

- I. Call to Order/Roll Call: Clerk Katy Dolan Baumer called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Clerk Dolan Baumer, and Trustee Beattie, Essick, Martinez, and Noyola. Supervisor McGuire was absent.

As Supervisor McGuire was not present at this meeting, Clerk Dolan Baumer asked for a motion to appoint a supervisor pro-tem to preside over the meeting; Trustee Martinez moved that Trustee Essick be appointed supervisor pro-tem to preside over this evening's meeting; the motion was seconded by Trustee Beattie. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Human Resource Manager Suzy Callahan, Administrator James Barr, and Attorney Mike Airdo. Also present were Mr. and Mrs. Bozant of Bartlett, and an officer from the Bartlett Police department.
- II. Pledge of Allegiance: Supervisor Pro-tem Essick invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor Pro-tem Essick asked if there was anyone in the audience who had comments to make or questions to ask of the Board. There were no responses. Trustee Essick closed the Town Hall.
- IV. Presentation: The Board welcomed Philip Bozant into the Veterans Honor Roll. A1C Bozant served in the U.S. Marines (PFC) and the U.S. Air Force from Bartlett. He received the Good Conduct medal and Sharpshooter badge during his service. He will be invited to the Veteran Honor Roll dinners and his name will be affixed to a plaque in Veterans Hall and in the Clerk's office record.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire was not present at this evening's meeting.
 - B. Clerk's Report: Clerk Dolan Baumer offered no report.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Department Reports: Written reports were submitted for the Board's review; highlights this period included Aging Services reporting that \$10,000 was granted from AgeOptions for a vaccination clinic. Hanover Township Creates would be held August 3 with an artist reception to open the exhibit. Home delivered meals is seeing a slight decrease over FY23. Director Houdek reported that the Streamwood Park District/Hanover Township dodge ball teams registration is open for August 7 through September 18. The Family Fun Night would be held on August 1 at the Izaak Walton Reserve along with National Night Out; the Board meeting would be held at the Center that evening, as well. The department Prevention Coordinator has resigned and applicants are being sought. Thanks to all who participated in the YFS Garage Sale and DQ fundraiser; enough funds were raised to support ten students to attend the Youth Leadership conference. The department would host Bremen Township next week; they are looking to expand their youth services. The National Association of County Veteran Services Officers sent a complimentary letter to Director Imperato noting what a great partnership it has been with Hanover Township and expressed the wish to expand it to other townships. The veterans group would be headed to the Great Lakes Naval base on August 2 for lunch and tour. The director offered thanks to Aging Services for the use of the busses for these trips. The UNITE Cohort Program through the Northern Illinois Food Bank has ended and will be conducting the final interview on August 1. By participating in this cohort, the Township was able to purchase two

kiosks and four iPads to be used to assist with language translation and other human service options. Backpack distribution registration is open. Holiday program registration will open on September 15. Manager Teachout reported the Ecker Center was given an emergency grant to fix their deteriorating parking lot. The Mental Health Board would be presenting topics at Poplar Creek Public Library on August 29. The Annual Funded Agency Meeting is being coordinated for FY25 grants. Human Resource Manager Callahan reported that the annual budget has been distributed and would be submitted for the Distinguished Budget award from GFOA. The annual employee picnic would be held on August 16. Director Smith reported that she and Nurse James met with the Streamwood Fire Department to talk about first responders support from Hanover Township. Lifeline screenings would be held next week as an affordable way for residents to get screening services. The blood drive would be held on July 26. She and Nurse James will meet with an otolaryngologist to discuss dental needs in the Township. Director Kuttnerberg reported that the summer concert series has been successful at the Izaak Walton Reserve, and is coming to the end of the season. September 14 is the Hanover Township food truck festival. Director Crews reported that the emergency services unit was instrumental in assisting with storm related issues this past couple of weeks. The drone team was summoned to do weather spotting. They assisted with a fatal accident in Elgin. Director Crews would lead a containment class and two classes for Elgin Community College students. The unit is working with Pingree Grove and Hoffman Estates to strengthen our relationship there. Director Hanson reported that he has participating in meetings with Administrator Barr and the architects, surety company, and contractors to complete the Emergency Services station. Vertek is working on finalizing contractors. The pool at 1169 Robin Hood Drive has been demolished and covered over and is ready for landscaping to be completed in August. Administrator Barr reported that the Lincoln documents that the Township held in trust for the Streamwood Historical Society have been returned to the sole member of the Society, Naomi Walters-Lenoci. They will be on display at the Poplar Creek Public Library next month. Per the Decennial Committee recommendations, the Township personnel policy is under review and would be brought forward for approval in a future meeting. The Metropolitan Township Association (MTA)/Township Officials of Cook County (TOCC)/DuPage Township Association symposium would be held on September 28. September 30 is the Centro Gala to be held at the Q Center in St. Charles.

VI. Bill Paying: Mr. Barr presented the bills for payment from June 20, 2023 through July 17, 2023 as follows:

a.	Town	\$106,471.60
b.	Senior Services	59,395.31
c.	General Assistance	13,289.43
d.	Road Maintenance	181,402.74
e.	Senior Citizens Services Comm.	339.34
f.	Mental Health Board	198,993.85
g.	Capital	<u>77,765.52</u>
	Total	<u>\$637,657.79</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from June 20, 2023 through July 17, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried and the bills will be paid.

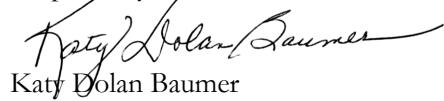
VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

A. Board Meeting Minutes of June 20, 2023: Clerk Dolan Baumer presented the Board meeting minutes of June 20, 2023 for review and approval. Trustee Martinez moved to approve the Board meeting minutes of June 20, 2023 as presented; motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.

- B. Resolution to Approve a Change Order to the 1169 Robinhood Drive Demolition Project: Trustee Beattie moved that the Board approve resolution #071823 a Change Order to the 1169 Robinhood Drive Demolition project. Change due to costs arising out of the uncovering of more than two times the anticipated and quoted debris removal, certain modifications were recommended in order to complete the project, including the need for thirty-one loads of debris removal versus the anticipated ten loads, as identified in Change Order No. 1, resulting in an addition \$10,920. Motion seconded by Trustee Noyola. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.
- C. Resolution to Approve a Policy regarding Education and Training Opportunities for the Hanover Township Emergency Services Department: Trustee Beattie moved that the Board approve resolution #0718231 a resolution to approve a policy regarding education and training opportunities for the Hanover Township Emergency Services department; Trustee Noyola seconded the motion. Hanover Township believes that formal education has a positive impact on a Member's contribution to the Township, and the residents we serve. The Township supports professional and educational efforts by providing reimbursements for many of the expenses associated with continuing education courses. The Township Administrator may revise, suspend, revoke, terminate change or remove, prospectively or retroactively, any of the provisions or procedures outlined in this policy, in whole or in part, with or without notice at any time, at the Township Administrator's sole discretion, subject to the direction and control of the Township Supervisor. Any dispute concerning the meaning of any provision within this policy shall be interpreted by the Administrator, subject to direction and control of the Supervisor. All members who have continuously met the participation requirements for at least one year, measured from the educational or training opportunity start date, are eligible for professional development benefits under this policy. Members must maintain eligibility by meeting the eligibility requirements established from time to time by the Emergency Services Director through completion of the educational or training opportunity. The Township may reimburse members for costs related to obtaining a degree-or taking individual courses at an approved and accredited educational institution under this program. The Township Administrator, or his designee, must approve the courses or reimburse members for professional development costs related to the preparatory and continuing education courses related to licensure. Past approval and participation in the Education and Training Opportunities program does not guarantee approval in subsequent years and does not obligate the Township to pay for such education and training opportunities. Approved but unused reimbursements do not carry over to a subsequent term. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried.
- IX. Executive Session: No motion was made to go into Executive Session.
- X. Other Business: No other business was brought before the Board.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:36 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk