



240 S. Illinois Route 59, Bartlett, Illinois 60103

**Rescheduled Meeting of the Township Board**  
***December 19<sup>th</sup>, 2023***  
**5:00 PM**

**A G E N D A**

- I. Call to Order – Roll Call
- II. Pledge of Allegiance
- III. Town Hall (Public Comments)
- IV. Reports
  - A. Supervisor’s Report
  - B. Clerk’s Report
  - C. Assessor’s Report
- V. Bill Paying
- VI. Unfinished Business
- VII. New Business
  - A. Regular Meeting Minutes of December 5, 2023
  - B. Hanover Township Tax Levy Ordinance for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024
  - C. Hanover Township Road and Bridge Tax Levy Ordinance for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024
- VIII. Executive Session
- IX. Other Business
- X. Adjournment

# DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for November 2023

| SERVICE PROVIDED                                 | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|--------------------------------------------------|------------------|------------------|--------------|--------------|
| <i>Passports</i>                                 | 265              | 287              | 2,691        | 2,477        |
| Photo Fees                                       | \$2,720          | \$3,310          | \$28,380     | \$25,580     |
| Fee deposits                                     | \$9,725          | \$10,960         | \$99,295     | \$93,495     |
| <i>Fishing/Hunting licenses</i>                  | 1                | 1                | 44           | 32           |
| <i>Handicap Placards</i>                         | 15               | 26               | 128          | 191          |
| <i>Vehicle Sticker Renewals</i>                  | 34               | 29               | 270          | 272          |
| <i>Human Resources Requests</i>                  | 117              | 128              | 897          | 1,049        |
| <i>New Employee Orientations</i>                 | 0                | 2                | 26           | 29           |
| <i>Technology work orders</i>                    | 56               | 51               | 488          | 384          |
| <i>Resident Contacts</i>                         | 2,322            | 1,723            | 15,770       | 16,012       |
| <i>Percent of Budget Expended (100% of year)</i> | 6.8%             | 7.6%             | 52.9%        | 48.3%        |

## Department Highlights

- Youth and Family Services Director Houdek, Prevention Services Manager Dickinson, and Human Resources Manager Callahan participated in first round interviews for the Substance Abuse Prevention Specialist position.
- Prevention Services Manager Dickinson, After-School Program Coordinator Enciso, and Human Resources Manager Callahan participated in first round interviews for the Youth Program Assistant position.
- Human Resources Manager Callahan attended a Civic Leadership Academy training on “Recruitment and Retention Strategies” presented by Janelle A. Crowley, Ph.D. on November 9.
- Human Resources Manager Callahan participated in a virtual training from Metropolitan Township Association on the topic of Paid Leave For All Employees presented by James C. Jansen, Associate Attorney with Airdo Werwas LLC, on November 15.
- Hanover Landing had 14 tenant move-ins in the month of November, ending the month with 36 units occupied. The remaining 4 units will be occupied by mid-December.
- Hanover Landing Services Coordinator Metsig completed 15 intake assessments this month and hosted a Hanover Township “Meet and Greet” for residents. Transportation Manager Kazeos, Community Health Nurse Kramer, and Human Services Coordinator Orozco spoke to residents about services and programs available to them through the Township. Many residents registered for transportation services and the Food Pantry, in addition to making follow up appointments with the Office of Community Health.
- Township Administrator Barr, Deputy Township Administrator Vana and Assistant to the Administrator Matich attended the Township Officials of Illinois annual conference in Springfield November 12 through November 14.
- Township Administrator Barr participated in a meeting of the Township Finance Committee with Finance Chair Martinez and Supervisor McGuire, along with Clerk Dolan Baumer, Deputy Township Administrator Vana, and Lead Accountant James Howard to review midyear financials, prepare levy recommendations and create FY25 budget development guidelines.
- Administrative Services coordinated the annual renewal of the Township’s liability and workers compensation insurance with the Illinois Counties Risk Management Trust (ICRMT) with a December 1 renewal date.

*Hanover Township Mission Statement:*

*To continuously improve the quality of life for Hanover Township residents.*

# DEPARTMENT OF AGING SERVICES



Report for November 2023

| SERVICE PROVIDED                                 | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|--------------------------------------------------|------------------|------------------|--------------|--------------|
| <i>Programming Division</i>                      |                  |                  |              |              |
| Planned programs                                 | 255              | 217              | 1,998        | 1,890        |
| Participants                                     | 1,751            | 1,197            | 13,767       | 11,187       |
| Participants (unduplicated)                      | 620              | 465              | 1,443        | 1,199        |
| Wait listed (unduplicated)                       | 18               | 28               | 213          | 179          |
| New volunteers                                   | 3                | 2                | 22           | 30           |
| Total volunteers (unduplicated)                  | 141              | 121              | 191          | 181          |
| Volunteer hours reported                         | 1,504            | 1,560            | 14,504       | 11,911       |
| <i>Nutrition Division</i>                        |                  |                  |              |              |
| Meals served                                     | 2,145            | 1,498            | 16,871       | 13,014       |
| Meals delivered by volunteers                    | 2,942            | 2,988            | 23,697       | 24,093       |
| Clients served (unduplicated)                    | 700              | N/A              | 1,539        | N/A          |
| <i>Social Services Division</i>                  |                  |                  |              |              |
| Clients served (unduplicated)                    | 269              | 273              | 959          | 1,047        |
| Clients served (duplicated)                      | 346              | 360              | 2,049        | 2,452        |
| Energy Assistance                                | 111              | 74               | 402          | 499          |
| Prescription drugs & health insurance assistance | 211              | 280              | 952          | 1,069        |
| Social Service programs                          | 13               | 15               | 85           | 92           |
| Social Service program participants              | 166              | 146              | 959          | 882          |
| Lending Closet transactions                      | 122              | 129              | 1,131        | 1,001        |
| Home Services direct care hours                  | 112              | N/A              | 541          | N/A          |
| <i>Transportation Division</i>                   |                  |                  |              |              |
| One way rides given                              | 982              | 819              | 9,075        | 7,569        |
| Clients served (unduplicated)                    | 160              | 122              | 442          | 241          |
| New riders                                       | 20               | 11               | 442          | 239          |
| Unmet requests for rides                         | 27               | 55               | 252          | 221          |

## Department Highlights

- On November 9, the Enrichment Programming team conducted bingo with a new system that will provide greater flexibility and improved participant experience.
- Director Conway attended the Township Officials of Illinois Annual Conference November 12-14. Director Conway was elected to the position of Vice-President of the Illinois Township Association of Senior Citizen Services Committees (ITASCSC) during the conference.
- Several holiday programs were held: American Christmas Traditions on November 13, Unwrapping the Charms of German Christmas Traditions on November 28, and Hardy's Reindeer Ranch on November 29.
- Author Melanie Holmes presented 100 Things to Do in Illinois based on her recent book on November 16.
- Social Services Manager Gomez and Volunteer & Program Coordinator Murillo attended the first Elderwerks Latino Expo at St. Joseph Church in Elgin targeting Latino older adults on November 16.
- A group of 24 participants attended the International Holiday Folk Fair trip in West Allis, Wisconsin on November 18.
- Blue Heron Restaurant in Barrington delivered 30 hot meals on Thanksgiving Day to homebound older adults in Hanover Township.

*Aging Services Mission Statement:  
Enriching Lives, Fostering Friendships, Promoting Independence*

# OFFICE OF THE ASSESSOR



Report for November 2023

| SERVICE PROVIDED            | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|-----------------------------|------------------|------------------|--------------|--------------|
| <i>Administration</i>       |                  |                  |              |              |
| Office visits               | 309              | 92               | 2,450        | 1,865        |
| Building permits processed  | 0                | 611              | 1,608        | 3,750        |
| Change of Name              | 6                | 4                | 51           | 17           |
| Property tax appeals        | 0                | 0                | 385          | 590          |
| Certificates of Error       | 178              | 38               | 550          | 441          |
| Property location updates   | 0                | 0                | 1            | 0            |
| Sales Recording             | 0                | 0                | 676          | 759          |
| New owner mailing           | 0                | 0                | 650          | 1,020        |
| <i>Exemptions</i>           |                  |                  |              |              |
| Homeowner exemptions        | 0                | 0                | 246          | 111          |
| Senior homeowner exemptions | 0                | 0                | 200          | 147          |
| Senior Freeze exemptions    | 0                | 0                | 884          | 138          |
| Disabled Veteran exemptions | 0                | 0                | 121          | 32           |
| Disabled person exemptions  | 0                | 0                | 59           | 61           |
| Miscellaneous exemptions    | 0                | 4                | 12           | 17           |

## Department Highlights

- The total number of email addresses on the Assessor's Office contact list is now 3,730 after 68 new contacts were added in November.
- Second Installment Tax Bills were delivered to mailboxes in early November, complete with revised Assessed Valuations from the 2022 Hanover Township Triennial Reassessment.
- During the Month of November, the Assessor's Office experienced a surge in taxpayers applying for Certificates of Error for missed exemptions. Many taxpayers were notified of the missing exemptions by a letter from Commissioner Morrison's office, alerting taxpayers to the possibility of needing to file.
- On November 9, Cook County Assessor's Office co-sponsored an Exemptions Seminar at Veteran's Hall, with the Assessor's Office and Commissioner Morrison's Office, with 50 taxpayers in attendance.
- On November 28, Interim Chief Deputy Silverstein attended a virtual Cook County Township Assessors Association meeting in conjunction with the Cook County Assessor's Office and the Cook County Treasurer's Office. The December 1 tax bill deadline was the major topic of discussion.

### *Office of the Assessor Mission Statement:*

*The Hanover Township Assessor is your nearest liaison to the Cook County Assessor's Office. Our duty is to provide professional assistance with questions you may have regarding your real estate assessments and tax bills.*

# OFFICE OF COMMUNITY AFFAIRS



Report for November 2023

| SERVICE PROVIDED                                    | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|-----------------------------------------------------|------------------|------------------|--------------|--------------|
| <i>Website Visits (total)</i>                       | 8,593            | 8,219            | 55,023       | 60,483       |
| <i>Website Visits (unique)</i>                      | 5,713            | 5,384            | 49,973       | 43,410       |
| <i>Facebook Followers (new and total FYTD)</i>      | 20               | 38               | 5,769        | 5,283        |
| <i>Facebook Reach</i>                               | 18,358           | 12,347           | 194,470      | 169,386      |
| <i>X (Twitter) Followers (new and total FYTD)</i>   | 0                | 0                | 1,419        | 1,389        |
| <i>X (Twitter) Impressions (new and total FYTD)</i> | 4,136            | 5,893            | 39,378       | 47,622       |
| <i>YouTube Views</i>                                | 177              | 5,398            | 1,878        | 27,632       |
| <i>Media Releases</i>                               | 2                | 5                | 36           | 32           |

## Department Highlights

- Director Kuttenberg met with Village of Bartlett Assistant Administrator Scott Skrycki on November 3 to discuss community issues and developments.
- Director Kuttenberg had a phone conference with Kane County Veterans Assistance Commission (VAC) Superintendent Jake Zimmerman on November 8 to discuss VAC funding mechanisms.
- Director Kuttenberg and Communications Coordinator Smith interviewed a candidate for a Winter – Spring internship on November 9. An offer was extended and accepted.
- Director Kuttenberg joined other Township staff and officials in attending the Township Officials of Illinois annual conference in Springfield from November 12 through 14.
- Director Kuttenberg coordinated the participation of State Representative Maura Hirschauer for the Mental Health Board's Human Services Coordinating Council meeting on November 15 in Downey Hall.
- Director Kuttenberg attended the November 16 meeting of the Board of Directors for the Bartlett Area Chamber of Commerce.
- Director Kuttenberg joined Township Administrator Barr for a visit to Downers Grove Township on November 28. Director Kuttenberg and Township Administrator Barr met with Supervisor Coultrap and staff, as well as toured their facilities and discussed best practices.
- Director Kuttenberg and Township Administrator Barr attended the November 29 ribbon cutting for Issa's Venezuelan Restaurant in Bartlett.

*Hanover Township Mission Statement:*

*To continuously improve the quality of life for Hanover Township residents.*

# OFFICE OF COMMUNITY HEALTH



Report for November 2023

| SERVICE PROVIDED                               | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|------------------------------------------------|------------------|------------------|--------------|--------------|
| <i>Appointments</i>                            |                  |                  |              |              |
| ProTimes                                       | 8                | 3                | 52           | 43           |
| TB skin test                                   | 6                | 0                | 42           | 21           |
| Cholesterol                                    | 7                | 10               | 90           | 111          |
| Pharmaceutical Assistance Programs             | 0                | 0                | 0            | 2            |
| Miscellaneous labs                             | 29               | 8                | 109          | 76           |
| Wellness Screening (BP, diabetes, anemia)      | 38               | 12               | 289          | 382          |
| Other                                          | 106              | 63               | 608          | 662          |
| <i>Clinic Clients</i>                          |                  |                  |              |              |
| Senior Center/ home visits                     | 161              | 88               | 911          | 923          |
| Astor Avenue                                   | 18               | 10               | 105          | 152          |
| Offsite clinics                                | 11               | 5                | 89           | 153          |
| Total clients (unduplicated)                   | 76               | 31               | 462          | 489          |
| <i>Public Education &amp; Health Promotion</i> |                  |                  |              |              |
| Media coverage                                 | 0                | 0                | 4            | 10           |
| Informational seminars/Program                 | 6                | 6                | 41           | 44           |
| Program Participants                           | 259              | 309              | 2,072        | 1,475        |
| <i>Primary Care Provider Support</i>           | 0                | 8                | 8            | 20           |

## Department Highlights

- Director Smith and Community Health Nurse Kramer provided 16 home visits for residents in the month of December.
- The Office of Community Health provided laboratory services for 20 residents at The Oaks lab clinic in the month of November.
- Director Smith and Community Health Nurse Kramer attended the Hanover Landing Meet & Greet on November 1 and educated new residents on the programs and services provided by the Office of Community Health, in addition to providing blood pressure screenings.
- The Office of Community Health hosted Walmart Pharmacy on November 15 for a vaccine clinic. A total of 40 vaccines were administered to 33 residents, which included the COVID booster, flu, shingles, RSV, and pneumonia vaccines.
- Community Health Nurse Kramer provided an interactive Glo-germ hand hygiene activity for a total of 77 elementary school students at Heritage Elementary School on November 15.
- Director Smith and Community Health Nurse Kramer provided puberty education for a total of 113 fifth and sixth grade students at Sunnydale Elementary School on November 20 and Ontarioville Elementary School on November 30.
- The Office of Community Health hosted a blood drive, in partnership with the American Red Cross, on November 21, resulting in the collection of 17 lifesaving units of blood.
- Community Health Nurse Kramer provided free preventive wellness screenings for 6 residents of Hanover Landing on November 29.

*Office of Community Health Mission Statement:*

*Our mission is to provide education and health promotion,  
prevent the spread of disease and illness, and to assist residents in accessing quality health services.*

# DEPARTMENT OF EMERGENCY SERVICES



Report for November 2023

| SERVICE PROVIDED             | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|------------------------------|------------------|------------------|--------------|--------------|
| <i>Hours</i>                 |                  |                  |              |              |
| Volunteer Detail Hours       | 358              | 169              | 3,797        | 5,014        |
| Volunteer Work Hours         | 303              | 81               | 3,380        | 915          |
| Volunteer Training Hours     | 539              | 63               | 918          | 1,197        |
| <i>Total Volunteer Hours</i> | 1,200            | 313              | 8,095        | 7,127        |
| <i>Details</i>               |                  |                  |              |              |
| Emergency Call Outs          | 11               | 22               | 120          | 106          |
| Safety Patrols               | 0                | 2                | 8            | 10           |
| Township Sponsored Events    | 0                | 5                | 17           | 32           |
| Other Community Events       | 0                | 0                | 12           | 0            |
| Miscellaneous                | 0                | 0                | 0            | 0            |
| <i>Total Details</i>         | 11               | 27               | 157          | 148          |

## Department Highlights

- HTES Officers responded to a structure fire in Hanover Park on November 1 providing decontamination and scene lighting.
- HTES Officers responded to structural fire in Roselle on November 2 and provided large diameter hose rolling.
- HTES Officers responded to a structural fire in St. Charles and provided air cylinder fill, decontamination, and scene lighting on November 4.
- HTES Officers responded to a structural fire in Schaumburg on November 6 and provided air cylinder fill and decontamination.
- HTES Officers responded to a structure fire in Hoffman Estates on November 12 and provided air cylinder fill and decontamination.
- HTES Officers responded to an inoperative rail crossing to provide traffic management in Bartlett on November 14.
- HTES Officers responded to a missing person in Aurora on November 15.
- HTES Officers responded to a structural fire in Streamwood on November 17.
- HTES Officers responded to a structural fire in Roselle on November 18.
- HTES Officers responded to a structural fire in Roselle on November 25.
- Director Crews participated in a tabletop exercise with the Village of Streamwood on November 14.
- Director Crews met with leadership from the DuPage Forrest Preserve District on November 16 to share resources and discuss responses within their jurisdiction.
- Director Crews met with leadership from Milton Township on November 30 to share resources and programs.

*Hanover Township Mission Statement:  
To continuously improve the quality of life of Hanover Township residents.*

# DEPARTMENT OF FACILITIES & ROAD MAINTENANCE

Report for November 2023

| SERVICE PROVIDED                            | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|---------------------------------------------|------------------|------------------|--------------|--------------|
| <i>Administration</i>                       |                  |                  |              |              |
| Vehicle service calls                       | 1                | 2                | 15           | 15           |
| Work orders                                 | 427              | 334              | 3,271        | 3,001        |
| Event set-ups/tear downs                    | 174              | 168              | 1,179        | 1,148        |
| <i>Energy Efficiency – Electricity (Kw)</i> |                  |                  |              |              |
| Astor Avenue Community Center               | 4,257            | 4,072            | 37,362       | 38,751       |
| Town Hall                                   | 7,320            | 6,240            | 74,700       | 63,360       |
| Senior Center                               | 23,994           | 29,612           | 299,574      | 316,562      |
| <i>Energy Efficiency – Gas (Therms)</i>     |                  |                  |              |              |
| Astor Avenue Community Center               | 121.10           | 133.08           | 463.70       | 512.61       |
| Town Hall                                   | 398.80           | 388.80           | 1,381.76     | 1,606.47     |
| Senior Center                               | 1,320.13         | 1,908.41         | 11,088.78    | 13,016.27    |
| <i>Road Maintenance</i>                     |                  |                  |              |              |
| Salt Usage (Tons)                           | 40               | 20               | 40           | 20           |

## Department Highlights

- Facilities and Road Maintenance staff completed the final brush pickup of the season, collecting approximately 16 tons of mulch. All material was either distributed to residents or used within the Township reserves.
- Facilities staff completed the renovation of the Assessor's Office suite with the completion of the main suite area. Renovation included electrical upgrades, removal of unneeded cabinetry and hatches, drywall repairs, a complete repaint of the space, and the rehanging of pictures and maps.
- Facilities staff assisted the Department of Human Services with the installation of the Flags of Honor display in Runzel Reserve for Veteran's Day.
- Road Manager Santangelo and Facilities and Road Associate Rico assisted Director Imperato with the first bike purchase and pickup for the Holiday Toy Program. All bikes were brought back to the facilities storage area and placed in secure storage for the December 22 Sponsor a Family and Township Toy distribution event.
- Director Hanson met with Eric Pepa from Allen and Pepa Architects and Greg Berna from Berna Architects to conduct a walk-through of the expansion property main house in preparation for architectural drawings and design services quote for the renovation of the house into the Department of Facilities and Road Maintenance offices.
- Facilities and Road Maintenance staff assisted with the Fall Veteran's Honor Roll dinner on November 21. Facilities Technician Enzenbacher and Roads Associate Crane assisted with setup changes, garbage removal and cleanup of the event.
- Director Hanson conducted monthly walk-throughs the Astor Avenue Community Center, Izaak Walton Youth Center, and the Senior Center with the appropriate directors and staff.
- Director Hanson and Township Administrator Barr attended weekly construction meetings for the Tiknis Campus Expansion and Emergency Services Station. Representatives from Vertex Consulting, Old Republic, Thomas Engineering Group, and FGM Architects were also in attendance.

# DEPARTMENT OF HUMAN SERVICES



Report for November 2023

| SERVICE PROVIDED                        | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|-----------------------------------------|------------------|------------------|--------------|--------------|
| <i>General Assistance</i>               |                  |                  |              |              |
| General Assistance clients              | 9                | 8                | 72           | 64           |
| General Assistance appointments         | 13               | 12               | 127          | 104          |
| Emergency Assistance appointments       | 27               | 13               | 168          | 170          |
| Emergency Assistance approved           | 4                | 2                | 16           | 38           |
| Crisis intake clients                   | 361              | 299              | 2,305        | 1,984        |
| <i>Veterans' Services</i>               |                  |                  |              |              |
| Office Visits                           | 24               | 4                | 114          | 35           |
| <i>Social Services</i>                  |                  |                  |              |              |
| CEDA Applications (LIHEAP, LIWAP, PIPP) | 59               | 116              | 250          | 493          |
| Financial assistance applications*      | 27               | 1                | 63           | 37           |
| <i>Food Pantry</i>                      |                  |                  |              |              |
| Served (Households)                     | 1,816            | 1,605            | 10,186       | 8,798        |
| Unduplicated                            | 283              | 223              | 2,385        | 2,943        |
| New applications                        | 73               | 14               | 338          | 193          |
| Food Donations                          | 55               | 92               | 367          | 735          |
| <i>Community Center Walk-Ins</i>        | 176              | 220              | 1,233        | 1,492        |

\* Includes Circuit Breaker, Benefit Access, Access to Care, ComEd Hardship, Salvation Army, Hanover Township Foundation

## Department Highlights

- The food pantry continues to see an increased number of visits showing a 16% increase in usage for FY24.
- Crisis intake calls have increased 16% in FY24 as well. These calls include residents calling about General Assistance, Emergency Assistance, Water Bills, LIHEAP (Low Income Home Energy Assistance Program), Weatherization, Furnace Programs and more.
- The Veterans Group's monthly meetings continue to see growth in attendance. In December, 26 Veterans were in attendance for a special holiday lunch that included raffles and a movie.
- Facilities and Road Maintenance staff installed the Veteran Flags of Honor display in Runzel Reserve for Veterans Day. The display had over 100 dedicated flags and two banners on display. This program helps sponsor Veteran events.
- The annual holiday program registration continues and currently there are 787 families registered for a total of 1,633 children. From last year, this is an increase of 43% in the number of families registered and a 21% increase in the number of children registered. These numbers are expected to continue growing through December 24.
- In November, 585 Thanksgiving meal boxes were distributed. The December Holiday meal box distribution begins December 14 at the Astor Avenue Community Center.
- Volunteer Employment Specialist Karen Flaxman continues serving residents with employment services. In November, 6 residents were assisted with employment services and 3 companies with their candidate search.
- CEDA WIC, the supplemental nutrition program for women, infants, and children (WIC) has started keeping hours at Astor Avenue Community Center two days a month.

*Human Services Mission Statement*  
*Empowering Residents to Achieve Self-Sustainability*

# OFFICE OF THE MENTAL HEALTH BOARD



Report for November 2023

| SERVICE PROVIDED                     | OCTOBER<br>2023 | OCTOBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|--------------------------------------|-----------------|-----------------|--------------|--------------|
| <i>Grant Funding</i>                 |                 |                 |              |              |
| New clients                          | 204             | 142             | 2,319        | 1,683        |
| Ongoing clients                      | 1706            | 837             | 8,639        | 4,898        |
| Closed cases                         | 68              | 45              | 355          | 255          |
| Prevention programming presentations | 34              | 38              | 89           | 132          |
| Number in audience                   | 1,187           | 1,245           | 2,005        | 2,001        |
| <i>TIDE</i>                          |                 |                 |              |              |
| Participants                         | 29              | 28              | 29           | 28           |
| Rides                                | 211             | 246             | 1,509        | 1,458        |

## Department Highlights

- The Mental Health Board met on November 20 and awarded \$12,500 in capital funds to Family Services Association of Greater Elgin for computer replacements and computer software.
- All five units at Hanover Landing subsidized by the Mental Health Board are occupied.
- Manager Teachout attended Hopeful Beginnings Annual Event on November 11.
- The Mental Health Board hosted the Human Services Coordinating Council and guest speaker Representative Maura Hirschauer on November 15 and provided follow-up for Representative Hirschauer's office in connecting her with some of the agencies that had specific questions.
- Manager Teachout and Mental Health Board member Michelle Esquivel attended Marklund's kitchen renovation ribbon cutting.
- Manager Teachout attended WINGS Open House.
- Manager Teachout attended a meeting at Centro De Informacion to learn about the plan for recently awarded grant funding.
- Manager Teachout has been in communication with at least three adult day programs in the area to increase usage of the Day Program Transportation and expand to multiple sites.
- Manager Teachout and the Mental Health Board met the new Executive Director Janeth Barba of Family Services of Greater Elgin Area.

### *Mental Health Board Mission Statement:*

*The Hanover Township Mental Health Board ensures that services in the area of mental health, including developmental disabilities, addictions and substance abuse, are available to all residents of Hanover Township.*

# DEPARTMENT OF YOUTH AND FAMILY SERVICES

Report for November 2023

| SERVICE PROVIDED                                      | NOVEMBER<br>2023 | NOVEMBER<br>2022 | FYTD<br>2024 | FYTD<br>2023 |
|-------------------------------------------------------|------------------|------------------|--------------|--------------|
| <i>Outreach &amp; Prevention</i>                      |                  |                  |              |              |
| Open Gym participants                                 | 524              | 0                | 4,109        | 796*         |
| Open Gym participants (unduplicated)                  | 184              | 0                | 511          | 99           |
| Alternative to Suspension referrals                   | 9                | 46               | 179          | 242          |
| Alternative to Suspension participants                | 191              | 255              | 883          | 1007         |
| Alternative to Suspension participants (unduplicated) | 67               | 101              | 179          | 207          |
| <i>Clinical</i>                                       |                  |                  |              |              |
| Therapy clients                                       | 356              | 495              | 2,163        | 3,447        |
| Therapy clients (unduplicated)                        | 110              | 168              | 609          | 1,095        |
| New clients (unduplicated)                            | 1                | 3                | 37           | 37           |
| Clinical hours                                        | 235              | 291              | 1,910        | 2,474        |
| Group session participants                            | 91               | 121              | 324          | 700          |
| <i>Tutoring Participants</i>                          |                  |                  |              |              |
| Total                                                 | 136              | 107              | 455          | 398          |
| Unduplicated                                          | 53               | 48               | 208          | 199          |

\*Includes Summer Camp participants.

## Department Highlights

- Director Houdek attended the Alignment Collaborative for Education Operating Board meeting on November 1.
- Director Houdek and Manager Dickinson met virtually with Marcie Murphy, Director of Transportation for School District U-46 to discuss utilization of school buses to transport students to the Izaak Walton Youth Center Open Gym Program.
- Manager Dickinson and Program Coordinator Enciso met with Assistant Principal Vrchota of Huff Elementary School to discuss approval from School District U-46 Transportation Department to transport students to the Izaak Walton Youth Center Open Gym Program.
- Managers Callahan and Dickinson and Program Coordinator Enciso interviewed candidates for the Youth Program Assistant position on November 7 and 14.
- Director Houdek attended the Township Officials of Illinois Annual Education Conference from November 12 through the 14.
- Assistant Director of Clinical Services Pamphile presented two workshops at the Township Officials of Illinois Annual Education Conference on November 13 for the Association of Illinois Township Committees on Youth (AITCOY) titled Trauma Informed Service Delivery and Trauma Informed Townships.
- Director Houdek presented the 2023 AITCOY Youth Leadership Award to Savannah Widman, a current member of the Hanover Township Committee on Youth, on November 14 at the Township Officials of Illinois Annual Awards Breakfast.
- On November 30, Director Houdek and Managers Callahan and Dickinson conducted a first round interview for the Substance Abuse Prevention Specialist position.

*The mission of Hanover Township Youth and Family Services is the prevention of juvenile delinquency and the promotion of positive development in young people. We strengthen families, provide outreach to youth at risk of school failure and contribute to the building of a healthier Township community.*

**Hanover Township**  
Board Audit Report  
From 12/5/2023 - 12/18/23

|                                              | <u>Total</u>                 |
|----------------------------------------------|------------------------------|
| Total Town Fund                              | 124,265.29                   |
| Total Senior Services Fund                   | 23,561.27                    |
| Total General Assistance Fund                | 7,926.03                     |
| Total Road Maintenance Fund                  | 19,375.13                    |
| Total Committee for Senior Citizens Services | -                            |
| Total Mental Health Board Fund               | 172,949.81                   |
| Total IMRF Fund                              | -                            |
| Total Social Security Fund                   | -                            |
| Total Vehicle Fund                           | 300.00                       |
| Total Capital Fund                           | 202,588.67                   |
| <br>Total All Funds                          | <br><u><u>550,966.20</u></u> |

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Town Clerk  
Attest

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                                 | Date       | Num    | Name                                    | Memo                                                            | Amount    |
|------------------------------------------------------|------------|--------|-----------------------------------------|-----------------------------------------------------------------|-----------|
| <b>1014 · Town Fund - Expenditures</b>               |            |        |                                         |                                                                 |           |
| <b>101CAP · Capital Expenditures</b>                 |            |        |                                         |                                                                 |           |
| <b>1014430 · Computer Equipment &amp; Software</b>   |            |        |                                         |                                                                 |           |
| Check                                                | 12/13/2023 | 154776 | Access 1 Source                         | Inv# 99915 Monthly base clock connection fee (2 clocks)         | 318.00    |
| Check                                                | 12/13/2023 | 154798 | ProxIT Technology Solutions             | Inv #23946 ESHQ IT Equipment                                    | 102.78    |
| Check                                                | 12/15/2023 | 154952 | ProxIT Technology Solutions             | Inv# 2395 December Network Labor/Antivirus/Office 365 Licensing | 11,019.20 |
| Total 1014430 · Computer Equipment & Software        |            |        |                                         |                                                                 | 11,439.98 |
| Total 101CAP · Capital Expenditures                  |            |        |                                         |                                                                 | 11,439.98 |
| <b>101CHN · Community Health</b>                     |            |        |                                         |                                                                 |           |
| <b>1014453 · Printing</b>                            |            |        |                                         |                                                                 |           |
| Check                                                | 12/06/2023 | 154749 | Braden Interact (Sr Ctr DD6308370301-1) | Inv# 904341 Copy Charges Nov                                    | 1.91      |
| Total 1014453 · Printing                             |            |        |                                         |                                                                 | 1.91      |
| <b>1014454 · Travel &amp; Training</b>               |            |        |                                         |                                                                 |           |
| Check                                                | 12/13/2023 | 154796 | James Kramer (v)                        | Mileage Reimbursement Nov 2023                                  | 39.10     |
| Total 1014454 · Travel & Training                    |            |        |                                         |                                                                 | 39.10     |
| <b>1014465 · Medical Supplies</b>                    |            |        |                                         |                                                                 |           |
| Check                                                | 12/06/2023 | 154735 | Stericycle, Inc                         | Inv# 8005529609 Sharps disposal service                         | 536.31    |
| Total 1014465 · Medical Supplies                     |            |        |                                         |                                                                 | 536.31    |
| <b>1014492 · Dental, Vision &amp; Life Insurance</b> |            |        |                                         |                                                                 |           |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                         | Acct 5641581 Dec/Jan Monthly Premium                            | 196.74    |
| Total 1014492 · Dental, Vision & Life Insurance      |            |        |                                         |                                                                 | 196.74    |
| Total 101CHN · Community Health                      |            |        |                                         |                                                                 | 774.06    |
| <b>101CVA · Community Affairs</b>                    |            |        |                                         |                                                                 |           |
| <b>101CMA · Community Relations</b>                  |            |        |                                         |                                                                 |           |
| <b>1014614 · Printing</b>                            |            |        |                                         |                                                                 |           |
| Check                                                | 12/06/2023 | 154752 | Elite Document Solutions                | Inv #8837 Copies Nov 2023                                       | 0.16      |
| Total 1014614 · Printing                             |            |        |                                         |                                                                 | 0.16      |
| <b>1014629 · Dues and Subscriptions</b>              |            |        |                                         |                                                                 |           |
| Check                                                | 12/13/2023 | 154777 | Bartlett Area Chamber of Commerce       | Inv# 7262 Annual Dues                                           | 425.00    |
| Total 1014629 · Dues and Subscriptions               |            |        |                                         |                                                                 | 425.00    |
| <b>1014692 · Dental, Vision &amp; Life Insurance</b> |            |        |                                         |                                                                 |           |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                         | Acct 5641581 Dec/Jan Monthly Premium                            | 185.46    |
| Total 1014692 · Dental, Vision & Life Insurance      |            |        |                                         |                                                                 | 185.46    |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type  | Date       | Num    | Name                                                 | Memo                                                          | Amount    |
|-------|------------|--------|------------------------------------------------------|---------------------------------------------------------------|-----------|
|       |            |        | Total 101CMA · Community Relations                   |                                                               | 610.62    |
|       |            |        | Total 101CVA · Community Affairs                     |                                                               | 610.62    |
|       |            |        | <b>101ES · ES - Expenditures</b>                     |                                                               |           |
|       |            |        | <b>1014802 · Equipment</b>                           |                                                               |           |
| Check | 12/13/2023 | 154775 | Air One Equipment, Inc.                              | Inv# 200730 Positive pressure fan                             | 4,995.00  |
|       |            |        | Total 1014802 · Equipment                            |                                                               | 4,995.00  |
|       |            |        | <b>1014804 · Printing</b>                            |                                                               |           |
| Check | 12/06/2023 | 154752 | Elite Document Solutions                             | Inv #8837 Copies Nov 2023                                     | 3.82      |
|       |            |        | Total 1014804 · Printing                             |                                                               | 3.82      |
|       |            |        | <b>1014808 · Education &amp; Training</b>            |                                                               |           |
| Check | 12/13/2023 | 154794 | Haigh Solutions LLC                                  | Inv #2023-54 Instructor fee                                   | 539.30    |
|       |            |        | Total 1014808 · Education & Training                 |                                                               | 539.30    |
|       |            |        | <b>1014892 · Dental, Vision &amp; Life Insurance</b> |                                                               |           |
| Check | 12/15/2023 | 154954 | Euclid Managers                                      | Acct 5641581 Dec/Jan Monthly Premium                          | 254.08    |
|       |            |        | Total 1014892 · Dental, Vision & Life Insurance      |                                                               | 254.08    |
|       |            |        | Total 101ES · ES - Expenditures                      |                                                               | 5,792.20  |
|       |            |        | <b>101ISE · Insurance &amp; Employee Benefits</b>    |                                                               |           |
|       |            |        | <b>1014411 · Employee Assistance Program</b>         |                                                               |           |
| Check | 12/06/2023 | 154737 | CuraLinc LLC                                         | Inv# 39610 SupportLinc Employee Assistance Program Jan-March  | 484.80    |
|       |            |        | Total 1014411 · Employee Assistance Program          |                                                               | 484.80    |
|       |            |        | <b>1014503 · General Insurance</b>                   |                                                               |           |
| Check | 12/15/2023 | 154953 | Illinois Counties Risk Management Trust              | Inv# 512 Town Fund: Property, Liability, Workers Comp Premium | 72,430.50 |
|       |            |        | Total 1014503 · General Insurance                    |                                                               | 72,430.50 |
|       |            |        | Total 101ISE · Insurance & Employee Benefits         |                                                               | 72,915.30 |
|       |            |        | <b>101LEA · Legal &amp; Auditing</b>                 |                                                               |           |
|       |            |        | <b>1014502 · Legal Services</b>                      |                                                               |           |
| Check | 12/15/2023 | 154955 | Airdo Werwas LLC                                     | Inv #190-0001-39042 Legal Fees                                | 15,956.81 |
| Check | 12/15/2023 | 154955 | Airdo Werwas LLC                                     | Inv#190-0017-39045 Legal Fees                                 | 1,645.50  |
| Check | 12/15/2023 | 154955 | Airdo Werwas LLC                                     | Inv#190-0018-39046 Legal Fees                                 | 1,338.15  |
|       |            |        | Total 1014502 · Legal Services                       |                                                               | 18,940.46 |
|       |            |        | Total 101LEA · Legal & Auditing                      |                                                               | 18,940.46 |
|       |            |        | <b>101MAIN · Facilities Maintenance</b>              |                                                               |           |
|       |            |        | <b>1014202 · Office Supplies</b>                     |                                                               |           |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                                 | Date       | Num    | Name                                | Memo                                                               | Amount   |
|------------------------------------------------------|------------|--------|-------------------------------------|--------------------------------------------------------------------|----------|
| Check                                                | 12/06/2023 | 154752 | Elite Document Solutions            | Inv #8837 Copies Nov 2023                                          | 0.42     |
| Total 1014202 · Office Supplies                      |            |        |                                     |                                                                    | 0.42     |
| <b>1014210 · Building Maintenance - Town</b>         |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Ceiling tile, paint                                                | 59.93    |
| Total 1014210 · Building Maintenance - Town          |            |        |                                     |                                                                    | 59.93    |
| <b>1014211 · Building Maintenance - Senior</b>       |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154757 | Johnson Controls Security Solutions | Cust# 5960 Inv# 39502224 Qtrly Security Monitoring - Senior Center | 274.13   |
| Total 1014211 · Building Maintenance - Senior        |            |        |                                     |                                                                    | 274.13   |
| <b>1014213 · Equipment Maintenance - Town</b>        |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Caster replacement                                                 | 27.80    |
| Total 1014213 · Equipment Maintenance - Town         |            |        |                                     |                                                                    | 27.80    |
| <b>1014225 · Grounds/Reserve Maintenance</b>         |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154754 | Herc Rentals Inc.                   | Inv #34182993-001 Lift rental for light installation               | 1,292.52 |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Fall plantings main campus                                         | 189.45   |
| Check                                                | 12/06/2023 | 154771 | Wood Dale Electrical Const., Inc.   | Inv #1036 Main campus street light repair                          | 534.60   |
| Total 1014225 · Grounds/Reserve Maintenance          |            |        |                                     |                                                                    | 2,016.57 |
| <b>1014228 · Building Maintenance - Izaac</b>        |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Wax ring, supply line                                              | 25.43    |
| Total 1014228 · Building Maintenance - Izaac         |            |        |                                     |                                                                    | 25.43    |
| <b>1014230 · Trash Removal - Izaac</b>               |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154753 | Groot, Inc (54379)                  | Inv #11650776T107 Trash/Recycling Collection - December            | 272.46   |
| Total 1014230 · Trash Removal - Izaac                |            |        |                                     |                                                                    | 272.46   |
| <b>1014234 · Building Maintenance ES Station</b>     |            |        |                                     |                                                                    |          |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Shower valve, rust remover                                         | 60.72    |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Toilet replacement caps, supply line                               | 57.42    |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Wall plates                                                        | 8.24     |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Propane, wall plates, switch, plumbing hardware                    | 33.40    |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Tax credit                                                         | -2.47    |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816                | Inv #5613605 Credit                                                | -26.88   |
| Check                                                | 12/06/2023 | 154757 | Johnson Controls Security Solutions | Cust# 2332 Inv# 39501961 Qtrly Security Monitoring - EMA HQ        | 255.00   |
| Total 1014234 · Building Maintenance ES Station      |            |        |                                     |                                                                    | 385.43   |
| <b>1014292 · Dental, Vision &amp; Life Insurance</b> |            |        |                                     |                                                                    |          |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                     | Acct 5641581 Dec/Jan Monthly Premium                               | 735.26   |
| Total 1014292 · Dental, Vision & Life Insurance      |            |        |                                     |                                                                    | 735.26   |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                                 | Date       | Num    | Name                                    | Memo                                                           | Amount   |
|------------------------------------------------------|------------|--------|-----------------------------------------|----------------------------------------------------------------|----------|
| Total 101MAIN · Facilities Maintenance               |            |        |                                         |                                                                | 3,797.43 |
| <b>101THE · Town Hall Expense</b>                    |            |        |                                         |                                                                |          |
| <b>1014402 · Telephone - Town</b>                    |            |        |                                         |                                                                |          |
| Check                                                | 12/13/2023 | 154778 | Comcast (185)                           | Inv# 189066586 Monthly Service Dec 2023                        | 419.50   |
| Total 1014402 · Telephone - Town                     |            |        |                                         |                                                                | 419.50   |
| <b>1014403 · Utilities - Town</b>                    |            |        |                                         |                                                                |          |
| Check                                                | 12/06/2023 | 154762 | Nicor 34                                | Acct# 34-51-77-1000 9 Monthly Charges 10/16-11/14              | 394.55   |
| Check                                                | 12/13/2023 | 154784 | Com Ed 006 (Town)                       | Acct# 7826009006 Monthly Charge/Supply Services 10/30-11/30    | 1,023.61 |
| Check                                                | 12/15/2023 | 154948 | Village of Bartlett                     | Acct 63818 Water/Sewer 10/16-11/15                             | 31.50    |
| Total 1014403 · Utilities - Town                     |            |        |                                         |                                                                | 1,449.66 |
| Total 101THE · Town Hall Expense                     |            |        |                                         |                                                                | 1,869.16 |
| <b>101TOE · Town Office Expense</b>                  |            |        |                                         |                                                                |          |
| <b>1014404 · Office Supplies</b>                     |            |        |                                         |                                                                |          |
| Check                                                | 12/13/2023 | 154779 | Canteen Rfrsh Svc 05635/001/00001 OCH   | Inv# ORD252231 Admin Breakroom Coffee Supplies                 | 138.34   |
| Total 1014404 · Office Supplies                      |            |        |                                         |                                                                | 138.34   |
| <b>1014406 · Printing</b>                            |            |        |                                         |                                                                |          |
| Check                                                | 12/06/2023 | 154752 | Elite Document Solutions                | Inv #8837 Copies Nov 2023                                      | 191.68   |
| Check                                                | 12/15/2023 | 154945 | Kwik Print                              | Inv# 74799 Window Envelopes/Letterhead                         | 1,429.00 |
| Total 1014406 · Printing                             |            |        |                                         |                                                                | 1,620.68 |
| <b>1014412 · Travel Expenses</b>                     |            |        |                                         |                                                                |          |
| Check                                                | 12/13/2023 | 154789 | Craig Essick                            | Mileage Reimbursement TOI Conference 11/12, 11/14              | 281.65   |
| Check                                                | 12/13/2023 | 154804 | Kristin Vana                            | Mileage Reimbursement TOI Conference 11/12, 11/14              | 275.10   |
| Total 1014412 · Travel Expenses                      |            |        |                                         |                                                                | 556.75   |
| <b>1014429 · Miscellaneous</b>                       |            |        |                                         |                                                                |          |
| Check                                                | 12/15/2023 | 154947 | Pier Laundry                            | Inv # 2517 Board Tablecloths                                   | 104.55   |
| Total 1014429 · Miscellaneous                        |            |        |                                         |                                                                | 104.55   |
| <b>1014530 · Financial Administration</b>            |            |        |                                         |                                                                |          |
| Check                                                | 12/15/2023 | 154944 | Government Finance Officers Association | Inv# 17496 Financial Reporting Certificate of Achievement FY23 | 150.00   |
| Total 1014530 · Financial Administration             |            |        |                                         |                                                                | 150.00   |
| <b>1014534 · Passport Services</b>                   |            |        |                                         |                                                                |          |
| Check                                                | 12/06/2023 | 154752 | Elite Document Solutions                | Inv #8837 Copies Nov 2023                                      | 18.05    |
| Total 1014534 · Passport Services                    |            |        |                                         |                                                                | 18.05    |
| <b>1014592 · Dental, Vision &amp; Life Insurance</b> |            |        |                                         |                                                                |          |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                            | Date       | Num    | Name                                      | Memo                                                      | Amount   |
|-------------------------------------------------|------------|--------|-------------------------------------------|-----------------------------------------------------------|----------|
| Check                                           | 12/15/2023 | 154954 | Euclid Managers                           | Acct 5641581 Dec/Jan Monthly Premium                      | 758.76   |
| Total 1014592 · Dental, Vision & Life Insurance |            |        |                                           |                                                           | 758.76   |
| Total 101TOE · Town Office Expense              |            |        |                                           |                                                           | 3,347.13 |
| 104ASR · Assessor's Division                    |            |        |                                           |                                                           |          |
| 1044405 · Office Supplies                       |            |        |                                           |                                                           |          |
| Check                                           | 12/06/2023 | 154770 | Staples                                   | Inv #3552378390 Legal file folders, Surge Protectors (10) | 386.61   |
| Total 1044405 · Office Supplies                 |            |        |                                           |                                                           | 386.61   |
| 1044407 · Printing                              |            |        |                                           |                                                           |          |
| Check                                           | 12/06/2023 | 154752 | Elite Document Solutions                  | Inv #8837 Copies Nov 2023                                 | 17.11    |
| Total 1044407 · Printing                        |            |        |                                           |                                                           | 17.11    |
| 1044492 · Dental, Vision & Life Insurance       |            |        |                                           |                                                           |          |
| Check                                           | 12/15/2023 | 154954 | Euclid Managers                           | Acct 5641581 Dec/Jan Monthly Premium                      | 337.46   |
| Total 1044492 · Dental, Vision & Life Insurance |            |        |                                           |                                                           | 337.46   |
| Total 104ASR · Assessor's Division              |            |        |                                           |                                                           | 741.18   |
| 109YFS · Youth & Family Services                |            |        |                                           |                                                           |          |
| 109ADM · Administration & Clinical              |            |        |                                           |                                                           |          |
| 1094614 · Printing                              |            |        |                                           |                                                           |          |
| Check                                           | 12/06/2023 | 154752 | Elite Document Solutions                  | Inv #8837 Admin Copies Nov 2023                           | 80.57    |
| Total 1094614 · Printing                        |            |        |                                           |                                                           | 80.57    |
| 1094618 · Psychiatric Backup                    |            |        |                                           |                                                           |          |
| Check                                           | 12/13/2023 | 154774 | Alexian Brothers Behavioral Health Hospit | Psychiatric Backup Oct 2023                               | 545.00   |
| Total 1094618 · Psychiatric Backup              |            |        |                                           |                                                           | 545.00   |
| 1094623 · Travel                                |            |        |                                           |                                                           |          |
| Check                                           | 12/13/2023 | 154788 | Roxanne Diaz (v)                          | Mileage Reimbursement 12/1                                | 18.34    |
| Total 1094623 · Travel                          |            |        |                                           |                                                           | 18.34    |
| 1094628 · Tutoring                              |            |        |                                           |                                                           |          |
| Check                                           | 12/15/2023 | 154943 | Mary Petrov                               | Tutoring Snacks                                           | 19.69    |
| Total 1094628 · Tutoring                        |            |        |                                           |                                                           | 19.69    |
| 1094692 · Dental, Vision & Life Insurance       |            |        |                                           |                                                           |          |
| Check                                           | 12/15/2023 | 154954 | Euclid Managers                           | Acct 5641581 Dec/Jan Monthly Premium                      | 1,835.42 |
| Total 1094692 · Dental, Vision & Life Insurance |            |        |                                           |                                                           | 1,835.42 |
| Total 109ADM · Administration & Clinical        |            |        |                                           |                                                           | 2,499.02 |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                            | Date       | Num    | Name                                    | Memo                                                     | Amount     |
|-------------------------------------------------|------------|--------|-----------------------------------------|----------------------------------------------------------|------------|
| 109OUT · Outreach & Prevention                  |            |        |                                         |                                                          |            |
| 1094644 · Travel                                |            |        |                                         |                                                          |            |
| Check                                           | 12/06/2023 | 154772 | Ryan Dickinson                          | Mileage Reimbursement November 2023                      | 59.61      |
| Total 1094644 · Travel                          |            |        |                                         |                                                          | 59.61      |
| 1094658 · Youth Center Utilities                |            |        |                                         |                                                          |            |
| Check                                           | 12/06/2023 | 154766 | Nicor 78                                | Acct# 78-11-12-9467 Monthly Charges 10/25-11/27          | 231.91     |
| Total 1094658 · Youth Center Utilities          |            |        |                                         |                                                          | 231.91     |
| 1094659 · Youth Center Phone & internet         |            |        |                                         |                                                          |            |
| Check                                           | 12/13/2023 | 154781 | Comcast (276 IWC Internet)              | Acct# 8771 20 032 0786276 Monthly Charges 12/4/23-1/3/24 | 192.85     |
| Total 1094659 · Youth Center Phone & internet   |            |        |                                         |                                                          | 192.85     |
| 1094792 · Dental, Vision & Life Insurance       |            |        |                                         |                                                          |            |
| Check                                           | 12/15/2023 | 154954 | Euclid Managers                         | Acct 5641581 Dec/Jan Monthly Premium                     | 1,054.38   |
| Total 1094792 · Dental, Vision & Life Insurance |            |        |                                         |                                                          | 1,054.38   |
| Total 109OUT · Outreach & Prevention            |            |        |                                         |                                                          | 1,538.75   |
| Total 109YFS · Youth & Family Services          |            |        |                                         |                                                          | 4,037.77   |
| Total 1014 · Town Fund - Expenditures           |            |        |                                         |                                                          | 124,265.29 |
| 1104 · Aging Services - Expenditures            |            |        |                                         |                                                          |            |
| 1104ADM · Administration                        |            |        |                                         |                                                          |            |
| 1104524 · Utilities                             |            |        |                                         |                                                          |            |
| Check                                           | 12/06/2023 | 154763 | Nicor 53                                | Acct# 53-90-98-7636 8 Monthly Charges 10/24-11/22        | 907.03     |
| Check                                           | 12/13/2023 | 154785 | Com Ed 009 (Snr)                        | Acct# 7826010009 Monthly Charges 10/30-11/30             | 3,499.08   |
| Check                                           | 12/15/2023 | 154948 | Village of Bartlett                     | Acct 62447 Water/Sewer 10/16-11/15                       | 255.71     |
| Total 1104524 · Utilities                       |            |        |                                         |                                                          | 4,661.82   |
| 1104533 · Printing                              |            |        |                                         |                                                          |            |
| Check                                           | 12/06/2023 | 154749 | Braden Interact (Sr Ctr DD6308370301-1) | Inv# 904341 Copy Charges LL Nov                          | 34.12      |
| Check                                           | 12/06/2023 | 154759 | Kwik Print                              | Inv# 74707 Aging Service envelopes                       | 346.70     |
| Total 1104533 · Printing                        |            |        |                                         |                                                          | 380.82     |
| 1104592 · Dental, Vision & Life Insurance       |            |        |                                         |                                                          |            |
| Check                                           | 12/15/2023 | 154954 | Euclid Managers                         | Acct 5641581 Dec/Jan Monthly Premium                     | 362.98     |
| Total 1104592 · Dental, Vision & Life Insurance |            |        |                                         |                                                          | 362.98     |
| Total 1104ADM · Administration                  |            |        |                                         |                                                          | 5,405.62   |
| 1104NUT · Nutrition                             |            |        |                                         |                                                          |            |
| 1105551 · Congregate Food                       |            |        |                                         |                                                          |            |
| Check                                           | 12/13/2023 | 154790 | Gordon Food Service                     | Cafe Food                                                | 1,726.71   |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                                 | Date       | Num    | Name                          | Memo                                                | Amount   |
|------------------------------------------------------|------------|--------|-------------------------------|-----------------------------------------------------|----------|
| Check                                                | 12/13/2023 | 154791 | Get Fresh Produce, Inc        | Congregate Food                                     | 702.24   |
| Total 1105551 · Congregate Food                      |            |        |                               |                                                     | 2,428.95 |
| <b>1105553 · Congregate Supplies</b>                 |            |        |                               |                                                     |          |
| Check                                                | 12/13/2023 | 154790 | Gordon Food Service           | Cafe Supplies                                       | 370.24   |
| Check                                                | 12/13/2023 | 154791 | Get Fresh Produce, Inc        | Congregate Supplies                                 | 92.50    |
| Check                                                | 12/15/2023 | 154947 | Pier Laundry                  | Inv# 2517 Cafe Supplies                             | 11.60    |
| Total 1105553 · Congregate Supplies                  |            |        |                               |                                                     | 474.34   |
| <b>1105558 · Home Delivered Meals Food</b>           |            |        |                               |                                                     |          |
| Check                                                | 12/06/2023 | 154767 | Pur Foods LLC dba Mom's Meals | Inv# MM11302023-HT Special Dietary Meals            | 3,066.86 |
| Check                                                | 12/13/2023 | 154790 | Gordon Food Service           | HDM Food                                            | 1,726.71 |
| Check                                                | 12/13/2023 | 154791 | Get Fresh Produce, Inc        | HDM Food                                            | 702.25   |
| Total 1105558 · Home Delivered Meals Food            |            |        |                               |                                                     | 5,495.82 |
| <b>1105560 · Home Delivered Meals Supplies</b>       |            |        |                               |                                                     |          |
| Check                                                | 12/13/2023 | 154790 | Gordon Food Service           | HDM Supplies                                        | 370.23   |
| Check                                                | 12/13/2023 | 154791 | Get Fresh Produce, Inc        | HDM Supplies                                        | 92.50    |
| Check                                                | 12/15/2023 | 154947 | Pier Laundry                  | Inv# 2517 HDM Supplies                              | 11.60    |
| Total 1105560 · Home Delivered Meals Supplies        |            |        |                               |                                                     | 474.33   |
| <b>1105792 · Dental, Vision &amp; Life Insurance</b> |            |        |                               |                                                     |          |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers               | Acct 5641581 Dec/Jan Monthly Premium                | 87.08    |
| Total 1105792 · Dental, Vision & Life Insurance      |            |        |                               |                                                     | 87.08    |
| Total 1104NUT · Nutrition                            |            |        |                               |                                                     | 8,960.52 |
| <b>1104PRO · Enrichment Programs</b>                 |            |        |                               |                                                     |          |
| <b>1104515 · Programming</b>                         |            |        |                               |                                                     |          |
| Check                                                | 12/06/2023 | 154736 | Dance Alternatives, Inc.      | Line Dance Classes Jan/Feb 2024                     | 325.00   |
| Check                                                | 12/13/2023 | 154793 | Giuseppa Bartolomeo           | Cooking Class Supplies 12/6                         | 130.32   |
| Total 1104515 · Programming                          |            |        |                               |                                                     | 455.32   |
| <b>1104520 · Volunteer Services</b>                  |            |        |                               |                                                     |          |
| Check                                                | 12/06/2023 | 154740 | Maureen Howard                | Home Delivered Meals Mileage Reimbursement Nov      | 54.23    |
| Check                                                | 12/06/2023 | 154741 | Priscilla Dixon               | Home Delivered Meals Mileage Reimbursement Nov      | 50.83    |
| Check                                                | 12/06/2023 | 154742 | Valerie Jachowske             | Home Delivered Meals Mileage Reimbursement Sept-Dec | 106.77   |
| Check                                                | 12/06/2023 | 154743 | James Lemonides               | Home Delivered Meals Mileage Reimbursement Nov      | 54.23    |
| Check                                                | 12/06/2023 | 154744 | Wayne Ruttenburg              | Home Delivered Meals Mileage Reimbursement Nov      | 92.36    |
| Check                                                | 12/06/2023 | 154745 | Edward Baus                   | Home Delivered Meals Mileage Reimbursement Nov      | 55.68    |
| Check                                                | 12/06/2023 | 154746 | Kathy Lindahl                 | Home Delivered Meals Mileage Reimbursement Nov      | 72.71    |
| Check                                                | 12/13/2023 | 154787 | Dorothy Archer                | Home Delivered Meals Mileage Reimbursement Nov 2023 | 103.29   |
| Total 1104520 · Volunteer Services                   |            |        |                               |                                                     | 590.10   |

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| Type                                                 | Date       | Num    | Name                             | Memo                                        | Amount   |
|------------------------------------------------------|------------|--------|----------------------------------|---------------------------------------------|----------|
| <b>1104526 · Senior Newsletter</b>                   |            |        |                                  |                                             |          |
| Check                                                | 12/13/2023 | 154803 | USPS                             | Club 59 Newsletter Postage March/April      | 2,567.01 |
| Total 1104526 · Senior Newsletter                    |            |        |                                  |                                             | 2,567.01 |
| <b>1104892 · Dental, Vision &amp; Life Insurance</b> |            |        |                                  |                                             |          |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                  | Acct 5641581 Dec/Jan Monthly Premium        | 632.78   |
| Total 1104892 · Dental, Vision & Life Insurance      |            |        |                                  |                                             | 632.78   |
| Total 1104PRO · Enrichment Programs                  |            |        |                                  |                                             | 4,245.21 |
| <b>1104SOC · Social Services</b>                     |            |        |                                  |                                             |          |
| <b>1104564 · Senior Health Ins Program</b>           |            |        |                                  |                                             |          |
| Check                                                | 12/06/2023 | 154739 | Joann Gante (v)                  | Mileage Reimbursement Nov 2023              | 33.41    |
| Total 1104564 · Senior Health Ins Program            |            |        |                                  |                                             | 33.41    |
| <b>1104569 · Senior Home Care Program</b>            |            |        |                                  |                                             |          |
| Check                                                | 12/06/2023 | 154738 | Sarece Mitchell (v)              | Mileage Reimbursement 10/17-11/9            | 34.98    |
| Check                                                | 12/06/2023 | 154738 | Sarece Mitchell (v)              | Mileage Reimbursement 11/9-11/29            | 39.17    |
| Total 1104569 · Senior Home Care Program             |            |        |                                  |                                             | 74.15    |
| <b>1104992 · Dental, Vision &amp; Life Insurance</b> |            |        |                                  |                                             |          |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                  | Acct 5641581 Dec/Jan Monthly Premium        | 241.66   |
| Total 1104992 · Dental, Vision & Life Insurance      |            |        |                                  |                                             | 241.66   |
| Total 1104SOC · Social Services                      |            |        |                                  |                                             | 349.22   |
| <b>1104TRN · Transportation</b>                      |            |        |                                  |                                             |          |
| <b>1104518 · Vehicle Maintenance</b>                 |            |        |                                  |                                             |          |
| Check                                                | 12/06/2023 | 154758 | Kammes Auto & Truck Repair, Inc. | Inv# 142960 Heat Repair/Oil Change #146     | 2,030.61 |
| Check                                                | 12/06/2023 | 154761 | O'Reilly Auto Parts              | Inv# 3421-383293 Oil for buses              | 59.88    |
| Check                                                | 12/06/2023 | 154768 | Suburban Tire Auto Care Centers  | Inv #0537599 Balancing and shine tires      | 216.53   |
| Check                                                | 12/13/2023 | 154802 | Valvoline                        | Inv #59326 Oil Change 143                   | 95.97    |
| Check                                                | 12/13/2023 | 154802 | Valvoline                        | Inv #59229 Oil Change 142                   | 121.97   |
| Total 1104518 · Vehicle Maintenance                  |            |        |                                  |                                             | 2,524.96 |
| <b>1104550 · Telephone</b>                           |            |        |                                  |                                             |          |
| Check                                                | 12/15/2023 | 154949 | Verizon Wireless                 | Inv# 9949612778 Monthly Charges 11/19-12/18 | 892.18   |
| Total 1104550 · Telephone                            |            |        |                                  |                                             | 892.18   |
| <b>1104692 · Dental, Vision &amp; Life Insurance</b> |            |        |                                  |                                             |          |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                  | Acct 5641581 Dec/Jan Monthly Premium        | 1,183.56 |
| Total 1104692 · Dental, Vision & Life Insurance      |            |        |                                  |                                             | 1,183.56 |

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| Type                                                 | Date       | Num    | Name                                      | Memo                                                             | Amount    |
|------------------------------------------------------|------------|--------|-------------------------------------------|------------------------------------------------------------------|-----------|
| Total 1104TRN · Transportation                       |            |        |                                           |                                                                  | 4,600.70  |
| Total 1104 · Aging Services - Expenditures           |            |        |                                           |                                                                  | 23,561.27 |
| <b>2024 · Human Services - Expenditures</b>          |            |        |                                           |                                                                  |           |
| <b>2024ADM · Administration</b>                      |            |        |                                           |                                                                  |           |
| <b>2024202 · Office Supplies</b>                     |            |        |                                           |                                                                  |           |
| Check                                                | 12/06/2023 | 154770 | Staples                                   | Inv #3551946872 Black toner                                      | 199.44    |
| Check                                                | 12/06/2023 | 154770 | Staples                                   | Inv #3551946873 Magenta toner                                    | 122.56    |
| Check                                                | 12/06/2023 | 154770 | Staples                                   | Inv #3551946874 Yellow toner                                     | 122.56    |
| Check                                                | 12/06/2023 | 154770 | Staples                                   | Inv #3550536444 Folder fastener                                  | 96.32     |
| Check                                                | 12/06/2023 | 154770 | Staples                                   | Inv #3552378391 Tape, tape dispenser, stapler, staple remover    | 135.21    |
| Check                                                | 12/13/2023 | 154801 | Staples                                   | Inv #3553260342 Office supplies                                  | 126.97    |
| Total 2024202 · Office Supplies                      |            |        |                                           |                                                                  | 803.06    |
| <b>2024204 · Equipment</b>                           |            |        |                                           |                                                                  |           |
| Check                                                | 12/13/2023 | 154799 | Quench USA, Inc.                          | Inv# 6690512 Water Machine Rental                                | 48.75     |
| Check                                                | 12/13/2023 | 154801 | Staples                                   | Inv #3552843590 Staples                                          | 379.99    |
| Total 2024204 · Equipment                            |            |        |                                           |                                                                  | 428.74    |
| <b>2024210 · Printing</b>                            |            |        |                                           |                                                                  |           |
| Check                                                | 12/13/2023 | 154797 | Kwik Print                                | Inv #74734 Business cards (2)                                    | 95.60     |
| Total 2024210 · Printing                             |            |        |                                           |                                                                  | 95.60     |
| <b>2024212 · Dues &amp; Publications</b>             |            |        |                                           |                                                                  |           |
| Check                                                | 12/13/2023 | 154795 | Illinois Township Assoc of GA Caseworkers | Association Membership 2024 (2)                                  | 100.00    |
| Total 2024212 · Dues & Publications                  |            |        |                                           |                                                                  | 100.00    |
| <b>2024511 · Phone and Internet</b>                  |            |        |                                           |                                                                  |           |
| Check                                                | 12/13/2023 | 154780 | Comcast (898 WS)                          | Acct 8771100850097898 Monthly Cable/Internet Charges 11/25-12/24 | 250.74    |
| Total 2024511 · Phone and Internet                   |            |        |                                           |                                                                  | 250.74    |
| <b>2024592 · Dental, Vision &amp; Life Insurance</b> |            |        |                                           |                                                                  |           |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                           | Acct 5641581 Dec/Jan Monthly Premium                             | 254.32    |
| Total 2024592 · Dental, Vision & Life Insurance      |            |        |                                           |                                                                  | 254.32    |
| Total 2024ADM · Administration                       |            |        |                                           |                                                                  | 1,932.46  |
| <b>2024HOM · Home Relief</b>                         |            |        |                                           |                                                                  |           |
| <b>2024102 · Rent</b>                                |            |        |                                           |                                                                  |           |
| Check                                                | 12/12/2023 | 6447   | State Farm Del Vassey                     | November 2023 Home Insurance Assistance                          | 104.32    |
| Total 2024102 · Rent                                 |            |        |                                           |                                                                  | 104.32    |
| <b>2024106 · Travel Expenses</b>                     |            |        |                                           |                                                                  |           |

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| Type                                                 | Date       | Num    | Name                                    | Memo                                                                | Amount    |
|------------------------------------------------------|------------|--------|-----------------------------------------|---------------------------------------------------------------------|-----------|
| Check                                                | 12/12/2023 | 6447   | State Farm Del Vassey                   | November 2023 Auto Insurance Assistance                             | 74.93     |
| Total 2024106 · Travel Expenses                      |            |        |                                         |                                                                     | 74.93     |
| <b>2024119 · Emergency Assistance</b>                |            |        |                                         |                                                                     |           |
| Check                                                | 12/12/2023 | 6446   | Kedar Property Investments LLC          | Shelter Assitance                                                   | 1,564.00  |
| Check                                                | 12/15/2023 | 6448   | Orchard Hill Apartments                 | Emergency Assistance                                                | 2,000.00  |
| Total 2024119 · Emergency Assistance                 |            |        |                                         |                                                                     | 3,564.00  |
| Total 2024HOM · Home Relief                          |            |        |                                         |                                                                     | 3,743.25  |
| <b>202PAN · Pantry</b>                               |            |        |                                         |                                                                     |           |
| <b>1014161 · Utilities</b>                           |            |        |                                         |                                                                     |           |
| Check                                                | 12/06/2023 | 154764 | Nicor 65                                | Acct# 65-08-57-1000 5 (Meter 1) Monthly Charges 10/13-11/13         | 39.02     |
| Check                                                | 12/06/2023 | 154765 | Nicor 75                                | Acct# 75-08-57-1000 4 (Meter 2) Monthly Charges 10/13-11/13         | 61.51     |
| Check                                                | 12/13/2023 | 154786 | Com Ed 016 (Astor)                      | Acct# 8584152016 Monthly Charges 10/31-12/1                         | 655.40    |
| Check                                                | 12/15/2023 | 154950 | Village of Hanover Park                 | Acct 3940-001 Water/Sewer 11/27                                     | 55.77     |
| Total 1014161 · Utilities                            |            |        |                                         |                                                                     | 811.70    |
| <b>1014166 · Trash Removal</b>                       |            |        |                                         |                                                                     |           |
| Check                                                | 12/13/2023 | 154792 | Groot, Inc (69323)                      | Inv# 11650226T107 Trash Collection Town Dec                         | 1,210.18  |
| Total 1014166 · Trash Removal                        |            |        |                                         |                                                                     | 1,210.18  |
| <b>1014192 · Dental, Vision &amp; Life Insurance</b> |            |        |                                         |                                                                     |           |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                         | Acct 5641581 Dec/Jan Monthly Premium                                | 228.44    |
| Total 1014192 · Dental, Vision & Life Insurance      |            |        |                                         |                                                                     | 228.44    |
| Total 202PAN · Pantry                                |            |        |                                         |                                                                     | 2,250.32  |
| Total 2024 · Human Services - Expenditures           |            |        |                                         |                                                                     | 7,926.03  |
| <b>3034 · Road Maintenance - Expenditures</b>        |            |        |                                         |                                                                     |           |
| <b>3034ADM · Administration</b>                      |            |        |                                         |                                                                     |           |
| <b>3034701 · Legal</b>                               |            |        |                                         |                                                                     |           |
| Check                                                | 12/15/2023 | 154955 | Airdo Werwas LLC                        | Inv# 190-0007-39043 Legal Fees                                      | 1,707.00  |
| Total 3034701 · Legal                                |            |        |                                         |                                                                     | 1,707.00  |
| <b>3034702 · Insurance</b>                           |            |        |                                         |                                                                     |           |
| Check                                                | 12/15/2023 | 154953 | Illinois Counties Risk Management Trust | Inv# 512 Road Maint: Fund Property, Liability, Workers Comp Premium | 15,000.00 |
| Total 3034702 · Insurance                            |            |        |                                         |                                                                     | 15,000.00 |
| <b>3034704 · Telephone</b>                           |            |        |                                         |                                                                     |           |
| Check                                                | 12/06/2023 | 154748 | AT&T 152                                | Inv# 847717527311 Monthly Line 11/22-12/21                          | 112.50    |
| Total 3034704 · Telephone                            |            |        |                                         |                                                                     | 112.50    |

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| Type                                                 | Date       | Num    | Name                    | Memo                                                         | Amount    |
|------------------------------------------------------|------------|--------|-------------------------|--------------------------------------------------------------|-----------|
| <b>3034711 · Utilities</b>                           |            |        |                         |                                                              |           |
| Check                                                | 12/06/2023 | 154750 | Com Ed 8009 (R&B)       | Acct# 7826008009 Monthly Charges/Supply Services 10/30-11/30 | 136.41    |
| Check                                                | 12/13/2023 | 154783 | Com Ed 000 & 048 (R&B)  | Acct# 0657043000 Monthly Charges 11/3-12/6                   | 0.18      |
| Total 3034711 · Utilities                            |            |        |                         |                                                              | 136.59    |
| <b>3034792 · Dental, Vision &amp; Life Insurance</b> |            |        |                         |                                                              |           |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers         | Acct 5641581 Dec/Jan Monthly Premium                         | 185.46    |
| Total 3034792 · Dental, Vision & Life Insurance      |            |        |                         |                                                              | 185.46    |
| Total 3034ADM · Administration                       |            |        |                         |                                                              | 17,141.55 |
| <b>3034BLD · Buildings</b>                           |            |        |                         |                                                              |           |
| <b>3034613 · Building Maintenance</b>                |            |        |                         |                                                              |           |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816    | PVC trim                                                     | 136.62    |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816    | Window cap                                                   | 4.44      |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816    | Caulk                                                        | 91.93     |
| Check                                                | 12/06/2023 | 154755 | Home Depot, The 7816    | Drywall patch, washers                                       | 18.19     |
| Check                                                | 12/06/2023 | 154760 | Midwest Mechanical      | Inv #112147838 Inducer motor replacement                     | 856.35    |
| Total 3034613 · Building Maintenance                 |            |        |                         |                                                              | 1,107.53  |
| Total 3034BLD · Buildings                            |            |        |                         |                                                              | 1,107.53  |
| <b>3034ROD · Road Maintenance</b>                    |            |        |                         |                                                              |           |
| <b>3034602 · Operating Supplies &amp; Materials</b>  |            |        |                         |                                                              |           |
| Check                                                | 12/06/2023 | 154756 | Industrial Systems Ltd. | Inv# 24740 Chemical for Douglas Rd De-Icer                   | 532.00    |
| Total 3034602 · Operating Supplies & Materials       |            |        |                         |                                                              | 532.00    |
| <b>3034610 · Street Lighting</b>                     |            |        |                         |                                                              |           |
| Check                                                | 12/06/2023 | 154751 | Com Ed 051              | Acct# 5619024051 Monthly Charges 10/25-11/27                 | 42.35     |
| Check                                                | 12/13/2023 | 154782 | Com Ed 116/152          | Acct# 0045120152 Street Lights 11/1-12/4                     | 197.81    |
| Total 3034610 · Street Lighting                      |            |        |                         |                                                              | 240.16    |
| <b>3034614 · Signs, Stripping &amp; Tree Removal</b> |            |        |                         |                                                              |           |
| Check                                                | 12/06/2023 | 154769 | Sherwin-Williams        | Inv #7232-5 Road striping paint                              | 294.90    |
| Total 3034614 · Signs, Stripping & Tree Removal      |            |        |                         |                                                              | 294.90    |
| Total 3034ROD · Road Maintenance                     |            |        |                         |                                                              | 1,067.06  |
| <b>303EQM · Equipment</b>                            |            |        |                         |                                                              |           |
| <b>3034609 · Maintenance Vehicles &amp; Equip</b>    |            |        |                         |                                                              |           |
| Check                                                | 12/15/2023 | 154946 | O'Reilly Auto Parts     | Inv# 3421-384237 Jumper Cables                               | 58.99     |
| Total 3034609 · Maintenance Vehicles & Equip         |            |        |                         |                                                              | 58.99     |
| Total 303EQM · Equipment                             |            |        |                         |                                                              | 58.99     |

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| Type                                                 | Date       | Num    | Name                                     | Memo                                           | Amount    |
|------------------------------------------------------|------------|--------|------------------------------------------|------------------------------------------------|-----------|
| Total 3034 · Road Maintenance - Expenditures         |            |        |                                          |                                                | 19,375.13 |
| <b>5054 · Mental Health - Expenditures</b>           |            |        |                                          |                                                |           |
| <b>5054ADM · Administration</b>                      |            |        |                                          |                                                |           |
| <b>5054541 · Printing</b>                            |            |        |                                          |                                                |           |
| Check                                                | 12/06/2023 | 154752 | Elite Document Solutions                 | Inv #8837 Copies Nov 2023                      | 19.69     |
| Total 5054541 · Printing                             |            |        |                                          |                                                | 19.69     |
| <b>5054592 · Dental, Vision &amp; Life Insurance</b> |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154954 | Euclid Managers                          | Acct 5641581 Dec/Jan Monthly Premium           | 343.46    |
| Total 5054592 · Dental, Vision & Life Insurance      |            |        |                                          |                                                | 343.46    |
| Total 5054ADM · Administration                       |            |        |                                          |                                                | 363.15    |
| <b>5054SVC · Service Contracts</b>                   |            |        |                                          |                                                |           |
| <b>5054100 · CAC CASI</b>                            |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154938 | Childrens Advocacy Ctr of Nwst Co County | Forensic and Advocacy Services                 | 5,000.00  |
| Total 5054100 · CAC CASI                             |            |        |                                          |                                                | 5,000.00  |
| <b>5054103 · CAC Safe from the Start</b>             |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154938 | Childrens Advocacy Ctr of Nwst Co County | Contracted Mental Health Services              | 5,250.00  |
| Total 5054103 · CAC Safe from the Start              |            |        |                                          |                                                | 5,250.00  |
| <b>5054104 · CCC Domestic Violence Shelter</b>       |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154937 | Community Crisis Center                  | Domestic Violence Shelter                      | 5,600.00  |
| Total 5054104 · CCC Domestic Violence Shelter        |            |        |                                          |                                                | 5,600.00  |
| <b>5054105 · CCC Domestic Violence Counsel</b>       |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154937 | Community Crisis Center                  | Domestic Violence Counsel                      | 10,000.00 |
| Total 5054105 · CCC Domestic Violence Counsel        |            |        |                                          |                                                | 10,000.00 |
| <b>5054108 · Aid Supportive Employment</b>           |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154939 | Association for Individual Development   | Employment for Adults With Disability Services | 10,250.00 |
| Total 5054108 · Aid Supportive Employment            |            |        |                                          |                                                | 10,250.00 |
| <b>5054109 · Aid Case Management</b>                 |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154926 | Association for Individual Development   | Home Based Disability Services                 | 2,000.00  |
| Total 5054109 · Aid Case Management                  |            |        |                                          |                                                | 2,000.00  |
| <b>5054113 · Clearbrook Day Services</b>             |            |        |                                          |                                                |           |
| Check                                                | 12/15/2023 | 154932 | Clearbrook                               | Contracted Disability Services                 | 2,375.00  |
| Total 5054113 · Clearbrook Day Services              |            |        |                                          |                                                | 2,375.00  |

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| Type                                          | Date       | Num    | Name                                         | Memo                                    | Amount    |
|-----------------------------------------------|------------|--------|----------------------------------------------|-----------------------------------------|-----------|
| <b>5054133 · Ecker PEP</b>                    |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154924 | Ecker Center for Behavioral Health           | Crisis Services                         | 4,500.00  |
|                                               |            |        | Total 5054133 · Ecker PEP                    |                                         | 4,500.00  |
| <b>5054135 · Ecker Center Substance</b>       |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154935 | Ecker Center for Behavioral Health           | Substance Use Services                  | 16,250.00 |
|                                               |            |        | Total 5054135 · Ecker Center Substance       |                                         | 16,250.00 |
| <b>5054136 · HTYFS Psychiatric Back-up</b>    |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154935 | Ecker Center for Behavioral Health           | Therapy Services                        | 22,500.00 |
|                                               |            |        | Total 5054136 · HTYFS Psychiatric Back-up    |                                         | 22,500.00 |
| <b>5054141 · Shelter Inc Healthy Families</b> |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154917 | Shelter, Inc                                 | Youth Emergency Housing                 | 2,250.00  |
|                                               |            |        | Total 5054141 · Shelter Inc Healthy Families |                                         | 2,250.00  |
| <b>5054142 · Centro De Informacion</b>        |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154936 | Centro de Informacion                        | Case Management Services                | 8,125.00  |
|                                               |            |        | Total 5054142 · Centro De Informacion        |                                         | 8,125.00  |
| <b>5054148 · FSA Therapy Services</b>         |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154934 | Family Svc Assoc of Greater Elgin Area       | Contracted Therapy Services             | 10,875.00 |
|                                               |            |        | Total 5054148 · FSA Therapy Services         |                                         | 10,875.00 |
| <b>5054158 · Summitt Center</b>               |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154929 | Summit School Early Learning Center          | Early Learning Center                   | 3,750.00  |
|                                               |            |        | Total 5054158 · Summitt Center               |                                         | 3,750.00  |
| <b>5054162 · Tide Transportation</b>          |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154928 | A#1 Cab Dispatch Inc                         | Tide Transportation - December Invoices | 2,076.00  |
|                                               |            |        | Total 5054162 · Tide Transportation          |                                         | 2,076.00  |
| <b>5054165 · Amita Alexian</b>                |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154916 | Alexian Bros Center Mental Health (MHB)      | Outpatient Therapy and Psychiatry - Nov | 2,541.66  |
|                                               |            |        | Total 5054165 · Amita Alexian                |                                         | 2,541.66  |
| <b>5054166 · PADS of Elgin</b>                |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154930 | PADS of Elgin                                | Case Management Services                | 9,375.00  |
|                                               |            |        | Total 5054166 · PADS of Elgin                |                                         | 9,375.00  |
| <b>5054185 · Little City Foundation</b>       |            |        |                                              |                                         |           |
| Check                                         | 12/15/2023 | 154919 | Little City Foundation                       | Developmental Disability Services       | 1,300.00  |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type  | Date       | Num    | Name                                             | Memo                                        | Amount    |
|-------|------------|--------|--------------------------------------------------|---------------------------------------------|-----------|
|       |            |        | Total 5054185 · Little City Foundation           |                                             | 1,300.00  |
|       |            |        | <b>5054190 · Maryville Academy</b>               |                                             |           |
| Check | 12/15/2023 | 154931 | Maryville Academy                                | Contracted Therapy Services                 | 5,000.00  |
|       |            |        | Total 5054190 · Maryville Academy                |                                             | 5,000.00  |
|       |            |        | <b>5054200 · Kenneth Young Center - SASS</b>     |                                             |           |
| Check | 12/15/2023 | 154920 | Kenneth Young Center                             | Therapy Services                            | 1,250.00  |
|       |            |        | Total 5054200 · Kenneth Young Center - SASS      |                                             | 1,250.00  |
|       |            |        | <b>5054203 · Clearbrook - Residential</b>        |                                             |           |
| Check | 12/15/2023 | 154932 | Clearbrook                                       | Residential Services                        | 2,750.00  |
|       |            |        | Total 5054203 · Clearbrook - Residential         |                                             | 2,750.00  |
|       |            |        | <b>5054205 · Mental Health Housing</b>           |                                             |           |
| Check | 12/15/2023 | 154941 | UP Hanover Landing, LP                           | Hanover Landing Rent January                | 5,623.00  |
| Check | 12/15/2023 | 154942 | UP Hanover Landing, LP                           | Hanover Landing Rent November               | 4,446.00  |
|       |            |        | Total 5054205 · Mental Health Housing            |                                             | 10,069.00 |
|       |            |        | <b>5054207 · Girl Scouts of N. IL - Outreach</b> |                                             |           |
| Check | 12/15/2023 | 154921 | Girl Scouts of Northern Illinois                 | Low Income Leadership Services              | 3,500.00  |
|       |            |        | Total 5054207 · Girl Scouts of N. IL - Outreach  |                                             | 3,500.00  |
|       |            |        | <b>5054223 · Marklund</b>                        |                                             |           |
| Check | 12/15/2023 | 154933 | Marklund Children's Home                         | Developmnetal Disability Services           | 6,250.00  |
|       |            |        | Total 5054223 · Marklund                         |                                             | 6,250.00  |
|       |            |        | <b>5054225 · Community Alternatives Unlimite</b> |                                             |           |
| Check | 12/15/2023 | 154925 | Community Alternatives Unlimited                 | Contracted Community Access                 | 3,000.00  |
|       |            |        | Total 5054225 · Community Alternatives Unlimite  |                                             | 3,000.00  |
|       |            |        | <b>5054226 · Fellowship Housing Corp</b>         |                                             |           |
| Check | 12/15/2023 | 154922 | Fellowship Housing Corporation                   | Transitional Housing and Financial Literacy | 1,250.00  |
|       |            |        | Total 5054226 · Fellowship Housing Corp          |                                             | 1,250.00  |
|       |            |        | <b>5054227 · AARA</b>                            |                                             |           |
| Check | 12/15/2023 | 154940 | American Association of Retired Asians           | Contracted Case Management Services         | 10,000.00 |
|       |            |        | Total 5054227 · AARA                             |                                             | 10,000.00 |
|       |            |        | <b>5054229 · Partners for Our Communities</b>    |                                             |           |
| Check | 12/15/2023 | 154918 | Partners for Our Communities                     | Immigrant Case Management Services          | 3,000.00  |
|       |            |        | Total 5054229 · Partners for Our Communities     |                                             | 3,000.00  |

# Hanover Township Board Audit Report

December 5 - 18, 2023

| Type                                              | Date       | Num         | Name                             | Memo                                                                          | Amount            |
|---------------------------------------------------|------------|-------------|----------------------------------|-------------------------------------------------------------------------------|-------------------|
| <b>5054230 · About Change Recovery</b>            |            |             |                                  |                                                                               |                   |
| Check                                             | 12/15/2023 | 154927      | About Behavioral Change          | Substance Use Services                                                        | 2,500.00          |
| Total 5054230 · About Change Recovery             |            |             |                                  |                                                                               | 2,500.00          |
| Total 5054SVC · Service Contracts                 |            |             |                                  |                                                                               | 172,586.66        |
| Total 5054 · Mental Health - Expenditures         |            |             |                                  |                                                                               | 172,949.81        |
| <b>7004 · Vehicle Replcmnt - Expenditures</b>     |            |             |                                  |                                                                               |                   |
| <b>7004540 · Bus Purchase</b>                     |            |             |                                  |                                                                               |                   |
| Check                                             | 12/13/2023 | 154800      | Pace                             | Inv# 628672 Bus Lease                                                         | 100.00            |
| Check                                             | 12/13/2023 | 154800      | Pace                             | Inv# 628723 Bus Lease                                                         | 100.00            |
| Check                                             | 12/13/2023 | 154800      | Pace                             | Inv# 628731 Bus Lease                                                         | 100.00            |
| Total 7004540 · Bus Purchase                      |            |             |                                  |                                                                               | 300.00            |
| Total 7004 · Vehicle Replcmnt - Expenditures      |            |             |                                  |                                                                               | 300.00            |
| <b>8084 · Capital Projects - Expenditures</b>     |            |             |                                  |                                                                               |                   |
| <b>8084414 · Emergency Services Station</b>       |            |             |                                  |                                                                               |                   |
| Check                                             | 12/06/2023 | 154747      | Alarm Specialties and Protection | Inv #33275 FOB system and installation                                        | 2,794.00          |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Lumber                                                                        | 54.80             |
| Check                                             | 12/15/2023 | 154951      | K II Electrical Contractors, Inc | Inv# 1925 EMA Station Backup Generator Installation Phase 1                   | 17,768.00         |
| Check                                             | 12/15/2023 | 154952      | ProxiT Technology Solutions      | Inv# 2395 ES StationIT Equipment Installation                                 | 4,062.50          |
| Total 8084414 · Emergency Services Station        |            |             |                                  |                                                                               | 24,679.30         |
| <b>8084425 · Building &amp; Perm Improvements</b> |            |             |                                  |                                                                               |                   |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Drywall, shims, compound screws, tape                                         | 184.64            |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Corner bead, track                                                            | 28.97             |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Carpet protection, electrical boxes                                           | 67.27             |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Studs, electrical boxes                                                       | 72.66             |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Rags, box cover, steel rack                                                   | 38.00             |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Corner bead, miter saw, electrical wire, wall plates, electrical box, drywall | 509.70            |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Wall and switch plates, electrical box                                        | 60.09             |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Cabinet hardware                                                              | 125.40            |
| Check                                             | 12/06/2023 | 154755      | Home Depot, The 7816             | Drill bit, dowels                                                             | 19.02             |
| Total 8084425 · Building & Perm Improvements      |            |             |                                  |                                                                               | 1,105.75          |
| <b>8084430 · Loan Repayment</b>                   |            |             |                                  |                                                                               |                   |
| Check                                             | 12/08/2023 | ACH 12.8.23 | Wintrust Financial Corp          | Loan Payment                                                                  | 176,803.62        |
| Total 8084430 · Loan Repayment                    |            |             |                                  |                                                                               | 176,803.62        |
| Total 8084 · Capital Projects - Expenditures      |            |             |                                  |                                                                               | 202,588.67        |
| <b>TOTAL</b>                                      |            |             |                                  |                                                                               | <b>550,966.20</b> |

- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.  
  
Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire.  
  
Others present were Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Deputy Chief Lonnie Williams, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant to the Administrator Hailey Matich, Deputy Administrator Kristin Vana, Administrator James Barr, and Attorney Mike Airdo. Also present were Ms Tori Beattie of Barlett, Mr. and Mrs. Guenther Klaus of Streamwood, Village of Streamwood Trustee Mike Baumer also was in attendance.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Presentation: The Board welcomed SP4 Guenther H. Klaus into the Veterans Honor Roll. SP4 Klaus, resident of Streamwood, served in the U.S. Army from 1963 to 1965.
- IV. Reports:
  - A. Supervisor's Report: Supervisor McGuire reported that the Township holiday programs are in full swing and that the community is coming out in tremendous support of the efforts. It was his pleasures to attend the Hanover Park Christmas tree lighting and the Village of Streamwood's holiday party with staff and other Township officials. Schaumburg Township opened it's renovated lobby and he wished them well during that event.
  - B. Clerk's Report: Clerk Dolan Baumer reported that the Township Officials of Cook County Clerks meeting would be held at Maria's in Rosemont on Thursday, and that the Township Officials of Illinois Board meeting would be held on Friday.
  - C. Assessor's Report: Assessor Moinuddin was not present.
  - D. Trustee Liaison Committee Reports: The Trustees offered no reports.
  - E. Department Reports: Written reports were submitted for the Board's review during the last meeting; highlights this period included Director Hanson reporting that the temporary certificate of occupancy for the Emergency Services station is in hand and the unit is starting to move in. Operations review with ES team will occur this week. All remaining punch list and other items to be completed by mid-December, at which time the building will be fully accessible. Outside of scope items still pending completion and will be done within the next few weeks. The department is working with human Services for toy pick up. The Township Board complimented the Director on an excellent job as project manager of the Emergency Services station. Director Crews reported that they should be completed with transitioning to the new station by Friday. Thank you to Facilities and Road Maintenance for the station! The unit has done presentation on Emergency Services in Pingree Grove and McHenry emergency services departments. They will be assisting with holiday traffic control around the Township this month. Director Smith reported that Nurse Kramer has done a screening clinic at Hanover Landing. Annual Heart Day is February 3; the grant from IDPH has come through for the Fit n' Strong eight week program. The Cookies and Cocoa with Santa event was a positive and successful event last week, reported Director Houdek, with 280 participants. The joint Township/Streamwood Park District sports event will commence February 5 with basketball. Tutoring starts on February 6. Please keep Marian Herrera in your thoughts as she was involved in a traffic accident recently. They are in

their second round of interviews for a Prevention Specialist. Director Conway reported that 125 people, including Trustee Essick, attended the holiday party recently. The Senior Center Services Committee breakfast would be held at Briana's. The new BINGO equipment has arrived. An architect representing Rich Township visited to get a view of what a good center looks like to bring back to Rich. Director Imperato reported that 1,577 children are registered for holiday programs. The toy drop off is scheduled for December 16 at the new ES station. Meal boxes will start being distributed on December 14. More than 180 veterans and guests were in attendance for the recent Veterans Dinner. A holiday party would be held for the veterans group tomorrow. Manager Teachout reported that she would attend the meeting of community mental health board this month. The Mental Health Board finance committee will meet on December 18 followed by the regular meeting of the Board. The Mental Health Board is in support of TIDE vouchers usable from Hanover Landing. Deputy Vana reported that Passport Services recently had an inspection by the US Dept of State; there were no finding. Hanover Landing still has three units to fill. NAMI sponsored a holiday lunch for the resident. Mr. Steve Orlando will review changes the 2024 coverage with staff this week. Director Kuttentberg reported that the County Sherriff's office will hold a vehicle light safety inspection at the Emergency Services station. He is working with legislators on a bill allowing state tax credits for emergency services volunteers. Director Kuttentberg has been selected to serve as a member on the Government Social Medial Board and of the Bartlett Chamber of Commerce. There will be a meeting for the Township Officials Communications Division on December 14. Administrator Barr reported that the Emergency Services station ribbon cutting would be held on February 3 at 9 a.m. The award recognition reception for our Youth of the Year Volunteer would be held at 5:30 p.m. on January 23. Reminider tha the December 19 meeting would commence at 5:00 p.m.

- VI. Bill Paying: Mr. Barr presented the bills for payment from November 21, 2023 through December 4, 2023 as follows:

|    |                     |                    |
|----|---------------------|--------------------|
| a. | Town                | \$14,642.81        |
| b. | Senior Services     | 43,033.17          |
| c. | General Assistance  | 11,038.33          |
| d. | Road Maintenance    | 8,253.50           |
| e. | Mental Health Board | 7,633.63           |
| f. | Capital             | <u>12,481.87</u>   |
|    | Total               | <u>\$97,083.31</u> |

A motion was made by Trustee Martinez and seconded by Trustee Noyola, to approve payment of the bills as presented from November 21, 2023 through December 4, 2023. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Motion carried. None. Motion carried and the bills will be paid.

- VII. Unfinished Business: No other business was discussed.

- VIII. New Business:

- A. Board Meeting Minutes of November 21, 2023: Clerk Dolan Baumer presented the Board meeting minutes of November 21, 2023 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of November 21, 2023 as presented; motion seconded by Trustee Essick. Roll call: Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Ordinance Amending the Hanover Township Purchasing Policy: Trustee Noyola moved that the Board amend the Township purchasing policy ordinance number 120523; Trustee Essick seconded the motion. Roll call: Ayes: Trustees Beattie, Essick, Noyola, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.
- C. Resolution to Approve the 2024 PACE TRIP Transit Grant and Service Agreement: Trustee Martinez moved to approve resolution 120523 a resolution that approves the 2024 PACE TRIP

Transit and Grant Service agreement; second by Trustee Beattie. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.

- D. Resolution to Approve a Professional Services Agreement with Thomas Engineering Group, LLC: Trustee Essick moved that the Board approve resolution number 1205231, a resolution to approve a Professional Services Agreement with Thomas Engineering Group, LLC for phase II design and phase III construction engineering services for the 2024 Roadway Resurfacing project, a multi-year project, this agreement being the first of the three-year project for the Bridlewood subdivision. Trustee Noyola seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.
- E. Resolution to Approve the Mutual Aid Box Alarm System Master Agreement: Trustee Beattie moved that the Board approve resolution number 1205232, a resolution to approve the Mutual Aid Box Alarm System Master agreement; Trustee Martinez seconded the motion. Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.
- IX. Executive Session: No motion to go into Executive Session was made.
- X. Other Business:
- XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:35 p.m. was made by Trustee Essick and seconded by Trustee Martinez, followed by a roll call vote. Ayes: Trustees Beattie, Martinez, Noyola, and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,



Katy Dolan Baumer  
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs

**Hanover Township  
Tax Levy Ordinance**

Ordinance \_\_\_\_\_

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP , COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2023** and ending **March 31, 2024**.

**BE IT ORDAINED** by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

**SECTION 1:** That the sum of **EIGHT MILLION THREE HUNDRED SEVENTY THREE THOUSAND FOUR HUNDRED AND SIXTY FOUR DOLLARS** (\$8,373,464) is hereby levied upon all property subject to taxation within the Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted by the people in accordance with the law, for such purposes as:

**ADMINISTRATION**

**FACILITIES & MAINTENANCE**

**COMMUNITY AFFAIRS**

**YOUTH AND FAMILY SERVICES**

**GENERAL ASSISTANCE**

**IMRF**

**ASSESSOR**

**COMMUNITY HEALTH**

**EMERGENCY SERVICES**

**SENIOR CITIZENS SERVICES**

**SOCIAL SECURITY**

**COMMUNITY MENTAL HEALTH**

**SECTION 2:** That the amounts to be levied of each object and purpose shall be as follows:

**GENERAL TOWN/CORPORATE FUND:**

**1.1 ADMINISTRATION**

|                             |         |                  |
|-----------------------------|---------|------------------|
| Personnel                   | 611,254 |                  |
| Contractual Services        | 424,754 |                  |
| Commodities                 | 281,996 |                  |
| Capital Outlay              | 628,907 |                  |
| <b>TOTAL ADMINISTRATION</b> |         | <b>1,946,911</b> |

**1.2 ASSESSOR**

|                       |         |                |
|-----------------------|---------|----------------|
| Personnel             | 181,975 |                |
| Contractual Services  | 13,200  |                |
| Commodities           | 7,150   |                |
| <b>TOTAL ASSESSOR</b> |         | <b>202,325</b> |

**1.3 FACILITIES & MAINTENANCE**

|                                           |         |                |
|-------------------------------------------|---------|----------------|
| Personnel                                 | 444,850 |                |
| Contractual Services                      | 84,000  |                |
| Commodities                               | 82,900  |                |
| <b>TOTAL FACILITIES &amp; MAINTENANCE</b> |         | <b>611,750</b> |

**1.4 COMMUNITY HEALTH**

|                               |         |                |
|-------------------------------|---------|----------------|
| Personnel                     | 264,575 |                |
| Contractual Services          | 8,600   |                |
| Commodities                   | 18,900  |                |
| <b>TOTAL COMMUNITY HEALTH</b> |         | <b>292,075</b> |

**1.5 EMERGENCY SERVICES**

|                                 |        |                |
|---------------------------------|--------|----------------|
| Personnel                       | 97,375 |                |
| Contractual Services            | 41,500 |                |
| Commodities                     | 74,700 |                |
| <b>TOTAL EMERGENCY SERVICES</b> |        | <b>213,575</b> |

**1.6 COMMUNITY AFFAIRS**

|                                |         |                |
|--------------------------------|---------|----------------|
| Personnel                      | 177,625 |                |
| Contractual Services           | 102,200 |                |
| Commodities                    | 5,150   |                |
| <b>TOTAL COMMUNITY AFFAIRS</b> |         | <b>284,975</b> |

**1.7 YOUTH AND FAMILY SERVICES**

|                                        |           |                  |
|----------------------------------------|-----------|------------------|
| Personnel                              | 1,060,750 |                  |
| Contractual Services                   | 2,100     |                  |
| Commodities                            | 38,900    |                  |
| Capital Outlay                         | 3,600     |                  |
| <b>TOTAL YOUTH AND FAMILY SERVICES</b> |           | <b>1,105,350</b> |

(REF: 60 ILCS 1/235 &1/215-5)

**TOTAL GENERAL TOWN/CORPORATE FUND**

|  |  |                  |
|--|--|------------------|
|  |  | <b>4,656,961</b> |
|--|--|------------------|

(REF: GENERAL CORPORATE TAX 60 ILCS 1/235-5)

**2. SENIOR CITIZENS SERVICES FUND****2.1 ADMINISTRATION**

|                      |         |
|----------------------|---------|
| Personnel            | 205,300 |
| Contractual Services | 22,000  |
| Commodities          | 26,761  |

**TOTAL ADMINISTRATION**

254,061

**2.2 PROGRAMS**

|                      |         |
|----------------------|---------|
| Personnel            | 263,560 |
| Contractual Services | 20,000  |
| Commodities          | 17,500  |

**TOTAL PROGRAMS**

301,060

**2.3 SOCIAL SERVICES**

|                      |         |
|----------------------|---------|
| Personnel            | 197,925 |
| Contractual Services | 17,000  |
| Commodities          | 5,500   |

**TOTAL SOCIAL SERVICES**

220,425

**2.4 NUTRITION**

|                      |        |
|----------------------|--------|
| Personnel            | 92,870 |
| Contractual Services | 1,000  |
| Commodities          | 20,500 |

**TOTAL TRANSPORTATION**

114,370

**2.5 TRANSPORTATION**

|                      |         |
|----------------------|---------|
| Personnel            | 391,970 |
| Commodities          | 22,550  |
| Contractual Services | 21,800  |

**TOTAL TRANSPORTATION**

436,320

**TOTAL SENIOR CITIZENS SERVICES**

1,326,236

( REF: SENIOR CITIZENS SERVICES TAX 60 ILCS 1/35-55)

**3. GENERAL ASSISTANCE****3.1 HOME RELIEF**

|                      |         |
|----------------------|---------|
| Contractual Services | 191,000 |
| Other Expenditures   | 25,000  |

**TOTAL HOME RELIEF**

216,000

**3.2 ADMINISTRATION**

|             |         |
|-------------|---------|
| Personnel   | 138,966 |
| Commodities | 23,100  |

**TOTAL ADMINISTRATION**

162,066

**3.3 FOOD PANTRY**

|                      |         |
|----------------------|---------|
| Personnel            | 101,470 |
| Contractual Services | 8,500   |

**TOTAL FOOD PANTRY**

109,970

**TOTAL GENERAL ASSISTANCE**

488,036

(REF: GENERAL ASSISTANCE TAX (60 ILCS 1/235-20)

**4. SOCIAL SECURITY**

|           |         |
|-----------|---------|
| Personnel | 183,020 |
|-----------|---------|

**TOTAL SOCIAL SECURITY**

183,020

(REF: SOCIAL SECURITY TAX (40 ILCS 5/21-110 &amp;110.1)

**5. IMRF**

|           |         |
|-----------|---------|
| Personnel | 225,460 |
|-----------|---------|

**TOTAL IMRF**

(REF: IMRF TAX (40 ILCS 5/7-171)

**TOTAL RETIREMENT**

225,460

**6. COMMUNITY MENTAL HEALTH FUND**

|                      |           |
|----------------------|-----------|
| Personnel            | 98,685    |
| Contractual Services | 1,381,917 |
| Commodities          | 12,149    |
| Capital Outlay       | 1,000     |

**TOTAL COMMUNITY MENTAL HEALTH FUND**

1,493,751

( REF: COMMUNITY MENTAL HEALTH TAX 405 ILCS 20/4 )

**TAX LEVY SUMMARY**

|                                            |           |                  |
|--------------------------------------------|-----------|------------------|
| General Corporate Tax                      | 4,656,961 |                  |
| Senior Citizens Services Tax               | 1,326,236 |                  |
| General Assistance (Public Assistance) Tax | 488,036   |                  |
| Social Security Tax                        | 183,020   |                  |
| Retirement (IMRF) Tax                      | 225,460   |                  |
| Community Mental Health Tax                | 1,493,751 |                  |
|                                            |           | <u>8,373,464</u> |

**TOTAL TAXES LEVIED**

**SECTION 3:** That the Town Clerk shall make and file with the Clerk of said County of Cook, before the time required by law, a duly certified copy of this Ordinance, and it is hereby directed that the aforesaid sum of **\$8,373,464** be raised by taxation in the manner provided by law.

**SECTION 4:** That if any section, subdivision or sentence of this Ordinance shall for any reason be held invalid or found to be unconstitutional, such finding shall not affect the remaining portion of this Ordinance.

**SECTION 5:** That this Ordinance shall be in full force and effect upon its adoption as provided by law.

**SECTION 6:** That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

**ADOPTED** on this 19th day of December, 2023, by the Board of Trustees of Hanover Township.

**ROLL CALL:**

**AYES** \_\_\_\_\_

**NAYS** \_\_\_\_\_

**ABSENT** \_\_\_\_\_

\_\_\_\_\_  
Katy Dolan Baumer  
Town Clerk

\_\_\_\_\_  
Brian P. McGuire  
Supervisor

Hanover Township  
Road and Bridge Tax Levy Ordinance

Ordinance \_\_\_\_\_

An Ordinance levying taxes for all corporate purposes for **HANOVER TOWNSHIP ROADS AND BRIDGES, COOK COUNTY, ILLINOIS**, for the fiscal year beginning **April 1, 2023** and ending **March 31, 2024**.

**BE IT ORDAINED** by the **Board of Trustees of Hanover Township**, Cook County, Illinois, as follows:

**SECTION 1:** Hanover Township does hereby determine and declare that the sum of **ONE MILLION, SEVEN HUNDRED EIGHTY THOUSAND, NINE HUNDRED AND SIXTY SEVEN DOLLARS (\$1,780,967)** is hereby levied upon all property subject to taxation within the Hanover Township as that property is assessed and equalized for the current year, in order to meet and defray all the necessary expenses and liabilities of the Road and Bridge Fund as required by statute or voted by the people in accordance with the law, for such purposes as:  
**GENERAL ROAD FUND** for the fiscal year beginning **April 1, 2023** and ending **March 31, 2024**.

**SECTION 2:** That the amounts to be levied for each object and purpose shall be as follows:

|                                                             |           |           |
|-------------------------------------------------------------|-----------|-----------|
| <b>1.1 ADMINISTRATION</b>                                   |           |           |
| Personnel                                                   | 51,100    |           |
| Contractual Services                                        | 50,000    |           |
| Commodities                                                 | 204,000   |           |
| Other Expenditures                                          | 500       |           |
| <b>TOTAL ADMINISTRATION</b>                                 |           | 305,600   |
| <b>1.2 MAINTENANCE</b>                                      |           |           |
| Personnel                                                   | 219,000   |           |
| Contractual Services                                        | 233,978   |           |
| Commodities                                                 | 35,000    |           |
| Capital Outlay                                              | 61,906    |           |
| <b>TOTAL MAINTENANCE</b>                                    |           | 549,884   |
| <b>1.3 BUILDINGS</b>                                        |           |           |
| Building/Building Improvements                              | 35,000    |           |
| <b>TOTAL BUILDINGS</b>                                      |           | 35,000    |
| <b>1.4 MUNICIPALITIES</b>                                   |           |           |
| Municipalities                                              | 890,484   |           |
| <b>TOTAL MUNICIPALITIES</b>                                 |           | 890,484   |
| <b>TOTAL GENERAL ROAD FUND</b>                              |           | 1,780,967 |
| (REF: GENERAL ROAD & BRIDGE TAX. ( 605 ILCS 5/6-501 &6-504) |           |           |
| <b>TAX LEVY SUMMARY</b>                                     |           |           |
| Road and Bridge Tax                                         | 1,780,967 |           |
| <b>TOTAL TAXES LEVIED</b>                                   |           | 1,780,967 |

**SECTION 3:** The Hanover Township Board of Trustees certifies to the Cook County Board and Clerk that the amounts levied herein are the amounts necessary to be levied for Hanover Township Road and Bridge purposes. It is hereby directed that the aforesaid sum of **\$1,780,967.00** be raised by taxation in the manner provided by law.

**SECTION 4:** That the Clerk shall make and file with the County Clerk of said County of Cook, on or before the time required by law, a duly certified copy of this Ordinance.

**SECTION 5:** That if any subdivision or sentence of this Ordinance shall for any reason be held invalid or be unconstitutional, such finding shall not affect the validity of the remaining portion of this Ordinance.

**SECTION 6:** That this Ordinance shall be in full force and effect upon its adaption, as provided by law.

**SECTION 7:** That all prior ordinances and resolutions in conflict or inconsistent herewith are expressly repealed only to the extent of such conflict or inconsistency.

**ADOPTED AND CERTIFIED this 19th day of December, 2023,** by the Board of Trustees of Hanover Township.

**ROLL CALL:**

| <b>AYES</b> | <b>NAYS</b> | <b>ABSENT</b> |
|-------------|-------------|---------------|
| _____       | _____       | _____         |
| _____       | _____       | _____         |
| _____       | _____       | _____         |
| _____       | _____       | _____         |
| _____       | _____       | _____         |

\_\_\_\_\_  
**Katy Dolan Baumer**  
Clerk

\_\_\_\_\_  
**Brian P. McGuire**  
Supervisor