Check	07/18/2023	152813	Home Depot, The 7816	Basin Wrench	39.96
Check	07/19/2023	152830	Sherwin-Williams	Inv #1136-4 Stock paint for all facilities, repaints and touch ups	282.08
Check	07/28/2023	152991	Chicago Metro Fire Prevention	Inv #IN00414573 Panic Button/Motion Sensor	525.31
Check	07/28/2023	152991	Chicago Metro Fire Prevention	Tax Exempt	-13.91
Total 1014210 · Building Maintenance - Town					1,060.39
1014211 · Building Maintenance - Senior					
Check	07/18/2023	152813	Home Depot, The 7816	Command Strips & Extention Cord	18.96
Check	07/18/2023	152813	Home Depot, The 7816	Can Light Bulb	11.47
Check	07/18/2023	152813	Home Depot, The 7816	Wall Plates, Base, Switches	42.05
Check	07/18/2023	152813	Home Depot, The 7816	Wall Plates	6.98
Check	07/18/2023	152813	Home Depot, The 7816	Computer Lab Replacement Base	199.99
Check	07/19/2023	152828	Fox Valley Fire & Safety	Inv #IN00608230 Fire sprinkler system inspection and test	1,567.00
Check	07/19/2023	152830	Sherwin-Williams	Inv #1136-4 Stock paint for all facilities, repaints and touch ups	282.08
Total 1014211 · Building Maintenance - Senior					2,128.53
1014212 · Building Maintenance - Astor					
Check	07/18/2023	152813	Home Depot, The 7816	Electrical Outlet Supplies	26.40
Check	07/19/2023	152830	Sherwin-Williams	Inv #1136-4 Stock paint for all facilities, repaints and touch ups	282.08
Total 1014212 · Building Maintenance - Astor					308.48
1014213 · Equipment Maintenance - Town					
Check	07/28/2023	152995	Fox Valley Fire & Safety	Inv #IN00616510 Emergency Smoke Detector Replacement	1,630.85
Total 1014213 · Equipment Maintenance - Town					1,630.85
1014214 · Equipment Maintenance - Senior					
Check	07/19/2023	152831	Tierra Environmental Industrial Services	Inv# T-23-6741 2nd quarter grease trap cleanout senior center kitchen	165.00
Total 1014214 · Equipment Maintenance - Senior					165.00
1014215 · Equipment Maintenance - Astor					
Check	07/18/2023	152813	Home Depot, The 7816	Batteries	25.87
Total 1014215 · Equipment Maintenance - Astor					25.87
1014216 · Equipment Rental					

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
Check	07/18/2023	152814	Home Depot, The Store 1934	Contract# 265424 Rental of Compactor	65.00
			Total 1014216 · Equipment Rental		65.00
			1014218 · Vehicle Maintenance - Town		
Check	07/19/2023	152832	Valvoline	Inv #55253 Oil change	98.58
			Total 1014218 · Vehicle Maintenance - Town		98.58
			1014219 · Vehicle Fuel - Town		
Check	07/25/2023	152834	Village of Hanover Park (Fuel)	Inv# 2023-18015 June 2023 Fuel	917.66
			Total 1014219 · Vehicle Fuel - Town		917.66
			1014221 · Cell Phone/Communications		
Check	07/25/2023	152858	Motorola Solutions Inc	Inv# 7597720230601 Monthly Communication Fee July	88.00
			Total 1014221 · Cell Phone/Communications		88.00
			1014222 · Trash Removal - Town		
Check	07/18/2023	152811	Groot, Inc. (68246)	Inv# 10933872T107 Trash/Recycling Collection - July	501.34
			Total 1014222 · Trash Removal - Town		501.34
			1014223 · Trash Removal - Senior		
Check	07/18/2023	152810	Groot, Inc (61390)	Inv #10933748T107 Trash/Recycling Collection - July	615.38
			Total 1014223 · Trash Removal - Senior		615.38
			1014225 · Grounds/Reserve Maintenance		
Check	07/18/2023	152813	Home Depot, The 7816	Screws, Trim, Adhesive	73.34
Check	07/18/2023	152813	Home Depot, The 7816	Soil Mixture	119.84
Check	07/18/2023	152813	Home Depot, The 7816	Block, Plants, Flowers	139.41
Check	07/18/2023	152813	Home Depot, The 7816	Soil Mixture	39.88
Check	07/18/2023	152813	Home Depot, The 7816	Plants, Flowers	110.64
Check	07/18/2023	152813	Home Depot, The 7816	Eye Bolts, Hardware	7.72
Check	07/18/2023	152813	Home Depot, The 7816	Roses	64.94
Check	07/18/2023	152813	Home Depot, The 7816	Soil Mix	49.85
Check	07/18/2023	152813	Home Depot, The 7816	Cup Hooks	7.98
Check	07/18/2023	152813	Home Depot, The 7816	Flowers	68.86
Check	07/18/2023	152813	Home Depot, The 7816	Flowers	19.96
Check	07/18/2023	152813	Home Depot, The 7816	Mulch	13.32
Check	07/18/2023	152813	Home Depot, The 7816	Hardware	5.61
Check	07/19/2023	152826	Doty Nurseries	Inv #183215 Three replacement trees	600.00
Check	07/19/2023	152829	HOLCIM - MAMR Inc	Inv #718189516 Gravel for coy garden renovation	641.90
Check	07/28/2023	152999	Sherwin-Williams	Inv# 2761-8 Coy Pond Paint	26.36
			Total 1014225 · Grounds/Reserve Maintenance		1,989.61
			1014228 · Building Maintenance - Izaak		
Check	07/18/2023	152813	Home Depot, The 7816	Window Coverings	355.90

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
			Total 1014228 · Building Maintenance - Izaac		355.90
			1014230 · Trash Removal - Izaac		
Check	07/18/2023	152809	Groot, Inc (54379)	Inv #10934433T107 Trash/Recycling Collection - July	242.34
			Total 1014230 · Trash Removal - Izaac		242.34
			1014292 · Dental, Vision & Life Insurance		
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	367.63
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	26.50
			Total 1014292 · Dental, Vision & Life Insurance		394.13
			Total 101MAIN · Facilities Maintenance		11,219.93
			101THE · Town Hall Expense		
			1014402 · Telephone - Town		
Check	07/18/2023	152806	Comcast (185)	Inv# 177127723 Monthly Service July 2023	404.88
Check	07/25/2023	152837	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 7/16-8/15	59.01
Check	07/28/2023	152992	Comcast (835 Sr Ctr Elevator)	Acct 8771 10 083 0540835 Elevator Phone Line Service	106.98
			Total 1014402 · Telephone - Town		570.87
			1014405 · Internet Access - Town		
Check	07/18/2023	152805	Comcast (098)	Inv# 177127720 Monthly Ethernet Internet July 2023	948.97
			Total 1014405 · Internet Access - Town		948.97
			1014416 · Equipment Rental - Town		
Check	07/28/2023	152988	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# ORD228209 Water Machine Rental	48.10
			Total 1014416 · Equipment Rental - Town		48.10
			Total 101THE · Town Hall Expense		1,567.94
			101TOE · Town Office Expense		
			1014401 · Postage		
Check	07/28/2023	152998	Purchase Power Easy Permit Postage	Acct 8000-9090-0585-2392 Postage	1,023.15
			Total 1014401 · Postage		1,023.15
			1014404 · Office Supplies		
Check	07/25/2023	152840	Canteen Rfrsh Svc 05635/001/00001 OCH	Inv# ORD226591 Admin Breakroom Coffee Supplies	127.34
Check	07/28/2023	153000	Staples	Inv# 3541860207 Coffee/Supplies	65.29
Check	07/28/2023	153000	Staples	Inv# 3542693138 Folders	26.69
			Total 1014404 · Office Supplies		219.32
			1014406 · Printing		
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	223.42
Check	07/25/2023	152863	Safeguard Business Systems	Inv# 9001944403 AP/PR Checks	693.45

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
			Total 1014406 · Printing		916.87
			1014412 · Travel Expenses		
Check	07/25/2023	152848	Imperato, Alexandra M	Mileage Reimbursement July	31.70
			Total 1014412 · Travel Expenses		31.70
			1014534 · Passport Services		
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	22.47
Check	07/28/2023	153000	Staples	Inv# 3542693138 Shipping Labels	163.74
			Total 1014534 · Passport Services		186.21
			1014592 · Dental, Vision & Life Insurance		
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	379.38
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	71.68
			Total 1014592 · Dental, Vision & Life Insurance		451.06
			Total 101TOE · Town Office Expense		2,828.31
			104ASR · Assessor's Division		
			1044405 · Office Supplies		
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	52.04
Check	07/28/2023	153000	Staples	Inv# 3542693141 Batteries	8.79
Check	07/28/2023	153000	Staples	Inv# 3541860209 Folders	55.84
			Total 1044405 · Office Supplies		116.67
			1044411 · Equipment		
Check	07/28/2023	153000	Staples	Inv# 3542273585 Keyboard/Mouse	45.70
Check	07/28/2023	153000	Staples	Inv# 3542273586 Custom Date Received Stamp	93.98
Check	07/28/2023	153000	Staples	Inv# 3542693141 Keyboard/Mouse	45.04
Check	07/28/2023	153000	Staples	Inv# 3541860209 Keyboard/Mouse	35.94
			Total 1044411 · Equipment		220.66
			1044492 · Dental, Vision & Life Insurance		
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	168.73
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	19.08
			Total 1044492 · Dental, Vision & Life Insurance		187.81
			Total 104ASR · Assessor's Division		525.14
			109YFS · Youth & Family Services		
			109ADM · Administration & Clinical		
			1094621 · Recruitment and Pre Employment		
Check	07/28/2023	152981	Kwik Print	Inv# 73806 Business Cards (3)	141.30
			Total 1094621 · Recruitment and Pre Employment		141.30

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
1094692 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	819.29
Total 1094692 · Dental, Vision & Life Insurance					819.29
Total 109ADM · Administration & Clinical					960.59
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	07/28/2023	152982	Roehr, Danielle	Mileage Reimbursement	34.06
Total 1094644 · Travel					34.06
1094792 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	527.19
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	54.00
Total 1094792 · Dental, Vision & Life Insurance					581.19
Total 109OUT · Outreach & Prevention					615.25
Total 109YFS · Youth & Family Services					1,575.84
Total 1014 · Town Fund - Expenditures					36,170.60
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104524 · Utilities					
Check	07/18/2023	152796	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges June 2023	5,817.33
Total 1104524 · Utilities					5,817.33
1104527 · Equipment					
Check	07/25/2023	152865	Wells Fargo Financial Leasing Inc	Inv# 5025851805 Main Copier Lease 7/2-8/1	289.95
Check	07/28/2023	152997	Leaf (379-002)	Inv# 15028956 LL Copier Lease	59.50
Total 1104527 · Equipment					349.45
1104528 · Office Supplies					
Check	07/25/2023	152864	Steve Tucky	Senior Center Wall Art Project	114.50
Total 1104528 · Office Supplies					114.50
1104533 · Printing					
Check	07/28/2023	152993	COTG	Inv# 4598008 Copy Charges LL	205.00
Total 1104533 · Printing					205.00
1104542 · Senior Home Care Pilot Program					
Check	07/18/2023	152816	Mitchell, Sarec (v)	Mileage Reimbursement May	31.35
Check	07/18/2023	152816	Mitchell, Sarec (v)	Mileage Reimbursement June-July	37.80

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
Total 1104542 · Senior Home Care Pilot Program					69.15
1104592 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	181.49
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	33.20
Total 1104592 · Dental, Vision & Life Insurance					214.69
Total 1104ADM · Administration					6,770.12
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	07/18/2023	152808	Get Fresh Produce, Inc	Congregate Food	329.78
Check	07/25/2023	152845	Get Fresh Produce, Inc	Congregate Food	902.53
Check	07/25/2023	152833	Gordon Food Service	Cafe Food	2,410.30
Total 1105551 · Congregate Food					3,642.61
1105553 · Congregate Supplies					
Check	07/18/2023	152808	Get Fresh Produce, Inc	Congregate Supplies	51.16
Check	07/25/2023	152845	Get Fresh Produce, Inc	Congregate Supplies	124.23
Check	07/25/2023	152833	Gordon Food Service	Cafe Supplies	212.31
Total 1105553 · Congregate Supplies					387.70
1105558 · Home Delivered Meals Food					
Check	07/18/2023	152808	Get Fresh Produce, Inc	HDM Food	329.77
Check	07/25/2023	152845	Get Fresh Produce, Inc	HDM Food	902.52
Check	07/25/2023	152833	Gordon Food Service	HDM Food	2,410.29
Total 1105558 · Home Delivered Meals Food					3,642.58
1105560 · Home Delivered Meals Supplies					
Check	07/18/2023	152808	Get Fresh Produce, Inc	HDM Supplies	51.14
Check	07/25/2023	152845	Get Fresh Produce, Inc	HDM Supplies	124.22
Check	07/25/2023	152833	Gordon Food Service	HDM Supplies	212.28
Total 1105560 · Home Delivered Meals Supplies					387.64
1105792 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	43.54
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	5.30
Total 1105792 · Dental, Vision & Life Insurance					48.84
Total 1104NUT · Nutrition					8,109.37
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	07/18/2023	152804	Chicago Tour Company	Project# D-400 Trip to Hamlin Museum, Dawes House, and Lunch 7/20/23	1,210.00
Check	07/18/2023	152817	Morke's Chocolates	Fondue Party 7/26	807.00
Check	07/18/2023	152821	Very Smart People LLC	Instruction Program - Pinterest Class 10/27/23	200.00

Hanover Township Board Audit Report

July 18 - 31, 2023

Type	Date	Num	Name	Memo	Amount
Check	07/19/2023	152822	Giuseppa Bartolomeo	Payment for Chef Pina class on 7/12/23	80.80
Check	07/25/2023	152836	Anette Isaacs	Inv# 10/13/2023 Senior Presentation - German Food	250.00
Check	07/25/2023	152839	Bob Kalal	Music Performance 10/25/23	175.00
Check	07/25/2023	152846	Giuseppa Bartolomeo	Payment for Chef Pina class Sept/Oct	800.00
Check	07/25/2023	152846	Giuseppa Bartolomeo	Class Supplies 7/19/23	90.00
Check	07/25/2023	152833	Gordon Food Service	Programming Refreshments	13.79
Check	07/25/2023	152849	Jim Gibbons	Senior Presentation - EA Poe 10/19/23	275.00
Check	07/25/2023	152850	John Duggleby	Circle of Life Performance 9/11/23	325.00
Check	07/25/2023	152851	Joy Andreassen	Zumba Gold August	200.00
Check	07/25/2023	152854	Liz Goss	Musical Presentation Halloween Show 10/30/23	200.00
Check	07/25/2023	152855	Mark L Lyons	Presentation Fall Vegetable Gardening 9/21/23	250.00
Check	07/25/2023	152856	Martina Mathisen	Inv# 3412 Educational Entertainment Meet Mae West 10/2/23	275.00
Check	07/25/2023	152861	Radio Players West	Inv# HTSC-0001 Radio Performance 10/28/23	50.00
Check	07/25/2023	152866	The Wildbird Shack	Presentation 9/18/23 Migration Has No Boundaries	165.00
Check	07/28/2023	152974	Laura Trujillo	Yoga Instruction October	140.00
Check	07/28/2023	152974	Laura Trujillo	Yoga Instruction September	105.00
Check	07/28/2023	152975	Sandi Haynes	Summer Party Entertainment	250.00
Check	07/28/2023	152976	Dancing Horses Dinner Theatre	Dancing Horses Show/Lunch/Tour - 8/24/23	2,540.00
Check	07/28/2023	152977	Drury Lane Events	Senior Trip - Ring of Fire 8/30/23	2,155.12
Check	07/28/2023	152983	Joy Andreassen	Zumba Gold October	200.00
Check	07/28/2023	152983	Joy Andreassen	Zumba Gold September	150.00
Total 1104515 · Programming					10,906.71
1104520 · Volunteer Services					
Check	07/19/2023	152823	Larry Piemonte	Home Delivered Meals Mileage Reimbursement June	38.38
Check	07/19/2023	152824	Phil Roth	Home Delivered Meals Mileage Reimbursement June-July	47.82
Check	07/19/2023	152825	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement June-July	49.98
Check	07/25/2023	152841	Charles Valerio	Home Delivered Meals Mileage Reimbursement July	28.17
Check	07/28/2023	152972	James Mattson	Home Delivered Meals Mileage Reimbursement March-May	228.60
Check	07/28/2023	152973	Edward Baus	Home Delivered Meals Mileage Reimbursement July	53.51
Check	07/28/2023	152984	Pat Zickler	Home Delivered Meals Mileage Reimbursement May-July	150.00
Total 1104520 · Volunteer Services					596.46
1104526 · Senior Newsletter					
Check	07/25/2023	152843	Eagle Printing and Graphics	Addtl Postage Club 59 Newsletter Sept/Oct	325.44
Total 1104526 · Senior Newsletter					325.44
1104892 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	316.39
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	15.90
Total 1104892 · Dental, Vision & Life Insurance					332.29
Total 1104PRO · Enrichment Programs					12,160.90
1104SOC · Social Services					
1104992 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	120.83

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Type	Date	Num	Name	Memo	Amount
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 1104992 · Dental, Vision & Life Insurance					131.43
Total 1104SOC · Social Services					131.43
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	07/18/2023	152820	Valvoline	Inv# 55196 Oil Change	101.97
Check	07/25/2023	152852	Kammes Auto & Truck Repair, Inc.	Inv# 141415 Repair Bus 137 Gear Box	2,847.13
Check	07/28/2023	152996	Kammes Auto & Truck Repair, Inc.	Inv# 141812 Bus142 Serpentine Repair	479.28
Check	07/28/2023	153001	Valvoline	Inv# 55514 Headlight	59.48
Total 1104518 · Vehicle Maintenance					3,487.86
1104552 · Fuel					
Check	07/25/2023	152834	Village of Hanover Park (Fuel)	Inv# 2023-18015 June 2023 Fuel	3,548.64
Total 1104552 · Fuel					3,548.64
1104553 · Uniforms					
Check	07/28/2023	152989	Cintas #22	Inv# 1904126039 Uniform Shirts/Jackets	212.71
Total 1104553 · Uniforms					212.71
1104692 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	591.78
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	21.91
Total 1104692 · Dental, Vision & Life Insurance					613.69
Total 1104TRN · Transportation					7,862.90
Total 1104 · Aging Services - Expenditures					35,034.72
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024205 · Travel & Training					
Check	07/28/2023	153006	ITAGAC	GA Caseworkers Association Workshop (3)	60.00
Total 2024205 · Travel & Training					60.00
2024592 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	127.16
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 2024592 · Dental, Vision & Life Insurance					137.76
Total 2024ADM · Administration					197.76
2024HOM · Home Relief					
2024102 · Rent					

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Type	Date	Num	Name	Memo	Amount
Check	07/18/2023	6326	Nature Homes of the Meadows HOA	April Rent 2023	275.00
Check	07/18/2023	6327	Nature Homes of the Meadows HOA	May Rent 2023	275.00
Check	07/18/2023	6328	Nature Homes of the Meadows HOA	June Rent 2023	275.00
Check	07/18/2023	6329	Nature Homes of the Meadows HOA	July 2023 Rent	275.00
Check	07/25/2023	6346	3A's Property	August 2023 Rent	975.00
Check	07/25/2023	6348	Larry Bennett	August 2023 Rent	700.00
Check	07/25/2023	6349	Loancare	August 2023 Rent	975.00
Check	07/25/2023	6350	Michelle Breen	August 2023 Rent	650.00
Check	07/25/2023	6351	Nature Homes of the Meadows HOA	August 2023 Rent	275.00
Check	07/25/2023	6352	Ruth Elders	August 2023 Rent	450.00
Check	07/25/2023	6353	Shellpoint	August Rent 2023	520.75
Check	07/25/2023	6354	Spring Lakes Estates	August 2023 Rent	765.00
Check	07/25/2023	6355	Spring Lakes Estates	August 2023 Rent	685.00
Check	07/25/2023	6356	State Farm Del Vassey	August 2023 Home Insurance Assistance	104.32
Check	07/25/2023	6358	Valerie Woodcock	August 2023 Rent	210.00
Total 2024102 · Rent					7,410.07
2024103 · Utilities					
Check	07/25/2023	6347	Com Ed GA Home Relief	Utilities Assistance	104.53
Total 2024103 · Utilities					104.53
2024105 · Personal Essentials					
Check	07/25/2023	6359	Walmart	Personal Essentials August 2023	750.00
Total 2024105 · Personal Essentials					750.00
2024106 · Travel Expenses					
Check	07/25/2023	6345	BP Gas Station	Fuel Assistance	50.00
Check	07/25/2023	6356	State Farm Del Vassey	August 2023 Auto Insurance Assistance	74.93
Check	07/25/2023	6357	State Farm Salah, Neal	August 2023 Auto Insurance Assistance	29.87
Total 2024106 · Travel Expenses					154.80
Total 2024HOM · Home Relief					8,419.40
202PAN · Pantry					
1014192 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	114.22
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 1014192 · Dental, Vision & Life Insurance					128.17
Total 202PAN · Pantry					128.17
Total 2024 · Human Services - Expenditures					8,745.33
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034710 · Community Affairs					

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Type	Date	Num	Name	Memo	Amount
Check	07/28/2023	152990	Cirba Solutions Services	Inv# K1241672-00MP Battery Recycling	543.86
Total 3034710 · Community Affairs					543.86
3034711 · Utilities					
Check	07/25/2023	152859	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 6/16-7/17	58.33
Check	07/25/2023	152860	Nicor 91	Monthly Charges 6/16-7/17	27.56
Total 3034711 · Utilities					85.89
3034792 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	92.73
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	10.60
Total 3034792 · Dental, Vision & Life Insurance					103.33
Total 3034ADM · Administration					733.08
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	07/18/2023	152800	Allied Asphalt Paving Company	Inv# 247021 Disposal of Spoils/Asphalt from Culvert & Pot Hole Patching	1,598.08
Check	07/18/2023	152801	Alta Equipment Company	Inv# SP4/70563 Cutoff Blades for Asphalt Saw	142.19
Check	07/18/2023	152813	Home Depot, The 7816	Zip Ties	51.10
Check	07/18/2023	152813	Home Depot, The 7816	Herbicide & Spray Bottle	26.46
Check	07/18/2023	152813	Home Depot, The 7816	Rakes	60.15
Check	07/18/2023	152813	Home Depot, The 7816	Paint, Hardware	77.45
Check	07/19/2023	152827	Earth, Inc	Inv# 23758 Topsoil	80.00
Check	07/25/2023	152858	Motorola Solutions Inc	Inv# 7597720230601 Monthly Communication Fee July	88.00
Total 3034602 · Operating Supplies & Materials					2,123.43
3034603 · Fuel					
Check	07/25/2023	152834	Village of Hanover Park (Fuel)	Inv# 2023-18015 June 2023 Fuel	967.17
Total 3034603 · Fuel					967.17
3034606 · Engineering					
Check	07/18/2023	152797	Commercial Funding Inc.	Inv# 7 June Progress Payment 2023 Road Resurfacing Engineering	9,807.00
Total 3034606 · Engineering					9,807.00
3034610 · Street Lighting					
Check	07/18/2023	152807	Com Ed 116/152	Acct# 0045120152 6/5-7/5 Street Lights	2.26
Total 3034610 · Street Lighting					2.26
3034614 · Signs, Stripping & Tree Removal					
Check	07/18/2023	152818	Quality Roque's Inc	Dead Tree Removal From Right of Way 88 Gromer	3,600.00
Total 3034614 · Signs, Stripping & Tree Removal					3,600.00
Total 3034ROD · Road Maintenance					16,499.86

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Type	Date	Num	Name	Memo	Amount
Total 3034 · Road Maintenance - Expenditures					17,232.94
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	07/25/2023	152842	Conway, Megan A	Vending Machine Supplies	62.90
Total 4045105 · Soda/Snack Vending					62.90
4045135 · Bingo Expense					
Check	07/25/2023	152853	Lancaster Bingo	Inv# 4629657 Bingo Cards	407.50
Total 4045135 · Bingo Expense					407.50
Total 4045 · Comm/SR Citizens Svcs - Expense					470.40
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054541 · Printing					
Check	07/25/2023	152844	Elite Document Solutions	Inv #8532 Copies June 2023	4.35
Total 5054541 · Printing					4.35
5054592 · Dental, Vision & Life Insurance					
Check	07/28/2023	152994	Euclid Managers	Acct 5641581 Monthly Premium	171.73
Check	07/28/2023	153002	Vision Service Plan	Acct# 30070457 Monthly Premium	13.95
Total 5054592 · Dental, Vision & Life Insurance					185.68
Total 5054ADM · Administration					190.03
5054COM · HT Community Resource Center					
5054286 · Agency Support Services					
Check	07/28/2023	153005	DreamCo Design	MHB Reporting Website	5,000.00
Total 5054286 · Agency Support Services					5,000.00
Total 5054COM · HT Community Resource Center					5,000.00
5054SVC · Service Contracts					
5054162 · Tide Transportation					
Check	07/25/2023	152835	A#1 Cab Dispatch Inc	Tide Transportation - June Invoices	2,628.00
Total 5054162 · Tide Transportation					2,628.00
Total 5054SVC · Service Contracts					2,628.00
Total 5054 · Mental Health - Expenditures					7,818.03
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	07/18/2023	152797	Commercial Funding Inc.	Inv# 11 June Progress Payment for Phase 1/EMA Station Project	19,325.68
Check	07/28/2023	152985	A&D Home Improvement	Inv# 106741 ES Station Exterior Installation	2,900.00

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Type	Date	Num	Name	Memo	Amount
Total 8084414 · Emergency Services Station					22,225.68
8084425 · Building & Perm Improvements					
Check	07/18/2023	152813	Home Depot, The 7816	Silt Fence	287.82
Check	07/18/2023	152813	Home Depot, The 7816	Poly, Brushes, Rollers	44.94
Check	07/18/2023	152813	Home Depot, The 7816	Window Coverings	146.78
Check	07/28/2023	153004	F&C Demo and Construction Corp	Pool/Structure Demolition - 1169 Robin Hood Dr	29,500.00
Total 8084425 · Building & Perm Improvements					29,979.54
Total 8084 · Capital Projects - Expenditures					52,205.22
TOTAL					157,677.24

- I. Call to Order/Roll Call: Clerk Katy Dolan Baumer called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Clerk Dolan Baumer, and Trustee Beattie, Essick, Martinez, and Noyola. Supervisor McGuire was absent.

As Supervisor McGuire was not present at this meeting, Clerk Dolan Baumer asked for a motion to appoint a supervisor pro-tem to preside over the meeting; Trustee Martinez moved that Trustee Essick be appointed supervisor pro-tem to preside over this evening's meeting; the motion was seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttnerberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Human Resource Manager Suzy Callahan, Administrator James Barr, and Attorney Mike Airdo. Also present were Mr. and Mrs. Bozant of Bartlett, and an officer from the Bartlett Police department.
- II. Pledge of Allegiance: Supervisor Pro-tem Essick invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor Pro-tem Essick asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Trustee Essick closed the Town Hall.
- IV. Presentation: The Board welcomed Philip Bozant into the Veterans Honor Roll. A1C Bozant served in the U.S. Marines (PFC) and the U.S. Air Force from Bartlett. He received the Good Conduct medal and Sharpshooter badge during his service. He will be invited to the Veteran Honor Roll dinners and his name will be affixed to a plaque in Veterans Hall and in the Clerk's office record.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire was not present at this evening's meeting.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Department Reports: Written reports were submitted for the Board's review; highlights this period included Aging Services reporting that \$10,000 was granted from AgeOptions for a vaccination clinic. Hanover Township Creates would be held August 3 with an artist reception to open the exhibit. Home delivered meals is seeing a slight decrease over FY23. Director Houdek reported that the Streamwood Park District/Hanover Township dodge ball teams registration is open for August 7 through September 18. The Family Fun Night would be held on August 1 at the Izaak Walton Reserve along with National Night Out; the Board meeting would be held at the Center that evening, as well. The department Prevention Coordinator has resigned and applicants are being sought. Thanks to all who participated in the YFS Garage Sale and DQ fundraiser; enough funds were raised to support ten students to attend the Youth Leadership conference. The department would host Bremen Township next week; they are looking to expand their youth services. The National Association of County Veteran Services Officers sent a complimentary letter to Director Imperato noting what a great partnership it has been with Hanover Township and expressed the wish to expand it to other townships. The veterans group would be headed to the Great Lakes Naval base on August 2 for lunch and tour. The director offered thanks to Aging Services for the use of the busses for these trips. The UNITE Cohort Program through the Northern Illinois Food Bank has ended and will be conducting the final interview on August 1. By participating in this cohort, the Township was able to purchase two kiosks and four iPads to be used to assist with language translation and other human service options. Backpack distribution registration is open. Holiday program registration will open on

September 15. Manager Teachout reported the Ecker Center was given an emergency grant to fix their deteriorating parking lot. The Mental Health Board would be presenting topics at Poplar Creek Public Library on August 29. The Annual Funded Agency Meeting is being coordinated for FY25 grants. Human Resource Manager Callahan reported that the annual budget has been distributed and would be submitted for the Distinguished Budget award from GFOA. The annual employee picnic would be held on August 16. Director Smith reported that she and Nurse James met with the Streamwood Fire Department to talk about first responders support from Hanover Township. Lifeline screenings would be held next week as an affordable way for residents to get screening services. The blood drive would be held on July 26. She and Nurse James will meet with an otolaryngologist to discuss dental needs in the Township. Director Kuttnerberg reported that the summer concert series has been successful at the Izaak Walton Reserve, and is coming to the end of the season. September 14 is the Hanover Township food truck festival. Director Crews reported that the emergency services unit was instrumental in assisting with storm related issues this past couple of weeks. The drone team was summoned to do weather spotting. They assisted with a fatal accident in Elgin. Director Crews would lead a containment class and two classes for Elgin Community College students. The unit is working with Pingree Grove and Hoffman Estates to strengthen our relationship there. Director Hanson reported that he has participating in meetings with Administrator Barr and the architects, surety company, and contractors to complete the Emergency Services station. Vertek is working on finalizing contractors. The pool at 1169 Robin Hood Drive has been demolished and covered over and is ready for landscaping to be completed in August. Administrator Barr reported that the Lincoln documents that the Township held in trust for the Streamwood Historical Society have been returned to the sole member of the Society, Naomi Walters-Lenoci. They will be on display at the Poplar Creek Public Library next month. Per the Decennial Committee recommendations, the Township personnel policy is under review and would be brought forward for approval in a future meeting. The Metropolitan Township Association (MTA)/Township Officials of Cook County (TOCC)/DuPage Township Association symposium would be held on September 28. September 30 is the Centro Gala to be held at the Q Center in St. Charles.

VI. Bill Paying: Mr. Barr presented the bills for payment from June 20, 2023 through July 17, 2023 as follows:

a.	Town	\$106,471.60
b.	Senior Services	59,395.31
c.	General Assistance	13,289.43
d.	Road Maintenance	181,402.74
e.	Senior Citizens Services Comm.	339.34
f.	Mental Health Board	198,993.85
g.	Capital	<u>77,765.52</u>
	Total	<u>\$637,657.79</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from June 20, 2023 through July 17, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

- A. Board Meeting Minutes of June 20, 2023: Clerk Dolan Baumer presented the Board meeting minutes of June 20, 2023 for review and approval. Trustee Martinez moved to approve the Board meeting minutes of June 20, 2023 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.
- B. Resolution to Approve a Change Order to the 1169 Robinhood Drive Demolition Project: Trustee Beattie moved that the Board approve resolution #071823 a Change Order to the 1169

Robinhood Drive Demolition project. Change due to costs arising out of the uncovering of more than two times the anticipated and quoted debris removal, certain modifications were recommended in order to complete the project, including the need for thirty-one loads of debris removal versus the anticipated ten loads, as identified in Change Order No. 1, resulting in an addition \$10,920. Motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.

- C. Resolution to Approve a Policy regarding Education and Training Opportunities for the Hanover Township Emergency Services Department: Trustee Beattie moved that the Board approve resolution #0718231 a resolution to approve a policy regarding education and training opportunities for the Hanover Township Emergency Services department; Trustee Noyola seconded the motion. Hanover Township believes that formal education has a positive impact on a Member's contribution to the Township, and the residents we serve. The Township supports professional and educational efforts by providing reimbursements for many of the expenses associated with continuing education courses. The Township Administrator may revise, suspend, revoke, terminate change or remove, prospectively or retroactively, any of the provisions or procedures outlined in this policy, in whole or in part, with or without notice at any time, at the Township Administrator's sole discretion, subject to the direction and control of the Township Supervisor. Any dispute concerning the meaning of any provision within this policy shall be interpreted by the Administrator, subject to direction and control of the Supervisor. All members who have continuously met the participation requirements for at least one year, measured from the educational or training opportunity start date, are eligible for professional development benefits under this policy. Members must maintain eligibility by meeting the eligibility requirements established from time to time by the Emergency Services Director through completion of the educational or training opportunity. The Township may reimburse members for costs related to obtaining a degree-or taking individual courses at an approved and accredited educational institution under this program. The Township Administrator, or his designee, must approve the courses or reimburse members for professional development costs related to the preparatory and continuing education courses related to licensure. Past approval and participation in the Education and Training Opportunities program does not guarantee approval in subsequent years and does not obligate the Township to pay for such education and training opportunities. Approved but unused reimbursements do not carry over to a subsequent term. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.

IX. Executive Session: No motion was made to go into Executive Session.

X. Other Business: No other business was brought before the Board.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:36 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk