

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

October 24, 2023

The meeting was called to order by Chair Kathy Biesiadecki at 6:32 p.m.

Roll Call: Matt Steichmann, Kristen Cruthers, Michelle Esquivel, Mary Jane Garvey and Kathy Biesiadecki. Not in attendance, Trustee Denise Noyola and Vice Chair Faiza Rahim. Also in attendance, Township Administrator James Barr and Mental Health Board Manager Amanda Teachout. In attendance to present at Funding Hearings, Maureen Manning from Community Crisis Center and Donna Rasmussen from Consumer Credit Counseling.

Approval of the Agenda: Ms. Garvey moved to amend the agenda to strike the financials, as they were not available yet. Ms. Cruthers seconded. The motion to amend the agenda passed. Ms. Esquivel moved to approve the agenda as amended and Ms. Garvey seconded. The motion passed unanimously.

Public Comment: None

Workshop: Fiscal Year 2025 Annual Mental Health Board Funding Hearings: Maureen Manning, the Executive Director of Community Crisis Center presented the Annual Funding Applications for the Children's Program and the Economic Hardship Program to the Mental Health Board. She explained that due to funding cuts of Victims of Crime Act, some of the programs at the Community Crisis Center have begun to suffer. She also identified an increase of need among Township residents. Donna Rasmussen from Consumer Credit Counseling presented the FY 25 Annual Funding Application. She explained that the agency works closely with people that have mental illness in order to keep them housed and keep their finances in order.

Approval of Regular Meeting Minutes of September 26, 2023: Ms. Cruthers moved to approve the regular meeting minutes of September 26, 2023 and Ms. Garvey seconded. The motion passed.

Manager's Report: Manager Teachout presented and reviewed the Manager's Report. She shared that she presented at the Elgin Rotary Club and completed the Mental Health Matter community series at the Poplar Creek Library. She also thanked the Board members that attended the Ribbon Cutting for Hanover Landing and shared that she has had communication with some of the tenants and they expressed their gratitude to the Mental Health Board.

Unfinished Business: None.

New Business:

Staff Development Requests-

WINGS- Ms. Garvey moved to approve the WINGS Staff Development funding request in the amount of \$2,346.94. Mr. Steichmann seconded the motion. The Board agreed this was crucial training for highly skilled staff. Ms. Biesiadecki called for a roll call and the motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes	Ms. Garvey	Yes
Mr. Steichmann	Yes	Ms. Esquivel	Yes		

Ms. Garvey moved to consider Community Alternatives Unlimited staff development funding request in the amount of \$3,000 and Ms. Cruthers seconded the motion. The motion passed.

Ms. Biesiadecki	Yes	Ms. Cruthers	Yes		
Mr. Steichmann	Yes	Ms. Esquivel	Yes	Ms. Garvey	Yes

Approval of 2024 Mental Health Board Meeting Dates-Ms. Esquivel moved to approve the 2024 Mental Health Board Meeting Dates and Ms. Garvey seconded. There was no discussion. The motion passed.

Review of Parliamentary Procedures-Administrator James Barr reviewed parliamentary procedures with the Board.

Executive Session: none

Other Business: Manager Teachout sought clarification regarding the threshold of funding hearings from the Board. The Board agreed that if agencies were requesting the same amount of funding as last year, but it was \$10,000 over what they had previously requested, they did not need to present again. Manager Teachout also shared that the last Mental Health Board resident would be signing their lease on November 15. She also explained that UpHoldings, Hanover Township, and the Mental Health Board had worked out procedures for placement letters and approval of placement. Lastly, Manager Teachout shared that there were two tickets for Hopeful Beginnings gala available on March 11, if a Board member would like to attend.

Adjournment: There being no other business, Ms. Garvey moved to adjourn the meeting at 7:37 pm and Ms. Cruthers seconded the motion. The meeting was adjourned.

Respectfully Submitted,
Mary Jane Garvey
Mental Health Board Secretary