



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
October 3rd, 2023
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- V. Bill Paying
- VI. Unfinished Business
 - A. Consideration of Property Located at 1169 Robin Hood Drive, Elgin
- VII. New Business
 - A. Regular Meeting Minutes of September 12, 2023
 - B. Resolution Regarding the Consideration of Closed Session Minutes
 - C. Resolution Declaring October 7, 2023, Ageism Awareness Day
 - D. Appointments to the Committee on Youth
 - E. Consideration of Aging Social Services Division Software Purchase
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

Hanover Township
Board Audit Report
From 9/12/2023 - 10/2/23

	<u>Total</u>
Total Town Fund	84,777.64
Total Senior Services Fund	45,713.79
Total General Assistance Fund	15,206.44
Total Road Maintenance Fund	8,162.53
Total Committee for Senior Citizens Services	
Total Mental Health Board Fund	196,306.03
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	
Total Capital Fund	36,111.75
 Total All Funds	 <u><u>386,278.18</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	09/19/2023	153606	Access 1 Source	Inv# 99057 Monthly base clock connection fee (2 clocks) and TimeWorks+ ...	331.25
Check	09/19/2023	153630	ProxIT Technology Solutions	Inv# 23758 Managed Services Fee August 2023	10,946.29
Total 1014430 · Computer Equipment & Software					11,277.54
1014540 · Facility Lease					
Check	09/29/2023	153813	Bartlett Volunteer Fire Association	Fire Barn Semi Annual Lease Pymt - ES Station	10,000.00
Total 1014540 · Facility Lease					10,000.00
Total 101CAP · Capital Expenditures					21,277.54
101CHN · Community Health					
1014452 · Office Supplies					
Check	09/12/2023	153549	Accurate Office Supply Co	Inv# 600438 Folders	15.55
Total 1014452 · Office Supplies					15.55
1014453 · Printing					
Check	09/12/2023	153551	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 883189 Copy Charges Aug	4.36
Total 1014453 · Printing					4.36
1014465 · Medical Supplies					
Check	09/12/2023	153571	McKesson Medical Surgical	Inv# 21055592 Ibuprophen, Sharps Containers	164.03
Check	09/12/2023	153577	Stericycle, Inc	Inv# 4012021999 Medical Waste Disposal	536.31
Check	09/19/2023	153621	McKesson Medical Surgical	Inv# 21106763 Table Paper, Bandage	56.15
Check	09/19/2023	153625	Service Sanitation, Inc.	Inv# 8637040 Handwash Sink for Health Expo	188.00
Check	09/19/2023	153621	McKesson Medical Surgical	Inv# 21107342 Sting Relief Wipes	25.12
Total 1014465 · Medical Supplies					969.61
1014491 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
1014492 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	98.37
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	15.90
Total 1014492 · Dental, Vision & Life Insurance					114.27
Total 101CHN · Community Health					2,247.07
101CVA · Community Affairs					
101CMA · Community Relations					
1014625 · Communications					
Check	09/13/2023	153590	Breese Journal & Publishing Company	Inv #150957 Fall/Winter Hanover Happenings Newsletter	7,485.72

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
Check	09/27/2023	153757	Purchase Power Easy Permit Postage	Hanover Happenings Newsletter Mailing Postage	8,490.42
			Total 1014625 · Communications		15,976.14
			1014631 · Community Festivals		
Check	09/27/2023	153751	Signs by Tomorrow	Inv #30482 Tent banner	86.70
			Total 1014631 · Community Festivals		86.70
			1014691 · Health Insurance		
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	571.64
			Total 1014691 · Health Insurance		571.64
			1014692 · Dental, Vision & Life Insurance		
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	92.73
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	10.60
			Total 1014692 · Dental, Vision & Life Insurance		103.33
			Total 101CMA · Community Relations		16,737.81
			Total 101CVA · Community Affairs		16,737.81
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	09/12/2023	153550	Air One Equipment, Inc.	Inv# 196746 Repair to Cascade System	245.23
Check	09/12/2023	153550	Air One Equipment, Inc.	Inv# 196887 Fit testing for SCBA X3	135.00
Check	09/12/2023	153550	Air One Equipment, Inc.	Inv# 196888 Fit Testing for SCBA	45.00
Check	09/12/2023	153550	Air One Equipment, Inc.	Inv# 197200 SCBA Fit Test X9	405.00
Check	09/13/2023	153598	Flags USA LLC	Inv #111790 Hanover Township/USA Flags (8)	647.00
			Total 1014802 · Equipment		1,477.23
			1014803 · Uniforms		
Check	09/13/2023	153599	Ray O'herron Co., Inc.	Inv #2293933 Uniform Shirt	84.19
Check	09/13/2023	153599	Ray O'herron Co., Inc.	Inv #2294134 Uniform Pants	115.99
Check	09/13/2023	153599	Ray O'herron Co., Inc.	Inv #2294224 Uniform Shirts	49.95
Check	09/13/2023	153599	Ray O'herron Co., Inc.	Inv #2293786 New Member- Shirts, Pants, Hardware	624.52
Check	09/19/2023	153624	Ray O'herron Co., Inc.	Inv# 2294443 Uniforms	110.68
			Total 1014803 · Uniforms		985.33
			1014807 · Miscellaneous		
Check	09/13/2023	153595	Universal Marketing, LLC	Inv #13098 Child badge stickers	241.90
			Total 1014807 · Miscellaneous		241.90
			1014809 · Pre-Volunteer Screening		
Check	09/12/2023	153572	Midwest Service Corporation	Inv# 26291 Random Drug Screens	332.00
Check	09/12/2023	153581	Verify (XHANEM)	Inv# 1486999 Background Checks 8/31/22	44.00
Check	09/12/2023	153581	Verify (XHANEM)	Inv# 1502106 Background Checks 11/30/22	44.00

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
Check	09/12/2023	153581	Verify (XHANEM)	Inv# 1526014 Background Checks 4/30/23	88.00
Check	09/12/2023	153581	Verify (XHANEM)	Inv# 1531986 Background Checks 5/31/23	44.00
Check	09/13/2023	153596	Physicians Immediate Care	Respirator Exam ES	495.00
Total 1014809 · Pre-Volunteer Screening					1,047.00
1014810 · Travel					
Check	09/12/2023	153552	Michael Brauer	Training Reimbursement	25.91
Check	09/12/2023	153564	Hoshaw, Greg	Training Meals Reimbursement	84.87
Total 1014810 · Travel					110.78
1014813 · Vehicle Fuel & Maintenance					
Check	09/12/2023	153553	Carol Stream Lawn and Power	Inv# 500538 Chainsaw Chain Bar Oil	64.60
Total 1014813 · Vehicle Fuel & Maintenance					64.60
1014814 · Communications					
Check	09/13/2023	153597	Motorola Solutions Starcom21 Network	Inv# 7799320230801 Monthly Radio Fee - Dec	678.00
Check	09/13/2023	153597	Motorola Solutions Starcom21 Network	Inv# 6164320211101 Monthly Radio Fee - Feb	586.00
Check	09/13/2023	153597	Motorola Solutions Starcom21 Network	Inv# 6297520220103 Monthly Radio Fee - Sept	586.00
Total 1014814 · Communications					1,850.00
1014891 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23
1014892 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	127.04
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	8.48
Total 1014892 · Dental, Vision & Life Insurance					135.52
Total 101ES · ES - Expenditures					6,895.59
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	09/27/2023	153734	Bade Supply	Inv# 76069 Seat covers, tissue, towels	280.18
Total 1014205 · Janitorial Supplies					280.18
1014210 · Building Maintenance - Town					
Check	09/27/2023	153759	Home Depot, The 7816	Town Hall Toliet	179.17
Check	09/27/2023	153759	Home Depot, The 7816	Credit- Returned Light Switches	-56.88
Total 1014210 · Building Maintenance - Town					122.29
1014211 · Building Maintenance - Senior					
Check	09/27/2023	153759	Home Depot, The 7816	Senior Center Front Door Repair	24.91
Check	09/27/2023	153759	Home Depot, The 7816	Senior Center Grabage Can Lid Repair	49.78

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
Check	09/27/2023	153759	Home Depot, The 7816	Senior Center Grabage Can Lids	6.48
Total 1014211 · Building Maintenance - Senior					81.17
1014212 · Building Maintenance - Astor					
Check	09/12/2023	153565	Johnson Controls Security Solutions	Cust# 6838 Inv# 39172656 Security Monitoring Sept-Nov Astor	274.13
Check	09/27/2023	153743	Johnson Controls Security Solutions	Cust# 6839 Inv# 39292759 Security Monitoring Oct-Dec Astor	255.00
Total 1014212 · Building Maintenance - Astor					529.13
1014213 · Equipment Maintenance - Town					
Check	09/19/2023	153622	Midwest Mechanical	Inv# 112144550 RTU Rooftop Unit Repair	3,306.98
Check	09/27/2023	153747	Midwest Mechanical	Inv #112134305R RTU Repairs Town Hall	354.43
Total 1014213 · Equipment Maintenance - Town					3,661.41
1014214 · Equipment Maintenance - Senior					
Check	09/19/2023	153620	Kool Technologies, Inc.	Inv# 11320 Freezer Repair	220.00
Check	09/19/2023	153622	Midwest Mechanical	Inv# MC0000132298 Repairs to Chiller	1,518.00
Total 1014214 · Equipment Maintenance - Senior					1,738.00
1014215 · Equipment Maintenance - Astor					
Check	09/27/2023	153740	Fox Valley Fire & Safety	Inv #IN00630905 Annual fire alarm test	315.00
Total 1014215 · Equipment Maintenance - Astor					315.00
1014218 · Vehicle Maintenance - Town					
Check	09/19/2023	153616	GPS Trackit	Inv# 1085102 Vehicle GPS Units Annual Contract	1,113.20
Check	09/27/2023	153755	Valvoline	Inv# 56979 Oil Change 323	46.74
Total 1014218 · Vehicle Maintenance - Town					1,159.94
1014221 · Cell Phone/Communications					
Check	09/13/2023	153597	Motorola Solutions Starcom21 Network	Inv# 7799320230801 Monthly Radio Fee	88.00
Total 1014221 · Cell Phone/Communications					88.00
1014222 · Trash Removal - Town					
Check	09/13/2023	153593	Groot, Inc (68246)	Inv# 11178996T107 Trash/Recycling Collection - September	481.11
Total 1014222 · Trash Removal - Town					481.11
1014223 · Trash Removal - Senior					
Check	09/13/2023	153592	Groot, Inc (61390)	Inv #11178875T107 Trash/Recycling Collection - September	615.38
Total 1014223 · Trash Removal - Senior					615.38
1014225 · Grounds/Reserve Maintenance					
Check	09/27/2023	153759	Home Depot, The 7816	Washer, Bolts	3.15
Total 1014225 · Grounds/Reserve Maintenance					3.15

Hanover Township Board Audit Report

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Type	Date	Num	Name	Memo	Amount
1014226 · Uniforms					
Check	09/27/2023	153741	Fullife Safety Center	Inv #68944 Gloves	55.00
Total 1014226 · Uniforms					55.00
1014228 · Building Maintenance - Izaac					
Check	09/27/2023	153759	Home Depot, The 7816	Drywall Repair Panel	6.98
Check	09/27/2023	153759	Home Depot, The 7816	Roof Flashing & Light Bulbs	57.40
Check	09/27/2023	153759	Home Depot, The 7816	Primer & Threshold	29.44
Check	09/27/2023	153759	Home Depot, The 7816	Wall Paint	69.96
Check	09/27/2023	153759	Home Depot, The 7816	Replacement Light Fixture	66.39
Check	09/27/2023	153759	Home Depot, The 7816	Replacement Light Fixture	61.47
Check	09/27/2023	153759	Home Depot, The 7816	Paint	167.00
Check	09/27/2023	153759	Home Depot, The 7816	Credit- Replacement Light Fixture	-66.39
Total 1014228 · Building Maintenance - Izaac					392.25
1014291 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	1,979.93
Total 1014291 · Health Insurance					1,979.93
1014292 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	367.63
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	26.50
Total 1014292 · Dental, Vision & Life Insurance					394.13
Total 101MAIN · Facilities Maintenance					11,896.07
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	09/27/2023	153732	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 8/17-9/16	44.01
Check	09/27/2023	153737	Comcast (185)	Inv# 181845637 Monthly Service Sept 2023	416.10
Total 1014402 · Telephone - Town					460.11
1014403 · Utilities - Town					
Check	09/12/2023	153555	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 8/1-8/30	3,424.25
Check	09/12/2023	153584	Village of Bartlett	Acct 63818 Water/Sewer Bill# 761629 8/15	31.50
Check	09/19/2023	153628	Village of Bartlett	Acct 51470 Water/Sewer Bill# 755635 8/15	157.82
Total 1014403 · Utilities - Town					3,613.57
1014405 · Internet Access - Town					
Check	09/19/2023	153607	AT&T 824	Acct# 253810824 Back-up Internet Final Payment	53.66
Check	09/27/2023	153736	Comcast (098)	Inv# 181845634 Monthly Ethernet Internet Sept 2023	934.95
Total 1014405 · Internet Access - Town					988.61
1014416 · Equipment Rental - Town					
Check	09/27/2023	153746	Leaf (618-010)	Town Hall Main Copier Lease Sept	215.42

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
Check	09/27/2023	153746	Leaf (618-010)	Passport Copier Lease Sept	15.01
Check	09/29/2023	153795	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# 239237 Water Machine Rental	48.10
Total 1014416 · Equipment Rental - Town					278.53
Total 101THE · Town Hall Expense					5,340.82
101TOE · Town Office Expense					
1014401 · Postage					
Check	09/27/2023	153757	Purchase Power Easy Permit Postage	Postage	2,360.04
Total 1014401 · Postage					2,360.04
1014404 · Office Supplies					
Check	09/27/2023	153752	Staples	Inv #3546810609 Admin breakroom coffee supplies	101.80
Check	09/27/2023	153752	Staples	Inv #3547673490 Copy Paper, Divider ring, marker, staples	340.18
Total 1014404 · Office Supplies					441.98
1014406 · Printing					
Check	09/27/2023	153750	Rydin Decal	Inv# PS-INV112531 2024 Handicap Placards	537.17
Total 1014406 · Printing					537.17
1014412 · Travel Expenses					
Check	09/27/2023	153730	Imperato, Alexandra M	Mileage Reimbursement September	28.82
Check	09/27/2023	153731	Callahan, Suzanna M	Mileage Reimbursement August-September	59.28
Check	09/29/2023	153773	Metsig, Melisa	Mileage Reimbursement	85.02
Total 1014412 · Travel Expenses					173.12
1014420 · Pre-Employment Charges					
Check	09/12/2023	153583	Verify (XHANOV)	Inv# 1552467 Background Checks	18.00
Total 1014420 · Pre-Employment Charges					18.00
1014429 · Miscellaneous					
Check	09/19/2023	153608	Bartlett Sports	Inv# 6512 Employee Uniforms (5)	125.00
Check	09/27/2023	153745	Kwik Print	Inv# 74244 Staff Business Cards	47.10
Total 1014429 · Miscellaneous					172.10
1014591 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	2,852.87
Total 1014591 · Health Insurance					2,852.87
1014592 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	379.38
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	71.68
Total 1014592 · Dental, Vision & Life Insurance					451.06

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
Total 101TOE · Town Office Expense					7,006.34
104ASR · Assessor's Division					
1044405 · Office Supplies					
Check	09/27/2023	153752	Staples	Inv #3546810611 Office Supplies	46.99
Check	09/27/2023	153752	Staples	Inv #3547198800 Label maker tape, storage boxes, hanging folders	160.26
Total 1044405 · Office Supplies					207.25
1044491 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	2,869.64
Total 1044491 · Health Insurance					2,869.64
1044492 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	168.73
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	19.08
Total 1044492 · Dental, Vision & Life Insurance					187.81
Total 104ASR · Assessor's Division					3,264.70
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	09/27/2023	153746	Leaf (618-010)	Youth and Family Main Copier Lease Sept	164.02
Total 1094617 · Equipment Maintenance					164.02
1094621 · Recruitment and Pre Employment					
Check	09/12/2023	153568	Kwik Print	Inv# 74170 Staff Business Cards	94.20
Check	09/12/2023	153582	Verify (XHANYF)	Inv# 1552468 Background Checks	18.00
Check	09/13/2023	153596	Physicians Immediate Care	Drug Screen YFS	55.00
Total 1094621 · Recruitment and Pre Employment					167.20
1094691 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	3,138.49
Total 1094691 · Health Insurance					3,138.49
1094692 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	1,028.10
Total 1094692 · Dental, Vision & Life Insurance					1,028.10
Total 109ADM · Administration & Clinical					4,497.81
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	09/29/2023	153772	McSheffrey, Ryan K	Mileage Reimbursement	98.26

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
			Total 1094644 · Travel		98.26
			1094656 · Youth Center Equipment		
Check	09/27/2023	153739	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# 239236 Water Machine Rental	48.12
Check	09/27/2023	153746	Leaf (618-010)	Youth and Family IWYC Copier Lease Sept	164.02
Check	09/29/2023	153796	Canteen Rfrsh Svc 05637/001/00002 YFS FC	Inv# 239964 Filter Change-Water Filtration	170.00
			Total 1094656 · Youth Center Equipment		382.14
			1094658 · Youth Center Utilities		
Check	09/12/2023	153554	City of Elgin	Acct# 413720-6423 Water Monthly Charges 7/10-8/10	63.19
Check	09/27/2023	153738	Com Ed 010	Acct# 6997418010 Monthly Charges 8/8-9/7	621.93
			Total 1094658 · Youth Center Utilities		685.12
			1094659 · Youth Center Phone & internet		
Check	09/19/2023	153611	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 9/4-10/3	212.85
			Total 1094659 · Youth Center Phone & internet		212.85
			1094791 · Health Insurance		
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	3,640.84
			Total 1094791 · Health Insurance		3,640.84
			1094792 · Dental, Vision & Life Insurance		
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	527.19
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	67.49
			Total 1094792 · Dental, Vision & Life Insurance		594.68
			Total 109OUT · Outreach & Prevention		5,613.89
			Total 109YFS · Youth & Family Services		10,111.70
			Total 1014 · Town Fund - Expenditures		84,777.64
			1104 · Aging Services - Expenditures		
			1104ADM · Administration		
			1104524 · Utilities		
Check	09/12/2023	153584	Village of Bartlett	Acct 62447 Water Sewer Bill# 761218 8/15	255.71
			Total 1104524 · Utilities		255.71
			1104527 · Equipment		
Check	09/27/2023	153756	Wells Fargo Financial Leasing Inc	Inv# 5026634456 Main Copier Lease 9/2-10/1	289.85
			Total 1104527 · Equipment		289.85
			1104533 · Printing		
Check	09/12/2023	153551	Braden Interact (Sr Ctr DD6308370301-1)	Inv# 883189 Copy Charges LL Aug	18.41

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
			Total 1104533 · Printing		18.41
			1104591 · Health Insurance		
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	4,095.80
			Total 1104591 · Health Insurance		4,095.80
			1104592 · Dental, Vision & Life Insurance		
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	181.49
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	33.20
			Total 1104592 · Dental, Vision & Life Insurance		214.69
			Total 1104ADM · Administration		4,874.46
			1104NUT · Nutrition		
			1105551 · Congregate Food		
Check	09/12/2023	153573	Perri {1}, Marilyn	Congregate Food	9.11
Check	09/19/2023	153614	Get Fresh Produce, Inc	Congregate Food	1,427.71
Check	09/27/2023	153742	Get Fresh Produce, Inc	Congregate Food	687.19
			Total 1105551 · Congregate Food		2,124.01
			1105553 · Congregate Supplies		
Check	09/19/2023	153614	Get Fresh Produce, Inc	Congregate Supplies	136.68
Check	09/27/2023	153742	Get Fresh Produce, Inc	Congregate Supplies	136.76
			Total 1105553 · Congregate Supplies		273.44
			1105555 · Travel		
Check	09/12/2023	153587	Lara, Jennifer	Home Delivered Meals Mileage Reimbursement 9/7/23	11.79
			Total 1105555 · Travel		11.79
			1105558 · Home Delivered Meals Food		
Check	09/12/2023	153573	Perri {1}, Marilyn	HDM Food	9.11
Check	09/12/2023	153575	Pur Foods LLC dba Mom's Meals	Inv# MM083120233-HT Special Dietary Meals	3,823.61
Check	09/19/2023	153614	Get Fresh Produce, Inc	HDM Food	1,427.74
Check	09/27/2023	153742	Get Fresh Produce, Inc	HDM Food	687.19
			Total 1105558 · Home Delivered Meals Food		5,947.65
			1105560 · Home Delivered Meals Supplies		
Check	09/19/2023	153614	Get Fresh Produce, Inc	HDM Supplies	115.07
Check	09/27/2023	153742	Get Fresh Produce, Inc	HDM Supplies	136.79
			Total 1105560 · Home Delivered Meals Supplies		251.86
			1105792 · Dental, Vision & Life Insurance		
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	43.54
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	5.30

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Type	Date	Num	Name	Memo	Amount
Total 1105792 · Dental, Vision & Life Insurance					48.84
Total 1104NUT · Nutrition					8,657.59
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	09/19/2023	153615	Giuseppa Bartolomeo	Class Supplies 9/13	74.53
Check	09/19/2023	153619	James & Linda Fatima	Refund Door County Trip Oct 2023	1,500.00
Check	09/27/2023	153722	Laura Trujillo	Yoga Instruction November	140.00
Check	09/27/2023	153722	Laura Trujillo	Yoga Instruction December	140.00
Check	09/27/2023	153723	Giuseppa Bartolomeo	Class Instructor November & December	800.00
Check	09/27/2023	153724	Tranquility Yoga Studio	Yoga Instruction November & December	240.00
Check	09/27/2023	153725	Shannon Reiskis	Yoga Class Instruction November & December	210.00
Check	09/27/2023	153727	Giuseppa Bartolomeo	Cooking Class Supplies	88.23
Check	09/29/2023	153811	Olson Transportation	Door Country Transportation (45)	5,715.00
Check	09/29/2023	153777	Joan Davis	Senior Presentation - Grinch	150.00
Check	09/29/2023	153778	The Twilight Toubadour, Inc	Music Performance Honoring the Veterans	125.00
Check	09/29/2023	153779	Martina Mathisen	Senior Presentation - The Night Before Christmas	275.00
Check	09/29/2023	153780	Melanie Holmes	Senior Presentation - Things to do Illinois	200.00
Check	09/29/2023	153781	Bob Kalal	Music Performance 11/20/23	175.00
Check	09/29/2023	153782	Denise Laurin-Donatelle	Senior Presentation - Imagery Across Time	150.00
Check	09/29/2023	153783	Anette Isaacs	Senior Presentation - German Traditions	250.00
Check	09/29/2023	153784	LaVerne Bobkowski	Senior Presentation - Christmas Music Show	150.00
Check	09/29/2023	153785	Mark Lyons	Senior Presentation - Herb Garden Containers	175.00
Check	09/29/2023	153786	Jim Gibbons	Senior Presentation - James Stewart	275.00
Check	09/29/2023	153788	Cynthia Sutherland	Tai Chi Instructor Nov/Dec	210.00
Check	09/29/2023	153789	Dance Alternatives, Inc. (Janet Kruse)	Line Dance Classes Nov/Dec 2023	300.00
Check	09/29/2023	153790	James Murrell	Computer Instructions - November	100.00
Check	09/29/2023	153791	Vicki Boyle	Instruction for Meditation for Well-Being December	20.00
Check	09/29/2023	153792	Very Smart People LLC	Instruction Program - Pinterest Class 11/15/23	200.00
Check	09/29/2023	153793	Cesar Grimaldo	French/Spanish Instruction Sept/Dec	450.00
Check	09/29/2023	153794	Jacob Henry Mansion Estate	Mystery and lunch Tour (28)	1,340.00
Total 1104515 · Programming					13,452.76
1104520 · Volunteer Services					
Check	09/12/2023	153560	Dorothy Archer	Home Delivered Meals Mileage Reimbursement Aug	44.54
Check	09/12/2023	153561	Edward Biesiadecki	Home Delivered Meals Mileage Reimbursement Apr-Sept	63.14
Check	09/12/2023	153569	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Aug	29.67
Check	09/12/2023	153570	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement July-Sept	72.25
Check	09/12/2023	153574	Priscilla Dixon	Home Delivered Meals Mileage Reimbursement August	59.08
Check	09/12/2023	153579	Valerie Jachowske	Home Delivered Meals Mileage Reimbursement July-Sept	87.12
Check	09/12/2023	153586	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement August	67.47
Check	09/12/2023	153588	Maureen Howard	Home Delivered Meals Mileage Reimbursement Aug-Sept	47.82
Check	09/19/2023	153610	Charles Valerio	Home Delivered Meals Mileage Reimbursement 8/17-9/14	50.76
Check	09/27/2023	153728	Nicole Kelleher	Home Delivered Meals Mileage Reimbursement April-August	146.59
Check	09/27/2023	153729	Pat Zickler	Home Delivered Meals Mileage Reimbursement July-September	168.99
Check	09/29/2023	153775	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement September	65.50
Check	09/29/2023	153787	Phil Roth	Home Delivered Meals Mileage Reimbursement September	55.68

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Type	Date	Num	Name	Memo	Amount
Total 1104520 · Volunteer Services					958.61
1104532 · Visual Arts					
Check	09/19/2023	153601	Kay, Linda	Art Supplies	3.75
Check	09/29/2023	153776	Krall, Marianne	Paper Towels	51.43
Total 1104532 · Visual Arts					55.18
1104545 · Program Staff Travel					
Check	09/12/2023	153567	Krall, Marianne	Mileage Reimbursement	44.68
Check	09/19/2023	153600	Kay, Linda	Mileage Reimbursement	27.67
Total 1104545 · Program Staff Travel					72.35
1104891 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	4,051.51
Total 1104891 · Health Insurance					4,051.51
1104892 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	316.39
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	15.90
Total 1104892 · Dental, Vision & Life Insurance					332.29
Total 1104PRO · Enrichment Programs					18,922.70
1104SOC · Social Services					
1104564 · Senior Health Ins Program					
Check	09/12/2023	153562	Gante, Joann	Mileage Reimbursement Aug/Sept	27.58
Total 1104564 · Senior Health Ins Program					27.58
1104991 · Health Insurance					
Check	09/27/2023	153726	Espinosa, Juanita P	Health Insurance Reimbursement	936.51
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	2,245.15
Total 1104991 · Health Insurance					3,181.66
1104992 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	120.83
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	10.60
Total 1104992 · Dental, Vision & Life Insurance					131.43
Total 1104SOC · Social Services					3,340.67
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	09/12/2023	153578	Ultimate Spray-N-Wash Inc	Inv# 40821 Bus Washes 8	440.00
Check	09/12/2023	153580	Valvoline	Inv# 56656 Headlight Bulbs 142	29.74
Check	09/12/2023	153580	Valvoline	Inv# 56680 Oil Change 142	104.52

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Type	Date	Num	Name	Memo	Amount
Check	09/19/2023	153627	Valvoline	Inv# 56951 Oil Change 324	60.32
Check	09/27/2023	153744	Kammes Auto & Truck Repair, Inc.	Inv #142138 137 tire, oil, alarm	566.42
Check	09/27/2023	153744	Kammes Auto & Truck Repair, Inc.	Inv #142334 145 serpentine belt	145.46
Check	09/27/2023	153744	Kammes Auto & Truck Repair, Inc.	Inv #142248 145 tires, steering oil, PACE inspection	1,713.84
Check	09/27/2023	153744	Kammes Auto & Truck Repair, Inc.	Inv #141685 140 oil change, brakes	1,238.95
Check	09/27/2023	153744	Kammes Auto & Truck Repair, Inc.	Inv #142188 DOT inspections	135.00
Check	09/27/2023	153744	Kammes Auto & Truck Repair, Inc.	Inv #142092 142 oil change, lightbulb replace	383.43
Total 1104518 · Vehicle Maintenance					4,817.68
1104691 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	4,487.00
Total 1104691 · Health Insurance					4,487.00
1104692 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	591.78
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	21.91
Total 1104692 · Dental, Vision & Life Insurance					613.69
Total 1104TRN · Transportation					9,918.37
Total 1104 · Aging Services - Expenditures					45,713.79
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	09/27/2023	153752	Staples	Inv #3547198798 Deskpad	100.42
Check	09/27/2023	153752	Staples	Inv #3547198799 Binders	60.29
Total 2024202 · Office Supplies					160.71
2024204 · Equipment					
Check	09/12/2023	153576	Quench USA, Inc.	Inv# 6299443 Water Machine Rental 9/4-10/3	44.32
Check	09/27/2023	153746	Leaf (618-010)	Astor Copier Lease Sept	164.02
Total 2024204 · Equipment					208.34
2024205 · Travel & Training					
Check	09/19/2023	153623	Orozco, Laura A	Mileage Reimbursement Sept 2023	51.22
Check	09/29/2023	153774	Imperato, Mary Jo	VSO Conference Mileage	234.80
Total 2024205 · Travel & Training					286.02
2024212 · Dues & Publications					
Check	09/12/2023	153566	Kiwanis Club of Streamwood	Annual Dues 2023-2024	125.00
Total 2024212 · Dues & Publications					125.00
2024510 · Miscellaneous					

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Type	Date	Num	Name	Memo	Amount
Check	09/27/2023	153735	Bartlett Sports	Inv #6514 Uniform Jacket	100.00
Total 2024510 · Miscellaneous					100.00
2024511 · Phone and Internet					
Check	09/29/2023	153798	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges 9/25-10/24	250.74
Total 2024511 · Phone and Internet					250.74
2024591 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
2024592 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	127.16
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	10.60
Total 2024592 · Dental, Vision & Life Insurance					137.76
Total 2024ADM · Administration					2,513.72
2024HOM · Home Relief					
2024102 · Rent					
Check	09/28/2023	6387	Michelle Breen	October 2023 Rent	650.00
Check	09/28/2023	6389	Spring Lakes Estates	October 2023 Rent	685.00
Check	09/28/2023	6390	Shellpoint	October Rent 2023	975.00
Check	09/28/2023	6391	Ruth Elders	October 2023 Rent	450.00
Check	09/28/2023	6392	Spring Lakes Estates	October 2023 Rent	765.00
Check	09/28/2023	6393	Valerie Woodcock	October 2023 Rent	210.00
Check	09/28/2023	6395	Larry Bennett	October 2023 Rent	700.00
Check	09/28/2023	6397	State Farm Del Vassey	October 2023 Home Insurance Assistance	104.32
Check	09/28/2023	6398	Shellpoint	October Rent 2023	520.75
Check	09/28/2023	6399	Nature Homes of the Meadows HOA	October 2023 Rent	275.00
Total 2024102 · Rent					5,335.07
2024103 · Utilities					
Check	09/28/2023	6386	Com Ed GA Home Relief	Utilities Assistance	107.22
Check	09/28/2023	6388	NICOR GA Home Relief	Utilities Assistance	28.38
Check	09/28/2023	6396	Com Ed GA Home Relief	Utilities Assistance	94.14
Total 2024103 · Utilities					229.74
2024105 · Personal Essentials					
Check	09/19/2023	6383	Walmart	Personal Essentials Sept 2023	150.00
Check	09/28/2023	6400	Walmart	Personal Essentials October 2023 (6)	900.00
Total 2024105 · Personal Essentials					1,050.00
2024106 · Travel Expenses					
Check	09/28/2023	6394	State Farm Salah, Neal	October Auto Insurance Assistance	29.60

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Type	Date	Num	Name	Memo	Amount
Check	09/28/2023	6397	State Farm Del Vassey	October 2023 Auto Insurance Assistance	74.93
Total 2024106 · Travel Expenses					104.53
2024119 · Emergency Assistance					
Check	09/28/2023	6384	Com Ed GA Home Relief	Emergency Assistance	124.85
Check	09/28/2023	6384	Com Ed GA Home Relief	Emergency Assistance	124.85
Check	09/28/2023	6385	Village of Streamwood	Emergency Assistance	240.14
Check	09/28/2023	6385	Village of Streamwood	Emergency Assistance	240.14
Check	09/29/2023	6401	Hiren Shah	Emergency Assistance	1,950.00
Total 2024119 · Emergency Assistance					2,679.98
Total 2024HOM · Home Relief					9,399.32
202PAN · Pantry					
1014161 · Utilities					
Check	09/12/2023	153585	Village of Hanover Park	Acct 3940-001 Water/Sewer 8/25	100.86
Check	09/19/2023	153612	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 8/2-8/31	768.27
Total 1014161 · Utilities					869.13
1014166 · Trash Removal					
Check	09/12/2023	153563	Groot, Inc (69323)	Inv# 11178997T107 Trash Collection Town Sept	1,095.66
Total 1014166 · Trash Removal					1,095.66
1014191 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014192 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	114.22
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	13.95
Total 1014192 · Dental, Vision & Life Insurance					128.17
Total 202PAN · Pantry					3,293.40
Total 2024 · Human Services - Expenditures					15,206.44
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034709 · Uniforms & Safety Equipment					
Check	09/27/2023	153741	Fullife Safety Center	Inv #68944 Gloves	55.00
Total 3034709 · Uniforms & Safety Equipment					55.00
3034711 · Utilities					
Check	09/12/2023	153557	Com Ed 039	Acct# 7826007039 Monthly Charges 8/1-8/30	226.87
Check	09/12/2023	153558	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 8/1-8/30	76.78

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Type	Date	Num	Name	Memo	Amount
Check	09/12/2023	153559	Com Ed 000 & 048 (R&B)	Acct# 0657043000 Monthly Charges 8/7-9/6	38.26
Check	09/27/2023	153748	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 8/16-9/14	58.00
Check	09/27/2023	153749	Nicor 91	Monthly Charges 8/16-9/14	54.01
Total 3034711 · Utilities					453.92
3034791 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
3034792 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	92.73
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	10.60
Total 3034792 · Dental, Vision & Life Insurance					103.33
Total 3034ADM · Administration					1,755.53
3034BLD · Buildings					
3034613 · Building Maintenance					
Check	09/27/2023	153759	Home Depot, The 7816	Coil Cleaner for Road Garage AC	17.56
Total 3034613 · Building Maintenance					17.56
Total 3034BLD · Buildings					17.56
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	09/13/2023	153597	Motorola Solutions Starcom21 Network	Inv# 7799320230801 Monthly Radio Fee	88.00
Check	09/19/2023	153609	Beverly Materials, L.L.C.	Inv# 295999 Asphalt Spoils Disposal	50.00
Check	09/27/2023	153759	Home Depot, The 7816	Round Up Weed Killer for Roads	42.97
Check	09/27/2023	153759	Home Depot, The 7816	Ratchet Strap & Pliers for Roads	53.28
Total 3034602 · Operating Supplies & Materials					234.25
3034606 · Engineering					
Check	09/19/2023	153613	Commercial Funding Inc.	Inv# 8 August Progress Payment 2023 Road Resurfacing Project	3,225.32
Total 3034606 · Engineering					3,225.32
3034610 · Street Lighting					
Check	09/12/2023	153556	Com Ed 076	Acct# 7742763076 Monthly Charges 8/1-8/30	165.94
Check	09/29/2023	153797	Com Ed 116/152	Acct# 0045120152 Street Lights	197.14
Total 3034610 · Street Lighting					363.08
3034614 · Signs, Stripping & Tree Removal					
Check	09/19/2023	153626	Traffic Control & Protection Inc	Inv# 116279 Replacement Speed Limit Sign Gromer Rd	53.20
Check	09/27/2023	153753	Sherwin-Williams	Inv #5255-8 White and yellow road paint	760.00
Total 3034614 · Signs, Stripping & Tree Removal					813.20

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Type	Date	Num	Name	Memo	Amount
Total 3034ROD · Road Maintenance					4,635.85
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	09/19/2023	153616	GPS Trackit	Inv# 1085102 Vehicle GPS Units Annual Contract	1,113.20
Check	09/27/2023	153733	Alta Equipment Company	Inv# SP4/74238 Oil, mower blade, sink, trimmer	383.55
Check	09/27/2023	153733	Alta Equipment Company	Inv #SP4/74237 Hedge trimmer replacement blades (lower)	146.28
Check	09/27/2023	153733	Alta Equipment Company	Inv #SP4/74400 Hedge trimmer replacement blades (upper)	110.56
Total 3034609 · Maintenance Vehicles & Equip					1,753.59
Total 303EQM · Equipment					1,753.59
Total 3034 · Road Maintenance - Expenditures					8,162.53
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	09/29/2023	153812	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054592 · Dental, Vision & Life Insurance					
Check	09/27/2023	153721	Euclid Managers	Acct 5641581 October 2023 Monthly Premium	171.73
Check	09/27/2023	153754	Vision Service Plan	Acct# 30070457 Monthly Premium October	13.95
Total 5054592 · Dental, Vision & Life Insurance					185.68
Total 5054ADM · Administration					1,912.04
5054SVC · Service Contracts					
5054100 · CAC CASI					
Check	09/29/2023	153802	Childrens Advocacy Ctr of Nwst Co County	Forensic and Advocacy Services	5,000.00
Total 5054100 · CAC CASI					5,000.00
5054102 · CAC Family Support					
Check	09/19/2023	153603	Childrens Advocacy Ctr of Nwst Co County	Family Support Services Aug 2023	1,864.10
Total 5054102 · CAC Family Support					1,864.10
5054103 · CAC Safe from the Start					
Check	09/29/2023	153802	Childrens Advocacy Ctr of Nwst Co County	Contracted Mental Health Services	5,250.00
Total 5054103 · CAC Safe from the Start					5,250.00
5054104 · CCC Domestic Violence Shelter					
Check	09/29/2023	153803	Community Crisis Center	Domestic Violence Shelter	5,600.00
Total 5054104 · CCC Domestic Violence Shelter					5,600.00
5054105 · CCC Domestic Violence Counsel					

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Type	Date	Num	Name	Memo	Amount
Check	09/29/2023	153803	Community Crisis Center	Domestic Violence Counsel	10,000.00
			Total 5054105 · CCC Domestic Violence Counsel		10,000.00
			5054108 · Aid Supportive Employment		
Check	09/29/2023	153801	Association for Individual Development	Contracted Employment for Adults Services	10,250.00
			Total 5054108 · Aid Supportive Employment		10,250.00
			5054109 · Aid Case Management		
Check	09/29/2023	153762	Association for Individual Development	Home Based Disability Services	2,000.00
			Total 5054109 · Aid Case Management		2,000.00
			5054113 · Clearbrook Day Services		
Check	09/29/2023	153810	Clearbrook	Contracted Disability Services	2,375.00
			Total 5054113 · Clearbrook Day Services		2,375.00
			5054123 · Easter Seals		
Check	09/19/2023	153629	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Support July 2023	10,437.50
Check	09/19/2023	153629	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Support Aug 2023	12,406.25
			Total 5054123 · Easter Seals		22,843.75
			5054132 · Ecker Therapy Services		
Check	09/29/2023	153805	Ecker Center for Behavioral Health	Therapy Services	22,500.00
			Total 5054132 · Ecker Therapy Services		22,500.00
			5054133 · Ecker PEP		
Check	09/29/2023	153805	Ecker Center for Behavioral Health	Crisis Services	4,500.00
			Total 5054133 · Ecker PEP		4,500.00
			5054135 · Ecker Center Substance		
Check	09/29/2023	153805	Ecker Center for Behavioral Health	Substance Use Services	16,250.00
			Total 5054135 · Ecker Center Substance		16,250.00
			5054141 · Shelter Inc Healthy Families		
Check	09/29/2023	153770	Shelter, Inc	Emergency Housing	2,250.00
			Total 5054141 · Shelter Inc Healthy Families		2,250.00
			5054142 · Centro De Informacion		
Check	09/29/2023	153804	Centro de Informacion	Case Management Services	8,125.00
			Total 5054142 · Centro De Informacion		8,125.00
			5054146 · Bridge YFS Crisis Intervention		
Check	09/19/2023	153605	The Bridge Youth & Family Services	Crisis Services Aug 2023	315.66

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Type	Date	Num	Name	Memo	Amount
			Total 5054146 · Bridge YFS Crisis Intervention		315.66
			5054148 · FSA Therapy Services		
Check	09/29/2023	153806	Family Svc Assoc of Greater Elgin Area	Contracted Therapy Services	10,875.00
			Total 5054148 · FSA Therapy Services		10,875.00
			5054158 · Summitt Center		
Check	09/29/2023	153771	Summitt School Early Learning Center	Early Learning Center Funding	3,750.00
			Total 5054158 · Summitt Center		3,750.00
			5054162 · Tide Transportation		
Check	09/29/2023	153760	A#1 Cab Dispatch Inc	Tide Transportation - August Invoices	2,042.25
			Total 5054162 · Tide Transportation		2,042.25
			5054165 · Amita Alexian		
Check	09/19/2023	153602	Alexian Bros Center Mental Health (MHB)	Therapy and Psych July 2023	1,866.48
			Total 5054165 · Amita Alexian		1,866.48
			5054166 · PADS of Elgin		
Check	09/29/2023	153809	PADS of Elgin	Case Management Services	9,375.00
			Total 5054166 · PADS of Elgin		9,375.00
			5054185 · Little City Foundation		
Check	09/29/2023	153768	Little City Foundation	Developmental Disability Services	1,300.00
			Total 5054185 · Little City Foundation		1,300.00
			5054190 · Maryville Academy		
Check	09/29/2023	153808	Maryville Academy	Contracted Therapy Services	5,000.00
			Total 5054190 · Maryville Academy		5,000.00
			5054200 · Kenneth Young Center - SASS		
Check	09/29/2023	153767	Kenneth Young Center	Therapy Services	1,250.00
			Total 5054200 · Kenneth Young Center - SASS		1,250.00
			5054201 · Journeys Hope Center		
Check	09/19/2023	153604	Journey the Road Home	Hope Center Counseling April 2023	759.00
Check	09/19/2023	153604	Journey the Road Home	Hope Center Counseling May 2023	990.00
Check	09/19/2023	153604	Journey the Road Home	Hope Center Counseling June 2023	1,425.00
Check	09/19/2023	153604	Journey the Road Home	Hope Center Counseling July 2023	1,419.00
			Total 5054201 · Journeys Hope Center		4,593.00
			5054203 · Clearbrook - Residential		
Check	09/29/2023	153810	Clearbrook	Residential Services	2,750.00

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Type	Date	Num	Name	Memo	Amount
			Total 5054203 · Clearbrook - Residential		2,750.00
			5054204 · Easter Seals Family Support		
Check	09/19/2023	153629	Easter Seals DuPage & Fox Valley Region	Family Support Services July 2023	843.75
Check	09/19/2023	153629	Easter Seals DuPage & Fox Valley Region	Family Support Services Aug 2023	2,125.00
			Total 5054204 · Easter Seals Family Support		2,968.75
			5054207 · Girl Scouts of N. IL - Outreach		
Check	09/29/2023	153766	Girl Scouts of Northern Illinois	Low Income Leadership Services	3,500.00
			Total 5054207 · Girl Scouts of N. IL - Outreach		3,500.00
			5054223 · Marklund		
Check	09/29/2023	153807	Marklund Children's Home	Contracted Disability Services	6,250.00
			Total 5054223 · Marklund		6,250.00
			5054225 · Community Alternatives Unlimite		
Check	09/29/2023	153763	Community Alternatives Unlimited	Contracted Community Access	3,000.00
			Total 5054225 · Community Alternatives Unlimite		3,000.00
			5054226 · Fellowship Housing Corp		
Check	09/29/2023	153765	Fellowship Housing Corporation	Transitional Housing and Financial Literacy	1,250.00
			Total 5054226 · Fellowship Housing Corp		1,250.00
			5054227 · AARA		
Check	09/29/2023	153800	American Association of Retired Asians	Contracted Case Management Services	10,000.00
			Total 5054227 · AARA		10,000.00
			5054229 · Partners for Our Communities		
Check	09/29/2023	153769	Partners for Our Communities	Immigrant Case Management Services	3,000.00
			Total 5054229 · Partners for Our Communities		3,000.00
			5054230 · About Change Recovery		
Check	09/29/2023	153761	About Behavioral Change	Substance Use Services	2,500.00
			Total 5054230 · About Change Recovery		2,500.00
			Total 5054SVC · Service Contracts		194,393.99
			Total 5054 · Mental Health - Expenditures		196,306.03
			8084 · Capital Projects - Expenditures		
			8084414 · Emergency Services Station		
Check	09/12/2023	153548	Commercial Funding Inc.	Inv# 13 August Progress Payment EMA Station Project Engineering	5,006.25
Check	09/27/2023	153758	S.J. Carlson Fire Protection, Inc.	Sprinkler material and design HTES Headquarters	22,000.00
Check	09/29/2023	153799	FGM Architects	Inv# 21-3142.01-18 August Payment Architect Emergency Services Project	1,420.00

Hanover Township Board Audit Report

September 12 through October 2, 2023

Type	Date	Num	Name	Memo	Amount
Total 8084414 · Emergency Services Station					28,426.25
8084425 · Building & Perm Improvements					
Check	09/27/2023	153759	Home Depot, The 7816	Cabinets for Town Hall Copy Room Renovation	7,641.14
Check	09/27/2023	153759	Home Depot, The 7816	Shelf Brackets, Tracks, and Screws	44.36
Total 8084425 · Building & Perm Improvements					7,685.50
Total 8084 · Capital Projects - Expenditures					36,111.75
TOTAL					386,278.18



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustee Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo. Also present were Township resident Michael O'Toole, Mr. Macabe Thorpe from Lauterbach and Amen LLP, Messrs. Jesse Rodriguez and Brendan Cooke, and members of the Emergency Service unit. A Bartlett Police officer stood as sergeant at arms at the back of the room.

Supervisor McGuire asked for a moment of silence in honor of deceased Chicago Police Lt. Kevin Ward who died in service to Chicago residents last week.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentation:
 - A. The Board welcomed Commander Michael O'Toole of Hanover Park to the Hanover Township Veterans Honor Roll. Mr. O'Toole served in the U.S. Naval Reserve from 1986 to 2007. He received the Navy and Marine Corps Commendation medals, the Army Commendation medal and the Navy and Marine Corps Achievement medals (2), Navy Battle "E" (2); Global War on Terrorism Expeditionary medal, and the Navy and Marine Corps Overseas Service ribbon.
 - B. Clerk Dolan Baumer administered the oath of office to Messrs. Jesse Rodriguez and Brendan Cooke as they start with the Emergency Services unit. Welcome Officers.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire and Administrator Barr met with leadership of Centro de Informacion attempting to make stronger inroads to Hanover Township. Mr. Craig Haugh met with Emergency Services to continue to work on improvements outlined earlier in the year during the department review.
 - B. Clerk's Report: Clerk Dolan Baumer reported that during the recent Township Officials of Cook County Board meeting the Board started work on the 2024 Annual Conference. The Township Officials of Illinois board is working on the Annual 2023 Conference in November. The TOCC Clerks Association meeting would be held in early October. The TOI Clerks Division meeting would be held on September 23.
 - C. Assessor's Report: Assessor Moinuddin reported that the Assessor's Office would be open for appeals September 16 through October 16. A Property Tax Workshop would be held on September 21 at the Senior Center at 6:00 p.m.
 - D. Trustee Liaison Committee Reports: No reports were offered at this time.
 - E. Department Reports: Written reports were submitted for the Board's review; highlights this period included Director Kuttentberg reporting that the Decennial Report was submitted as directed by the Board to the County Clerk, Commissioner Morrison, and the various communities and organizations we serve. Reminder of the October 5 ribbon cutting for Hanover

Landing. Assistant Administrator Vana reported that the Hanover Landing coordinator has started outreach and there is now a waiting list being compiled; she is also working on programming for the site. The Township mandatory Sexual Harassment training would start on October 10. Cyber liability insurance coverage has been secured at a rate \$6000 than initially proposed. DCEO is reviewing the state grant application. Director Teachout reported on awards granted during a recent regular meeting of the Hanover Township Mental Health Board. The Board recently enjoyed a tour of the Maryville facilities. They are offering programs at Poplar Creek Library. Funding applications are due this week. Director Conway reported that the regional travel overnight programs are filling to capacity for the fall. Pop-up events have been successful. Recruitment efforts for Nutrition Services are ongoing. Director Houdek reported that Open Gym at U-46 schools and the Izaak Walton Youth Center have over 200 registered students. Fall tutoring starts on September 26. Parent map classes start on October 18 and from for six weeks. Family Therapy intern, Patricia Wallen is a two-year intern from Centro. Tessa Gonzalez resigned effective September 29. Director Imperato that a veteran that the department assisted was awarded a 70% disability rating, and received back pay in excess of \$130,000. The veteran filed additional documents and expressed his gratitude for our help. Ms Orozo and she would e attending the VSO Accreditation training required for CEU hours. Airdo Werwas will be presenting during on the of the sessions. Case Manager Kelly Corona has started the VSO accreditation process. Through the Hanover Township Foundation, Human Services was recently approved as a Sharing Connections referring agent, and will be able to submit applications for residents in need of household furnishing. Thank you to the Streamwood Woman's Club for their generous \$700 donation. Holiday Program registration opens this Friday; LIHEAP priority period starts on October 2. From Community Health, Director Smith reported that the 16th annual Just for the Health of It health fair was a success. She offered thanks to all of the participating departments for being part of the event, and for the set up and traffic control. Walmart is partnering with the Township offering updated Covid shots next week. Employee flu shots would be available in September through October. The department would be offering epilepsy seminars and a blood drive next month. Director Crews reported that Palatine and Arlington Heights Police Departments are both considering starting their own Emergency Services unit and will be visiting to see how Hanover Township's unit runs. He would be meeting with the Roselle Fire Department to refresh the relationship. Director Hanson gave the good news that construction has continued in force on the new Emergency Services station. The new expected completion date is November 24. The final grading and seeding will be completed this month at 1169 Robinhood Drive. Finally, seasonal positions are open for the winter. Administrator Barr reported that he participated in the kick-off meeting of the Chicago Metro Agency on Transportation group; this is a year long study. The Metropolitan Township Association annual symposium would be held on September 28 at the Senior Center, featuring state senators as keynote speakers. The Bartlett Octoberfest would be held on September 29 and the Township has offered to pour beer between 4-7 p.m. Attorney Airdo reported that if the Board approves, a portion of the money due for the Emergency Services unit, approximately \$189,408.20 to cover liquidated damages. Lenny Hoffman is the remaining claimant. The Board concurred with holding back funds to cover liquidated damages. At the Supervisor's urging, Mr. Airdo would double check that the amount is sufficient to cover damages.

VI. Bill Paying: Mr. Barr presented the bills for payment from August 16, 2023 through September 11, 2023 as follows:

a.	Town	\$100,467.72
b.	Senior Services	43,623.58
c.	General Assistance	14,769.10
d.	Road Maintenance	21,829.32
e.	Senior Citizens Services Comm.	257.38

Minutes of a Meeting of the Hanover Township Board

Tuesday, September 12, 2023

Page 3

f.	Mental Health Board	36,424.02
g.	Capital	<u>399,727.88</u>
	Total	<u>\$617,099.00</u>

A motion was made by Trustee Martinez and seconded by Trustee Beattie to approve payment of the bills as presented from August 15, 2023 through September 11, 2023. Roll call: Ayes: Trustees Beattie, Noyola, Martinez, and Essick. Nays: None. Motion carried and the bills will be paid.

VII. Unfinished Business: No unfinished business was brought forward.

VIII. New Business:

- A. Board Meeting Minutes of August 15, 2023: Clerk Dolan Baumer presented the Board meeting minutes of August 15, 2023 for review and approval. Trustee Noyola moved to approve the Board meeting minutes of August 15, 2023 as presented; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Executive Session Minutes of August 15, 2023: Clerk Dolan Baumer presented the Executive Session minutes of August 15, 2023 for review and approval. Trustee Essick moved to approve the Executive Session minutes of August 15, 2023 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.
- C. Approval of the FY2023 Audit: Trustee Martinez moved that the Board approve the fiscal year 2023 audited financial statement; Trustee Noyola seconded the motion. As explained by Mr. Thorpe, Lauterbach & Amen made six recommendations, four are new criteria of which “management acknowledges (the comments) and, if applicable, will work to implement it when required by GASB.” One comment is regarding the outstanding check write-off policy and the Township will work to correct it in the coming year. Finally, the last comment was regarding the Senior Citizens Services fund over budget, for which Township management has identified the cause of the fund over budget and has increased FY24 budget for the expenditures and is researching changes in service delivery methods and vendors. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.
- D. Resolution Establishing the Hanover Township Social Media Policy: Trustee Beattie moved that the Board approve resolution #091223 a resolution establishing the Hanover Township social media policy; Trustee Essick seconded the motion. In brief, the purpose of this social media policy is to establish guidelines and enforceable rules for the use of social media by Township officers and employees when engaged in Township business. The Township has an overriding interest and expectation in deciding what is “spoken” on behalf of the Township on its social media sites. The Township’s website and social media platforms are intended as limited-public forums and shall be implemented to be primarily informative and only expository on issues of Township policy established by its Board of Trustees. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.
- E. Resolution to Approve the Hanover Township Employee Social Media Policy: Trustee Noyola moved that the Board approve resolution #0912231 a resolution approving of the Hanover Township employee social media policy; Trustee Beattie seconded the motion. In brief, the policy updates and clarifies rules and procedures related to employees’ (and auxiliary workers and Township volunteers) personal use of social media. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.
- F. Resolution declaring September Senior Center Month: Trustee Essick moved that the Board declare September 2023 Senior Center Month in Hanover Township; Trustee Martinez seconded

the motion. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.

- G. Resolution proclaiming September 15 to October 15 Hispanic Heritage Month in Hanover Township: Trustee Beattie moved that the Board proclaim September 15 to October 15 Hispanic Heritage Month in Hanover Township; Trustee Noyola seconded the motion. Supervisor McGuire suggested that Trustee Beattie withdraw the motion, which she promptly did. Trustee Martinez then moved that the Township proclaim September 15 to October 15 as Hispanic Heritage month in Hanover Township. The motion was seconded by Trustee Noyola. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.
- H. Resolution proclaiming September 18 to 24 as Rail Safety Week: Trustee Martinez moved that the Board proclaim September 18 to 24 as Rail Safety Week in Hanover Township; motion seconded by Trustee Essick. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Martinez, Noyola, and Essick. Nays: None. Motion carried.
- I. Consideration of Property located at 1169 Robinhood Drive, Elgin: Administrator Barr reported that an interested buyer has come forward to look at the 1169 Robinhood Drive property. Attorney Airdo said that we need to look at the legality of such a sale of this property. The Board concurred that this item be tabled pending more information.
- J. Consideration of Township Committee Members Recognition: The Board concurred that Administrator Barr is capable of fielding and managing ideas for Township committee member annual thank you events/parties/gifts/etc.
- K. Consideration of Coffee with the Township Board Workshops: The Board concurred to not start up coffee with the Township Board workshops at this time.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business: No other business was discussed.
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 8:15 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

RESOLUTION _____

**A RESOLUTION
REGARDING THE CONSIDERATION OF CLOSED SESSION MINUTES**

WHEREAS, the Supervisor and Board of Trustees (The “Board”) of Hanover Township (the “Township”) have met from time-to-time in closed session for purposes authorized by the Illinois Open Meetings Act (the “Act”), 5 ILCS 120/1 *et seq.*; and

WHEREAS, the Act requires the Board to periodically, but no less than semi-annually, meet to review the minutes of all closed sessions to determine that: (1) the need for confidentiality still exists as to all or part of those minutes; or (2) the minutes or portions thereof no longer require confidentiality and should be made available for public inspection; and

WHEREAS, pursuant to the requirements of the Act, the Board has met and reviewed the minutes all closed session meetings not previously made available for public inspection, as identified in the schedule of minutes of closed session meetings attached hereto as Exhibit A; and

WHEREAS, the Board has determined that the minutes of the closed session meetings identified in the schedule of minutes of closed session meetings attached hereto as Exhibit A still require confidential treatment at this time; and

NOW, THEREFORE, BE IT RESOLVED by the Supervisor and Board of Trustees of Hanover Township, Cook County, Illinois, as follows:

SECTION ONE: INCORPORATION OF RECITALS. The foregoing recitals and all exhibits referenced therein are hereby incorporated into the body of this Resolution as though fully set forth herein.

SECTION TWO: DETERMINATIONS. The need for confidentiality still exists as to all of the minutes of the closed session meetings not previously made available for public inspection, as identified in the schedule of minutes of closed session meetings attached hereto as Exhibit A.

SECTION THREE: SEVERABILITY. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution.

SECTION FOUR: REPEALER. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION FIVE: EFFECTIVE DATE. This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: October 3, 2023

APPROVED: October 3, 2023

Brian P. McGuire, Township Supervisor

ATTEST:

Katy Dolan Baumer, Township Clerk

C E R T I F I C A T I O N

I, the undersigned, do hereby certify that I am the Township Clerk of Hanover Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution _____, enacted on October 3, 2023, and approved on October 3, 2023, as the same appears from the official records of Hanover Township.

Katy Dolan Baumer, Township Clerk

EXHIBIT A

Schedule Of Closed Session Meetings
For Which Need For Confidentiality Still Exists In Whole Or In Part
As Of September 29, 2023

2023	
8/15/23	Hold in Whole
6/6/23	Hold in Whole
5/16/23	Hold in Whole
5/2/23	Hold in Whole
3/21/23	Hold in Whole
3/7/23	Hold In Whole
2/21/23	Hold in Whole
2/7/23	Hold in Whole
2022	
10/18/22	Hold in Whole
10/4/22	Hold in Whole
9/20/22	Hold in Whole
8/2/22	Hold in Whole
7/19/22	Hold in Whole
7/5/22	Hold in Whole
6/21/22	Hold in Whole
3/22/22	Hold in Whole
2021	
10/04/21	Hold in Whole
02/16/21	Hold in Whole
01/05/21	Hold in Whole
2020	
08/18/20	Hold in Whole
08/04/20	Hold in Whole
07/21/20	Hold in Whole
07/07/20	Hold in Whole
06/16/20	Hold in Whole
06/02/20	Hold in Whole
2019	
11/05/19	Hold in Part
07/02/19	Hold in Whole
03/05/19	Hold in Whole
01/15/19	Hold in Whole
2018	
08/21/18	Hold in Whole
2017	
06/20/17	Hold in Part
2016	

09/20/16	Hold in Part
01/05/16	Hold in Whole
2015	
12/15/15	Hold in Part
11/17/15	Hold in Part
10/06/15	Hold in Part
08/18/15	Hold in Whole
06/16/15	Hold in Part
05/19/15	Hold in Part
05/04/15	Hold in Part
04/06/15	Hold in Part
03/17/15	Hold in Whole
2014	
09/02/14	Hold in Part
04/22/14	Hold in Part
02/18/14	Hold in Whole
2013	
11/05/13	Hold in Whole
09/17/13	Hold in Whole
08/06/13	Hold in Part
06/18/13	Hold in Whole
01/15/13	Hold in Part
2011	
07/19/11	Hold in Part
05/17/11	Hold in Part
2010	
08/17/10	Hold in Part
05/04/10	Hold in Part
2008	
05/13/08	Hold in Part
2007	
02/22/07	Hold in Part
2006	
06/13/06	Hold in Whole
1998	
01/27/98	Hold in Whole
1997	
04/22/97	Hold In Whole



RESOLUTION

Declaring October 7, 2023, Ageism Awareness Day in Hanover Township

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, ageism refers to the stereotypes (how we think), prejudice (how we feel), and discrimination (how we act) toward others based on age; and

WHEREAS, there are an estimated 19,244 older adults in Hanover Township over the age of sixty who are impacted by ageism; and

WHEREAS, the Hanover Township Department of Aging Services effectively combats ageism on a daily basis by offering a wide range of programs, activities, classes, and clubs to engage older adults; and

WHEREAS, preventing ageism in education, employment, housing, and healthcare benefits all; and

WHEREAS, recognizing that it is up to all of us to ensure that older adults are respected and portrayed as capable, competent, effective, and valued in all areas of society; and

WHEREAS, ageism awareness and preventing ageism is beneficial to all citizens of Hanover Township by improving quality of life.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Hanover Township Board of Trustees, Cook County, Illinois, that the Seventh day of October 2023, is declared Ageism Awareness Day in Hanover Township.

Dated: October 3, 2023

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*



250 S. Route 59 Bartlett, IL 60103
(630) 837-0301 Office | (630) 837-9064 Fax
www.hanover-township.org

COMMITTEE ON YOUTH
YOUTH MEMBERSHIP APPLICATION

Name: Eesha Alaparthy

Address: 185 Sunflower LN Bartlett, IL, 60103

Telephone: (773)368-3585

High School: Bartlett High School

Grade: 12

Age: 17

1) What leads you to want to serve on the committee?

Becoming a part of the Hanover Township Youth Committee offers a platform for me to advocate for change and address issues in the community that directly affect students. Participation in this committee fosters leadership development, honing skills like communication and problem-solving which are important when it comes to creating changes in a society. It enables my representation of youth voices and concerns, ensuring they're considered in decision-making to ensure their successes. Community engagement and event organization contribute to a sense of unity which allows for greater change in the community.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner



250 S. Route 59 Bartlett, IL 60103
(630) 837-0301 Office | (630) 837-9064 Fax
www.hanover-township.org

2) What contributions do you feel you can make?

As a teenager, I have unique perspectives and experiences that can be valuable contributions to the youth and family committee. I can use my voice to advocate for issues that directly affect young people in our community. I can share my personal experiences and concerns about topics such as education, mental health, youth services, and recreational opportunities to make significant changes in our township. I can also help the committee connect with other young people by engaging with my school, other youth organizations, and community events. I can contribute ideas and assistance in planning youth-oriented events, workshops, or seminars. My perspective along with the other youth advisors can ensure that the events are relevant and appealing to our age group.

3) Life experiences which you feel are relevant to this committee:

Volunteer Work: Engaging in volunteer activities exposed me to the needs and challenges of their community.

Leadership Roles: Holding leadership positions in school clubs, sports teams, or other organizations helped me develop skills in decision-making, delegation, and motivating others. I am currently the Vice President of my school's Red CrossIt indicates my ability to guide and inspire fellow committee members.

Effective communication: I believe clearly communicating ideas is a cornerstone of committee involvement. I have been an active participant in my school's Speech and Drama club and the experience has allowed me to enhance my ability to convey ideas persuasively.

4) Organizations/Volunteer Organizations in which you are a member:

RONALD MCDONALD HOUSE CHARITIES TEEN ADVISORY MEMBER

(September 2022 - present)

I am an active member in helping children and their families who are currently struggling with frequent medical visits and procedures. I helped raise money and collected donations that would greatly benefit each house and make the house feel like home for the children.

TUTORING PROGRAM VOLUNTEER, HANOVER TOWNSHIP

(Feb 2021 - December 2022)

I help students and parents sign into the program and assist the teachers with tutoring the students. I conducted COVID health screening questionnaires and disinfected tables in-between sessions to ensure the safety of the students and tutors. I was awarded AITCOY 2021 Youth Volunteer for the year 2021 by the Hanover Township Youth Volunteer Program.

HANOVER TOWNSHIP SENIOR CENTER SUMMER INTERN

(June 2023- August 2023)

Over the summer, I was offered a position as a summer intern at the Hanover Township Senior Center. Here, I took on many roles, including assisting the front desk, taking payments, entering data, simplifying the social services resources, as well as doing survey statistics. I am very grateful for the skills I was able to develop during the summer including adaptability and improving my communication.

Mission Statement

Hanover Township is committed to providing an array of quality, cost effective, community based services and to acting as a dynamic and responsive organization that delivers services in a responsible and respectful manner

Supervisor
Brian P. McGuire

Clerk
Katy Dolan Baumer

Assessor
Khaja Molnuddin

Trustees
Alisa "Lee" Beattie
Denise Camacho
Craig Essick
Eugene N. Martinez

Administrator
James C. Barr, MPA

August 14, 2023

To Whom It May Concern:

Eesha has been a devoted volunteer with Hanover Township Youth and Family Services since January, 2021. Since that time, she has provided extensive assistance to our department in numerous capacities. She has been a Tutoring Assistant volunteer throughout the Township's spring, summer, and fall tutoring programs, dedicating her time once or twice a week to assist as necessary during tutoring sessions. Eesha has also attended special events, such as our Hoppin' For Hanover event in the spring, helping with set-up and clean-up, and coordinating activities for families of participants.

Eesha has demonstrated an outstanding dedication to the youth of her community by volunteering with Hanover Township Youth and Family Services. She has contributed a total of 104 service hours since she began volunteering in January, 2021. Not only is she reliable and committed, she is enthusiastic and always willing to help in any way that she can. Eesha consistently goes above and beyond her volunteer duties, filling extra shifts as needed and willingly taking on additional responsibilities. She is also an exceptional leader and has further taken on the role of training other volunteers when needed.

In 2022, Eesha was presented with the Dedication to Service Award for her longstanding commitment to our department. It is my honor to recommend her for the Committee on Youth.

Sincerely,



Danielle Roehr
Prevention and Volunteer Coordinator
Hanover Township Youth and Family Services
250 South Route 59
Bartlett, IL 60103



Bartlett High School

701 Schick Road
Bartlett, Illinois 60103
(630) 372-4700
Fax (630) 372-4682

Mr. Mike Demovsky, Principal
Mr. Aaron Wichman, Associate Principal
Mr. Peter Serpe, Assistant Principal

Mr. Mike Miserendino, Teacher

Letter of Recommendation for Eesha Alaparthy

14 August 2023

To Whom It May Concern:

It is my pleasure to recommend Eesha Alaparthy for the Hanover Township Committee on Youth. I have had the privilege of working with Eesha at Bartlett High School as her Honors Sophomore English teacher during the 2021-2022 academic school year and as her sponsor for the BHS Peer Leaders program. During our time together, I have been thoroughly impressed with her work ethic, intelligence, communication, energy, determination, creativity, and leadership.

Eesha is a stand-out due to her collaborative personality, enthusiasm, organization, innovation, and hard work. She is actively involved at Bartlett High School and is held with high regards by all of her teachers and sponsors. Not only is she academically strong, enrolled in Honors and Advanced Placement-level courses, and a member of the BHS STEM Academy, but Eesha is constantly involved in many extra-curricular activities, including the Red Cross Club, National Honor Society, Mathletes, Science Olympiad, Science National Honor Society, Spanish National Honor Society, Badminton, Student Academy Council, IHSA Speech and Drama Team, Principal Student Advisory Board, and BHS Peer Leaders – the last two activities were appointed to her by BHS administrators and faculty. Furthermore, she has an outstanding GPA, is a High Honor Roll student, and has received many awards for her involvement with the Hanover Township AITCOY, Science Olympiad, Math Club, and the IHSA Speech and Drama Team. Eesha's resume is quite impressive as it also includes being a research student at Illinois State University's Summer Research Academy, the Ronald McDonald House Charities Teen Advisory Board, a Tutor for the Hanover Township, and a volunteer with the Edward Elmhurst Hospital and Ascension St. Joseph. Eesha successfully thrives in all of these activities and is a positive and well-respected leader among her peers.

Eesha's work goes above and beyond expectations. During our Honors Sophomore English classes, Eesha actively participated, engaged in collaborative discussions with her peers, and emerged as a natural leader who led by example. She is communicative, has outstanding critical thinking and problem-solving skills, takes initiative, and is resilient. Throughout our English course, she demonstrated distinguished reading, writing, grammar, and public speaking skills. She supported all of her claims with research-based evidence and effectively listened to opposing viewpoints. I noted that she handled difficult situations with ease and was able to overcome every obstacle that came her way. Eesha always has a positive attitude – her positivity, smile, and laughter are contagious. Furthermore, she is a selfless young lady who truly puts others first. She has a worldly-view and a zest for learning about different people, cultures, and languages, and she is even fluent in three languages. She puts in countless hours of effort into all of her work and activities, and I am continuously impressed with her leadership, creativity, organization, time management, collaborative nature, and her ability to get her peers engaged and involved. She is truly a well-rounded, mature, and talented young adult.

Eesha Alaparthy is a natural leader who has a passion for helping others and learning about health sciences. In class, I noticed that she works well individually as well as with a group, and she is kind and courteous. She sets high expectations for herself, welcomes and accepts constructive criticism, and is goal-orientated. She is extremely talented, a great young individual, and will truly serve the Hanover Township Committee on Youth well. Her hard work, dedication, and motivation will serve her well in all her future endeavors. I hope that I have touched on the impressive nature of Eesha's character. Please, feel free to contact me for further information should there be a need.

Sincerely,

Michael Miserendino

English and Theatre Teacher at Bartlett High School
(630) 372-4700 ext. 4796 / michaelmiserendino@u-46.org



Memorandum

Date: October 3, 2023

To: James C. Barr, Township Administrator

From: Megan Conway, Director of Aging Services

Re: Social Services Software

For many years, the Social Services Division has sought a software system that would meet the needs of data collection, program tracking, and case notation. Social Services currently uses a combination of MySeniorCenter software, Excel spreadsheets, and Microsoft Word documents to track and document interactions with clients. Using several spaces to track and collect data is inefficient and leads to inaccuracy. The MySeniorCenter software, while excellent for tracking senior center participation and program utilization, falls short in recording protected health and financial information as well as confidential case notes. Using Excel and Word are not ideal for recording case notes and demographic documentation due to the lack of security protocol. Social Services' current method of client record-keeping lacks security and does not follow best practices. The volume of paper case files is also problematic given the available space; an electronic system would allow for consolidated, confidential information in one space. In addition, various monthly reports are conducted manually; this is a time consuming, laborious process that would be streamlined through the usage of a software system.

Over the years, staff participated in dozens of software demonstrations and struggled to identify a cost-effective, comprehensive solution. Some of the products reviewed in the past were Service Point, FamCare, Athena, ADP, and Apricot. Many of these options were oriented to medical practices. Recently, new products have entered the market which meet the needs of the division more appropriately. Staff recently participated in six demonstrations and received three quotes. Those companies which did not provide quotes verbally estimated software packages of \$50,000 or higher. These higher end options, while most similar to Mon Ami's features, did not provide full quotes due to the Department of Aging Services' budget limits.

The first quote was from Mon Ami, a senior and disability services operating system. Staff participated in several demonstrations with Mon Ami representatives. The system provides a comprehensive, cloud-based operating system to provide case management services. There are ad hoc reports provided and staff can request specialty reports from Mon Ami's IT support. The system allows for tracking of clients, programs, and services. The initial agreement is for \$15,000 per year for a three-year term with no additional implementation costs. Mon Ami allows as many users as needed with a

variety of security levels. The system's user-friendly design and intuitive system will reduce time-consuming processes of case noting and monthly reporting.

The second quote is from iCarol. The iCarol system allows staff to curate a unique resource database and process referrals effectively. There is a text and email referral feature which would be helpful; however, the system is not set up for ongoing case management documentation. The iCarol system is oriented to 211 organizations providing information and referrals by phone or virtually only. The cost includes an initial set up fee of \$1,000 and monthly fee of \$228/user. While the least expensive option, it does not include many features needed in tracking client usage of programs and services. After viewing the demonstration, staff have reservations on whether this software would meet the needs of tracking public benefit participation, running meaningful reports, and tracking needed data. The annual cost is \$3,736.

The third quote is from Casebook. Casebook is \$50 per user per month (minimum five users) plus a \$3,000 annual platform fee. The system provides for client intake and email integration which is helpful. There is a "quick start" option for a standard set-up but may not provide agency-specific support. The system had some capability for tracking client services but was not as user-friendly as other options. While less expensive than Mon Ami, Casebook does not include the streamlined system to easily enter clients' data, track benefit participation, and document interactions. This system would also require more back-end support from Social Services staff to create and manage the system. The total annual cost is \$5,640.

Based on the demonstrations and in consultation with Social Services staff, the department proposes engaging Mon Ami for the case management operating system. The Mon Ami operating system is designed specifically for aging and disability service providers. The cloud-based, mobile, and tablet-friendly system will allow staff to work in the office, in clients' homes, or remotely if needed. The extensive library of prepared reports captures the statistics already needed for the Department's monthly Board Report, Senior Committee, and various funders. While MonAmi is the most expensive of the written quotes received, it was in the middle of the range of all products reviewed. Also, the lower cost options do not have the same capability, IT support, and features available in Mon Ami. The iCarol product is a very basic resource with little ability to track and record client data and program participation.

The investment in this software is needed to ensure Social Services conducts their work to the highest standard of best practice. To do so, the department requested funding assistance from the Senior Committee of \$7,500. The support from the Senior Committee will cover 50% of the Mon Ami operating system. The other 50% has been budgeted in the FY24 Aging Services budget. Beyond FY24, the department will include the full cost of the software in the budget.

Thank you for your consideration.