



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
November 7th, 2023
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Presentation – Resolution Recognizing Diwali, the Festival of Lights
- V. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Trustees’ Committee Reports
 - E. Department Reports
- VI. Bill Paying
- VII. Unfinished Business
- VIII. New Business
 - A. Regular Meeting Minutes of October 17, 2023
 - B. Approval of the 2024 Township Board Meeting Dates
 - C. Approval of the 2024 Township Holiday Closures
 - D. Consideration of Purchase of a Pre-Owned Vehicle for the Department of Emergency Services
 - E. Consideration of Rescheduling the December 19, 2023, Township Board Meeting to 5:00 PM
- IX. Executive Session
- X. Other Business
- XI. Adjournment



RESOLUTION

Recognizing the Religious and Historical Significance of Diwali, the Festival of Lights

WHEREAS, the Hanover Township Board of Trustees does hereby find as follows:

WHEREAS, Hinduism is the third largest religion in the world, with one billion devotees worldwide and approximately three million in the United States. The Hindu heritage, culture, traditions, and values provide their followers with invaluable solutions to many of life's problems and serve as a source of inspiration, reflection for the millions of individuals who look to the teaching of Hinduism for guidance; and

WHEREAS, followers of Sikhism, Buddhism, Jainism, and Hinduism all celebrate the festival of Diwali; and

WHEREAS, Diwali, known as the "Festival of Lights," is a five-day Indian and Dharmic festival that is a celebration of light, symbolizing the inner light that protects us from spiritual darkness; Diwali is a day dedicated to inner purity and noble character, encouraging all to extend forgiveness and let misgivings be forgotten and to remember the victory of goodness over evil; and

WHEREAS, in accordance with the Hindu Lunar Calendar, Diwali falls on November 12, 2023; and

WHEREAS, the U.S. Congress officially passed unanimous resolutions since 2005 recognizing the religious and historical significance of Diwali; and

WHEREAS, the shared South Asian holiday of Diwali signifies a special time of peace and serenity, with all members of the faith(s) praying for the goodness of the world throughout the Township.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Hanover Township Board of Trustees, Cook County, Illinois, does hereby recognize the religious and historical significance of Diwali, the Festival of Lights and Diwali's message of tolerance and compassion.

Dated: November 7, 2023

In Witness Whereof, we have hereunto to set our hands and caused the seal of Hanover Township to be affixed hereto.

Trustee Alisa "Lee" Beattie

Supervisor Brian P. McGuire

Trustee Craig Essick

Clerk Katy Dolan Baumer

Trustee Eugene N. Martinez

Trustee Denise Noyola

*Seal of
Hanover
Township*

Hanover Township
Board Audit Report
From 10/17/2023 - 11/6/23

	<u>Total</u>
Total Town Fund	41,763.40
Total Senior Services Fund	51,840.90
Total General Assistance Fund	9,331.77
Total Road Maintenance Fund	40,114.44
Total Committee for Senior Citizens Services	68.00
Total Mental Health Board Fund	22,592.15
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	300.00
Total Capital Fund	117,521.24
 Total All Funds	 <u><u>283,531.90</u></u>

Supervisor

Town Clerk
Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
1013 · Town Fund - Revenue					
1013440 · YFS - Tutoring Fees					
Check	10/25/2023	154165	Carrie Ebert	Refund	90.00
Total 1013440 · YFS - Tutoring Fees					90.00
Total 1013 · Town Fund - Revenue					90.00
1103 · Aging Services - Revenue					
1103500 · Senior Programs					
Check	10/17/2023	154029	Stanley Kaleta	Refund Door County	1,500.00
Total 1103500 · Senior Programs					1,500.00
Total 1103 · Aging Services - Revenue					1,500.00
1014 · Town Fund - Expenditures					
101CHN · Community Health					
1014453 · Printing					
Check	11/03/2023	154325	COTG	Inv# 7499535 Copier Charges 9/25-10/24	21.64
Total 1014453 · Printing					21.64
1014457 · Furniture and Computer Equip					
Check	10/25/2023	154174	Leaf (379-002)	Inv# 15465630 Copier Lease Lower Level	59.49
Check	11/03/2023	154330	Quench USA, Inc.	Inv# 6518606 Water Cooler Lease	68.87
Total 1014457 · Furniture and Computer Equip					128.36
1014459 · Professional Services					
Check	11/01/2023	154299	Quest Diagnostics	Inv# 9206133603 Client Labs	474.73
Total 1014459 · Professional Services					474.73
1014465 · Medical Supplies					
Check	11/03/2023	154329	McKesson Medical Surgical	Inv# 21292897 Hydrocortisone Cream	19.18
Check	11/03/2023	154329	McKesson Medical Surgical	Inv# 21290586 TB tests/Gloves	729.67
Total 1014465 · Medical Supplies					748.85
1014492 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	98.37
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	15.90
Total 1014492 · Dental, Vision & Life Insurance					114.27
Total 101CHN · Community Health					1,487.85
101CVA · Community Affairs					
101CMA · Community Relations					
1014617 · Equipment & Furniture					

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Check	10/31/2023	154198	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Inv# 9947174049 9/19-10/18	36.01
			Total 1014617 · Equipment & Furniture		36.01
			1014627 · Community Affairs		
Check	10/17/2023	154026	Opportunity Secure Data Destruction LLC	Inv# 103814 Shred Event 10/7/23	399.50
Check	10/17/2023	154028	Signs by Tomorrow	Inv# 30558 Adhesive Vinyl Patch, Installation	85.00
			Total 1014627 · Community Affairs		484.50
			1014635 · Consulting		
Check	10/18/2023	154129	Every Creative Graphics Inc	Inv #117 Halloween Flyer Update & Dial A Bus Flyer	137.50
			Total 1014635 · Consulting		137.50
			1014692 · Dental, Vision & Life Insurance		
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	92.73
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	10.60
			Total 1014692 · Dental, Vision & Life Insurance		103.33
			Total 101CMA · Community Relations		761.34
			Total 101CVA · Community Affairs		761.34
			101ES · ES - Expenditures		
			1014802 · Equipment		
Check	10/31/2023	154183	Fire Safety USA Inc	Inv# 178774 Cylinder Staging Mat	335.05
			Total 1014802 · Equipment		335.05
			1014803 · Uniforms		
Check	10/31/2023	154193	Ray O'herron Co., Inc.	Inv# 2303654 Uniform Shirts (8)	828.52
			Total 1014803 · Uniforms		828.52
			1014804 · Printing		
Check	10/31/2023	154188	Kwik Print	Inv# 74536 Buiness Cards (2)	113.20
			Total 1014804 · Printing		113.20
			1014813 · Vehicle Fuel & Maintenance		
Check	10/17/2023	154032	Village of Hanover Park (Fuel)	Inv# 2023-18021 Sept 2023 Fuel	926.33
Check	10/31/2023	154195	Rush Truck Centers	Inv# 3033386989 Antifreeze	13.98
Check	10/31/2023	154195	Rush Truck Centers	Inv# 3034063968 Antifreeze	41.94
Check	11/03/2023	154326	Emergency Vehicle Service Inc	Inv# 12380 Side Box Roll Up Door Repair	4,223.21
			Total 1014813 · Vehicle Fuel & Maintenance		5,205.46
			1014814 · Communications		
Check	10/31/2023	154198	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Inv# 9947174049 9/19-10/18	86.09

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Total 1014814 · Communications					86.09
1014892 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	127.04
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	8.48
Total 1014892 · Dental, Vision & Life Insurance					135.52
Total 101ES · ES - Expenditures					6,703.84
101ISE · Insurance & Employee Benefits					
1014503 · General Insurance					
Check	10/25/2023	154167	Illinois Counties Risk Management Trust	Inv #DED6374225 Employment Practice Liability Deductible	2,277.27
Total 1014503 · General Insurance					2,277.27
1014513 · Employee Wellness					
Check	11/01/2023	154299	Quest Diagnostics	Inv# 9206617145 Employee Wellness Labs	496.08
Total 1014513 · Employee Wellness					496.08
Total 101ISE · Insurance & Employee Benefits					2,773.35
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	10/24/2023	154136	Bade Supply	Inv# 77259 Towels, Soap, Liners, Gloves, Janitorial Supplies	634.26
Check	11/01/2023	154305	Bade Supply	Inv# 77625 Air Freshener	125.55
Total 1014205 · Janitorial Supplies					759.81
1014210 · Building Maintenance - Town					
Check	10/24/2023	154137	Batteries Plus LLC	Inv# P66787361 Batteries	62.12
Check	10/24/2023	154155	Sherwin-Williams	Inv# 1724-7 Touch-up Paint	20.00
Total 1014210 · Building Maintenance - Town					82.12
1014211 · Building Maintenance - Senior					
Check	10/24/2023	154137	Batteries Plus LLC	Inv# P66787361 Batteries	262.82
Total 1014211 · Building Maintenance - Senior					262.82
1014212 · Building Maintenance - Astor					
Check	10/24/2023	154137	Batteries Plus LLC	Inv# P66787361 Batteries	62.12
Total 1014212 · Building Maintenance - Astor					62.12
1014214 · Equipment Maintenance - Senior					
Check	10/24/2023	154144	Fox Valley Fire & Safety	Inv# 614501 Three-Year Sprinkler Test	409.50
Check	10/24/2023	154157	Thompson Elevator Inspection Service Inc	Inv# 23-2484 Elevator Re-Inspection Senior Center	41.00
Check	11/01/2023	154310	World Security & Control, Inc	Inv# 33867 Annual Fire Alarm Repairs	350.00
Total 1014214 · Equipment Maintenance - Senior					800.50

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
1014218 · Vehicle Maintenance - Town					
Check	10/24/2023	154160	Valvoline	Inv# 57808 Oil Change	54.38
Total 1014218 · Vehicle Maintenance - Town					54.38
1014219 · Vehicle Fuel - Town					
Check	10/17/2023	154032	Village of Hanover Park (Fuel)	Inv# 2023-18021 Sept 2023 Fuel	755.48
Total 1014219 · Vehicle Fuel - Town					755.48
1014221 · Cell Phone/Communications					
Check	10/31/2023	154198	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Inv# 9947174049 9/19-10/18	252.07
Total 1014221 · Cell Phone/Communications					252.07
1014225 · Grounds/Reserve Maintenance					
Check	10/24/2023	154137	Batteries Plus LLC	Inv# P66787361 Batteries	31.20
Check	10/24/2023	154151	Midwest Groundcovers LLC	Inv# I764504 Bridlewood Reserve Monarch Way Station Plants	237.90
Check	10/24/2023	154151	Midwest Groundcovers LLC	Inv# I764519 Bridlewood Reserve Monarch Way Station Plants	38.50
Check	10/24/2023	154151	Midwest Groundcovers LLC	Inv# I764590 Bridlewood Reserve Monarch Way Station Plants	109.80
Check	11/01/2023	154309	Russo Power Equipment	Inv #SPI20430064 Sidewalk Ice Melt	759.50
Check	11/01/2023	154311	Menards - Hanover Park	Inv #13605 Fall Reserve / Main Campus Plants	79.84
Check	11/01/2023	154314	Welch Bros., Inc	Inv #3251601 Sewer Repair	72.50
Check	11/01/2023	154315	Environmental Aquatic Mgmt LLC	Inv# 17601 Campus Pond Fountain Removal/Repair/Storage/Install	750.00
Total 1014225 · Grounds/Reserve Maintenance					2,079.24
1014229 · Equipment Maintenance - Izaac					
Check	10/24/2023	154135	Alarm Specialties and Protection	Inv# 33161 IWC Security Monitoring Sept-Dec	165.00
Total 1014229 · Equipment Maintenance - Izaac					165.00
1014292 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	367.63
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	26.50
Total 1014292 · Dental, Vision & Life Insurance					394.13
Total 101MAIN · Facilities Maintenance					5,667.67
101THE · Town Hall Expense					
1014402 · Telephone - Town					
Check	10/24/2023	154141	Comcast (185)	Inv# 184235756 Monthly Service Oct 2023	425.74
Check	10/25/2023	154170	AT&T 803	Acct# 630 Z99-0161 803 Monthly Charge 9/17-10/16	44.10
Total 1014402 · Telephone - Town					469.84
1014403 · Utilities - Town					
Check	10/17/2023	154015	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 8/30-9/29	1,364.77
Check	10/18/2023	154133	Village of Bartlett	Acct 63818 Water/Sewer Bill# 775344 9/15	63.00

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Total 1014403 · Utilities - Town					1,427.77
1014405 · Internet Access - Town					
Check	10/17/2023	154013	Comcast (607)	Acct# 8771100830128607 Monthly Internet Charges	150.00
Check	10/24/2023	154140	Comcast (098)	Inv# 184235753 Monthly Ethernet Internet Oct 2023	948.97
Total 1014405 · Internet Access - Town					1,098.97
1014416 · Equipment Rental - Town					
Check	10/24/2023	154150	Leaf (618-010)	Inv# 15428123 Oct/Nov Town Hall Main Copier Lease	460.86
Check	10/31/2023	154178	Canteen Rfrsh Svc 05635/002/00002 Admin	Inv# 245500 Town Hall Water Machine Rental 10/16-11/12	51.47
Check	10/31/2023	154198	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Inv# 9947174049 9/19-10/18	133.79
Total 1014416 · Equipment Rental - Town					646.12
Total 101THE · Town Hall Expense					3,642.70
101TOE · Town Office Expense					
1014401 · Postage					
Check	10/24/2023	154162	Purchase Power Easy Permit Postage	Postage Fees 11/12/23	4,915.68
Total 1014401 · Postage					4,915.68
1014404 · Office Supplies					
Check	10/24/2023	154156	Staples	Inv# 3548827499 Printer Ink Cartridges (2)	86.29
Check	10/25/2023	154171	Canteen Rfrsh Svc 05635/001/00001 OCH	Inv# ORD241641 Admin Breakroom Coffee Supplies	127.34
Total 1014404 · Office Supplies					213.63
1014530 · Financial Administration					
Check	11/03/2023	154333	Governmental Accounting, Inc	Inv# 59643 Monthly Contract Billing	5,400.00
Total 1014530 · Financial Administration					5,400.00
1014592 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	379.38
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	71.68
Total 1014592 · Dental, Vision & Life Insurance					451.06
1014596 · Ancilliary Benefits					
Check	10/31/2023	154200	Lincoln Financial	Semi-annual employer 457b contribution per employment agreement	5,000.00
Total 1014596 · Ancilliary Benefits					5,000.00
Total 101TOE · Town Office Expense					15,980.37
104ASR · Assessor's Division					
1044492 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	168.73
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	19.08

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Total 1044492 · Dental, Vision & Life Insurance					187.81
Total 104ASR · Assessor's Division					187.81
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	10/24/2023	154150	Leaf (618-010)	Inv# 15428123 Oct/Nov Youth and Family Main Copier Lease	328.04
Total 1094617 · Equipment Maintenance					328.04
1094623 · Travel					
Check	10/17/2023	154017	Roxanne Diaz (v)	Mileage Reimbursement 9/20	61.57
Check	10/31/2023	154190	Marina Herrera (v)	Mileage Reimbursement Oct	66.81
Check	10/31/2023	154197	Tina Houdek	Mileage Reimbursement July	13.10
Check	10/31/2023	154197	Tina Houdek	Mileage Reimbursement Aug	73.36
Total 1094623 · Travel					214.84
1094624 · Client Mgmt Software					
Check	10/24/2023	154148	Kenneth Young Center	Inv# T014292 CIS Maintenance/Support Sept 2023	300.00
Check	10/24/2023	154148	Kenneth Young Center	Inv# T014293 CIS Maintenance/Support Oct 2023	300.00
Total 1094624 · Client Mgmt Software					600.00
1094626 · Equipment & Furniture					
Check	10/31/2023	154197	Tina Houdek	Phone Reimbursement July-Sept	120.00
Total 1094626 · Equipment & Furniture					120.00
1094692 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	761.60
Total 1094692 · Dental, Vision & Life Insurance					761.60
Total 109ADM · Administration & Clinical					2,024.48
109OUT · Outreach & Prevention					
1094627 · Open Gym Program.					
Check	11/01/2023	154297	Next Generation Screen Printing & Embroid	Inv# 20780 Open gym shirts	416.50
Total 1094627 · Open Gym Program.					416.50
1094644 · Travel					
Check	10/17/2023	154025	Ryan McSheffrey (V)	Mileage Reimbursement Sept	122.49
Total 1094644 · Travel					122.49
1094651 · Cellphones					
Check	10/31/2023	154198	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Inv# 9947174049 9/19-10/18	196.73
Total 1094651 · Cellphones					196.73

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
1094656 · Youth Center Equipment					
Check	10/24/2023	154150	Leaf (618-010)	Inv# 15428123 Oct/Nov Youth and Family IWYC Copier Lease	328.04
Check	10/25/2023	154172	Canteen Rfrsh Svc 05637/002/00002 YFS ...	Inv# 245499 Water Machine Rental	51.49
Total 1094656 · Youth Center Equipment					379.53
1094658 · Youth Center Utilities					
Check	10/31/2023	154192	Nicor 78	Acct# 78-11-12-9467 Monthly Charges 9/26-10/24	84.43
Check	11/03/2023	154323	City of Elgin	Acct# 413720-6423 Water Monthly Charges 9/10-10/7	53.27
Check	11/03/2023	154324	Com Ed 010	Acct# 6997418010 Monthly Charges 9/8-10/7	404.75
Total 1094658 · Youth Center Utilities					542.45
1094659 · Youth Center Phone & internet					
Check	10/24/2023	154142	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 10/4-11/3	202.85
Total 1094659 · Youth Center Phone & internet					202.85
1094792 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	527.19
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	56.25
Total 1094792 · Dental, Vision & Life Insurance					583.44
Total 109OUT · Outreach & Prevention					2,443.99
Total 109YFS · Youth & Family Services					4,468.47
Total 1014 · Town Fund - Expenditures					41,673.40
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104525 · Telephone & High Speed Internet					
Check	10/31/2023	154198	Verizon Wireless (00002)	Acct 742025529-002 Monthly Charges Inv# 9947174049 9/19-10/18	84.60
Total 1104525 · Telephone & High Speed Internet					84.60
1104527 · Equipment					
Check	10/18/2023	154133	Village of Bartlett	Acct 62447 Water/Sewer Bill# 774933 9/15	325.86
Check	10/18/2023	154134	Wells Fargo Financial Leasing Inc	Inv# 2057006431 Main Copier Lease 10/2-11/1	289.85
Check	10/25/2023	154174	Leaf (379-002)	Inv# 15465630 LL Copier Lease	59.50
Check	11/03/2023	154330	Quench USA, Inc.	Inv# 6518606 Water Cooler Lease	206.59
Total 1104527 · Equipment					881.80
1104528 · Office Supplies					
Check	10/31/2023	154175	A1 Trophies & Awards	Sales Order# K020978 Gift Shop Volunteers' Name Badges	29.85
Check	10/31/2023	154176	Accurate Office Supply Co	Inv# 603355 Pens, File Folders, Paper	66.22
Total 1104528 · Office Supplies					96.07
1104529 · Postage					

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Check	10/24/2023	154162	Purchase Power Easy Permit Postage	Postage Fees 11/12/23	700.00
Total 1104529 · Postage					700.00
1104533 · Printing					
Check	10/18/2023	154130	Kwik Print	Inv #74443 Aging Service Business Cards	47.10
Check	10/18/2023	154130	Kwik Print	Inv #74429 Aging Service Envelopes	346.70
Check	10/31/2023	154180	COTG	Inv# 4801793 Reception & Library Copier Charges 9/25-10/24	131.01
Check	10/31/2023	154188	Kwik Print	Inv# 74454 Collection/Remittance Envelopes HDM	640.00
Check	11/03/2023	154325	COTG	Inv# 7499535 Copier Charges 9/25-10/24	107.58
Total 1104533 · Printing					1,272.39
1104534 · Dues, Subs, & Publications					
Check	11/01/2023	154301	Township Perspective	Annual Subscription to TOI Perspective Magazine	50.00
Total 1104534 · Dues, Subs, & Publications					50.00
1104592 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	181.49
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	33.20
Total 1104592 · Dental, Vision & Life Insurance					214.69
Total 1104ADM · Administration					3,299.55
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	10/17/2023	154019	Get Fresh Produce, Inc	Congregate Food	1,754.28
Check	10/17/2023	154010	Gordon Food Service	Cafe Food	6,727.80
Check	10/18/2023	154131	Pier Laundry	Inv #2507 Cafe Supplies	2.20
Check	10/24/2023	154145	Get Fresh Produce, Inc	Congregate Food	749.79
Check	10/24/2023	154146	Gordon Food Service	Cafe Food	1,532.28
Check	10/31/2023	154184	Get Fresh Produce, Inc	Congregate Food	729.90
Check	10/31/2023	154189	Marilyn Perri (v)	Food For Cafe Sept/Oct	41.06
Check	11/03/2023	154327	Get Fresh Produce, Inc	Congregate Food	1,163.16
Total 1105551 · Congregate Food					12,700.47
1105553 · Congregate Supplies					
Check	10/17/2023	154019	Get Fresh Produce, Inc	Congregate Supplies	238.42
Check	10/17/2023	154010	Gordon Food Service	Cafe Supplies	717.33
Check	10/18/2023	154131	Pier Laundry	Inv# 2509 Cafe Supplies	1.70
Check	10/24/2023	154145	Get Fresh Produce, Inc	Congregate Supplies	131.12
Check	10/24/2023	154146	Gordon Food Service	Cafe Supplies	153.40
Check	10/31/2023	154184	Get Fresh Produce, Inc	Congregate Supplies	105.49
Check	11/03/2023	154327	Get Fresh Produce, Inc	Congregate Supplies	92.02
Check	11/03/2023	154327	Get Fresh Produce, Inc	Get Fresh Produce, Inc	6.40
Total 1105553 · Congregate Supplies					1,445.88
1105555 · Travel					

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Check	10/17/2023	154021	Jennifer Lara (v)	Home Delivered Meals Mileage Reimbursement Sept	14.74
Total 1105555 · Travel					14.74
1105558 · Home Delivered Meals Food					
Check	10/17/2023	154019	Get Fresh Produce, Inc	HDM Food	1,754.33
Check	10/17/2023	154010	Gordon Food Service	HDM Food	6,727.81
Check	10/24/2023	154145	Get Fresh Produce, Inc	HDM Food	732.76
Check	10/24/2023	154146	Gordon Food Service	HDM Food	1,532.29
Check	10/31/2023	154184	Get Fresh Produce, Inc	HDM Food	712.85
Check	10/31/2023	154189	Marilyn Perri (v)	Food for HDM Sept/Oct	41.07
Check	11/03/2023	154327	Get Fresh Produce, Inc	HDM Food	1,163.36
Total 1105558 · Home Delivered Meals Food					12,664.47
1105559 · Home Delivered Meals Equipment					
Check	10/17/2023	154024	Mark Your Space, Inc.	Inv# 10234 Parking Lot Signs (8)	760.00
Total 1105559 · Home Delivered Meals Equipment					760.00
1105560 · Home Delivered Meals Supplies					
Check	10/17/2023	154019	Get Fresh Produce, Inc	HDM Supplies	215.13
Check	10/17/2023	154010	Gordon Food Service	HDM Supplies	717.32
Check	10/18/2023	154131	Pier Laundry	Inv# 2509 HDM Supplies	1.70
Check	10/18/2023	154131	Pier Laundry	Inv #2507 HDM Supplies	2.20
Check	10/24/2023	154145	Get Fresh Produce, Inc	HDM Supplies	131.13
Check	10/24/2023	154146	Gordon Food Service	HDM Supplies	153.40
Check	10/31/2023	154184	Get Fresh Produce, Inc	HDM Supplies	99.11
Check	11/03/2023	154327	Get Fresh Produce, Inc	HDM Supplies	92.02
Total 1105560 · Home Delivered Meals Supplies					1,412.01
1105792 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	43.54
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	5.30
Total 1105792 · Dental, Vision & Life Insurance					48.84
Total 1104NUT · Nutrition					29,046.41
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	10/17/2023	154018	Fitzgerald's Octagon House	Inv# 1755 Lunch for 38 People	940.50
Check	10/17/2023	154020	Giuseppa Bartolomeo	Cooking Class Supplies 10/4	77.63
Check	10/31/2023	154176	Accurate Office Supply Co	Inv# 603355 Water	31.68
Check	10/31/2023	154181	Denise Armour	Inv# 1-2023 Halloween Party Entertainment 10/24/23	200.00
Check	10/31/2023	154185	Giuseppa Bartolomeo	Cooking Class Supplies 10/25	118.84
Check	10/31/2023	154187	Joy Andreassen	Zumba Gold November	250.00
Check	10/31/2023	154187	Joy Andreassen	Zumba Gold December	200.00
Check	10/31/2023	154196	Sandi Haynes	Inv# 4791 Veterans Concert 11/2/23	250.00
Check	11/03/2023	154319	Lois Foster	Sign Language Class Instructor	150.00

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Check	11/03/2023	154320	Bestway Charter Transportation Inc	North Shore Stocking Stuffer Tour	1,034.00
Check	11/03/2023	154320	Bestway Charter Transportation Inc	Hardy's Reindeer Ranch	1,375.00
Check	11/03/2023	154320	Bestway Charter Transportation Inc	Fireside Trip	1,250.00
Check	11/03/2023	154320	Bestway Charter Transportation Inc	Milwaukee's International Fair	929.50
Total 1104515 · Programming					6,807.15
1104520 · Volunteer Services					
Check	10/17/2023	154022	Lori Knaub	Home Delivered Meals Mileage Reimbursement July-Sept	111.61
Check	10/17/2023	154023	Lawrence Boquist	Home Delivered Meals Mileage Reimbursement July-Oct	82.33
Check	10/17/2023	154031	William Nagle	Home Delivered Meals Mileage Reimbursement June-Oct	204.75
Check	10/24/2023	154138	Christina Gozdecki	Home Delivered Meals Mileage Reimbursement June-Oct	180.13
Check	10/24/2023	154149	Larry Piemonte	Home Delivered Meals Mileage Reimbursement Sept	48.08
Check	10/31/2023	154179	Charles Valerio	Home Delivered Meals Mileage Reimbursement 9/21-10/19	37.20
Check	10/31/2023	154182	Edward Baus	Home Delivered Meals Mileage Reimbursement Oct	33.08
Check	10/31/2023	154186	Janice Trinco	Home Delivered Meals Mileage Reimbursement Jul-Sep	115.94
Check	10/31/2023	154191	Marlies Bellos	Home Delivered Meals Mileage Reimbursement Sept/Oct	154.32
Check	10/31/2023	154194	Robert Sorensen	Home Delivered Meals Mileage Reimbursement July-Oct	235.80
Check	10/31/2023	154199	Wayne Ruttenburg	Home Delivered Meals Mileage Reimbursement Oct	104.80
Check	11/03/2023	154321	Alan Lenoci	Home Delivered Meals Mileage Reimbursement Oct	111.15
Check	11/03/2023	154322	Kathy Lindahl	Home Delivered Meals Mileage Reimbursement Sept-Oct	113.97
Total 1104520 · Volunteer Services					1,533.16
1104526 · Senior Newsletter					
Check	10/18/2023	154128	USPS	Club 59 Newsletter Postage Jan/Feb	2,552.43
Total 1104526 · Senior Newsletter					2,552.43
1104892 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	316.39
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	15.90
Total 1104892 · Dental, Vision & Life Insurance					332.29
Total 1104PRO · Enrichment Programs					11,225.03
1104SOC · Social Services					
1104569 · Senior Home Care Program					
Check	10/24/2023	154154	Sarece Mitchell (v)	Mileage Reimbursement 9/8-9/15	25.87
Check	10/24/2023	154154	Sarece Mitchell (v)	Mileage Reimbursement 9/20-10/2	26.86
Check	11/03/2023	154329	McKesson Medical Surgical	Inv# 21290586 Gloves/Hand Sanitizer	71.58
Total 1104569 · Senior Home Care Program					124.31
1104992 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	120.83
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	10.60
Total 1104992 · Dental, Vision & Life Insurance					131.43

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Total 1104SOC · Social Services					255.74
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	10/24/2023	154159	Ultimate Spray-N-Wash Inc	Inv# 41031 Bus Washes 7	420.00
Check	10/25/2023	154173	Kammes Auto & Truck Repair, Inc.	Inv# 142680 141 Headlight	73.78
Check	11/03/2023	154328	Kammes Auto & Truck Repair, Inc.	Inv# 142789 State Inspection	45.00
Check	11/03/2023	154331	Suburban Tire Auto Care Centers	Inv# 536915 Tire Repair	48.99
Check	11/03/2023	154332	Ultimate Spray-N-Wash Inc	Inv# 41147 Bus Washes(9)	540.00
Total 1104518 · Vehicle Maintenance					1,127.77
1104550 · Telephone					
Check	10/18/2023	154132	Verizon Wireless	Inv# 9944742891 Monthly Charges 8/19-9/18	444.89
Total 1104550 · Telephone					444.89
1104552 · Fuel					
Check	10/17/2023	154032	Village of Hanover Park (Fuel)	Inv# 2023-18021 Sept 2023 Fuel	3,908.78
Total 1104552 · Fuel					3,908.78
1104553 · Uniforms					
Check	10/24/2023	154139	Cintas #22	Inv# 1904316323 Uniforms	419.04
Total 1104553 · Uniforms					419.04
1104692 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	591.78
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	21.91
Total 1104692 · Dental, Vision & Life Insurance					613.69
Total 1104TRN · Transportation					6,514.17
Total 1104 · Aging Services - Expenditures					50,340.90
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024204 · Equipment					
Check	10/24/2023	154150	Leaf (618-010)	Inv# 15428123 Oct/Nov Astor Copier Lease	328.04
Total 2024204 · Equipment					328.04
2024592 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	127.16
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	10.60
Total 2024592 · Dental, Vision & Life Insurance					137.76
Total 2024ADM · Administration					465.80

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
2024HOM · Home Relief					
2024102 · Rent					
Check	11/02/2023	6409	Michelle Breen	November 2023 Rent	650.00
Check	11/02/2023	6410	State Farm Del Vassey	November 2023 Home Insurance Assistance	104.32
Check	11/02/2023	6411	Nature Homes of the Meadows HOA	November 2023 Rent	275.00
Check	11/02/2023	6412	Shellpoint	November Rent 2023	520.75
Check	11/02/2023	6413	Orchard Hill Apartments	November Rent 2023	975.00
Check	11/02/2023	6416	Spring Lakes Estates	November 2023 Rent	685.00
Check	11/02/2023	6417	Shellpoint	November Rent 2023	975.00
Check	11/02/2023	6418	Ruth Elders	November 2023 Rent	450.00
Check	11/02/2023	6419	Valerie Woodcock	November 2023 Rent	210.00
Check	11/02/2023	6420	Spring Lakes Estates	November 2023 Rent	765.00
Check	11/02/2023	6422	Larry Bennett	November 2023 Rent	700.00
Total 2024102 · Rent					6,310.07
2024103 · Utilities					
Check	10/17/2023	6406	Village of Streamwood	Utilites Assistance	240.14
Check	11/02/2023	6408	Com Ed GA Home Relief	Utilities Assistance	97.96
Check	11/02/2023	6414	Com Ed GA Home Relief	Utilities Assistance	86.78
Check	11/02/2023	6415	NICOR GA Home Relief	Utilities Assistance	30.03
Total 2024103 · Utilities					454.91
2024105 · Personal Essentials					
Check	11/02/2023	6423	Walmart	Personal Essentials November 2023	750.00
Total 2024105 · Personal Essentials					750.00
2024106 · Travel Expenses					
Check	11/02/2023	6410	State Farm Del Vassey	November 2023 Auto Insurance Assistance	74.93
Check	11/02/2023	6421	State Farm Salah, Neal	November Auto Insurance Assistance	32.94
Total 2024106 · Travel Expenses					107.87
2024119 · Emergency Assistance					
Check	10/31/2023	6407	Bartlett Lake Apartments	Emergency Assistance	1,053.60
Total 2024119 · Emergency Assistance					1,053.60
Total 2024HOM · Home Relief					8,676.45
202PAN · Pantry					
1014161 · Utilities					
Check	10/17/2023	154030	Village of Hanover Park	Acct 3940-001 Water/Sewer 9/25	61.35
Total 1014161 · Utilities					61.35
1014192 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	114.22
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	13.95

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
			Total 1014192 · Dental, Vision & Life Insurance		128.17
			Total 202PAN · Pantry		189.52
			Total 2024 · Human Services - Expenditures		9,331.77
			3034 · Road Maintenance - Expenditures		
			3034ADM · Administration		
			3034704 · Telephone		
Check	10/31/2023	154177	AT&T 152	Inv# 847717527310 Monthly Line 10/22-11/21	113.83
			Total 3034704 · Telephone		113.83
			3034710 · Community Affairs		
Check	10/24/2023	154147	Interstate Billing Service, Inc	Ref# 148975 Battery Recycling Program	22.04
			Total 3034710 · Community Affairs		22.04
			3034711 · Utilities		
Check	10/24/2023	154152	Nicor 44	Acct# 44-51-77-1000 8 Monthly Charges 9/15-10/15	83.91
Check	10/24/2023	154153	Nicor 91	Monthly Charges 9/15-10/15	12.04
			Total 3034711 · Utilities		95.95
			3034792 · Dental, Vision & Life Insurance		
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	92.73
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	10.60
			Total 3034792 · Dental, Vision & Life Insurance		103.33
			Total 3034ADM · Administration		335.15
			3034BLD · Buildings		
			3034613 · Building Maintenance		
Check	11/01/2023	154313	Sherwin-Williams	Inv #6524-6 Paint for Road Garage	59.99
			Total 3034613 · Building Maintenance		59.99
			Total 3034BLD · Buildings		59.99
			3034ROD · Road Maintenance		
			3034602 · Operating Supplies & Materials		
Check	10/24/2023	154137	Batteries Plus LLC	Inv# P66787361 Batteries	12.60
Check	11/01/2023	154307	DTN, LLC	Inv# 6374867 Annual Weather Service Contract	3,420.00
Check	11/01/2023	154312	Alta Equipment Company	Inv #SS4/38094 Preventive Maintenance / Blade Replacement Trimmer	103.98
			Total 3034602 · Operating Supplies & Materials		3,536.58
			3034603 · Fuel		
Check	10/17/2023	154032	Village of Hanover Park (Fuel)	Inv# 2023-18021 Sept 2023 Fuel	811.70
			Total 3034603 · Fuel		811.70

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
3034606 · Engineering					
Check	10/17/2023	154016	Commercial Funding Inc.	Inv# 9 Sept 2023 Progress Payment 2023 Road Resurfacing Engineering	1,654.80
Total 3034606 · Engineering					1,654.80
3034607 · Contract Work					
Check	10/24/2023	154161	Damico Paving	Inv 10/13/23 Asphalt Patches Rohrssen Rd 10/4, 10/10, 10/11	29,400.00
Total 3034607 · Contract Work					29,400.00
3034610 · Street Lighting					
Check	10/17/2023	154014	Com Ed 076	Acct# 7742763076 Monthly Charges 8/30-10/2	138.21
Check	11/03/2023	154335	Com Ed 051	Acct# 5619024051 Monthly Charges 9/25-10/26	44.49
Total 3034610 · Street Lighting					182.70
3034614 · Signs, Stripping & Tree Removal					
Check	10/24/2023	154158	Traffic Control & Protection Inc	Inv# 116638 Speed Limit Sign, Weight Limit Sign	96.10
Total 3034614 · Signs, Stripping & Tree Removal					96.10
Total 3034ROD · Road Maintenance					35,681.88
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	11/01/2023	154306	Preventative Maintenance Systems, Inc	Inv# 30835 Conyeyon Installation and Fabrication Truck# 502	3,053.02
Check	11/01/2023	154308	Kammes Auto & Truck Repair, Inc.	Inv #142649 Fall Preventive Maintenance Truck #505	984.40
Total 3034609 · Maintenance Vehicles & Equip					4,037.42
Total 303EQM · Equipment					4,037.42
Total 3034 · Road Maintenance - Expenditures					40,114.44
4045 · Comm/SR Citizens Svcs - Expense					
4045135 · Bingo Expense					
Check	10/17/2023	154012	Illinois Department of Revenue - Bingo	Q3 Taxes	68.00
Total 4045135 · Bingo Expense					68.00
Total 4045 · Comm/SR Citizens Svcs - Expense					68.00
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054012 · Office Supplies					
Check	11/01/2023	154304	Staples	Inv# 3549611858 Space Heater	51.48
Total 5054012 · Office Supplies					51.48
5054541 · Printing					
Check	10/17/2023	154027	Precise Printing Network, Inc.	Inv# 54631 Plaque	109.76

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Total 5054541 · Printing					109.76
5054592 · Dental, Vision & Life Insurance					
Check	10/25/2023	154166	Euclid Managers	Acct 5641581 November 2023 Monthly Premium	171.73
Check	11/01/2023	154298	Vision Service Plan	Acct# 30070457 Monthly Premium November	13.95
Total 5054592 · Dental, Vision & Life Insurance					185.68
Total 5054ADM · Administration					346.92
5054COM · HT Community Resource Center					
5054250 · Building Maintenance					
Check	11/01/2023	154302	Johnson Controls Security Solutions	Cust# 1963 Security Monitoring Final Bill - May	203.42
Total 5054250 · Building Maintenance					203.42
Total 5054COM · HT Community Resource Center					203.42
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	10/25/2023	154163	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Support Sept 2023	9,812.50
Total 5054123 · Easter Seals					9,812.50
5054162 · Tide Transportation					
Check	10/25/2023	154168	A#1 Cab Dispatch Inc	Tide Transportation - September Invoices	1,717.25
Total 5054162 · Tide Transportation					1,717.25
5054165 · Amita Alexian					
Check	10/25/2023	154169	Alexian Bros Center Mental Health (MHB)	Therapy and Psych September 2023	1,364.35
Check	11/01/2023	154303	Alexian Bros Center Mental Health (MHB)	Therapy and Psych October 2023	1,312.35
Total 5054165 · Amita Alexian					2,676.70
5054177 · Staff Development Grant Fund					
Check	10/24/2023	154143	Ecker Center for Behavioral Health	Non-Violent Crisis Intervention Training	2,000.00
Total 5054177 · Staff Development Grant Fund					2,000.00
5054204 · Easter Seals Family Support					
Check	10/25/2023	154163	Easter Seals DuPage & Fox Valley Region	Family Support Services Sept 2023	937.50
Total 5054204 · Easter Seals Family Support					937.50
5054205 · Mental Health Housing					
Check	10/25/2023	154164	UP Hanover Landing, LP	Pro-rated rent subsidy Sept 2023 & full subsidy Oct 2023	4,897.86
Total 5054205 · Mental Health Housing					4,897.86
Total 5054SVC · Service Contracts					22,041.81

Hanover Township Board Audit Report

October 17 through November 6, 2023

Type	Date	Num	Name	Memo	Amount
Total 5054 · Mental Health - Expenditures					22,592.15
7004 · Vehicle Replcmnt - Expenditures					
7004540 · Bus Purchase					
Check	11/01/2023	154300	Pace	Inv# 627293 Bus Lease	100.00
Check	11/01/2023	154300	Pace	Inv# 627342 Bus Lease	100.00
Check	11/01/2023	154300	Pace	Inv# 627350 Bus Lease	100.00
Total 7004540 · Bus Purchase					300.00
Total 7004 · Vehicle Replcmnt - Expenditures					300.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	11/01/2023	154318	FGM Architects	Inv# 21-3142.01-19 Architect Emergency Services Project	6,618.12
Check	11/03/2023	154334	Old Republic Surety Company	Progress payment #9 for Phase 1 / EMA Station project	104,475.38
Total 8084414 · Emergency Services Station					111,093.50
8084425 · Building & Perm Improvements					
Check	11/01/2023	154317	Waukegan Roofing	Inv# 1962220 Astor Roof Repairs	6,275.00
Check	11/01/2023	154313	Sherwin-Williams	Inv #6418-1 Paint for Copy Room Renovation	38.95
Check	11/01/2023	154316	Reinke Interior Supply	Inv #30013006 Ceiling Tiles Copy Room Renovation	113.79
Total 8084425 · Building & Perm Improvements					6,427.74
Total 8084 · Capital Projects - Expenditures					117,521.24
TOTAL					283,531.90

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.

Clerk Dolan Baumer called the roll; present were Trustees Essick and Martinez, and Supervisor McGuire. Absent were Trustees Beattie and Noyola.

Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Director Mike Crews, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant to the Administrator Hailey Matich, Deputy Administrator Kristin Vana, Administrator James Barr, Intern Muhammad Yahya, Disability Services Coordinator Melissa Metsig, and Attorney Mike Airdo. Also present was Village of Streamwood Trustee Mike Baumer.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentations
 - A. The Board welcomed SP4 Benjamin H. Jankowski of Bartlett into the Hanover Township Veterans Honor Roll. Mr. Jankowski served in the Army from 1966 to 1969 and earned three Purple Hearts, the Cross of Gallantry, the National Defense Service Medal, the Bronze Star, the Vietnam Campaign medal, Vietnam Service medal, and the Silver Star medal. His name will be added to the Veterans Honor Roll plaque in Veterans Hall and would be recorded in the Clerk's office.
 - B. The Board recognized visiting Consul General of India – Chicago Somnath Ghosh. Schooled in a remote village in West Bengal, and then in Ramakrishna Mission, Ambassador Somnath Ghosh received his Masters degree from the Indian Institute of Technology, Kanpur. He joined the Indian Foreign Service in 1997. In a span of his career of 25 years, he has been Ambassador of India to Republic of Tajikistan and to Mongolia. Prior to that he was the Assistant High Commissioner of India in Bangladesh with consular jurisdiction of Chittagong and Sylhet divisions, constituting eastern part of Bangladesh. In his career, apart from important assignments in New Delhi, he has worked in Moscow, Brussels (European Council and European Parliament) and spent considerable time in Central Asia.
 - C. Clerk Dolan Baumer administered the oath of office to Ms Hailey Matich and Ms Jeanette Cedillo, appointed this evening as Deputy Assessors.
- V. Reports
 - A. Supervisor's Report: Supervisor McGuire reported that he attended a wonderful Human Services breakfast with area principals and social workers. Holiday registration is high already this year.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the second TOCC Board meeting would be held on October 21.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Department Reports: Written reports were submitted for the Board's review; highlights this period included Director Kuttentberg reporting that Senator Castro would be sponsoring a flu shot clinic this Saturday. During the veto session, the legislature may consider a reworking of the paid leave for all works act. Deputy Vana reported that there are no twenty tenants at Hanover Landing; Coordinator Metsig is working on programming and meeting the residents. Sexual harassment training is required by all elected officials by November 10. Manager Teachout reported that during the next meeting the Mental Health Board would hear funding requests and

that parliamentary procedures educational session would be held at the next meeting. Director Conway reported that LIHEAP appointments are being scheduled, available virtual, via telephone, or in-person. Medicare Open Enrollment begins this month. Adopt-a-Senior applications are being taken until October 31. A new bus driver has been hired and an offer to a nutrition assistant has been made. Family Therapist Melissa Pazan has resigned. Transportation was identified as an issue for students to Open Gym during the Summit on Youth; therefore, the department is conducting a search for program assistant/driver. U-46 Transport has expressed interest in providing transport to the Izaak Walton Youth Center Open Gym. To that end, they have decided to make a designated bus stop at the Center. Lords Park Elementary is also interested in a bus stop. She reminded the Board of various fall events at the Izaak Walton Youth Center including Hanover Haunts on October 27, Trunk or Treat on October 20. Director Imperato reported that the Salvation Army provides up to \$900 for individuals in need. Staff has started meeting with local apartment residents to discussed resources and to build relationships. Holiday meal box registration opens on Monday. 885 children have already been signed up for holiday programming. The Astor Avenue Community Center Halloween Party would be held on October 25. Director Smith reported that the Covid boosters would be available on site tomorrow, sponsored by Walmart. Puberty education is ongoing in elementary schools. Director Crews reported that he met with the Glen Ellyn Fire Chief to discuss future strategies. The department participated in fire department open houses for Bartlett and Elgin, and Hoffman Estates open house on Saturday. The unit presented on decontamination for the fire cadets. Leadership training is ongoing. Director Hanson reported that asphalt patching has finished on Rhorssen Road. Repairs at Town Hall are ongoing to refurbish the copy room to make it more workable for staff. He would be attending the Illinois Public Works conference next week. Thomas Engineering and the Village of Bartlett met to determine the next steps for the existing house on the new property. They discussed requirements for approval by the fire department. The landscaping has arrived and would be installed this week. A pre-punch list would be held this week and final next week. Administrator Barr reported that the Community Education Support Task Force has been rescheduled until November 30. He would meet with the County Department of Transportation to discuss the Rhorssen Road Bridge project in order to work on funding requirements. He has continued to meeting with the Chicago Metropolitan Council on Planning.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 3, 2023 through October 16, 2023 as follows:

a.	Town	\$90,990.08
b.	Senior Services	36,754.64
c.	General Assistance	4,853.22
d.	Road Maintenance	38,791.80
e.	Senior Citizens Services Comm.	290.61
f.	Mental Health Board	2,8224.36
g.	Vehicle Fund	300.00
h.	Capital	<u>14,350.38</u>
	Total	<u>\$189,155.09</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick to approve payment of the bills as presented from October 3, 2023 through October 17, 2023. Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried and the bills will be paid.

- VII. Unfinished Business:

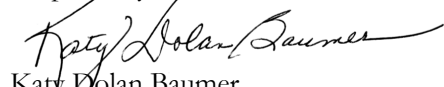
- VIII. New Business:

- A. Board Meeting Minutes of October 3, 2023: Clerk Dolan Baumer presented the Board meeting minutes of October 3, 2023 for review and approval. Trustee Essick moved to approve the Board meeting minutes of October 3, 2023 as presented; motion seconded by Trustee Martinez.

Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Nays: None. Motion carried.

- B. Ordinance Amending the Rules for Electronic Attendance at Hanover Township Board Meetings: Trustee Martinez moved that the Board approve ordinance #101723 amending the rules for electronic attendance at Hanover Township Board meetings; motion seconded by Trustee Essick. Administrator Barr noted that the new ordinance contains language that includes participation by Board members facing unexpected childcare obligations, and may be invited to participate remotely at closed sessions. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried.
 - C. Resolution to Approve Destruction of Verbatim Recordings of Closed Session Meetings: Trustee Martinez moved that the Board approve resolution #101723 approving of the destruction of verbatim recordings of Closed Session meetings; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire, and Trustees Martinez and Essick. Nays: None. Motion carried.
 - D. Consideration of the State of Illinois Paid Leave for all Workers Act: Trustee Essick moved that the Board consider the State of Illinois Paid Leave for all Workers Act; motion seconded by Trustee Martinez. Manager Callahan presented a comprehensive review of the new law. Trustee Essick moved that the Township frontload full time paid leave time based on the employees start date. The motion was seconded by Trustee Martinez. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried. Further, Trustee Martinez moved that the Board add three PAWL days (swapping two personal days) for full time employees; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried. Trustee Essick moved that part time, seasonal and temporary employees earn PAWL using the accrual method based on the hours works. Motion seconded by Trustee Martine. Roll call: Ayes: Supervisor McGuire and Trustees Martinez and Essick. Nays: None. Motion carried. Staff was given direction to work with the Attorney to develop the Township policy.
- IX. Executive Session: No motion to go into Executive Session was made.
 - X. Other Business: Happy Birthday to Trustee Beattie and congratulations to Trustee Noyola on the birth of their new baby boy.
 - XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:54 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



2024 Board of Trustees Meeting Dates

Pursuant to 5 ILCS 120/2.0 and 2.03, the Hanover Township Board of Trustees generally meets on the first and third Tuesday, except as noted, of each month at 7:00 p.m. The Board meetings will generally be held at 240 S. Route 59, Bartlett, Illinois 60103. (Board Approved _____)

Tuesday, January 16
Tuesday, February 6
Tuesday, February 20
Tuesday, March 5
Tuesday, March 19
Tuesday, April 2
Tuesday, April 9 Annual Town Meeting (60 ILCS 1/30-5) 7:00 p.m.
Tuesday, April 16
Tuesday, May 7
Tuesday, May 21
Tuesday, June 4
Tuesday, June 18
Thursday, July 2
Tuesday, July 16
Tuesday, August 6
Tuesday, August 20
Tuesday, September 3
Tuesday, September 17
Tuesday, October 1
Tuesday, October 15
Tuesday, November 5
Tuesday, November 19
Tuesday, December 3
Tuesday, December 17



2024 Holiday Closing Dates

(Board Approved _____)

Monday, January 1 (New Year's Day), 2024

Monday, January 15 (Martin Luther King Birthday)

Monday, February 19 (Presidents Day)

Monday, May 27 (Memorial Day)

Wednesday, June 19 (Juneteenth)

Thursday, July 4 (Independence Day)

Monday, September 2 (Labor Day)

Monday, November 11 (Veterans Day)

Thursday, November 28 (Thanksgiving)

Friday, November 29 (Day after Thanksgiving)

Tuesday, December 24 (Christmas Eve)

Wednesday, December 25 (Christmas)

Mental Health Board

Tuesday, January 23

Tuesday, February 27

Tuesday, March 26

Tuesday, April 23

Tuesday, May 28

Tuesday, August 27

Tuesday, September 24

Tuesday, October 22

Monday, November 18

Monday, December 16



Hanover Township Committees 2024 Schedule

Senior Citizen Services

Monday, January 8
Monday, February 12
Monday, March 11
Monday, April 8
Monday, May 13
Monday, June 10
Monday, July 8
Monday, August 12
Monday, September 9
Monday, October 14
Monday, November 18* (3rd Monday)

Youth

Monday, January 22
Monday, February 26
Monday, March 25
Monday, April 22
Monday, June 24
Monday, July 22
Monday, August 26
Monday, September 23
Monday, October 28
Monday, November 25