



- I. Call to Order/Roll Call: Supervisor McGuire called the Board meeting to order at 7:00 p.m.
Clerk Dolan Baumer called the roll; present were Trustees Beattie, Essick and Martinez, and Supervisor McGuire. Absent: Trustee Noyola.
Others present were Assessor Khaja Moinuddin, Facilities and Road Maintenance Director Caleb Hanson, Aging Services Director Megan Conway, Human Services Director Mary Jo Imperato, Community Health Director Kristen Smith, Community Affairs Director Tom Kuttentberg, Emergency Services Deputy Chief Lonnie Williams, Youth and Family Services Director Tina Houdek, Mental Health Board Manager Amanda Teachout, Assistant to the Administrator Hailey Matich, Deputy Administrator Kristin Vana, Administrator James Barr, Intern Muhammad Yahya, and Attorney Mark Kimzey. Village of Streamwood Trustee Mike Baumer also was in attendance.
- II. Pledge of Allegiance: Supervisor McGuire invited everyone to stand and join him in the Pledge of Allegiance to the Flag.
- III. Town Hall: Supervisor McGuire asked if there was anyone in the audience who had comments to make or questions to ask of the Board; there were no responses. Supervisor McGuire closed the Town Hall.
- IV. Reports:
 - A. Supervisor's Report: Supervisor McGuire thanked the Knights of Columbus for staffing the Thanksgiving meal box distribution and the Emergency Services volunteers for helping coordinate the traffic. The Township Christmas toy collection will commence on December 16 from 8:00 a.m. to noon. Thank you to staff and officials for participating in the Veterans Honor Roll Dinner. Congratulations to Attorney Kimzey who would be named partner at Airdo Werwas this January.
 - B. Clerk's Report: Clerk Dolan Baumer reported that the TOCC Board Meeting would be held via Zoom on November 29.
 - C. Assessor's Report: Assessor Moinuddin offered no report.
 - D. Department Reports: Written reports were submitted for the Board's review; highlights this period included Deputy Vana reporting that Disability Services Coordinator Metsig has met with the residents of Hanover Landing. All units are rented, including the 40th unit, where the building manager would live. She reported that the Mental Health Board recently met and settled on funding to several agencies. On behalf of Human Services, she offered thanks to Facilities and Road Maintenance staff for putting up the flags of honor. Director Conway reported that she met with staff from Centro de Informacion in order to discuss ways of increasing older adults from the Hispanic community participation in Hanover Township programs and to increase outreach. They have identified the Hanover Park District as a potential partner for an initial kick-off to discussing what the residents want and what the barriers are to increased participation. AgeOptions will hold a brainstorming session to identify current barriers to service in our community. The Senior's Holiday Party would be held on December 5, the Senior Citizens Services Committee would hold their holiday party on December 9, the Adopt-a-Senior would be held on December 15 and there are now 60 participants. Director Hudek reported that there are several openings in the Youth and Family Services department. The January sports tournament with the Streamwood Park District has 76 participants signed up. Fall tutoring ends this week, and the new session starts in February. Committee on Youth member Ms Savannah Widman has been awarded the 2023 ATCOY Youth Leader award. She has been elected President of the ATCOY division for 2024. Thank you to Mr. Chris Cane for serving as Santa Claus this year; Cookies & Cocoa would be held with him on December 1. Director Smith reported that 250 vaccines were administered to residents to date. Puberty classes for 5th and 6th

graders ends in November. The IDPH has offered funding for equipment and classes of Fire Strong classes to start early next year. Director Crews reported that the department has had success with U-46 field trips to the new Emergency Services station to generate interest. He would be participating with MABIS in a meeting to discuss the 2024 agreement. The department is starting to streamline their radios into three groups. They will participate in a severe weather seminar and would start transitioning to the new facility next week. The department received complimentary thank you letters from fire departments of Elgin, Fox River, and Schaumburg. Director Hansen reported that street sweeping would occur in the Bridlewood division next week. Township facility holiday decorations would be installed this week. The Township would receive a certificate of occupancy during the first week of December. The generator operation does not affect occupancy. The Township is waiting final permitting, inspections and sign-offs by MWRD and the Village of Bartlett. Administrator Barr reported that Immanuel Lutheran Church in Streamwood concluded the updated parcel division. If the Board would recall from the last meeting, the Church was worried that they would not be able to absorb the closing costs in the transfer of the cemetery to the Township. He made it clear to the Church board that closing costs are their responsibility. They decided that they would indeed proceed with absorbing the closing costs. The Township would draft the transfer agreement and absorb the legal costs of that. Administrator Barr played a video of the self-appointed FOIA Public Audit visit to Hanover Township. "Hats off to staff" for being genuine and welcoming to all requests for information regarding Hanover Township. We received a favorable review. Attorney Kimzey reported that the paid leave for all workers (PLAW) that was passed this year and goes into effect on January 1, 2024, is postponed, pending further clarification, but would be retroactive. The Illinois Department of Labor is currently working on the new law to include specific exceptions. The Airdo Werwas recommendation is to hold off implementation until further direction.

VI. Bill Paying: Mr. Barr presented the bills for payment from November 7, 2023 through November 20, 2023 as follows:

a.	Town	\$58,428.47
b.	Senior Services	74,439.00
c.	General Assistance	11,042.87
d.	Road Maintenance	7,821.02
e.	Senior Citizens Services	251.41
f.	Mental Health Board	42,639.10
g.	Vehicle	21,000.00
h.	Capital	<u>47,589.71</u>
	Total	<u>\$263,211.58</u>

A motion was made by Trustee Essick and seconded by Trustee Martinez, to approve payment of the bills as presented from November 7, 2023 through November 20, 2023. Roll call: Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Motion carried. None. Motion carried and the bills will be paid.

VII. Unfinished Business: No other business was discussed.

VIII. New Business:

- A. Board Meeting Minutes of November 7, 2023: Clerk Dolan Baumer presented the Board meeting minutes of November 7, 2023 for review and approval. Trustee Beattie moved to approve the Board meeting minutes of November 7, 2023 as presented; motion seconded by Trustee Martinez. Roll call: Ayes: Trustees Beattie, Martinez, and Essick, and Supervisor McGuire. Nays: None. Motion carried.
- B. Set Estimate of the Tax Levy for Hanover Township for the Fiscal Year beginning April 1, 2023 and ending March 31, 2024: Trustee Martinez moved that the Board determine

the estimate of the Tax Levy for Hanover Township for the fiscal year beginning April 1, 2023 and ending March 31, 2024, as follows:

a. Town	\$4,656,961.00
b. IMRF	225,460.00
c. Social Security	183,020.00
d. Senior Citizens	1,326,236.00
e. General Assistance	488,036.00
f. Mental Health Board	1,493,752.00
g. Road & Bridge	<u>1,780,967.00</u>
Estimated Total:	<u>\$10,154,432.00</u>

Trustee Essick seconded the motion as read into the record. Roll call: Ayes: Trustees Beattie, Essick, and Martinez, and Supervisor McGuire. Nays: None. Motion carried.

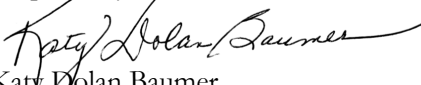
- C. Approval of Employee Health Insurance and Ancillary Benefits: Trustee Beattie moved to approve of Blue Cross Blue Shield of Illinois for employee health insurance and MetLife and VSP for ancillary benefits, as presented by staff; second by Trustee Martinez. As noted in the memo from Deputy Administrator Vana and Manager Callahan, "It is staff's recommendation to switch the Township's health insurance plan to Blue Cross Blue Shield of Illinois in 2024. BCBSIL's plan offerings will include high deductible health plans with an HRA for the Blue Choice Options PPO plan or the Blue Edge PPO plan. Additionally, staff recommend maintaining the annual waiver amount for eligible staff who waive the option of joining the Township's major medical plan of \$3,600. MetLife currently provides dental and life coverage and VSP provides vision coverage. MetLife provided a 2.9% increase to dental coverage and a 0% increase to life insurance coverage. In addition, the Township received a 0% increase for vision coverage through VSP for 2024. With consideration of the positive experience the Township continues to have with both MetLife and VSP, it is staff's recommendation to maintain dental and life coverage with MetLife and vision coverage with VSP for the 2024 health year." Roll call: Ayes: Supervisor McGuire and Trustees Beattie, Martinez, and Essick. Nays: None. Motion carried. Motion carried.

IX. Executive Session: No motion to go into Executive Session was made.

X. Other Business: The Board asked that staff prepare a reception to honor award winner, Ms Widman.

XI. Adjournment: There being no further business to come before this Board, a motion to adjourn at 7:52 p.m. was made by Trustee Essick and seconded by Trustee Beattie, followed by a roll call vote. Ayes: Trustees Beattie, Martinez and Essick, and Supervisor McGuire. Motion carried and the meeting was adjourned.

Respectfully submitted,


Katy Dolan Baumer
Clerk

Copy: Supervisor, Administrator, Attorney, (4) Trustees, and Assessor, Aging Services, Human Services, Y&F Services, Community Affairs