



240 S. Illinois Route 59, Bartlett, Illinois 60103

Regular Meeting of the Township Board
November 21, 2023
7:00 PM

A G E N D A

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
 - A. Supervisor’s Report
 - B. Clerk’s Report
 - C. Assessor’s Report
 - D. Department Reports
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
 - A. Regular Meeting Minutes of November 7, 2023
 - B. Set Estimate of the Levy for Hanover Township for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024
 - C. Approval of Employee Health Insurance and Ancillary Benefits
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Passports</i>	288	278	2,426	2,190
Photo Fees	\$3,110	\$3,070	\$25,660	\$22,270
Fee deposits	\$10,230	\$10,625	\$89,570	\$82,535
<i>Fishing/Hunting licenses</i>	5	4	43	31
<i>Handicap Placards</i>	14	18	113	165
<i>Vehicle Sticker Renewals</i>	39	31	236	243
<i>Human Resources Requests</i>	121	119	870	921
<i>New Employee Orientations</i>	3	2	26	27
<i>Technology work orders</i>	61	47	432	333
<i>Resident Contacts</i>	1,686	1,652	13,448	14,289
<i>Percent of Budget Expended (100% of year)</i>	4.5%	9.9%	46.1%	40.7%

Department Highlights

- On October 2, Township Administrator Barr participated in the Metropolitan Township Association (MTA) executive board virtual meeting.
- Township Administrator Barr, Deputy Township Administrator Vana, and Assistant to the Administrator Matich joined elected officials and other Hanover Township staff at the Hanover Landing ribbon cutting ceremony on October 5.
- Julie Bruch, Partner, IFMK Law, Ltd., presented the 2023 Mandatory Sexual Harassment training to staff on October 10.
- Township Administrator Barr attended the MTA Quarterly Meeting at Leyden Township on October 11.
- Human Resources Manager Callahan completed 3 new hire orientations: Emily Valdez (Youth and Family Services), Mary Aguayo (Aging Services), and Angela Coconato (Aging Services).
- Youth and Family Services Director Houdek, Prevention Services Manager Dickinson, and Human Resources Manager Callahan participated in first round interviews for the Substance Abuse Prevention Specialist position.
- Township Administrator Barr and Deputy Township Administrator Vana attended the Human Services Resource Breakfast on October 17 to review Township services and programs available to area school and police social workers and principals in Hanover Township.
- Human Resources Manager Callahan presented the topic of Paid Leave for All Employees to the Hanover Township Board on October 17.
- Deputy Township Administrator Vana and Hanover Landing Services Coordinator Metsig attended the Hanover Landing Polices and Procedures training with Hanover Landing service partners including UpHoldings and Ecker Center for Behavioral Health. Roles and responsibilities were discussed and building procedures reviewed.
- Deputy Township Administrator met with the State of Illinois Grant Manager, Heather Harrison, to discuss the status of the Township's budget modifications. Documents are currently under review. Deputy Township Administrator Vana continues to reach out to the Grants Manager weekly for updates.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

DEPARTMENT OF AGING SERVICES



Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Programming Division</i>				
Planned programs	265	240	1,743	1,673
Participants	1,946	1,278	12,016	9,990
Participants (unduplicated)	639	515	1,334	1,150
Wait listed (unduplicated)	32	53	195	151
New volunteers	4	5	19	28
Total volunteers (unduplicated)	140	131	188	179
Volunteer hours reported	1,898	1,709	13,000	10,351
<i>Nutrition Division</i>				
Meals served	2,420	1,992	14,726	11,516
Meals delivered by volunteers	3,036	2,889	20,755	21,105
Clients served (unduplicated)	741	N/A	1,449	N/A
<i>Social Services Division</i>				
Clients served (unduplicated)	309	253	805	911
Clients served (duplicated)	408	334	1,703	2,092
Energy Assistance	190	77	291	425
Prescription drugs & health insurance assistance	145	203	731	789
Social Service programs	11	12	72	77
Social Service program participants	105	104	793	736
Lending Closet transactions	170	132	1,009	872
Home Services direct care hours	95	N/A	429	N/A
<i>Transportation Division</i>				
One way rides given	1,281	1,034	8,093	6,750
Clients served (unduplicated)	189	129	422	288
New riders	32	22	422	288
Unmet requests for rides	32	29	225	166

Department Highlights

- Two staff members joined the department in October: Bus Driver Mary Aguayo started on October 9 and Nutrition Assistant Angela Coconauto started on October 30.
- The Home Care Services program renewed licensure from the Illinois Department of Public Health.
- New programs for American Sign Language and the *Golden Bachelor* Watch Party launched in October.
- LIHEAP began October 2 for income-eligible households in priority groups.
- Social Services Manager Gomez conducted a presentation on Medicare at The Oaks in Bartlett on October 5. A second presentation was held at the Senior Center on October 12.
- The Medicare Open Enrollment period for Part C (Advantage Plans) and Part D (Prescription Drug Plans) began October 15 and ends December 7.
- The department held a Halloween Party at Poplar Creek Country Club with 58 participants.
- Program Manager Perrone planned an extended travel trip to Door County October 9 through 11, where 42 participants took several tours, ate at popular restaurants, and enjoyed wine tastings.
- The Chicago Botanic Garden trip was popular with 31 attendees; participants requested to return around the holidays in 2024.

*Aging Services Mission Statement:
Enriching Lives, Fostering Friendships, Promoting Independence*

OFFICE OF THE ASSESSOR



Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Administration</i>				
Office visits	259	84	2,450	1,464
Building permits processed	136	458	1,608	3,139
Change of Name	3	1	51	7
Property tax appeals	110	0	385	590
Certificates of Error	81	20	550	225
Property location updates	1	0	1	0
Sales Recording	241	501	676	759
New owner mailing	442	301	650	1,020
<i>Exemptions</i>				
Homeowner exemptions	0	5	246	111
Senior homeowner exemptions	0	0	200	147
Senior Freeze exemptions	0	1	884	138
Disabled Veteran exemptions	0	0	121	32
Disabled person exemptions	0	4	59	61
Miscellaneous exemptions	1	1	12	13

Department Highlights

- The total number of email addresses on the Assessor's Office contact list is now 3,662 after 26 new contacts were added in October.
- On October 5, Interim Chief Deputy Assessor Silverstein attended the ribbon cutting and Grand Opening ceremony for Hanover Landing.
- On October 2, Assessing Specialist Cedillo successfully completed the qualifications to earn her Certified Illinois Assessing Officer designation and has been promoted to Deputy Assessor.
- On October 17, Deputy Assessor Cedillo was given her Oath of Office by Clerk Dolan Baumer at the regular Township Board Meeting.
- On October 23, Interim Chief Deputy Assessor Silverstein and Deputy Assessor Cedillo attended a virtual Cook County Township Assessors' Association Meeting.

Office of the Assessor Mission Statement:

The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.

OFFICE OF COMMUNITY AFFAIRS



Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Website Visits (total)</i>	6,790	7,571	46,430	52,264
<i>Website Visits (unique)</i>	6,225	5,294	44,260	38,026
<i>Facebook Followers (new and total FYTD)</i>	39	56	5,749	5,245
<i>Facebook Reach</i>	19,247	36,218	176,112	157,039
<i>X (Twitter) Followers (new and total FYTD)</i>	2	2	1,419	1,389
<i>X (Twitter) Impressions (new and total FYTD)</i>	4,138	6,092	35,242	41,729
<i>YouTube Views</i>	126	3,658	1,701	22,234
<i>Media Releases</i>	3	3	34	27

Department Highlights

- Director Kuttenberg participated in the Metropolitan Township Association (MTA) executive board virtual meeting on October 2 providing a legislative update.
- Director Kuttenberg coordinated and attended the October 5 ribbon cutting ceremony for Hanover Landing with other Township staff and officials as well as community partners and dignitaries.
- The Office of Community Affairs coordinated and hosted the Township's Fall Shred Event on October 7 at the Tiknis Campus. The event was co-sponsored by Cook County Commissioner Kevin Morrison. 14 students from Streamwood High School volunteered for the event as well.
- Director Kuttenberg attended the October 9 meeting of the Streamwood Community Relations Commission.
- Director Kuttenberg and Director Hanson attended the October 11 meeting with the Chapel Creek HOA, U-46, and the City of Elgin to discuss the school district's plans for purchase and expansion of Hillton Elementary School.
- Director Kuttenberg chaired the October 12 meeting of the Township Communicators of Illinois at Vernon Township. Attendees discussed newsletter content, printing, and design.
- The Office of Community Affairs coordinated the Township's hosting of Circuit Court Clerk Iris Martinez's Mobile Office Hours event on October 14 at the Senior Center. Ten residents received assistance at the event.
- Director Kuttenberg attended the October 17 Human Services breakfast at the Senior Center and networked with several school social workers and principals.
- Director Kuttenberg attended the October 19 meeting of the Bartlett Area Chamber of Commerce Board of Directors.
- Director Kuttenberg joined Supervisor McGuire in attending the Township's October 21 flu shot clinic sponsored by Senator Castro and Ascension Health. 49 attendees received vaccinations.
- Director Kuttenberg attended the October 25 meeting of the Bartlett Area Chamber of Commerce Membership Committee meeting.
- Director Kuttenberg, Director Smith, and Director Imperato met with Nurse Kramer on October 27 to discuss outreach strategies for increasing health visits at the Astor Avenue Community Center.
- Director Kuttenberg joined Supervisor McGuire in attending the October 28 Make A Difference event at Jane Parker's House. Donations were collected from residents for the food pantry.

Hanover Township Mission Statement:

To continuously improve the quality of life for Hanover Township residents.

OFFICE OF COMMUNITY HEALTH



Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Appointments</i>				
ProTimes	3	6	44	40
TB skin test	7	3	36	21
Cholesterol	2	1	83	101
Pharmaceutical Assistance Programs	0	0	0	2
Miscellaneous labs	32	12	80	68
Wellness Screening (BP, diabetes, anemia)	47	34	251	370
Other*	88	78	502	599
<i>Clinic Clients</i>				
Senior Center/ home visits	152	102	750	835
Astor Avenue	14	11	87	142
Offsite clinics	8	18	78	148
Total clients (unduplicated)	73	30	386	459
<i>Public Education & Health Promotion</i>				
Media coverage	0	1	4	10
Informational seminars/Program	7	8	35	38
Program Participants*	743	191	1,813	1,166
<i>Primary Care Provider Support</i>	1	3	8	12

* Statistics includes individuals who were vaccinated at the COVID vaccine clinic

Department Highlights

- Director Smith and Community Health Nurse Kramer provided 16 home visits for residents in the month of October.
- Director Smith and Community Health Nurse Kramer provided employee wellness screenings and flu shots for 18 employees in the month of September.
- Director Smith and Community Health Nurse Kramer provided an interactive Glo-germ hand hygiene activity for a total of 440 elementary school students at Glenbrook Elementary School on October 2 and Sunnydale Elementary School on October 24 and 25.
- Community Health Nurse Kramer attended the Hanover Landing Ribbon Cutting Ceremony on October 5.
- Community Health Nurse Kramer attended the Bartlett Fire District's Open House on October 14.
- Director Smith and Community Health Nurse Kramer provided puberty education for a total of 129 fifth grade students at Glenbrook Elementary School on October 23 and 30.
- The Office of Community Health provided laboratory services for 24 residents at The Oaks lab clinic in the month of October.
- The Office of Community Health hosted Walmart Pharmacy on October 18 for a vaccine clinic. A total of 80 vaccines were administered to 50 residents, which included the COVID booster, flu, shingles, RSV, pneumonia, and Tdap (tetanus, diphtheria, pertussis) vaccines.

Office of Community Health Mission Statement:

*Our mission is to provide education and health promotion,
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

DEPARTMENT OF EMERGENCY SERVICES



Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Hours</i>				
Volunteer Detail Hours	601	814	3,439	5,014
Volunteer Work Hours	842	198	3,077	915
Volunteer Training Hours	259	126	792	1,197
<i>Total Volunteer Hours</i>	1,702	1,138	7,308	7,127
<i>Details</i>				
Emergency Call Outs	14	20	109	106
Safety Patrols	1	2	8	10
Township Sponsored Events	2	12	17	32
Other Community Events	4	0	12	0
Miscellaneous	0	0	0	0
<i>Total Details</i>	26	23	146	148

Department Highlights

- HTES Officers responded to a structure fire in Hanover Park on October 1.
- HTES Officers responded to a traffic accident and provided traffic management in Bartlett on October 1.
- HTES Officers responded to a structure fire in Hanover Park on October 2.
- HTES Officers responded to a structure fire in Pingree Grove on October 2.
- HTES Officers responded to a barricaded subject in Streamwood to provide traffic management on October 5.
- HTES Officers responded to a structure fire in Roselle on October 5.
- HTES Officers responded to a structure fire in Elgin and provided cylinder fill and decontamination on October 9.
- HTES Officers responded to a traffic accident and provided traffic management in Barrington on October 13.
- HTES Officers responded to a structure fire in Elgin and provided cylinder fill and decontamination on October 14.
- HTES Officers responded to a structure fire in Hoffman Estates on October 15.
- HTES Officers responded to a structure fire in Elgin and provided cylinder fill and decontamination on October 25.
- HTES Officers responded to a structure fire in St. Charles providing cylinder fill and decontamination on October 25.
- HTES Officers responded to a wires down request in Streamwood to provide traffic management on October 31.
- HTES Officers presented at the Illinois Search and Rescue Council Conference on the HTES drone program in Clinton Illinois on October 7.
- HTES Officers provided traffic management at the Hanover Township Fall Shred Event on October 7.
- HTES Officers presented the annual Emergency Services Conference on October 28.

Hanover Township Mission Statement:

To continuously improve the quality of life of Hanover Township residents.

DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Administration</i>				
Vehicle service calls	0	0	14	13
Work orders	485	319	2,844	2,667
Event set-ups/tear downs	167	136	1,005	980
<i>Energy Efficiency – Electricity (Kw)</i>				
Astor Avenue Community Center	3,940	3,937	33,105	34,679
Town Hall	8,580	6,060	67,380	57,120
Senior Center	33,943	34,185	275,580	286,950
<i>Energy Efficiency – Gas (Therms)</i>				
Astor Avenue Community Center	15.65	31.44	342.60	379.53
Town Hall	77.25	132.04	982.96	1,217.67
Senior Center	1,280.30	2,033.05	9,768.65	11,107.86
<i>Road Maintenance</i>				
Salt Usage (Tons)	0	0	0	0

Department Highlights

- Facilities and Road Maintenance staff completed the October brush pickup, collecting approximately 18 tons of mulch. All material was either distributed to residents or used within the Township reserves.
- Facilities Technician Enzenbacher assisted the Department of Emergency Services during the annual conference with AV troubleshooting, garbage collection, setups, and other requested issues.
- Director Hanson attended the annual IPWMAN (Illinois Public Works Mutual Aid Network) conference in Bloomington. The focus of this year's conference was the collaboration between Public Works and Emergency Management Agencies.
- Facilities Technician Enzenbacher assisted the Office of Community Affairs during the October 7 Fall Shred Event.
- Director Hanson met virtually with Thomas Engineering and the Village of Bartlett to discuss next steps in moving forward with the renovation of the Tiknis Campus expansion restoration of the main house. Director Hanson also met with Bartlett Fire Protection District Fire Marshall Heimbecker to address fire protection requirements for both the building and access to site.
- Director Hanson and Director Kutenberg attended a meeting with U-46 Chief of Staff and staff, City of Elgin Senior Planner, and representatives of the Chaple Creek Homeowners Association to discuss plans involving the proposed unincorporated land purchase and possible construction of a new middle school adjacent to the Chaple Creek subdivision.
- Director Hanson and Township Administrator Barr continue attending weekly construction meetings for the Tiknis Campus expansion and Emergency Services Station. Representatives from Vertex Consulting, Old Republic, Thomas Engineering Group, and FGM Architects were also in attendance.

DEPARTMENT OF HUMAN SERVICES



Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>General Assistance</i>				
General Assistance clients	10	9	63	58
General Assistance appointments	16	13	114	92
Emergency Assistance appointments	27	29	141	157
Emergency Assistance approved	2	6	12	36
Crisis intake clients	458	296	1,951	1,685
<i>Veterans' Services</i>				
Office Visits	12	8	90	31
<i>Social Services</i>				
CEDA Applications (LIHEAP, LIWAP, PIPP)	0	187**	191	377**
Financial assistance applications*	4	2	36	36
<i>Food Pantry</i>				
Served (Households)	1,261	1,031	8,370	7,193
Unduplicated	248	488	2,102	2,720
New applications	52	26	265	179
Food Donations	31	55	312	643
<i>Community Center Walk-Ins</i>	195	237	1,057	1,272

* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

** Statistic includes LIWAP applications as of July 2022

Department Highlights

- The food pantry continues to see an increased number of visits. In October, there was an increase of 22% from last year. The Food Pantry serves over 60 families a day in some instances.
- Human Services hosted the first Resource Breakfast for school principals and police social workers in Hanover Township with more than 30 in attendance. There was positive feedback and the principals felt they had learned a lot about Hanover Township services.
- Human Services Coordinator Orozco hosted an Auxiliary Staff Orientation on October 3.
- The Veteran's Group monthly meeting continues to see growth in attendance with 17 in attendance for lunch and a movie on October 4.
- Rich Township came and toured the food pantry and discussed the auxiliary staff volunteer program. Forms and the volunteer handbook were shared.
- The annual holiday program registrations continue and currently there are 500 families registered for a total of 1,268 children. This is a large increase from the number of families registered at this time last year.
- Thanksgiving meal box registration began October 16 at the Astor Avenue Community Center and there is currently a waitlist with 413 families registered. Distribution begins Wednesday, November 15.
- CEDA WIC, the supplemental nutrition program for women, infants, and children (WIC), will return to the Astor Avenue Community Center on November 29 and will continue to be at the center one to two days monthly.

Human Services Mission Statement
Empowering Residents to Achieve Self-Sustainability

OFFICE OF THE MENTAL HEALTH BOARD



Report for October 2023

SERVICE PROVIDED	SEPTEMBER 2023	SEPTEMBER 2022	FYTD 2024	FYTD 2023
<i>Grant Funding</i>				
New clients	216	168	2,115	1,541
Ongoing clients	1,570	902	6,983	4,061
Closed cases	42	44	287	210
Prevention programming presentations	11	9	55	94
Number in audience	465	309	818	756
<i>TIDE</i>				
Participants	29	28	29	28
Rides	184	126	1,298	1,212

Department Highlights

- The Mental Health Board met on October 24 and awarded the following:
 - \$2,346.94 in Staff Development funds to WINGS to send several therapists to a training on dialectical behavioral therapy.
 - \$3,000 in Staff Development funds to Community Alternatives Unlimited to send their staff to the Arc of Illinois Annual Conference.
- All five units at Hanover Landing that are supported by the Mental Health Board are occupied.
- Manager Teachout presented at the Elgin Kiwanis Breakfast Meeting on October 5 as part of a panel discussion on local mental health resources.
- Manager Teachout attended the Ribbon Cutting Ceremony for Hanover Landing.
- Manager Teachout represented the Mental Health Board at Community Crisis Center's annual Partners in Peace Breakfast.
- Manager Teachout met with Care Solace, a mental health resource database company.
- Manager Teachout hosted the third installment of Mental Health Matters, a community workshop at Poplar Creek Library.
- Manager Teachout attended the Human Services Resource Breakfast where she shared information on the Mental Health Board with principals and police social workers located in the Township.
- Manager Teachout represented the Mental Health Board at the Wildwood ground-breaking, a new supportive housing unit in Elgin.
- Manager Teachout scheduled and facilitated Funding Hearings from agencies applying for new or increased funding in the Fiscal Year 2025 funding cycle.
- Manager Teachout continues to serve as Secretary for the Association of Community Mental Health Authorities of Illinois, on the Regional CESSA Act Advisory Committee, the Elgin Human Services Council and Senator Karina Villa's Mental Health Advisory Committee.

Mental Health Board Mission Statement:

The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.

DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for October 2023

SERVICE PROVIDED	OCTOBER 2023	OCTOBER 2022	FYTD 2024	FYTD 2023
<i>Outreach & Prevention</i>				
Open Gym participants	618	28*	3,585	796*
Open Gym participants (unduplicated)	191	3	504	99
Alternative to Suspension referrals	11	45	170	196
Alternative to Suspension participants	68	159	692	752
Alternative to Suspension participants (unduplicated)	48	98	170	191
<i>Clinical</i>				
Therapy clients	285	498	1,807	2,982
Therapy clients (unduplicated)	89	171	499	927
New clients (unduplicated)	4	4	37	34
Clinical hours	209	357	1,675	2,183
Group session participants	28	285	233	579
<i>Tutoring Participants</i>				
Total	155	133	319	291
Unduplicated	60	51	155	151

*Includes Summer Camp participants.

Department Highlights

- Assistant Director of Clinical Services Pamphile met with Principal Alegria at Oakhill Elementary school regarding implementing school groups for students identified as needing Student Aid Internet Gateway (SAIG) group intervention.
- Director Houdek and Manager's Dickinson and Callahan began first round interviews on October 3 for the Substance Abuse Prevention Specialist position.
- Manager Dickinson and Prevention and Volunteer Coordinator Trujillo represented the Township at the Alignment Collaborative for Education annual Explore event on October 5 in partnership with School District U-46.
- Director Houdek attended the ribbon cutting ceremony for Hanover Landings on October 5.
- Youth and Family Services staff participated in an all-day retreat on October 11.
- Director Houdek and Committee on Youth Chair Jordan Wildermuth presented New Leaders in Education recognition awards on October 12 to Principal Paige Moran of Streamwood High School and Principal Richard Lebron of Tefft Middles School.
- On October 17, Director Houdek attended the Resource Breakfast hosted by the Department of Human Services.
- Manager Dickinson presented to Judson University students on October 17 regarding undergraduate internships opportunities at the Township.
- Director Houdek and Manager Dickinson met with Ashlee McHaney, U-46 Assistant Director of Plant Operations, on October 18 to discuss next school year's Open Gym program and locations.
- Youth Program Assistants Carranza and Clements represented the Township at the Annual Trunk or Treat event hosted by Hanover Park District on October 20.
- Manager Dickinson and Administrative Assistant Herrera assisted at the Halloween Fall Event at the Astor Avenue Community Center on October 25.
- Youth and Family Services hosted the annual Hanover Haunts event on October 27.

The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.

Hanover Township
Board Audit Report
From 11/7/2023 - 11/20/23

	<u>Total</u>
Total Town Fund	58,428.47
Total Senior Services Fund	74,439.00
Total General Assistance Fund	11,042.87
Total Road Maintenance Fund	7,821.02
Total Committee for Senior Citizens Services	251.41
Total Mental Health Board Fund	42,639.10
Total IMRF Fund	
Total Social Security Fund	
Total Vehicle Fund	21,000.00
Total Capital Fund	47,589.71
 Total All Funds	 <u><u>263,211.58</u></u>

Supervisor

Town Clerk

Attest

Trustee

Trustee

Trustee

Trustee

Hanover Township Board Audit Report

November 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
1014 · Town Fund - Expenditures					
101CAP · Capital Expenditures					
1014430 · Computer Equipment & Software					
Check	11/15/2023	154498	Access 1 Source	Inv# 99633 Time and Attendance Software (2 clocks)	322.00
Check	11/17/2023	154547	ProxIT Technology Solutions	Inv# 23888 Network Labor/Licensing	13,585.18
Total 1014430 · Computer Equipment & Software					13,907.18
Total 101CAP · Capital Expenditures					13,907.18
101CHN · Community Health					
1014453 · Printing					
Check	11/08/2023	154377	Braden Interact Business (DD6308730301-1)	Inv# 897502 Copy Charges	3.91
Total 1014453 · Printing					3.91
1014465 · Medical Supplies					
Check	11/15/2023	154506	McKesson Medical Surgical	Inv #21342064 A1C Test Kits	133.26
Total 1014465 · Medical Supplies					133.26
1014491 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	1,143.28
Total 1014491 · Health Insurance					1,143.28
1014493 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	144.63
Total 1014493 · Unemployment					144.63
Total 101CHN · Community Health					1,425.08
101CVA · Community Affairs					
101CMA · Community Relations					
1014691 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	571.64
Total 1014691 · Health Insurance					571.64
1014693 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	109.92
Total 1014693 · Unemployment					109.92

Hanover Township Board Audit Report

November 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
1014701 · Veterans Honor Roll					
Check	11/17/2023	154551	A1 Trophies & Awards	Inv# 18494 Veteran Plate	10.00
Total 1014701 · Veterans Honor Roll					10.00
Total 101CMA · Community Relations					691.56
Total 101CVA · Community Affairs					691.56
101ES · ES - Expenditures					
1014802 · Equipment					
Check	11/07/2023	154337	Air One Equipment, Inc.	Inv# 199717 Air Mask (Respirator)	28.26
Check	11/07/2023	154337	Air One Equipment, Inc.	Inv# 199718 Air Cascade Valve Cap	38.00
Check	11/17/2023	154530	Air One Equipment, Inc.	Inv# 199718 Fill Tank Cap	38.00
Check	11/17/2023	154530	Air One Equipment, Inc.	Inv# 199717 Air Mask Filter	28.26
Check	11/17/2023	154531	Aerial Influence LLC	Inv# 002440 Drone Propeller Blades	294.00
Total 1014802 · Equipment					426.52
1014803 · Uniforms					
Check	11/17/2023	154544	Ray O'herron Co., Inc.	Inv# 2305922 Uniform Shirts (2)	205.38
Total 1014803 · Uniforms					205.38
1014809 · Pre-Volunteer Screening					
Check	11/17/2023	154542	Midwest Service Corporation	Inv# 31686 Random Drug Screens	498.00
Total 1014809 · Pre-Volunteer Screening					498.00
1014813 · Vehicle Fuel & Maintenance					
Check	11/07/2023	154339	Carol Stream Lawn and Power	Inv# 505244 Preventative Maintenance Generator	102.18
Check	11/07/2023	154339	Carol Stream Lawn and Power	Inv# 505245 Preventative Maintenance Pump	98.53
Check	11/07/2023	154339	Carol Stream Lawn and Power	Inv# 505246 Preventative Maintenance Generator	97.29
Check	11/07/2023	154339	Carol Stream Lawn and Power	Inv# 505247 Preventative Maintenance Generator	97.30
Check	11/17/2023	154536	Hopkins Ford	Inv# 679178 Transmission Diagnostic	270.00
Total 1014813 · Vehicle Fuel & Maintenance					665.30
1014814 · Communications					
Check	11/17/2023	154543	Motorola Solutions Inc	Inv# 7949220231002 Monthly Communication Fee	678.00
Total 1014814 · Communications					678.00
1014891 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	983.23
Total 1014891 · Health Insurance					983.23

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Type	Date	Num	Name	Memo	Amount
1014893 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	35.87
Total 1014893 · Unemployment					35.87
Total 101ES · ES - Expenditures					3,492.30
101LEA · Legal & Auditing					
1014502 · Legal Services					
Check	11/17/2023	154554	Airdo Werwas LLC	Inv #190-0001-38853 Legal Fees	12,269.26
Check	11/17/2023	154554	Airdo Werwas LLC	Inv #190-0017-38857 Legal Fees	1,192.50
Check	11/17/2023	154554	Airdo Werwas LLC	Inv #190-0019-38859 Legal Fees	555.00
Check	11/17/2023	154554	Airdo Werwas LLC	Inv #190-0005-38854 Legal Fees	382.50
Check	11/17/2023	154554	Airdo Werwas LLC	Inv #190-0018-38858 Legal Fees	2,414.25
Check	11/17/2023	154554	Airdo Werwas LLC	Inv #190-0009-38856 Legal Fees	345.00
Total 1014502 · Legal Services					17,158.51
Total 101LEA · Legal & Auditing					17,158.51
101MAIN · Facilities Maintenance					
1014205 · Janitorial Supplies					
Check	11/08/2023	154376	Bade Supply	Inv #74620 Toliet paper, liners	335.27
Check	11/17/2023	154532	Bade Supply	Inv# 78105 Towels/Toilet Paper/Linens	531.27
Total 1014205 · Janitorial Supplies					866.54
1014210 · Building Maintenance - Town					
Check	11/17/2023	154535	Fox Valley Fire & Safety	Inv# 643251 Fire extinguisher Service	159.25
Total 1014210 · Building Maintenance - Town					159.25
1014211 · Building Maintenance - Senior					
Check	11/15/2023	154503	Tierra Environmental Industrial Services	Inv #T-23-9827 Senior Center kitchen grease trap cleanout	165.00
Check	11/17/2023	154535	Fox Valley Fire & Safety	Inv# 643250 Fire Extinguisher Inspection	151.45
Total 1014211 · Building Maintenance - Senior					316.45
1014214 · Equipment Maintenance - Senior					
Check	11/08/2023	154381	Fox Valley Fire & Safety	Inv# 639872 Annual System Test Inspection	200.50
Check	11/08/2023	154390	Kool Technologies, Inc.	Inv #11581 Repairs for senior center reach in freezer	292.50
Check	11/15/2023	154504	American Backflow Prevention, Inc.	Inv# 22035 Annual Backflow Test & Inspection Senior Cen...	423.80
Total 1014214 · Equipment Maintenance - Senior					916.80
1014218 · Vehicle Maintenance - Town					
Check	11/08/2023	154393	Suburban Tire Auto Care Centers	Inv# 535310 Brake repairs truck #336	802.03
Total 1014218 · Vehicle Maintenance - Town					802.03

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Type	Date	Num	Name	Memo	Amount
1014221 · Cell Phone/Communications					
Check	11/17/2023	154543	Motorola Solutions Inc	Inv# 7949220231002 Monthly Communication Fee	88.00
Total 1014221 · Cell Phone/Communications					88.00
1014222 · Trash Removal - Town					
Check	11/08/2023	154388	Groot, Inc (68246)	Inv# 11522558T107 Trash/Recycling Collection - November	551.33
Total 1014222 · Trash Removal - Town					551.33
1014223 · Trash Removal - Senior					
Check	11/08/2023	154387	Groot, Inc (61390)	Inv #11522436T107 Trash/Recycling Collection - November	699.70
Total 1014223 · Trash Removal - Senior					699.70
1014225 · Grounds/Reserve Maintenance					
Check	11/08/2023	154384	Herc Rentals Inc.	Inv #34155399-002 Air compressor	272.36
Check	11/08/2023	154391	Menards - Hanover Park	Inv #15039 Light, copper caps, hardware for picnic bench ...	90.52
Total 1014225 · Grounds/Reserve Maintenance					362.88
1014226 · Uniforms					
Check	11/08/2023	154382	Fullife Safety Center	Inv #69352 Staff Winter work gloves	82.50
Total 1014226 · Uniforms					82.50
1014230 · Trash Removal - Izaac					
Check	11/08/2023	154386	Groot, Inc (54379)	Inv #11523113T107 Trash/Recycling Collection - November	273.42
Total 1014230 · Trash Removal - Izaac					273.42
1014231 · Dues & Subscription					
Check	11/08/2023	154385	ISSA	Inv# 876818 Annual Subscription (International Sanitary S...	580.00
Total 1014231 · Dues & Subscription					580.00
1014291 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	1,979.93
Total 1014291 · Health Insurance					1,979.93
1014293 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	370.25
Total 1014293 · Unemployment					370.25
Total 101MAIN · Facilities Maintenance					8,049.08

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Type	Date	Num	Name	Memo	Amount
101THE · Town Hall Expense					
1014403 · Utilities - Town					
Check	11/08/2023	154379	Com Ed 006 (Town)	Acct# 7826009006 Monthly Charge/Supply Services 9/29-...	831.48
Check	11/08/2023	154395	Nicor 34	Acct# 34-51-77-1000 9 Monthly Charges 9/15-10/15	33.03
Check	11/15/2023	154510	Village of Bartlett	Acct 63818 Water/Sewer Bill# 789073 10/16	31.50
Total 1014403 · Utilities - Town					896.01
1014416 · Equipment Rental - Town					
Check	11/17/2023	154541	Leaf (618-010)	Inv# 15572481 Nov/Dec Town Hall Main Copier Lease	460.86
Total 1014416 · Equipment Rental - Town					460.86
Total 101THE · Town Hall Expense					1,356.87
101TOE · Town Office Expense					
1014412 · Travel Expenses					
Check	11/17/2023	154523	Hailey Matich (v)	TOI Conference/Misc Mileage Reimbursement	350.56
Total 1014412 · Travel Expenses					350.56
1014591 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	2,852.87
Total 1014591 · Health Insurance					2,852.87
1014593 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	289.26
Total 1014593 · Unemployment					289.26
Total 101TOE · Town Office Expense					3,492.69
104ASR · Assessor's Division					
1044491 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	0.00
Total 1044491 · Health Insurance					0.00
1044493 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	109.92
Total 1044493 · Unemployment					109.92
Total 104ASR · Assessor's Division					109.92

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Type	Date	Num	Name	Memo	Amount
109YFS · Youth & Family Services					
109ADM · Administration & Clinical					
1094617 · Equipment Maintenance					
Check	11/17/2023	154541	Leaf (618-010)	Inv# 15572481 Nov/Dec Youth and Family Main Copier Le...	328.04
Total 1094617 · Equipment Maintenance					328.04
1094619 · Office Supplies					
Check	11/15/2023	154495	A1 Trophies & Awards	Inv# 18509 Namebadges (4)	49.75
Total 1094619 · Office Supplies					49.75
1094621 · Recruitment and Pre Employment					
Check	11/07/2023	154357	Physicians Immediate Care	Inv# 4355539 Physical Performance Test	50.00
Total 1094621 · Recruitment and Pre Employment					50.00
1094623 · Travel					
Check	11/15/2023	154492	Roxanne Diaz (v)	Mileage Reimbursement 9/26, 10/24, 10/27	26.20
Check	11/15/2023	154494	Patricia Gomez (v)	Mileage Reimbursement October 2023	60.26
Check	11/15/2023	154497	Katia Munoz (v)	Mileage Reimbursement October 2023	7.86
Check	11/15/2023	154497	Katia Munoz (v)	Mileage Reimbursement September 2023	11.79
Total 1094623 · Travel					106.11
1094624 · Client Mgmt Software					
Check	11/17/2023	154521	Kenneth Young Center	Inv# T014292 CIS Maintenance/Support Nov 2023	300.00
Total 1094624 · Client Mgmt Software					300.00
1094691 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	2,051.35
Total 1094691 · Health Insurance					2,051.35
1094693 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	607.45
Total 1094693 · Unemployment					607.45
Total 109ADM · Administration & Clinical					3,492.70
109OUT · Outreach & Prevention					
1094644 · Travel					
Check	11/15/2023	154493	Ryan Dickinson	Mileage Reimbursement October 2023	91.70
Check	11/15/2023	154496	Gisel Trujillo (v)	Mileage Reimbursement August 2023	26.20
Check	11/15/2023	154496	Gisel Trujillo (v)	Mileage Reimbursement October 2023	106.77
Check	11/15/2023	154496	Gisel Trujillo (v)	Mileage Reimbursement September 2023	93.01
Total 1094644 · Travel					317.68

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Type	Date	Num	Name	Memo	Amount
1094656 · Youth Center Equipment					
Check	11/17/2023	154541	Leaf (618-010)	Inv# 15572481 Nov/Dec Youth and Family IWYC Copier L...	328.04
Total 1094656 · Youth Center Equipment					328.04
1094658 · Youth Center Utilities					
Check	11/17/2023	154534	Com Ed 010	Acct# 6997418010 Monthly Charges 10/8-11/7	345.07
Total 1094658 · Youth Center Utilities					345.07
1094659 · Youth Center Phone & internet					
Check	11/17/2023	154533	Comcast (276 IWC Internet)	Acct# 8771 20 032 0786276 Monthly Charges 11/4-12/3	192.85
Total 1094659 · Youth Center Phone & internet					192.85
1094791 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	3,640.84
Total 1094791 · Health Insurance					3,640.84
1094793 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	428.10
Total 1094793 · Unemployment					428.10
Total 109OUT · Outreach & Prevention					5,252.58
Total 109YFS · Youth & Family Services					8,745.28
Total 1014 · Town Fund - Expenditures					58,428.47
1104 · Aging Services - Expenditures					
1104ADM · Administration					
1104523 · Recruitment					
Check	11/07/2023	154361	Verify (XHANOV)	Inv# 1563686 Background Checks	72.00
Total 1104523 · Recruitment					72.00
1104524 · Utilities					
Check	11/08/2023	154380	Com Ed 009 (Snr)	Acct# 7826010009 Monthly Charges 9/29-10/30	4,651.18
Check	11/08/2023	154396	Nicor 53	Acct# 53-90-98-7636 8 Monthly Charges 9/25-10/23	842.56
Check	11/15/2023	154510	Village of Bartlett	Acct 62447 Water/Sewer Bill# 788658 10/16	213.62
Total 1104524 · Utilities					5,707.36
1104527 · Equipment					
Check	11/17/2023	154528	Accurate Office Supply Co	Inv# 604549 Keyboard	32.31
Check	11/17/2023	154545	Wells Fargo Financial Leasing Inc	Inv# 5027417447 Main Copier Lease	289.85
Total 1104527 · Equipment					322.16

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Type	Date	Num	Name	Memo	Amount
1104528 · Office Supplies					
Check	11/07/2023	154336	A1 Trophies & Awards	Inv# 18497 Namebadges (3)	29.85
Check	11/15/2023	154507	Accurate Office Supply Co	Inv #603912 Paper clips, post it notes	54.49
Check	11/15/2023	154507	Accurate Office Supply Co	Inv #603982 Paper clips	7.05
Check	11/15/2023	154507	Accurate Office Supply Co	Inv #604018 Return paper clips	-14.40
Check	11/17/2023	154528	Accurate Office Supply Co	Inv# 604549 Copy Paper/Card Stock	219.43
Check	11/17/2023	154529	A1 Trophies & Awards	Inv# 020997 Staff Name Badge	9.95
Check	11/17/2023	154529	A1 Trophies & Awards	INV# 021009 Staff Name Badges (5)	49.75
Total 1104528 · Office Supplies					356.12
1104533 · Printing					
Check	11/08/2023	154377	Braden Interact Business (DD6308730301-1)	Inv# 897502 Copy Charges	30.40
Check	11/15/2023	154508	Kwik Print	Inv #74594 Business Cards	47.10
Total 1104533 · Printing					77.50
1104538 · Community Affairs					
Check	11/17/2023	154540	Kwik Print	Inv# 74636 Postcard mailer (1,000)	222.70
Total 1104538 · Community Affairs					222.70
1104591 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	6,095.80
Total 1104591 · Health Insurance					6,095.80
1104593 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	71.74
Total 1104593 · Unemployment					71.74
Total 1104ADM · Administration					12,925.38
1104NUT · Nutrition					
1105551 · Congregate Food					
Check	11/15/2023	154517	Gordon Food Service	Cafe Food	3,455.45
Check	11/15/2023	154513	Get Fresh Produce, Inc	Congregate Food	715.73
Total 1105551 · Congregate Food					4,171.18
1105553 · Congregate Supplies					
Check	11/15/2023	154517	Gordon Food Service	Cafe Supplies	373.35
Check	11/15/2023	154513	Get Fresh Produce, Inc	Congregate Supplies	79.92
Total 1105553 · Congregate Supplies					453.27

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Type	Date	Num	Name	Memo	Amount
1105558 · Home Delivered Meals Food					
Check	11/15/2023	154509	Pur Foods LLC dba Mom's Meals	Inv# MM10312023-HT Special Dietary Meals	3,575.87
Check	11/15/2023	154517	Gordon Food Service	HDM Food	3,455.44
Check	11/15/2023	154513	Get Fresh Produce, Inc	HDM Food	715.73
Total 1105558 · Home Delivered Meals Food					7,747.04
1105560 · Home Delivered Meals Supplies					
Check	11/15/2023	154517	Gordon Food Service	HDM Supplies	423.63
Check	11/15/2023	154513	Get Fresh Produce, Inc	HDM Supplies	79.93
Total 1105560 · Home Delivered Meals Supplies					503.56
1105793 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	179.34
Total 1105793 · Unemployment					179.34
Total 1104NUT · Nutrition					13,054.39
1104PRO · Enrichment Programs					
1104515 · Programming					
Check	11/07/2023	154338	Bob Kalal	Music Performance 2/8/24	175.00
Check	11/07/2023	154343	Denise Laurin-Donatelle	Senior Presentation 1/22/24 - History of Fashion in Art	150.00
Check	11/07/2023	154343	Denise Laurin-Donatelle	Senior Presentation 2/4/24 - Visions of Love	150.00
Check	11/07/2023	154345	Giuseppa Bartolomeo	Cooking Class Instructor 8 Classes Jan/Feb 2024	800.00
Check	11/07/2023	154346	Heather Braodakis	Inv# 12524 Music Entertainment 1/25/24 - Broadway	275.00
Check	11/07/2023	154347	Jim Gibbons	Senior Presentation 1/18/24 - Alex Trebek	275.00
Check	11/07/2023	154347	Jim Gibbons	Senior Presentation 2/1/24 - Charles M. Schultz	275.00
Check	11/07/2023	154365	Joy Andreassen	Inv# 2024-1 Zumba Gold January	250.00
Check	11/07/2023	154365	Joy Andreassen	Inv# 2024-2 Zumba Gold February	150.00
Check	11/07/2023	154350	Landon Florancic	Musical Performance 1/26/24 - Elvis Show	175.00
Check	11/07/2023	154351	Laura Trujillo	Inv# 15 Yoga Instruction January	245.00
Check	11/07/2023	154351	Laura Trujillo	Inv# 16 Yoga Instruction February	210.00
Check	11/07/2023	154352	LaVerne Bobkowski	Inv# 240229 Music Show 2/29/24 - Rat Pack Show	175.00
Check	11/07/2023	154353	Liz Goss	Inv# 21324 Musical Presentation 2/13/24 - Valentine's The...	225.00
Check	11/07/2023	154354	Martina Mathisen	Inv# 3468 Senior Presentation 1/23/24 - Meet Marie Antio...	275.00
Check	11/07/2023	154356	Michelle Gibbons Presents	Inv# 10006 Presentation 2/5/24 - Magic of Oz	275.00
Check	11/07/2023	154358	Radio Players West	Inv# HTSC-0002 Radio Performance 2/3/24	50.00
Check	11/07/2023	154359	The Twilight Toubadour, Inc	Music Performance 2/27/24	115.00
Check	11/07/2023	154360	The Wildbird Shack	Presentation 2/23/24 - Owls of Illinois	200.00
Check	11/07/2023	154364	William Hazelgrove	Senior Presentation 1/29/24 - Henry Knox's Noble Train	300.00
Check	11/07/2023	154364	William Hazelgrove	Senior Presentation 2/12/24 - The RMS Titanic	300.00
Check	11/08/2023	154366	Linda Kay (2)	Mileage and reimbursement expenses for August 2023	20.17
Check	11/08/2023	154370	Good Clean Fun Music	Holiday Party Entertainment	300.00
Check	11/08/2023	154371	Hardy's Reindeer Ranch	Group payment for Ranch and Show	1,980.00
Check	11/15/2023	154515	KBC Tour Company	3 Day Door County Tour 10/9-10/11	22,050.00

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Type	Date	Num	Name	Memo	Amount
Check	11/15/2023	154507	Accurate Office Supply Co	Inv #603912 Cups	54.98
Check	11/17/2023	154524	Giuseppa Bartolomeo	Cooking Class Supplies	118.58
Total 1104515 · Programming					29,568.73
1104520 · Volunteer Services					
Check	11/07/2023	154336	A1 Trophies & Awards	Inv# 18496 Namebadges (8)	79.60
Check	11/07/2023	154344	Dorothy Archer	Home Delivered Meals Mileage Reimbursement Oct	101.00
Check	11/07/2023	154355	Maureen Howard	Home Delivered Meals Mileage Reimbursement Oct	53.78
Check	11/07/2023	154362	Verify (XHTSSE)	Inv# 1563698 Background Checks Oct	54.00
Check	11/08/2023	154372	Pat Zickler	Home Delivered Meals Mileage Reimbursement Sept-Nov	167.68
Check	11/08/2023	154373	Mary Wojtczak	Home Delivered Meals Mileage Reimbursement Sept-Nov	62.55
Check	11/08/2023	154374	Roth, Philip	Home Delivered Meals Mileage Reimbursement Oct-Nov	49.78
Check	11/08/2023	154375	James Lemonides	Home Delivered Meals Mileage Reimbursement October	40.87
Check	11/17/2023	154525	Charles Valerio	Home Delivered Meals Mileage Reimbursement Sept/Oct	126.68
Check	11/17/2023	154526	Priscila Dixon	Home Delivered Meals Mileage Reimbursement Oct	26.20
Check	11/17/2023	154527	Lynn Marinelli	Home Delivered Meals Mileage Reimbursement Aug-Oct	28.82
Total 1104520 · Volunteer Services					790.96
1104532 · Visual Arts					
Check	11/15/2023	154511	Hobby Lobby	Spray varnish	33.94
Total 1104532 · Visual Arts					33.94
1104891 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	6,051.51
Total 1104891 · Health Insurance					6,051.51
1104893 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	254.55
Total 1104893 · Unemployment					254.55
Total 1104PRO · Enrichment Programs					36,699.69
1104SOC · Social Services					
1104567 · Memory Cafe Grant					
Check	11/08/2023	154367	Angela Scalisi	October Memory Cafe	210.00
Check	11/08/2023	154368	Jim Gibbons	November Memory Cafe	275.00
Check	11/08/2023	154369	Jacqueline McCarty	Memory Cafe Presentation	100.00
Total 1104567 · Memory Cafe Grant					585.00
1104991 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	2,245.15
Total 1104991 · Health Insurance					2,245.15

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Type	Date	Num	Name	Memo	Amount
1104993 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	144.63
Total 1104993 · Unemployment					144.63
Total 1104SOC · Social Services					2,974.78
1104TRN · Transportation					
1104518 · Vehicle Maintenance					
Check	11/15/2023	154512	Kammes Auto & Truck Repair, Inc.	Inv# 142782 Bus 141 Tire/Oil Change	625.56
Check	11/17/2023	154539	Kammes Auto & Truck Repair, Inc.	Inv# 142855 Bus145 Brakes/Tire/Headlight/Oil Change	2,789.82
Total 1104518 · Vehicle Maintenance					3,415.38
1104549 · Employee Screenings					
Check	11/07/2023	154357	Physicians Immediate Care	Inv# 4355539 Drug Screen	67.00
Check	11/07/2023	154362	Verify (XHTSSE)	Inv# 1563698 Background Checks Oct	54.00
Total 1104549 · Employee Screenings					121.00
1104550 · Telephone					
Check	11/07/2023	154363	Verizon Wireless	Inv# 6647174048 Monthly Charges 9/19-10/18	446.09
Total 1104550 · Telephone					446.09
1104691 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	4,487.00
Total 1104691 · Health Insurance					4,487.00
1104693 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	315.29
Total 1104693 · Unemployment					315.29
Total 1104TRN · Transportation					8,784.76
Total 1104 · Aging Services - Expenditures					74,439.00
2024 · Human Services - Expenditures					
2024ADM · Administration					
2024202 · Office Supplies					
Check	11/08/2023	154392	Staples	Inv #3549611859 Toner	117.86
Check	11/08/2023	154392	Staples	Inv #3549611860 Folders and staples	82.49
Check	11/08/2023	154392	Staples	Inv #3548827501 Staples, binderclips, paper clips	53.43
Total 2024202 · Office Supplies					253.78

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Type	Date	Num	Name	Memo	Amount
2024204 · Equipment					
Check	11/17/2023	154541	Leaf (618-010)	Inv# 15572481 Nov/Dec Astor Copier Lease	328.04
Check	11/17/2023	154552	Quench USA, Inc.	Inv# 6032223 Water Machine Rental	44.32
Total 2024204 · Equipment					372.36
2024205 · Travel & Training					
Check	11/08/2023	154394	Lori Orozco	Mileage Reimbursement November 2023	7.21
Check	11/17/2023	154522	Mary Jo Imperato.	TOI Conference Mileage Reimbursement	259.58
Total 2024205 · Travel & Training					266.79
2024210 · Printing					
Check	11/17/2023	154551	A1 Trophies & Awards	Inv# 18493 Signage	15.75
Total 2024210 · Printing					15.75
2024212 · Dues & Publications					
Check	11/07/2023	154349	Kiwanis Club of Streamwood	Membership Dues 2023-2024	125.00
Total 2024212 · Dues & Publications					125.00
2024509 · Volunteer Appreciation					
Check	11/17/2023	154551	A1 Trophies & Awards	Inv# 18495 Name Badge	9.95
Total 2024509 · Volunteer Appreciation					9.95
2024511 · Phone and Internet					
Check	11/08/2023	154378	Comcast (898 WS)	Acct 8771100850097898 Monthly Cable/Internet Charges ...	240.74
Total 2024511 · Phone and Internet					240.74
2024591 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	1,245.15
Total 2024591 · Health Insurance					1,245.15
2024593 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	109.92
Total 2024593 · Unemployment					109.92
Total 2024ADM · Administration					2,639.44
2024HOM · Home Relief					
2024102 · Rent					
Check	11/14/2023	6424	Shellpoint	August Rent 2023	975.00
Total 2024102 · Rent					975.00

Hanover Township Board Audit Report

November 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
2024119 · Emergency Assistance					
Check	11/17/2023	6427	Kedar Imports LLC	Emergency Assistance	2,500.00
Check	11/17/2023	6428	Blackhawk Apartments	Emergency Assistance	1,832.79
Total 2024119 · Emergency Assistance					4,332.79
Total 2024HOM · Home Relief					5,307.79
202PAN · Pantry					
1014161 · Utilities					
Check	11/07/2023	154341	Com Ed 016 (Astor)	Acct# 8584152016 Monthly Charges 10/2-10/31	586.69
Check	11/08/2023	154383	Village of Hanover Park	Acct 3940-001 Water/Sewer 10/25	61.35
Check	11/08/2023	154397	Nicor 65	Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 9/14-10...	1.11
Total 1014161 · Utilities					649.15
1014166 · Trash Removal					
Check	11/08/2023	154389	Groot, Inc (69323)	Inv# 11522559T107 Trash Collection Town Nov	1,210.18
Total 1014166 · Trash Removal					1,210.18
1014191 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	1,200.44
Total 1014191 · Health Insurance					1,200.44
1014193 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	35.87
Total 1014193 · Unemployment					35.87
Total 202PAN · Pantry					3,095.64
Total 2024 · Human Services - Expenditures					11,042.87
3034 · Road Maintenance - Expenditures					
3034ADM · Administration					
3034701 · Legal					
Check	11/17/2023	154554	Airido Werwas LLC	Inv #190-0007-38855 Legal Fees	1,785.30
Total 3034701 · Legal					1,785.30
3034710 · Community Affairs					
Check	11/15/2023	154502	Interstate Billing Service, Inc	Battery Recycling Program	22.04
Total 3034710 · Community Affairs					22.04

Hanover Township Board Audit Report

November 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
3034711 · Utilities					
Check	11/07/2023	154340	Com Ed 8009 (R&B)	Acct# 7826008009 Monthly Charges/Supply Services 9/29...	164.98
Check	11/07/2023	154342	Com Ed 039	Acct# 7826007039 Monthly Charges 9/29-10/30	25.35
Total 3034711 · Utilities					190.33
3034791 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	1,143.28
Total 3034791 · Health Insurance					1,143.28
3034793 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	312.40
Total 3034793 · Unemployment					312.40
Total 3034ADM · Administration					3,453.35
3034ROD · Road Maintenance					
3034602 · Operating Supplies & Materials					
Check	11/08/2023	154382	Fullife Safety Center	Inv #69352 Staff Winter work gloves	82.50
Check	11/15/2023	154505	Traffic Control & Protection Inc	Inv #116594 Sign posts	90.00
Check	11/17/2023	154543	Motorola Solutions Inc	Inv# 7949220231002 Monthly Communication Fee	88.00
Total 3034602 · Operating Supplies & Materials					260.50
3034610 · Street Lighting					
Check	11/15/2023	154499	Com Ed 116/152	Acct# 0045120152 Street Lights	198.79
Total 3034610 · Street Lighting					198.79
Total 3034ROD · Road Maintenance					459.29
303EQM · Equipment					
3034609 · Maintenance Vehicles & Equip					
Check	11/15/2023	154501	Kankakee Truck Equipment, Inc	Inv #177848 Relief valves	78.40
Check	11/17/2023	154538	Kammes Auto & Truck Repair, Inc.	Inv# 142787 Truck 501 Power Steering/Hub Cap/Coolant ...	3,829.98
Total 3034609 · Maintenance Vehicles & Equip					3,908.38
Total 303EQM · Equipment					3,908.38
Total 3034 · Road Maintenance - Expenditures					7,821.02
4045 · Comm/SR Citizens Svcs - Expense					
4045105 · Soda/Snack Vending					
Check	11/17/2023	154520	Megan Conway	Vending Machine Supplies	251.41
Total 4045105 · Soda/Snack Vending					251.41
Total 4045 · Comm/SR Citizens Svcs - Expense					251.41

Hanover Township Board Audit Report

November 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
5054 · Mental Health - Expenditures					
5054ADM · Administration					
5054591 · Health Insurance					
Check	11/17/2023	154548	United Healthcare	Monthly Medical Premiums	1,726.36
Total 5054591 · Health Insurance					1,726.36
5054593 · Unemployment					
Check	11/17/2023	154537	Illinois Counties Risk Management Trust	Inv# 1000462 Unemployment Premium	35.86
Total 5054593 · Unemployment					35.86
Total 5054ADM · Administration					1,762.22
5054SVC · Service Contracts					
5054123 · Easter Seals					
Check	11/15/2023	154518	Easter Seals DuPage & Fox Valley Region	Medical Rehabilitative Support Oct 2023	7,156.25
Total 5054123 · Easter Seals					7,156.25
5054130 · Northwest Casa					
Check	11/17/2023	154550	Northwest CASA	Sexual Violence Intervention Oct 23	714.38
Total 5054130 · Northwest Casa					714.38
5054162 · Tide Transportation					
Check	11/15/2023	154514	A#1 Cab Dispatch Inc	Tide Transportation - October Invoices	2,287.50
Total 5054162 · Tide Transportation					2,287.50
5054175 · WINGS Transitional Shelter					
Check	11/15/2023	154519	Wings	Housing & Counseling Services	5,000.00
Total 5054175 · WINGS Transitional Shelter					5,000.00
5054180 · Capital Grant Fund					
Check	11/17/2023	154549	Marklund Children's Home	Capital Grant Renovation	25,000.00
Total 5054180 · Capital Grant Fund					25,000.00
5054204 · Easter Seals Family Support					
Check	11/15/2023	154518	Easter Seals DuPage & Fox Valley Region	Family Support Services Oct 2023	718.75
Total 5054204 · Easter Seals Family Support					718.75
Total 5054SVC · Service Contracts					40,876.88
Total 5054 · Mental Health - Expenditures					42,639.10

Hanover Township Board Audit Report

November 7 - 20, 2023

Type	Date	Num	Name	Memo	Amount
7004 · Vehicle Replcmnt - Expenditures					
7004408 · Vehicle Purchase					
Check	11/17/2023	154546	Glen Ellyn Volunteer Fire Company	Pre-Owned Heavy Rescue Squad	21,000.00
Total 7004408 · Vehicle Purchase					21,000.00
Total 7004 · Vehicle Replcmnt - Expenditures					21,000.00
8084 · Capital Projects - Expenditures					
8084414 · Emergency Services Station					
Check	11/15/2023	154516	Commercial Funding Inc.	October progress payment Emergency Services project e...	8,694.71
Check	11/15/2023	154500	Patriotic Piping Inc	Inv #1121 Gas line installation	3,389.20
Check	11/17/2023	154553	S.J. Carlson Fire Protection, Inc.	Pay Request 3 EMA HQ Sprinkler System install	33,517.80
Check	11/17/2023	154555	Next Step Flooring Solutions	HTES Station Flooring	1,988.00
Total 8084414 · Emergency Services Station					47,589.71
Total 8084 · Capital Projects - Expenditures					47,589.71
TOTAL					263,211.58



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Absent: Trustee Noyola.
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Deputy Chief Lonnie Williams, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant to the Administrator Hailey Matich, Deputy Administrator Kristin Vana, Administrator James Barr, Intern Muhammad Yahya, and Attorney Mike Airdo. Also present were representatives of the BAPS community and the Sikh community.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentation: Resolution Recognizing Diwali – the Festival of Lights: Trustee Beattie moved that the Board approve the resolution recognizing Diwali in Hanover Township; Trustee Essick seconded the motion. Roll call: Ayes: Supervisor McGuire, and Trustees Beattie, Essick, and Martinez. Motion carried.
- V. Reports:
 - A. Supervisor's Report: Supervisor McGuire reported that the Township received notification by the Village of Bartlett of the termination of the Bartlett Quarry redevelopment project area (TIF district) effective December 31, 2023. He made note the Human Services is in need of donations for the Christmas programming.
 - B. Clerk's Report: Clerk Dolan Baumer offered on report at this time.
 - C. Assessor's Report: Assessor Moinuddin reported on the upcoming property tax seminar later this week.
 - D. Trustee Liaison Committee Reports: No reports were offered at this time.
 - E. Department Reports: Written reports were submitted for the Board's review during the October 17 meeting; highlights this period included Director Hanson thanking the County Sheriff's department for its support of enforcing overweight truck traffic on Rhorssen Road. Study is being conducted on the Bridlewood subdivision 3.2 mile street rebuild needs for the 2024 project. The Emergency Services station is undergoing landscaping; ComEd is about ready to turn the lights on; the back-up generator is in place and ready for service; new lockers were delivered; and much more, keeping the station on target for a December 23 occupancy. Director Kuttentberg reported that online fundraising has generated funds for the Christmas programming. SB690 would clear up confusion with regard to community health boards levying. Celeste Smith returns later this week from her time off. Deputy William reported that ten fire calls, three traffic control issues, a downed wire, two Township events, and fire department open houses at neighboring villages were covered by the unit last month. Officers are being trained for certification offsite. Deputy Vana reported that Hanover Landing has 28 units leased, five of which are Township units. Visiting nurse services begin next week at the housing complex. \$327,000 has been received from the state for the Emergency Services station, totaling \$776,190 received on the grant to date. Director Smith reported on various upcoming seminars in the elementary schools. The next blood drive is scheduled for November 21. While COVID 19 transmission rates are low, there have been reports of staff and volunteers having symptoms. Shots are available. Manager Teachout reported that she would be attending the Human Services Council meeting on November 20. The Mental Health Board has had several FY25 funding

Minutes of a Meeting of the Hanover Township Board

Tuesday, November 7, 2023

Page 2

request presentations during the last meeting. Director Imperato reported that the flag presentation at the Runzel Reserve would be held throughout this week. November 21 is the Veterans dinner. 470 families have registered for the holiday programs, representing 1,200 children; collection boxes are out in the community. Staff has renewed the annual NACVSO membership and taken recertification exams. Thanksgiving meal box registration is at about 375 families and distribution would be next Wednesday. Director Conway reported that the Aging Services holiday party would be held at the Villa Olivia on December 5. Thanksgiving meals are available to the home delivered meals recipients from Blue Heron of Elgin. Staff would be presenting at Township of Illinois Annual Conference next week representing ITASC. During the annual meeting of the ITASC group, she was elected as Vice President for the coming year. Ms Char Thomason was promoted to Administrative Assistant. Director Houdek reported that the department of transportation for U-46 school district agreed to make the Izaak Walton Youth Center one of its stops from Huff Elementary open for 25 students. Open Gym will be held from December 27 to January 5 at Ontarioville, Oak Hill, and Parkwood. The Streamwood Park District partnership with Hanover Township would be offering a very popular soccer season. Administrator Barr reported that a "first amendment auditor" was in today to find out about the Township and purportedly left satisfied. Trustee Noyola would be back next meeting. The quote from Blue Cross Blue Shield is looking favorable for the 2024 Township benefit program. Director Kuttentberg reported that the legislature is not moving forward with changes to the Paid Leave for All Workers act at this time. The Finance committee met and a proposed levy would be presented during the next board meeting. Attorney Airdo reported on the title to the Lion Bridge saying this it is the responsibility of the County Forest Preserve.

- VI. Bill Paying: Mr. Barr presented the bills for payment from October 17, 2023 through November 6, 2023 as follows:

a.	Town	\$41,763.40
b.	Senior Services	51,840.90
c.	General Assistance	9,331.77
d.	Road Maintenance	40,114.44
e.	Senior Citizens Services	68.00
f.	Mental Health Board	22,592.15
g.	Vehicle	300.00
h.	Capital	<u>117,521.24</u>
	Total	<u>\$283,531.90</u>

A motion was made by Trustee Martinez and seconded by Trustee Essick, to approve payment of the bills as presented from October 17, 2023 through November 6, 2023. Roll call: Ayes: Trustees Martinez and Essick, and Supervisor McGuire. Abstain: Trustee Beattie. Motion carried. None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No other business was discussed.

- VIII. New Business:

- A. Board Meeting Minutes of October 17, 2023: Clerk Dolan Baumer presented the Board meeting minutes of October 17, 2023 for review and approval. Trustee Essick moved to approve the Board meeting minutes of October 17, 2023 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Approval of the 2024 Township Board Meeting Dates: Trustee Beattie moved that the Board approve the 2024 Township Board Meeting dates; motion seconded by Trustee Martinez. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.
- C. Approval of the 2024 Township Holiday Closures: Trustee Beattie moved that the Board

approve the 2024 Township Holiday closures as presented; motion seconded by Trustee Essick. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.

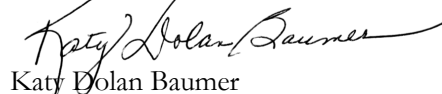
- D. Consideration of Purchase of a Pre-owned Vehicle for the Emergency Services Department: Trustee Martinez moved that the Board consider the purchase of a pre-owned vehicle for the Emergency Services Department; motion seconded by Trustee Essick. Staff recommended the purchase of a 1991 International Chassis 30 Body from the Glen Ellyn Fire Department Squad 38 for \$21,000. Trustee Essick moved that the Board approve the purchase of a pre-owned vehicle for the Emergency Services Department as presented by staff; second by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.
- E. Consideration to Reschedule the December 19, 2023 Township Board Meeting to 5:00 p.m.: Trustee Beattie moved that the Board approve rescheduling the December 19, 2023 Township Board meeting to 5:00 p.m.; motion seconded by Trustee Martinez. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: Administrator Barr reported that Emanuel Lutheran United Church has had the tax division done to separate the church property from the cemetery property. The final agreement is pending. The Board concurred that if the Church does not pay the accompanying fees to complete the agreement, then the deal between the Township and the Church will be off and will not be made.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:44 p.m. was made by Trustee Beattie and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs



Memorandum

Date: November 16, 2023

To: Hanover Township Board

From: Kristin Vana, Deputy Township Administrator
Suzy Callahan, Human Resources Manager

Re: Major Medical Coverage and Ancillary Benefits – January 1, 2024

In late October, the Township received the renewal rates from United Healthcare (UHC). For the past thirteen years, the Township has provided major medical insurance through UHC. For the last five years the Township has offered a High Deductible Plan with a Health Reimbursement Arrangement (HRA). The Township's health care premiums for major medical coverage increased 1.9% last year through UHC. This year the initial rate offer from UHC, for the January 2024 renewal, was a 9.5% increase over the current year's plans.

After receiving the initial 9.5% increase from UHC, Mission Insurance Services reviewed additional insurance rate options. A quote was requested for major medical coverage from BlueCross BlueShield of Illinois (BCBSIL). In addition, Mission Insurance Services requested rate relief from UHC which resulted in receiving a revised renewal rate of a 4.5% increase. The rate received from BCBSIL came back very favorable, reflecting a 7.42% rate decrease from 2024 UHC rates.

Staff completed an in-depth analysis of the BCBSIL plan offerings. BCBSIL offers two different plans to Township employees. The first is the Blue Choice Options PPO, which is a tiered network system. Within this plan, Tier One coverage has the highest level of benefits and lowest out-of-pocket costs. This tier includes what BCBSIL refers to as "preferred" doctors and hospitals. Tier Two coverage is a mid-level of benefits with higher out-of-pocket costs and includes what BCBSIL refers to as "non-preferred" doctors and hospitals, although still in network. Tier Three is out of network, which has the lowest level of benefits and has the highest out-of-pocket costs. Staff reviewed the most frequently used hospital systems in the area including Ascension, Northwestern Medicine, Advocate, Northwest Community Hospital, University of Chicago, Rush University Medical Center, and Lurie Children's Hospital all of which are covered under either Tier One or Tier Two of the Blue Choice Options PPO.

The second BCBSIL plan option is the full Blue Cross PPO plan, Blue Edge, which includes all Tier One and Tier Two doctors and hospitals in the Blue Choice Options PPO. The difference is this plan does not offer a tiered system and the cost of medical services is covered at 100% after the employee meets their deductible. The Blue Choice Options PPO Tier One covers 100% after the employee meets their deductible, however Tier

Two covers 80% after the employee meets their deductible.

Both the BCBSIL Blue Choice Options PPO and the Blue Edge PPO plans offer lower monthly premium rates compared to UHC 2023 rates, for both the Township and the employee, across all categories of coverage. Overall, the premium decrease with the BCBSIL plan offerings is approximately 7.42%. The monthly premium for the UHC plans will increase approximately 4.5% and does not provide any additional offerings. The UHC plans' coverage offerings for 2024 will remain the same.

Staff also reviewed and compared the costs associated with the HRA for both the BCBSIL and UHC plans. As a part of UHC's 2024 renewal, individual deductibles will increase from \$3,000 to \$3,500 and from \$5,000 to \$6,000 for the family deductible. The deductible costs are the same for both the UHC Core PPO and the UHC Choice PPO plans. In comparison, BCBSIL has different deductibles for the Blue Choice Options PPO Tier One and Tier Two. Tier One individual deductibles are \$3,200, \$6,400 for two individuals, and \$9,200 for a family of three or more. Tier Two individual deductibles are \$4,600, \$9,200 for two individuals, and \$13,800 for a family of three or more. The Blue Edge PPO plan has an individual deductible of \$3,200 and \$6,400 for a family deductible.

In the current benefit year, the cost for the Township under UHC includes offering \$2,500 to contribute to the cost of the individual deductible and \$5,000 to contribute to the cost of the family deductible. Since the BCBSIL plans looked most favorable due to lower monthly premium rates, but have some higher deductible rates, Township staff worked with Mission Insurance Services to identify ways to absorb the increase to the plan deductibles without increasing the employee contribution. It was determined the Township could consider offering three different HRA benefits based on the number of dependents the employee enrolls in coverage. The chart below reflects the recommended breakdown of the HRA costs for the BCBSIL plan:

	Employee Only	Employee Plus One	Employee Plus Two or More
BCBS Deductible	\$3,200	\$6,400	\$9,200
Township Share	\$2,700	\$5,400	\$8,200
Employee Share	\$500	\$1,000	\$1,000

Currently, 31 employees are enrolled in employee only coverage, 8 employees have employee plus one coverage, and 7 employees are enrolled in employee plus two or more. Upon review of this year's HRA report, 45% of committed participants' funds were utilized as of November 1st. While use of funds is difficult to predict based on staff enrollment changes and medical needs, the anticipated use of funds for 2024 is expected to be similar to the use of funds in benefit year 2023. Based on the current enrollment and a utilization rate of approximately 55%, the HRA contribution is \$101,365.00.

Although the Township has enjoyed a positive relationship with UHC over the past thirteen years, there is a

cost savings to the Township by switching to Blue Cross Blue Shield of Illinois. The total projected cost to the Township by enrolling in BCBSIL plans is \$471,078.50. This total is based on the current number of enrolled employees in health insurance coverage and includes the HRA cost breakdown as listed above, the annual employee waiver (\$3,600 per year per employee who waives health insurance coverage) cost and reflects an HRA utilization rate of 55%. In comparison, the projected total to continue with UHC in 2024 is \$503,254.39.

Based on prior years feedback from the Township's elected officials, staff increased the Township's portion of the monthly premium cost share of dependent coverage. In 2023, the employee is responsible for 19% of individual coverage, 32% of employee/spouse coverage, 31% of employee/children coverage, and 35% of family coverage. In 2024, the recommend cost share breakdown for the employee is 20% of individual coverage, 30% of employee/spouse coverage, 30% of employee/children coverage, and 32% of family coverage. These premium cost share adjustments offer a more competitive benefits package to employees. Overall, the switch to BCBSIL in 2024 reflects a 1.8% decrease in the annual cost to the Township for health insurance.

Generally, BCBSIL is a highly regarded health plan provider and has a large number of local providers and hospital systems in network. In addition, BCBSIL plans offer increased benefits for mental health services, oral surgery costs, among others. Like UHC, BCBSIL also includes additional health incentives and discounts for members.

It is staff's recommendation to switch the Township's health insurance plan to Blue Cross Blue Shield of Illinois in 2024. BCBSIL's plan offerings will include high deductible health plans with an HRA for the Blue Choice Options PPO plan or the Blue Edge PPO plan. A summary analysis of the plans is attached. Additionally, staff recommend maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600.

Mission Insurance Services also received quotes from the Township's current vendors for ancillary benefits – dental, vision, and life coverage. MetLife currently provides dental and life coverage and VSP provides vision coverage. MetLife provided a 2.9% increase to dental coverage and a 0% increase to life insurance coverage. In addition, the Township received a 0% increase for vision coverage through VSP for 2024. With consideration of the positive experience the Township continues to have with both MetLife and VSP, it is staff's recommendation to maintain dental and life coverage with MetLife and vision coverage with VSP for the 2024 health year.

Should you have any questions or concerns, please do not hesitate to contact Deputy Township Administrator Kristin Vana at kvana@hanover-township.org or (630) 837-0301. Thank you for your time and consideration on this matter.

CURRENT 2023 PLAN YEAR UHC COST BREAKDOWN

<u>CORE</u>	Single (18.7%)	ES (32%)	EC (29.1%)	Family (35.3%)
Premium	582.50	1,223.25	1,001.91	1,759.16
Hanover Twp	473.67	835.09	710.25	1,137.39
Employee	108.83	388.16	291.66	621.77
<u>CHOICE</u>	Single (23.5%)	ES (35.9%)	EC (33.4%)	Family (39.2%)
Premium	686.31	1,441.25	1,180.46	2,072.67
Hanover Twp	524.96	924.27	786.42	1,258.39
Employee	161.35	516.98	394.04	814.28

HRA COSTS		
	<u>Individual (31)</u>	<u>Family (15)</u>
UHC Deductible	\$3,000	\$6,000
Township Share	\$2,500	\$5,000
Employee	\$500	\$1,000
	\$77,500	\$75,000
Township Annual Cost		\$152,500
Cost at 55% Utilization		\$83,875

*15 employees currently waive coverage

<u>CURRENT Enrollment CORE (44) and PPO (2)</u>	
Annual HT Premium Expense:	\$332,612.76
Annual HT Waiver* Expense:	\$54,000.00
Annual HT HRA Expense (55% utilization):	\$83,875
TOTAL HT ANNUAL COST:	\$470,487.76

1/1/2024



Carrier		UnitedHealthcare®			
Plan		PPO DJ25		PPO CORE DJ26	
Coinsurance		100%/80%		100%/80%	
Individual Deductible		\$3500/\$5000		\$3500/\$5000	
Family Deductible		\$7000/\$10,000		\$7000/\$10,000	
Out of Pocket Limit**		\$4000/\$10,000		\$4000/\$10,000	
Family Out of Pocket		\$8000/\$20,000		\$8000/\$20,000	
Doctor Co-Pay (OV/SV)		Ded, then 100%		Ded, then 100%	
Urgent Care Co-pay		Ded, then 100%		Ded, then 100%	
Emergency Room Co-pay		Ded, then 100%		Ded, then 100%	
Prescription Drugs		Ded, the \$10/\$35/\$60		Ded, the \$10/\$35/\$60	
Lifetime Maximum		Unlimited		Unlimited	
Network		Choice Plus		CORE	
Web Address		www.myuhc.com		www.myuhc.com	
**Includes Deductible					

2024 UHC PLAN BREAKDOWN

<u>CORE</u>	<u>Single (20%)</u>	<u>ES (30%)</u>	<u>EC (30%)</u>	<u>Family (32%)</u>	<u>Monthly Cost</u>	
Premium	608.71	1,278.30	1,047.00	1,838.32	Single (30)	14,609.04
Hanover Twp	486.97	894.81	732.90	1,250.06	ES (4)	\$ 3,579.24
Employee	121.74	383.49	314.10	588.26	EC (7)	5,130.30
					F (3)	3,750.17
						27,068.75
						324,825.03
<u>CHOICE</u>	<u>Single (20%)</u>	<u>ES (32%)</u>	<u>EC (32%)</u>	<u>Family (35%)</u>	<u>Monthly Cost</u>	
Premium	717.19	1,506.11	1,233.58	2,165.94	Single (1)	573.75
Hanover Twp	573.75	1,024.15	838.83	1,407.86	ES	\$ -
Employee	143.44	481.96	394.75	758.08	EC	-
					F (1)	1,407.86
						1,981.61
						23,779.36

<u>Enrollment CORE (44) and PPO (2)</u>	
Annual HT Premium Expense:	\$348,604.39
Annual HT Waiver Expense:	\$54,000.00
Annual HT HRA Expense (55% utilization):	\$100,650
TOTAL HT ANNUAL COST:	\$503,254.39

<u>2024 Projected Annual Change w/UHC Plan</u>	
CORE (44) and CHOICE (2) Annual Difference:	\$25,141.63
	5.40%

<u>HRA COSTS</u>		
	<u>Individual (31)</u>	<u>Family (15)</u>
UHC Deductible	\$3,500	\$7,000
Township Share	\$3,000	\$6,000
Employee	\$500	\$1,000
	\$93,000	\$90,000
Township Annual Cost		\$183,000
Cost at 55% Utilization		\$100,650



CARRIER	 BlueCross BlueShield of Illinois				
PLAN(S)	MIEEE4044			MICOE4064	
Effective 1/1/24					
NETWORK	PPO			Options PPO	
Web Address	www.bcbsil.com				
	In Network	Out of Network		In Network	Out of Network
PLAN BASICS					
Individual Deductible	\$3,200	\$6,400		\$3200 / \$4600	\$9,200
Family Deductible	\$6,400	\$12,800		\$9200 / \$13,800	\$27,600
Coinsurance Level	100%	100%		100% / 80%	60%
Individual Out-of-Pocket Maximum	\$3,200	\$6,400		\$3200 / \$6550	\$19,650
Family Out-of-Pocket Maximum	\$6,400	\$12,800		\$9200 / \$14,000	\$42,000
Lifetime Maximum	Unlimited			Unlimited	
OTHER PLAN DETAILS					
Hospital Services	100% after deductible	\$300 / visit		100%/80% after deductible	60% after deductible
Emergency Care (co-pay waived if admitted)	100% after deductible			100% after deductible	
Office Visits (PCP / Specialists)	100% after deductible	100% after deductible		100%/80% after deductible	60% after deductible
Preventative - Wellness	100%	100% after deductible		100%	60% after deductible
Prescription Drugs					
Level 1	Deductible, then 100%			Deductible, then 100%	
Level 2	Deductible, then 100%			Deductible, then 100%	
Level 3	Deductible, then 100%			Deductible, then 100%	
	Level 2 Underwritten Rates 10/25/23			Level 2 Underwritten Rates 10/25/23	

2024 PLAN YEAR BCBS PLAN BREAKDOWN	
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Options PPO	Single (20%)	ES (30%)	EC (30%)	Family (32%)	Monthly Cost	
Premium	540.66	1,165.74	930.83	1,555.92	Single (30)	12,975.84
Hanover Twp	432.53	776.25	647.12	1,041.69	ES (4)	\$ 3,105.00
Employee	108.13	349.72	279.25	497.89	EC (7)	4,529.84
					F (3)	3,125.07
						23,735.75
						284,829.00
PPO	Single (20%)	ES (32%)	EC (32%)	Family (35%)	Monthly Cost	
Premium	676.18	1,457.95	1,164.16	1,945.92	Single (1)	540.94
Hanover Twp	540.94	991.41	791.63	1,264.85	ES	\$ -
Employee	135.24	466.54	372.53	681.07	EC	-
					F (1)	1,264.85
						1,805.79
						21,669.50
* 15 HT employees currently waive coverage (\$3,600/yr)						

<u>Enrollment Options (44) and PPO (2)</u>		
Annual HT Premium Expense:		\$306,498.50
Annual HT Waiver Expense:		\$54,000.00
Annual HT HRA Expense (55% utilization):		\$101,365
TOTAL HT ANNUAL COST:		\$461,863.50
<u>2024 Projected Annual Change w/BCBS Plan</u>		
Options (44) and PPO (2) Annual Difference:		\$8,624.26
		-1.80%

HRA COSTS			
	<u>E Only (31)</u>	<u>E+1 (8)</u>	<u>E+2 (7)</u>
BCBS Deductib	\$3,200	\$6,400	\$9,200
Township Shar	\$2,700	\$5,400	\$8,200
Employee	\$500	\$1,000	\$1,000
	<u>\$83,700</u>	<u>\$43,200</u>	<u>\$57,400</u>
Township Annual Cost			\$184,300
Cost at 55% Utilization			\$101,365



	2020 Employee Contributions	2021 Employee Contributions	2022 Employee Contributions	2023 Employee Contributions	United Healthcare 2024 Employee Contributions	BlueCross 2024 Employee Contributions
Single PPO	\$158.35	\$158.35	\$158.35	\$161.35	\$143.44	\$135.24
Emp/Spouse PPO	\$507.35	\$507.35	\$507.35	\$516.98	\$481.96	\$466.54
Emp/Child PPO	\$386.68	\$386.68	\$386.68	\$394.04	\$394.75	\$372.53
Family PPO	\$799.08	\$799.08	\$799.08	\$814.28	\$758.08	\$681.07
Single CORE PPO	\$106.80	\$106.80	\$106.80	\$108.83	\$121.74	\$108.13
E/S CORE PPO	\$380.92	\$380.92	\$380.92	\$388.16	\$383.49	\$349.72
E/C CORE PPO	\$286.22	\$286.22	\$286.22	\$291.66	\$314.10	\$279.25
Family CORE PPO	\$610.18	\$610.18	\$610.18	\$621.77	\$588.26	\$497.89

*Original Renewal was negotiated down to 0%
 *Original Renewal was negotiated down to 0%
 *Original Renewal was a 6.9% increase... negotiated down to 0%
 *Original Renewal was a 6.9% increase... negotiated down to 1.9%
 *Original Renewal was a 9.5% increase... negotiated down to 4.5%

Offered by BCBS
10/25/2023