

HANOVER TOWNSHIP MENTAL HEALTH BOARD

MINUTES of the MEETING

November 20, 2023

The meeting was called to order by Chair Kathy Biesiadecki at 6:30 p.m.

Roll Call: Mary Jane Garvey, Faiza Rahim, Kathy Biesiadecki, Kristen Cruthers and Matt Steichmann were present. Not present: Michelle Esquivel and Denise Noyola. Also present, Deputy Township Administrator Kristin Vana, Mental Health Board Manager Amanda Teachout, Emma Eschenfeldt from Girl Scouts of Northern Illinois, Zachary Kempel of Haymarket, Kim Petit of Ecker Center and Janeth Barba of Family Association of Greater Elgin.

Approval of the Agenda: Ms. Garvey moved to approve the agenda of November 20, 2023 and Ms. Rahim seconded. The motion carried unanimously.

Public Comment: None

Workshop: Fiscal Year 2025 Annual Mental Health Board Funding Hearings: Ms. Eschenfeldt from Girl Scouts presented the Annual Funding Application. Ms. Eschenfeldt shared that the goal was to provide the program at no cost and the Americorp grant had expired and it was unclear that the Girl Scouts were going to pursue it again. She also shared that the Girl Scout groups at Parkwood and Ontarioville, both Township schools, were large. Mr. Kempel from Haymarket introduced the agency to the Mental Health Board. He explained that Haymarket provides inpatient substance use services as well as outpatient services following a 12 step model. Ms. Petit from Ecker Center presented the Ecker Center Annual Funding Application. She explained that the state of Illinois did not renew the grant to run the Crisis Stabilization Program and they were required to have one per their Community Behavioral Health Center status.

Approval of Regular Meeting Minutes of October 24, 2023: Ms. Cruthers moved to approve the regular meeting minutes of October 24, 2023 and Ms. Garvey seconded. The motion passed.

Approval of Financial Statements of September 2023: Ms. Rahim moved to approve the Financial Statements of September 2023 and Ms. Garvey seconded the motion. There was no discussion. Ms. Biesiadecki asked for a roll call.

Ms. Biesiadecki	Yes	Ms. Rahim	Yes	Ms. Garvey	Yes
Mr. Steichmann	Yes				

Manager's Report: Manager Teachout presented and reviewed the Manager's Report. She shared that she spoke with Marklund and Clearbrook about increasing the Day Program Transportation usage, hosted the Human Services Coordinating Council, and attended Marklund's Kitchen Renovation Ribbon Cutting.

Unfinished Business: None.

New Business:

Capital Funding Request-Ms. Barba of Family Services Association presented on the Capital Funding Request

from Family Services. She introduced herself as the new Chief Executive Officer and shared that Family Services has discovered that their old computers will no longer the new Microsoft Office and they will have to upgrade. She also shared that FSA is looking for more tablets to provide onsite case management services. Tablets allow clients to sign documents in their home rather than come into the office. Ms. Cruthers motioned to approve the Capital Funding Request in the amount of \$25,000 and Ms. Garvey seconded the motion. Discussion ensued. The Board agreed that the number requested was not proportionate to the number of residents served. Ms. Garvey moved to amend the request in the amount of \$12,500. Ms. Cruthers seconded the motion. The motion carried.

Ms. Biesiadecki	Yes	Ms. Rahim	Yes	Ms. Garvey	Yes
Mr. Steichmann	Yes				

Mr. Steichmann moved to approve the amended amount for the Capital Request in the amount of \$12,500 and Ms. Rahim seconded the motion. Ms. Biesiadecki requested a roll call. The motion carried.

Ms. Biesiadecki	Yes	Ms. Rahim	Yes	Ms. Garvey	Yes
Mr. Steichmann	Yes				

Discussion of Committee Meeting Dates-Ms. Teachout encouraged the Board to request of meeting of the Planning and By-laws Committee to begin to review the By-laws and make and recommendations regarding changes. The Board agreed to meet before the end of the fiscal year so they could approve changes that would be effective with the new fiscal year. The Board agreed to set the Planning and By-Laws Committee meeting for February 22 before the Regular Meeting of the Mental Health Board.

Executive Session: none

Other Business: None

Adjournment: There being no other business, Mr. Steichamnn moved to adjourn the meeting at 7:52 pm and Ms. Garvey seconded the motion. The meeting was adjourned.

Respectfully Submitted,
Mary Jane Garvey
Mental Health Board Secretary