

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Trustees Essick and Martinez, and Supervisor McGuire. Absent were Trustees Beattie and Noyola.
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant to the Administrator Hailey Matich, Deputy Administrator Kristin Vana, Administrator James Barr, Intern Muhammad Yahya, Disability Services Coordinator Melissa Metsig, and Attorney Mike Airdo. Also present was Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentations
 - A. The Board welcomed SP4 Benjamin H. Jankowski of Bartlett into the Hanover Township Veterans Honor Roll. Mr. Jankowski served in the Army from 1966 to 1969 and earned three Purple Hearts, the Cross of Gallantry, the National Defense Service Medal, the Bronze Star, the Vietnam Campaign medal, Vietnam Service medal, and the Silver Star medal. His name will be added to the Veterans Honor Roll plaque in Veterans Hall and would be recorded in the Clerk's office.
 - B. The Board recognized visiting Consul General of India – Chicago Somnath Ghosh. Schooled in a remote village in West Bengal, and then in Ramakrishna Mission, Ambassador Somnath Ghosh received his Masters degree from the Indian Institute of Technology, Kanpur. He joined the Indian Foreign Service in 1997. In a span of his career of 25 years, he has been Ambassador of India to Republic of Tajikistan and to Mongolia. Prior to that he was the Assistant High Commissioner of India in Bangladesh with consular jurisdiction of Chittagong and Sylhet divisions, constituting eastern part of Bangladesh. In his career, apart from important assignments in New Delhi, he has worked in Moscow, Brussels (European Council and European Parliament) and spent considerable time in Central Asia.
 - C. Clerk Dolan Baumer administered the oath of office to Ms Hailey Matich and Ms Jeanette Cedillo, appointed this evening as Deputy Assessors.
- V. Reports
 - A. Supervisor's Report: Supervisor McGuire reported that he attended a wonderful Human Services breakfast with area principals and social workers. Holiday registration is high already this year.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the second TOCC Board meeting would be held on October 21.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Department Reports: Written reports were submitted for the Board's review; highlights this period included Director Kuttentberg reporting that Senator Castro would be sponsoring a flu shot clinic this Saturday. During the veto session, the legislature may consider a reworking of the paid leave for all works act. Deputy Vana reported that there are no twenty tenants at Hanover Landing; Coordinator Metsig is working on programming and meeting the residents. Sexual harassment training is required by all elected officials by November 10. Manager Teachout reported that during the next meeting the Mental Health Board would hear funding requests and

that parliamentary procedures educational session would be held at the next meeting. Director Conway reported that LIHEAP appointments are being scheduled, available virtual, via telephone, or in-person. Medicare Open Enrollment begins this month. Adopt-a-Senior applications are being taken until October 31. A new bus driver has been hired and an offer to a nutrition assistant has been made. Family Therapist Melissa Pazan has resigned. Transportation was identified as an issue for students to Open Gym during the Summit on Youth; therefore, the department is conducting a search for program assistant/driver. U-46 Transport has expressed interest in providing transport to the Izaak Walton Youth Center Open Gym. To that end, they have decided to make a designated bus stop at the Center. Lords Park Elementary is also interested in a bus stop. She reminded the Board of various fall events at the Izaak Walton Youth Center including Hanover Haunts on October 27, Trunk or Treat on October 20. Director Imperato reported that the Salvation Army provides up to \$900 for individuals in need. Staff has started meeting with local apartment residents to discussed resources and to build relationships. Holiday meal box registration opens on Monday. 885 children have already been signed up for holiday programming. The Astor Avenue Community Center Halloween Party would be held on October 25. Director Smith reported that the Covid boosters would be available on site tomorrow, sponsored by Walmart. Puberty education is ongoing in elementary schools. Director Crews reported that he met with the Glen Ellyn Fire Chief to discuss future strategies. The department participated in fire department open houses for Bartlett and Elgin, and Hoffman Estates open house on Saturday. The unit presented on decontamination for the fire cadets. Leadership training is ongoing. Director Hanson reported that asphalt patching has finished on Rhorssen Road. Repairs at Town Hall are ongoing to refurbish the copy room to make it more workable for staff. He would be attending the Illinois Public Works conference next week. Thomas Engineering and the Village of Bartlett met to determine the next steps for the existing house on the new property. They discussed requirements for approval by the fire department. The landscaping has arrived and would be installed this week. A pre-punch list would be held this week and final next week. Administrator Barr reported that the Community Education Support Task Force has been rescheduled until November 30. He would meet with the County Department of Transportation to discuss the Rhorssen Road Bridge project in order to work on funding requirements. He has continued to meeting with the Chicago Metropolitan Council on Planning.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 3, 2023 through October 16, 2023 as follows:

a.	Town	\$90,990.08
b.	Senior Services	36,754.64
c.	General Assistance	4,853.22
d.	Road Maintenance	38,791.80
e.	Senior Citizens Services Comm.	290.61
f.	Mental Health Board	2,8224.36
g.	Vehicle Fund	300.00
h.	Capital	<u>14,350.38</u>
	Total	<u>\$189,155.09</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick to approve payment of the bills as presented from October 3, 2023 through October 17, 2023. Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business:

- VIII. New Business:

- A. Board Meeting Minutes of October 3, 2023: Clerk Dolan Baumer presented the Board meeting minutes of October 3, 2023 for review and approval. Trustee Essick moved to approve the Board meeting minutes of October 3, 2023 as presented; motion seconded by Trustee Martinez.

Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- B. Ordinance Amending the Rules for Electronic Attendance at Hanover Township Board Meetings: Trustee Martinez moved that the Board approve ordinance #101723 amending the rules for electronic attendance at Hanover Township Board meetings; motion seconded by Trustee Essick. Administrator Barr noted that the new ordinance contains language that includes participation by Board members facing unexpected childcare obligations, and may be invited to participate remotely at closed sessions. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried.
 - C. Resolution to Approve Destruction of Verbatim Recordings of Closed Session Meetings: Trustee Martinez moved that the Board approve resolution #101723 approving of the destruction of verbatim recordings of Closed Session meetings; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire, and Trustees Martinez and Essick. Nays: None. Motion carried.
 - D. Consideration of the State of Illinois Paid Leave for all Workers Act: Trustee Essick moved that the Board consider the State of Illinois Paid Leave for all Workers Act; motion seconded by Trustee Martinez. Manager Callahan presented a comprehensive review of the new law. Trustee Essick moved that the Township frontload full time paid leave time based on the employees start date. The motion was seconded by Trustee Martinez. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried. Further, Trustee Martinez moved that the Board add three PAWL days (swapping two personal days) for full time employees; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried. Trustee Essick moved that part time, seasonal and temporary employees earn PAWL using the accrual method based on the hours works. Motion seconded by Trustee Martine. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried. Staff was given direction to work with the Attorney to develop the Township policy.
- IX. Executive Session: No motion to go into Executive Session was made.
 - X. Other Business: Happy Birthday to Trustee Beattie and congratulations to Trustee Noyola on the birth of their new baby boy.
 - XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:54 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs