

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

September 26, 2023

The meeting was called to order by Vice Chair Faiza Rahim at 6:31 p.m.

Roll Call: Matt Steichmann, Kristen Cruthers, Michelle Esquivel, Faiza Rahim, Mary Jane Garvey and Kathy Biesiadecki. Also in attendance, Manager Teachout, Stephen Baldwin from Summit School, and Abby Wenzel from Gigi's Playhouse

Approval of the Agenda: Ms. Biesiadecki moved to amend the agenda to include Presentations. Ms. Cruthers seconded the motion. The motion passed unanimously. Ms. Rahim asked for a motion to approve the amended agenda. Ms. Biesiadecki moved to approve the agenda as amended and Ms. Cruthers seconded the motion. The motion passed unanimously.

Public Comment: None

Presentations: Mr. Baldwin presented the capital funding request of Summit School. Mr. Baldwin recognized the fifteen year relationship Summit has had with the Mental Health Board and expressed gratitude for years of support. He also explained the windows he is requesting funding for where installed over 55 years ago and were intended to be temporary. Ms. Wenzel presented the capital funding request from Gigi's Playhouse. She explained that the needs of their clients have shifted to more job training and they have expressed interest in culinary training. Gigi's Playhouse is looking to renovate their kitchen to accommodate those needs.

Approval of Regular Meeting Minutes of August 22, 2023: Ms. Garvey moved to approve the regular meeting minutes of August 22, 2023 and Ms. Biesiadecki seconded. The motion passed.

Approval of the Financial Statements of August 2023: Mr. Steichmann moved to approve the financial statements of August 2023 and Ms. Garvey seconded. The motion passed via a roll call.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes	Ms. Garvey	Yes

Manager's Report: Manager Teachout presented and reviewed the Manager's Report. She highlighted Fiscal Year 25 Funding Applications being received and reviewed, NAMI and Christ the Lord Lutheran Church's work on gift baskets for residents of Hanover Landing, the first resident having signed a lease and moved in, and continued to provide guidance to funded agencies regarding the reporting website.

Unfinished Business:

Easterseals of DuPage & Fox Valley-Ms. Esquivel moved to consider the request for Easterseals of DuPage & Fox Valley Staff Development application in the amount of \$2,780 and Ms. Biesiadecki seconded. Discussion ensued. Ms. Biesiadecki noted that the agency had provided the information requested and the application made sense. The Board concurred. Ms. Rahim asked for a roll call and the motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
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Mr. Steichmann	Yes	Ms. Esquivel	Yes	Ms. Garvey	Yes
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Gigi's Playhouse-Ms. Garvey moved to consider Gigi's Playhouse staff development request in the amount of \$3,000 and Ms. Cruthers seconded the motion. Discussion ensued. The Board agreed that it still appeared that the budget reflected food, giveaways and AV costs, not staff education. Ms. Rahim called for a roll call and the motion failed.

Ms. Biesiadecki	No	Ms. Cruthers	No	Ms. Rahim	No
Mr. Steichmann	No	Ms. Esquivel	No	Ms. Garvey	No

New Business:

Summit School-Ms. Biesiadecki moved to consider Summit School's capital request in the amount of \$25,000 and Ms. Esquivel seconded. Discussion ensued. Mr. Steichmann shared his experience on the Site Visit last year and added the school takes wonderful care of the students. The Board concurred. Ms. Rahim called for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes	Ms. Garvey	Yes

Gigi's Playhouse-Ms. Biesiadecki moved to consider Gigi's Playhouse capital request in the amount of \$25,000 and Ms. Garvey seconded. Ms. Cruthers pointed out that the percentage of the request does not reflect the percentage of clients they have that are Township residents. The Board agreed it is important to them to keep things fairly proportionate. Ms. Cruthers moved to amend the amount of the motion to \$12,500 and Ms. Garvey seconded. That motion passed unanimously.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes	Ms. Garvey	Yes

Ms. Garvey moved to consider Gigi's Playhouse capital request in the amount of \$12,500 and Ms. Biesiadecki seconded the motion. The motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Rahim	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes	Ms. Garvey	Yes

Executive Session: none

Other Business: Manager Teachout encouraged the Board to attend the Hanover Landing Ribbon Cutting if able. Ms. Cruthers asked about parking. Manager Teachout also reminded the Board the next meeting of the MHB is October 24.

Adjournment: There being no other business, Mr. Steichmann moved to adjourn the meeting at 7:19 pm and Ms. Cruthers seconded the motion. The meeting was adjourned.

Respectfully Submitted,
Mary Jane Garvey
Mental Health Board Secretary